



WEST VALLEY WATER DISTRICT  
855 W. BASE LINE ROAD RIALTO, CA

BOARD MEETING  
AGENDA

THURSDAY, DECEMBER 19, 2019  
CLOSED SESSION - 6:00 PM • OPEN SESSION 6:30 PM

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"In order to comply with legal requirements for posting of agendas, only those items filed with the District Secretary's office by noon, on Wednesday prior to the following Thursday meeting, not requiring departmental investigation, will be considered by the Board of Directors."

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**OPENING CEREMONIES**

Pledge of Allegiance  
Opening Prayer  
Call to Order  
Roll Call of Board Members

**ADOPT AGENDA**

**PRESENTATIONS**

- West Valley Water District Children's Fund Toy Drive

**PUBLIC PARTICIPATION**

*Any person wishing to speak to the Board of Directors on matters listed or not listed on the agenda, within its jurisdiction, is asked to complete a Speaker Card and submit it to the District Clerk. Each speaker is limited to three (3) minutes. Under the State of California Brown Act, the Board of Directors is prohibited from discussing or taking action on any item not listed on the posted agenda. Comments related to noticed Public Hearing(s) and Business Matters will be heard during the occurrence of the item.*

***Public communication is the time for anyone to address the Board on any agenda item or anything under the jurisdiction of the District. No person will be allowed to make comments at any other time in the meeting except if there is a Public Hearing. Also, please remember that no disruptions from the crowd will be tolerated. If someone disrupts the meeting, they will be removed.***

## **CONSENT CALENDAR**

*All matters listed under the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the Board of Directors, Staff Member, or any member of the public request a specific item(s) be removed for separate action.*

### **Consideration of:**

1. November 7, 2019 Regular Board Meeting Minutes.
2. November 21, 2019 Regular Meeting Minutes.
3. December 5, 2019 Regular Meeting Minutes.
4. October 2019 Purchase Order Report.
5. November 2019 Purchase Order Report.
6. Receive and File October 2019 Cash Disbursements Report.
7. Receive and File Monthly Financial Report as of October 2019.
8. SB-998 Discontinuation of residential water service: urban and community water systems. (2017-2018).

## **BUSINESS MATTERS**

### **Consideration of:**

9. Adopting Resolution No. 2019-26 for Organizational Improvement and Transparency.
10. Adopting Resolution No. 2019-27 Approving a Temporary Freeze on Hiring District Personnel.
11. A Request for Proposal for the Recruitment of the Vacant Assistant General Manager Position
12. Adopt Resolution No. 2019-25, Amending Schedule “B” Standing Committees and Schedule “C” Outside Meetings of Ordinance No. 84, Compensation and Policies Related to Board.
13. Adoption of AY 2020 Board of Directors and Committee/Outside Meetings Master Calendar.
14. Consider Purchasing a 2-Yard Dump Truck.

15. Consider Notice of Completion Recordation for the Customer Service Foyer Renovation Project.
16. Approval of an Amendment for Professional Services with MV Cheng & Associates Inc.
17. Increase Amount for Aerotek, Inc. For Temporary Labor Services for Fiscal Year 2019-20.
18. CIP Budget Amendment to Facilitate Additional Maximo User Licensing and Hosting Services.
19. Consider a CIP Budget and Contract Amendments to Implement a Computerized Maintenance Management System (CMMS) Utilizing Maximo Software.
20. Approval of payment to Leal Trejo for professional services rendered June 2019 through November 2019. June 2019, Invoice No. 17648: \$44,344.94; July, 2019, Invoice No. 17686: \$41,717.50; Invoice No. 17685: \$1,581.34; June 2019, Invoice No. 17656: \$10,320.00; July 2019, Invoice No. 17684: \$5,220.00; August 2019, Invoice No. 17718: \$16,043.89; September 2019, Invoice No. 17717: \$15,000.00; August 2019, Invoice No. 17716: \$8,156.00; September 2019, Invoice No. 17765: \$28,500.00; September 2019, Invoice No. 17763: \$9,390.00; November 2019, Invoice No. 17764: \$942.00; October 2019, Invoice No. 17796: \$20,282.50; October 2019, Invoice No. 17794: \$1,760.00; November 2019, Invoice No. 17795: \$657.15; October 2019, Invoice No. 17796: \$20,282.00.
21. Approval of payment to Albright, Yee & Schmit, APC for professional services rendered March 2019 through October 2019. August 2019, Invoice No. 26102: \$34,892.51; September 2019, Invoice No. 26105: \$36,712.83; October 2019, Invoice No. 26107: \$25,875.00; March 2019, Invoice No. 25749: \$2,448.92; August 2019, Invoice No. 26101: \$14,628.97; September 2019, Invoice No. 26104: \$21,246.44; October 2019, Invoice No. 26106: \$6,990.00; August 2019, Invoice No. 26103: \$25,942.50.
22. Approval of payment to the Kaufman Law Firm for professional services rendered in October 2018, Invoice No. 10130: \$24,430.00 and January 2018, Invoice No. 10140: \$69,120.75.
23. Approval of payment to Tafoya & Garcia, LLP for professional services rendered in November 2019, Invoice No. 19-1011: \$10,045.70.

**REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).**

- **Board Members**
- **Legal Counsel**
- **General Manager and Staff**

❖ 30 days without a “Lost Time” claim.

**FUTURE BUSINESS ITEMS**

**UPCOMING MEETINGS**

- December 20, 2019 - West Valley Water District Finance Committee Meeting at 10:00 AM at the District Headquarters
- December 23 - January 1, 2019 - The West Valley Water District will be CLOSED in observance of the Christmas Holiday
- January 2, 2020 - West Valley Water District Board of Directors Meeting at 6:30 PM (6:00 PM Closed Session) at the District Headquarters - CANCELLED
- January 9, 2020 - West Valley Water District Special Board of Directors Meeting at 6:30 PM (6:00 PM Closed Session) at the District Headquarters
- January 7, 2019 - San Bernardino Valley Municipal Water District Regular Board Meeting at 2:30 PM at 380 E. Vanderbilt Way, San Bernardino, CA
- January 7, 2019 - Bloomington Municipal Advisory Council Meeting at 6:30 PM at Ayala Park, 18313 Valley Boulevard, Bloomington, CA
- January 16, 2020 - West Valley Water District Board of Directors Meeting at 6:30 PM (6:00 PM Closed Session) at the District Headquarters

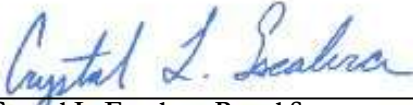
**CLOSED SESSION**

- **ANTICIPATED LITIGATION** Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: Number of Cases: Seven (7)
- **CONFERENCE WITH LEGAL COUNSEL -EXISTING LITIGATION** Pursuant to Paragraph (1) of subdivision (d) of Government Code Section 54956.9 Case Name: Clifford Young, Patricia Romero, Naisha Davis, West Valley Water District v. Tafoya and Garcia, et al. Case No.: 19STCV05677

**ADJOURN**

**DECLARATION OF POSTING:**

I declare under penalty of perjury, that I am employed by the West Valley Water District and posted the foregoing Agenda at the District Offices on December 16, 2019.



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Crystal L. Escalera, Board Secretary

**Please Note:**

Material related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District's office located at 855 W. Baseline, Rialto, during normal business hours. Also, such documents are available on the District's website at [www.wvwd.org](http://www.wvwd.org) subject to staff's ability to post the documents before the meeting.

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in the above-agendized public meeting should be directed to Crystal Escalera, at least 72 hours in advance of the meeting to ensure availability of the requested service or accommodation. Ms. Escalera may be contacted by telephone at (909) 875-1804 ext. 704, or in writing at the West Valley Water District, P.O. Box 920, Rialto, CA 92377-0920.