

MINUTES
REGULAR BOARD MEETING
of the
WEST VALLEY WATER DISTRICT
October 5, 2023

OPENING CEREMONIES

Call to Order

President Young called the Regular Board Meeting of the West Valley Water District to order at 6:06 p.m.

Roll Call of Board Members

Attendee Name	Present	Absent	Arrived
Directors			
Channing Hawkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Attended via Zoom for closed session only
Angela Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Kelvin Moore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Daniel Jenkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Gregory Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
General Counsel			
Jeff Ferre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Staff			
John Thiel	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
William Fox	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Jose Velasquez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Haydee Sainz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Joanne Chan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Albert Clinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Elvia Dominguez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Robert Ramirez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Socorro Pantaleon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Approval of Any Board Member Requests for Remote Participation - Director Hawkins requested to use his 2nd of two allowed attendance virtually under AB2449, there was no objections.

Pledge of Allegiance - The Pledge of Allegiance was led by Vice President Jenkins.

Opening Prayer - The Opening prayer was led by Elder Thomas McColl of Sunrise Church.

WVWD

Action Agenda: 10/5/23

CLOSED SESSION

Public Participation on closed session matters

President Young inquired if anyone from the public would like to speak. Board Secretary Dominguez indicated that no requests were received, therefore President Young closed the public comment period.

The Board entered into closed session at 6:04 p.m.

CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

Paragraph (1) of subdivision (d) of Government Code Section 54956.9

Name of case: Naseem Farooqi v. West Valley Water District et al.

CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6

Agency designated representatives: John Thiel, General Manager, Haydee Sainz, Human Resources Manager, Oliver Yee, Special Counsel

Employee Groups: International Union of Operating Engineers, Local 12

CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION

Pursuant to Paragraph One (1) of Subdivision (d) of the Government Code Section 54956.9

Case Name: Nadia Loukeh. vs West Valley Water District, Case No. CIVSB2116242

The Board recessed the closed session at 6:57 p.m. to conduct the business portion of the meeting which commenced at 6:58 p.m. with all Board members present except Director Hawkins.

Report out of Closed Session

General Counsel Ferre reported that Closed Session items two was discussed and no reportable action was taken; that the Board determined there was no need for item three; and that the Board will reconvene into closed session following the business portion of the meeting to discuss the first item.

ADOPT AGENDA

Motion to adopt the agenda.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Daniel Jenkins, Vice President
SECONDER:	Kelvin Moore, Director
AYES:	Angela Garcia, Kelvin Moore, Daniel Jenkins, Gregory Young
ABSENT:	Channing Hawkins

PUBLIC PARTICIPATION

President Young inquired if anyone from the public would like to speak. Requests were received from the following; "Wesley", June Hayes, and an unnamed person via Zoom. No further requests were received, therefore President Young closed the public comment period.

WVWD

Action Agenda: 10/5/23

PRESENTATIONS

1. Recognition of Outgoing Finance Director Jose Velasquez

General Manager Thiel introduced the item and thanked outgoing Finance Director Jose Velasquez. President Young read the Resolution noting many accomplishments, and the Board each thanked Mr. Velasquez for his contributions, congratulated him on his promotion and wished him well on his new endeavor. The Resolution was then presented, and photos were taken.

2. Water Professional Appreciation Week

The presentation was presented by Government and Legislative Affairs Manager Pantaleon. The Board thanked her for the presentation.

CONSENT CALENDAR

Motion to approve Consent Calendar Items #1 - #9

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Angela Garcia, Director
SECONDER:	Kelvin Moore, Director
AYES:	Angela Garcia, Kelvin Moore, Daniel Jenkins, Gregory Young
ABSENT:	Channing Hawkins

1. Monthly Revenue & Expenditures Report - August 2023
2. Cash Disbursements Reports - August 2023
3. Purchase Order Report - August 2023
4. State/Federal Legislative Update
5. Social Media Update (August - September)
6. Water Professionals Appreciation Week 2023 Resolution
7. Consider a Quitclaim for an Overlying Easement on APN 0257-071-04
8. Approve Professional Services Agreement with Clinical Laboratory of San Bernardino, Inc. for Analytical Laboratory Services
9. Approve Legal Invoice Payment to Alvarez-Glasman and Colvin for invoices #20750 for \$16,264.89.00

BUSINESS MATTERS

10. Finance Department Restructure

WVWD

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The report was given by Human Resources and Risk Management Manager Sainz, and Chief Financial Officer Fox.

Vice President Jenkins motioned and Director Moore seconded to Adopt **Resolution 2023-16** titled “A RESOLUTION OF THE BOARD OF DIRECTORS OF THE WEST VALLEY WATER DISTRICT ESTABLISHING THE SALARY SCHEDULE AND JOB CLASSIFICATION PAY SCHEDULE FOR FISCAL YEAR 2023-24”

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Daniel Jenkins, Vice President
SECONDER:	Kelvin Moore, Director
AYES:	Angela Garcia, Kelvin Moore, Daniel Jenkins, Gregory Young
ABSENT:	Channing Hawkins

11. Provide direction on rescheduling November 2nd board meeting (Requested by Director Garcia)

General Manager Thiel introduced the item and discussion ensued regarding options for rescheduling the meeting. Director Garcia voiced her support to attend the Southern California Water Coalition meeting scheduled on November 2nd and for the District to have a presence in those meetings.

After further discussion, a motion was made by Director Moore and seconded by Vice President Jenkins to direct staff to reschedule the November 2nd Board meeting to November 1st.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Kelvin Moore, Director
SECONDER:	Daniel Jenkins, Vice President
AYES:	Angela Garcia, Kelvin Moore, Daniel Jenkins, Gregory Young
ABSENT:	Channing Hawkins

REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).

1. Meeting Attendance Reports

Director Garcia reported on her attendance at San Bernardino State of the County event and San Bernardino Valley’s Division III Forum and stated she will be participating in the WELL Division III Planning Committee meetings.

Vice President Jenkins reported he had a full schedule and missed the MAC meeting.

Director Moore reported on his attendance at the ASBCSD monthly meeting, San Bernardino State of the County event and reported that he interviewed to participate in the WELL fellowship program.

2. Board Committee Reports

President Young reported on the Finance Committee and Engineering and Operations Committee meetings, and his attendance at the MAC meeting.

Director Garcia reported on the External Affairs Committee.

Director Moore reported on the Safety & Technology Committee.

3. Board Members

President Young thanked the Board of Directors and Finance Department staff for their hard work.

4. General Manager

General Manager Thiel gave a recruitment update; gave a status on the Strategic Plan; reported on various external meetings he attended with Director of Engineering Jadeski regarding the San Bernardino Basin Optimization Plan Project; reported on a meeting with IEUA; and gave an update on IEWorks and workforce development.

5. Legal Counsel

No report was given.

ADJOURN

The Board recessed into closed session at 7:54 p.m. to discuss Closed Session Item #1 and reconvened into open session at 8:10 p.m.

General Counsel Ferre reported that Closed Session item #1 was discussed, and no reportable action was taken.

President Young adjourned the meeting at 8:10 p.m.

ATTEST:



Elvia Dominguez, Board Secretary

Minutes were approved on March 7, 2024 by the Board of Directors of the West Valley Water District.