



WEST VALLEY WATER DISTRICT  
855 W. BASE LINE ROAD, RIALTO, CA 92376  
PH: (909) 875-1804 FAX: (909) 875-1849

REGULAR BOARD MEETING  
AGENDA

THURSDAY, JANUARY 4, 2024  
CLOSED SESSION - 6:00 P.M. • OPEN SESSION – 6:30 P.M.

BOARD OF DIRECTORS

Gregory Young, President  
Daniel Jenkins, Vice President  
Angela Garcia, Director  
Kelvin Moore, Director  
Channing Hawkins, Director

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"In order to comply with legal requirements for posting of agendas, only those items filed with the Board Secretary's office by noon, on Wednesday a week prior to the following Thursday meeting, not requiring departmental investigation, will be considered by the Board of Directors."

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Members of the public may attend the meeting in person at 855 W. Base Line Road, Rialto, CA 92376, or you may join the meeting using Zoom by clicking this link: <https://us02web.zoom.us/j/8402937790>. Public comment may be submitted via Zoom, by telephone by calling the following number and access code: Dial: (888) 475-4499, Access Code: 840-293-7790, or via email to [administration@wvwd.org](mailto:administration@wvwd.org).

If you require additional assistance, please contact [administration@wvwd.org](mailto:administration@wvwd.org).

## OPENING CEREMONIES

Call to Order  
Roll Call of Board Members  
Approval of Any Board Member Requests for Remote Participation  
Pledge of Allegiance  
Opening Prayer

## CLOSED SESSION

Public Participation on closed session matters

- CONFERENCE WITH LABOR NEGOTIATORS  
Government Code 54957.6  
Agency designated representative: General Manager John Thiel  
Unrepresented employees: Assistant General Manager, Chief Financial Officer, Board Secretary
- CONFERENCE WITH LABOR NEGOTIATORS  
Government Code 54957.6  
Agency designated representative: President Greg Young  
Unrepresented employee: General Manager
- CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION  
Pursuant to Paragraph One (1) of Subdivision (d) of the Government Code Section 54956.9  
Case Name: Nadia Loukeh. vs West Valley Water District, Case No. CIVSB2116242  
Report out of Closed Session

## ADOPT AGENDA

## PUBLIC PARTICIPATION

*Any person wishing to speak to the Board of Directors on matters listed or not listed on the agenda, within its jurisdiction, is asked to complete a Speaker Card and submit it to the Board Secretary, if you are attending in person. For anyone joining on Zoom, please wait for the Board President's instruction to indicate that you would like to speak. Each speaker is limited to three (3) minutes. Under the State of California Brown Act, the Board of Directors is prohibited from discussing or taking action on any item not listed on the posted agenda. Comments related to noticed Public Hearing(s) and Business Matters will be heard during the occurrence of the item.*

***Public communication is the time for anyone to address the Board on any agenda item or anything under the jurisdiction of the District. Also, please remember that no disruptions from the crowd will be tolerated. If someone disrupts the meeting, they will be removed.***

## PRESENTATIONS

None

## **CONSENT CALENDAR**

*All matters listed under the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the Board of Directors, Staff Member, or any member of the public request a specific item(s) be removed for separate action.*

### **Consideration of:**

1. Approve August 3, 2023, August 17, 2023, September 7, 2023 and November 1, 2023 Regular Board Meeting Minutes. **Pg 6**
2. Adopt Resolution Accepting Grant of Easement From Caltrans, and Authorize to Execute a Certificate of Acceptance. **Pg 23**
3. Monthly Transfer Report - November 2023. **Pg 36**
4. Cash Disbursements Report - November 2023. **Pg 38**
5. Monthly Revenue & Expenditures Report - November 2023. **Pg 62**
6. Purchase Order Report - November 2023. **Pg 68**
7. Treasurer's Report - November 2023. **Pg 73**

## **BUSINESS MATTERS**

### **Consideration of:**

8. Strategic Plan.

**REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).**

1. Meeting Attendance Reports
2. Board Committee Reports
3. Board Members
4. General Manager
5. Legal Counsel
  - Updates on current legal topics/best practice

## **UPCOMING MEETINGS**

- January 8, 2023 - Human Resources Committee Meeting at 6:00 p.m.
- January 16, 2023 - Eng/Ops Committee Meeting at 6:00 p.m.
- January 18, 2023 - Board of Directors Regular Board Meeting at 6:00 p.m.
- January 22, 2023 - External Affairs Committee Meeting at 6:00 p.m.
- January 24, 2023 - Finance Committee Meeting at 6:00 p.m.

## **UPCOMING COMMUNITY EVENTS**

- February 15 - Fontana State of the City (Water of Life Community Church)
- March 2 - City of Rialto State of the Women
- March 30 - Fontana Easter Egg-stravaganza (3 locations) 10 a.m. -12 p.m.

## **UPCOMING EDUCATIONAL & TRAINING OPPORTUNITIES**

- January 19, 2023 - Upper Santa River Division 1 Water Forum (with Director June Hayes of San Bernardino Valley Municipal Water District) - Hilton Garden Inn Fontana
- February 28 - March 2nd : ACWA DC 2023 - Washington D.C.
- March 23: ACWA 2023 Legislative Symposium - Sacramento, CA
- Saturday, April 22, 2023 - Earth Day 2023 - Information to come
- May 16 - 17, 2023: CSDA Special Districts Legislative Days - Sacramento, CA

## **ADJOURN**

## **DECLARATION OF POSTING:**

**I declare under penalty of perjury, that I am employed by the West Valley Water District and posted the foregoing Agenda at the District Offices on December 27, 2023.**

*Elvia Dominguez*

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**Elvia Dominguez, Board Secretary**

**Please Note:**

**Material related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District's office located at 855 W. Baseline, Rialto, during normal business hours. Also, such documents are available on the District's website at [www.wvwd.org](http://www.wvwd.org) subject to staff's ability to post the documents before the meeting.**

**Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in the above-agendized public meeting should be directed to the Board Secretary, Elvia Dominguez, at least 72 hours in advance of the meeting to ensure availability of the requested service or accommodation. Ms. Dominguez may be contacted by telephone at (909) 875-1804 ext. 703, or in writing at the West Valley Water District, P.O. Box 920, Rialto, CA 92377-0920.**



**MINUTES**  
**REGULAR BOARD MEETING**  
**(Rescheduled from November 2, 2023)**  
of the  
**WEST VALLEY WATER DISTRICT**  
**November 1, 2023**

**OPENING CEREMONIES**

Call to Order - President Gregory Young called the Regular Board Meeting of the West Valley Water District to order at 6:02 p.m.

Roll Call of Board Members

Attendee Name	Present	Absent	Arrived
Directors			
Channing Hawkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Arrived at 6:04 pm
Angela Garcia	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Kelvin Moore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Daniel Jenkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Gregory Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
General Counsel			
Jeff Ferre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Staff			
John Thiel	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
William Fox	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Haydee Sainz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Joanne Chan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Jon Stephenson	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Albert Clinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Elvia Dominguez	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Robert Ramirez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Socorro Pantaleon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Tessa Navarro	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Approval of Any Board Member Requests for Remote Participation - None.  
Pledge of Allegiance - The Pledge of Allegiance was led by Vice President Daniel Jenkins.  
Opening Prayer - The Opening prayer was led by Director Kelvin Moore.

**CLOSED SESSION**

Public Participation on closed session matters

WVWD

Minutes: 11/1/23

President Gregory Young inquired if anyone from the public would like to speak. No requests were received, therefore President Young closed the public comment period. General Counsel Jeff Ferre noted that they would not cover item 3 on his agenda which was for a proposed class action and also noted that it was not listed on the PowerPoint slides.

- CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION  
Paragraph (1) of subdivision (d) of Government Code Section 54956.9  
Name of case: John Rios v. West Valley Water District, Case No. CIVDS 1937224
- CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION  
Paragraph (1) of subdivision (d) of Government Code Section 54956.9  
Name of case: Naseem Farooqi v. West Valley Water District et al.
- CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION  
Paragraph (1) of subdivision (d) of Government Code Section 54956.9  
Name of cases: Notices Of Proposed Class Action Settlement And Court Approval Hearings  
In re: Aqueous Film-Forming Foams Product Liability Litigation  
City of Camden, et al., v. E.I. DuPont de Nemours and Company, et al.,  
No. 2:23-cv-03230-RMG  
City of Camden, et al., v. 3M Company, No. 2:23-cv-03147-RMG
- CONFERENCE WITH LABOR NEGOTIATORS  
Pursuant to Government Code Section 54957.6  
Agency designated representatives: John Thiel, General Manager, Haydee Sainz, Human Resources Manager, Oliver Yee, Special Counsel  
Employee Groups: International Union of Operating Engineers, Local 12

Report out of Closed Session

General Counsel Jeff Ferre reported that Closed Session items were discussed and reported the following: for Item 1) No reportable action was taken; for Items 2 and 3) These items were not discussed; for Item 4) under the Brown Act, no reportable action was taken, but staff was directed to place the item in open session at the next Board meeting for consideration and action.

**ADOPT AGENDA**

Motion to adopt the agenda

Vice President Daniel Jenkins motioned to adopt the agenda and Director Channing Hawkins seconded the motion. The following vote was taken:

<b>RESULT:</b>	<b>APPROVED [4 TO 0]</b>
<b>MOVER:</b>	Daniel Jenkins, Vice President
<b>SECONDER:</b>	Channing Hawkins, Director
<b>AYES:</b>	Channing Hawkins, Kelvin Moore, Daniel Jenkins, Gregory Young
<b>ABSENT:</b>	Angela Garcia

WVWD

Minutes: 11/1/23



**PUBLIC PARTICIPATION**

President Gregory Young inquired if anyone from the public would like to speak. No requests were received to speak via email or in-person, or on Zoom, therefore President Young closed the public comment period.

**PRESENTATIONS**

- 1. Website redesign update

Government and Legislative Affairs Manager Socorro Pantaleon gave the report and PowerPoint presentation.

Discussion included clarification of the process for submitting proposals and bids through Planet Bids link on the website; and collective appreciation to staff on the new website design.

**CONSENT CALENDAR**

Motion to approve Consent Calendar Items #1 - #5

Director Hawkins had a question on fees paid for Stephen Company. Chief Financial Officer William Fox clarified that those payments were fees paid on behalf of a lobbyist, which is not a reimbursable item and the District is reviewing all invoices and will seek reimbursement. There was no further discussion.

Vice President Daniel Jenkins motioned to adopt consent calendar items #1 - #5 and Director Channing Hawkins seconded the motion. The following vote was taken:

<b>RESULT:</b>	<b>APPROVED [4 TO 0]</b>
<b>MOVER:</b>	Daniel Jenkins, Vice President
<b>SECONDER:</b>	Channing Hawkins, Director
<b>AYES:</b>	Channing Hawkins, Kelvin Moore, Daniel Jenkins, Gregory Young
<b>ABSTAIN:</b>	Angela Garcia

- 1. Cash Disbursements Reports - September 2023
- 2. Monthly Transfer Report - September 2023
- 3. Monthly Revenue & Expenditures Report - September 2023
- 4. Purchase Order Report - September 2023
- 5. Treasurer's Report - August 2023

**BUSINESS MATTERS**

None.

**REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).**

- 1. Meeting Attendance Reports

WVWD

Minutes: 11/1/23

Vice President Daniel Jenkins reported on his participation in the WELL internship; and announced that he would like to agendaize a possible rescheduling of the December 7, 2023 Board of Directors meeting. There was no objection.

Director Kelvin Moore reported on the WELL workshop he attended; and announced he was accepted into the WELL fellowship.

Director Channing Hawkins reported on his appointment to the California African American Water Education Foundation; reported on his attendance at the WELL workshop; and an upcoming event Water Workforce Development sponsored by the Department of Labor and held at the San Jacinto College on November 15, 2023.

President Gregory Young also reported on his attendance at the WELL Workshop and thanked Director of Operations Joanne Chan for her presentation.

## **2. Board Committee Reports**

Vice President Daniel Jenkins reported on the Finance Committee and presentation given by Todd Brehe from Nuvei on reducing payment processing costs on customer payments.

## **3. Board Members**

None

## **4. General Manager**

General Manager John Thiel gave an update on the Strategic Plan and gave a recruitment update.

President Young thanked staff for efforts on the Strategic Plan.

## **5. Legal Counsel**

General Counsel Jeff Ferre stated that he wanted to make the following statement on the record in regard to the pending litigation of Farooqi v. West Valley Water District. The statement was not a report out of a closed session. The following two members of the Board were individually named in this suit: President Young and Director Hawkins. Therefore, the following confirmations were made:

1. That the District is required defend, with a reservation of rights, the Board members who have been named individually in this suit.
2. These Board members have the right to retain separate counsel in this type of matter.
3. The District will pay for that defense, with a reservation of rights.
4. The above-mentioned obligations are already in place.

## **ADJOURN**

The meeting was adjourned at 7:08 p.m.

WVWD

Minutes: 11/1/23

**ATTEST:**

\_\_\_\_\_  
**Elvia Dominguez, Board Secretary**

Minutes were approved on \_\_\_\_\_ by the Board of Directors of the West Valley Water District.



**MINUTES**  
**REGULAR BOARD MEETING**  
**of the**  
**WEST VALLEY WATER DISTRICT**  
**August 3, 2023**

Call to Order - 6:04 p.m.  
Roll Call of Board Members

Attendee Name	Present	Absent	Arrived
Directors			
Channing Hawkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Angela Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Arrived 6:09 p.m.
Kelvin Moore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Daniel Jenkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Gregory Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
General Counsel			
Jeff Ferre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Staff			
John Thiel	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
William Fox	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Haydee Sainz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Joanne Chan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Jon Stephenson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Albert Clinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Elvia Dominguez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Socorro Pantaleon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

**CLOSED SESSION**

The Board entered into closed session at 6:04 p.m. to discuss the following items listed on the agenda:

- CONFERENCE WITH LABOR NEGOTIATORS  
Pursuant to Government Code Section 54957.6  
Agency designated representatives: John Thiel, General Manager, Haydee Sainz, Human Resources Manager, Oliver Yee, Special Counsel  
Employee Groups: International Union of Operating Engineers, Local 12

The Board adjourned the closed session at 6:55 p.m. to conduct the business portion of the meeting which commenced at 6:58 p.m. with all Board members present.

**OPENING CEREMONIES**

Pledge of Allegiance - The Pledge of Allegiance was led by Vice President Dan Jenkins.

WVWD

Minutes: 8/3/23

Opening Prayer - The Opening prayer was led by Elder Thomas McColl from Sunrise Church Rialto.

## **ADOPT AGENDA**

Motion to adopt agenda

Vice President Dan Jenkins motioned to adopt the agenda and Director Channing Hawkins seconded the motion. The following vote was taken:

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Daniel Jenkins, Vice President
<b>SECONDER:</b>	Channing Hawkins, Director
<b>AYES:</b>	Channing Hawkins, Angela Garcia, Kelvin Moore, Daniel Jenkins, Gregory Young

## **PUBLIC PARTICIPATION**

None.

## **PRESENTATIONS**

1. Demand Management Incentive Program Check Presentation by San Bernardino Valley Municipal Water District

The check Presentation was conducted and Board collectively thanked the Municipal Water District.

## **CONSENT CALENDAR**

Motion to approve Consent Calendar items #1 - #12

Director Angela Garcia Motioned to approve the consent calendar. Director Kelvin Moore Seconded. The following vote was taken:

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Angela Garcia, Director
<b>SECONDER:</b>	Kelvin Moore, Director
<b>AYES:</b>	Channing Hawkins, Angela Garcia, Kelvin Moore, Daniel Jenkins, Gregory Young

1. July 6, 2023 - Regular Board Meeting Minutes.
2. Monthly Revenue & Expenditures Report - June 2023
3. Cash Disbursements Reports - June 2023
4. Purchase Order Report - June 2023
5. Treasurer's Report - June 2023
6. Approve Professional Services Agreement and Task Order with Albert A. Webb Associates For \$98,327.00 For Professional Engineering Design Services
7. Rejection of Claim #202300457
8. Adopt 2023 Local CEQA Guidelines

WVWD

Minutes: 8/3/23

- 9. Reimbursement Agreement with San Bernardino County for Bloomington Ave Water Main Replacement Project
- 10. Approve Legal Invoice Payment to Best Best Krieger for June 2023 Invoice #969239 for \$2,170.00; Invoice #969240 for \$2,403.50; Invoice #969241 for \$115.50; Invoice #969242 for \$1,886.50; and Invoice #969243 for \$446.00
- 11. Approve legal Invoice Payment to Albright Yee and Schmidt for June 2023, Invoice #28208 for \$7,802.50
- 12. Approve legal Invoice Payment to Hunt Ortmann Palffy Nieves Darling Mah for May 2023, Invoice #100887 for \$5,071.75

**BUSINESS MATTERS**

- 13. Purchase Five (5) New 2023 Ford F-150 XL Trucks

The Report was given by Purchasing Supervisor Al Robles.

The Board requested clarification for the need for the vehicle to which Supervisor Robles responded with citing new laws taking affect in 2024 which would increase costs significantly. Discussion also included the procurement process, current fleet vehicles, and mandates taking effect in 2024. The Board thanked Supervisor Al Robles.

Vice President Daniel Jenkins motioned to approve the procurement. Director Angela Garcia seconded. The following vote was taken:

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Daniel Jenkins, Vice President
<b>SECONDER:</b>	Angela Garcia, Director
<b>AYES:</b>	Channing Hawkins, Angela Garcia, Kelvin Moore, Daniel Jenkins, Gregory Young

- 14. Reserve Policy

The report was given by Chief Financial Officer William Fox.

Director Channing Hawkins cited fee increases presented in the report and inquired whether the rate increase in surrounding agencies was related to that. Chief Financial Officer Wiliam Fox indicated he was not certain but they may be related. Deliberation included what purpose the savings could be used for and possible further discussion on this in the future.

Director Angela Garcia motioned to approve the procurement. Vice President Daniel Jenkins seconded. The following vote was taken:

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Angela Garcia, Director
<b>SECONDER:</b>	Daniel Jenkins, Vice President
<b>AYES:</b>	Channing Hawkins, Angela Garcia, Kelvin Moore, Daniel Jenkins, Gregory Young

**REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).**

**1. Meeting Attendance Reports**

WVWD

Minutes: 8/3/23

Director Angela Garcia reported her attendance at Southern California Water Coalition, also thanked External affairs staff for their work on the give-away.

Director Channing Hawkins also commented on his attendance at the Southern California Water Coalition meeting and noted the topic of water conservation.

Vice President Daniel Jenkins reported on his participation in the WELL Fellowship; as well as his attendance at the Bloomington and Rialto National Night Out, and the Bloomington MAC meeting.

Director Kelvin Moore reported on his attendance at the Rialto National Night Out, and also spoke at his church regarding water conservation kits.

## **2. Board Members**

Director Channing Hawkins acknowledged his Mother-in-law Birthday

Vice President Daniel Jenkins commented on local students going back to school.

President Gregory Young commented on his being out and that it was good to be back.

## **2. General Manager**

General Manager John Thiel reported external meetings with Rubidoux Community Services District, his attendance at the Rialto and Fontana National Night out; attendance at the Bloomington MAC meeting; gave an IE works update; gave a recruitment status; Staff Development Program update; and the Monthly report to Board.

## **3. Legal Counsel**

General Counsel Jeff Ferre reported the following: No action was taken on the Closed Session item.

## **ADJOURN**

The meeting was adjourned at 7:59 p.m.

## **ATTEST:**

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**Elvia Dominguez, Board Secretary**



**MINUTES**  
**REGULAR BOARD MEETING**  
of the  
**WEST VALLEY WATER DISTRICT**  
**August 17, 2023**

Call to Order - 6:06 p.m.

Roll Call of Board Members

Attendee Name	Present	Absent	Arrived
Directors			
Channing Hawkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Angela Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Arrived 6:09 p.m.
Kelvin Moore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Daniel Jenkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Gregory Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
General Counsel			
Jeff Ferre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Staff			
John Thiel	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Attended via Zoom
William Fox	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Haydee Sainz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Joanne Chan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Jon Stephenson	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Albert Clinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Elvia Dominguez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Socorro Pantaleon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

**CLOSED SESSION**

The Board entered into closed session at 6:07 p.m.

- CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - pursuant to Paragraph one (1) of Subdivision (d) of the Government Code Section 54956.9  
Case Name: Patricia Romero vs. West Valley Water District, Case No. CIVDS2024402.
- CONFERENCE WITH LABOR NEGOTIATORS  
Pursuant to Government Code Section 54957.6  
Agency designated representatives: John Thiel, General Manager, Haydee Sainz, Human Resources Manager, Oliver Yee, Special Counsel  
Employee Groups: International Union of Operating Engineers, Local 12

The Board adjourned the closed session at 7:05 p.m. to conduct the business portion of the meeting which commenced at 7:08 p.m. with all Board members present.

WVWD

Minutes: 8/17/23

**OPENING CEREMONIES**

Pledge of Allegiance was conducted by Vice President Daniel Jenkins  
Opening Prayer was conducted by Jason Martel of Sunrise Student Ministries

**ADOPT AGENDA**

Motion to adopt agenda

Vice President Danial Jenkins motioned to approve the agenda. Director Angela Garcia seconded.  
The following vote was taken :

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Daniel Jenkins, Vice President
<b>SECONDER:</b>	Angela Garcia, Director
<b>AYES:</b>	Channing Hawkins, Angela Garcia, Kelvin Moore, Daniel Jenkins, Gregory Young

**PUBLIC PARTICIPATION**

None.

**PRESENTATIONS**

1. Government Finance Officers Association Award Presentation.  
The Presentation was given by Chief Financial Officer William Fox. Finance Staff; Gina Bertolini, Elva Viscaino, and Gustavo Gutierrez were introduced. And the Board collectively congratulated Finance Department and staff for the accomplishment.

**CONSENT CALENDAR**

Motion to approve Consent Calendar Items #1 - #4

Vice President Daniel Jenkins motioned to approve the Consent Calendar. Director Angela Garcia seconded. The following vote was taken:

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Daniel Jenkins, Vice President
<b>SECONDER:</b>	Angela Garcia, Director
<b>AYES:</b>	Channing Hawkins, Angela Garcia, Kelvin Moore, Daniel Jenkins, Gregory Young

1. Approve July 6, 2023 - Regular Board Meeting Minutes.
2. Approve July 20, 2023 - Regular Board Meeting Minutes
3. Approve Legal Invoice Payment to Alvarez-Glasman & Colvin for April 2023 Invoice #20751 for \$3,630.60; May Invoice #20760 for \$19,553.14, Invoice #20761 for \$660.00, Invoice #20762 for \$495.00; June Invoice #20770 for \$9,587.50, and Invoice #20771 for \$5,547.00
4. Approve Legal Invoices for Liebert Cassidy Whitmore for October Invoice #232394 for \$1,195.00, Invoice #228537 for \$42.50, Invoice #228497 for \$99.50, Invoice #228387 for \$426.50, Invoice #228304 for \$4,794.00; December Invoice #232608 for \$42.50, Invoice #232573 for \$4,728.00

WVWD

Minutes: 8/17/23

## BUSINESS MATTERS

None.

### **REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).**

#### **1. Meeting Attendance Reports**

Director Angela Garcia reported on her attendance at the Fontana Chamber of Commerce monthly meeting; attendance at the BIA Southern California Water Coalition meeting; and reported she would be attending a Working Warriors mental health and wellness event in Fontana the coming weekend.

Vice President Daniel Jenkins and Director Kelvin Moore also reported on at the Fontana Chamber of Commerce monthly meeting, and attendance at the BIA Southern California Water Coalition meeting.

Director Channing Hawkins reported on his attendance at the Fontana Chamber of Commerce monthly meeting, and gave an IEWorks update.

#### **2. Board Members**

Vice President Daniel Jenkins reported on his participation in the WELL Fellowship at Owens Valley

Director Channing Hawkins recognized the passing of his ant Mary Etta Humphrey.

Director Kelvin Moore commented on the fire in Maui and asked for thoughts and prayers for the people of Maui.

President Young commented on community member Steve Abalos' passing.

#### **3. General Manager**

General Manager John Thiel commented on the monthly report which was sent to Board members; Government and Legislative Affairs Acting Manager Socorro Pantaleon presented a social media video for water quality month.

John Thiel then reported on a Spectrum news report and follow up story on the IEWorks intern; and gave a recruitment update.

#### **4. Legal Counsel**

General Counsel Jeff Ferre reported the following: No action was taken on the Closed Session item. In addition he provided a summary of AB1439 Campaign contributions and new regulations and laws, and indicated he will be providing brief updates on changes in laws, roles of board members, Brown Act and other relevant advisement and legislation.

## ADJOURN

The meeting was adjourned at 7:30 p.m.

WVWD

Minutes: 8/17/23

**ATTEST:**

\_\_\_\_\_  
**Elvia Dominguez, Board Secretary**

**MINUTES**  
**REGULAR BOARD MEETING**  
of the  
**WEST VALLEY WATER DISTRICT**  
**September 7, 2023**

Call to Order - 6:01 PM  
Roll Call of Board Members

Attendee Name	Present	Absent	Arrived
Directors			
Channing Hawkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Via zoom then arrived at 7:15 p.m.
Angela Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Kelvin Moore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Daniel Jenkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Gregory Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
General Counsel			
Jeff Ferre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Staff			
John Thiel	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
William Fox	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Haydee Sainz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Joanne Chan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Jon Stephenson	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Albert Clinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Elvia Dominguez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Socorro Pantaleon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

### **PUBLIC PARTICIPATION**

President Gregory Young inquired if anyone from the public would like to speak. Member of the public Matt Read gave public comment. No additional requests were received to speak via email or in-person, or on Zoom, therefore President Young closed the public comment period.

### **CLOSED SESSION**

The Board entered into closed session at 6:04 p.m. The Board recessed the closed session at 6:08 p.m. into open session to discuss the request by Director Channing Hawkins to participate via Zoom due to childcare issues. After discussion there was no objection. Therefore the Board re-entered into closed session at 6:15 p.m.

- **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9  
One potential case

- CONFERENCE WITH LABOR NEGOTIATORS  
 Pursuant to Government Code Section 54957.6  
 Agency designated representatives: John Thiel, General Manager, Haydee Sainz, Human Resources Manager, Oliver Yee, Special Counsel  
 Employee Groups: International Union of Operating Engineers, Local 12

The Board adjourned the closed session at 7:05 p.m. to conduct the business portion of the meeting which commenced at 7:15 p.m. with all Board members present.

**OPENING CEREMONIES**

Pledge of Allegiance was conducted by Vice President Daniel Jenkins  
 Opening Prayer was conducted by Pastor Vernal Townsend

**ADOPT AGENDA**

Motion to adopt agenda

Vice President Daniel Jenkins motioned to adopt the agenda and Director Kelvin Moore seconded the motion. The following vote was taken:

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Daniel Jenkins, Vice President
<b>SECONDER:</b>	Kelvin Moore, Director
<b>AYES:</b>	Channing Hawkins, Angela Garcia, Kelvin Moore, Daniel Jenkins, Gregory Young

**PUBLIC PARTICIPATION**

President Gregory Young inquired if anyone from the public would like to speak. Member of the public Jue Hayes gave public comment. No additional requests were received to speak via email or in-person, or on Zoom, therefore President Young closed the public comment period.

**PRESENTATIONS**

*None.*

**CONSENT CALENDAR**

Motion to approve Consent Calendar Items #1 - #6

Director Angela Garcia motioned to adopt the agenda and Vice President Daniel Jenkins seconded the motion. The following vote was taken:

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Angela Garcia, Director
<b>SECONDER:</b>	Daniel Jenkins, Vice President
<b>AYES:</b>	Channing Hawkins, Angela Garcia, Kelvin Moore, Daniel Jenkins, Gregory Young

1. Monthly Revenue & Expenditures Report – July 2023
2. Cash Disbursements Reports - July 2023
3. Purchase Order Report - July 2023
4. Monthly Transfer Report - July 2023
5. Monthly Treasurer's Report - July 2023
6. Approve Legal Invoices for Liebert Cassidy Whitmore for July #248693 for \$9,601.00; Invoice #248694 for \$15,689.00; Invoice #248692 for \$1,397.50; Invoice #248691 for \$3,609.00; and Invoice #248695 for \$4,933.46

**BUSINESS MATTERS**

7. IE Works Contract Renewal 2022/23

The report was introduced by Human Resources and Risk Management Manager Haydee Sainz who introduced Scott Goodell who gave the presentation.

Discussion included number of interns per session; the growth and success of the program; ongoing funding for the program; and collective congratulations from the board for the success of the program.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelvin Moore, Director
<b>SECONDER:</b>	Angela Garcia, Director
<b>AYES:</b>	Channing Hawkins, Angela Garcia, Kelvin Moore, Daniel Jenkins, Gregory Young

**REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).**

**1. Meeting Attendance Reports**

Director Garcia reported on her attendance at a Fontana Health and Wellness event and recognition given my Assemblymember James Ramos; and congratulated Socorro Pantaleon for her being hired as Government and Legislative Affairs Manager.

Vice President Daniel Jenkins, Director Kelvin Moore, and Director Channing Hawkins reported on his attendance at the CSDA conference.

President Gregory Young reported on his attendance at the CSDA Leadership Academy; and attendance at the Rialto Colton Groundwater Basin Committee meeting.

**2. Board Members**

Garcia commented on this month being Hispanic Heritage Month and upcoming events. Vice president Jenkins announced he would be attending a WELL Fellowship in Imperial Valley. President young reported on his attendance Rialto Colton Groundwater Basin Committee meeting.

### 3. General Manager

General Manager John Thiel gave a recruitment update; and reported on Tropical Storm Hillary; reported on attendance at the CSDA Conference; Strategic Plan update; and successful Safety record on three years without loss time accidents.

### 4. Legal Counsel

General Counsel Jeff Ferre reported on the Closed session items with the following: No action was taken on both items. He then provided information to the Board on laws that govern West Valley Water District.

### ADJOURN

President Gregory Young adjourned the meeting at 8:14 p.m.

### ATTEST:

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**Elvia Dominguez, Board Secretary**





**BOARD OF DIRECTORS  
STAFF REPORT**

**DATE:** January 4, 2024  
**TO:** Board of Directors  
**FROM:** Linda Jadeski, Director of Engineering  
**SUBJECT:** ADOPT RESOLUTION ACCEPTING GRANT OF EASEMENT FROM CALTRANS, AND AUTHORIZE TO EXECUTE A CERTIFICATE OF ACCEPTANCE

---

**MEETING HISTORY:**

12/19/23 Engineering, Operations and Planning Committee REFERRED TO BOARD

**BACKGROUND:**

The State of California, acting by and through its Department of Transportation (Caltrans) is the owner of land located at the southwest corner of the 210 Foothill Freeway and Cactus Avenue in the City of Rialto. Two (2) of the West Valley Water District (District) pipelines crosses Caltrans-owned parcel, so District staff has been seeking a grant of easement from Caltrans for a non-exclusive easement for ingress, egress, and utilities, upon, over and across that real property.

**DISCUSSION:**

The District desires to accept a grant of easement from Caltrans and District Staff from both Caltrans and the District have developed easement documents DE0A9466-01-01 that provide access at no cost to the District. The proposed grant of easement will provide access to water pipelines for maintenance and repair. Attached as **Exhibit A** is a copy of Resolution Accepting a Grant of Easement DE0A9466-01-01 along with the Certificate of Acceptance.

**FISCAL IMPACT:**

No fiscal impact.

**STAFF RECOMMENDATION:**

Staff recommends that the Committee forward a recommendation to the Board of Directors to:

1. Adopt Resolution Accepting a Grant Easement DE0A9466-01-01 from Caltrans; and
2. Authorize the execution of Certificate of Acceptance.

Respectfully Submitted,

---

Linda Jadeski, Director of Engineering

RMG:ls

**ATTACHMENT(S):**

1. Exhibit A - Resolution including Certificate of Acceptance

# EXHIBIT A

**RESOLUTION NO. 2024-\_\_**  
**A RESOLUTION OF THE BOARD OF DIRECTORS**  
**OF THE**  
**WEST VALLEY WATER DISTRICT**  
**ACCEPTING A GRANT OF EASEMENT**

**WHEREAS**, the West Valley Water District (“District”) is a public agency of the State of California duly formed and operating under the County Water District Law set forth in Section 30000 et seq. of the Water Code. Pursuant to Water Code Section 31040, the District has the authority to acquire property necessary to carry out the business of the District; and

**WHEREAS**, pursuant to Government Code Section 27281, deeds and grants conveying any interest in, or easements upon, real property to a governmental agency for public purposes may not be accepted by the County Recorder for recording without a certificate of acceptance; and

**WHEREAS**, the District desires to accept a grant of a Director’s Deed Easement from the State of California, acting by and through its Director of Transportation for a non-exclusive easement for ingress, egress and utilities, upon, over and across that real property in the City of Rialto, County of San Bernardino, State of California. A copy of the Director’s Deed Easement is attached hereto as Exhibit “A.”

**NOW, THEREFORE, THE WEST VALLEY WATER DISTRICT BOARD OF DIRECTORS, DOES HEREBY RESOLVE AS FOLLOWS:**

SECTION 1. The above Recitals are incorporated herein and made an operative part of this Resolution.

SECTION 2. The Board of Directors (“Board”) hereby accepts the Grant of Director’s Deed Easement No. DE0A9466-01-01, a copy of which is attached hereto as Exhibit “A.”

SECTION 3. The Board hereby authorizes the execution of a Certificate of Acceptance, a copy of which is attached hereto as Exhibit “B.”

SECTION 4. The Board hereby authorizes the General Manager or his designee to take any and all actions necessary to complete the grant and acceptance of the Director’s Deed Easement.

SECTION 5. If any section, subsection, paragraph, sentence, clause, or phrase of this Resolution is declared by a court of competent jurisdiction to be unconstitutional or otherwise invalid, such decision shall not affect the validity of the remaining portions of this Resolution.

**APPROVED, PASSED, and ADOPTED** this \_\_\_ day of \_\_\_ 2024.

BOARD OF DIRECTORS

BY: \_\_\_\_\_  
GREGORY YOUNG  
President

**CERTIFICATION**

I, Elvia Dominguez, Board Secretary of the West Valley Water District, do hereby certify that the foregoing Resolution was duly adopted by the Board of Directors of the West Valley Water District at a regular meeting held on the \_\_\_\_ day of \_\_\_\_ 2024, by the following vote:

AYES: BOARD MEMBERS:  
NOES: BOARD MEMBERS:  
ABSENT: BOARD MEMBERS:  
ABSTAIN: BOARD MEMBERS:

Dated:

\_\_\_\_\_  
ELVIA DOMINGUEZ  
Board Secretary

EXHIBIT "A"  
Grant of Easement

**Exhibit "A"**  
**Legal Description**  
**Parcel No. DE0A9466-01-01**

A non-exclusive EASEMENT for ingress, egress and utility purposes and incidents thereto, Being that portion of Grant Deed to the State of California recorded June 25, 1962 in Book 5721, Pages 772-774 of Official Records, in the Office of the County Recorder of San Bernardino County, in the Northeast Quarter of Section 34, Township 1 North, Range 5 West, San Bernardino Meridian according to the official plat thereof, in the City of Rialto, County of San Bernardino, State of California, described as follows:

**COMMENCING** at the northeast corner of said Section 34, as shown on a map filed in Book 160, Pages 26-44 of Records of Surveys, in the Office of the County Recorder of said County; thence along the east line of said Northeast Quarter, South 00°29'30" East 254.68 feet; thence leaving said east line, South 89°30'30" West 50.00 feet to the southerly right-of-way line of State Route 210 as shown on said record of survey map, being the **TRUE POINT OF BEGINNING**; thence along said southerly right-of-way line, (Course "A") North 09°27'03" West 55.32 feet; thence continuing along said southerly right-of-way line, (Course "B") North 87°13'20" West 36.44 feet to a line, being 95.00 feet westerly of and parallel with said east line of said Northeast Quarter; thence leaving said southerly right-of-way line and along said parallel line, South 00°29'30" East 80.13 feet; thence South 87°13'20" East 45.07 feet to a line, 50.00 feet westerly of and parallel with said east line of said Northeast Quarter; thence along said parallel line, North 00°29'30" West 25.98 feet to **TRUE POINT OF BEGINNING**.

**08-SBd-210-PM R17.9-DE0A9466-01-01**



**Exhibit "A"**  
**Legal Description**  
**Parcel No. DE0A9466-01-01**

The bearings and distances used in the above description are on the California Coordinate System of 1983 (Epoch 1984.00), Zone 5. Divide the above distances by 0.999909961 to obtain ground level distances.

This real property description has been prepared by me, or under my direction, in conformance with the Professional Land Surveyors' Act.

Signature Jonathan Maddox  
Professional Land Surveyor



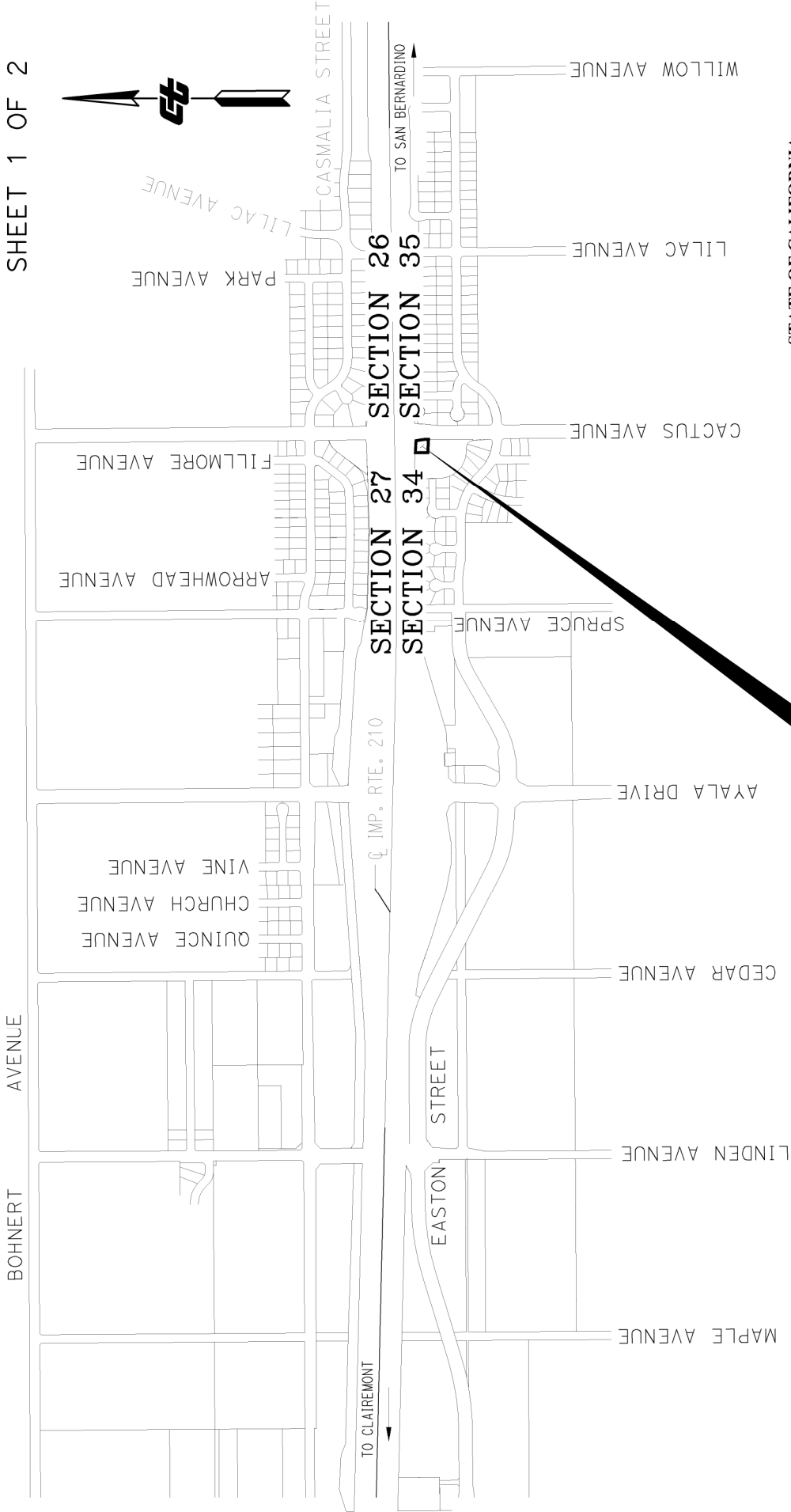
Date: February 13, 2020

**08-SBd-210-PM R17.9-DE0A9466-01-01**

**CITY OF RIALTO  
 COUNTY OF SAN BERNARDINO  
 T.1N., R.5W., S.B.M.**

DIST.	COUNTY	ROUTE	POST MILE
08	SBd.	210	R17.9

**EXHIBIT "B"**  
 SHEET 1 OF 2



STATE OF CALIFORNIA  
 CALIFORNIA STATE TRANSPORTATION AGENCY  
 DEPARTMENT OF TRANSPORTATION  
**RIGHT OF WAY**  
**DIRECTOR'S DEED MAP**  
 DE0A9466-01-01  
 INDEX MAP  
 NO SCALE

**PARCEL**  
**DE0A9466-01-01**  
**AREA: 3,372.62 SQ. FT.**

**CITY OF RIALTO**  
**T.1N. R.5W. S.B.M.**

*NOTE: The State of California or its officers or agents shall not be responsible for the accuracy or completeness of digital images of this map.*

POINT OF COMMENCEMENT  
 N.E. CORNER SEC. 34

SECTION 27

SECTION 26

SECTION 34

SECTION 35

SECTION LINE



RECORD OF SURVEY 17-0027  
 R.S.B. 160/26-44

CACTUS AVENUE  
 EAST LINE NORTHEAST  
 QUARTER SECTION 34

254.68'

REF. INFO:  
 GRANT DEED REC. 06/25/1962 IN  
 BK. 5721, PG. 772, O.R.

DISTRICT 08 R/W MAP NO. 925550-17

EXISTING R/W

**PARCEL**  
**DE0A9466-01-01**  
**AREA: 3,372.62 SQ. FT.**

POR. OF GRANT DEED  
 REC. 06/25/1962 IN  
 BK. 5721, PG. 772, O.R.

TRUE POINT OF BEGINNING

(Course "B")

36.44'

(Course "A")

55.32'

80.13'

45.07'

50.00'

SECTION LINE

NOTES

Bearings and distances are on CCS 1983, Zone 5. Distances and stationing are grid distances. Divide by 0.999909961 to obtain ground distances. All distances are in feet unless otherwise noted.



**EXHIBIT "B"**

STATE OF CALIFORNIA  
 CALIFORNIA STATE TRANSPORTATION AGENCY  
 DEPARTMENT OF TRANSPORTATION

**RIGHT OF WAY**  
**DIRECTOR'S DEED MAP**

**DE0A9466-01-01**

**DETAIL MAP**

COPYRIGHT 2019 CALIFORNIA DEPARTMENT OF TRANSPORTATION.  
 ALL RIGHTS RESERVED.

SCALE: 1" = 40'

FEET 0 20 40 80

DRAFTED BY	DATE	DISTRICT	COUNTY	ROUTE	SHEET PM	SHEET NO.	TOTAL SHEETS
Jonathan Maddox, LS 9257	02/13/2020	08	SBd	210	R17.9	2	2

EXHIBIT "B"  
Certificate of Acceptance

**CERTIFICATE OF ACCEPTANCE**

This Certificate of Acceptance pertains to the easement interest in certain real property conveyed by the Grant of Easement dated \_\_\_\_\_, 2024 (“Grant of Easement”) and to which this Certificate of Acceptance is attached.

from: The State of California, acting by and through its Director of Transportation

to: West Valley Water District, a public agency (“Grantee”)

Said Grant of Easement is hereby accepted by the undersigned officer on behalf of Grantee pursuant to authority conferred by Grantee’s governing body, and Grantee hereby consents to recordation of said Grant of Easement.

DATE: \_\_\_\_\_

**WEST VALLEY WATER DISTRICT**

BY: \_\_\_\_\_

Elvia Dominguez, Board Secretary  
of the West Valley Water District and  
Board of Directors thereof





**BOARD OF DIRECTORS  
STAFF REPORT**

**DATE:** January 4, 2024  
**TO:** Board of Directors  
**FROM:** William Fox, Chief Financial Officer  
**SUBJECT:** MONTHLY TRANSFER REPORT - NOVEMBER 2023

---

**MEETING HISTORY:**

12/20/23 Finance Committee REFERRED TO BOARD

**BACKGROUND:**

At the August 20, 2020, Board of Directors meeting, the WVWD Board of Directors approved and authorized the Chief Financial Officer to transfer funds in/out of the District's Chase account to/from the District's investment accounts to take advantage of potential interest earnings. At this meeting, the WVWD Board also requested that the CFO provide a detailed report to the Board of all transfers on a monthly basis and include this report in the monthly financial reports presented to the Board.

**DISCUSSION:**

Following the Board's request for monthly updates on transfers related to investments it is being reported that there were no transfers made during November 2023.

**FISCAL IMPACT:**

None. No transfers were made during November 2023

**STAFF RECOMMENDATION:**

Forward a recommendation to the Board of Directors to approve the November 2023 Funds Transfer Report.

Respectfully Submitted,

---

William Fox, Chief Financial Officer

WF





**BOARD OF DIRECTORS  
STAFF REPORT**

**DATE:** January 4, 2024  
**TO:** Board of Directors  
**FROM:** William Fox, Chief Financial Officer  
**SUBJECT:** CASH DISBURSEMENTS REPORT - NOVEMBER 2023

---

**MEETING HISTORY:**

12/20/23 Finance Committee REFERRED TO BOARD

**BACKGROUND:**

The Board of Directors requested the Monthly Cash Disbursements Report to be presented to the Finance Committee for review and discussion before presenting these reports to the Board of Directors. The reports are being produced by the District's Financial System (System of Records) and will be presented to the Finance Committee on a monthly basis.

**DISCUSSION:**

Each month, the Accounting Department provides a complete listing of all previous month's disbursements to promote fiscal responsibility and accountability over the expenditure of public funds. This process includes providing the Finance Committee, Board of Directors, and ratepayers with the opportunity to review expenses for supplies, materials, services, (**Exhibit A**) and payroll Disbursements (**Exhibit B**). Payroll is processed bi-weekly and accounts payable are processed weekly. Information to justify each payment is available through the Accounting Department. For reference, any Customer Refunds are credits due as a result of closing a water account.

**FISCAL IMPACT:**

There is no fiscal impact for producing the November 2023 Cash Disbursement Reports.

**STAFF RECOMMENDATION:**

Forward a recommendation to the Board of Directors to approve the November 2023 Cash Disbursement Reports.

Respectfully Submitted,

---

William Fox, Chief Financial Officer

WF

**ATTACHMENT(S):**

1. Exhibit A - 2023 November Cash Disbursements Report
2. Exhibit B - 2023 November Disbursements Payroll Report

# EXHIBIT A

## WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT  
NOVEMBER 2023

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
7379	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	\$ 13.50	
7379	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 75.00	
7379	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 30.00	
7379	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 182.25	
7379	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 13.50	
7379	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 128.25	
7379	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 13.50	
7379	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PERCHLORATE	\$ 565.00	
7379	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PERCHLORATE	\$ 40.50	
7379	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PERCHLORATE	\$ 40.50	
7379	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELL#6	\$ 720.00	
7379	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 169.25	
7379	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 36.00	
7379	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 36.00	
7379	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 113.25	
7379	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 90.00	
7379	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 15.00	
7380	COMPUTERIZED EMBROIDERY COMPANY INC	OFFICE POLO SHIRTS	\$ 3,435.41	
7381	HASA INC.	CHEMICALS WELL#24	\$ 353.62	
7381	HASA INC.	CHEMICALS WELL#30	\$ 298.53	
7381	HASA INC.	CHEMICALS WELL#8	\$ 457.42	
7381	HASA INC.	CHEMICALS WELL#54	\$ 361.12	
7381	HASA INC.	CHEMICALS WELL#24	\$ 240.75	
7381	HASA INC.	CHEMICALS WELL#8	\$ 481.50	
7381	HASA INC.	CHEMICALS WELL#15	\$ 120.37	
7381	HASA INC.	CHEMICALS-BLF	\$ 1,685.24	
7381	HASA INC.	CHEMICALS WELL#54	\$ 240.75	
7381	HASA INC.	CHEMICALS WELL#24	\$ 240.75	
7381	HASA INC.	CHEMICALS WELL#5	\$ 288.90	
7381	HASA INC.	CHEMICALS WELL#1	\$ 240.75	
7381	HASA INC.	CHEMICALS WELL#30	\$ 481.50	
7381	HASA INC.	CHEMICALS-BLF	\$ 842.62	
7381	HASA INC.	CHEMICALS WELL#8	\$ 481.50	
7381	HASA INC.	CHEMICALS WELL#5	\$ 240.75	
7381	HASA INC.	CHEMICALS WELL#24	\$ 240.75	
7381	HASA INC.	CHEMICALS WELL#8	\$ 481.50	
7381	HASA INC.	CHEMICALS WELL#30	\$ 288.90	
7381	HASA INC.	CHEMICALS-FBR	\$ 4,320.81	
7381	HASA INC.	CHEMICALS-ROEMER CREDIT	\$ (494.16)	
7381	HASA INC.	CHEMICALS-ROEMER	\$ (543.58)	
7381	HASA INC.	CHEMICALS-ROEMER CREDIT	\$ (617.71)	
7381	HASA INC.	CHEMICALS-ROEMER	\$ 6,018.72	
7381	HASA INC.	CHEMICALS-ROEMER	\$ 5,401.02	
7382	LIEBERT CASSIDY WHITMORE	LCW TRAINING -MARIANO ALVARADO/SHAH NAWA	\$ 162.00	
7383	POUND, ROGER A	MEDICARE PART B REIMB JULY-SEPT 2023	\$ 494.70	
7384	POUND,PHYLLIS A	MEDICARE PART B REIMB JULY-SEPT 2023	\$ 494.70	
7385	SAFETY COMPLIANCE COMPANY	FIELD SAFETY MEETING-10/10/23	\$ 225.00	
7385	SAFETY COMPLIANCE COMPANY	OFFICE SAFETY MEETING-10/10/23	\$ 200.00	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 7.70	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 7.86	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 9.75	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 8.46	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 6.49	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 6.93	

**WEST VALLEY WATER DISTRICT**

CASH DISBURSEMENT REPORT  
NOVEMBER 2023

<b>EFT/Check #</b>	<b>Vendor Name</b>	<b>Description</b>	<b>O &amp; M Amount</b>	<b>CIP Amount</b>
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 5.83	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 6.61	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 8.46	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 9.75	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 7.86	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 6.93	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 6.61	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 7.70	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 6.49	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 5.83	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 3.96	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 4.08	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 4.18	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 4.32	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 5.39	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 5.43	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 5.76	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 7.75	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 5.76	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 4.08	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 5.43	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 4.18	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 5.39	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 3.96	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 4.32	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 7.75	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 3.96	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 7.75	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 5.76	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 4.08	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 4.32	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 5.43	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 4.18	
7386	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 5.39	
7386	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 7.04	
7386	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 7.04	
7386	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.84	
7386	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.84	
7386	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.84	
7386	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 56.39	
7386	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 4.18	
7386	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 4.84	
7386	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 4.62	
7386	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 7.75	
7386	UNIFIRST CORPORATION	JANITORIAL SERVICES-ROEMER	\$ 73.82	
7386	UNIFIRST CORPORATION	JANITORIAL SERVICES-ROEMER	\$ 73.82	
7386	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 6.05	
7386	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 6.55	
7386	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 6.94	
7386	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 9.75	
7386	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 6.94	
7386	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 9.75	
7386	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 6.05	
7386	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 6.55	

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7386	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 7.75	
7386	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.74	
7386	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.40	
7386	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.02	
7386	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 7.75	
7386	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.74	
7386	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.02	
7386	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.40	
7386	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.74	
7386	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.02	
7386	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 7.75	
7386	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.40	
7386	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.40	
7386	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.02	
7386	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 7.75	
7386	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.74	
7386	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 34.76	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.94	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.59	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.56	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.96	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 9.75	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 7.32	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.56	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.94	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.59	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 9.75	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 7.32	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.96	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.76	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.84	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 5.06	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 7.75	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.06	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.51	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.74	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.84	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 5.06	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 7.75	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.06	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.51	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.76	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.74	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.06	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.76	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 5.06	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.84	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.74	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.51	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 7.75	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 7.75	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.06	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.51	
7386	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.74	



## WEST VALLEY WATER DISTRICT

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7402	ABF PRINTS INC	BUSINESS CARDS-SHAH NAWAZ	\$ 59.26	
7403	AIR & HOSE SOURCE INC	WATER QUALITY SUPPLIES	\$ 251.60	
7404	BEST BEST & KRIEGER LLP	LEGAL FEES-AUG 2023	\$ 11,235.79	
7404	BEST BEST & KRIEGER LLP	LEGAL FEES-AUG 2023	\$ 3,112.50	
7404	BEST BEST & KRIEGER LLP	LEGAL FEES-AUG 2023	\$ 1,232.00	
7404	BEST BEST & KRIEGER LLP	LEGAL FEES-AUG 2023	\$ 95.00	
7404	BEST BEST & KRIEGER LLP	LEGAL FEES-AUG 2023	\$ 11,314.50	
7404	BEST BEST & KRIEGER LLP	LEGAL FEES-AUG 2023	\$ 2,170.00	
7404	BEST BEST & KRIEGER LLP	LEGAL FEES-AUG 2023	\$ 1,540.00	
7405	BRENNTAG PACIFIC INC	Acetic Acid for FBR Plant	\$ 11,273.10	
7406	CP CONSTRUCTION CO INC	RETENTION PMT W17035		\$ 73,286.96
7407	CRB SECURITY SOLUTIONS	Security Alarms Monitoring & Repair	\$ 204.50	
7407	CRB SECURITY SOLUTIONS	Security Alarms Monitoring & Repair	\$ 69.00	
7407	CRB SECURITY SOLUTIONS	Security Alarms Monitoring & Repair	\$ 69.00	
7407	CRB SECURITY SOLUTIONS	Security Alarms Monitoring & Repair	\$ 172.50	
7407	CRB SECURITY SOLUTIONS	Security Alarms Monitoring & Repair	\$ 34.50	
7407	CRB SECURITY SOLUTIONS	Security Alarms Monitoring & Repair	\$ 209.00	
7407	CRB SECURITY SOLUTIONS	Security Alarms Monitoring & Repair	\$ 448.50	
7407	CRB SECURITY SOLUTIONS	Security Alarms Monitoring & Repair	\$ 34.50	
7407	CRB SECURITY SOLUTIONS	Security Alarms Monitoring & Repair	\$ 827.50	
7407	CRB SECURITY SOLUTIONS	Security Alarms Monitoring & Repair	\$ 135.00	
7408	ENGINEERING RESOURCES INC	CMIS Santa Ana Transmission Main Phase II		\$ 800.00
7408	ENGINEERING RESOURCES INC	CMIS Santa Ana Transmission Main Phase II		\$ 800.00
7409	FASTENAL COMPANY	MAINTENANCE SUPPLIES	\$ 345.36	
7409	FASTENAL COMPANY	SHOP SUPPLIES	\$ 124.77	
7409	FASTENAL COMPANY	SHOP SUPPLIES	\$ 168.20	
7409	FASTENAL COMPANY	SHOP SUPPLIES	\$ 362.59	
7409	FASTENAL COMPANY	SHOP SUPPLIES	\$ 336.33	
7409	FASTENAL COMPANY	SHOP SUPPLIES	\$ 364.81	
7409	FASTENAL COMPANY	SHOP SUPPLIES	\$ 170.18	
7409	FASTENAL COMPANY	SHOP SUPPLIES	\$ 423.24	
7409	FASTENAL COMPANY	VEHICLE MAINTENANCE	\$ 109.71	
7410	HACH COMPANY	FBR SUPPLIES-CREDIT	\$ (3,110.83)	
7410	HACH COMPANY	PM contract for Hach TOC analyzer	\$ 2,286.25	
7410	HACH COMPANY	Hach PM contract	\$ 13,276.00	
7410	HACH COMPANY	ROEMER CHEMICALS	\$ 355.32	
7410	HACH COMPANY	ROEMER CHEMICALS	\$ 105.22	
7411	HASA INC.	CHEMICALS-WELL#4 CREDIT	\$ (2,601.25)	
7411	HASA INC.	CHEMICALS-WELL#4	\$ 3,203.13	
7411	HASA INC.	CHEMICALS-WELL#15	\$ 240.75	
7411	HASA INC.	CHEMICALS-WELL#5	\$ 337.05	
7411	HASA INC.	CHEMICALS-WELL#24	\$ 192.60	
7411	HASA INC.	CHEMICALS-WELL#54	\$ 421.32	
7411	HASA INC.	CHEMICALS-BLF	\$ 1,444.49	
7411	HASA INC.	CHEMICALS-WELL#30	\$ 180.57	
7411	HASA INC.	CHEMICALS-WELL#8	\$ 341.87	
7411	HASA INC.	CHEMICALS-WELL#5	\$ 411.68	
7411	HASA INC.	CHEMICALS-WELL#4	\$ 493.54	
7411	HASA INC.	CHEMICALS-WELL#1	\$ 452.61	
7411	HASA INC.	CHEMICALS-WELL#42 CREDIT	\$ (2,158.32)	
7411	HASA INC.	CHEMICALS-WELL#42	\$ 2,712.05	
7411	HASA INC.	CHEMICALS-ROEMER CREDIT	\$ (617.71)	
7411	HASA INC.	CHEMICALS-ROEMER	\$ 6,018.72	
7411	HASA INC.	CHEMICALS-ROEMER	\$ 5,401.02	



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7411	HASA INC.	CHEMICALS-ROEMER	\$ 5,401.02	
7412	HILLTOP GEOTECHNICAL, INC.	Compaction Services and Testing	\$ 4,800.00	
7412	HILLTOP GEOTECHNICAL, INC.	Compaction Services and Testing	\$ 4,800.00	
7412	HILLTOP GEOTECHNICAL, INC.	Compaction Services and Testing	\$ 960.00	
7413	LEASE PLAN USA INC	Mechanic Repairs for Fleet	\$ 6,738.44	
7414	LIEBERT CASSIDY WHITMORE	LEGAL FEES	\$ 2,414.50	
7414	LIEBERT CASSIDY WHITMORE	LEGAL FEES	\$ 1,993.50	
7414	LIEBERT CASSIDY WHITMORE	LEGAL FEES	\$ 19,848.50	
7414	LIEBERT CASSIDY WHITMORE	LEGAL FEES	\$ 649.00	
7415	MCDONALD ELECTRIC INC	BLF SUPPLIES	\$ 311.25	
7416	MCMaster-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 167.95	
7416	MCMaster-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 999.97	
7416	MCMaster-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 130.32	
7416	MCMaster-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 134.04	
7417	PCL CONSTRUCTION INC	Design and Construction of Roemer Upgrade		\$ 1,785,245.35
7417	PCL CONSTRUCTION INC	RETENTION		\$ (89,262.27)
7418	RECYCLED AGGREGATE MATERIALS CO INC	SHOP SUPPLIES	\$ 42.34	
7418	RECYCLED AGGREGATE MATERIALS CO INC	SHOP SUPPLIES	\$ 32.00	
7418	RECYCLED AGGREGATE MATERIALS CO INC	SHOP SUPPLIES	\$ 50.78	
7418	RECYCLED AGGREGATE MATERIALS CO INC	SHOP SUPPLIES	\$ 132.41	
7418	RECYCLED AGGREGATE MATERIALS CO INC	SHOP SUPPLIES	\$ 172.36	
7418	RECYCLED AGGREGATE MATERIALS CO INC	DISPOSAL FEES	\$ 260.00	
7418	RECYCLED AGGREGATE MATERIALS CO INC	DISPOSAL FEES	\$ 390.00	
7419	SB VALLEY MUNICIPAL	BLF ELECTRICITY 06/28/23-07/30/23	\$ 81,157.07	
7419	SB VALLEY MUNICIPAL	BLF ELECTRICITY 08/29/23-09/27/23	\$ 83,495.39	
7420	VULCAN MATERIALS COMPANY	Temp Asphalt-cold mix	\$ 837.48	
7420	VULCAN MATERIALS COMPANY	Temp Asphalt-cold mix	\$ 890.12	
7421	ABF PRINTS INC	BUSINESS CARDS-BILL FOX	\$ 59.26	
7421	ABF PRINTS INC	2024 Water Conservation Calendars	\$ 4,460.85	
7422	BOOT BARN INC	SAFETY BOOTS-DIMITRIUS GLASS	\$ 132.79	
7422	BOOT BARN INC	SAFETY BOOTS-BRYANT MENJIVAR	\$ 225.00	
7422	BOOT BARN INC	SAFETY BOOTS-CODY LUDWIG	\$ 169.43	
7422	BOOT BARN INC	SAFETY BOOTS-ROBERT TEETER	\$ 219.76	
7422	BOOT BARN INC	SAFETY BOOTS-NICK CARLO	\$ 155.69	
7422	BOOT BARN INC	SAFETY BOOTS-BILL FOX	\$ 128.21	
7422	BOOT BARN INC	SAFETY BOOTS-SEAN MCNULTY	\$ 155.70	
7423	CED CREDIT OFFICE	PRODUCTION SUPPLIES	\$ 271.53	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	\$ 44.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	\$ 39.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	\$ 15.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	\$ 15.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	\$ 15.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 745.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 745.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 600.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 600.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 500.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 142.50	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 202.50	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 900.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 31.50	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 40.50	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 40.50	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 40.50	

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7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 55.50	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 19.50	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 825.50	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 520.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 701.50	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 36.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 90.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 50.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 202.50	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 142.50	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 36.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 90.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 19.50	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 202.50	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 142.50	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 90.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PERCHLORATE	\$ 450.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PERCHLORATE	\$ 450.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PERCHLORATE	\$ 49.50	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 745.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELL#11	\$ 745.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 642.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 600.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 204.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 172.50	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 40.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELL#6	\$ 182.50	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 341.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELL#11	\$ 182.50	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 40.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 204.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 40.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 204.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 40.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 60.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 450.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 600.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 123.50	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 221.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 90.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 123.50	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 17.50	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ARSENIC	\$ 1,362.50	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 90.00	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 123.50	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 17.50	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 17.50	
7424	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 17.50	
7427	COMPUTERIZED EMBROIDERY COMPANY INC	OFFICE POLO ORDER	\$ 42.41	
7428	DAVID N M TURCH	Federal Lobbyist Services-OCT 9,2023-NOV 8,2023	\$ 12,500.00	
7429	DIAMOND ENVIRONMENTAL SERVICES LLC	PORTABLE RESTROOM-10272 S CEDAR	\$ 127.62	
7429	DIAMOND ENVIRONMENTAL SERVICES LLC	PORTABLE RESTROOM-18451 VINEYARD AVE	\$ 127.62	
7430	DYER, JUNE J	MEDICARE PART B REIMB JAN-SEPT 2023	\$ 2,077.20	
7431	FASTENAL COMPANY	MAINTENANCE SUPPLIES	\$ 354.82	

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7431	FASTENAL COMPANY	SHOP SUPPLIES	\$ 218.15	
7432	HACH COMPANY	ROEMER SUPPLIES	\$ 129.41	
7433	HARRINGTON INDUSTRIAL PLASTICS	PRODUCTION SUPPLIES	\$ 161.10	
7434	HASA INC.	CHEMICALS-WELL#1	\$ 288.90	
7434	HASA INC.	CHEMICALS-BLF	\$ 963.00	
7434	HASA INC.	CHEMICALS-WELL#4	\$ 529.65	
7434	HASA INC.	CHEMICALS-WELL#5	\$ 505.57	
7434	HASA INC.	CHEMICALS-WELL#8	\$ 96.30	
7434	HASA INC.	CHEMICALS-WELL#24	\$ 240.75	
7434	HASA INC.	CHEMICALS-WELL#30	\$ 373.17	
7434	HASA INC.	CHEMICALS-WELL#1	\$ 363.53	
7434	HASA INC.	CHEMICALS-WELL#24	\$ 120.37	
7434	HASA INC.	CHEMICALS-WELL#54	\$ 433.35	
7434	HASA INC.	CHEMICALS-WELL#30	\$ 204.64	
7434	HASA INC.	CHEMICALS-WELL#5	\$ 228.72	
7434	HASA INC.	CHEMICALS-WELL#4	\$ 272.05	
7434	HASA INC.	CHEMICALS-WELL#54	\$ 156.49	
7434	HASA INC.	CHEMICALS-BLF	\$ 1,444.49	
7434	HASA INC.	CHEMICALS-WELL#30	\$ 192.60	
7434	HASA INC.	CHEMICALS-WELL#24	\$ 120.37	
7434	HASA INC.	CHEMICALS-WELL#8	\$ 96.30	
7434	HASA INC.	CHEMICALS-WELL#5	\$ 288.90	
7434	HASA INC.	CHEMICALS-WELL#4	\$ 361.12	
7434	HASA INC.	CHEMICALS-WELL#1	\$ 228.47	
7435	IE WORKS	2023/2024 HR MEMBERSHIP	\$ 6,000.00	
7436	MCMaster-CARR SUPPLY COMPANY	PRODUCTION SUPPLIES	\$ 625.39	
7436	MCMaster-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 723.17	
7436	MCMaster-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 853.92	
7436	MCMaster-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 102.15	
7436	MCMaster-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 542.05	
7436	MCMaster-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 99.69	
7437	RED WING BUSINESS ADVANTAGE ACCOUNT	SAFETY BOOTS-RICK MARROQUIN	\$ 225.00	
7437	RED WING BUSINESS ADVANTAGE ACCOUNT	SAFETY BOOTS-RYAN SMITH	\$ 225.00	
7438	SAFETY COMPLIANCE COMPANY	FIELD SAFETY MEETING-10/24/23	\$ 225.00	
7439	SHARP EXTERMINATOR INC	SEPT 2023 SERVICES	\$ 185.00	
7440	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 4.08	
7440	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 3.96	
7440	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 4.32	
7440	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 7.75	
7440	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 5.48	
7440	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 5.43	
7440	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 4.18	
7440	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 5.39	
7440	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 4.32	
7440	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 7.75	
7440	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 5.48	
7440	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 5.43	
7440	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 4.18	
7440	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 4.08	
7440	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 3.96	
7440	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 5.39	
7440	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 5.43	
7440	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 5.48	
7440	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 7.35	

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<b>EFT/Check #</b>	<b>Vendor Name</b>	<b>Description</b>	<b>O &amp; M Amount</b>	<b>CIP Amount</b>
7440	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 3.96	
7440	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 4.08	
7440	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 4.18	
7440	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 4.32	
7440	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 7.75	
7440	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 4.18	
7440	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 4.62	
7440	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 7.75	
7440	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 4.84	
7440	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 4.18	
7440	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 4.84	
7440	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 7.75	
7440	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 4.62	
7440	UNIFIRST CORPORATION	JANITORIAL SERVICES-ROEMER	\$ 73.82	
7440	UNIFIRST CORPORATION	JANITORIAL SERVICES-ROEMER	\$ 73.82	
7440	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.02	
7440	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.74	
7440	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 7.75	
7440	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.40	
7440	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.84	
7440	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 7.75	
7440	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.84	
7440	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.02	
7440	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.40	
7440	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.74	
7440	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.74	
7440	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.40	
7440	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.84	
7440	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.02	
7440	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 7.75	
7440	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.02	
7440	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.74	
7440	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.84	
7440	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.40	
7440	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 7.75	
7440	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.84	
7440	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.84	
7440	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.84	
7440	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.84	
7440	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 7.75	
7440	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.51	
7440	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.74	
7440	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.76	
7440	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 5.06	
7440	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.06	
7440	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 5.06	
7440	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.76	
7440	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 7.75	
7440	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.06	
7440	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.74	
7440	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.51	
7440	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 5.06	
7440	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.74	
7440	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.06	

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7440	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 7.75	
7440	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.51	
7440	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.76	
7440	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.76	
7440	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.06	
7440	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.83	
7440	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 5.06	
7440	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 5.54	
7440	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 7.75	
7440	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 1.23	
7440	UNIFIRST CORPORATION	JANITORIAL SERVICES-HQ	\$ 99.34	
7440	UNIFIRST CORPORATION	JANITORIAL SERVICES-HQ	\$ 99.34	
7440	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 6.05	
7440	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 5.87	
7440	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 9.75	
7440	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 7.75	
7440	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 4.40	
7440	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 4.22	
7440	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 7.75	
7440	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 4.22	
7440	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 4.40	
7440	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 4.36	
7440	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 7.75	
7440	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 4.08	
7440	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 5.76	
7440	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 4.36	
7440	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 4.08	
7440	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 5.76	
7440	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 7.75	
7440	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 81.40	
7440	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 7.75	
7440	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 6.24	
7440	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 4.08	
85195	JIMENEZ, JOSE	CUSTOMER REFUND	\$ 236.59	
85196	DOTY BROS EQUIPMENT COMPANY	CUSTOMER REFUND	\$ 114.57	
85197	EARTH TEK ENGINEERING	CUSTOMER REFUND	\$ 1,998.57	
85198	GJ Gentry General Eng. Inc.	CUSTOMER REFUND	\$ 1,042.00	
85199	VINCE MIKULANIS	CUSTOMER REFUND	\$ 2,300.00	
85200	BREMCO CONSTRUCTION INC	CUSTOMER REFUND	\$ 1,800.00	
85201	GJ GENTRY GEN. ENG. INC.	CUSTOMER REFUND	\$ 953.82	
85202	ROMERO, VICTORIA/ANTONIO	CUSTOMER REFUND	\$ 153.15	
85203	SALGADO, ALBERTO	CUSTOMER REFUND	\$ 43.56	
85204	DELGADO, MARIELA	CUSTOMER REFUND	\$ 47.23	
85205	MILITIA, MARIANNE	CUSTOMER REFUND	\$ 49.55	
85206	RAMIREZ, VANESSA	CUSTOMER REFUND	\$ 64.36	
85207	BENITEZ, VICTOR	CUSTOMER REFUND	\$ 42.97	
85208	LENNAR CORP	CUSTOMER REFUND	\$ 7.62	
85209	LENNAR CORP	CUSTOMER REFUND	\$ 8.80	
85210	LENNAR HOMES	CUSTOMER REFUND	\$ 8.97	
85211	LENNAR HOMES	CUSTOMER REFUND	\$ 11.27	
85212	LENNAR HOMES	CUSTOMER REFUND	\$ 8.97	
85213	NAVA, PATRICIA	CUSTOMER REFUND	\$ 13.58	
85214	Erving, Craig	CUSTOMER REFUND	\$ 27.70	
85215	I., BLANCO, GLORIA	CUSTOMER REFUND	\$ 123.42	

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85216	COLLARD, STEVE	CUSTOMER REFUND	\$ 33.89	
85217	GOU, WEI XIN	CUSTOMER REFUND	\$ 30.23	
85218	LEE, NAM SUK	CUSTOMER REFUND	\$ 222.23	
85219	LENNAR CORP	CUSTOMER REFUND	\$ 672.16	
85220	LENNAR	CUSTOMER REFUND	\$ 26.93	
85221	LENNAR HOMES	CUSTOMER REFUND	\$ 19.21	
85222	LENNAR HOMES	CUSTOMER REFUND	\$ 19.21	
85223	COLEMAN, RENEE	CUSTOMER REFUND	\$ 249.87	
85224	K. HOVNIANIAN HOMES	CUSTOMER REFUND	\$ 1,501.00	
85225	K. HOVNIANIAN	CUSTOMER REFUND	\$ 939.00	
85226	BOBERG ENGINEERING	CUSTOMER REFUND	\$ 1,699.10	
85227	AQUATIC INFORMATICS INC	SOFTWARE UPGRADE-TOKAY	\$ 8,745.00	
85227	AQUATIC INFORMATICS INC	SOFTWARE UPGRADE-TOKAY	\$ 1,890.00	
85227	AQUATIC INFORMATICS INC	SOFTWARE UPGRADE-TOKAY CREDIT	\$ (5,792.50)	
85228	ATKINSON ANDELSON LOYA RUUD & ROMO	LEGAL FEES-AUGUST 2023	\$ 221.05	
85229	AUTOMATED GATE SERVICES INC	GATE REPAIRS-ROEMER	\$ 217.50	
85230	CINTAS CORPORATION	JANITORIAL SERVICES-HQ	\$ 183.67	
85230	CINTAS CORPORATION	JANITORIAL SERVICES-HQ	\$ 183.67	
85231	CITY OF RIALTO	UTILITY USER TAX-OCTOBER 2023	\$ 59,219.33	
85231	CITY OF RIALTO	UTILITY USER TAX-OCTOBER 2023	\$ (179.81)	
85232	CITY OF RIALTO-ALARM PROGRAM	FALSE ALARMS -HQ	\$ 1,084.40	
85232	CITY OF RIALTO-ALARM PROGRAM	ALARM PERMIT RENEWAL FEE-3353 S INDUSTRIAL DI	\$ 26.90	
85233	CPS HR CONSULTING	RECRUITMENT SERVICES	\$ 731.50	
85234	DIGITAL IMAGE SOLUTIONS, LLC	COPIER MAINTENANCE	\$ 231.38	
85235	EL ROD FENCE CO, INC	Lord Ranch Fence repair	\$ 3,887.00	
85236	FAST SERVICE	CUSTOMER SERVICES OCT 2023	\$ 180.98	
85237	JOHNSON'S HARDWARE INC	WATER QUALITY SUPPLIES	\$ 303.77	
85237	JOHNSON'S HARDWARE INC	WATER QUALITY SUPPLIES	\$ 31.22	
85238	MASTERS TELECOM LLC	ROEMER FIRE PANEL PHONE LINE	\$ 71.23	
85238	MASTERS TELECOM LLC	ROEMER FIRE PANEL PHONE LINE	\$ 69.59	
85238	MASTERS TELECOM LLC	ROEMER FIRE PANEL PHONE LINE	\$ 69.59	
85238	MASTERS TELECOM LLC	Romer Fire Service cellular Communication service	\$ 45.00	
85238	MASTERS TELECOM LLC	Romer Fire Service cellular Communication service	\$ 418.95	
85239	PACK N MAIL	CUSTOMER SERVICES OCT 2023	\$ 147.00	
85240	SO CALIFORNIA EDISON	ELECTRICITY-ROEMER	\$ 61,774.31	
85241	TERRYBERRY	RECOGNITION-CODY LUDWIG	\$ 124.44	
85242	TROJAN TECHNOLOGIES INC.	ROEMER SUPPLIES	\$ 136.39	
85243	VERIZON WIRELESS PHONES	CELL PHONES/IPADS	\$ 5,164.78	
85243	VERIZON WIRELESS PHONES	CELL PHONES/IPADS	\$ 930.53	
85243	VERIZON WIRELESS PHONES	CELL PHONES/IPADS	\$ 1,458.93	
85244	ALLIANCE 2020 INC	HR SERVICES	\$ 460.91	
85245	AMAZON.COM SALES INC	CUSTOMER SERVICE SUPPLIES	\$ 82.76	
85245	AMAZON.COM SALES INC	SHOP SUPPLIES	\$ 212.66	
85245	AMAZON.COM SALES INC	OFFICE SUPPLIES	\$ 78.36	
85245	AMAZON.COM SALES INC	OFFICE SUPPLIES	\$ 185.80	
85245	AMAZON.COM SALES INC	OFFICE SUPPLIES	\$ 415.32	
85246	AMERICAN PAYROLL ASSOCIATION	MEMBERSHIP-ELVA VIZCAINO	\$ 298.00	
85247	AQUA-METRIC SALES CO	1" Meter Order 08/07/23	\$ 35,880.75	
85247	AQUA-METRIC SALES CO	Iperl Meter order 10/17/23	\$ 42,617.79	
85247	AQUA-METRIC SALES CO	1" Meter Order 07/27/23	\$ 6,578.14	
85248	BURRTEC WASTE INDUSTRIES INC	ROEMER TRASH	\$ 238.43	
85248	BURRTEC WASTE INDUSTRIES INC	HQ TRASH	\$ 796.76	
85249	CHARTER COMMUNICATIONS	TELEPHONE/INTERNET	\$ (304.94)	
85249	CHARTER COMMUNICATIONS	TELEPHONE/INTERNET	\$ 1,549.00	

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85250	CHINO BASIN WATERMASTER	POOL SPECIAL ASSESSMENT	\$ 1,972.59	
85250	CHINO BASIN WATERMASTER	POOL SPECIAL ASSESSMENT	\$ 1,527.50	
85250	CHINO BASIN WATERMASTER	POOL SPECIAL ASSESSMENT	\$ 146.88	
85251	CINTAS CORPORATION	JANITORIAL SERVICES	\$ 183.67	
85251	CINTAS CORPORATION	JANITORIAL SERVICES	\$ 183.67	
85251	CINTAS CORPORATION	JANITORIAL SERVICES-HQ	\$ 160.42	
85252	COASTAL BUILDING SERVICES INC	Janitorial Services October 2023	\$ 185.00	
85252	COASTAL BUILDING SERVICES INC	Janitorial Services October 2023	\$ 2,904.00	
85253	COLTON PUBLIC UTILITIES	WELL 18A ELECTRIC 09/25/23-10/23/23	\$ 2,371.35	
85254	CORE & MAIN LP	4' AirVac 10/12/23	\$ 2,521.65	
85255	FISH WINDOW CLEANING	JANITORIAL SERVICES-WINDOWS	\$ 275.00	
85256	FUEL SERV	GAS TANK REPAIR	\$ 434.55	
85257	GARDA CL WEST INC	ARMORED TRANSPORT SEPT 2023	\$ 8.97	
85258	I.U.O.E., LOCAL UNION NO. 12	I.U.O.E LOCAL 12 UNION DUES	\$ 380.25	
85258	I.U.O.E., LOCAL UNION NO. 12	I.U.O.E LOCAL 12 UNION DUES	\$ 380.25	
85259	INLAND DESERT SECURITY	ANSWERING SERVICE	\$ 666.10	
85260	LEGAL SHIELD	LEGALSHIELD	\$ 214.29	
85260	LEGAL SHIELD	LEGALSHIELD	\$ 214.26	
85261	LOWES	ROEMER SUPPLIES	\$ 59.80	
85262	MARIPOSA LANDSCAPES INC	Landscape Maintenance Services	\$ 7,445.98	
85263	MASTERS TELECOM LLC	ROEMER FIRE PANEL PHONE LINE	\$ 70.41	
85264	PINNACLE PETROLEUM INC	Gasoline and Diesel for Fleet	\$ 1,565.68	
85264	PINNACLE PETROLEUM INC	CREDIT PO#24-0021	\$ (1,565.68)	
85264	PINNACLE PETROLEUM INC	Gasoline and Diesel for Fleet	\$ 1,621.97	
85264	PINNACLE PETROLEUM INC	Gasoline and Diesel for Fleet	\$ 659.15	
85265	PTM DOCUMENT SYSTEMS	ACCOUNTING YE FORMS	\$ 337.31	
85266	QUADIENT FINANCE USA INC	POSTAGE METER RENTAL	\$ 712.65	
85267	RAY STEINBERG	TURF REPLACEMENT REBATE	\$ 911.00	
85268	RIALTO WATER SERVICES	FBR WATER SVC-09/20/23-10/17/23	\$ 1,403.83	
85268	RIALTO WATER SERVICES	WELL#16 WATER SVC-09/28/23-10/25/23	\$ 30.42	
85269	SO CALIFORNIA EDISON	VARIOUS LOCATIONS 09/28/23-10/26/23	\$ 17,691.01	
85269	SO CALIFORNIA EDISON	VARIOUS LOCATIONS 09/28/23-10/26/23	\$ 106,466.89	
85269	SO CALIFORNIA EDISON	VARIOUS LOCATIONS 09/28/23-10/26/23	\$ 64,772.52	
85269	SO CALIFORNIA EDISON	S END SHOP 10/06/23-11/05/23	\$ 117.45	
85269	SO CALIFORNIA EDISON	VARIOUS LOCATIONS 09/28/23-10/26/23	\$ 11,236.55	
85269	SO CALIFORNIA EDISON	WELL#6 - 10/10/23-11/07/23	\$ 27,123.42	
85269	SO CALIFORNIA EDISON	WELL 11X-10/11/23-11/08/23	\$ 0.14	
85269	SO CALIFORNIA EDISON	VARIOUS LOCATIONS 09/28/23-10/26/23	\$ 2,156.91	
85269	SO CALIFORNIA EDISON	VARIOUS LOCATIONS 09/28/23-10/26/23	\$ 21,531.87	
85269	SO CALIFORNIA EDISON	VARIOUS LOCATIONS 09/28/23-10/26/23	\$ 213.00	
85269	SO CALIFORNIA EDISON	VARIOUS LOCATIONS 09/28/23-10/26/23	\$ 852.88	
85269	SO CALIFORNIA EDISON	VARIOUS LOCATIONS 09/28/23-10/26/23	\$ 4,839.14	
85270	SOUTH COAST AQMD	ANNUAL PERMIT FEES	\$ 504.91	
85270	SOUTH COAST AQMD	EMISSIONS FEES	\$ 160.35	
85271	STATE WATER RESOURCES CONTROL BOARD	D3 CERTIFICATION-KURT KAZALUNAS	\$ 90.00	
85272	THE GAS COMPANY	ROEMER GAS	\$ 15.90	
85272	THE GAS COMPANY	H.Q GAS	\$ 23.15	
85273	THE STANDARD	AD&D	\$ (1.29)	
85273	THE STANDARD	AD&D	\$ 311.05	
85273	THE STANDARD	DEPENDENT LIFE	\$ 94.71	
85273	THE STANDARD	LIFE INSURANCE	\$ 2,271.26	
85273	THE STANDARD	LONG TERM DISABILITY	\$ 2,070.17	
85273	THE STANDARD	AD&D	\$ 31.50	
85273	THE STANDARD	DEPENDENT LIFE	\$ 6.15	

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85273	THE STANDARD	LIFE INSURANCE	\$ 232.50	
85273	THE STANDARD	LONG TERM DISABILITY	\$ 22.73	
85273	THE STANDARD	EE Adjusts	\$ 12.80	
85273	THE STANDARD	EMPLOYEE AFTER-TAX	\$ 678.41	
85273	THE STANDARD	EMPLOYEE AFTER-TAX	\$ 678.36	
85274	VERIZON CONNECT FLEET USA LLC	CONTRACTS/LICENSES	\$ 716.72	
85275	YO FIRE	Clamps and Saddle YF 10/23/23	\$ 424.54	
85275	YO FIRE	Clamps and Saddle YF 10/23/23	\$ 405.14	
85275	YO FIRE	Clamps and Saddle YF 10/23/23	\$ 689.60	
85275	YO FIRE	Saddles and Clamps 10/23/23	\$ 211.19	
85275	YO FIRE	Saddles and Clamps 10/23/23	\$ 587.24	
85275	YO FIRE	Saddles and Clamps 10/23/23	\$ 487.03	
85276	GONZALEZ MERCADO, JUAN	CUSTOMER REFUND	\$ 90.45	
85277	RAMOS, BLANCA	CUSTOMER REFUND	\$ 14.00	
85278	INC., THOMAS RIOS/ESTELLA GROUP	CUSTOMER REFUND	\$ 50.04	
85279	Lopez, Joey Tapia & Brianna	CUSTOMER REFUND	\$ 38.72	
85280	Kong, Lingqiong	CUSTOMER REFUND	\$ 33.33	
85281	LENNAR HOMES	CUSTOMER REFUND	\$ 34.05	
85282	LENNAR CORP	CUSTOMER REFUND	\$ 20.96	
85283	LENNAR CORP	CUSTOMER REFUND	\$ 20.01	
85284	LENNAR CORP	CUSTOMER REFUND	\$ 46.99	
85285	LENNAR	CUSTOMER REFUND	\$ 29.28	
85286	LENNAR CORP	CUSTOMER REFUND	\$ 36.35	
85287	LENNAR CORP	CUSTOMER REFUND	\$ 29.21	
85288	LENNAR CORP	CUSTOMER REFUND	\$ 34.05	
85289	LENNAR HOMES	CUSTOMER REFUND	\$ 40.95	
85290	LENNAR HOMES	CUSTOMER REFUND	\$ 36.18	
85291	LENNAR HOMES	CUSTOMER REFUND	\$ 37.38	
85292	LENNAR HOMES	CUSTOMER REFUND	\$ 36.19	
85293	LENNAR HOMES	CUSTOMER REFUND	\$ 29.05	
85294	LENNAR HOMES	CUSTOMER REFUND	\$ 33.81	
85295	LENNAR HOMES	CUSTOMER REFUND	\$ 7.16	
85296	LENNAR HOMES	CUSTOMER REFUND	\$ 37.38	
85297	LENNAR HOMES	CUSTOMER REFUND	\$ 25.80	
85298	LENNAR HOMES	CUSTOMER REFUND	\$ 18.90	
85299	LENNAR HOMES	CUSTOMER REFUND	\$ 29.05	
85300	LENNAR HOMES	CUSTOMER REFUND	\$ 36.19	
85301	LENNAR HOMES	CUSTOMER REFUND	\$ 36.19	
85302	LENNAR HOMES	CUSTOMER REFUND	\$ 35.00	
85303	LENNAR HOMES	CUSTOMER REFUND	\$ 35.00	
85304	LENNAR HOMES	CUSTOMER REFUND	\$ 27.86	
85305	LENNAR HOMES	CUSTOMER REFUND	\$ 33.89	
85306	LENNAR HOMES	CUSTOMER REFUND	\$ 35.00	
85307	LENNAR HOMES	CUSTOMER REFUND	\$ 29.21	
85308	LENNAR HOMES	CUSTOMER REFUND	\$ 31.59	
85309	GARCIA, MARK J.	CUSTOMER REFUND	\$ 18.81	
85310	Lee, Theodore	CUSTOMER REFUND	\$ 74.90	
85311	LENNAR HOMES	CUSTOMER REFUND	\$ 11.57	
85312	LENNAR HOMES	CUSTOMER REFUND	\$ 13.70	
85313	LENNAR	CUSTOMER REFUND	\$ 10.39	
85314	LENNAR	CUSTOMER REFUND	\$ 17.01	
85315	LENNAR	CUSTOMER REFUND	\$ 10.39	
85316	LENNAR HOMES	CUSTOMER REFUND	\$ 8.26	
85317	LENNAR HOMES	CUSTOMER REFUND	\$ 8.26	



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85318	LENNAR HOMES	CUSTOMER REFUND	\$ 13.70	
85319	LENNAR HOMES	CUSTOMER REFUND	\$ 6.13	
85320	Lin, Juddy	CUSTOMER REFUND	\$ 10.72	
85321	Pena, Agustin	CUSTOMER REFUND	\$ 3,575.17	
85322	JONES, JUDY	CUSTOMER REFUND	\$ 760.87	
85323	VINCE MIKULANIS	CUSTOMER REFUND	\$ 1,435.69	
85324	FINANCIAL, HOME EXPO	CUSTOMER REFUND	\$ 67.61	
85325	VALDEZ, ROSA L.	CUSTOMER REFUND	\$ 4.24	
85326	PORTER, WENDY	CUSTOMER REFUND	\$ 66.96	
85327	Prieto, Robin Nicole	CUSTOMER REFUND	\$ 33.65	
85328	Alonso, Julio	CUSTOMER REFUND	\$ 9.54	
85329	LENNAR HOMES	CUSTOMER REFUND	\$ 3.34	
85330	LENNAR HOMES	CUSTOMER REFUND	\$ 24.28	
85331	ACOM SOLUTIONS INC	CHECK PRINTER MAINT	\$ 636.00	
85332	AIRGAS USA LLC	PRODUCTION SUPPLIES	\$ 57.48	
85332	AIRGAS USA LLC	PRODUCTION SUPPLIES	\$ 58.79	
85333	AMAZON.COM SALES INC	PRODUCTION SUPPLIES	\$ 83.98	
85333	AMAZON.COM SALES INC	WATER QUALITY SUPPLIES	\$ 216.52	
85333	AMAZON.COM SALES INC	SHOP SUPPLIES	\$ 236.81	
85333	AMAZON.COM SALES INC	SHOP SUPPLIES	\$ 194.88	
85333	AMAZON.COM SALES INC	OFFICE SUPPLIES	\$ 61.36	
85333	AMAZON.COM SALES INC	OFFICE SUPPLIES	\$ 96.69	
85334	ANDREW METZGER	WVWD Staff and Location Photography	\$ 2,490.00	
85335	AQUA-METRIC SALES CO	1" Meter Order 08/07/23	\$ 15,947.00	
85335	AQUA-METRIC SALES CO	Iperl Meter order 10/17/23	\$ 7,051.65	
85335	AQUA-METRIC SALES CO	3" Meters 10/12/23	\$ 9,402.18	
85335	AQUA-METRIC SALES CO	MXU Order 09/20/23	\$ 34,957.26	
85336	ASBCSD	MEETING 11/20/23	\$ 35.00	
85336	ASBCSD	MEETING 11/20/23	\$ 35.00	
85336	ASBCSD	MEETING 11/20/23	\$ 35.00	
85336	ASBCSD	MEETING 11/20/23	\$ 35.00	
85336	ASBCSD	MEETING 11/20/23	\$ 35.00	
85336	ASBCSD	MEETING 11/20/23	\$ 35.00	
85336	ASBCSD	MEETING 11/20/23	\$ 35.00	
85337	AT&T INTERNET	INTERNET SERVICES 10/26/23-11/25/23	\$ 144.45	
85338	B&K VALVES & EQUIPMENT INC	24" Proco Style 790 Rubber Valve	\$ 7,522.22	
85339	BABCOCK LABORATORIES, INC.	UCMR 5 Laboratory Services	\$ 417.30	
85340	BRAX COMPANY INC	DAF Pump	\$ 11,041.14	
85341	CHINO BASIN WATERMASTER	POOL ADMINISTRATION	\$ 19,122.63	
85342	CINTAS CORPORATION	JANITORIAL SERVICES	\$ 189.30	
85343	CITY ELECTRIC SUPPLY	MAINTENANCE SUPPLIES	\$ 26.97	
85343	CITY ELECTRIC SUPPLY	SHOP SUPPLIES	\$ 119.63	
85344	CITY OF RIALTO-ENGINEERING SERVICES DEPARTME	ENCROACHMENT PERMIT-774 S FILLMORE	\$ 994.70	
85344	CITY OF RIALTO-ENGINEERING SERVICES DEPARTME	ENCROACHMENT PERMIT-19481 EASTON INTERSEC	\$ 958.70	
85344	CITY OF RIALTO-ENGINEERING SERVICES DEPARTME	ENCROACHMENT PERMIT-2015 STONEHURST	\$ 1,084.70	
85344	CITY OF RIALTO-ENGINEERING SERVICES DEPARTME	ENCROACHMENT PERMIT-1771 W LOWELL	\$ 1,012.70	
85344	CITY OF RIALTO-ENGINEERING SERVICES DEPARTME	ENCROACHMENT PERMIT-775 W CARTER	\$ 1,003.70	
85344	CITY OF RIALTO-ENGINEERING SERVICES DEPARTME	ENCROACHMENT PERMIT-983 W CHESHIRE	\$ 1,012.70	
85344	CITY OF RIALTO-ENGINEERING SERVICES DEPARTME	ENCROACHMENT PERMIT-1556 W NORWOOD	\$ 1,021.70	
85344	CITY OF RIALTO-ENGINEERING SERVICES DEPARTME	ENCROACHMENT PERMIT-2465 W VIA VERDE	\$ 1,012.70	
85344	CITY OF RIALTO-ENGINEERING SERVICES DEPARTME	ENCROACHMENT PERMIT-2466 BUENA VISTA	\$ 1,021.70	
85344	CITY OF RIALTO-ENGINEERING SERVICES DEPARTME	ENCROACHMENT PERMIT-871 S IDYLLWILD	\$ 1,023.50	
85344	CITY OF RIALTO-ENGINEERING SERVICES DEPARTME	ENCROACHMENT PERMIT-774 S BRAMPTON	\$ 1,003.70	
85344	CITY OF RIALTO-ENGINEERING SERVICES DEPARTME	ENCROACHMENT PERMIT-140 W EASTON	\$ 1,012.70	

**WEST VALLEY WATER DISTRICT**CASH DISBURSEMENT REPORT  
NOVEMBER 2023

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
85344	CITY OF RIALTO-ENGINEERING SERVICES DEPARTME	ENCROACHMENT PERMIT-2401 W CALLE VISTA	\$ 1,072.10	
85344	CITY OF RIALTO-ENGINEERING SERVICES DEPARTME	ENCROACHMENT PERMIT-741 W HAWTHORNE	\$ 1,012.70	
85344	CITY OF RIALTO-ENGINEERING SERVICES DEPARTME	ENCROACHMENT PERMIT-1453 W ORCHARD	\$ 1,012.70	
85344	CITY OF RIALTO-ENGINEERING SERVICES DEPARTME	ENCROACHMENT PERMIT-1107 W BOHNERT	\$ 1,012.70	
85344	CITY OF RIALTO-ENGINEERING SERVICES DEPARTME	ENCROACHMENT PERMIT-1016 W BAXTON	\$ 1,012.70	
85344	CITY OF RIALTO-ENGINEERING SERVICES DEPARTME	ENCROACHMENT PERMIT-1302 S SAN DIMAS	\$ 1,012.70	
85344	CITY OF RIALTO-ENGINEERING SERVICES DEPARTME	ENCROACHMENT PERMIT-831 S SPRUCE	\$ 1,012.70	
85344	CITY OF RIALTO-ENGINEERING SERVICES DEPARTME	ENCROACHMENT PERMIT-1455 N SAGE	\$ 1,023.50	
85344	CITY OF RIALTO-ENGINEERING SERVICES DEPARTME	ENCROACHMENT PERMIT-1325 N DRIFTWOOD	\$ 1,012.70	
85344	CITY OF RIALTO-ENGINEERING SERVICES DEPARTME	ENCROACHMENT PERMIT-804 S SPRUCE	\$ 1,037.90	
85344	CITY OF RIALTO-ENGINEERING SERVICES DEPARTME	ENCROACHMENT PERMIT-695 E SCOTT	\$ 1,012.70	
85344	CITY OF RIALTO-ENGINEERING SERVICES DEPARTME	ENCROACHMENT PERMIT-1362 S YUCCA	\$ 1,072.10	
85344	CITY OF RIALTO-ENGINEERING SERVICES DEPARTME	ENCROACHMENT PERMIT-838 W VALLEY	\$ 1,241.30	
85344	CITY OF RIALTO-ENGINEERING SERVICES DEPARTME	ENCROACHMENT PERMIT-1307 IRIS	\$ 1,012.70	
85344	CITY OF RIALTO-ENGINEERING SERVICES DEPARTME	ENCROACHMENT PERMIT-3802 N PONDEROSA	\$ 1,023.50	
85345	CITY OF SAN BERNARDINO	BLF WATER 10/10/23-11/08/23	\$ 47.98	
85346	CLIFTON LARSON ALLEN	Treasurer Services July 2023	\$ 2,625.00	
85346	CLIFTON LARSON ALLEN	Treasurer Services August 2023	\$ 2,950.00	
85347	COLONIAL SUPPLEMENTAL INSURANCE	COLONIAL	\$ 1,445.15	
85347	COLONIAL SUPPLEMENTAL INSURANCE	COLONIAL	\$ 723.92	
85347	COLONIAL SUPPLEMENTAL INSURANCE	COLONIAL	\$ 40.40	
85347	COLONIAL SUPPLEMENTAL INSURANCE	COLONIAL	\$ 88.95	
85347	COLONIAL SUPPLEMENTAL INSURANCE	COLONIAL	\$ 1,445.03	
85347	COLONIAL SUPPLEMENTAL INSURANCE	COLONIAL	\$ 723.86	
85348	CORE & MAIN LP	Saddles 854-1010 11/06/23	\$ 538.67	
85349	DIGITAL IMAGE SOLUTIONS, LLC	COPIER MAINTENANCE 10/4/23-11/3/23	\$ 172.58	
85349	DIGITAL IMAGE SOLUTIONS, LLC	COPIER MAINTENANCE 10/14/23-11/13/23	\$ 8.88	
85349	DIGITAL IMAGE SOLUTIONS, LLC	COPIER MAINTENANCE 10/3/23-11/2/23	\$ 275.66	
85349	DIGITAL IMAGE SOLUTIONS, LLC	COPIER MAINTENANCE 10/1/23-10/31/23	\$ 477.50	
85350	FEDEX	MAILING FEES	\$ 95.83	
85351	FIL-TREK CORPORATION	FBR SUPPLIES	\$ 343.48	
85352	GARDA CL WEST INC	ARMORED TRANSPORT SERVICES OCT 2023	\$ 9.50	
85353	GRAINGER INC	PRODUCTION SUPPLIES	\$ 43.20	
85353	GRAINGER INC	PRODUCTION SUPPLIES	\$ 189.82	
85353	GRAINGER INC	ROEMER SUPPLIES	\$ 790.48	
85353	GRAINGER INC	ROEMER SUPPLIES	\$ 913.52	
85354	HAAKER EQUIPMENT COMPANY	VEHICLE MAINTENANCE	\$ 231.63	
85354	HAAKER EQUIPMENT COMPANY	Emergency replacement 90 for Hydro Excavator	\$ 1,826.07	
85355	HOME DEPOT	ROEMER SUPPLIES	\$ 66.18	
85355	HOME DEPOT	ROEMER MAINTENANCE	\$ 331.69	
85355	HOME DEPOT	DISTRICT MAINTENANCE	\$ 25.53	
85355	HOME DEPOT	DISTRICT MAINTENANCE	\$ 423.04	
85355	HOME DEPOT	DISTRICT MAINTENANCE	\$ 53.66	
85355	HOME DEPOT	DISTRICT MAINTENANCE	\$ 235.97	
85355	HOME DEPOT	DISTRICT MAINTENANCE	\$ 241.37	
85355	HOME DEPOT	DISTRICT MAINTENANCE	\$ 3.64	
85355	HOME DEPOT	DISTRICT MAINTENANCE	\$ 39.60	
85355	HOME DEPOT	DISTRICT MAINTENANCE	\$ 36.51	
85356	INDUSTRIAL METAL SUPPLY CO	MAINTENANCE SUPPLIES	\$ 175.05	
85357	INDUSTRIAL TRUCK BODIES & EQUIPMENT	UNIT 242 LIFT CONTROLLER	\$ 258.60	
85358	INLAND DESERT SECURITY	ANSWERING SERVICE	\$ 650.90	
85359	INLAND EMPIRE UTILITIES AGENCY	SEPT 2023 SERVICES	\$ 49,522.75	
85360	IVIE MCNEILL & WYATT A PROFESSIONAL CORPORA	LEGAL FEES-SEPT 2023	\$ 75.00	
85360	IVIE MCNEILL & WYATT A PROFESSIONAL CORPORA	LEGAL FEES-SEPT 2023	\$ 3,669.34	

## WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT  
NOVEMBER 2023

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
85361	JASON LEE BERKLEY	Burrowing Owl Survey	\$ 800.00	
85362	JCL TRAFFIC SERVICES	MAINTENANCE SUPPLIES	\$ 798.87	
85362	JCL TRAFFIC SERVICES	MAINTENANCE SUPPLIES	\$ 780.76	
85363	JOHNSON'S HARDWARE INC	PRODUCTION SUPPLIES	\$ 75.06	
85363	JOHNSON'S HARDWARE INC	PRODUCTION SUPPLIES	\$ 94.51	
85363	JOHNSON'S HARDWARE INC	PRODUCTION SUPPLIES	\$ 101.25	
85363	JOHNSON'S HARDWARE INC	PRODUCTION SUPPLIES	\$ 34.47	
85363	JOHNSON'S HARDWARE INC	PRODUCTION SUPPLIES	\$ 40.65	
85363	JOHNSON'S HARDWARE INC	PRODUCTION SUPPLIES	\$ 35.53	
85363	JOHNSON'S HARDWARE INC	PRODUCTION SUPPLIES	\$ 8.60	
85363	JOHNSON'S HARDWARE INC	PRODUCTION SUPPLIES	\$ 17.23	
85363	JOHNSON'S HARDWARE INC	PRODUCTION SUPPLIES	\$ 26.93	
85363	JOHNSON'S HARDWARE INC	ROEMER SUPPLIES	\$ 65.70	
85363	JOHNSON'S HARDWARE INC	SHOP SUPPLIES	\$ 30.09	
85363	JOHNSON'S HARDWARE INC	SHOP SUPPLIES CREDIT	\$ (30.09)	
85363	JOHNSON'S HARDWARE INC	SHOP SUPPLIES	\$ 86.17	
85364	LES SCHWAB TIRE CENTERS OF CENTRAL CALIFORNI	UNIT# 201 MAINTENANCE	\$ 130.39	
85365	MCR TECHNOLOGIES INC	Replacement registers for East Complex mag meters	\$ 6,939.84	
85366	MIKE ROQUET CONSTRUCTION, INC.	Street Paving Services	\$ 9,440.00	
85366	MIKE ROQUET CONSTRUCTION, INC.	Street Paving Services	\$ 2,935.10	
85366	MIKE ROQUET CONSTRUCTION, INC.	Street Paving Services	\$ 13,194.14	
85366	MIKE ROQUET CONSTRUCTION, INC.	Street Paving Services	\$ 13,505.14	
85366	MIKE ROQUET CONSTRUCTION, INC.	Street Paving Services	\$ 8,435.10	
85366	MIKE ROQUET CONSTRUCTION, INC.	Pave Area for South Material Yard/Bins		\$ 29,752.00
85367	NED'S OIL SALES INC	MAINTENANCE SUPPLIES	\$ 8.34	
85368	OLDCASTLE INFRASTRUCTURE INC	Large Meter Box/Lids 10/23/23	\$ 14,088.53	
85368	OLDCASTLE INFRASTRUCTURE INC	Large Meter Box/Lids 10/23/23	\$ 13,543.92	
85369	O'REILLY AUTO PARTS	WATER QUALITY SUPPLIES	\$ 70.30	
85370	REATA SERVICES	Roemer Plant Skylight Repair	\$ 17,900.00	
85371	ROYAL INDUSTRIAL SOLUTIONS	SHOP SUPPLIES	\$ 824.99	
85371	ROYAL INDUSTRIAL SOLUTIONS	SHOP SUPPLIES	\$ 19.90	
85372	RW LAWSON INC	Replace defective motor for Beko air dryer	\$ 1,552.38	
85373	SO CALIFORNIA EDISON	19920 COUNTRY CLUB/WELL#17	\$ 12,714.94	
85373	SO CALIFORNIA EDISON	19920 COUNTRY CLUB/WELL#17	\$ 3,507.34	
85374	STETSON ENGINEERS INC	Stetson -Rialto Basin Groundwater Mngmt Plan	\$ 459.87	
85374	STETSON ENGINEERS INC	Stetson -Rialto Basin Groundwater Mngmt Plan	\$ 459.88	
85374	STETSON ENGINEERS INC	Stetson -Rialto Basin Groundwater Mngmt Plan	\$ 459.88	
85374	STETSON ENGINEERS INC	Stetson -Rialto Basin Groundwater Mngmt Plan	\$ 459.87	
85375	TESS ELECTRIC INC	Soft Start Motor Drive for Well 2	\$ 11,636.00	
85376	THE HILLTOP COLLECTION	CHRISTMAS SEMINAR	\$ 10,464.41	
85377	THE PUN GROUP LLP	Financial Audit Consultant	\$ 15,000.00	
85377	THE PUN GROUP LLP	Financial Audit Consultant	\$ 15,000.00	
85378	TYLER TECHNOLOGIES INC	INSITE TRANSACTION FEES 7/1/23-9/30/23	\$ 37,311.45	
85378	TYLER TECHNOLOGIES INC	TYLER TECH ANNUAL MAINTENANCE	\$ 53,506.02	
85379	UNDERGROUND SERVICE ALERT	USA FEES TICKETS	\$ 620.75	
85379	UNDERGROUND SERVICE ALERT	USA FEES TICKETS	\$ 207.40	
85380	USA BLUEBOOK	FBR SUPPLIES	\$ 907.86	
85380	USA BLUEBOOK	FBR SUPPLIES	\$ 971.25	
85381	VORTEX INDUSTRIES INC	ROEMER SUPPLIES	\$ 722.50	
85382	WEST COAST TELCOM PRODUCTS	RSP3 Pipe Knocker Locator	\$ 2,966.80	
85383	YO FIRE	Ball Valve Order YF 08/07/23	\$ 39,410.64	
85383	YO FIRE	MAINTENANCE SUPPLIES	\$ 387.90	
85384	AIRGAS USA LLC	PRODUCTION SUPPLIES	\$ 34.28	
85385	AMAZON.COM SALES INC	PRODUCTION SUPPLIES	\$ 215.49	

**WEST VALLEY WATER DISTRICT**

CASH DISBURSEMENT REPORT  
NOVEMBER 2023

<b>EFT/Check #</b>	<b>Vendor Name</b>	<b>Description</b>	<b>O &amp; M Amount</b>	<b>CIP Amount</b>
85385	AMAZON.COM SALES INC	WATER QUALITY SUPPLIES	\$ 257.55	
85385	AMAZON.COM SALES INC	OFFICE SUPPLIES	\$ 59.40	
85385	AMAZON.COM SALES INC	OFFICE CHAIR	\$ 268.84	
85385	AMAZON.COM SALES INC	Computer and Printer Supplies	\$ 120.66	
85385	AMAZON.COM SALES INC	Computer and Printer Supplies	\$ 754.25	
85385	AMAZON.COM SALES INC	Computer and Printer Supplies	\$ 191.11	
85385	AMAZON.COM SALES INC	Computer and Printer Supplies	\$ 290.91	
85385	AMAZON.COM SALES INC	Computer and Printer Supplies	\$ 301.48	
85385	AMAZON.COM SALES INC	Computer and Printer Supplies	\$ 457.18	
85385	AMAZON.COM SALES INC	Computer and Printer Supplies	\$ 564.62	
85385	AMAZON.COM SALES INC	Computer and Printer Supplies	\$ 32.29	
85385	AMAZON.COM SALES INC	Computer and Printer Supplies	\$ 79.74	
85385	AMAZON.COM SALES INC	Computer and Printer Supplies	\$ 90.51	
85385	AMAZON.COM SALES INC	Computer and Printer Supplies	\$ 95.19	
85385	AMAZON.COM SALES INC	Computer and Printer Supplies	\$ 150.81	
85385	AMAZON.COM SALES INC	Computer and Printer Supplies	\$ 154.25	
85385	AMAZON.COM SALES INC	Computer and Printer Supplies	\$ 430.98	
85385	AMAZON.COM SALES INC	Computer and Printer Supplies	\$ 30.16	
85385	AMAZON.COM SALES INC	Computer and Printer Supplies	\$ 30.15	
85386	AQUA-METRIC SALES CO	Advanced Metering Infrastructure-AMI Installation		\$ 20,000.00
85386	AQUA-METRIC SALES CO	ANNUAL RNI SAAS SUPPORT FEE	\$ 35,068.00	
85387	ARTHUR TODD LUCAS	EMPLOYER SEMINAR 12/2/23	\$ 1,320.00	
85388	BADGER METER INC	Construction Hydrant Meters	\$ 12,523.63	
85389	E & M ELECTRIC AND MACHINERY INC.	Wonderware annual service and license renewal	\$ 20,820.00	
85390	FEDEX	MAILING FEES	\$ 69.60	
85391	FISH WINDOW CLEANING	JANITORIAL SVCS WINDOW CLEANING	\$ 275.00	
85392	GRAINGER INC	PRODUCTION SUPPLIES	\$ 172.32	
85392	GRAINGER INC	ROEMER SUPPLIES	\$ 565.25	
85393	HERRERA, ALBERT	SAFETY GLASSES REIMBURSEMENT	\$ 203.35	
85394	INLAND EMPIRE UTILITIES AGENCY	JULY 2023 SERVICES ADJ	\$ 14.35	
85395	JOHNSON'S HARDWARE INC	PRODUCTION SUPPLIES	\$ 79.16	
85395	JOHNSON'S HARDWARE INC	PRODUCTION SUPPLIES	\$ 106.25	
85396	MCCALLS METERS INC	ROEMER SUPPLIES	\$ 245.00	
85396	MCCALLS METERS INC	ROEMER SUPPLIES	\$ 980.00	
85397	MIGUEL A MUNGUIA	EMPLOYEE/EMPLOYER SEMINAR DJ	\$ 1,000.00	
85398	OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA, /	HR SERVICES	\$ 505.00	
85399	RIALTO WATER SERVICES	HQ WATER SERVICES-10/19/23-11/16/23	\$ 242.85	
85399	RIALTO WATER SERVICES	ROEMER SEWER SVC-09/30/23-10/31/23	\$ 67.17	
85400	SIGNATURE RESOLUTION LLC	LEGAL FEES	\$ 5,450.00	
85401	SO CALIFORNIA EDISON	BLF ELECTRICITY-10/19/23-11/19/23	\$ 280.89	
85402	TESS ELECTRIC INC	VFD motor drive for Well 41		\$ 16,901.27
85403	TYLER TECHNOLOGIES INC	TECHNICAL SERVICES ANNUAL FEES	\$ 4,759.00	
85404	USA BLUEBOOK	WATER QUALITY SUPPLIES	\$ 127.94	
85405	WIENHOFF DRUG TESTING	ANNUAL CONSORTIUM MEMBERSHIP	\$ 595.00	
85406	YO FIRE	WATER QUALITY SUPPLIES	\$ 835.06	
85406	YO FIRE	WATER QUALITY SUPPLIES	\$ 969.75	
85407	T & S ALLIED INVESTMENTS, LLC	CUSTOMER REFUND	\$ 58.32	
85408	Elia LaRue	CUSTOMER REFUND	\$ 61.04	
85409	LENNAR HOMES	CUSTOMER REFUND	\$ 23.09	
85410	BURRELL CO ENTERPRISES INC	CUSTOMER REFUND	\$ 233.74	
DFT0003315	PETTY CASH	CUSTOMER SERVICE SUPPLIES	\$ 28.82	
DFT0003315	PETTY CASH	JOSE'S FAREWELL LUNCHEON	\$ 108.75	
DFT0003315	PETTY CASH	JOSE'S FAREWELL LUNCHEON	\$ 100.00	
DFT0003315	PETTY CASH	BOARD MEETING MEALS	\$ 18.00	

**WEST VALLEY WATER DISTRICT**CASH DISBURSEMENT REPORT  
NOVEMBER 2023

<b>EFT/Check #</b>	<b>Vendor Name</b>	<b>Description</b>	<b>O &amp; M Amount</b>	<b>CIP Amount</b>
DFT0003315	PETTY CASH	WATER PROFESSIONALS LUNCHEON	\$ 79.59	
DFT0003315	PETTY CASH	CHP REPORT	\$ 10.00	
DFT0003316	US BANK-CAL CARD (AL)	PRODUCTION SUPPLIES	\$ 4,853.06	
DFT0003316	US BANK-CAL CARD (AL)	TRAINING-LUIS GOMEZ AMERICAN WATER COLLEGE	\$ 349.99	
DFT0003316	US BANK-CAL CARD (AL)	TRAINING-ALBERT HERRERA AMERICAN WATER COL	\$ 349.99	
DFT0003316	US BANK-CAL CARD (AL)	CASHIER TRAINING-CLARIVEL GONZALEZ	\$ 120.00	
DFT0003316	US BANK-CAL CARD (AL)	CASHIER TRAINING-JENNIFER LEANOS	\$ 120.00	
DFT0003316	US BANK-CAL CARD (AL)	BILLING SUPPLIES	\$ 381.34	
DFT0003316	US BANK-CAL CARD (AL)	OFFICE SUPPLIES	\$ 197.30	
DFT0003316	US BANK-CAL CARD (AL)	DISTRICT MAINTENANCE	\$ 340.00	
DFT0003316	US BANK-CAL CARD (AL)	DISTRICT FLAGS	\$ 327.00	
DFT0003316	US BANK-CAL CARD (AL)	VEHICLES MAINTENANCE	\$ 500.00	
DFT0003316	US BANK-CAL CARD (AL)	ESRI TRAINING TELAT YALCIN	\$ 250.00	
DFT0003316	US BANK-CAL CARD (AL)	TRAINING MELISSA BLOUNT -WATERWISE PRO EXPC	\$ 80.00	
DFT0003317	US BANK-CAL CARD (ELVIA)	BOARD MEETING MEALS	\$ 581.33	
DFT0003317	US BANK-CAL CARD (ELVIA)	COMMITTEE MEETING MEALS	\$ 156.52	
DFT0003317	US BANK-CAL CARD (ELVIA)	OFFICE SUPPLIES	\$ 16.15	
DFT0003317	US BANK-CAL CARD (ELVIA)	STATE OF THE CTY EVENT/FONTANA CHAMBER-ANG	\$ 80.00	
DFT0003317	US BANK-CAL CARD (ELVIA)	FONTANA CHAMBER MTG-GREG YOUNG	\$ 30.00	
DFT0003317	US BANK-CAL CARD (ELVIA)	FONTANA CHAMBER MTG-KELVIN MOORE	\$ 30.00	
DFT0003318	US BANK-CAL CARD (HAYDEE)	DUE TO WVWD-HAYDEE	\$ 250.00	
DFT0003318	US BANK-CAL CARD (HAYDEE)	SUBSCRIPTIONS-ACCESS PERKS	\$ 128.00	
DFT0003318	US BANK-CAL CARD (HAYDEE)	TRAVEL EXPENSES-HAYDEE	\$ 249.06	
DFT0003318	US BANK-CAL CARD (HAYDEE)	WELLNESS PROGRAM	\$ 600.00	
DFT0003319	US BANK-CAL CARD (JOHN THIEL)	MEETINGS MEALS	\$ 93.83	
DFT0003319	US BANK-CAL CARD (JOHN THIEL)	BUSINESS MTG WITH GREG/DAN	\$ 88.16	
DFT0003319	US BANK-CAL CARD (JOHN THIEL)	BUSINESS MTG-DAN JENKINS	\$ 88.16	
DFT0003319	US BANK-CAL CARD (JOHN THIEL)	BUSINESS MTG-GREG YOUNG	\$ 88.16	
DFT0003320	US BANK-CAL CARD (JON)	CONTRACTS/LICENSES ZOOM	\$ 531.78	
DFT0003320	US BANK-CAL CARD (JON)	CONTRACTS/LICENSES CISCO DUO	\$ 300.00	
DFT0003320	US BANK-CAL CARD (JON)	STARLINK HIGH SPEED INTERNET	\$ 250.00	
DFT0003321	US BANK-CAL CARD (SOCORRO)	STATE OF THE COUNTRY / FONTANA CHAMBER	\$ 80.00	
DFT0003321	US BANK-CAL CARD (SOCORRO)	STATE OF THE COUNTRY / FONTANA CHAMBER	\$ 130.00	
DFT0003321	US BANK-CAL CARD (SOCORRO)	SUBSCRIPTIONS-CONSTANT CONTACT/SO CAL NEWS	\$ 388.99	
DFT0003321	US BANK-CAL CARD (SOCORRO)	WATERSMART-MARY JO HARTLEY	\$ 101.70	
DFT0003321	US BANK-CAL CARD (SOCORRO)	BTAC CONSERVATION COMMITTEE	\$ 43.66	
DFT0003322	US BANK-CAL CARD (YOLANDA)	ADMIN MEALS	\$ 121.92	
DFT0003322	US BANK-CAL CARD (YOLANDA)	OFFICE SUPPLIES-CREDIT	\$ (56.58)	
DFT0003322	US BANK-CAL CARD (YOLANDA)	HR TRAINING-CPR/FIRST AID	\$ 79.98	
DFT0003322	US BANK-CAL CARD (YOLANDA)	SAFETY LUNCHEON	\$ 2,373.94	
DFT0003322	US BANK-CAL CARD (YOLANDA)	WELLNESS PROGRAM	\$ 639.63	
DFT0003322	US BANK-CAL CARD (YOLANDA)	RECRUITMENT MEALS	\$ 46.82	
			<b>SUBTOTALS</b>	<b>\$ 1,762,675.35</b>
			<b>GRAND TOTAL</b>	<b>\$ 1,837,523.31</b>
				<b>\$ 3,600,198.66</b>

# Exhibit B

**WEST VALLEY WATER DISTRICT  
PAYROLL GROSS WAGES  
FISCAL YEAR 2023 - 2024**

<b>Report Month</b>	<b>Description</b>	<b>From</b>	<b>To</b>	<b>Gross Wages Paid</b>
July 2023	Monthly Pay Period #7	06/01/23	06/30/23	9,041.30
July 2023	Pay Period #14	06/23/23	07/07/23	331,576.10
July 2023	Pay Period #15	07/07/23	07/21/23	292,507.74
Total for July 2023				633,125.14
August 2023	Monthly Pay Period #8	07/01/23	07/31/23	9,237.85
August 2023	Pay Period #16	07/21/23	08/04/23	297,113.15
August 2023	Pay Period #17	08/04/23	08/18/23	291,853.84
Total for August 2023				598,204.84
September 2023	Monthly Pay Period #9	08/01/23	08/31/23	9,827.50
September 2023	Pay Period #18	08/18/23	09/01/23	314,409.32
September 2023	Pay Period #19	09/01/23	09/15/23	297,567.02
September 2023	Manual Check (Settlement)	09/29/23	10/13/23	15,000.00
Total for September 2023				636,803.84
October 2023	Monthly Pay Period #10	09/01/23	09/30/23	8,255.10
October 2023	Pay Period #20	09/15/23	09/29/23	291,088.81
October 2023	Pay Period #21	09/29/23	10/13/23	302,492.90
Total for October 2023				601,836.81
November 2023	Monthly Pay Period #11	10/01/23	10/31/23	9,287.05
November 2023	Pay Period #22	10/13/23	10/27/23	301,446.18
November 2023	Pay Period #23	10/27/23	11/10/23	358,189.40
November 2023	Pay Period #24	11/10/23	11/24/23	512,522.08
Total for November 2023				1,181,444.71

**WEST VALLEY WATER DISTRICT  
EFT AND PAYROLL ITEMS  
NOVEMBER 2023**

Date	Item	Check No. or EFT	Amount
	Pay Period #22	8925	157.72
	Monthly Pay Period #11	N/A	0.00
	Pay Period #23	8926	170.84
	Pay Period #24	8927-8928	3,496.86
	<b>Total Checks</b>		<b><u>3,825.42</u></b>
11/02/23	Pay Period #22 Direct Deposits	EFT	200,429.52
11/02/23	Federal Tax Withheld Social Security & Medicare	EFT	74,976.33
11/02/23	State Tax Withheld and State Disability Insurance	EFT	15,234.03
11/02/23	Lincoln Deferred Compensation Withheld	EFT	12,084.32
11/02/23	Lincoln - Employer Match Benefit	EFT	3,375.00
11/02/23	Nationwide Deferred Compensation Withheld	EFT	4,177.30
11/02/23	Nationwide - Employer Match Benefit	EFT	700.00
11/02/23	CalPERS Retirement - Classic (EPMC and ER contribution)	EFT	28,319.10
11/02/23	CalPERS Retirement - 2nd Tier (EE and ER contribution)	EFT	20,342.77
11/02/23	California State Disbursement / EDD	EFT	984.46
11/09/23	Monthly Pay Period #11 Direct Deposits	EFT	8,105.60
11/09/23	Federal Tax Withheld Social Security & Medicare	EFT	1,691.03
11/09/23	State Tax Withheld and State Disability Insurance	EFT	93.21
11/16/23	Pay Period #23 Direct Deposits	EFT	237,599.11
11/16/23	Federal Tax Withheld Social Security & Medicare	EFT	88,367.45
11/16/23	State Tax Withheld and State Disability Insurance	EFT	19,318.37
11/16/23	Lincoln Deferred Compensation Withheld	EFT	16,769.97
11/16/23	Lincoln - Employer Match Benefit	EFT	3,300.00
11/16/23	Nationwide Deferred Compensation Withheld	EFT	4,177.30
11/16/23	Nationwide - Employer Match Benefit	EFT	700.00
11/16/23	CalPERS Retirement - Classic (EPMC and ER contribution)	EFT	30,484.64
11/16/23	CalPERS Retirement - 2nd Tier (EE and ER contribution)	EFT	20,736.80
11/16/23	California State Disbursement / EDD	EFT	984.46
11/30/23	Pay Period #24 Direct Deposits	EFT	338,396.45
11/30/23	Federal Tax Withheld Social Security & Medicare	EFT	135,661.56
11/30/23	State Tax Withheld and State Disability Insurance	EFT	31,887.38
11/30/23	Lincoln Deferred Compensation Withheld	EFT	14,758.79
11/30/23	Lincoln - Employer Match Benefit	EFT	3,325.00
11/30/23	Nationwide Deferred Compensation Withheld	EFT	5,777.30
11/30/23	Nationwide - Employer Match Benefit	EFT	700.00
11/30/23	CalPERS Retirement - Classic (EPMC and ER contribution)	EFT	48,320.03
11/30/23	CalPERS Retirement - 2nd Tier (EE and ER contribution)	EFT	32,898.34
11/30/23	California State Disbursement / EDD	EFT	984.46
11/16/23	EDD Unemployment Benefit Charge	EFT	4,941.00
	<b>Total EFT</b>		<b><u>1,410,601.08</u></b>
	<b>Grand Total Payroll Cash</b>		<b><u>1,414,426.50</u></b>

EFT Payroll Items for Board Approval  
Nov





**BOARD OF DIRECTORS  
STAFF REPORT**

**DATE:** January 4, 2024  
**TO:** Board of Directors  
**FROM:** William Fox, Chief Financial Officer  
**SUBJECT:** MONTHLY REVENUE & EXPENDITURES REPORT - NOVEMBER 2023

**MEETING HISTORY:**

12/20/23 Finance Committee REFERRED TO BOARD

**BACKGROUND:**

The Board of Directors requested the Monthly Financial Status Reports to be presented to the Finance Committee for review and discussion before presenting them to the Board of Directors. The reports are being produced by the District's Financial System (System of Records) and will be presented on a monthly basis.

**DISCUSSION:**

The Monthly Financial Status Report (**Exhibit A**) summarizes the District's revenue categories as well as expenditures for all Departments. The original total budget includes the adopted budget. The current total budget includes the adopted budget plus any budget amendments or adjustments made during the year. Period activity column represents activity for the reporting periods. The fiscal activity column represents the year-to-date activity or transactions that have been recorded in the general ledger from the beginning of the fiscal year July 1 through November 30. The encumbrance column represents funds encumbered with a purchase order that's not spent but committed. The percentage column represents the percentage of the current budget that has been received (Revenue) or utilized (Expenditure).

**FISCAL IMPACT:**

There is no fiscal impact for producing the November 2023 Monthly Revenue & Expenditure Report.

**STAFF RECOMMENDATION:**

Forward a recommendation to the Board of Directors to approve the November 2023 Monthly Revenue & Expenditure Report.

Respectfully Submitted,

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William Fox, Chief Financial Officer

WF

**ATTACHMENT(S):**

1. Exhibit A - 2023 November Monthly Revenue & Expenditures Report

# EXHIBIT A



West Valley Water District, CA

# Budget Report Group Summary

For Fiscal: 2023-2024 Period Ending: 11/30/2023

Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Revenue</b>						
4000 - Water consumption sales	19,665,777.00	19,665,777.00	1,673,419.42	9,367,641.76	-10,298,135.24	47.63 %
4010 - Water service charges	8,458,277.00	8,458,277.00	818,819.44	3,715,460.60	-4,742,816.40	43.93 %
4020 - Other operating revenue	4,223,477.00	4,223,477.00	224,371.05	1,425,969.21	-2,797,507.79	33.76 %
4030 - Property Taxes	3,147,135.00	3,147,135.00	291,512.81	291,513.48	-2,855,621.52	9.26 %
4040 - Interest & Investment Earnings	2,020,626.49	2,020,626.49	931,993.81	2,605,524.59	584,898.10	128.95 %
4050 - Rental Revenue	40,835.61	40,835.61	3,302.45	16,512.25	-24,323.36	40.44 %
4060 - Grants and Reimbursements	102,704.33	102,704.33	0.00	1,075.00	-101,629.33	1.05 %
4080 - Other Non-Operating Revenue	16,713.82	16,713.82	0.00	5,751.56	-10,962.26	34.41 %
<b>Revenue Total:</b>	<b>37,675,546.25</b>	<b>37,675,546.25</b>	<b>3,943,418.98</b>	<b>17,429,448.45</b>	<b>-20,246,097.80</b>	<b>46.26 %</b>

## Budget Report

For Fiscal: 2023-2024 Period Ending: 11/30/2023

Department...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Expense</b>						
5110 - Source Of Supply	2,508,463.00	2,508,463.00	72,306.70	521,429.13	1,987,033.87	20.79 %
5210 - Production	5,119,150.00	5,119,150.00	623,372.73	1,928,619.75	3,190,530.25	37.67 %
5310 - Water Quality	802,025.00	802,025.00	86,879.95	272,401.66	529,623.34	33.96 %
5320 - Water Treatment - Perchlorate	830,000.00	830,000.00	16,247.12	112,347.26	717,652.74	13.54 %
5350 - Water Treatment - FBR/FXB	1,977,245.00	1,977,245.00	183,177.60	749,807.28	1,227,437.72	37.92 %
5390 - Water Treatment - Roemer/Arsenic	2,032,185.00	2,032,185.00	168,586.99	796,204.71	1,235,980.29	39.18 %
5410 - Maintenance - T & D	2,541,200.00	2,541,200.00	352,486.25	1,115,921.86	1,425,278.14	43.91 %
5510 - Customer Service	1,368,400.00	1,368,400.00	164,914.22	494,152.90	874,247.10	36.11 %
5520 - Meter Reading	1,041,100.00	1,041,100.00	95,666.71	314,284.97	726,815.03	30.19 %
5530 - Billing	575,400.00	575,400.00	65,101.16	221,475.25	353,924.75	38.49 %
5610 - Administration	2,412,380.00	2,412,380.00	172,984.55	725,639.59	1,686,740.41	30.08 %
5615 - General Operations	3,540,189.00	3,540,189.00	71,977.50	1,756,405.26	1,783,783.74	49.61 %
5620 - Accounting	1,039,100.00	1,039,100.00	118,241.52	403,801.15	635,298.85	38.86 %
5630 - Engineering	1,834,595.00	1,834,595.00	212,335.57	602,784.12	1,231,810.88	32.86 %
5640 - Business Systems	1,423,250.00	1,423,250.00	236,736.05	599,744.61	823,505.39	42.14 %
5645 - GIS	262,040.00	262,040.00	22,522.88	107,515.83	154,524.17	41.03 %
5650 - Board Of Directors	309,700.00	309,700.00	25,897.56	92,804.29	216,895.71	29.97 %
5660 - Human Resources/Risk Management	874,050.00	874,050.00	80,812.17	341,005.09	533,044.91	39.01 %
5680 - Purchasing	677,500.00	677,500.00	83,277.69	263,566.56	413,933.44	38.90 %
5710 - Public Affairs	1,269,200.00	1,269,200.00	68,344.35	239,253.26	1,029,946.74	18.85 %
5720 - Grants & Rebates	30,000.00	30,000.00	911.00	7,064.48	22,935.52	23.55 %
6200 - Interest Expense	877,600.00	877,600.00	0.00	186,390.73	691,209.27	21.24 %
6300 - Debt Administration Service	6,615.00	6,615.00	0.00	0.00	6,615.00	0.00 %
6800 - Other Non-Operating Expense	0.00	0.00	5,450.00	240,450.00	-240,450.00	0.00 %
<b>Expense Total:</b>	<b>33,351,387.00</b>	<b>33,351,387.00</b>	<b>2,928,230.27</b>	<b>12,093,069.74</b>	<b>21,258,317.26</b>	<b>36.26 %</b>
<b>Report Surplus (Deficit):</b>	<b>4,324,159.25</b>	<b>4,324,159.25</b>	<b>1,015,188.71</b>	<b>5,336,378.71</b>	<b>1,012,219.46</b>	<b>123.41 %</b>

## Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - Water Operations Fund	4,324,159.25	4,324,159.25	1,015,188.71	5,336,378.71	1,012,219.46
<b>Report Surplus (Deficit):</b>	<b>4,324,159.25</b>	<b>4,324,159.25</b>	<b>1,015,188.71</b>	<b>5,336,378.71</b>	<b>1,012,219.46</b>



**BOARD OF DIRECTORS  
STAFF REPORT**

**DATE:** January 4, 2024  
**TO:** Board of Directors  
**FROM:** John Thiel, General Manager  
**SUBJECT:** PURCHASE ORDER REPORT - NOVEMBER 2023

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**MEETING HISTORY:**

12/20/23 Finance Committee REFERRED TO BOARD

**BACKGROUND:**

The West Valley Water District (“District”) generated eighteen (18) Purchase Orders (“PO”) in the month of November 2023 to various vendors that provide supplies and services to the District. The total amount issued to PO’s for the month of November 2023 was **\$106,626.48**. A table listing all PO’s for November 2023 is shown in **Exhibit A**.

There were no Change Orders (“CO”) approved at the General Manager’s approval level during the month of November 2023.

**FISCAL IMPACT:**

There is no fiscal impact for producing the November 2023 Purchase Order Report.

**STAFF RECOMMENDATION:**

Approve the November 2023 Purchase Order Report.

Respectfully Submitted,

---

John Thiel, General Manager

JT;ar

**ATTACHMENT(S):**

1. Exhibit A - November 2023 Purchase Order Report



# Exhibit A



West Valley Water District, CA

# Purchase Order Summary Report

## Purchase Order Detail

Issued Date Range 11/01/2023 - 11/30/2023

PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
24-0169	Roemer Roll uo Door 00385 - VORTEX INDUSTRIES INC	Outstanding West Valley Water District	11/1/2023 11/15/2023	0.00	1,447.04
24-0170	WCSWY Bill Insert 01052 - INFOSEND INC	Completed West Valley Water District	11/7/2023 11/21/2023	0.00	1,496.54
24-0171	October 2023 Newsletter 01052 - INFOSEND INC	Completed West Valley Water District	11/7/2023 11/21/2023	0.00	1,538.97
24-0172	Computer and Printer Supplies 02325 - AMAZON.COM SALES INC	Completed West Valley Water District	11/6/2023 11/20/2023	0.00	3,522.57
24-0173	Wonderware annual service and license renewal 01666 - E & M ELECTRIC AND MACHINERY INC.	Completed West Valley Water District	11/7/2023 11/21/2023	0.00	20,820.00
24-0174	Service 365 Preventive Maintenance Program 00743 - TROJAN TECHNOLOGIES INC.	Outstanding West Valley Water District	11/9/2023 11/23/2023	0.00	11,786.00
24-0175	Gasoline Tank Probe Repair 01592 - FUEL SERV	Received West Valley Water District	11/14/2023 11/28/2023	0.00	3,015.00
24-0176	Food Grade Mineral Oil for Well Pumps 01783 - SC COMMERCIAL LLC	Outstanding West Valley Water District	11/14/2023 11/28/2023	0.00	6,359.05
24-0177	Copper Order 11/15/23 00160 - FERGUSON ENTERPRISES INC # 677	Outstanding West Valley Water District	11/15/2023 11/15/2023	0.00	11,250.00
24-0178	annual fire inspection 01606 - CHAMPION FIRE SYSTEMS, INC.	Outstanding West Valley Water District	11/17/2023 12/1/2023	0.00	3,365.00
24-0179	WVWD Staff and Location Photography 02563 - ANDREW METZGER	Completed West Valley Water District	11/21/2023 12/5/2023	0.00	2,490.00
24-0180	Saddles 854-1010 11/06/23 01657 - CORE & MAIN LP	Completed West Valley Water District	11/21/2023 11/21/2023	0.00	499.92
24-0181	Emergency Repair Gate at Zone 6 Reservoir 01745 - WESTBROOK FENCE INC	Outstanding West Valley Water District	11/21/2023 12/5/2023	0.00	2,000.00
24-0182	2024 Water Conservation Calendars 02254 - ABF PRINTS INC	Completed West Valley Water District	11/28/2023 12/12/2023	0.00	4,460.85
24-0183	Cactus Basin Weed abatement 02623 - MARIPOSA LANDSCAPES INC	Outstanding West Valley Water District	11/28/2023 12/12/2023	0.00	11,347.95
24-0184	Specialized PFAS Sampling 02267 - BLAINE TECH SERVICES INC	Outstanding West Valley Water District	11/28/2023 12/12/2023	0.00	2,825.00
24-0185	Dionex Parts 01221 - THERMO ELECTRON NORTH AMERICA LLC	Outstanding West Valley Water District	11/28/2023 12/12/2023	0.00	9,682.59

**Purchase Order Summary Report**

**Issued Date Range 11/01/2023 - 11/30/2023**

<b>PO Number</b>	<b>Description</b>	<b>Status</b>	<b>Issue Date</b>	<b>Trade Discount</b>	<b>Total</b>
24-0186	Install two(2) 16" Gate Valves with Actuators	Outstanding	11/28/2023	0.00	8,720.00
	02670 - THOR CONSTRUCTION	West Valley Water District	12/12/2023		

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**Purchase Order Count: (18)      Total Trade Discount: 0.00      Total: 106,626.48**





**BOARD OF DIRECTORS  
STAFF REPORT**

**DATE:** January 4, 2024  
**TO:** Board of Directors  
**FROM:** William Fox, Chief Financial Officer  
**SUBJECT:** TREASURER'S REPORT - NOVEMBER 2023

---

**MEETING HISTORY:**

12/20/23 Finance Committee REFERRED TO BOARD

**BACKGROUND:**

On a monthly basis the Finance Committee meets with the General Manager and Finance Staff to review the Treasurer's Report that covers the prior month. This encompasses balances, reserve levels, reserve classifications, interest earned, investment maturities, reinvestments made during the month, and compliance with the State of California Local Agency Investment Guidelines.

**DISCUSSION:**

West Valley Water District ("District") contracts with the Clifton Larson Allen LLP to prepare the monthly Treasurer's Report. This is an independent report that opines on the investment balances, classifications, and activity. This report also examines the District's investment policy to ensure that it follows the State of California's Local Agency Investment Guidelines (Government Code Section 53601(b)). The Treasurer Report for the Month of November 2023 (Exhibit A) is presented to the Finance Committee for review and discussion.

**FISCAL IMPACT:**

Monthly Cost of \$2,950 was included in the FY 2023-24 annual budget.

**STAFF RECOMMENDATION:**

Approve the November 2023 Treasurer's Report and forward it to the Board of Directors for their review and approval.

Respectfully Submitted,

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William Fox, Chief Financial Officer

WF

**ATTACHMENT(S):**

1. 2023.12.20 Finance Committee Regular Meeting Agenda Packet Exhibit A - 2023 November Treasurer Report

# EXHIBIT A

**West Valley Water District  
Cash, Investment & Reserve Balances - November 30, 2023**

Institution/Investment Type	October 2023 Balance	November 2023 Balance	OPERATING CASH	Minimum Balance	Target Balance	Maximum Balance
<b>Funds Under Control of the District:</b>			Balance Available for Daily Operations	\$ 41,961,832.71	\$ 43,351,697.91	\$ 33,033,631.61
District Cash Drawers	\$ 4,300.00	\$ 4,300.00	<b>Total Operating Cash</b>	<b>\$ 41,961,832.71</b>	<b>\$ 43,351,697.91</b>	<b>\$ 33,033,631.61</b>
	<b>\$ 4,300.00</b>	<b>\$ 4,300.00</b>	<b>UNRESTRICTED RESERVES</b>			
Checking and Savings:			<b>CAPITAL RESERVES</b>			
Chase - General Government Checking	\$ 1,918,494.70	\$ 1,644,160.84	Capital Project Account - 100% FY 23-24	\$ 8,796,340.00	\$ 8,796,340.00	\$ 10,000,000.00
Chase - Special Rebate Checking	\$ -	\$ -	Capital Project Account-25% FY 24-25	\$ 1,554,000.00	\$ 1,554,000.00	\$ 8,000,000.00
Chase - UTC Routine Checking	\$ 5,000.56	\$ 5,000.56	Emergency Account	\$ (1,389,865.20)	\$ (2,779,730.40)	\$ (4,169,595.60)
Chase - UTC Non-Routine Checking	\$ 48,636.50	\$ 48,636.50		<b>\$ 8,960,474.80</b>	<b>\$ 7,570,609.60</b>	<b>\$ 13,830,404.40</b>
	<b>\$ 1,972,131.76</b>	<b>\$ 1,697,797.90</b>	<b>LIQUIDITY FUNDS</b>			
State of California, Local Agency Investment Fund*	\$ 4,975,534.83	\$ 4,975,534.83	Rate Stabilization Account	\$ 4,058,271.50	\$ 4,058,271.50	\$ 5,411,028.67
US Bank - Chandler Asset Mgmt	\$ 31,060,753.42	\$ 31,574,893.54	Operating Reserve Account	\$ 8,116,543.00	\$ 8,116,543.00	\$ 10,822,057.33
US Bank - Chandler Liquidity Fund	\$ 61,874,294.98	\$ 62,169,206.98		<b>\$ 12,174,814.50</b>	<b>\$ 12,174,814.50</b>	<b>\$ 16,233,086.00</b>
CalTrust Pooled Investment Fund - Short Term	\$ 17,494,968.78	\$ 17,617,212.47	<b>OTHER OPERATING RESERVES</b>			
CalTrust Pooled Investment Fund - Medium Term	\$ -	\$ -	Self-Insurance Reserve	\$ 5,000,000.00	\$ 5,000,000.00	\$ 5,000,000.00
U. S. Treasury Bills				<b>\$ 5,000,000.00</b>	<b>\$ 5,000,000.00</b>	<b>\$ 5,000,000.00</b>
Government Agencies (Federal Home Loan Bank)	\$ -	\$ -	<b>Total Unrestricted Reserves</b>	<b>\$ 26,135,289.30</b>	<b>\$ 24,745,424.10</b>	<b>\$ 35,063,490.40</b>
<b>Total</b>	<b>\$ 117,381,983.77</b>	<b>\$ 118,038,945.72</b>	<b>Total OP Cash &amp; UR Reserves</b>	<b>\$ 68,097,122.01</b>	<b>\$ 68,097,122.01</b>	<b>\$ 68,097,122.01</b>
Funds Under Control of Fiscal Agents:			<b>RESTRICTED RESERVES</b>			
<b>US BANK</b>			2016A Bond	\$ 361.85	\$ 361.85	\$ 361.85
2016A Bond - Principal & Payment Funds	\$ 124.78	\$ 187.06	Customer Deposit Accounts	\$ 4,605,645.02	\$ 4,605,645.02	\$ 4,605,645.02
2016A Bond - Interest Fund	\$ 116.21	\$ 174.79	Capacity Charge Acct Balance	\$ 42,336,178.69	\$ 42,336,178.69	\$ 42,336,178.69
<b>Total</b>	<b>\$ 240.99</b>	<b>\$ 361.85</b>	CIP account in LAIF for capital purposes	\$ 3,000,000.00	\$ 3,000,000.00	\$ 3,000,000.00
<b>Grand Total</b>	<b>\$ 117,382,224.76</b>	<b>\$ 118,039,307.57</b>	<b>Total Restricted Reserves</b>	<b>\$ 49,942,185.56</b>	<b>\$ 49,942,185.56</b>	<b>\$ 49,942,185.56</b>
			<b>Total Cash &amp; Investments</b>	<b>\$ 118,039,307.57</b>	<b>\$ 118,039,307.57</b>	<b>\$ 118,039,307.57</b>

I hereby certify that the investment activity for this reporting period conforms with the investment policy adopted by the West Valley Water District Board of Directors and the California Government Code Section 53601

I also certify that there are adequate funds available to meet the District's Budget.

\_\_\_\_\_  
Chief Financial Officer

\*Quarterly interest posted the month following the quarter end.



## West Valley Water District Investment Memo – November 2023

**Note:**

All significant assumptions, methodologies and analyzed amounts were discussed with and agreed to by the District's accounting staff. From this conversation, we believe the District's accounting staff has the requisite knowledge and understanding of the processes/analyses prepared by CLA as not to impair our independence.

**Total Fund Balance**

When comparing the District's total fund balances month-over-month between November 2023 (\$118,039,307.57) and October (\$117,382,224.76), CLA found the fund balance increased by \$657,082.81 between November and October 2023.

**U.S. Bank Chandler Custodial Account**

**Cash/Money Market** - Per Section 9.11 of the District's investment policy, "The company shall have met either one of the following criteria: 1) attained the highest ranking or the highest letter and numerical rating provided by not less than two NRSROs "Nationally Recognized Statistical Rating Organization" or 2) retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years of experience managing money market mutual funds with assets under management in excess of five hundred million dollars." Based on Chandler Asset Management's reconciliation summary for the period ending November 30, 2023, CLA was able to confirm the District's cash and money-market securities were in accordance with the investment policy. CLA also conducted a review of the District's cash and money-market securities and found that all the District's holdings were in alignment with the requirements set forth in the investment policy.

In addition to ensuring that the District's money market funds attained the highest ranking provided by more than one NRSRO, the District also met the requirements outlined in Section 9.11 of the investment policy through its established relationship with Chandler Asset Management. With total assets under management of over \$30 billion with over thirty-five years of experience in managing money market mutual funds, Chandler Asset Management exceeds the requirements of the District's policy.

Per the investment policy, the maximum percentage of District investments in money market funds is capped at 20%. Similarly, the allowable mutual fund and money market account instruments per California government code (Sections 53601(I) and 53601.6(b)) for local government entities are also capped at 20%. The District's money market balance percentage as of November 30, 2023 is 0.23%. Therefore, the District is following both the investment policy and California governmental code.

**United States Treasury Issues** – Per Section 9.1 of the investment policy, "there's no limitation as to the percentage of the portfolio that may be invested in this category."

The District's investment policy is in uniformity with the State of California's Local Agency Investment Guidelines (Government Code Section 53601(b)). These guidelines establish that maximum investment maturities for United States Treasury Obligations are limited to five years. However, the legislative body may grant express authority to make investments either specifically or as a part of an investment program approved by the legislative body that exceeds this five-year remaining maturity limit. Such approval must be issued no less than three months prior to the purchase of any security exceeding the

## West Valley Water District Investment Memo – November 2023

five-year maturity limit. These guidelines do not establish a maximum specified percentage of the District's investment portfolio for United States Treasury Obligations.

As of November 30, 2023, 62.93% of the District's total portfolio is invested in United States Treasury Issues. With no maximum percentage established for United States Treasury Issues, the District is in conformity with the investment policy and the State of California's Local Agency Investment Guidelines.

**Negotiable Certificates of Deposit** – Section 9.4 of the District's investment policy states "purchases are limited to securities that have a long-term debt rating of at least the "A" category, or its equivalent, by a NRSRO." All instruments categorized as negotiable certificates of deposit in the District's portfolio follow Section 9.4 of the investment policy, as each security has a satisfactory long-term debt rating, and the investment matures within the five-year time frame as dictated in the policy. Based on CLA's analysis, the purchase dates for all medium-term notes fall within the five-year framework established in the investment policy.

Per Section 9.4 of the investment policy, the maximum percentage of investments in negotiable certificates of deposit is 30% of the portfolio.

The District's investment policy is also in accordance with the State of California's Local Agency Investment Guidelines (Government Code Section 53601(i)) regarding negotiable certificates of deposit. These guidelines establish a maximum specified percentage of the District's investment portfolio for certificates of deposit at 30%. The State of California's guidelines also establish that maximum investment maturities for medium-term notes are limited to five years.

Negotiable certificates of deposit constitute 0.0% of the District's total investment balance as of November 30, 2023. Therefore, the District is following both the investment policy and the State of California's standards.

**Medium-Term Notes** – Section 9.10 of the District's investment policy states "purchases are limited to securities that have a long-term debt rating of at least the "A" category, or its equivalent, by a NRSRO." The investment policy also states that medium-term notes should have a "maximum remaining maturity of five years or less." All instruments categorized as medium-term notes in the District's portfolio follow Section 9.10 of the investment policy, as each security has a satisfactory long-term debt rating, and the investment matures within the five-year time frame as dictated in the policy. Based on CLA's analysis, the purchase dates for all medium-term notes fall within the five-year framework established in the investment policy.

Per Section 9.10 of the investment policy, the maximum percentage of investments in medium short-term notes is 30% of the portfolio.

The District's investment policy is also in accordance with the State of California's Local Agency Investment Guidelines (Government Code Section 53601(k)) regarding medium-term notes. These guidelines establish a maximum specified percentage of the District's investment portfolio for medium-term notes at 30%. The State of California's guidelines also establish that maximum investment maturities for medium-term notes are limited to five years.

## West Valley Water District Investment Memo – November 2023

Medium-term notes constitute 7.34% of the District’s total investment balance as of November 30, 2023. Therefore, the District is following both the investment policy and the State of California’s standards.

**Federal Agency Obligations** – Per Section 9.5 of the District’s investment policy, “there is no limitation as to the percentage of the portfolio that may be invested in this category, however, purchases of callable Federal Agency obligations are limited to a maximum of 30 percent of the portfolio.” Although the policy does not explicitly list the bond rating requirements for federal agency obligations, all the District’s current federal agency holdings are rated AAA by multiple NRSRO’s as of November 30, 2023.

While the State of California’s Local Agency Investment Guidelines have not established a maximum specified percentage for investments in federal agency obligations, these guidelines establish that maximum investment maturities for Federal Agency Obligations are limited to five years (Government Code Section 53601(f)). However, the legislative body may grant express authority to make investments either specifically or as a part of an investment program approved by the legislative body that exceeds this five year remaining maturity limit. Such approval must be issued no less than three months prior to the purchase of any security exceeding the five-year maturity limit.

Federal agency obligations represent 7.66% of the District’s total investment balance as of November 30, 2023. Therefore, the District is in accordance with both its investment policy as well as the guidelines set-forth by the State of California.

**Municipal Bonds** – Per Section 9.6 of the District’s investment policy, “purchases are limited to securities that have a long-term debt rating of at least the “A” category, or its equivalent, by a NRSRO; and/or have a short term debt rating of at least “A-1”, or its equivalent, by a NRSRO.” The maximum percentage of District investments in municipal bonds is capped at 20%.

While the State of California’s Local Agency Investment Guidelines have not established a maximum specified percentage for investments in municipal bonds, these guidelines establish that maximum investment maturities for Federal Agency Obligations are limited to five years (Government Code Section 53601(d)). However, the legislative body may grant express authority to make investments either specifically or as a part of an investment program approved by the legislative body that exceeds this five year remaining maturity limit. Such approval must be issued no less than three months prior to the purchase of any security exceeding the five-year maturity limit.

Municipal bonds represent 0.26% of the District’s total investment balance as of November 30, 2023. Therefore, the District is in accordance with both its investment policy as well as the guidelines set-forth by the State of California.

**Local Agency Investment Fund (LAIF)**

The State of California, Local Agency Investment Fund (LAIF) processes a same-day transaction if notified by 10:00 am. This ability satisfies the investment requirement of 24-hour liquidity as stipulated in the investment policy for the District.

Per Section 9.2 of the District’s investment policy, the maximum percentage of investments in the State of California, Local Agency Investment Fund is unlimited.

## West Valley Water District Investment Memo – November 2023

The District's investment policy is also in accordance with the State of California's Local Agency Investment Guidelines (Government Code Section 16429.1) concerning the Local Agency Investment Fund. These guidelines establish no maximum specified percentage of the District's investment portfolio while also dictating no maximum maturity date for LAIF investments.

Per the Standard and Poor's rating system, California's Current Credit Rating is AA-, identifying the credit quality of the fund's portfolio performance as strong.

As of the period ending November 30, 2023, the District's Local Agency Investment Fund balance represents 4.22% of the District's entire portfolio. Therefore, the District is following the investment policy as well as the standards of the Local Agency Investment Guidelines.

Based on the LAIF performance report dated December 13, 2023, LAIF investments had a net-yield of 3.843%. Regarding portfolio composition, LAIF fund investments were split into the following categories (percentages may not total 100% due to rounding):

- Treasuries- 61.60%
- Agencies- 21.62%
- Certificates of Deposit/Bank Notes- 7.81%
- Commercial Paper- 5.32%
- Time Deposits- 3.11%
- Loans- 0.23%
- Corporate Bonds- 0.31%

On March 20, 2019, the District received a \$3 million dollar settlement as part of a larger association of local water districts and municipalities, from the San Gabriel Valley Water Company, Fontana Union Water Company, and the San Gabriel California Corporation. Per the settlement agreement, "West Valley and the non-settling plaintiffs separately asserted six claims alleging breach of contract and other claims arising from the 1961 Decree." The 1961 Decree governs groundwater pumping from a portion of the Rialto-Colton Basin. The claims also concern the defendants (Fontana Parties) pumping from a portion of the Rialto-Colton Basin that is outside the Rialto Basin as defined by the 1961 Decree. The San Bernardino Basin Area and most but not all the Rialto-Colton Basin are located within the service area of the Valley District and this violation served as the basis of the settlement.

The settlement check was received and deposited into the District's General Government Checking bank account and the District's board approved the transfer of the \$3 million in settlement funds to the District's LAIF account on April 4, 2019. While these funds have been earmarked for Capital Improvement Projects, the District has yet to allocate these funds to any specific project and the District will house all settlement funding in the LAIF account until board approval is received for the allocation of these funds.

#### **The Investment Trust of California (Cal TRUST)**

The District maintains investments in the CalTRUST Short-Term Fund. For the month ending November 30, 2023 the Net Asset Value per share was \$10.03 (\$17,617,212.47 book value) for CalTRUST Short-Term Fund investments. Per the CalTRUST Month End Portfolio Statistics dated November 30, 2023, the credit rating for the Short-Term Fund is AAF, identifying the credit quality of the fund's portfolio performance as very strong.

## West Valley Water District Investment Memo – November 2023

Section 9.3 of the District’s investment policy states “no limit will be placed on the percentage total in this category.” The State of California also fails to establish a maximum percentage total for investment trusts per Government Code Section 16340. As of the period ending November 30, 2023, the District’s CalTRUST investment balance represents 14.92% of the District’s entire portfolio. Therefore, the District is following the investment policy and the standards set-forth by the State of California as it relates to CalTRUST securities.

### **Bank Deposits**

Based on the District’s investment policy, “Securities placed in a collateral pool must provide coverage for at least 100 percent of all deposits that are placed in that institution.” As of November 30, 2023, the District maintained balances within the FDIC limit of \$250,000 for each of its bank accounts, except for the Chase General Governmental Checking account. The Chase General Governmental Checking account maintains funds for operational purposes and normally carries a balance of at least \$1.5 million dollars which represents funding for one payroll, and one accounts payable check run. In CLA’s comparison between the District’s general checking account balances for November 2023 (\$1,644,160.84) and October 2023 (\$1,918,494.70), CLA observed a decrease in the November 2023 balance of \$274,333.86 versus October 2023 due to a few factors. The District collected \$940,293 for develop projects and \$412,142 for property tax apportionment from San Bernardino County. The District also transferred \$364,581 received from Rtx Corporation to the general checking account from the UTC routine checking account. The District then paid \$1,695,983 to PCL Construction for the Roemer expansion project and \$163,980 for health/dental/vision insurance. Any remaining variance is a result of regular activities.

During our review of the November 2023 Chase General Governmental Checking account bank statement, it was noted that there were 4 fraudulent activities totaling \$3,850. West Valley Water District (“WVWD”) has a procedure where the bank issues a check/ACH exception report for WVWD to review and reject fraudulent checks/ACHs as needed. Currently, WVWD has implemented check number and amount positive pay.

While the District reconciles its deposit accounts monthly, CLA found that the District has historically reported the month-ending bank statement balance on the Treasurer’s Report. Because the monthly bank statement does not take any outstanding checks or other withdrawals into account, the District may be overstating the General Government Checking balances on the Treasurer’s Report, which ultimately impacts its liquidity.

In November, the UTC Routine Checking account was \$5,000.56 and the UTC Non-Routine Checking account balance was \$48,636.50. The balances in both accounts went remained unchanged between November 2023 and October 2023. The relatively low balances in both accounts (in comparison with the historical balances) is due to the CFO’s emphasis on transferring more of its unrestricted cash balances to the District’s investments accounts to take advantage of the increased rate of return.

In analyzing the accounting for the District’s cash drawers (\$3,600) and petty cash (\$700), per the District’s accounting staff, the District’s cash drawers are normally reconciled daily. Each drawer is counted by the customer service representative responsible for the drawer and a secondary count is performed by the customer service lead or supervisor prior to the funds being relinquished to the District’s armored security provider, Gaurda, for deposit daily. Cash deposits are reconciled daily by the District’s accounting department. Petty cash is normally reconciled by the accounting department

## West Valley Water District Investment Memo – November 2023

monthly. The District's accounting department provided CLA with a formalized reconciliation for the petty cash account and the cash drawers for November 2023, therefore CLA was able to agree the cash drawers and petty cash balance to the District Cash Drawers summary schedule.

Section 9.12 of the investment policy asserts that "there is no limit on the percentage of the portfolio that may be invested in bank deposits." Similarly, the State of California's Government Code for Allowable Investment Instruments fails to dictate any portfolio standards for general bank deposit accounts. Although no maximum has been established for amounts invested in bank deposits by the investment policy or the State of California, CLA can verify that as of November 30, 2023 the District had 1.44% of its portfolio invested in bank deposit accounts.

### **Commercial Paper**

Commercial paper is an unsecured, short-term debt instrument issued by a corporation, typically for the financing of accounts payable and inventories and meeting short-term liabilities. Commercial paper is usually issued at a discount from face value and typically reflects prevailing market interest rates. Per section 9.8 of the investment policy, the entity that issues the commercial paper should meet all the following conditions "(i) is organized and operating in the United States as a general corporation, (ii) has total assets in excess of five hundred million dollars (\$500,000,000), and (iii) has debt other than commercial paper, if any, that is rated at least the "A" category by a NRSRO. For a commercial paper investment to be eligible for the District, the commercial paper shall not have a maximum maturity of 270 days or less and no more than 25% of the District's portfolio may be invested in this category.

The District's investment policy is also in accordance with the State of California's Local Agency Investment Guidelines (Government Code Section 53601 (h)) regarding Commercial Paper. These guidelines establish a maximum specified percentage of the District's investment portfolio for commercial paper at 25%. The State of California's guidelines also establish that maximum investment maturities for commercial paper should be 270 days or less.

As of November 30, 2023, the District had 0.00% invested in commercial paper investment. Therefore, the District is following both the investment policy and the State of California's standards.

### **Supranational**

Supranationals are explicitly defined in Section 9.14 of the investment policy as "US dollar-denominated senior unsecured unsubordinated obligations or unconditionally guaranteed by the International Bank for Reconstruction and Development, International Finance Corporation, or Inter-American Development Bank". Securities listed as supranationals must be rated in the AA category or higher by a NRSRO and no more than 30% of the District's portfolio may be invested in these securities with a maximum maturity of five years.

The District's investment policy is also in accordance with the State of California's Local Agency Investment Guidelines (Government Code Section 53601(q)) regarding supranationals. These guidelines establish a maximum specified percentage of the District's investment portfolio for supranationals at 30%. The State of California's guidelines also establish that maximum investment maturities for supranationals should be five years or less.

## West Valley Water District Investment Memo – November 2023

As of November 30, 2023, the District's investments in four securities categorized as supranationals was 0.99% of the total portfolio and securities maintained a maturity date of less than five years from the original purchase date. CLA can confirm that the District's supranational investments meet the standards of both the investment policy and the State of California.

**Note:**

All significant assumptions, methodologies and analyzed amounts were discussed with and agreed to by the District's accounting staff. From this conversation, we believe the District's accounting staff has the requisite knowledge and understanding of the processes/analyses prepared by CLA as not to impair our independence.

**Restricted Funds**

**Bond Proceeds Fund(s)** – Balances in the bond proceeds fund accounts represent monies derived from the proceeds of a bond issue. Per the requirements of the District's reserve policy, the target level for the debt service reserve requirement is established at the time of the bond issue. Based on documentation provided to CLA, "no reserve fund has been established in connection with the issuance of the 2016A bonds." Therefore, the November 30, 2023 ending balance of \$361.85 satisfies the minimum balance requirements per the District's reserve policy.

**Customer Deposit Accounts** – Due to fluctuations in the number of utility customer deposits required and the number of development projects in process, no minimum or maximum levels have been established for customer deposit accounts. The customer deposit account balances presented on the treasurer's report are based on the ending balance on the general ledger for the month. The customer deposit accounts are reconciled monthly. CLA was able to confirm that the customer deposit accounts balance presented on the November 2023 Treasurer's Report reconciles with the District's general ledger. The November 30, 2023 balance of \$4,605,645.02 in customer deposit accounts satisfies the balance requirements of the District's reserve policy.

**Capacity Charge Account** – The District's reserve policy does not explicitly address or specify any minimum or maximum funding levels for capacity charge accounts. However, based on the reconciliation schedule provided by the District, CLA can confirm that the balance of \$42,336,178.69 presented on the November 2023 Treasurer's Report for the Capacity Charge Account reconciles with the documentation provided to CLA with no variance.

**CIP Account in LAIF for Capital Purposes** – On March 20, 2019, the District received a \$3 million dollar settlement as part of a larger association of local water districts and municipalities, from the San Gabriel Valley Water Company, Fontana Union Water Company and the San Gabriel California Corporation. The check was received and deposited into the District's General Government Checking bank account and the District's board approved the transfer of the \$3 million dollars in settlement funds to the District's LAIF account on April 4, 2019. While these settlement funds have been restricted for Capital Improvement Projects, currently there are no designations or allocations for District funding towards any Capital Improvement Projects.

**Capital Reserve Funds**

**Capital Project Account** – The capital project account is used for the funding of new capital assets or the rehabilitation, enhancement, or replacement of capital assets when they reach the end of their useful lives. Per the requirements of the District's reserve policy, "the minimum target level WVWD will strive for is 100% of its then-current year fiscal year from the Capital Improvement Budgets plus 25% of the amount estimated to be needed the following fiscal year, less minimum levels established for the Emergency Account." The District currently maintains a balance of \$10,350,340 (\$8,796,340.00 for fiscal



## West Valley Water District Reserve Memo – November 2023

year 2023-24 and \$1,554,000 for fiscal year 2024-25) in its capital project account, meeting the minimum target level required for both fiscal years. CLA was able to confirm that the District is in adherence with the minimum target level requirement as of November 30, 2023 by comparing the board-approved Fiscal Year 2023-24 Capital Improvement Budget which indicates a total CIP for fiscal year 2023-24 of \$8,796,340.00. The reserve policy only requires the district to maintain 25% of the amount estimated to be needed the following fiscal year 2024-25 which amounts to \$1,554,000, therefore, the District meets the requirement indicated in its reserve policy.

**Emergency Account** – The emergency account may be utilized to purchase water at any time or to begin repair of the water system after a catastrophic event. Therefore, a minimum target level equal to 1% of net capital assets of the District’s water system has been established to enable the district to manage emergency situations. Per November 30, 2023 general ledger detail reporting provided by the District’s accounting staff, CLA was able to confirm that the District’s net assets total \$138,986,519.73. As of November 30, 2023, the emergency account represents a balance of \$1,389,865.20 or 1% of total net assets, allowing the District to meet its requirements for the reserve policy.

### Liquidity Funds

**Rate Stabilization Fund** – This fund is established to provide flexibility to the Board when settling rates to allow for absorbing fluctuations in water demand and smoothing out rate increases over time, temporarily defraying any unforeseen decreases in the sale of water. To remain in conjunction with the reserve policy, the District should aim to maintain a minimum level equal to 45 days of the District’s budgeted total operating expenses. Per the FY 2023-24 board-approved budget, the District anticipates operating expense of \$32,466,172.00 for the current fiscal year. The District’s current balance of \$4,058,271.50 in its rate stabilization account achieves the minimum target level for this account as indicated in the reserve policy.

**Operating Reserve Account** – This fund may be routinely utilized by staff to cover temporary cash flow deficiencies caused by timing differences between revenue and expenses or decreases in revenues and unanticipated increases in expenses. Given the significance of this account, the District strives to maintain a minimum amount equal to 90 days of the District’s budgeted total operating expenses in this account. Per the FY 2023-24 board-approved budget, CLA can confirm the District has an operating expenses budget of \$32,466,172.00. As of November 30, 2023, the operating reserve account maintains a balance of \$8,116,543.00, which satisfies the requirements of the District’s reserve policy.

**Self-Insurance Reserve** – As indicated in the minutes from the April 5, 2018 board meeting, the District’s board of directors approved \$5,000,000 in funds for employee liability claims and this amount is considered adequate based on conversations with the District’s CFO.

**Balance Available for Daily Operations** – This balance represents the District’s total cash balance less any fund requirements. For the month ending November 30, the District had a total of \$118,039,307.57 in various institutional accounts. The required reserve balances by type total \$76,077,474.86 and are categorized as follows:

- Restricted Funds- \$49,942,185.56
- Capital Reserve Funds- \$8,960,474.80
- Liquidity Funds- \$12,174,814.50

## West Valley Water District Reserve Memo – November 2023

- Other Reserves- \$5,000,000.00

Based on the District's Treasurer's Report, which indicates a total cash balance of \$118,039,307.57 and fund requirements of \$76,077,474.86, the fund balance available for daily operations reconciles to the November 2023 Treasurer's report.

CLA reviewed the Treasurer's report for clerical accuracy and recalculated the total Unrestricted Reserves balance and agreed the totals to the November 2023 Treasurer's Report. The Treasurer's Report indicates that West Valley Water District's total cash, investment, and reserve balances as of November 30, 2023 total \$118,039,307.57. In its assessment of the District's accounts, the balances on the Treasurer's Report appear to agree with the supporting documentation provided by the West Valley Water District.

West Valley Water District  
Investment Policy Analysis  
11/30/2023

U.S. Bank - Chandler Asset Management		
Money Market	276,000.72	A
Commercial Paper	-	A
Federal Agency Obligations	9,043,626.85	A
U.S. Government	74,277,304.75	A
Corporate Bonds	8,668,455.70	A
Municipal Bonds	306,645.00	A
Supranational	1,172,067.50	A
Negotiable CD	-	A
<b>Total U.S. Bank - Chandler Asset Management Funds</b>	<b>93,744,100.52</b>	

Checking and Savings		
Bank of Hope	-	B
Chase-1653 (Operating Account)	1,644,160.84	B
Chase-1368	5,000.56	B
Chase-1392	48,636.50	B
Chase-5993 (Rebate Account)	-	B
2016A Bond - Principal & Payment Funds	187.06	B
2016A Bond - Interest Fund	174.79	B
District Cash Drawers	4,300.00	C
<b>Total Checking and Savings</b>	<b>1,702,459.75</b>	

CalTRUST Short Term Fund	17,617,212.47	A
CalTRUST Medium Term Fund	-	A
LAIF	4,975,534.83	A
<b>Total Nov 30, 2023 District Funds</b>	<b>118,039,307.57</b>	

The balances indicated above are as of Nov 30, 2023

Balances verified with monthly investment statements provided by client	A
Balances verified with monthly bank statements provided by client	B
Balances verified with monthly reconciliations provided by client	C

The purpose of this report is to calculate the asset class percentage in comparison with the maximum portfolio percentage allowed by the district's investment policy

Based on our review of the asset classes as of 11/30/23, West Valley Water District is in

Security Type	Maximum per Investment Policy	Balance
Commercial Paper	25%	-
Federal Agency Obligations	30%	9,043,626.85
U.S. Government	No Limit	74,277,304.75
Municipal Bonds	20%	306,645.00
LAIF	No Limit	4,975,534.83
CalTRUST	No Limit	17,617,212.47
Negotiable CD	30%	-
Medium Term Notes (Corporate Bonds)	30%	8,668,455.70
Money Market	20%	276,000.72
Bank Deposits	No Limit	1,702,459.75
Supranational	30%	1,172,067.50
		118,039,307.57
<b>Funds Excluded from Policy</b>	2016A	-
<b>Total Nov 30, 2023 District Funds</b>		<b>118,039,307.57</b>

Asset Class	Nov 2023	
	(% of Total Investments)	Maximum Portfolio (%)
Commercial Paper	0.00%	25%
Federal Agency Obligations	7.66%	30%
U.S. Government	62.93%	No Limit
Municipal Bonds	0.26%	20%
LAIF	4.22%	No Limit
CalTRUST	14.92%	No Limit
Negotiable CD	0.00%	30%
Medium Term Notes (Corporate Bonds)	7.34%	30%
Money Market	0.23%	20%
Bank Deposits	1.44%	No Limit
Supranational	0.99%	30%

West Valley Water District  
Bond Analysis  
November 30, 2023

**Liquidity Fund**

Security Description	Market Value	Moody's (NRSRO) Long-Term Rating as of 11/30/2023	Rated A or Equivalent?	Purchase Date	Maturity	Investment Maturity (Years)
U S Treasury Bill - 912797FW2	15,422,810.00	P-1	Yes	7/10/2023	1/4/2024	0.5
U S Treasury Bill - 912797JE8	5,435,045.00	P-1	Yes	10/19/2023	2/20/2024	0.3
U S Treasury Bill - 912797LL9	15,741,920.00	P-1	Yes	9/25/2023	3/21/2024	0.5
U S Treasury Bill-912796CX5	4,899,900.00	P-1	Yes	10/19/2023	4/18/2024	0.5
U S Treasury Bill - 912797HQ3	10,503,072.50	P-1	Yes	11/8/2023	5/9/2024	0.5
U S Treasury Bill - 912797FV4	9,970,700.00	P-1	Yes	6/22/2023	12/21/2023	0.5
First American Govt Obligation Fund Class Y - 31846V203	195,759.48	Aaa	Yes	various		
<b>Total Liquidity Fund</b>	<b>62,169,206.98</b>					

**Money Market Fund**

Security Description	Market Value	Moody's (NRSRO) Long-Term Rating as of 11/30/2023	Rated A or Equivalent?	Purchase Date	Maturity	Investment Maturity (Years)
First American Govt Obligation Fund Class Y - 31846V203	80,241.24	Aaa	Yes	various		
<b>Total Money Market</b>	<b>80,241.24</b>					

**Federal Agency Obligations**

Security Description	Market Value	Moody's (NRSRO) Long-Term Rating as of 11/30/2023	Rated A or Equivalent?	Purchase Date	Maturity	Investment Maturity (Years)
FFCB Note 3133EKNX0	246,192.50	Aaa	Yes	6/25/2019	6/3/2024	4.9
Federal Home Loan Bks - 3130A1XJ2	246,690.00	Aaa	Yes	6/12/2019	6/14/2024	4.9
F N M A - 3135G0V75	244,875.00	Aaa	Yes	7/8/2019	7/2/2024	4.9
FFCB- 3133EKP75	242,930.00	Aaa	Yes	10/15/2019	9/17/2024	4.9
F N M A - 3135G0W66	242,397.50	Aaa	Yes	10/17/2019	10/15/2024	4.9
Federal Farm Credit Bks - 3133ENS43	496,385.00	Aaa	Yes	10/20/2022	10/17/2024	2.0
Federal Farm Credit Bks - 3133ENZ94	496,635.00	Aaa	Yes	11/16/2022	11/18/2027	4.9
Federal Home Loan Bks - 3130ATUR6	596,358.00	Aaa	Yes	2/1/2023	12/13/2024	1.8
F N M A - 3135G0X24	91,483.10	Aaa	Yes	1/8/2020	1/7/2025	4.9
Federal Farm Credit Bks - 3133ENZ37	498,070.00	Aaa	Yes	11/3/2022	1/10/2025	2.2
Federal Home Loan Mortgage Company - 3137EAEPO	273,582.90	Aaa	Yes	2/13/2020	2/12/2025	4.9
F N M A Deb - 3135G03U5	160,201.20	Aaa	Yes	4/22/2020	4/22/2025	4.9
F N M A - 3135G04Z3	266,494.95	Aaa	Yes	6/17/2020	6/17/2025	4.9
F H L M C - 3137EAEU9	325,892.00	Aaa	Yes	7/21/2020	7/21/2025	4.9
F N M A - 3135G05X7	472,576.20	Aaa	Yes	10/6/2020	8/25/2025	4.8
Federal Home Loan Bks - 3130AJXA2	277,254.00	Aaa	Yes	10/7/2020	9/12/2025	4.9
FHLMC MTN - 3137EAEX3	203,192.00	Aaa	Yes	9/23/2020	9/23/2025	4.9
F N M A - 3135G06G3	460,790.00	Aaa	Yes	11/1/2020	11/7/2025	4.9
Federal Home Loan Bks - 3130AKFA9	458,120.00	Aaa	Yes	12/16/2020	12/12/2025	4.9
Federal Home Loan Bks - 3130ATUS4	496,850.00	Aaa	Yes	1/31/2023	12/10/2027	4.8
Federal Home Loans Bks - 3130AWMN7	499,365.00	Aaa	Yes	7/26/2023	6/9/2028	4.8
Federal Home Loans Bks - 3130AWN63	493,460.00	Aaa	Yes	8/16/2023	6/30/2028	4.8
Federal Home Loans Bks - 3130AWTR1	747,997.50	Aaa	Yes	9/7/2023	9/8/2028	4.9
Federal Farm Credit Bks - 3133EPC45	505,835.00	Aaa	Yes	11/27/2023	11/13/2028	4.9
<b>Total Federal Agency Obligations</b>	<b>9,043,626.85</b>					

**Negotiable Certificate of Deposit**

Security Description	Market Value	Moody's (NRSRO) Long-Term Rating as of 11/30/2023	Rated A or Equivalent?	Purchase Date	Maturity	Investment Maturity (Years)
<b>Total Negotiable Certificates of Deposit</b>	-					

Commercial Paper						
Security Description	Market Value	Moody's (NRSRO) Long-Term Rating as of 11/30/2023	Rated A or Equivalent?	Purchase Date	Maturity	Investment Maturity (Years)
<b>Total Commercial Paper</b>						
Municipal Bonds						
Security Description	Market Value	Moody's (NRSRO) Long-Term Rating as of 11/30/2023	Rated A or Equivalent?	Purchase Date	Maturity	Investment Maturity (Years)
California ST Taxable Vr Purp Go - 13063D7D4	306,645.00	Aa2	Yes	10/4/2023	10/1/2028	4.9
<b>Total Municipal Bonds</b>	<b>306,645.00</b>					
Supranational						
Security Description	Market Value	Moody's (NRSRO) Long-Term Rating as of 11/30/2023	Rated A or Equivalent?	Inception Date	Maturity	Investment Maturity (Years)
International Finance Corp - 45950KCR9	241,727.50	Aaa	Yes	7/12/2021	10/16/2024	3.2
International Bank M T N - 459058JL8	184,418.00	Aaa	Yes	10/22/2020	10/28/2025	4.9
Inter American Devel Bk - 4581XODV7	457,775.00	Aaa	Yes	4/13/2021	4/20/2026	5.0
International Bank M T N - 459058KT9	288,147.00	Aaa	Yes	7/18/2023	7/12/2028	4.9
<b>Total Supranational</b>	<b>1,172,067.50</b>					
U.S. Corporate						
Security Description	Market Value	Moody's (NRSRO) Long-Term Rating as of 11/30/2023	Rated A or Equivalent?	Inception Date	Maturity	Investment Maturity (Years)
John Deere Capital Corp - 24422EVN6	332,886.15	A2	Yes	3/1/2021	1/17/2024	2.8
National Rural Util Coop - 637432NL5	198,972.00	A1	Yes	4/6/2022	2/7/2024	1.8
Charles Schwab Corp. - 808513BN4	103,438.65	A2	Yes	3/16/2021	3/18/2024	3.0
Amazon Com Inc. - 023135BW5	293,394.00	A1	Yes	5/10/2021	5/12/2024	3.0
Jpmorgan Chase Co - 46625HJX9	297,405.00	A1	Yes	12/5/2019	5/13/2024	4.4
Caterpillar Fini Service - 14913R2L0	302,944.40	A2	Yes	5/10/2021	5/17/2024	3.0
Salesforce Com Inc - 79466LAG9	48,534.00	A2	Yes	6/29/2021	7/15/2024	3.0
US Bancorp - 91159HHX1	146,677.50	A3	Yes	2/5/2021	7/30/2024	3.4
Paccar Financial Corp - 69371RR40	115,904.40	A1	Yes	8/3/2021	8/9/2024	3.0
Paccar Financial Corp - 69371RR73	227,964.10	A1	Yes	3/31/2022	4/7/2025	3.0
Pepsico Inc - 713448CT3	290,613.00	A1	Yes	10/31/2022	4/30/2025	2.5
Pfizer Inc Sr Gbl Nto - 717081EX7	117,380.00	A1	Yes	6/3/2020	5/28/2025	4.9
Microsoft Corp - 594918BJ2	387,704.00	Aaa	Yes	1/20/2023	11/3/2025	2.7
State Str Corp - 857477BR3	76,250.40	A1	Yes	2/27/2022	2/6/2026	3.9
Apple Inc. - 037833EB2	160,487.25	Aaa	Yes	2/5/2021	2/8/2026	4.9
Unitedhealth Group Inc. - 91324PEC2	54,987.00	A2	Yes	6/16/2021	5/15/2026	4.8
Walmart Inc - 931142ER0	54,527.40	Aa2	Yes	9/8/2021	9/17/2026	5.0
Honeywell International - 438516BL9	282,738.00	A2	Yes	12/13/2022	11/1/2026	3.8
Duke Energy Carolinas - 26442CAS3	283,422.00	Aa3	Yes	10/28/2022	12/1/2026	4.0
Target Corp - 87612EBM7	128,723.00	A2	Yes	1/19/2022	1/15/2027	4.9
Procter Gamble Co The - 742718FV6	276,126.00	Aa3	Yes	2/1/2022	2/1/2027	4.9
Charles Schwab Corp - 808513BY0	86,376.85	A2	Yes	3/1/2022	3/3/2027	4.9
Berkshire Hathaway Fin - 084664CZ2	260,663.20	Aa2	Yes	3/7/2022	3/15/2027	5.0
Blackrock Inc - 09247XAN1	238,357.50	Aa3	Yes	4/27/2022	3/15/2027	4.8
Northern Tr Corp Sr Nt - 665859AW4	291,342.00	A2	Yes	5/5/2022	5/10/2027	4.9
Unitedhealth Group Inc - 91324PEG3	293,980.35	A2	Yes	5/17/2022	5/15/2027	4.9
Walmart Inc - 931142EX7	245,150.00	Aa2	Yes	9/12/2022	9/9/2027	4.9
Apple Inc - 037833DK3	236,272.50	Aaa	Yes	2/1/2023	11/13/2027	4.7
Toyota Mtr Cr Corp - 89236TKQ7	351,134.05	A1	Yes	1/9/2023	1/12/2028	4.9
Mastercard Incorporated - 57636QAW4	404,928.00	Aa3	Yes	3/9/2023	3/9/2028	4.9
Public Service Electric - 74456QBU9	332,293.50	A1	Yes	6/22/2023	5/1/2028	4.8
Florida Pwr Lt Co - 341081GN1	341,565.00	Aa2	Yes	6/22/2023	5/15/2028	4.8
Merck Co Inc - 58933YBH7	390,624.00	A1	Yes	5/17/2023	5/17/2028	4.9
Prologis L P - 74340XCG4	247,552.50	A3	Yes	6/27/2023	6/15/2028	4.9
Toronto Dominion Bank - 89114QCA4	295,113.00	A1	Yes	4/23/2021	6/12/2024	3.1
Bank of Montreal - 06367WB85	237,382.50	A2	Yes	8/6/2021	5/1/2025	3.7
Royal Bank of Canada - 78015K7H1	234,642.50	A1	Yes	5/20/2021	6/10/2025	4.0
<b>Total U.S. Corporate</b>	<b>8,668,455.70</b>					

U.S. Government							
Security Description	Market Value	Moody's (NRSRO) Long-Term Rating as of 11/30/2023	Rated A or Equivalent?	Inception Date	Maturity	Investment Maturity (Years)	
U.S. Treasury Note - 9128282U3	170,625.00	Aaa	Yes	12/30/2019	8/31/2024		4.6
U.S. Treasury Note - 912828YM6	483,400.00	Aaa	Yes	12/9/2020	10/31/2024		3.8
U.S. Treasury Note - 912828YV6	241,015.00	Aaa	Yes	12/11/2019	11/30/2024		4.9
U.S. Treasury Note - 912828Z52	479,005.00	Aaa	Yes	5/9/2021	1/31/2025		3.7
U.S. Treasury Note - 912828ZF0	471,095.00	Aaa	Yes	2/24/2021	3/31/2025		4.0
U.S. Treasury Note - 912828ZL7	468,810.00	Aaa	Yes	1/13/2021	4/30/2025		4.2
U.S. Treasury Note - 912828ZT0	466,580.00	Aaa	Yes	12/16/2020	5/31/2025		4.4
U.S. Treasury Note - 91282CAB7	463,615.00	Aaa	Yes	12/16/2020	7/31/2025		4.6
U.S. Treasury Note - 91282CAJ0	462,110.00	Aaa	Yes	12/1/2020	8/31/2025		4.7
U.S. Treasury Note - 91282CAT8	459,355.00	Aaa	Yes	12/1/2020	10/31/2025		4.8
U.S. Treasury Note - 91282CBC4	458,205.00	Aaa	Yes	1/8/2021	12/31/2025		4.9
U.S. Treasury Note - 91282CBH3	456,505.00	Aaa	Yes	2/16/2021	1/31/2026		4.9
U.S. Treasury Note - 91282CBQ3	456,580.00	Aaa	Yes	3/4/2021	2/28/2026		4.9
U.S. Treasury Note - 91282CCF6	227,812.50	Aaa	Yes	6/28/2021	5/31/2026		4.9
U.S. Treasury Note - 91282CCP4	451,700.00	Aaa	Yes	9/17/2021	7/31/2026		4.8
U.S. Treasury Note - 91282CCW9	452,070.00	Aaa	Yes	11/29/2021	8/31/2026		4.7
U.S. Treasury Note - 91282CCZ2	453,030.00	Aaa	Yes	12/15/2021	9/30/2026		4.7
U S Treasury Note - 91282CDK4	455,410.00	Aaa	Yes	10/20/2022	11/30/2026		4.1
U S Treasury Note - 91282CEF4	470,645.00	Aaa	Yes	11/2/2022	3/31/2027		4.4
U.S. Treasury Note - 91282CEN7	473,770.00	Aaa	Yes	6/6/2022	4/30/2027		4.8
U S Treasury Note - 91282CET4	424,039.50	Aaa	Yes	7/8/2022	5/31/2027		4.8
U S Treasury Note - 91282CEW7	481,075.00	Aaa	Yes	10/20/2022	6/30/2027		4.6
U S Treasury Note - 91282CFH9	234,281.25	Aaa	Yes	10/6/2022	8/31/2027		4.8
U S Treasury Note - 91282CFM8	495,370.00	Aaa	Yes	10/24/2022	9/30/2027		4.9
U S Treasury Note - 91282CFU0	495,370.00	Aaa	Yes	11/18/2022	10/31/2027		4.9
U S Treasury Note - 9128283F5	461,780.00	Aaa	Yes	11/28/2022	11/15/2027		4.9
U S Treasury Note - 91282CGC9	589,056.00	Aaa	Yes	1/26/2023	12/31/2027		4.9
U S Treasury Note - 91282CHX2	601,548.00	Aaa	Yes	9/27/2023	8/31/2028		4.9
<b>Total U.S. Government</b>	<b>12,303,857.25</b>						

**US Bank - Chandler Asset Mgmt**

Nov 2023 Bond Total per Treasurer's Report	-
Total Per Nov 2023 Chandler Statement	31,574,893.54
Variance	(31,574,893.54)

**US Bank - Chandler Liquidity Fund**

Nov 2023 Bond Total per Treasurer's Report	-
Total Per Nov 2023 Chandler Statement	62,169,206.98
Variance	(62,169,206.98)



**BOARD OF DIRECTORS  
STAFF REPORT**

**DATE:** January 4, 2024  
**TO:** Board of Directors  
**FROM:** John Thiel, General Manager  
**SUBJECT:** STRATEGIC PLAN

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**BACKGROUND:**

The strategic planning initiative aims to align the District's goals and objectives to meet the evolving needs of the water industry, ensure continued efficiency, sustainability, and respond to community needs. The current strategic plan development process began in September 2021 with the hiring of a facilitator. Later the following year, interviews were conducted and a planning retreat with Board and staff was completed at the end of 2022. After some delay, a draft was provided on May 22, 2023.

As the facilitator was not going to be available again until early 2024, the Board, at the September 21st Board Meeting, directed the General Manager to resume the process as soon as possible and find a facilitator to assist. After some research, the General Manager began working with Amy Stevens with Water Systems Consulting to facilitate the completion of our Strategic Plan. The firm has worked with the District in the past and Amy has recent experience with Valley and East Valley strategic plan development processes.

Amy began working with our executive team in early October to refine the draft work product developed by the prior effort. A strategic planning workshop was then held with the Board and staff on October 28th where we worked on the development of the vision and mission statements, core values, and strategic goals. Amy compiled comments and provided a draft Strategic Plan on November 22nd. Since then, staff has added content to the draft plan by providing detailed strategies for the strategic goals developed at the workshop.

**DISCUSSION:**

The Board was provided with the latest draft Strategic Plan via email on December 22nd. At today's meeting, Amy will present the draft for Board review and discussion. The Board can make changes during the meeting. If the Board is then satisfied with the plan, the Board may approve the plan and direct the General Manager to begin implementing the plan. The Board may also determine that more work is needed on the draft and direct staff accordingly.

The Strategic Plan, once completed, will lead to the development of detailed Work Plans, with work items at the department level. Together, these plans will set priorities, mobilize resources, drive what we do, when and how we do it, and provide focus and direction for our efforts moving forward as one District team. We are also planning to add a module to our ClearGov budget software to help

manage the plan, set goals and key performance indicators, track progress, and effectively report out on results, both internally and externally.

**FISCAL IMPACT:**

None.

**STAFF RECOMMENDATION:**

Review Draft Strategic Plan. Revise as necessary. Approve Strategic Plan or Direct staff on the completion of the Strategic Plan.

JT

**ATTACHMENT(S):**

1. Strategic Plan





# Strategic Plan







## Vision

The West Valley Water District will be a model for innovation and sustainability, with a relentless commitment to our employees and the growing community we serve.

## Mission

The West Valley Water District provides our community with high-quality and reliable water service in a cost-effective and sustainable manner.

# Values



## Innovation

West Valley Water District fosters innovation, creativity, and ingenuity as we constantly seek to strengthen our services, programs, and practices.



## Regional Partner

West Valley Water District is a proactive leader and partner in regional collaboration projects and programs that improve our community and the water supply.



## Preferred Workplace

West Valley Water District offers an empowering work environment where employees can succeed.



## Public Trust & Integrity

West Valley Water District fosters a culture of openness, transparency, and accountability to our community and stakeholders.



## Sustainability

West Valley Water District is committed to innovative solutions that support the long-term success of our organization.





# Goals & Strategies

## 1. Manage and Deliver a Safe, Reliable, and Sustainable Water Supply

- a) Increase System Capacity for Anticipated Growth
- b) Repair and Replace Aging Infrastructure
- c) Provide Effective Source Water Treatment
- d) Fortify a Resilient Water Supply
- e) Ensure Operational Continuity through Comprehensive Physical and Cyber Security

## 2. Be an Exemplary Employer

- a) Attract and Retain High Performing Employees
- b) Prioritize Staff Development and Career Opportunities
- c) Develop a Succession Planning Process
- d) Foster a One District Team Collaboration
- e) Foster an Empowering and Supportive Culture
- f) Upgrade and Modernize Facilities

## 3. Develop and Grow Effective Communication and Advocacy Practices

- a) Advance Effective Internal and External Communication Processes
- b) Present the District as a Proactive Community Partner
- c) Grow Conservation Education and Marketing
- d) Expand Educational Outreach Programs
- e) Promote Public Awareness of the Value of WVWD
- f) Increase Efficacy of Advocacy Efforts at the Local, State, and National Level
- g) Seek New Partnerships to Address Existing and Future Opportunities and Changes



## 4. Strengthen Partnerships with Outside Agencies

- a) Engage in Regional Projects, Advocacy, and Grant Pursuits
- b) Be Recognized as a Leader and Effective Regional Collaborator
- c) Develop and Maintain Strong Relationships with Local Governments

## 5. Sound Planning, Innovation and Best Practices

- a) Increase Operational Efficiency, Resiliency, and Reliability
- b) Explore Innovative Solutions and Implement When Feasible and Cost-Effective
- c) Identify Long-Term Water Supply, Infrastructure, and Facility Needs
- d) Explore Feasibility of Sustainable Energy Alternatives
- e) Identify, Develop, and Implement Best Policies and Practices

## 6. Effective Financial Stewardship

- a) Develop an Effective Ongoing Grants Program
- b) Explore and Implement Cost-Saving Initiatives in a Continuous Improvement Cycle
- c) Maintain Long-Term Financial Stability
- d) Pursue a Data Driven Approach and Financial-Based Decision-Making

## 7. Health, Safety & Regulatory Compliance

- a) Prepare For and Comply with Evolving Water Regulations
- b) Establish Compliance Programs for Staff
- c) Effectively Manage Employee Risk and Environmental Health
- d) Meet Water Use Efficiency Objectives
- e) Develop and Implement a Robust Emergency Preparedness Plan

## 8. Superior Customer Service

- a) Define and Measure Internal and External Customer Service
- b) Empower Employees to Provide Caring, Individualized, Outstanding Customer Service
- c) Provide Easy and Transparent Access to Public Records and Information
- d) Communicate Effectively with Customers

