

WEST VALLEY WATER DISTRICT 855 W. Base Line Road, Rialto, CA 92376 PH: (909) 875-1804 FAX: (909) 875-1849

HUMAN RESOURCES COMMITTEE MEETING AGENDA

MONDAY, AUGUST 10, 2020 - 6:00 PM

NOTICE IS HEREBY GIVEN that West Valley Water District has called a meeting of the Human Resources Committee to meet in the Administrative Conference Room, 855 W. Base Line Road, Rialto, CA 92376.

Teleconference Notice: In an effort to prevent the spread of COVID-19 (Coronavirus), and in accordance with the Governor's Executive Order N-29-20 and the order of the County of San Bernardino dated March 17, 2020, there will be no public location for attending this Committee Meeting in person. Members of the public may listen and provide public comment via telephone by calling the following number and access code: Dial (888)475-4499, Access Code: 807-977-6383 or you may join the meeting using Zoom by clicking this link: <u>https://us02web.zoom.us/j/8079776383</u>. Public comment may also be submitted via email to <u>administration@wvwd.org</u>. If you require additional assistance, please contact the Executive Assistant at <u>administration@wvwd.org</u>.

BOARD OF DIRECTORS

Director, Dr. Michael Taylor, Chair Director, Channing Hawkins

1. CONVENE MEETING

2. PUBLIC PARTICIPATION

The public may address the Board on matters within its jurisdiction. Speakers are requested to keep their comments to no more than three (3) minutes. However, the Board of Directors is prohibited by State Law to take action on items not included on the printed agenda.

3. DISCUSSION ITEMS

- a. General Updates for Human Resources Committee
- **b.** Draft Job Descriptions
- c. Revision of Salary Schedule
- d. Status Report on COVID-19 and District Employees

- e. Update on Worker Compensation Claims
- f. Review of Personnel Policies
- g. Update on Recruitments
 - IT Coordinator

4. CLOSED SESSION

• CONFERENCE WITH LABOR NEGOTIATOR (54957.6) District Negotiators; Martin Pinon, Robert Tafoya, Union Negotiators; Re: International Union of Operating Engineers, Local 12.

5. ADJOURN

DECLARATION OF POSTING:

I declare under penalty of perjury, that I am employed by the West Valley Water District and posted the foregoing Human Resources Committee meeting agenda at the District offices on August 7, 2020.

Lizett Santoro, Executive Assistant