

MINUTES
REGULAR BOARD MEETING
of the
WEST VALLEY WATER DISTRICT
March 21, 2024

OPENING CEREMONIES

Call to Order - President Young called the Regular Board Meeting of the West Valley Water District to order at 6:03 p.m.

Roll Call of Board Members

Attendee Name	Present	Absent	Arrived
Directors			
Channing Hawkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Angela Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Kelvin Moore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Daniel Jenkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Gregory Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
General Counsel			
Jeff Ferre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Staff			
John Thiel	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
William Fox	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Haydee Sainz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Joanne Chan	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Elvia Dominguez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Robert Ramirez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Socorro Pantaleon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Albert Clinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Gustavo Gutierrez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Alberto Yulo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Mary Jo Hartley	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Bruce Miller	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Darnell Williams	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Emmanuel Salazar	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Approval of Any Board Member Requests for Remote Participation - None.
Opening Prayer - The Opening Prayer was led by Pastor Vernall Townsend.
Pledge of Allegiance - The Pledge of Allegiance was led by Director Moore.

Assistant General Manager Jadeski introduced new West Valley Water District employee, GIS Administrator Bruce Miller, who introduced himself to the Board of Directors.

Chief Financial Officer Fox introduced new West Valley Water District employees, Customer Service Representative Darnell Williams and Accountant Emmanuel Salazar, who introduced themselves to the Board of Directors.

Public Outreach and Government Affairs Manager Pantaleon introduced Mary Jo Hartley who was promoted to Senior Public Outreach and Government Affairs Representative. Miss Hartley thanked West Valley Water District for the opportunity.

CLOSED SESSION

Public Participation on closed session matters

The Board entered into close session at 6:12 p.m.

- PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Government Code Section 54957
Title: Board Secretary
- PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Government Code Section 54957
Title: Chief Financial Officer
- CONFERENCE WITH LABOR NEGOTIATORS
Government Code 54957.6
Agency designated representative: General Manager John Thiel
Unrepresented employees: Assistant General Manager, Chief Financial Officer, Board Secretary
- CONFERENCE WITH LABOR NEGOTIATORS
Government Code 54957.6
Agency designated representative: President Greg Young
Unrepresented employee: General Manager

Report out of Closed Session

The Board adjourned the closed session at 6:12 p.m. to conduct the business portion of the meeting which commenced at 7:16 p.m. with all Board members present.

WVWD

Minutes: 3/21/24

General Counsel Ferre reported that evaluations were conducted for the first two Closed Session items. There was direction given to the labor negotiator for the last two Closed Session items.

ADOPT AGENDA

Motion to adopt the agenda.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Daniel Jenkins, Vice President
SECONDER:	Kelvin Moore, Director
AYES:	Channing Hawkins, Angela Garcia, Kelvin Moore, Daniel Jenkins, Gregory Young

PUBLIC PARTICIPATION

President Young inquired if anyone from the public would like to speak.

Public comment was provided by June Hayes, San Bernardino Valley Water District. Board Secretary Dominguez read a public comment received via email from Jonathan Beutler. President Young requested additional information be provided to the Board on the election referenced in Mr. Beutler's comment.

No additional requests were received to speak, therefore President Young closed the public comment period.

PRESENTATIONS

1. Development Impact Fee Study Update.

General Manager Thiel introduced the item and Assistant General Manager Jadeski provided additional information on the item. RDN Analyst Anthony Elowsky presented a PowerPoint on the 2024 Development Impact Fee Update.

The presentation was received and there was no discussion or direction provided.

CONSENT CALENDAR

Motion to approve Consent Calendar Items #1 - #7

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Daniel Jenkins, Vice President
SECONDER:	Angela Garcia, Director
AYES:	Channing Hawkins, Angela Garcia, Kelvin Moore, Daniel Jenkins, Gregory Young

1. March 7, 2024 Regular Meeting Minutes

2. Purchase Order Report - January 2024

WVWD

Minutes: 3/21/24

3. Monthly Revenue & Expenditures Report - January 2024
4. Treasurer's Report - January 2024
5. Cash Disbursements Report - January 2024
6. Monthly Transfer Report - January 2024
7. Fiscal Year Ending June 30, 2023 & 2022 Financial Reports

BUSINESS MATTERS

8. Online Payment Credit Card Fees

General Manager Thiel introduced the item and Chief Financial Officer Fox alongside Customer Service Supervisor Yulo presented a PowerPoint on the Online Payment Credit Card Fees & Third Party Billing & Collections Software. iPaySmart representative John Levis was also present to answer questions.

Discussion included possible incentives for customers to go paper-less; the capability to have all customers create online accounts and pay online; and the projected timeline for the project role out.

Motion to approve entering into a five-year agreement with iPaySmart to provide Online Payment Services and make necessary changes to the Water Service Rules and Regulations.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Daniel Jenkins, Vice President
SECONDER:	Kelvin Moore, Director
AYES:	Channing Hawkins, Angela Garcia, Kelvin Moore, Daniel Jenkins, Gregory Young

9. Select Name for West Valley Water District Mascot.

Government Outreach and Public Affairs Manager Pantaleon presented the staff report. The Board discussed the various name options and agreed on the name Hally for the girl mascot and Creek for the boy mascot.

Motion to approve the Mascot names Hally and Creek.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Angela Garcia, Director
SECONDER:	Daniel Jenkins, Vice President
AYES:	Channing Hawkins, Angela Garcia, Kelvin Moore, Daniel Jenkins, Gregory Young

10. Fiscal Year 2023-24 Mid-Year Budget Review

General Manager Thiel introduced Chief Financial Officer Fox who presented a PowerPoint on the 2023-24 Mid-Year Operating and Capital budget alongside Finance Manager Gutierrez. There was no discussion.

Motion to approve the 2023-24 Mid-Year Operating and Capital budget.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Daniel Jenkins, Vice President
SECONDER:	Angela Garcia, Director
AYES:	Channing Hawkins, Angela Garcia, Kelvin Moore, Daniel Jenkins, Gregory Young

11. Temporary Field Assistants - 1000 Hour Employees

General Manager Thiel presented the staff report. There was no discussion.

Motion to approve the addition of two Temporary Field Workers / 1,000 Hour Employees.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Daniel Jenkins, Vice President
SECONDER:	Kelvin Moore, Director
AYES:	Channing Hawkins, Angela Garcia, Kelvin Moore, Daniel Jenkins, Gregory Young

REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).

1. Meeting Attendance Reports

Director Garcia reported on her meeting with Fontana City Officials and attended a UCR Chicano Latino Alumni's River Clean-Up event.

Vice President Jenkins reported on his attendance at Bloomington Little League Opening Day, Water Education for Latino Leaders Annual Conference, and North Rialto Little League Opening Day.

Director Hawkins reported on his attendance at the ASBCSD monthly meeting and meetings with Special Counsel regarding ongoing litigation.

Director Moore reported on his attendance at the Bloomington Little League Opening Day, Water Education for Latino Leaders Annual Conference, ASBCSD monthly meeting, and Fontana Chamber of Commerce Luncheon.

2. Board Committee Reports

None.

3. Board Members

WVWD

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Director Hawkins thanked the Executive Team and the Board of Directors for their hard work, and acknowledged upcoming birthdays for his wife, brother, and niece.

Director Hawkins acknowledged his son's upcoming birthday.

Vice President Young spoke on an email received from the Office of Congresswoman Norma Torres with regard to her Bill, the Nitrate and Arsenic and Drinking Water Act, and suggested producing a letter of support and encouraging local agencies to do the same. Additionally, he announced he will not be available to attend the next Board of Director's meeting.

4. General Manager

General Manager Thiel provided an update on recruitment; the employee development program; and meetings with City of Rialto City Manager, David Carmany, East Valley Water District General Manager Michael Moore, and IEUA Manager Shivaji Deshnukh.

5. Legal Counsel

None.

ADJOURN

President Young adjourned the meeting at 8:44 p.m.

ATTEST:



Elvia Dominguez, Board Secretary

Minutes were approved on April 4, 2024 by the Board of Directors of the West Valley Water District.