



**WEST VALLEY WATER DISTRICT**  
**855 W. BASE LINE ROAD, RIALTO, CA 92376**  
**PH: (909) 875-1804**  
**WWW.WVWD.ORG**

**REGULAR BOARD MEETING**  
**AGENDA**

**Thursday, March 20, 2025, 6:00 PM**

**BOARD OF DIRECTORS**

**Gregory Young, President**  
**Daniel Jenkins, Vice President**  
**Estevan Bennett, Director**  
**Angela Garcia, Director**  
**Kelvin Moore, Director**

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**"In order to comply with legal requirements for posting of agendas, only those items filed with the Board Secretary's office by noon, on Wednesday a week prior to the following Thursday meeting, not requiring departmental investigation, will be considered by the Board of Directors."**

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**Members of the public may attend the meeting in person at 855 W. Base Line Road, Rialto, CA 92376, or you may join the meeting using Zoom by clicking this link: <https://us02web.zoom.us/j/8402937790>. Public comment may be submitted via Zoom, by telephone by calling the following number and access code: Dial: (888) 475-4499, Access Code: 840-293-7790, or via email to [administration@wvwd.org](mailto:administration@wvwd.org).**

**If you require additional assistance, please contact [administration@wvwd.org](mailto:administration@wvwd.org).**

## **CALL TO ORDER**

## **ROLL CALL OF BOARD MEMBERS**

## **APPROVAL OF ANY BOARD MEMBERS REQUESTS FOR REMOTE PARTICIPATION**

## **PLEDGE OF ALLEGIANCE**

## **OPENING PRAYER**

## **CLOSED SESSION**

### **1. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION**

Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9

Receipt of claim

Claimant: Dale Eakens

### **2. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION**

Paragraph (1) of subdivision (d) of Government Code Section 54956.9

Name of case: Naseem Farooqi v. West Valley Water District et al.

## **ADOPT AGENDA**

## **PUBLIC PARTICIPATION**

Any person wishing to speak to the Board of Directors on matters listed or not listed on the agenda, within its jurisdiction, is asked to complete a Speaker Card and submit it to the Board Secretary, if you are attending in person. For anyone joining on Zoom, please wait for the Board President's instruction to indicate that you would like to speak. Each speaker is limited to three (3) minutes. Under the State of California Brown Act, the Board of Directors is prohibited from discussing or taking action on any item not listed on the posted agenda. Comments related to noticed Public Hearing(s) and Business Matters will be heard during the occurrence of the item.

Public communication is the time for anyone to address the Board on any agenda item or anything under the jurisdiction of the District. Also, please remember that no disruptions from the crowd will be tolerated. If someone disrupts the meeting, they will be removed.

## **PRESENTATIONS**

Roemer Expansion Project Update

## **CONSENT CALENDAR**

- 1. March 6, 2025 Regular Board Meeting Minutes**
- 2. Approval of the Third Amendment to the Employment Agreement - General Manager**
- 3. Monthly Revenue and Expenditures Report - February 2025**
- 4. Purchase Order Report - February 2025**
- 5. Fund Transfer Report - February 2025**
- 6. Monthly Cash Disbursements Report - February 2025**
- 7. New Position Development Services Supervisor**

## **BUSINESS MATTERS**

Consideration Of:

**1. Contracts with Merlin Johnson Const and Webb and Assoc. for Zone 7 - 18" Transmission Main (W21007)**

**REPORTS**

**1. Board Committee Reports**

**2. Board Members**

**3. General Manager**

**4. Legal Counsel**

- Updates on current legal topics/best practice

**5. Public Outreach Government Affairs**

**6. Board Secretary**

**UPCOMING MEETINGS**

- March 24, 2025 – External Affairs Committee Meeting at 6:00 p.m.
- March 25, 2025 – Executive Committee Meeting at 6:00 pm
- March 27, 2025 – Adjourned Eng, Ops, and Planning Committee Meeting at 6:00 p.m.
- April 3, 2025 - Regular Board Meeting at 6:00 p.m.
- April 8, 2025 – Executive Committee Meeting at 6:00 pm
- April 9, 2025 – Human Resources Committee Meeting at 6:00 pm
- April 10, 2025 – Policy Committee Meeting at 5:00 p.m.
- April 14, 2025 – Finance Committee Meeting at 6:00 p.m.
- April 17, 2025 - Regular Board Meeting at 6:00 p.m.

**UPCOMING COMMUNITY EVENTS**

- April 5, 2025 – Rialto's Earth Day Event
- April 12, 2025 - WVWD Workshop - Making Conservation a Way of Life
- April 12, 2025 – Fontana's Special Needs Resource Fair
- April 19, 2025 – Cub Scout Tour of FBR
- April 19, 2025 – Rialto's Spring Eggstravaganza
- April 19, 2025 – Fontana Easter Eggstravaganza
- April 19, 2025 – Colton Spring Celebration
- April 25, 2025 – WVWD Earth Day Celebration
- April 26, 2025 – Earth Day Clean in Bloomington
- May 3, 2025 – Mother's Day Succulent Workshop in Bloomington
- May 3, 2025 – Fontana's Day Parade

**UPCOMING EDUCATIONAL & TRAINING OPPORTUNITIES**

- April 6 – 8 – CMUA Annual Conference – Anaheim
- April 21 – ASBCSD Monthly meeting
- April 21 – 24 – CSDA Spring Leadership Academy
- April 25 – Sothern California Water Coalition Quarterly Meeting – La Quinta

**ADJOURN**

**Please Note:**

**Material related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District's office located at 855 W. Baseline, Rialto, during normal business hours. Also, such documents are available on the District's website at [www.wvwd.org](http://www.wvwd.org) subject to staff's ability to post the documents before the meeting.**

**Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in the above-agendized public meeting should be directed to the Board Secretary, Elvia Dominguez, at least 72 hours in advance of the meeting to ensure availability of the requested service or accommodation. Ms. Dominguez may be contacted by telephone at (909) 875-1804 ext. 703, or in writing at the West Valley Water District, P.O. Box 920, Rialto, CA 92377-0920.**

**DECLARATION OF POSTING:**

**I declare under penalty of perjury, that I am employed by the West Valley Water District and posted the foregoing Agenda at the District Offices on March 13, 2025.**

*Elvia Dominguez*

**Elvia Dominguez, Board Secretary**

*Date Posted: March 13, 2025*

**REGULAR BOARD MEETING**  
**of the**  
**WEST VALLEY WATER DISTRICT**  
**March 6, 2025**

**OPENING CEREMONIES**

Call to Order – 5:30 p.m.  
Roll Call of Board Members

Attendee Name	Present	Absent	Arrived
Directors			
Angela Garcia	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Estevan Bennett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Kelvin Moore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Daniel Jenkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Gregory Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
General Counsel			
Jeff Ferre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Staff			
John Thiel	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Haydee Sainz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Joanne Chan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Elvia Dominguez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Socorro Pantaleon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rocky Welborn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Gustavo Gutierrez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Albert Clinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Paola Lara	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Approval of Any Board Member Requests for Remote Participation - None.  
Pledge of Allegiance – The Pledge of Allegiance was led by Director Moore.  
Opening Prayer – Dan Jenkins and Pastor Marlon Jackson.

**ADOPT AGENDA**

President Young announced a request to add a presentation of the GFOA Triple Crown Award.

Motion to adopt the agenda as amended to add a presentation of the GFOA Triple Crown Award.

WVWD

Minutes: 3/6/25

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Daniel Jenkins, Vice President
<b>SECONDER:</b>	Kelvin Moore, Director
<b>AYES:</b>	Estevan Bennett, Daniel Jenkins, Kelvin Moore, Gregory Young
<b>ABSENT:</b>	Angela Garcia

## **CLOSED SESSION**

There were no closed session items.

## **PUBLIC PARTICIPATION**

President Young inquired if anyone from the public would like to speak. No requests were received to speak, therefore President Young closed the public comment period.

## **PRESENTATIONS**

Government Finance Officers Association Triple Crown Award

President Young read a statement describing the award received and commended the Finance Department for receiving the award.

Finance Manager Gutierrez spoke about the award, and thanked the Finance staff for their efforts in attaining the award.

The Board commended Finance Manager Gutierrez and staff for their efforts toward meeting the requirements to obtain the award.

Board members then took a group photo with the Finance staff.

Pastor Jackson then joined the meeting to give the invocation.

## **CONSENT CALENDAR**

Motion to approve Consent Calendar items #1 - #3.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Daniel Jenkins, Vice President
<b>SECONDER:</b>	Estevan Bennett, Director
<b>AYES:</b>	Estevan Bennett, Angela Garcia, Daniel Jenkins, Kelvin Moore, Gregory Young
<b>ABSENT:</b>	Angela Garcia, Director

1. January 16, 2025 Regular Board Meeting Minutes, and February 13, 2025 Adjourned Regular Board Meeting Minutes.

2. Approval of the Second Amendment to the Employment Agreement – Board Secretary

WVWD

Minutes: 3/6/25

3. Side Letter Agreement Between the West Valley Water District and the International Union of Operators Engineers, Local Union #12.

## **BUSINESS MATTERS**

### **1. Required AB123 Training**

General Counsel Ferre conducted the required AB 123 training and presented a PowerPoint.

Questions included whether contracts could be designated confidential and not be disclosed to the public and maximum campaign contributions that require board members to be recused from voting.

The Board collectively thanked Mr. Ferre for providing the training. No further Board action was required.

## **REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).**

### **1. Board Committee Reports**

Director Jenkins gave a Safety Committee meeting update.

Director Bennett gave an update on the Engineering, Operations, and Planning Committee meeting.

### **2. Board Members**

Vice President Jenkins reported on his attendance at San Bernardino Valley Municipal Water District River Enhancement Recharge ribbon cutting, and ACWA DC conference.

Director Moore reported on his attendance at San Bernardino Valley Municipal Water District River Enhancement Recharge ribbon cutting, Fontana State of the City, Fontana Black History Parade, Rialto High School Rube-a-thon competition; and the ACWA DC conference.

Director Bennett reported on his attendance at the ACWA DC conference.

President Young thanked Assistant General Manager Jadeski for her presentation at the Bloomington MAC meeting, and thanked Mrs. Jadeski and Manager of Public Outreach and Government Affairs Pantaleon for their assistance with the ACWA DC trip.

### **3. General Manager**

General Manager Thiel provided an update on recruitment and gave an update on his attendance at the County Board of Supervisors Meeting where he thanked the County Board of Supervisors, Supervisors Armendariz, and Supervisor Baca for their funding support of various projects.

### **4. Legal Counsel**

WVWD

Minutes: 3/6/25

None.

## **5. Government & Legislative Affairs**

Manager of Public Outreach and Government Affairs Pantaleon gave a legislative, community partnership, and community outreach update; and a follow up slide presentation on the ACWA DC Legislative trip; and announced a request for a tour of Cucamonga Valley Water District to be planned in April. Vice President Jenkins requested to attend and mentioned hosting Rancho Valley Water District for a tour of our water district; mentioned a scheduling conflict in April with Safety and Technology Committee.

## **6. Board Secretary**

Board Secretary Dominguez provided an overview of upcoming meetings and events. There was discussion on the CMUA Annual conference and overlap with the Safety and Technology Committee meeting in April. Committee Chair Moore recommended cancelling the meeting and rescheduling if necessary.

## **ADJOURN**

Vice President Jenkins commented on the passing of Director Garcia's father and expressed his condolences.

President Young adjourned the meeting at 7:51 p.m.

## **ATTEST:**

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**Elvia Dominguez, Board Secretary**

WVWD

Minutes: 3/6/25





## STAFF REPORT

**DATE:** March 20, 2025

**TO:** Board of Directors

**FROM:** Haydee Sainz, Human Resources & Risk Manager

**SUBJECT:** Approval of the Third Amendment to the Employment Agreement - General Manager

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### **BACKGROUND:**

At the August 19, 2024, Board meeting, the Board took action to approve a Performance Award for the the General Manager's performance in 2024. The action is as a result of the annual performance review. The Board directed staff to bring the amended employment agreement for consideration after the Classification and Compensation Study was completed, adopted and implemented, which was accomplished on December 19, 2024.

### **DISCUSSION:**

Staff discussed this matter in Closed Session with the Board of Directors on February 13, 2025, and direction was given to bring forward contract amendments (EXHIBIT "A") for the following:

1. **Section 3(a):** "3 (a) District shall compensate Thiel for the services performed pursuant to this Agreement in the annual sum of THREE HUNDRED FORTY-NINE THOUSAND TWO HUNDRED FIFTY-THREE DOLLARS AND ZERO CENTS (\$349,253.00), payable in installments at the same time as other employees of the District are paid. This salary reflects an increase based on the Class and Compensation Study approved and adopted by the Board on December 19, 2024, with the base salary amount of THREE HUNDRED THIRTY-ONE THOUSAND FIFTY-THREE DOLLARS AND ZERO CENTS (\$331,053.00) being retroactive to July 1, 2024. This salary further includes an additional amount of \$700.00 per pay period, or \$18,200.00 annually, which the Employee elected to receive as additional base pay in lieu of a vehicle or vehicle allowance as set forth under Section 3(f). This additional amount is effective as of the date this Amendment is executed by all parties and is not retroactive. The District shall have the right to deduct or withhold from compensation due Thiel hereunder any and all sums required for federal income and social security taxes, if any, and all state or local taxes now applicable or that may be enacted and become applicable in the future. Thiel will receive all benefits contained in Exhibit "1" titled "West Valley Water District Summary of Benefits." Additionally, pursuant to Section 3(c), Employee shall receive a one-time Performance Award in the amount of \$15,225.00 for successful completion of goals and objectives established by the Board, which shall be defined as meritorious compensation, subject to appropriate withholdings, not included in the calculation of Base Pay.

### **FISCAL IMPACT:**

There is no fiscal impact. This position is already authorized and funded in FY 2024/25 Budget.

**REQUESTED ACTION:**

1. Approve the amendments to the General Manager's at will agreement that reflects the inclusion of the vehicle allowance as additional base pay,
2. Award of meritorious one-time compensation as a Performance Award for the General Manager's performance in 2024, and
3. Approve the Salary Schedule (EXHIBIT "B") reflecting the salary adjustment effective March 20, 2025.

**Attachments**

[Exhibit A WVWD\\_3rd Amendment to GM Employment Agreement EXHIBIT A.pdf](#)

[Exhibit B 2024-2025 Salary Schedule EXHIBIT B.pdf](#)

EXHIBIT "A"

**WEST VALLEY WATER DISTRICT**  
**THIRD AMENDMENT**  
**TO EMPLOYMENT AGREEMENT - GENERAL MANAGER**

This Third Amendment to Employment Agreement ("Third Amendment") between the West Valley Water District, a public agency of the State of California ("District") and John Thiel ("Employee") is entered into this 20th day of March 2025. The District and Employee may be collectively referred to as the "Parties" and individually as a "Party." Except as modified in this Third Amendment, the Employment Agreement dated as of July 6, 2023, between District and Employee shall remain in full force and effect. The Parties to this Third Amendment agree to the following changes:

**RECITALS**

- A. WHEREAS, on July 6, 2023, District and Employee entered into that certain Employment Agreement ("Agreement") to retain the services of Employee as the General Manager; and
- B. WHEREAS, the General Manager has requested District and its legal counsel to conduct review of Section 3(f) and 3(h) of the Agreement, respectively, and advise the District whether changes are necessary; and
- C. WHEREAS, based upon the review, legal counsel is recommending certain modifications to Section 3(h) of the Agreement; and
- D. WHEREAS, the Board of Directors has reviewed the recommended changes and additions and has determined that the Agreement should be amended consistent with the recommendations of the General Manager and legal counsel, as set forth below, and
- E. WHEREAS, Section 3(b) of the Agreement provides that the Board shall evaluate the performance of Employee and shall consider making adjustments in the annual salary of Employee, as the Board may deem appropriate; and
- F. WHEREAS, the Board has completed the annual evaluation of Employee and upon consideration by the Board and Employee, the Parties desire to enter into this Third Amendment in order to amend provisions related to compensation, as set forth below.

NOW THEREFORE, be it resolved by the Board of Directors of the District that the Agreement be amended as follows effective March 20, 2025:

- 1. Section 3(a) is hereby stricken and replaced, in its entirety, with the following:

"3 (a) District shall compensate Thiel for the services performed pursuant to this Agreement in the annual sum of THREE HUNDRED FORTY-NINE THOUSAND TWO HUNDRED FIFTY-THREE DOLLARS AND ZERO CENTS (\$349,253.00), payable in installments at the same time as other employees of the District are paid. This salary reflects an increase based on the Class and Compensation Study approved and adopted by the Board on December 19, 2024, with the base salary amount of THREE HUNDRED

## EXHIBIT "A"

THIRTY-ONE THOUSAND FIFTY-THREE DOLLARS AND ZERO CENTS (\$331,053.00) being retroactive to July 1, 2024. This salary further includes an additional amount of \$700.00 per pay period, or \$18,200.00 annually, which the Employee elected to receive as additional base pay in lieu of a vehicle or vehicle allowance as set forth under Section 3(f). This additional amount is effective as of the date this Amendment is executed by all parties and is not retroactive. The District shall have the right to deduct or withhold from compensation due Thiel hereunder any and all sums required for federal income and social security taxes, if any, and all state or local taxes now applicable or that may be enacted and become applicable in the future. Thiel will receive all benefits contained in Exhibit "1" titled "West Valley Water District Summary of Benefits." Additionally, pursuant to Section 3(c), Employee shall receive a one-time Performance Award in the amount of \$15,225.00 for successful completion of goals and objectives established by the Board, which shall be defined as meritorious compensation, subject to appropriate withholdings, not included in the calculation of Base Pay.

2. Section 3(h) is hereby stricken and replaced, in its entirety, with the following:

"3 (h) The District has established a Section 457(b) and a Section 401(a) Plan pursuant to the Internal Revenue Code (the "IRC") and the regulations promulgated thereunder. Thiel may participate in the Section 457(b) plan by making a timely election to defer a portion of his annual compensation up to the lesser of 100% of his annual compensation or the applicable dollar amount set forth in IRC Section 457(b)(2)(A). The District shall make an annual contribution to Thiel's 401(a) plan supplemental retirement account in the amount of \$22,500.00 per year."

3. Effective Date. This Third Amendment shall be effective as of the date of fully execution by both parties.
4. Balance Of Agreement To Remain In Effect. Except as amended as specifically set forth herein, all other terms, conditions, and stipulations contained in the original Employment Agreement and any subsequent Amendment thereof shall remain in full force and effect, and without any change or modification whatsoever.

**[SIGNATURE PAGE TO FOLLOW]**

EXHIBIT "A"

IN WITNESS WHEREOF, each of the parties have caused this Third Amendment to be executed as of the date set forth below.

Date: March , 2025

WEST VALLEY WATER DISTRICT  
A Public Agency of the State of California

By: \_\_\_\_\_  
Greg Young  
President of the Board of Directors

Date: March , 2025

By: \_\_\_\_\_  
John Thiel  
General Manager

Date: March , 2025

\_\_\_\_\_  
JOHN THIEL

**WEST VALLEY WATER DISTRICT**  
**JOB CLASSIFICATIONS - EFFECTIVE 03/20/2025**

Job Classification Title	Range No	Annual Salary		Exempt
		Minimum	Maximum	Y = Yes N = No
GIS Student Intern (Limited Term <1000 Hours)	107	\$ 22.07		N
Student Intern (Limited Term <1000 Hours)	107	\$ 22.07		N
Field Assistant (Limited Term <1000 Hours)	107	\$ 22.07		N
Customer Service Representative I	112	\$ 51,957	\$ 73,408	N
Meter Services Operator Assistant	112	\$ 51,957	\$ 73,408	N
Customer Service Representative II	116	\$ 57,346	\$ 81,028	N
Water Distribution Operator Assistant	116	\$ 57,346	\$ 81,028	N
Meter Services Operator I	116	\$ 57,346	\$ 81,028	N
Accounting Specialist I-Billing	119	\$ 61,750	\$ 87,259	N
Accounting Specialist I-Accounts Payable	119	\$ 61,750	\$ 87,259	N
Customer Service Representative III	120	\$ 63,295	\$ 89,440	N
Water Distribution Operator I	120	\$ 63,295	\$ 89,440	N
Meter Services Operator II	120	\$ 63,295	\$ 89,440	N
Administrative Specialist	120	\$ 63,295	\$ 89,440	N
Accounting Specialist II-Billing	121	\$ 64,879	\$ 91,676	N
Accounting Specialist II-Accounts Payable	121	\$ 64,879	\$ 91,676	N
Support Services Specialist I	122	\$ 66,501	\$ 93,968	N
Water Production Operator I	122	\$ 66,501	\$ 93,968	N
Payroll Specialist	123	\$ 68,162	\$ 96,317	N
Accounting Specialist III-Billing	123	\$ 68,162	\$ 96,317	N
Customer Service Lead	124	\$ 69,862	\$ 98,725	N
Development Coordinator I	124	\$ 69,862	\$ 98,725	N
Engineering Inspector I	124	\$ 69,862	\$ 98,725	N
Water Treatment Operator I	124	\$ 69,862	\$ 98,725	N
Water Distribution Operator II	124	\$ 69,862	\$ 98,725	N
Meter Services Operator III	124	\$ 69,862	\$ 98,725	N
Cross-Connection Technician	124	\$ 69,862	\$ 98,725	N
Accounting Specialist Lead-Billing	126	\$ 73,416	\$ 103,723	N
Water Production Operator II	126	\$ 73,416	\$ 103,723	N
Electrical and Instrument Technician	126	\$ 73,416	\$ 103,723	N
Public Outreach And Government Affairs Representative I	127	\$ 75,251	\$ 106,316	N
Water Conservation Specialist	127	\$ 75,251	\$ 106,316	N
Support Services Specialist II	128	\$ 77,124	\$ 108,974	N
Facilities Maintenance Technician	128	\$ 77,124	\$ 108,974	N
Development Coordinator II	128	\$ 77,124	\$ 108,974	N
Engineering Inspector II	128	\$ 77,124	\$ 108,974	N
Water Treatment Operator II	128	\$ 77,124	\$ 108,974	N
Water Distribution Operator III	128	\$ 77,124	\$ 108,974	N
Lead Meter Services Operator	128	\$ 77,124	\$ 108,974	N
Water Quality Specialist	128	\$ 77,124	\$ 108,974	N
Cross-Connection Control Specialist	128	\$ 77,124	\$ 108,974	N
Executive Assistant I	128	\$ 77,124	\$ 108,974	N
Assistant Engineer	129	\$ 79,056	\$ 111,699	N
Human Resources Specialist	129	\$ 79,056	\$ 111,699	N
* Human Resources Specialist	Y		\$ 117,894	N

**WEST VALLEY WATER DISTRICT**  
**JOB CLASSIFICATIONS - EFFECTIVE 3/20/2025**

		Annual Salary		Exempt
Job Classification Title	Range No	Minimum	Maximum	Y = Yes N = No
Water Production Operator III	130	\$ 81,026	\$ 114,491	N
Accountant	131	\$ 83,054	\$ 117,353	N
Purchasing Analyst	131	\$ 83,054	\$ 117,353	N
Public Outreach And Government Affairs Representative II	131	\$ 83,054	\$ 117,353	N
Development Coordinator III	132	\$ 85,140	\$ 120,287	N
Engineering Inspector III	132	\$ 85,140	\$ 120,287	N
Water Treatment Operator III	132	\$ 85,140	\$ 120,287	N
Electrical Instrumentation and Control Specialist	132	\$ 85,140	\$ 120,287	N
Lead Water Distribution Operator	132	\$ 85,140	\$ 120,287	N
Information Technology Specialist	132	\$ 85,140	\$ 120,287	N
Human Resources Analyst	133	\$ 87,265	\$ 123,294	N
Water Conservation Analyst	134	\$ 89,447	\$ 126,377	Y
Lead Water Production Operator	134	\$ 89,447	\$ 126,377	N
Executive Assistant II - Confidential	134	\$ 89,447	\$ 126,377	N
Senior Public Outreach And Government Affairs Representative	135	\$ 91,668	\$ 129,536	Y
Lead Water Treatment Operator	136	\$ 93,967	\$ 132,775	N
Associate Engineer	137	\$ 96,323	\$ 136,094	Y
Customer Service Supervisor	138	\$ 98,718	\$ 139,496	Y
Support Services Supervisor	138	\$ 98,718	\$ 139,496	Y
Development Services Supervisor	138	\$ 98,718	\$ 139,496	Y
Water Quality Supervisor	138	\$ 98,718	\$ 139,496	Y
GIS Administrator	140	\$ 103,721	\$ 146,558	Y
Chief Water Systems Operator-Distribution And Meter Services	140	\$ 103,721	\$ 146,558	Y
Board Secretary	140	\$ 103,721	\$ 146,558	Y
Information Technology Administrator	140	\$ 103,721	\$ 146,558	Y
Chief Water Systems Operator-Production	142	\$ 108,974	\$ 153,978	Y
Associate Engineer With P.E.	143	\$ 111,698	\$ 157,827	Y
Chief Water Systems Operator-Treatment	144	\$ 114,499	\$ 161,773	Y
Senior Engineer	149	\$ 129,545	\$ 183,031	Y
* Senior Engineer	Y		\$ 188,947	Y
Business Systems Manager	152	\$ 139,492	\$ 197,105	Y
Public Outreach And Government Affairs Manager	152	\$ 139,492	\$ 197,105	Y
Finance Manager	156	\$ 153,978	\$ 217,567	Y
Director Of Technical Services	156	\$ 153,978	\$ 217,567	Y
Human Resources And Risk Manager	156	\$ 153,978	\$ 217,567	Y
Director Of Engineering	160	\$ 169,971	\$ 240,153	Y
Director of Operations	160	\$ 169,971	\$ 240,153	Y
Chief Financial Officer	164	\$ 187,605	\$ 265,084	Y
Assistant General Manager	168	\$ 207,075	\$ 292,603	Y
General Manager	GM		\$ 349,253	Y
BOARD OF DIRECTORS (10 MEETINGS MAXIMUM) as of 10/15/2023			\$ 206.38	
BOARD OF DIRECTORS (10 MEETINGS MAXIMUM) as of 10/15/2024			\$ 216.70	

\* =Y-Rate (base salary is set above the maximum for the range assigned)



## STAFF REPORT

**DATE:** March 20, 2025  
**TO:** Board of Directors  
**FROM:** Gustavo Gutierrez, Finance Manager  
**SUBJECT:** Monthly Revenue and Expenditures Report - February 2025

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### **MEETING HISTORY:**

3/10/25 Finance Committee

### **BACKGROUND:**

The Board of Directors requested the Monthly Financial Status Reports to be presented to the Finance Committee for review and discussion before presenting them to the Board of Directors. The reports are being produced by the District's Financial System (System of Records) and will be presented on a monthly basis.

### **DISCUSSION:**

The Monthly Financial Status Report (**Exhibit A**) summarizes the District's revenue categories as well as expenditures for all Departments. The original total budget includes the adopted budget. The current total budget includes the adopted budget plus any budget amendments or adjustments made during the year. Period activity column represents activity for the reporting periods. The fiscal activity column represents the year-to-date activity or transactions that have been recorded in the general ledger from the beginning of the fiscal year July 1 through June 30th. The encumbrance column represents funds encumbered with a purchase order that's not spent but committed. The percentage column represents the percentage of the current budget that has been received (Revenue) or utilized (Expenditure).

In summary, for the first eight months of the fiscal year through February 2025, the District has total earned revenues of \$29,948,260 and incurred total expenses of \$20,734,988. This results in an operating surplus of \$9,213,272. The surplus is being used to support the Capital Improvement Program. Contributing to the positive results are water sales and investment income greater than budgeted. Also contributing to the operating surplus is overall departmental expenditures are less than budgeted.

### **FISCAL IMPACT:**

There is no fiscal impact for producing the February 2025 Monthly Revenue & Expenditure Report.

### **REQUESTED ACTION:**



Approve the February 2025 Monthly Revenue and Expenditures Report.

**Attachments**

[Exhibit A - 2025 February Monthly Rev & Exp Report.pdf](#)

# EXHIBIT A



Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Revenue</b>						
4000 - Water consumption sales	19,360,000.00	19,360,000.00	1,420,857.71	15,192,757.23	-4,167,242.77	78.47 %
4010 - Water service charges	8,890,000.00	8,890,000.00	749,574.50	5,888,546.30	-3,001,453.70	66.24 %
4020 - Other operating revenue	4,806,616.00	4,806,616.00	75,463.15	2,706,350.88	-2,100,265.12	56.30 %
4030 - Property Taxes	3,677,030.00	3,677,030.00	64,809.33	2,658,177.55	-1,018,852.45	72.29 %
4040 - Interest & Investment Earnings	4,000,000.00	4,200,000.00	0.00	3,338,914.35	-861,085.65	79.50 %
4050 - Rental Revenue	41,000.00	41,000.00	3,378.84	27,030.72	-13,969.28	65.93 %
4060 - Grants and Reimbursements	1,554,757.00	1,554,757.00	0.00	124,810.34	-1,429,946.66	8.03 %
4080 - Other Non-Operating Revenue	32,000.00	32,000.00	5,615.00	11,672.34	-20,327.66	36.48 %
<b>Revenue Total:</b>	<b>42,361,403.00</b>	<b>42,561,403.00</b>	<b>2,319,698.53</b>	<b>29,948,259.71</b>	<b>-12,613,143.29</b>	<b>70.36 %</b>

**Budget Report**
**For Fiscal: 2024-2025 Period Ending: 02/28/2025**

Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Used
<b>Expense</b>						
5110 - Source Of Supply	2,310,700.00	2,310,700.00	25,617.24	1,408,173.56	902,526.44	60.94 %
5210 - Production	5,177,350.00	5,177,350.00	414,599.38	2,771,165.92	2,406,184.08	53.52 %
5310 - Water Quality	855,225.00	855,225.00	60,176.90	497,967.40	357,257.60	58.23 %
5320 - Water Treatment - Perchlorate	685,000.00	685,000.00	7,679.61	195,783.21	489,216.79	28.58 %
5350 - Water Treatment - FBR/FXB	2,389,005.00	2,365,005.00	217,126.52	1,299,778.31	1,065,226.69	54.96 %
5390 - Water Treatment - Roemer/Arsenic	2,348,920.00	2,318,920.00	162,852.65	1,582,546.55	736,373.45	68.24 %
5410 - Maintenance - T & D	3,303,500.00	3,303,500.00	226,531.33	1,706,826.19	1,596,673.81	51.67 %
5510 - Customer Service	1,083,500.00	1,108,500.00	58,491.25	846,884.81	261,615.19	76.40 %
5520 - Meter Reading	1,094,100.00	1,108,500.00	89,077.39	621,001.42	487,498.58	56.02 %
5530 - Billing	614,800.00	614,800.00	46,513.31	401,673.35	213,126.65	65.33 %
5610 - Administration	2,337,295.00	2,333,795.00	211,968.45	1,502,960.58	830,834.42	64.40 %
5615 - General Operations	3,087,098.00	3,111,098.00	92,335.70	2,009,451.02	1,101,646.98	64.59 %
5620 - Accounting	928,430.00	928,430.00	74,531.76	712,477.59	215,952.41	76.74 %
5630 - Engineering	2,173,300.00	2,203,300.00	123,565.20	1,267,019.01	936,280.99	57.51 %
5640 - Business Systems	1,662,116.00	1,662,116.00	122,934.58	1,035,467.47	626,648.53	62.30 %
5645 - GIS	310,200.00	310,200.00	14,963.35	125,628.92	184,571.08	40.50 %
5650 - Board Of Directors	339,500.00	339,500.00	27,797.22	172,733.22	166,766.78	50.88 %
5660 - Human Resources/Risk Management	949,730.00	984,730.00	108,548.98	580,297.21	404,432.79	58.93 %
5680 - Purchasing	734,300.00	734,300.00	49,319.00	433,623.14	300,676.86	59.05 %
5710 - Public Affairs	1,520,985.00	1,524,485.00	121,751.42	727,732.32	796,752.68	47.74 %
5720 - Grants & Rebates	325,000.00	325,000.00	17,407.50	50,700.31	274,299.69	15.60 %
6200 - Interest Expense	912,000.00	912,000.00	471,381.45	785,096.43	126,903.57	86.09 %
6300 - Debt Administration Service	6,615.00	6,615.00	0.00	0.00	6,615.00	0.00 %
<b>Expense Total:</b>	<b>35,148,669.00</b>	<b>35,223,069.00</b>	<b>2,745,170.19</b>	<b>20,734,987.94</b>	<b>14,488,081.06</b>	<b>58.87 %</b>
<b>Report Surplus (Deficit):</b>	<b>7,212,734.00</b>	<b>7,338,334.00</b>	<b>-425,471.66</b>	<b>9,213,271.77</b>	<b>1,874,937.77</b>	<b>125.55 %</b>

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
100 - Water Operations Fund	7,212,734.00	7,338,334.00	-425,471.66	9,213,271.77	1,874,937.77
Report Surplus (Deficit):	7,212,734.00	7,338,334.00	-425,471.66	9,213,271.77	1,874,937.77



## STAFF REPORT

**DATE:** March 20, 2025  
**TO:** Board of Directors  
**FROM:** Gustavo Gutierrez, Finance Manager  
**SUBJECT:** Purchase Order Report - February 2025

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### **MEETING HISTORY:**

3/10/25 Finance Committee

### **BACKGROUND:**

The West Valley Water District ("District") generated fifty-three (53) Purchase Orders ("PO") in the month of February 2025 to various vendors that provide supplies and services to the District. The total amount issued to PO's for the month of February 2025 was \$1,455,641.88. A table listing all Purchase Orders for February 2025 is shown in **Exhibit A**. In examining the monthly activity of purchase orders \$25,000 or greater, it reveals that there were eight PO's amounting to \$1,147,133.82 or 78.8% of the total contractual obligations entered into during the month. These eight PO's \$25,000 or greater are detailed below:

Purchase Order #	Vendor Name	Description of Purchases
25-0305	MERLIN JOHNSON CONST INC.	Installation of 8" RP for 4-2 Booster Meter/Vault
25-0307	SCOTT EQUIPMENT INC.	FY24/25 CIP 30 Foot Trailer
25-0316	AQUA-METRIC SALES CO	MXU 520 SINGLE PORT
25-0328	DOWNTOWN FORD OF SACRAMENTO	5x 2025 Ford F-150 XL Trucks
25-0329	W.M. LYLES CO	SCADA Master Plan Project
25-0330	WESTERN WATER WORKS SUPPLY CO INC	South Fontana Hydrant Installs Grant Project
25-0331	AQUA-METRIC SALES CO	4" to 8" Meter Order
25-0336	BLUE - WHITE INDUSTRIES LTD	CHEM-FEED® Plastic Triplex Skid
		<b>Total:</b>

### **DISCUSSION:**

There were no Change Orders ('CO') approved at the General Manager's approval level during the month of February 2025.

**FISCAL IMPACT:**

There is no fiscal impact for producing the February 2025 Purchase Order Report.

**STAFF RECOMMENDATION:**

Approve the February 2025 Purchase Order Report.

**Attachments**

[Exhibit A - February 2025 Purchase Order Report.pdf](#)

# Exhibit A





West Valley Water District, CA

# Purchase Order Summary Report

## Purchase Order Detail

Issued Date Range 02/01/2025 - 02/28/2025

PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
25-0291	DAF Chemical pump 01377 - DXP ENTERPRISES INC	Completed West Valley Water District	2/3/2025 2/17/2025	0.00	10,805.17
25-0292	SERVICE SADDLE 12.75" 01089 - S&J SUPPLY CO INC	Completed West Valley Water District	2/3/2025 2/3/2025	0.00	189.33
25-0293	Barcode Scanning 02374 - BMI SYSTEMS GROUP	Completed West Valley Water District	2/3/2025 2/17/2025	0.00	3,588.00
25-0294	SMITH-BLAIR Order 01089 - S&J SUPPLY CO INC	Partially Received West Valley Water District	2/3/2025 2/3/2025	0.00	689.94
25-0295	WVWD Outreach Items 02794 - STUBBIES PROMOTIONS INC	Completed West Valley Water District	2/3/2025 2/17/2025	0.00	3,854.70
25-0296	Hach Chlorimeter 02325 - AMAZON.COM SALES INC	Completed West Valley Water District	2/4/2025 2/18/2025	0.00	3,225.42
25-0297	GIS Intern Office Updates 01729 - TOTALPLAN BUSINESS INTERIORS INC	Completed West Valley Water District	2/4/2025 2/18/2025	0.00	3,140.91
25-0298	STOCK ORDER 02-05-25 01089 - S&J SUPPLY CO INC	Completed West Valley Water District	2/5/2025 2/5/2025	0.00	792.00
25-0299	SB228151315 SB228 ORDER 01089 - S&J SUPPLY CO INC	Completed West Valley Water District	2/6/2025 2/6/2025	0.00	814.95
25-0300	14IN REPAIR CLAMP/12.5IN LONG 00748 - YO FIRE	Completed West Valley Water District	2/6/2025 2/6/2025	0.00	575.00
25-0301	Repair Eroded Road at Zone 7 Reservoir Complex 01321 - MIKE ROQUET CONSTRUCTION, INC.	Completed West Valley Water District	2/6/2025 2/20/2025	0.00	16,972.00
25-0302	Eos Skadi 300 GNSS kit (GPS Equipment) 02259 - ECLIPSE MAPPING AND GIS LLC	Outstanding West Valley Water District	2/6/2025 2/20/2025	0.00	11,163.64
25-0303	Rotork Valves for filters 02584 - SANTA FE SPRINGS WATER SYSTEMS CO	Outstanding West Valley Water District	2/4/2025 2/18/2025	0.00	18,567.60
25-0304	Computer supplies Feb 2025 02325 - AMAZON.COM SALES INC	Partially Received West Valley Water District	2/10/2025 2/24/2025	0.00	3,265.69
25-0305	Installation of 8" RP for 4-2 Booster Meter/Vault 00206 - MERLIN JOHNSON CONST INC.	Outstanding West Valley Water District	2/10/2025 2/24/2025	0.00	30,000.00
25-0306	Work Lunch Space Cabinets 01729 - TOTALPLAN BUSINESS INTERIORS INC	Outstanding West Valley Water District	2/10/2025 2/24/2025	0.00	1,466.47
25-0307	FY25/26 CIP 30 Foot Trailer 01394 - SCOTT EQUIPMENT INC.	Outstanding West Valley Water District	2/10/2025 2/24/2025	0.00	39,943.99
25-0308	Hydro Vac Custom Tool Boxes 01654 - HAAKER EQUIPMENT COMPANY	Completed West Valley Water District	2/10/2025 2/24/2025	0.00	6,641.19

**Purchase Order Summary Report**
**Issued Date Range 02/01/2025 - 02/28/2025**

<b>PO Number</b>	<b>Description Vendor</b>	<b>Status Ship To</b>	<b>Issue Date Delivery Date</b>	<b>Trade Discount</b>	<b>Total</b>
25-0309	Inventory Labels for Labeler 02374 - BMI SYSTEMS GROUP	Completed West Valley Water District	2/10/2025 2/24/2025	0.00	168.53
25-0310	APT 90lb jackhammer 02420 - WHITE CAP CONSTRUCTION SUPPLY	Completed West Valley Water District	2/10/2025 2/24/2025	0.00	1,401.77
25-0311	Multiquip MTX70HD Compactor 02420 - WHITE CAP CONSTRUCTION SUPPLY	Completed West Valley Water District	2/10/2025 2/24/2025	0.00	4,186.86
25-0312	Tsurumi Electric LB800 Pump 02325 - AMAZON.COM SALES INC	Outstanding West Valley Water District	2/11/2025 2/25/2025	0.00	1,361.96
25-0313	Maintenance for Sullair compressor # 2 02530 - MAQPOWER COMPRESSORS CORP	Outstanding West Valley Water District	2/11/2025 2/25/2025	0.00	2,801.82
25-0314	COPPER ORDER 00160 - FERGUSON ENTERPRISES INC # 677	Completed West Valley Water District	2/11/2025 2/11/2025	0.00	13,575.00
25-0315	AVEVA support for 2025 01666 - E & M ELECTRIC AND MACHINERY INC.	Outstanding West Valley Water District	2/11/2025 2/25/2025	0.00	24,680.00
25-0316	MXU 520 SINGLE PORT 00255 - AQUA-METRIC SALES CO	Completed West Valley Water District	2/11/2025 2/11/2025	0.00	69,157.80
25-0317	2" T2 Meter 00255 - AQUA-METRIC SALES CO	Completed West Valley Water District	2/12/2025 2/26/2025	0.00	12,707.07
25-0318	Dionex PM Contract 01221 - THERMO ELECTRON NORTH AMERICA LLC	Outstanding West Valley Water District	2/12/2025 2/26/2025	0.00	21,091.00
25-0319	Fiberglass Corrosion-Resistant Washdown Enclosure 01567 - MCMASTER-CARR SUPPLY COMPANY	Completed West Valley Water District	2/12/2025 2/26/2025	0.00	7,067.68
25-0320	120 cartridges for wells with treatment/Treatment 01034 - HARMSCO INC	Completed West Valley Water District	2/12/2025 2/26/2025	0.00	21,399.88
25-0321	30107 ORDER 01089 - S&J SUPPLY CO INC	Completed West Valley Water District	2/12/2025 2/12/2025	0.00	882.00
25-0322	MUELLER 30107 ORDER 02836 - ORANGE COUNTY WINWATER WORKS	Outstanding West Valley Water District	2/12/2025 2/12/2025	0.00	2,178.40
25-0323	8" PRATT filter butterfly valves 00729 - SOUTHWEST VALVE & EQUIPMENT	Outstanding West Valley Water District	2/13/2025 2/27/2025	0.00	5,849.58
25-0324	Trenchless Service Pulling Accessories 00160 - FERGUSON ENTERPRISES INC # 677	Completed West Valley Water District	2/13/2025 2/27/2025	0.00	7,183.86
25-0325	Cable Pulling Grip for Copper 00016 - CED CREDIT OFFICE	Outstanding West Valley Water District	2/13/2025 2/27/2025	0.00	3,029.23
25-0326	Emergency Repair to 2k Gallon Water Truck 01700 - PAUL FRANK GRAVESANDE	Outstanding West Valley Water District	2/13/2025 2/27/2025	0.00	1,020.00
25-0327	HACH Automatic Cleaning Module for TU5300sc 00114 - HACH COMPANY	Completed West Valley Water District	2/19/2025 3/5/2025	0.00	4,778.59
25-0328	5x 2025 Ford F-150 XL Trucks 02635 - DOWNTOWN FORD OF SACRAMENTO	Outstanding West Valley Water District	2/20/2025 3/6/2025	0.00	204,380.01

## Purchase Order Summary Report

Issued Date Range 02/01/2025 - 02/28/2025

PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
25-0329	SCADA Master Plan Project 01041 - W.M. LYLES CO	Outstanding West Valley Water District	2/20/2025 3/6/2025	0.00	717,010.00
25-0330	South Fontana Hydrant Installs Grant Project 00055 - WESTERN WATER WORKS SUPPLY CO INC	Outstanding West Valley Water District	2/20/2025 3/6/2025	0.00	27,164.53
25-0331	4" to 8" Meter Order 00255 - AQUA-METRIC SALES CO	Outstanding West Valley Water District	2/20/2025 3/6/2025	0.00	30,945.12
25-0332	Quinn Replaces PO24-0193 PO24-0375 01528 - QUINN COMPANY	Completed West Valley Water District	2/20/2025 3/6/2025	0.00	14,056.77
25-0333	30107 Order 01089 - S&J SUPPLY CO INC	Completed West Valley Water District	2/20/2025 2/20/2025	0.00	882.00
25-0334	ADAPTER ORDER 01089 - S&J SUPPLY CO INC	Completed West Valley Water District	2/20/2025 2/20/2025	0.00	888.15
25-0335	Stock Order 02/20/25 01089 - S&J SUPPLY CO INC	Partially Received West Valley Water District	2/20/2025 2/20/2025	0.00	657.00
25-0336	CHEM-FEED® Plastic Triplex Skid 01288 - BLUE - WHITE INDUSTRIES LTD	Outstanding West Valley Water District	2/24/2025 3/10/2025	0.00	28,532.37
25-0337	Cisco Umbrell Security Subscription 2025 00326 - CDW GOVERNMENT INC	Outstanding West Valley Water District	2/25/2025 3/11/2025	0.00	4,402.46
25-0338	Annual Fire Sprinkler Testing 01606 - CHAMPION FIRE SYSTEMS, INC.	Outstanding West Valley Water District	2/25/2025 3/11/2025	0.00	3,365.00
25-0339	Earth Day 2025 Promo Items 02290 - 4IMPRINT, INC	Completed West Valley Water District	2/25/2025 3/11/2025	0.00	1,969.37
25-0340	2" C2 Meter 00255 - AQUA-METRIC SALES CO	Outstanding West Valley Water District	2/26/2025 3/12/2025	0.00	18,557.03
25-0341	11011 - 3/4 METER ORDER 00255 - AQUA-METRIC SALES CO	Outstanding West Valley Water District	2/26/2025 2/26/2025	0.00	5,630.04
25-0346	Anual Large Meter Testing 00492 - MCCALLS METERS INC	Outstanding West Valley Water District	2/27/2025 3/13/2025	0.00	19,635.00
25-0348	Bloomington Area Phase 3C - Updated Bid Package 01440 - ALBERT A WEBB ASSOCIATES	Outstanding West Valley Water District	2/27/2025 3/13/2025	0.00	17,350.00

Purchase Order Count: (53)

Total Trade Discount: 0.00

Total: 1,455,641.88



## STAFF REPORT

**DATE:** March 20, 2025  
**TO:** Board of Directors  
**FROM:** Gustavo Gutierrez, Finance Manager  
**SUBJECT:** Fund Transfer Report - February 2025

---

### **MEETING HISTORY:**

N/A

### **BACKGROUND:**

At the August 20, 2020, Board of Directors meeting, the WVWD Board of Directors approved and authorized the Chief Financial Officer to transfer funds in/out of the District's Chase account to/from the District's investment accounts to take advantage of potential interest earnings. At this meeting, the WVWD Board also requested that the CFO provide a detailed report to the Board of all transfers on a monthly basis and include this report in the monthly financial reports presented to the Board.

### **DISCUSSION:**

Following the Board's request for monthly updates on transfers related to investments is the February 2025 Funds Transfer Report. This is located at **Exhibit A**. There were a total of two transfers during the month. One was made from the Chase General Checking account going to the Local Agency Investment Fund (LAIF) account totaling \$4.7 million. The second one was from LAIF to the Chase General Checking account totaling \$8 million. This large transfer was the result of receiving the State Revolving Fund (SRF) reimbursement check in the amount of \$5,622,371 for the Roemer Expansion Project. Also, during the month the District received \$3.9 million in Capacity Charges.

### **FISCAL IMPACT:**

There is no fiscal impact of this action.

### **REQUESTED ACTION:**

Approve the February 2025 Funds Transfer Report.

**Attachments**

[Exhibit A - 2025 February Transfer Form.pdf](#)

# EXHIBIT A

**Fund Transfer Detail February 2025**

Date	Beginning Balances	Amount
2/7/2025	Chase Gen Checking	5,438,483.63
2/7/2025	LAIF	12,045,040.49

Date	Transfers	Amount
2/7/2025	Chase Gen Checking → LAIF	4,700,000.00
2/28/2025	LAIF → Chase Gen Checking	8,000,000.00

Date	Ending Balances (After Transfers) <sup>1</sup>	Amount
2/28/2025	Chase Gen Checking	13,906,034.27
2/28/2025	LAIF	8,745,040.49

(1) Ending balances may include other credits/deposits besides transfer amounts.



## STAFF REPORT

**DATE:** March 20, 2025  
**TO:** Board of Directors  
**FROM:** Gustavo Gutierrez, Finance Manager  
**SUBJECT:** Monthly Cash Disbursements Report - February 2025

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### **MEETING HISTORY:**

3/10/25 Finance Committee

### **BACKGROUND:**

The Board of Directors requested the Monthly Cash Disbursements Report to be presented to the Finance Committee for review and discussion before presenting these reports to the Board of Directors. The reports are being produced from the District's Financial System (System of Records) and will be presented to the Finance Committee

### **DISCUSSION:**

Each month, the Accounting Department provides a complete listing of all previous month's disbursements to promote fiscal responsibility and accountability over the expenditure of public funds. This process includes providing the Finance Committee, Board of Directors, and ratepayers the opportunity to review expenses for supplies, materials, services, (**Exhibit A**) and payroll Disbursements (**Exhibit B**). Payroll is processed bi-weekly and accounts payable are processed weekly. Information to justify each payment is available through the Accounting Department. For reference, Customer Refunds are credits due as a result of closing a water account.

### **FISCAL IMPACT:**

There is no fiscal impact for producing the February 2025 Cash Disbursement Reports.

### **REQUESTED ACTION:**

Approve the February 2025 Cash Disbursements Reports.



**Attachments**

[Exhibit A - 2025 February Cash Disbursements Board Report.pdf](#)

[Exhibit B - 2025 February Cash Disbursements Payroll.pdf](#)

# EXHIBIT A

## WEST VALLEY WATER DISTRICT

### CASH DISBURSEMENT REPORT FEBRUARY 2025

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
8496	ABF PRINTS INC	BUSINESS CARDS-ESTEVAN BENNETT	\$ 160.55	
8496	ABF PRINTS INC	OFFICE SUPPLIES	\$ 48.49	
8496	ABF PRINTS INC	TRUCK DECALS	\$ 188.56	
8496	ABF PRINTS INC	TRUCK DECALS	\$ 188.56	
8496	ABF PRINTS INC	PRESENTATION FOLDERS	\$ 832.03	
8497	AIR & HOSE SOURCE INC	PRODUCTION SUPPLIES	\$ 143.85	
8498	ALVARADO, MARIANO	LCW CONFERENCE-LODGING/TRANSPORTATION	\$ 1,529.03	
8499	BEST BEST & KRIEGER LLP	LEGAL FEES-DEC 2024	\$ 6,480.63	
8499	BEST BEST & KRIEGER LLP	LEGAL FEES-DEC 2024	\$ 308.74	
8499	BEST BEST & KRIEGER LLP	LEGAL FEES-DEC 2024	\$ 2,221.89	
8499	BEST BEST & KRIEGER LLP	LEGAL FEES-DEC 2024	\$ 212.17	
8499	BEST BEST & KRIEGER LLP	LEGAL FEES-DEC 2024	\$ 4,487.50	
8499	BEST BEST & KRIEGER LLP	LEGAL FEES-DEC 2024	\$ 574.40	
8499	BEST BEST & KRIEGER LLP	LEGAL FEES-DEC 2024	\$ 720.00	
8499	BEST BEST & KRIEGER LLP	LEGAL FEES-DEC 2024	\$ 1,662.60	
8500	BRENNTAG PACIFIC INC	Purchase of Ferric Chloride	\$ 2,627.82	
8501	CRB SECURITY SOLUTIONS	Aeromax 200K Keypad Purchase/Installation	\$ 2,682.71	
8502	ENGINEERING RESOURCES INC	Task Order 3 ERSC for Modifications Zone 8-3 Res.	\$	107.50
8503	GENERAL PUMP COMPANY INC	DAF circulating pump and motor.	\$ 13,547.97	
8504	HACH COMPANY	Replacement and maintenance parts	\$ 32.44	
8504	HACH COMPANY	Replacement and maintenance parts	\$ 1,727.23	
8504	HACH COMPANY	Replacement and maintenance parts	\$ 290.93	
8504	HACH COMPANY	Replacement and maintenance parts	\$ 61.95	
8504	HACH COMPANY	Replacement and maintenance parts	\$ 170.25	
8504	HACH COMPANY	RETURNS/CREDIT PO#25-0173	\$ (1,727.24)	
8505	HARRINGTON INDUSTRIAL PLASTICS	Chemical injector	\$ 1,835.97	
8505	HARRINGTON INDUSTRIAL PLASTICS	Chemical injector	\$ 3,535.36	
8506	HASA INC.	Chemicals - BLF	\$ 1,691.62	
8506	HASA INC.	Chemicals - Well #30	\$ 362.29	
8506	HASA INC.	Chemicals - Well #8	\$ 483.32	
8506	HASA INC.	Chemicals - Well #54	\$ 302.07	
8506	HASA INC.	Chemicals - Well #5	\$ 241.66	
8506	HASA INC.	CHEMICALS WELL#1	\$ 314.16	
8506	HASA INC.	CHEMICALS WELL#5	\$ 229.58	
8506	HASA INC.	CHEMICALS-WELL#8	\$ 302.07	
8506	HASA INC.	CHEMICALS-WELL#24	\$ 157.08	
8506	HASA INC.	CHEMICALS WELL#30	\$ 96.66	
8506	HASA INC.	CHEMICALS WELL#54	\$ 314.16	
8506	HASA INC.	Chemicals - Roemer	\$ 5,426.79	
8506	HASA INC.	Chemicals - Roemer	\$ 5,426.79	
8507	HILLTOP GEOTECHNICAL, INC.	Compaction Services and Testing	\$ 4,800.00	
8507	HILLTOP GEOTECHNICAL, INC.	Compaction Services and Testing	\$ 480.00	
8508	INFOSEND INC	Postage/Printing for Customer Bills	\$ 3,332.87	
8508	INFOSEND INC	Postage/Printing for Customer Bills	\$ 11,906.90	
8508	INFOSEND INC	Blanket PO - Bill Inserts	\$ 2,601.26	
8509	JEFF CRIDER	WVWD History Book - 75th Anniversary	\$ 2,082.50	
8510	LIEBERT CASSIDY WHITMORE	LEGAL FEES	\$ 1,116.00	
8510	LIEBERT CASSIDY WHITMORE	LEGAL FEES	\$ 958.50	
8511	MAQPOWER COMPRESSORS CORP	Sullair back up air dryer for air compressor room	\$ 3,076.87	
8512	MCMASTER-CARR SUPPLY COMPANY	ARSENIC SUPPLIES	\$ 238.54	
8512	MCMASTER-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 321.41	
8512	MCMASTER-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 344.12	
8512	MCMASTER-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 300.12	
8512	MCMASTER-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 209.32	

## WEST VALLEY WATER DISTRICT

### CASH DISBURSEMENT REPORT FEBRUARY 2025

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
8512	MCMASTER-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 119.66	
8512	MCMASTER-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 237.17	
8512	MCMASTER-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 677.55	
8512	MCMASTER-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 673.33	
8512	MCMASTER-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 550.60	
8512	MCMASTER-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 677.23	
8512	MCMASTER-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 143.75	
8512	MCMASTER-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 350.76	
8512	MCMASTER-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 633.56	
8512	MCMASTER-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 420.64	
8512	MCMASTER-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 549.05	
8513	MERLIN JOHNSON CONST INC.	Emergency Cut & Plug at 1703 W. Via Bello	\$ 16,574.06	
8513	MERLIN JOHNSON CONST INC.	Cut & Plug at Res 5-2 12" Water Line	\$ 5,307.74	
8514	OFFICE SOLUTIONS BUSINESS PRODUCTS & SERVICES	OFFICE SUPPLIES	\$ 292.64	
8514	OFFICE SOLUTIONS BUSINESS PRODUCTS & SERVICES	OFFICE SUPPLIES	\$ 41.04	
8515	RECYCLED AGGREGATE MATERIALS CO INC	SHOP SUPPLIES	\$ 62.05	
8515	RECYCLED AGGREGATE MATERIALS CO INC	DISPOSAL FEES	\$ 180.00	
8516	RED WING BUSINESS ADVANTAGE ACCOUNT	SAFETY BOOTS-AARON HILL	\$ 250.00	
8516	RED WING BUSINESS ADVANTAGE ACCOUNT	SAFETY BOOTS-JAROLD HILL	\$ 250.00	
8517	VULCAN MATERIALS COMPANY	Temp Asphalt- Cold Mix	\$ 968.75	
8518	BENNETT, ESTEVAN	MILEAGE REIMBURSEMENT-JAN 2025	\$ 86.80	
8518	BENNETT, ESTEVAN	MILEAGE REIMBURSEMENT-JAN 2025	\$ 47.60	
8519	GARCIA, ANGELA	MILEAGE REIMBURSEMENT-JAN 2025	\$ 113.40	
8519	GARCIA, ANGELA	MILEAGE REIMBURSEMENT-JAN 2025	\$ 24.22	
8520	JENKINS, DANIEL	MILEAGE REIMBURSEMENT-JAN 2025	\$ 92.40	
8520	JENKINS, DANIEL	MILEAGE REIMBURSEMENT-JAN 2025	\$ 51.24	
8521	MOORE, KELVIN	MILEAGE REIMBURSEMENT-JAN 2025	\$ 93.80	
8521	MOORE, KELVIN	MILEAGE REIMBURSEMENT-JAN 2025	\$ 56.56	
8522	YOUNG, GREGORY A	MILEAGE REIMBURSEMENT-JAN 2025	\$ 20.16	
8523	JCOMM INC	VIDEO RE-SHOOT	\$ 3,500.00	
8524	360 GLOBAL TECHNOLOGY LLC	IT - SERVICES	\$ 500.00	
8525	ACWA /JPIA	DELTACARE DENTAL PPO	\$ 778.78	
8525	ACWA /JPIA	HEALTH INSURANCE	\$ 9,117.97	
8525	ACWA /JPIA	DELTACARE DENTAL HMO	\$ 456.53	
8525	ACWA /JPIA	DELTACARE DENTAL PPO	\$ 9,226.42	
8525	ACWA /JPIA	EMPLOYEE ASSISTANCE PROGRAM	\$ 203.36	
8525	ACWA /JPIA	HEALTH INSURANCE	\$ 150,102.51	
8525	ACWA /JPIA	EE Adjusts	\$ 4,381.66	
8525	ACWA /JPIA	Retirees	\$ 18,286.36	
8525	ACWA /JPIA	Retirees	\$ 1,807.82	
8526	AIR & HOSE SOURCE INC	T&D SUPPLIES	\$ 567.60	
8527	BOOT BARN INC	WATER QUALITY - BOOTS	\$ 231.04	
8527	BOOT BARN INC	ADMINISTRATION - BOOTS	\$ 137.37	
8527	BOOT BARN INC	WATER QUALITY - BOOTS	\$ 152.51	
8527	BOOT BARN INC	METER - BOOTS	\$ 250.00	
8527	BOOT BARN INC	METER - BOOTS	\$ 219.76	
8528	CLINICAL LAB OF SAN BERNARDINO INC	WATER PRODUCTION - LAB TESTING	\$ 39.00	
8528	CLINICAL LAB OF SAN BERNARDINO INC	WATER QUALITY - LAB TESTING	\$ 89.50	
8528	CLINICAL LAB OF SAN BERNARDINO INC	WATER QUALITY - LAB TESTING	\$ 19.50	
8528	CLINICAL LAB OF SAN BERNARDINO INC	Water Treatment - Lab Testing	\$ 74.50	
8528	CLINICAL LAB OF SAN BERNARDINO INC	FBR LAB TESTING	\$ 40.00	
8529	FASTENAL COMPANY	T&D SUPPLIES	\$ 137.89	
8529	FASTENAL COMPANY	T&D SUPPLIES	\$ 212.17	
8529	FASTENAL COMPANY	GENERAL OPERATIONS SUPPLIES	\$ 483.52	

## WEST VALLEY WATER DISTRICT

### CASH DISBURSEMENT REPORT FEBRUARY 2025

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
8529	FASTENAL COMPANY	GENERAL OPERATIONS SUPPLIES	\$ 404.44	
8529	FASTENAL COMPANY	GENERAL OPERATIONS SUPPLIES	\$ 990.92	
8529	FASTENAL COMPANY	GENERAL OPERATIONS - SUPPLIES	\$ 805.84	
8529	FASTENAL COMPANY	GENERAL OPERATIONS SUPPLIES	\$ 735.02	
8529	FASTENAL COMPANY	GENERAL OPERATIONS SUPPLIES	\$ 58.02	
8530	OFFICE SOLUTIONS BUSINESS PRODUCTS & SERVICES	GENERAL OPERATIONS SUPPLIES	\$ 187.73	
8531	PAUL FRANK GRAVESANDE	GENERAL OPERATIONS - SUPPLIES	\$ 480.00	
8531	PAUL FRANK GRAVESANDE	FLEET REPAIRS	\$ 1,020.00	
8531	PAUL FRANK GRAVESANDE	FLEET REPAIRS	\$ 290.00	
8532	ABF PRINTS INC	OFFICE SUPPLIES	\$ 746.71	
8532	ABF PRINTS INC	OFFICE SUPPLIES	\$ 68.96	
8532	ABF PRINTS INC	STICKERS FOR EVENTS	\$ 732.70	
8533	BEST BEST & KRIEGER LLP	LEGAL FEES	\$ 3,741.00	
8533	BEST BEST & KRIEGER LLP	LEGAL FEES	\$ 15,720.70	
8533	BEST BEST & KRIEGER LLP	LEGAL FEES	\$ 6,456.50	
8533	BEST BEST & KRIEGER LLP	LEGAL FEES	\$ 120.00	
8533	BEST BEST & KRIEGER LLP	LEGAL FEES	\$ 140.10	
8533	BEST BEST & KRIEGER LLP	LEGAL FEES	\$ 2,240.00	
8533	BEST BEST & KRIEGER LLP	LEGAL FEES	\$ 680.00	
8533	BEST BEST & KRIEGER LLP	LEGAL FEES	\$ 960.00	
8533	BEST BEST & KRIEGER LLP	LEGAL FEES	\$ 556.45	
8534	CHANDLER ASSET MANAGEMENT	JANUARY 2025 SERVICES	\$ 7,460.33	
8535	CLIFTON LARSON ALLEN	Treasure Services	\$ 3,000.00	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	\$ 69.00	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	\$ 69.00	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	\$ 15.00	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	\$ 44.00	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	\$ 15.00	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	\$ 15.00	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 57.00	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 77.50	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 77.50	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 71.50	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 267.50	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 202.50	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 142.50	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 7.50	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 676.50	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 825.50	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 25.00	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 202.50	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 142.50	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 19.50	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 202.50	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 142.50	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PERCHLORATE	\$ 620.00	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELL 11	\$ 267.50	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELL 6	\$ 620.00	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 620.00	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELL 11	\$ 620.00	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 204.00	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 204.00	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 42.00	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 42.00	

## WEST VALLEY WATER DISTRICT

### CASH DISBURSEMENT REPORT FEBRUARY 2025

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 42.00	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 172.50	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELL# 6	\$ 180.50	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 341.00	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELL# 11	\$ 182.50	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 40.00	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 40.00	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 90.00	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 123.50	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 90.00	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 123.50	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 17.50	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 17.50	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ARSENIC	\$ 104.50	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 123.50	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 90.00	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 75.00	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 221.00	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 560.50	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 17.50	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 17.50	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 17.50	
8536	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ROEMER	\$ 17.50	
8538	CRB SECURITY SOLUTIONS	Security Alarms Monitoring & Repair	\$ 697.90	
8539	DAVID N M TURCH	Federal Lobbyist Services-September 2024	\$ 12,500.00	
8539	DAVID N M TURCH	Federal Lobbyist Services-October 2024	\$ 12,500.00	
8539	DAVID N M TURCH	Federal Lobbyist Services-November 2024	\$ 12,500.00	
8539	DAVID N M TURCH	Federal Lobbyist Services-December 2024	\$ 12,500.00	
8540	DIAMOND ENVIRONMENTAL SERVICES LP	PORTABLE RESTROOM RENTAL-10272 S CEDAR	\$ 124.26	
8540	DIAMOND ENVIRONMENTAL SERVICES LP	PORTABLE RESTROOM RENTAL-18451 VINEYARD	\$ 124.26	
8541	DOMINGUEZ, ELVIA	NEW LAW & ELECTION SEMINAR-NAPA CA	\$ 1,318.38	
8541	DOMINGUEZ, ELVIA	BOARD AIRFARE SACRAMENTO	\$ 289.96	
8541	DOMINGUEZ, ELVIA	BOARD AIRFARE SACRAMENTO	\$ 289.96	
8541	DOMINGUEZ, ELVIA	BOARD AIRFARE SACRAMENTO	\$ 289.96	
8541	DOMINGUEZ, ELVIA	BOARD AIRFARE SACRAMENTO	\$ 289.96	
8541	DOMINGUEZ, ELVIA	BOARD AIRFARE SACRAMENTO	\$ 289.96	
8542	ENGINEERING RESOURCES INC	PSA for Lord Ranch Facilities Bidding Phase	\$	7,246.25
8543	FASTENAL COMPANY	SHOP SUPPLIES	\$ 540.74	
8543	FASTENAL COMPANY	SHOP SUPPLIES	\$ (98.70)	
8543	FASTENAL COMPANY	SHOP SUPPLIES	\$ 896.40	
8543	FASTENAL COMPANY	SHOP SUPPLIES	\$ 97.03	
8544	GARCIA, ANGELA	LEGISLATIVE ADVOCACY SACRAMENTO	\$ 780.96	
8545	GENERAL PUMP COMPANY INC	"EMERGENCY" Remove, Repair, Reinstall Eff Pump #3	\$	31,254.68
8546	HARRINGTON INDUSTRIAL PLASTICS	ARSENIC SUPPLIES	\$ 267.55	
8547	HARTLEY, MARY JO	FRAMES RESOLUTIONS	\$ 43.08	
8547	HARTLEY, MARY JO	SACRAMENTO ADVOCACY EXPENSES	\$ 51.31	
8548	HASA INC.	CHEMICALS-WELLS	\$ 362.49	
8548	HASA INC.	CHEMICALS-WELLS	\$ 241.66	
8548	HASA INC.	CHEMICALS-WELLS	\$ 362.49	
8548	HASA INC.	CHEMICALS-WELLS	\$ 362.49	
8548	HASA INC.	CHEMICALS-WELLS	\$ 241.66	
8548	HASA INC.	CHEMICALS-BLF	\$ 241.66	
8548	HASA INC.	CHEMICALS-WELLS	\$ 193.33	
8548	HASA INC.	CHEMICALS-WELLS	\$ 241.66	

## WEST VALLEY WATER DISTRICT

### CASH DISBURSEMENT REPORT FEBRUARY 2025

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
8548	HASA INC.	CHEMICALS-WELLS	\$ 362.49	
8548	HASA INC.	CHEMICALS-FBR	\$ 3,624.89	
8548	HASA INC.	CHEMICALS-ARSENIC	\$ 1,208.30	
8548	HASA INC.	CHEMICALS-ROEMER	\$ 5,426.79	
8549	LEASE PLAN USA INC	Mechanic Repairs for Fleet	\$ 9,039.84	
8550	LIEBERT CASSIDY WHITMORE	LEGAL FEES	\$ 2,335.00	
8550	LIEBERT CASSIDY WHITMORE	LEGAL FEES	\$ 265.50	
8550	LIEBERT CASSIDY WHITMORE	LEGAL FEES	\$ 6,030.00	
8550	LIEBERT CASSIDY WHITMORE	LEGAL FEES	\$ 1,242.00	
8550	LIEBERT CASSIDY WHITMORE	LEGAL FEES	\$ 600.00	
8550	LIEBERT CASSIDY WHITMORE	LEGAL FEES	\$ 3,429.99	
8551	MCDONALD ELECTRIC INC	PRODUCTION SERVICE CALL	\$ 368.19	
8551	MCDONALD ELECTRIC INC	ROEMER SERVICES	\$ 678.82	
8552	MCMASTER-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 529.23	
8552	MCMASTER-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 200.29	
8553	OFFICE SOLUTIONS BUSINESS PRODUCTS & SERVICES	OFFICE SUPPLIES	\$ 187.96	
8554	PANTALEON, SOCORRO	CMUA SACRAMENTO ADVOCACY	\$ 657.34	
8555	SAMBA HOLDINGS INC	HR SERVICES	\$ 158.91	
8556	SB VALLEY MUNICIPAL	BASELINE FEEDER ELECTRICITY-11/27/24-12/29/24	\$ 82,076.35	
8557	SHARP EXTERMINATOR INC	DECEMBER MAINT SERVICES	\$ 290.00	
8557	SHARP EXTERMINATOR INC	JANUARY MAINT SERVICES	\$ 290.00	
8558	TOM DODSON & ASSOCIATES	Reservoir Zone 8-3 Modifications	\$	157.50
8559	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 9.75	
8559	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 9.14	
8559	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 7.59	
8559	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 6.76	
8559	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 4.95	
8559	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 4.49	
8559	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 4.29	
8559	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 4.16	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 5.23	
8559	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 4.95	
8559	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 4.16	
8559	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 6.76	
8559	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 7.59	
8559	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 9.14	
8559	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 9.75	
8559	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 4.49	
8559	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 10.75	
8559	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 7.97	
8559	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 7.09	
8559	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 5.21	
8559	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 5.10	
8559	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 4.72	
8559	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 4.37	
8559	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 1.32	
8559	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 3.81	
8559	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 5.10	
8559	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 5.21	
8559	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 7.97	
8559	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 17.27	
8559	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	\$ 4.37	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 6.01	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 9.75	

## WEST VALLEY WATER DISTRICT

### CASH DISBURSEMENT REPORT FEBRUARY 2025

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 1.68	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 3.23	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 5.08	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 5.08	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 3.23	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 1.68	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 6.01	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 9.75	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 1.68	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 3.23	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 5.08	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 6.01	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 9.75	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 3.23	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 5.08	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 6.01	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 1.68	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 9.75	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 1.68	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 3.23	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 5.08	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 6.01	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 9.75	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 7.44	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 3.23	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 5.08	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 6.01	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 1.68	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 9.75	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 6.01	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 1.68	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 3.23	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 5.08	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 9.75	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 1.77	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 3.40	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 5.34	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 6.31	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 8.50	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 1.77	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 3.40	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 5.34	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 6.31	
8559	UNIFIRST CORPORATION	UNIFORMS-WATER QLTY	\$ 8.73	
8559	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 5.38	
8559	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 9.75	
8559	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 5.79	
8559	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 4.39	
8559	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 4.39	
8559	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 5.38	
8559	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 5.79	
8559	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 9.75	
8559	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 5.21	
8559	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 4.61	



## WEST VALLEY WATER DISTRICT

### CASH DISBURSEMENT REPORT FEBRUARY 2025

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
8559	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 5.64	
8559	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 10.75	
8559	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 5.21	
8559	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 5.64	
8559	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 4.61	
8559	UNIFIRST CORPORATION	UNIFORMS-FBR	\$ 10.75	
8559	UNIFIRST CORPORATION	JANITORIAL SERVICES-ROEMER	\$ 72.80	
8559	UNIFIRST CORPORATION	JANITORIAL SERVICES-ROEMER	\$ 72.80	
8559	UNIFIRST CORPORATION	JANITORIAL SERVICES-ROEMER	\$ 77.09	
8559	UNIFIRST CORPORATION	JANITORIAL SERVICES-ROEMER	\$ 77.09	
8559	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.12	
8559	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.98	
8559	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 6.14	
8559	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 7.43	
8559	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 9.75	
8559	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.98	
8559	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.12	
8559	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 6.32	
8559	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 9.75	
8559	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 6.14	
8559	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.32	
8559	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 5.23	
8559	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 6.44	
8559	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 6.64	
8559	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 10.75	
8559	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 6.64	
8559	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 5.44	
8559	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 5.23	
8559	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 11.75	
8559	UNIFIRST CORPORATION	UNIFORMS-ROEMER	\$ 4.32	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 4.69	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.54	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 4.16	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 4.15	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 5.44	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 8.10	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 9.75	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 4.95	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 4.26	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 5.02	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 4.98	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 4.26	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 5.06	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 5.44	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 4.15	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 4.16	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 4.26	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 4.26	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 4.69	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 4.95	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 4.98	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 5.06	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 4.64	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 8.10	

## WEST VALLEY WATER DISTRICT

### CASH DISBURSEMENT REPORT FEBRUARY 2025

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 9.75	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.54	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 10.84	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 5.12	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 4.92	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 3.86	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 4.08	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 5.23	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 4.48	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 5.21	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 5.31	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 4.36	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 4.88	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 4.37	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 6.87	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 3.18	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 1.81	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 4.08	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 4.37	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 4.48	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 4.88	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 4.92	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 5.12	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 5.23	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 5.31	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 18.99	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 4.36	
8559	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	\$ 2.94	
8559	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.79	
8559	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.97	
8559	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 5.00	
8559	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 5.08	
8559	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 5.81	
8559	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 9.75	
8559	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 5.82	
8559	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 5.08	
8559	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 5.82	
8559	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.79	
8559	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.97	
8559	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 9.75	
8559	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.61	
8559	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 5.00	
8559	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 5.04	
8559	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 5.23	
8559	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 5.25	
8559	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 5.34	
8559	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.11	
8559	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 10.75	
8559	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.83	
8559	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 6.11	
8559	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 4.83	
8559	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 5.25	
8559	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 5.34	
8559	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 5.23	

## WEST VALLEY WATER DISTRICT

### CASH DISBURSEMENT REPORT FEBRUARY 2025

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
8559	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 10.60	
8559	UNIFIRST CORPORATION	UNIFORMS-METERS	\$ 5.04	
8559	UNIFIRST CORPORATION	JANITORIAL SERVICES-HQ	\$ 87.22	
8559	UNIFIRST CORPORATION	JANITORIAL SERVICES-HQ	\$ 87.22	
8559	UNIFIRST CORPORATION	JANITORIAL SERVICES-HQ	\$ 91.64	
8559	UNIFIRST CORPORATION	JANITORIAL SERVICES-HQ	\$ 91.64	
8559	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 9.75	
8559	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 6.14	
8559	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 5.95	
8559	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 5.95	
8559	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 6.14	
8559	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 9.75	
8559	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 4.50	
8559	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 6.24	
8559	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 10.75	
8559	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 6.44	
8559	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 4.85	
8559	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	\$ 10.75	
8559	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 4.95	
8559	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 4.95	
8559	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 10.35	
8559	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 5.97	
8559	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 4.95	
8559	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 4.95	
8559	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 5.97	
8559	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 10.35	
8559	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 11.38	
8559	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 5.21	
8559	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 5.21	
8559	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 6.27	
8559	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 5.21	
8559	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 6.27	
8559	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 11.20	
8559	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	\$ 5.21	
8567	VIZCAINIO, ELVA	CSMFO CONFERENCE 2025	\$ 1,395.24	
88123	AIRGAP LABS LLC	Romer Fortent router & switch maintenance subscrip	\$ 173.30	
88123	AIRGAP LABS LLC	Romer Fortent router & switch maintenance subscrip	\$ 6,878.30	
88123	AIRGAP LABS LLC	Romer Fortent router & switch maintenance subscrip	\$ 1,089.30	
88123	AIRGAP LABS LLC	Romer Fortent router & switch maintenance subscrip	\$ 528.30	
88123	AIRGAP LABS LLC	Romer Fortent router & switch maintenance subscrip	\$ 203.30	
88123	AIRGAP LABS LLC	Romer Fortent router & switch maintenance subscrip	\$ 203.30	
88123	AIRGAP LABS LLC	Romer Fortent router & switch maintenance subscrip	\$ 173.30	
88123	AIRGAP LABS LLC	Romer Fortent router & switch maintenance subscrip	\$ 203.30	
88123	AIRGAP LABS LLC	Romer Fortent router & switch maintenance subscrip	\$ 203.30	
88124	ALLIANCE 2020 INC	HR SERVICES	\$ 519.08	
88125	AMAZON.COM SALES INC	WATER QUALITY SUPPLIES	\$ 245.40	
88125	AMAZON.COM SALES INC	METERS SUPPLIES	\$ 10.20	
88125	AMAZON.COM SALES INC	OFFICE SUPPLIES	\$ 72.02	
88125	AMAZON.COM SALES INC	OFFICE SUPPLIES	\$ 69.15	
88125	AMAZON.COM SALES INC	OFFICE SUPPLIES	\$ 323.24	
88125	AMAZON.COM SALES INC	OFFICE SUPPLIES	\$ 27.78	
88125	AMAZON.COM SALES INC	Computer Supplies Jan 2025	\$ 45.19	
88125	AMAZON.COM SALES INC	Computer Supplies Jan 2025	\$ 32.58	
88125	AMAZON.COM SALES INC	Computer Supplies Jan 2025	\$ 68.92	

## WEST VALLEY WATER DISTRICT

### CASH DISBURSEMENT REPORT FEBRUARY 2025

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
88125	AMAZON.COM SALES INC	Computer Supplies Jan 2025	\$ 32.58	
88125	AMAZON.COM SALES INC	Computer Supplies Jan 2025	\$ 70.08	
88125	AMAZON.COM SALES INC	Computer Supplies Jan 2025	\$ 89.42	
88125	AMAZON.COM SALES INC	Computer Supplies Jan 2025	\$ 107.70	
88125	AMAZON.COM SALES INC	Computer Supplies Jan 2025	\$ 133.72	
88125	AMAZON.COM SALES INC	Computer Supplies Jan 2025	\$ 183.12	
88125	AMAZON.COM SALES INC	Computer Supplies Jan 2025	\$ 21.95	
88125	AMAZON.COM SALES INC	Computer Supplies Jan 2025	\$ 15.79	
88125	AMAZON.COM SALES INC	Computer Supplies Jan 2025	\$ 967.60	
88126	AQUA-METRIC SALES CO	AMR SUPPORT COVERAGE 02/28/25-02/27/26	\$ 7,725.00	
88127	AT&T INTERNET	INTERNET SERVICES-01/26/25-02/25/25	\$ 144.45	
88128	AT&T LONG DISTANCE	ROEMER LONG DISTANCE	\$ 26.46	
88129	BADGER METER INC	Replacement meter for GAC system	\$ 23,138.86	
88130	BLUE - WHITE INDUSTRIES LTD	FBR SUPPLIES	\$ 798.04	
88131	BURRTEC WASTE INDUSTRIES INC	Roemer Trash Service - 3010 N Cedar Ave	\$ 240.19	
88131	BURRTEC WASTE INDUSTRIES INC	DISPOSAL FEES-HQ	\$ 803.82	
88132	CINTAS CORPORATION	JANITORIAL SERVICES-HQ	\$ 192.49	
88132	CINTAS CORPORATION	JANITORIAL SERVICES-HQ	\$ 192.49	
88132	CINTAS CORPORATION	JANITORIAL SERVICES-HQ	\$ 182.54	
88132	CINTAS CORPORATION	JANITORIAL SERVICES-HQ	\$ 192.49	
88133	CINTAS CORPORATION NO 2	SAFETY SUPPLIES-HQ	\$ 182.65	
88133	CINTAS CORPORATION NO 2	SAFETY SUPPLIES-ROEMER	\$ 354.33	
88133	CINTAS CORPORATION NO 2	SAFETY SUPPLIES-ROEMER	\$ 153.63	
88133	CINTAS CORPORATION NO 2	SAFETY SUPPLIES-HQ	\$ 309.46	
88133	CINTAS CORPORATION NO 2	SAFETY SUPPLIES-HQ	\$ 199.18	
88133	CINTAS CORPORATION NO 2	SAFETY SUPPLIES-ROEMER	\$ 43.04	
88133	CINTAS CORPORATION NO 2	SAFETY SUPPLIES-ROEMER	\$ 69.15	
88133	CINTAS CORPORATION NO 2	SAFETY SUPPLIES-HQ	\$ 279.14	
88133	CINTAS CORPORATION NO 2	SAFETY SUPPLIES-HQ	\$ 283.34	
88133	CINTAS CORPORATION NO 2	SAFETY SUPPLIES-ROEMER	\$ 103.07	
88133	CINTAS CORPORATION NO 2	SAFETY SUPPLIES-ROEMER	\$ 281.23	
88133	CINTAS CORPORATION NO 2	SAFETY SUPPLIES-HQ	\$ 562.46	
88133	CINTAS CORPORATION NO 2	SAFETY SUPPLIES	\$ 281.23	
88133	CINTAS CORPORATION NO 2	SAFETY SUPPLIES-HQ	\$ 562.46	
88133	CINTAS CORPORATION NO 2	SAFETY SUPPLIES-HQ	\$ 562.46	
88133	CINTAS CORPORATION NO 2	SAFETY SUPPLIES-ROEMER	\$ 281.23	
88133	CINTAS CORPORATION NO 2	SAFETY SUPPLIES-ROEMER	\$ 281.23	
88133	CINTAS CORPORATION NO 2	SAFETY SUPPLIES-HQ	\$ 562.46	
88134	CLOUD DRIVEN SOLUTIONS INC	Custom Development - Strategic Plan Menu	\$ 2,000.00	
88135	COASTAL BUILDING SERVICES INC	Janitorial Services- January 2025	\$ 185.00	
88135	COASTAL BUILDING SERVICES INC	Janitorial Services- January 2025	\$ 2,904.00	
88136	DIGITAL IMAGE SOLUTIONS, LLC	Copier Maintenance - 12/14/24 - 1/13/25	\$ 4.83	
88136	DIGITAL IMAGE SOLUTIONS, LLC	COPIER MAINTENANCE 01/02/25-02/01/25	\$ 282.51	
88136	DIGITAL IMAGE SOLUTIONS, LLC	COPIER MAINTENANCE 1/4/25-2/3/25	\$ 127.08	
88137	EL ROD FENCE CO, INC	DISTRICT MAINTENANCE	\$ 947.00	
88138	FERGUSON ENTERPRISES INC # 677	ROEMER SUPPLIES	\$ 251.36	
88139	FONTANA CHAMBER OF COMMERCE	SPONSORSHIP	\$ 2,500.00	
88140	FONTANA UNION WATER CO	STOCK SHARE FEES	\$ 8,872.50	
88140	FONTANA UNION WATER CO	STOCK SHARE FEES	\$ 546.00	
88140	FONTANA UNION WATER CO	STOCK SHARE FEES	\$ 2,730.00	
88140	FONTANA UNION WATER CO	STOCK SHARE FEES	\$ 2,047.50	
88140	FONTANA UNION WATER CO	STOCK SHARE FEES	\$ 273.00	
88141	GRAINGER INC	ROEMER SUPPLIES	\$ 424.19	
88141	GRAINGER INC	Roemer supplies	\$ 345.60	

## WEST VALLEY WATER DISTRICT

### CASH DISBURSEMENT REPORT FEBRUARY 2025

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
88141	GRAINGER INC	ROEMER SUPPLIES	\$ 755.06	
88142	INLAND EMPIRE UTILITIES AGENCY	SERVICES 12/01/24-12/31/24	\$ 5,069.58	
88143	JIMENEZ, GARY R	MOTOR OIL-ROEMER	\$ 6.99	
88144	JOHNSON'S HARDWARE INC	PRODUCTION SUPPLIES	\$ 28.00	
88144	JOHNSON'S HARDWARE INC	PRODUCTION SUPPLIES	\$ 9.69	
88144	JOHNSON'S HARDWARE INC	PRODUCTION SUPPLIES	\$ 18.29	
88144	JOHNSON'S HARDWARE INC	DISTRICT MAINTENANCE	\$ 71.08	
88145	MERIT OIL COMPANY	Production Supplies - Diesel	\$ 357.03	
88145	MERIT OIL COMPANY	PRODUCTION SUPPLIES	\$ 1,121.49	
88145	MERIT OIL COMPANY	PRODUCTION SUPPLIES	\$ 142.51	
88145	MERIT OIL COMPANY	PRODUCTION SUPPLIES	\$ 328.79	
88145	MERIT OIL COMPANY	Production Supplies - Diesel	\$ 273.05	
88145	MERIT OIL COMPANY	PRODUCTION SUPPLIES	\$ 681.81	
88146	R&S OVERHEAD DOORS OF INLAND EMPIRE INC	BUILDING C MAINTENANCE	\$ 583.00	
88146	R&S OVERHEAD DOORS OF INLAND EMPIRE INC	DISTRICT MAINTENANCE	\$ 662.00	
88147	RIALTO INDUSTRIAL PROPERTY OWNER, LLC	DEPOSITS REF-CONT/METER/VALVE	\$ 1,700.00	
88147	RIALTO INDUSTRIAL PROPERTY OWNER, LLC	DEPOSITS REF-CONT/METER/VALVE	\$ 360.00	
88147	RIALTO INDUSTRIAL PROPERTY OWNER, LLC	DEPOSITS REF-CONT/METER/VALVE	\$ 13,532.98	
88147	RIALTO INDUSTRIAL PROPERTY OWNER, LLC	DEPOSITS REF-CONT/METER/VALVE	\$ (7,427.76)	
88148	S&J SUPPLY CO INC	STOCK ORDER 12-12-24	\$ 87.11	
88148	S&J SUPPLY CO INC	STOCK ORDER 12-12-24	\$ 182.86	
88148	S&J SUPPLY CO INC	STOCK ORDER 12-12-24	\$ 90.12	
88148	S&J SUPPLY CO INC	STOCK ORDER 12-12-24	\$ 40.89	
88148	S&J SUPPLY CO INC	STOCK ORDER 12-12-24	\$ 3.13	
88148	S&J SUPPLY CO INC	SB228151315 SB228 ORDER	\$ 878.10	
88148	S&J SUPPLY CO INC	HYDRANT GUARD 8H	\$ 4,764.71	
88149	SAN BERNARDINO COUNTY RECORDER	RELEASE OF LIEN FOR DELINQUENT WATER CHARGES	\$ 20.00	
88150	SC COMMERCIAL LLC	PRODUCTION SUPPLIES	\$ 821.73	
88150	SC COMMERCIAL LLC	PRODUCTION SUPPLIES	\$ 772.86	
88151	STUBBIES PROMOTIONS INC	WVWD Outreach Items	\$ 3,854.70	
88152	TYLER TECHNOLOGIES INC	TRAINING-CUST SERVICE DEPT	\$ 320.00	
88153	USA BLUEBOOK	FBR SUPPLIES	\$ 805.64	
88153	USA BLUEBOOK	ROEMER CHEMICALS	\$ 511.41	
88153	USA BLUEBOOK	Roemer supplies	\$ 996.39	
88153	USA BLUEBOOK	Roemer supplies	\$ 699.17	
88154	VERIZON CONNECT FLEET USA LLC	SERVICES FEB 2025	\$ 909.15	
88155	VERIZON WIRELESS PHONES	CELL PHONES/IPADS	\$ 5,264.61	
88155	VERIZON WIRELESS PHONES	CELL PHONES/IPADS	\$ 349.62	
88155	VERIZON WIRELESS PHONES	CELL PHONES/IPADS	\$ 1,117.85	
88156	YO FIRE	BRASS ORDER	\$ 506.43	
88156	YO FIRE	BRASS ORDER	\$ 150.84	
88156	YO FIRE	BRASS ORDER	\$ 104.52	
88156	YO FIRE	BRASS CORP ADAPTER	\$ 517.20	
88156	YO FIRE	BRASS CORP ADAPTER	\$ 258.60	
88156	YO FIRE	14IN REPAIR CLAMP/12.5IN LONG	\$ 619.56	
88156	YO FIRE	CLOW 860 Super Hydrant	\$ 3,394.13	
88156	YO FIRE	30155-BRASS ORDER	\$ 13,361.00	
88156	YO FIRE	Roemer supplies	\$ 433.16	
88157	DURAN, MARCIANO	CUSTOMER REFUND	\$ 1,081.91	
88158	FERNANDO, ORTIZ,	CUSTOMER REFUND	\$ 1,151.87	
88159	Kumar, Pardeep	CUSTOMER REFUND	\$ 55.59	
88160	Honaya LLC	CUSTOMER REFUND	\$ 50.67	
88161	Sandra Linda Reyna-Lassos	CUSTOMER REFUND	\$ 129.96	
88162	ZARABIA, CLAUDIA J.	CUSTOMER REFUND	\$ 26.52	

## WEST VALLEY WATER DISTRICT

### CASH DISBURSEMENT REPORT FEBRUARY 2025

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
88163	RICHARD, CARTER,	CUSTOMER REFUND	\$ 9.59	
88164	GARCIA, MAYELI J	CUSTOMER REFUND	\$ 45.57	
88165	LENNAR HOMES	CUSTOMER REFUND	\$ 12.75	
88166	LENNAR HOMES	CUSTOMER REFUND	\$ 0.85	
88167	LENNAR HOMES	CUSTOMER REFUND	\$ 12.60	
88168	LLC., Ramaduta Lantana Place,	CUSTOMER REFUND	\$ 12.61	
88169	LANDSEA FONTANA LLC	CUSTOMER REFUND	\$ 6.66	
88170	LENNAR CORP	CUSTOMER REFUND	\$ 3.86	
88171	LENNAR HOMES	CUSTOMER REFUND	\$ 13.93	
88172	LENNAR HOMES	CUSTOMER REFUND	\$ 26.93	
88173	LLC, TMB Equity	CUSTOMER REFUND	\$ 43.19	
88174	HBI CONSTRUCTION	CUSTOMER REFUND	\$ 1,472.48	
88175	LS-FONTANA LLC	CUSTOMER REFUND	\$ 2,156.98	
88176	INC, ASR DEMOLITION	CUSTOMER REFUND	\$ 3,072.62	
88177	LLC, Sky Living Investments,	CUSTOMER REFUND	\$ 66.87	
88178	Arriaga, Jose Alberto Vazquez	CUSTOMER REFUND	\$ 1,613.58	
88179	AIRGAS USA LLC	T&D SUPPLIES	\$ 535.46	
88179	AIRGAS USA LLC	T&D SUPPLIES	\$ 691.77	
88179	AIRGAS USA LLC	T&D SUPPLIES	\$ 970.82	
88180	AMAZON.COM SALES INC	T&D SUPPLIES	\$ 247.35	
88180	AMAZON.COM SALES INC	GENERAL OPERATIONS SUPPLIES	\$ 16.15	
88180	AMAZON.COM SALES INC	GENERAL OPERATIONS SUPPLIES	\$ 28.02	
88181	AQUA-METRIC SALES CO	METERS 3" - 6" ORDER	\$ 1,429.56	
88181	AQUA-METRIC SALES CO	METERS 3" - 6" ORDER	\$ 420.23	
88181	AQUA-METRIC SALES CO	METERS 3" - 6" ORDER	\$ 4,082.54	
88181	AQUA-METRIC SALES CO	11011 3/4" METER ORDER	\$ 5,392.33	
88181	AQUA-METRIC SALES CO	Engineering Project 7/16/24	\$ 20,241.92	
88181	AQUA-METRIC SALES CO	1" METER SR11-160	\$ 34,631.71	
88182	CITY OF COLTON	ENCROACHMENT PERMIT	\$ 618.00	
88183	CITY OF RIALTO-ENGINEERING SERVICES DEPARTMENT	ENCROACHMENT PERMIT - 3290 N RIVERSIDE	\$ 987.50	
88183	CITY OF RIALTO-ENGINEERING SERVICES DEPARTMENT	ENCROACHMENT PERMIT - 1689 N VIA BELLO	\$ 958.70	
88183	CITY OF RIALTO-ENGINEERING SERVICES DEPARTMENT	ENCROACHMENT PERMIT - 555 S DRIFTWOOD	\$ 958.70	
88183	CITY OF RIALTO-ENGINEERING SERVICES DEPARTMENT	ENCROACHMENT PERMIT - 555 S DRIFTWOOD	\$ 967.70	
88183	CITY OF RIALTO-ENGINEERING SERVICES DEPARTMENT	ENCROACHMENT PERMIT - 251 WALNUT	\$ 958.70	
88183	CITY OF RIALTO-ENGINEERING SERVICES DEPARTMENT	ENCROACHMENT PERMIT - 1434 N YUCCA	\$ 958.70	
88183	CITY OF RIALTO-ENGINEERING SERVICES DEPARTMENT	ENCROACHMENT PERMIT - 2236 N YUCCA	\$ 958.70	
88183	CITY OF RIALTO-ENGINEERING SERVICES DEPARTMENT	ENCROACHMENT PERMIT - 2164 N ARROWHEAD	\$ 958.70	
88183	CITY OF RIALTO-ENGINEERING SERVICES DEPARTMENT	ENCROACHMENT PERMIT - 1043 W CHESIRE	\$ 958.70	
88184	DIGITAL IMAGE SOLUTIONS, LLC	COPIER MAINTENANCE - 1/1/25 - 1/31/25	\$ 790.26	
88185	FERGUSON ENTERPRISES INC # 677	GENERAL OPERATIONS SUPPLIES	\$ 232.74	
88186	FMB TRUCK OUTFITTERS, INC.	GENERAL OPS - FLEET	\$ 6.47	
88186	FMB TRUCK OUTFITTERS, INC.	GENERAL OPS - FLEET	\$ 86.09	
88186	FMB TRUCK OUTFITTERS, INC.	Fleet - truck 231	\$ 1,149.13	
88186	FMB TRUCK OUTFITTERS, INC.	Fleet - Truck 199 utility box	\$ 1,089.87	
88187	HAAKER EQUIPMENT COMPANY	GENERAL OPERATIONS - FLEET	\$ 176.21	
88187	HAAKER EQUIPMENT COMPANY	GENERAL OPERATIONS - FLEET	\$ 523.94	
88188	MIKE ROQUET CONSTRUCTION, INC.	T&D SUPPLIES	\$ 1,000.00	
88188	MIKE ROQUET CONSTRUCTION, INC.	T&D SUPPLIES	\$ 685.00	
88188	MIKE ROQUET CONSTRUCTION, INC.	T&D SUPPLIES	\$ 1,000.00	
88188	MIKE ROQUET CONSTRUCTION, INC.	T&D SUPPLIES	\$ 1,000.00	
88188	MIKE ROQUET CONSTRUCTION, INC.	T&D SUPPLIES	\$ 11,056.52	
88189	O'REILLY AUTO PARTS	GENERAL OPERATIONS FLEET	\$ 81.87	
88190	P&S TRUCK SUPPLY INC.	GENERAL OPERATIONS - FLEET	\$ 14.84	
88191	S&J SUPPLY CO INC	Service Saddles Order Pt. 2	\$ 397.60	

## WEST VALLEY WATER DISTRICT

### CASH DISBURSEMENT REPORT FEBRUARY 2025

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
88191	S&J SUPPLY CO INC	Service Saddles Order Pt. 2	\$ 156.24	
88193	SB COUNTY FLOOD CONTROL DISTRICT	ANNUAL DISCHARGE TO CACTUS BASIN NO.2	\$ 4,343.00	
88194	STATE OF CALIFORNIA	GARNISHMENT	\$ 130.00	
88195	UNDERGROUND SERVICE ALERT	DATABASE MAINTENANCE FEE	\$ 677.85	
88195	UNDERGROUND SERVICE ALERT	CA STATE FEE	\$ 217.84	
88196	WHITE CAP CONSTRUCTION SUPPLY	T&D SUPPLIES	\$ 811.10	
88196	WHITE CAP CONSTRUCTION SUPPLY	T&D SUPPLIES	\$ 205.54	
88197	EDUCATION & TRAINING SERVICES	HR MANAGER TRAINING PROGRAM	\$ 9,333.00	
88198	NELSON, THOMAS/ CATHERINE	CUSTOMER REFUND	\$ 106.49	
88199	MEDINA,GRACIELA	CUSTOMER REFUND	\$ 79.57	
88200	Foods, Maplegrove	CUSTOMER REFUND	\$ 124.97	
88201	LLC, S & S Slover	CUSTOMER REFUND	\$ 87.05	
88202	LMS TRANSPORT	CUSTOMER REFUND	\$ 81.68	
88203	Kahlon, Narinder S.	CUSTOMER REFUND	\$ 72.79	
88204	HERNANDEZ, ARTURO D.	CUSTOMER REFUND	\$ 14.39	
88205	4330 LLC	CUSTOMER REFUND	\$ 25.46	
88206	LP, 2018-1 IH Borrower	CUSTOMER REFUND	\$ 77.23	
88207	Torres, Nancy Mariscal & Jimmy	CUSTOMER REFUND	\$ 59.76	
88208	ZUNIGA, LILYBETH	CUSTOMER REFUND	\$ 11.14	
88209	DUARTE, ANGEL	CUSTOMER REFUND	\$ 60.87	
88210	MONTE VISTA HOMES	CUSTOMER REFUND	\$ 241.95	
88211	A, MAROCCO, RONALD	CUSTOMER REFUND	\$ 55.10	
88212	Vega, Jose Francisco	CUSTOMER REFUND	\$ 66.87	
88213	Li, Xiao Mei	CUSTOMER REFUND	\$ 72.79	
88214	LENNAR HOMES	CUSTOMER REFUND	\$ 17.46	
88215	LENNAR HOMES	CUSTOMER REFUND	\$ 25.91	
88216	LENNAR HOMES	CUSTOMER REFUND	\$ 16.08	
88217	LENNAR CORP	CUSTOMER REFUND	\$ 16.28	
88218	LENNAR HOMES	CUSTOMER REFUND	\$ 37.95	
88219	LENNAR HOMES	CUSTOMER REFUND	\$ 24.80	
88220	LENNAR HOMES	CUSTOMER REFUND	\$ 43.46	
88221	LENNAR HOMES	CUSTOMER REFUND	\$ 43.46	
88222	LENNAR HOMES	CUSTOMER REFUND	\$ 20.54	
88223	VIDAURI, ISABEL & CESAR	CUSTOMER REFUND	\$ 75.75	
88224	Wadhawan, Eesh	CUSTOMER REFUND	\$ 50.58	
88225	DE GUZMAN, JOE	CUSTOMER REFUND	\$ 66.49	
88226	JOANOU, SAMUEL & RACHEL	CUSTOMER REFUND	\$ 37.91	
88227	LENNAR HOMES	CUSTOMER REFUND	\$ 8.34	
88228	LENNAR HOMES	CUSTOMER REFUND	\$ 6.13	
88229	LENNAR HOMES	CUSTOMER REFUND	\$ 23.85	
88230	CHUNG, JANG & MINNA	CUSTOMER REFUND	\$ 57.43	
88231	BALFOUR BEATTY	CUSTOMER REFUND	\$ 4,087.40	
88232	E AVICO INC	CUSTOMER REFUND	\$ 3,485.85	
88233	AMAZON.COM SALES INC	OFFICE SUPPLIES	\$ 47.94	
88233	AMAZON.COM SALES INC	OFFICE SUPPLIES	\$ 28.55	
88233	AMAZON.COM SALES INC	OFFICE SUPPLIES CREDIT	\$ (32.33)	
88234	AQUATIC INFORMATICS INC	TOKAY WEB TEST/USER SUPPORT	\$ 2,373.00	
88235	AT&T	TELEMETRY LINE 02/07/25-03/06/25	\$ 64.10	
88236	BLAINE TECH SERVICES INC	FBR Monitoring Well Sampling	\$ 2,631.00	
88236	BLAINE TECH SERVICES INC	Monitoring well bladder pump's	\$ 16,851.56	
88237	BLOOMINGTON BP 2, LLC	DEPOSITS REFUNDS	\$ 240.00	
88237	BLOOMINGTON BP 2, LLC	DEPOSITS REFUNDS	\$ 19,681.23	
88237	BLOOMINGTON BP 2, LLC	DEPOSITS REFUNDS	\$ 14,815.61	
88237	BLOOMINGTON BP 2, LLC	DEPOSITS REFUNDS	\$ 22,788.92	

## WEST VALLEY WATER DISTRICT

### CASH DISBURSEMENT REPORT FEBRUARY 2025

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
88238	BMI SYSTEMS GROUP	Inventory Labels for Labeler	\$ 110.00	
88238	BMI SYSTEMS GROUP	Inventory Labels for Labeler	\$ 50.00	
88238	BMI SYSTEMS GROUP	Barcode Scanning	\$ 125.00	
88238	BMI SYSTEMS GROUP	Barcode Scanning	\$ 400.00	
88238	BMI SYSTEMS GROUP	Barcode Scanning	\$ 2,995.00	
88239	CAL-OSO BACKFLOW SERVICES LLC	Backflow Installation at the South Shop	\$ 3,225.00	
88240	CINTAS CORPORATION	JANITORIAL SERVICES-HQ	\$ 192.49	
88240	CINTAS CORPORATION	JANITORIAL SERVICES-HQ	\$ 192.49	
88240	CINTAS CORPORATION	JANITORIAL SERVICES-HQ	\$ 192.49	
88241	CINTAS CORPORATION NO 2	SAFETY SUPPLIES	\$ 7.71	
88241	CINTAS CORPORATION NO 2	SAFETY SUPPLIES	\$ 207.68	
88241	CINTAS CORPORATION NO 2	SAFETY SUPPLIES	\$ 45.40	
88241	CINTAS CORPORATION NO 2	SAFETY SUPPLIES	\$ 281.23	
88241	CINTAS CORPORATION NO 2	SAFETY SUPPLIES	\$ 562.46	
88242	CITY OF SAN BERNARDINO	LYTLE CREEK STREAMFLOW	\$ 6,078.66	
88243	CLEANMART USA	Janitorial supplies for the District	\$ 514.51	
88244	COASTAL BUILDING SERVICES INC	Janitorial Services	\$ 628.00	
88245	COLTON PUBLIC UTILITIES	WELL 18A ELECTRICITY 12/30/24-01/28/25	\$ 572.69	
88246	CONTROL TEMP INC	AC MAINTENANCE-ROEMER	\$ 181.91	
88247	CPS HR CONSULTING	Classification and Compensation Study 2021-2022	\$ 20,185.00	
88247	CPS HR CONSULTING	Classification and Compensation Study 2021-2022	\$ 14,541.50	
88248	DAVID SOTO	TURF REPLACEMENT REBATE	\$ 857.00	
88249	EARTHCAM INC	LIVE STREAMING SOFTWARE	\$	450.00
88250	FERGUSON ENTERPRISES INC # 677	STOCK ORDER 11-18-24	\$ 299.74	
88250	FERGUSON ENTERPRISES INC # 677	COPPER ORDER	\$ 14,627.06	
88250	FERGUSON ENTERPRISES INC # 677	SHOP SUPPLIES	\$ 574.74	
88251	FISH WINDOW CLEANING	JANITORIAL SERVICES-WINDOWS	\$ 489.00	
88252	FMB TRUCK OUTFITTERS, INC.	Installation of Light Bar and Stobes for Unit #199	\$ 3,252.42	
88253	GARDA CL WEST INC	ARMORED TRANSPORT-FEB 2025	\$ 615.04	
88253	GARDA CL WEST INC	ARMORED TRANSPORT-JAN 2025	\$ 10.18	
88254	GHD INC	Professional Engineering Services Roemer Expansion	\$	67,418.65
88254	GHD INC	Professional Engineering Services Roemer Expansion	\$	78,118.63
88255	GOLDEN METERS SERVICE INC.	ROEMER TESTING	\$ 750.00	
88255	GOLDEN METERS SERVICE INC.	ROEMER TESTING	\$ 950.00	
88256	GRAINGER INC	FBR SUPPLIES	\$ 33.21	
88256	GRAINGER INC	FBR SUPPLIES	\$ 194.78	
88256	GRAINGER INC	FBR SUPPLIES	\$ 154.86	
88256	GRAINGER INC	FBR SUPPLIES	\$ 723.15	
88257	GUSTAVO GUTIERREZ	CSMFO CONFERENCE	\$ 904.41	
88258	HOME DEPOT	ROEMER SUPPLIES	\$ 27.07	
88258	HOME DEPOT	ROEMER SUPPLIES	\$ 135.13	
88258	HOME DEPOT	MAINTENANCE SUPPLIES	\$ 115.43	
88258	HOME DEPOT	MAINTENANCE SUPPLIES	\$ 247.21	
88258	HOME DEPOT	MAINTENANCE SUPPLIES	\$ 631.80	
88258	HOME DEPOT	MAINTENANCE SUPPLIES	\$ 752.10	
88258	HOME DEPOT	MAINTENANCE SUPPLIES	\$ 52.80	
88258	HOME DEPOT	MAINTENANCE SUPPLIES	\$ 38.79	
88258	HOME DEPOT	MAINTENANCE SUPPLIES	\$ 612.02	
88258	HOME DEPOT	MAINTENANCE SUPPLIES	\$ 27.80	
88258	HOME DEPOT	MAINTENANCE SUPPLIES	\$ 13.99	
88258	HOME DEPOT	MAINTENANCE SUPPLIES	\$ 20.89	
88258	HOME DEPOT	MAINTENANCE SUPPLIES	\$ 518.96	
88258	HOME DEPOT	MAINTENANCE SUPPLIES	\$ 64.59	
88258	HOME DEPOT	MAINTENANCE SUPPLIES	\$ 289.87	



# WEST VALLEY WATER DISTRICT

## CASH DISBURSEMENT REPORT FEBRUARY 2025

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
88258	HOME DEPOT	DISTRICT MAINTENANCE	\$ 161.49	
88258	HOME DEPOT	DISTRICT MAINTENANCE	\$ 92.08	
88258	HOME DEPOT	DISTRICT MAINTENANCE	\$ 161.96	
88258	HOME DEPOT	DISTRICT MAINTENANCE	\$ 34.93	
88258	HOME DEPOT	DISTRICT MAINTENANCE	\$ 24.28	
88258	HOME DEPOT	DISTRICT MAINTENANCE	\$ 38.75	
88259	ICON INC. GENERAL CONTRACTORS	Ceiling Repair Roemer Lab	\$ 8,460.00	
88260	JOHNSON'S HARDWARE INC	PRODUCTION SUPPLIES	\$ 67.85	
88260	JOHNSON'S HARDWARE INC	WATER QLTY SUPPLIES	\$ 3.84	
88260	JOHNSON'S HARDWARE INC	DISTRICT MAINTENANCE	\$ 31.23	
88261	LINA ABU JARADEH	TURF REPLACEMENT REBATE	\$ 3,717.00	
88262	LOWES	MAINTENANCE SUPPLIES	\$ 186.19	
88262	LOWES	MAINTENANCE SUPPLIES	\$ 218.67	
88263	MARIPOSA LANDSCAPES INC	Weed Abatement Cactus Basin	\$ 16,081.00	
88263	MARIPOSA LANDSCAPES INC	Landscape Maintenance Service	\$ 2,060.00	
88264	MLARCHITECTURE INC	ADA Accessibility Services	\$	1,013.63
88264	MLARCHITECTURE INC	ADA Accessibility Services	\$	1,257.00
88265	NAVEX GLOBAL INC	CONTRACTS/LICENSES	\$ 15,424.50	
88266	OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA, A MEDICAL	HR SERVICES	\$ 1,118.00	
88267	O'REILLY AUTO PARTS	VEHICLE MAINTENANCE	\$ 90.48	
88268	PBK ARCHITECTS, INC.	PSA with PBK for Master Planning Services	\$	5,950.00
88269	PINNACLE PETROLEUM INC	Gasoline and Diesel for Fleet	\$ 7,764.76	
88270	RAFTELIS FINANCIAL CONSULTANTS INC	Financial Plan and Water Rate Structure Study 2023	\$ 1,630.00	
88270	RAFTELIS FINANCIAL CONSULTANTS INC	Financial Plan and Water Rate Structure Study 2023	\$ 3,041.25	
88270	RAFTELIS FINANCIAL CONSULTANTS INC	Financial Plan and Water Rate Structure Study 2023	\$ 1,460.00	
88270	RAFTELIS FINANCIAL CONSULTANTS INC	Financial Plan and Water Rate Structure Study 2023	\$ 21,497.50	
88271	RIALTO WATER SERVICES	WELL#16 12/23/24-01/31/25	\$ 34.53	
88271	RIALTO WATER SERVICES	WELL#16 12/31/24-01/31/25	\$ 72.51	
88272	ROBERT D NIEHAUS INC	Capacity Charge Update Study 2024	\$	2,540.00
88273	ROBERT W KASCH	TRUCK DECALS	\$ 323.25	
88274	S&J SUPPLY CO INC	SERVICE SADDLE 12.75"	\$ 204.01	
88274	S&J SUPPLY CO INC	STOCK ORDER 02-05-25	\$ 129.30	
88274	S&J SUPPLY CO INC	STOCK ORDER 02-05-25	\$ 140.08	
88274	S&J SUPPLY CO INC	STOCK ORDER 02-05-25	\$ 377.13	
88274	S&J SUPPLY CO INC	STOCK ORDER 02-05-25	\$ 129.29	
88274	S&J SUPPLY CO INC	STOCK ORDER 02-05-25	\$ 77.58	
88274	S&J SUPPLY CO INC	30107 ORDER	\$ 950.36	
88274	S&J SUPPLY CO INC	SMITH-BLAIR Order	\$ 112.53	
88274	S&J SUPPLY CO INC	Check valve for Lytle Creek pump #2	\$ 7,332.39	
88274	S&J SUPPLY CO INC	SHOP SUPPLIES	\$ 554.92	
88275	SAN BERNARDINO COUNTY RECORDER	LIEN RELEASE	\$ 20.00	
88276	SB & RIVERSIDE COUNTIES FIRE EQUIP	SAFETY SUPPLIES	\$ 2,302.71	
88277	SO CAL LOCKSMITH	DISTRICT MAINTENANCE	\$ 8.66	
88277	SO CAL LOCKSMITH	VEHICLE MAINTENANCE	\$ 211.91	
88278	SO CALIFORNIA EDISON	BLF ELECTRICITY-01/21/25-02/19/25	\$ 267.85	
88278	SO CALIFORNIA EDISON	VARIOUS LOCATIONS-12/30/24-01/28/25	\$ 89,924.20	
88278	SO CALIFORNIA EDISON	VARIOUS LOCATIONS-12/30/24-01/28/25	\$ 11,874.36	
88278	SO CALIFORNIA EDISON	VARIOUS LOCATIONS-12/30/24-01/28/25	\$ 43,415.96	
88278	SO CALIFORNIA EDISON	19920 COUNTRY CLUB/WELL#17	\$ 31,809.93	
88278	SO CALIFORNIA EDISON	S END SHOP 01/08/25-02/05/25	\$ 127.03	
88278	SO CALIFORNIA EDISON	VARIOUS LOCATIONS-12/30/24-01/28/25	\$ 6,396.82	
88278	SO CALIFORNIA EDISON	19920 COUNTRY CLUB/WELL#17	\$ 588.29	
88278	SO CALIFORNIA EDISON	WELL#6 01/10/25-02/09/25	\$ 29,170.52	
88278	SO CALIFORNIA EDISON	WELL 11X 01/11/25-02/10/25	\$ 42.45	

## WEST VALLEY WATER DISTRICT

### CASH DISBURSEMENT REPORT FEBRUARY 2025

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
88278	SO CALIFORNIA EDISON	VARIOUS LOCATIONS-12/30/24-01/28/25	\$ 20,710.86	
88278	SO CALIFORNIA EDISON	VARIOUS LOCATIONS-12/30/24-01/28/25	\$ 2,533.23	
88278	SO CALIFORNIA EDISON	VARIOUS LOCATIONS-12/30/24-01/28/25	\$ 18,903.57	
88278	SO CALIFORNIA EDISON	VARIOUS LOCATIONS-12/30/24-01/28/25	\$ 204.89	
88278	SO CALIFORNIA EDISON	VARIOUS LOCATIONS-12/30/24-01/28/25	\$ 3,170.44	
88279	TESCO CONTROLS INC	PRODUCTION SUPPLIES	\$ 975.00	
88280	THE GAS COMPANY	ROEMER-01/04/25-02/03/25	\$ 16.58	
88280	THE GAS COMPANY	HQ GAS SVC-01/09/25-02/07/25	\$ 402.61	
88281	THE NEW HOME COMPANY SOUTHERN CALIFORNIA LLC	DEPOSITS REFUND-CAPACITY	\$ 160,289.00	
88282	THE PRIZM CIVIL ENGINEERS & LAND	Construct New IEUA Area Well	\$	185.00
88283	THERMO ELECTRON NORTH AMERICA LLC	Dionex Parts	\$ 1,908.08	
88283	THERMO ELECTRON NORTH AMERICA LLC	Dionex Parts	\$ 1,920.71	
88283	THERMO ELECTRON NORTH AMERICA LLC	Dionex Parts	\$ 6,749.46	
88283	THERMO ELECTRON NORTH AMERICA LLC	Dionex Parts	\$ 2,211.03	
88283	THERMO ELECTRON NORTH AMERICA LLC	DIONEX IC PURE WATER SYSTEM PM CONTRACT	\$ 1,302.00	
88284	TRI CITIES ANSWERING SERVICE & CALL CTR	ANSWERING SVC 01/10/25-02/09/25	\$ 863.95	
88285	ULINE	SHOP SUPPLIES	\$ 287.86	
88285	ULINE	SHOP SUPPLIES	\$ 65.34	
88285	ULINE	SHOP SUPPLIES	\$ 179.31	
88286	USA BLUEBOOK	FBR SUPPLIES	\$ 957.16	
88286	USA BLUEBOOK	ROEMER SUPPLIES	\$ 303.45	
88286	USA BLUEBOOK	ROEMER SUPPLIES	\$ 968.52	
88287	WHITE CAP CONSTRUCTION SUPPLY	APT 90lb jackhammer	\$ 1,223.44	
88288	YO FIRE	01-30-25 STOCK ORDER	\$ 64.65	
88288	YO FIRE	01-30-25 STOCK ORDER	\$ 60.34	
88288	YO FIRE	01-30-25 STOCK ORDER	\$ 7.54	
88288	YO FIRE	01-30-25 STOCK ORDER	\$ 12.93	
88288	YO FIRE	01-30-25 STOCK ORDER	\$ 8.62	
88288	YO FIRE	01-30-25 STOCK ORDER	\$ 80.81	
88288	YO FIRE	01-30-25 STOCK ORDER	\$ 38.79	
88288	YO FIRE	01-30-25 STOCK ORDER	\$ 113.14	
88288	YO FIRE	01-30-25 STOCK ORDER	\$ 239.21	
88288	YO FIRE	01-30-25 STOCK ORDER	\$ 140.08	
88288	YO FIRE	01-30-25 STOCK ORDER	\$ 146.54	
88288	YO FIRE	01-30-25 STOCK ORDER	\$ 154.55	
88288	YO FIRE	01-30-25 STOCK ORDER	\$ 159.47	
88288	YO FIRE	01-30-25 STOCK ORDER	\$ 4.29	
88288	YO FIRE	01-30-25 STOCK ORDER	\$ 536.60	
88288	YO FIRE	01-30-25 STOCK ORDER	\$ 538.75	
88288	YO FIRE	01-30-25 STOCK ORDER	\$ 914.80	
88288	YO FIRE	01-30-25 STOCK ORDER	\$ 116.37	
88288	YO FIRE	01-30-25 STOCK ORDER	\$ 474.10	
88288	YO FIRE	01-30-25 STOCK ORDER	\$ 301.70	
88288	YO FIRE	01-30-25 STOCK ORDER	\$ 239.21	
DFT0004290	PCL CONSTRUCTION INC	Design and Construction of Roemer Upgrade	\$	883,014.02
DFT0004290	PCL CONSTRUCTION INC	RETENTION	\$	(44,150.70)
DFT0004291	TRUST OPERATIONS/CT-AZ	RETENTION FOR PCL PMT 24-0	\$	44,150.70
DFT0004292	US BANK-CAL CARD (AL)	OFFICE SUPPLIES	\$ 159.04	
DFT0004292	US BANK-CAL CARD (AL)	VEHICLE MAINTENANCE	\$ 1,567.25	
DFT0004292	US BANK-CAL CARD (AL)	2025 CAPPO LODGING-ERIC ROSALES	\$ 1,116.13	
DFT0004292	US BANK-CAL CARD (AL)	MPI MEMBERSHIP-M BLOUNT	\$ 130.00	
DFT0004293	US BANK-CAL CARD (ELVIA)	WELL CONFERENCE REG-KELVIN MOORE	\$ 150.00	
DFT0004293	US BANK-CAL CARD (ELVIA)	COMMITTEE MEETINGS MEALS	\$ 108.53	
DFT0004293	US BANK-CAL CARD (ELVIA)	AMAZON PRIME MEMBERSHIP	\$ 16.15	

## WEST VALLEY WATER DISTRICT

### CASH DISBURSEMENT REPORT FEBRUARY 2025

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
DFT0004293	US BANK-CAL CARD (ELVIA)	WELL CONFERENCE REG-DAN JENKINS	\$ 150.00	
DFT0004293	US BANK-CAL CARD (ELVIA)	ACWA DC CONF-KELVIN MOORE	\$ 19.70	
DFT0004293	US BANK-CAL CARD (ELVIA)	FONTANA CHAMBER LUNCHEON-JOHN TJIEL	\$ 30.00	
DFT0004293	US BANK-CAL CARD (ELVIA)	FONTANA CHAMBER LUNCHEON-GREG YOUNG	\$ 30.00	
DFT0004293	US BANK-CAL CARD (ELVIA)	FONTANA CHAMBER LUNCHEON-DANIEL JENKINS	\$ 30.00	
DFT0004293	US BANK-CAL CARD (ELVIA)	FONTANA CHAMBER LUNCHEON-ANGELA GARCIA	\$ 30.00	
DFT0004293	US BANK-CAL CARD (ELVIA)	FONTANA CHAMBER LUNCHEON-ESTEVAN BENNETT	\$ 30.00	
DFT0004293	US BANK-CAL CARD (ELVIA)	FONTANA CHAMBER LUNCHEON-KELVIN MOORE	\$ 30.00	
DFT0004294	US BANK-CAL CARD (GREGORY YOUNG)	MEETING WITH JEFF CRIDER	\$ 29.61	
DFT0004295	US BANK-CAL CARD (HAYDEE)	DUES/SUBSCRIPTIONS	\$ 125.00	
DFT0004295	US BANK-CAL CARD (HAYDEE)	WELLNESS PROGRAM	\$ 600.00	
DFT0004295	US BANK-CAL CARD (HAYDEE)	EMPLOYEE OF THE MONTH	\$ 110.00	
DFT0004296	US BANK-CAL CARD (JANET WILLIAMS-HARMON)	WATER QUALITY DEPT CERTIFIED MAIL	\$ 745.36	
DFT0004297	US BANK-CAL CARD (JOHN THIEL)	BUSINESS MEETINGS WITH GREG/DAN/KELVIN	\$ 203.72	
DFT0004297	US BANK-CAL CARD (JOHN THIEL)	BUSINESS MEETINGS WITH DAN JENKINS	\$ 97.30	
DFT0004297	US BANK-CAL CARD (JOHN THIEL)	BUSINESS MEETINGS WITH GREG YOUNG	\$ 97.30	
DFT0004297	US BANK-CAL CARD (JOHN THIEL)	BUSINESS MEETINGS WITH KELVIN MOORE	\$ 75.44	
DFT0004297	US BANK-CAL CARD (JOHN THIEL)	DUE TO WVWD-JOHN THIEL	\$ 11.37	
DFT0004297	US BANK-CAL CARD (JOHN THIEL)	BANK FEES	\$ 356.63	
DFT0004298	US BANK-CAL CARD (JON)	CONTRACTS/LICENSES-ZOOM/CISCO/ADOBE	\$ 1,558.61	
DFT0004298	US BANK-CAL CARD (JON)	STARLINK INTERNET	\$ 250.00	
DFT0004299	US BANK-CAL CARD (PAOLA LARA)	MEALS FOR MEETINGS COMMITTEE/ALL HANDS	\$ 1,161.29	
DFT0004299	US BANK-CAL CARD (PAOLA LARA)	SUPPLIES FOR ALL HANDS MEETING	\$ 50.00	
DFT0004300	US BANK-CAL CARD (SERGIO GRANDA)	ARSENIC SUPPLIES	\$ 1,271.92	
DFT0004301	US BANK-CAL CARD (SOCORRO)	OUTREACH PROGRAMS	\$ 280.74	
DFT0004301	US BANK-CAL CARD (SOCORRO)	MEMBERSHIPS/SUBSCRIPTIONS	\$ 337.99	
DFT0004301	US BANK-CAL CARD (SOCORRO)	ACWA CONFERENCE-SOCORRO PANTALEON	\$ 950.00	
DFT0004301	US BANK-CAL CARD (SOCORRO)	SACRAMENTO-AIRFARE/LODGING-MARY JO	\$ 551.11	
DFT0004301	US BANK-CAL CARD (SOCORRO)	SACRAMENTO-AIRFARE/LODGING-SOCORRO PANTALEON	\$ 3,227.84	
DFT0004301	US BANK-CAL CARD (SOCORRO)	GFOA COA FEE	\$ 460.00	
DFT0004302	US BANK-CAL CARD (YOLANDA)	OFFICE SUPPLIES	\$ 398.73	
DFT0004302	US BANK-CAL CARD (YOLANDA)	SAFETY LUNCHEON	\$ 44.69	
DFT0004302	US BANK-CAL CARD (YOLANDA)	XMAS SEMINAR SUPPLIES	\$ 64.94	
SUBTOTALS			\$ 1,545,733.86	\$ 1,078,712.86
GRAND TOTAL			\$ 2,624,446.72	

# Exhibit B

**WEST VALLEY WATER DISTRICT**  
**PAYROLL GROSS WAGES**  
**FISCAL YEAR 2024 - 2025**

Report Month	Description	From	To	Gross Wages Paid
July 2024	Pay Period #1	06/01/24	06/30/24	10,319.00
July 2024	Pay Period #14	06/21/24	07/05/24	364,859.06
July 2024	Pay Period #15	07/05/24	07/19/24	384,306.79
Total for July 2024				<u>759,484.85</u>
August 2024	Monthly Pay Period #8	07/01/24	07/31/24	10,112.62
August 2024	Pay Period #16	07/19/24	08/02/24	399,164.38
August 2024	Pay Period #17	08/02/24	08/16/24	369,382.81
Total for August 2024				<u>778,659.81</u>
September 2024	Monthly Pay Period #9	08/01/24	08/31/24	8,255.20
September 2024	Pay Period #18	08/16/24	08/30/24	375,168.59
September 2024	Pay Period #18 (Correction)	08/16/24	08/30/24	-
September 2024	Pay Period #19 & Correction	08/30/24	09/13/24	375,150.76
Total for September 2024				<u>758,574.55</u>
October 2024	Monthly Pay Period #10	09/01/24	09/30/24	9,080.72
October 2024	Pay Period #20	09/13/24	09/27/24	370,916.31
October 2024	Pay Period #21	09/27/24	10/11/24	383,402.01
October 2024	Pay Period #22	10/12/24	10/25/24	370,987.30
Total for October 2024				<u>1,134,386.34</u>
November 2024	Monthly Pay Period #11	10/01/24	10/31/24	10,566.44
November 2024	Pay Period #23	10/25/24	11/08/24	381,778.79
November 2024	Pay Period #24	11/08/24	11/22/24	453,832.93
Total for November 2024				<u>846,178.16</u>
December 2024	Monthly Pay Period #12	11/01/24	11/30/24	10,184.43
December 2024	Pay Period #25	11/23/24	12/06/24	394,066.03
December 2024	Pay Period #26	12/06/24	12/20/24	377,704.02
Total for December 2024				<u>781,954.48</u>
January 2025	Monthly Pay Period #1	12/01/24	12/31/24	10,184.43
January 2025	Pay Period #1	12/21/24	01/03/25	781,883.86
January 2025	Pay Period #2	01/04/25	01/17/25	383,801.81
January 2025	Resignation #1	01/18/25	01/30/25	6,162.54
January 2025	Resignation #2	01/18/25	01/30/25	10,136.13
Total for January 2025				<u>1,192,168.77</u>
February 2025	Monthly Pay Period #2	01/01/25	01/31/25	10,401.12
February 2025	Pay Period #3	01/17/25	01/31/25	391,890.46
February 2025	Pay Period #4	01/31/25	02/14/25	383,150.72
Total for February 2025				<u>785,442.30</u>

**WEST VALLEY WATER DISTRICT  
EFT AND PAYROLL ITEMS  
FEBRUARY 2025**

<b>Date</b>	<b>Item</b>	<b>Check No. or EFT</b>	<b>Amount</b>
02/06/25	Monthly Pay Period #2	n/a	0.00
02/06/25	Pay Period #3	8988	1,222.90
02/20/24	Pay Period #4	8989	611.45
	<b>Total Checks</b>		<b><u>1,834.35</u></b>
02/06/25	Monthly Pay Period #2 Direct Deposits	EFT	8,887.31
01/00/00	Federal Tax Withheld Social Security & Medicare	EFT	2,187.47
01/00/00	State Tax Withheld and State Disability Insurance	EFT	171.93
02/06/25	Pay Period #3 Direct Deposits	EFT	256,284.08
02/06/25	Federal Tax Withheld Social Security & Medicare	EFT	103,217.83
02/06/25	State Tax Withheld	EFT	18,683.34
02/06/25	Lincoln Deferred Compensation Withheld	EFT	14,925.42
02/06/25	Lincoln - 401a	EFT	0.00
02/06/25	Lincoln - ROTH	EFT	967.89
02/06/25	Lincoln - Employer Match Benefit	EFT	3,575.00
02/06/25	Lincoln - 401a Employer Match Benefit	EFT	0.00
02/06/25	Nationwide Deferred Compensation Withheld	EFT	5,911.44
02/06/25	Nationwide - Employer Match Benefit	EFT	700.00
02/06/25	Nationwide 401a	EFT	0.00
02/06/25	Nationwide ROTH	EFT	250.00
02/06/25	Nationwide - 401a Employer Match Benefit	EFT	0.00
02/06/25	CalPERS Retirement - Classic (EPMC and ER contribution)	EFT	0.00
02/06/25	CalPERS Retirement - 2nd Tier (EE and ER contribution)	EFT	0.00
02/06/25	California State Disbursement	EFT	984.46
02/06/25	Sterling Administration - FSA & Dependent Care	EFT	1,766.65
02/20/24	Pay Period #4 Direct Deposits	EFT	250,147.16
02/20/24	Federal Tax Withheld Social Security & Medicare	EFT	101,598.96
02/20/24	State Tax Withheld and State Disability Insurance	EFT	18,458.64
02/20/24	Lincoln Deferred Compensation Withheld	EFT	14,924.22
02/20/24	Lincoln - 401a	EFT	0.00
02/20/24	Lincoln - ROTH	EFT	1,129.31
02/20/24	Lincoln - Employer Match Benefit	EFT	3,500.00
02/20/24	Lincoln - 401a Employer Match Benefit	EFT	0.00
02/20/24	Nationwide Deferred Compensation Withheld	EFT	5,911.44
02/20/24	Nationwide - Employer Match Benefit	EFT	700.00
02/20/24	Nationwide 401a	EFT	0.00
02/20/24	Nationwide ROTH	EFT	250.00
02/20/24	CalPERS Retirement - Classic (EPMC and ER contribution)	EFT	36,948.27
02/20/24	CalPERS Retirement - 2nd Tier (EE and ER contribution)	EFT	24,618.21
02/20/24	California State Disbursement	EFT	984.46
02/20/24	Sterling Administration - FSA & Dependent Care	EFT	1,766.65

**WEST VALLEY WATER DISTRICT  
EFT AND PAYROLL ITEMS  
FEBRUARY 2025**

<b>Date</b>	<b>Item</b>	<b>Check No. or EFT</b>	<b>Amount</b>
01/24/25	CalPERS Classic PPE 12/20/2024	EFT	35,448.48
01/24/25	CalPERS PEPRA PPE 12/20/2024	EFT	24,019.87
02/05/24	Lincoln Deferred Compensation Withheld	EFT	150.00
02/05/24	Lincoln - Employer Match Benefit	EFT	75.00
02/10/25	CalPERS - Social Security Admin. Annual Fee	EFT	130.00
02/25/25	CalPERS Classic PPE 01/03/2025	EFT	73,955.44
02/25/25	CalPERS PEPRA PPE 01/03/2025	EFT	51,410.06
02/26/25	CalPERS Classic PPE 01/17/2025	EFT	37,678.19
02/26/25	CalPERS PEPRA PPE 01/17/2025	EFT	26,295.36
02/27/25	CalPERS Classic PPE 01/31/2025	EFT	38,202.07
02/27/25	CalPERS PEPRA PPE 01/31/2025	EFT	25,613.34
<b>Total EFT</b>			<b><u>1,192,427.95</u></b>
<b>Grand Total Payroll Cash</b>			<b><u>1,194,262.30</u></b>



## STAFF REPORT

**DATE:** March 20, 2025  
**TO:** Board of Directors  
**FROM:** Haydee Sainz, Human Resources & Risk Manager  
**SUBJECT:** New Position Development Services Supervisor

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### **MEETING HISTORY:**

March 12, 2025 - HR Committee discussed and directed staff to present the item to the Board.

### **BACKGROUND:**

Development Services is an essential function of the Engineering Department. The department has observed that appropriate management of the new development program and processes are time intensive, time sensitive, and important for both customer service and the correct evaluation, costing, planning, and installation of related capital improvements. Furthermore, the department has identified the need for direct oversight of Development Services via a new position for Development Services Supervisor. The recommended position provides a single point of managerial accountability as necessary to drive efficiency, effectiveness, and improvements to maintain and expand high service standards.

Over the past few years, the Engineering Department has identified several challenges that hinder our capacity to deliver timely and consistent development services, including:

- **Efficiency:** Our development services division processes and coordinates numerous developer projects which are driven by external schedules. To facilitate those competing needs, we need to streamline our procedures, and centralize the dissemination of information. This efficiency will improve our customer service and provide prompt and reliable service to the community.
- **Accountability:** There is an absence of centralized oversight. Without a dedicated supervisor to enforce clear accountability measures, it is challenging to monitor compliance and operational integrity on a day-to-day basis.
- **Staff Management:** The existing decentralized management structure has proven insufficient for supporting, mentoring, and effectively coordinating our staff. The lack of focused leadership affects and stifles professional development opportunities for our team members.

These challenges underscore the urgent need for a role that can drive improvements in operational efficiency, ensure clear accountability standards, and provide hands-on management and support for the development services division.

### **DISCUSSION:**



Creating the Development Services Supervisor role represents a proactive and strategic investment in the operational excellence of our Engineering Department. By addressing the current challenges this position will play a critical role in ensuring that our development services operate at the highest standards, benefiting both our staff and the community we serve.

The Development Services Supervisor position will have the following primary responsibilities:

- **Oversight and Accountability:** Directly supervise and evaluate the performance of staff, ensuring adherence to departmental standards and regulatory requirements.
- **Process Efficiency:** Develop and implement standardized procedures to streamline permit processing and inspection scheduling.
- **Regulatory Compliance:** Monitor practices to ensure strict compliance with local, state, and federal guidelines.
- **Communication and Reporting:** Act as the primary liaison between staff, developers, and departmental leadership; prepare regular reports detailing performance and process improvements.
- **Staff Development:** Identify and address training needs; facilitate continuous professional development and performance improvement among staff.
- **Reporting Structure:** The Development Services Supervisor will report directly to the Director of Engineering, ensuring clear communication and direct accountability.

In light of the pressing need for improved efficiencies, clear accountability measures, and enhanced staff management, it is recommended that Board of Directors approve and adopt the Development Services Supervisor position. Staff included the proposed job specification for the Development Services Supervisor (Exhibit "A") and Salary Schedule (Exhibit "B") that reflects the addition of the position to the schedule. While this would be a new position, we are not proposing to expand the total number of approved employees, which now stands at 88. Staff is proposing that an existing Development Services Coordinator III be reclassified to Development Services Supervisor.

**FISCAL IMPACT:**

The fiscal impact to the current budget is under \$500.00

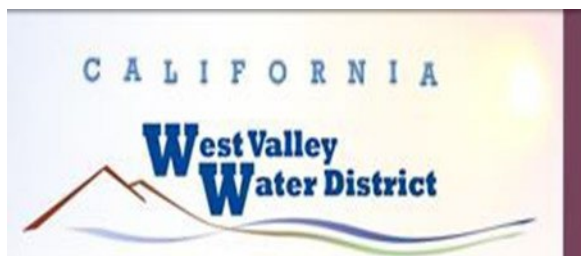
**REQUESTED ACTION:**

Approve the job description and salary range for the Development Coordinator Supervisor position.

**Attachments**

[Exhibit A Development Services Supervisor final HS 2.2025.pdf](#)

[Exhibit B 2024-2025 Salary Schedule 3.20.2025 B.pdf](#)



## Development Services Supervisor

Department/Division:	Engineering
Reports To:	Director of Engineering
Provides Direction To:	Development Services Coordinator I/II/III; Engineering Inspector I/II/III; Assistant Engineer
FLSA Exemption Status:	Exempt
Effective Date:	3/20/2025

### GENERAL PURPOSE

Under general direction, to plan, organize, train, and supervise the work of staff who receive, review, and process developer and property owner requests for District services; to perform special projects and handle the most difficult, complex or sensitive customer project problems and disputes; to prepare special and recurring reports or special studies; to develop recommendations to improve department operations; and to perform related duties as assigned.

### DISTINGUISHING CHARACTERISTICS

This is the full supervisory level in the Development Coordinator classification series with responsibility for planning, organizing, supervising, reviewing and evaluating the work of assigned staff and ensuring water service requests are being processed accurately and timely. An incumbent is responsible for providing technical-level support to management staff in the Engineering Department in a variety of areas. The incumbent is accountable and responsible for on-going decision-making associated with the work. The incumbent exercises independent judgment on diverse and specialized development services operations and activities. Performance of the work requires the use of independence, initiative, and discretion within established guidelines. Incumbents receive occasional instruction or assistance as new or unusual situations arise and are aware of the operating procedures and policies of the work unit.

### ESSENTIAL FUNCTIONS

*The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the class.*

- Plans, organizes, supervises, trains, and evaluates the performance of assigned staff; establishes performance requirements and personal development targets; regularly monitors performance and provides coaching for performance improvement and

## EXHIBIT "A"

development; recommends compensation in accordance with the District's rules, policies, and labor contract provisions.

- Provides day-to-day leadership and works with staff to ensure a high-performance, customer service-oriented work environment which supports achieving the department and the District's mission, strategic plan, objectives, and values.
- Oversees the direction and training of new employees on preparation of Applications for Service, the District's Water Service Rules and Regulations, and Development Services practices including use of telephone and computer equipment, submittal review, and data requirements of the multiple software systems; develops training manuals and job aids.
- Reviews the work of staff for compliance with established procedures, District ordinances, and regulations, as well as for accuracy, and proper grammar; makes or directs corrections as necessary.
- Identifies and evaluates customer trends; develops recommendations to improve department operations; conducts special studies and recommends organizational, procedural, or other changes; implements improvements as appropriate; prepares special or recurring reports or special studies.
- Addresses the more difficult customer-relations situations, involving upset and dissatisfied customers which require a high degree of sensitivity and use of sound independent judgment; takes action to resolve complaints where appropriate.
- Maintains, implements, and updates Development Services processing procedures and policies for the section and other engineering personnel.
- Conducts cross-divisional staff discussions for development services; schedules and coordinates activities with other departments and divisions, customers, contractors, and other agencies.
- Directs, advises, and assists subordinate positions with difficult or unique issues that arise with Applications for Service and evaluates staff for their consistency and effectiveness in preparing and processing applications.
- Balances the scheduling of staff among assignments to accommodate customer demand; monitors staff interactions with customers in person and by telephone to provide coaching to improve customer service techniques and assistance.
- Participates in staff meetings and provides recommendations in connection with routine departmental, administrative, and legal procedures.
- Researches and assembles information from a variety of sources for the preparation of records and reports; makes arithmetic or statistical calculation; organizes and maintains office files; prepares and maintains a variety of records and reports, including timecards, worksheets, accident reports, and program documents;
- Evaluates equipment and materials used in the work group and recommends changes and/or additions, as required; requisitions necessary equipment and supplies, and reviews and approves requests by subordinates.
- Ensures staff observe and comply with all District and mandated safety rules, regulations, and protocols.
- Provide courteous and expeditious customer service to the general public and District staff.
- Represents the District with utilities, cities, engineering firms, contractors, developers, and manufactures; coordinates projects with other agencies.
- Operates District vehicles.
- Maintain prompt and regular attendance.
- Performs other related duties, as assigned.

## **QUALIFICATION GUIDELINES**

### **Knowledge of:**

- Principles and practices of employee supervision, including planning, reviewing and evaluating work, performance management, discipline, and the training.
- Principles and practices of leadership.
- Principles and techniques for establishing and maintaining strong and effective teamwork within a group.
- District personnel rules, policies, and labor contract provisions.
- Effective customer service techniques for effectively interacting with the public, vendors, contractors, and District staff.
- Principles and practices of civil engineering and other engineering disciplines used in the utility industry.
- Engineering economics and cost estimating.
- General land planning, plan checking, and construction-related methods, processes, and terminology.
- Methods and techniques of reviewing and interpreting parcel maps and legal property descriptions.
- General research and report writing methods.
- General understanding and utilization of GIS systems and tools.
- Knowledge of water utility fee structures and cost service methods applicable for new development.
- Construction management and inspection methods.
- Development agreement and contract methods for design and construction of water utility infrastructure.
- Laws, regulations, and standards applicable to new development and water utility facilities.

### **Ability to:**

- Effectively select, supervise, train and develop staff, ensuring work is performed effectively, and evaluating performance in an objective and constructive manner.
- Assist in developing and implementing goals, objectives, practices, policies, procedures, and work standards.
- Prepare, administer, and monitor a division/department budget.
- Prepare clear and concise correspondence and other written materials.
- Accurately interpret, explain, and apply complex District Water Rules and Regulations, policies, and procedures regarding water service installation and rates.
- Read and interpret engineering drawings, quad sheets, and maps.
- Perform mathematical calculations quickly and accurately.
- Follow and apply written and oral work instructions.
- Independently organize work, set priorities, meet critical deadlines, and follow-up on assignments.
- Coordinate multiple, complex development projects and plan reviews and establish compliance with District standards, development and financing agreements, and applicable laws/regulations.
- Understand property rights, legal agreements and construction financing.

## EXHIBIT "A"

- Develop and coordinate water utility infrastructure plans, including hydraulic requirements and coordinate engineering designs with other staff and external consultants/developers.
- Prepare clear and concise correspondence, reports, studies, memoranda, ordinances, resolutions, and other written materials.
- Interpret and analyze technical information and make independent judgements.
- Apply civil and engineering principles and practices to resolve complex and difficult problems.
- Perform plan reviews and plan checks of design plans for water infrastructure; adhere to and comply with safety standards and the proper use of safety equipment.
- Safely operate a District vehicle and maintain driving record acceptable to the District's insurance carrier.

### **Minimum Qualifications:**

*Any combination of education, training, and experience that would likely provide the knowledge, skills, and abilities to successfully perform in the position is qualifying. A typical combination includes:*

**Education:** Bachelor's degree in Civil, Mechanical, or Environmental Engineering, Construction Management or related field.

### **And**

**Experience:** Four years of closely related engineering, public works, survey, real property or comparable experiences which would have provided the required knowledge, ability and proficiency required to perform technical engineering duties. Increasingly responsible experience providing technical support to an engineering program which includes at least one (1) year in a lead or supervisory capacity.

### **Licenses, Certificates; Special Requirements:**

Possession of a valid, Class "C" California Driver's License, acceptable driving record, and proof of auto insurance in compliance with the District's Vehicle Insurance Policy standards.

### **Desirable Certificates**

Possession of SWRCB Certification as a Water Distribution Systems Operator and/or Water Treatment Operator.

### **PHYSICAL AND MENTAL DEMANDS:**

*The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.*

## EXHIBIT "A"

While performing the duties of this class, the employee is constantly required to sit and regularly to stand and walk. Finger dexterity and light grasping is required to handle, feel, or operate computer hardware and standard office equipment; and reach with hands and arms above and below shoulder level. The employee occasionally bends, stoops, lifts, and carries objects weighing up to 25 pounds.

Sensory demands include the ability to see within the normal range, talk, and hear, and use electronic touch keypads.

***THIS POSITION MAY BE ELIMINATED, OR THE DUTIES, QUALIFICATIONS AND TRAINING REQUIRED CHANGED BY THE BOARD OF DIRECTORS AND/OR THE GENERAL MANAGER, WHEN IN THEIR JUDGEMENT, IT IS CONSIDERED NECESSARY AND PROPER FOR THE EFFICIENT OPERATION OF THE DISTRICT***

**WEST VALLEY WATER DISTRICT**  
**JOB CLASSIFICATIONS - EFFECTIVE 03/20/2025**

Job Classification Title	Range No	Annual Salary		Exempt
		Minimum	Maximum	Y = Yes N = No
GIS Student Intern (Limited Term <1000 Hours)	107	\$ 22.07		N
Student Intern (Limited Term <1000 Hours)	107	\$ 22.07		N
Field Assistant (Limited Term <1000 Hours)	107	\$ 22.07		N
Customer Service Representative I	112	\$ 51,957	\$ 73,408	N
Meter Services Operator Assistant	112	\$ 51,957	\$ 73,408	N
Customer Service Representative II	116	\$ 57,346	\$ 81,028	N
Water Distribution Operator Assistant	116	\$ 57,346	\$ 81,028	N
Meter Services Operator I	116	\$ 57,346	\$ 81,028	N
Accounting Specialist I-Billing	119	\$ 61,750	\$ 87,259	N
Accounting Specialist I-Accounts Payable	119	\$ 61,750	\$ 87,259	N
Customer Service Representative III	120	\$ 63,295	\$ 89,440	N
Water Distribution Operator I	120	\$ 63,295	\$ 89,440	N
Meter Services Operator II	120	\$ 63,295	\$ 89,440	N
Administrative Specialist	120	\$ 63,295	\$ 89,440	N
Accounting Specialist II-Billing	121	\$ 64,879	\$ 91,676	N
Accounting Specialist II-Accounts Payable	121	\$ 64,879	\$ 91,676	N
Support Services Specialist I	122	\$ 66,501	\$ 93,968	N
Water Production Operator I	122	\$ 66,501	\$ 93,968	N
Payroll Specialist	123	\$ 68,162	\$ 96,317	N
Accounting Specialist III-Billing	123	\$ 68,162	\$ 96,317	N
Customer Service Lead	124	\$ 69,862	\$ 98,725	N
Development Coordinator I	124	\$ 69,862	\$ 98,725	N
Engineering Inspector I	124	\$ 69,862	\$ 98,725	N
Water Treatment Operator I	124	\$ 69,862	\$ 98,725	N
Water Distribution Operator II	124	\$ 69,862	\$ 98,725	N
Meter Services Operator III	124	\$ 69,862	\$ 98,725	N
Cross-Connection Technician	124	\$ 69,862	\$ 98,725	N
Accounting Specialist Lead-Billing	126	\$ 73,416	\$ 103,723	N
Water Production Operator II	126	\$ 73,416	\$ 103,723	N
Electrical and Instrument Technician	126	\$ 73,416	\$ 103,723	N
Public Outreach And Government Affairs Representative I	127	\$ 75,251	\$ 106,316	N
Water Conservation Specialist	127	\$ 75,251	\$ 106,316	N
Support Services Specialist II	128	\$ 77,124	\$ 108,974	N
Facilities Maintenance Technician	128	\$ 77,124	\$ 108,974	N
Development Coordinator II	128	\$ 77,124	\$ 108,974	N
Engineering Inspector II	128	\$ 77,124	\$ 108,974	N
Water Treatment Operator II	128	\$ 77,124	\$ 108,974	N
Water Distribution Operator III	128	\$ 77,124	\$ 108,974	N
Lead Meter Services Operator	128	\$ 77,124	\$ 108,974	N
Water Quality Specialist	128	\$ 77,124	\$ 108,974	N
Cross-Connection Control Specialist	128	\$ 77,124	\$ 108,974	N
Executive Assistant I	128	\$ 77,124	\$ 108,974	N
Assistant Engineer	129	\$ 79,056	\$ 111,699	N
Human Resources Specialist	129	\$ 79,056	\$ 111,699	N
* Human Resources Specialist	Y		\$ 117,894	N



**WEST VALLEY WATER DISTRICT**  
**JOB CLASSIFICATIONS - EFFECTIVE 3/20/2025**

Job Classification Title	Range No	Annual Salary		Exempt
		Minimum	Maximum	Y = Yes N = No
Water Production Operator III	130	\$ 81,026	\$ 114,491	N
Accountant	131	\$ 83,054	\$ 117,353	N
Purchasing Analyst	131	\$ 83,054	\$ 117,353	N
Public Outreach And Government Affairs Representative II	131	\$ 83,054	\$ 117,353	N
Development Coordinator III	132	\$ 85,140	\$ 120,287	N
Engineering Inspector III	132	\$ 85,140	\$ 120,287	N
Water Treatment Operator III	132	\$ 85,140	\$ 120,287	N
Electrical Instrumentation and Control Specialist	132	\$ 85,140	\$ 120,287	N
Lead Water Distribution Operator	132	\$ 85,140	\$ 120,287	N
Information Technology Specialist	132	\$ 85,140	\$ 120,287	N
Human Resources Analyst	133	\$ 87,265	\$ 123,294	N
Water Conservation Analyst	134	\$ 89,447	\$ 126,377	Y
Lead Water Production Operator	134	\$ 89,447	\$ 126,377	N
Executive Assistant II - Confidential	134	\$ 89,447	\$ 126,377	N
Senior Public Outreach And Government Affairs Representative	135	\$ 91,668	\$ 129,536	Y
Lead Water Treatment Operator	136	\$ 93,967	\$ 132,775	N
Associate Engineer	137	\$ 96,323	\$ 136,094	Y
Customer Service Supervisor	138	\$ 98,718	\$ 139,496	Y
Support Services Supervisor	138	\$ 98,718	\$ 139,496	Y
Development Services Supervisor	138	\$ 98,718	\$ 139,496	Y
Water Quality Supervisor	138	\$ 98,718	\$ 139,496	Y
GIS Administrator	140	\$ 103,721	\$ 146,558	Y
Chief Water Systems Operator-Distribution And Meter Services	140	\$ 103,721	\$ 146,558	Y
Board Secretary	140	\$ 103,721	\$ 146,558	Y
Information Technology Administrator	140	\$ 103,721	\$ 146,558	Y
Chief Water Systems Operator-Production	142	\$ 108,974	\$ 153,978	Y
Associate Engineer With P.E.	143	\$ 111,698	\$ 157,827	Y
Chief Water Systems Operator-Treatment	144	\$ 114,499	\$ 161,773	Y
Senior Engineer	149	\$ 129,545	\$ 183,031	Y
* Senior Engineer	Y		\$ 188,947	Y
Business Systems Manager	152	\$ 139,492	\$ 197,105	Y
Public Outreach And Government Affairs Manager	152	\$ 139,492	\$ 197,105	Y
Finance Manager	156	\$ 153,978	\$ 217,567	Y
Director Of Technical Services	156	\$ 153,978	\$ 217,567	Y
Human Resources And Risk Manager	156	\$ 153,978	\$ 217,567	Y
Director Of Engineering	160	\$ 169,971	\$ 240,153	Y
Director of Operations	160	\$ 169,971	\$ 240,153	Y
Chief Financial Officer	164	\$ 187,605	\$ 265,084	Y
Assistant General Manager	168	\$ 207,075	\$ 292,603	Y
General Manager	GM		\$ 349,253	Y
BOARD OF DIRECTORS (10 MEETINGS MAXIMUM) as of 10/15/2023			\$ 206.38	
BOARD OF DIRECTORS (10 MEETINGS MAXIMUM) as of 10/15/2024			\$ 216.70	

\* =Y-Rate (base salary is set above the maximum for the range assigned)





## STAFF REPORT

**DATE:** March 20, 2025

**TO:** Board of Directors

**FROM:** Rocky Welborn, Director of Engineering

**SUBJECT:** Contracts with Merlin Johnson Const and Webb and Assoc. for Zone 7 - 18" Transmission Main (W21007)

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### **MEETING HISTORY:**

03/04/2025 - Adjourned Engineering, Operations and Planning Committee Meeting

### **BACKGROUND:**

The District's service area consists of eight (8) pressure zones: Zone 2, 3, 3A, 4, 5, 6, 7 and 8 and is divided into Northern and Southern systems by the central portion of the City of Rialto. Pressure Zone 7 is north of Pressure Zone 6 in the District's North System. Storage is provided by R7-1, R7-2, R7-3, and R7-4 Reservoirs on Lytle Creek Road. There is currently no source of supply within Pressure Zone 7 as water is boosted from the Lower Pressure Zones (4, 5, and 6). A larger 18-inch transmission main is required for increased development that is projected to occur in Pressure Zone 7.

The proposed transmission main consists of approximately 650 linear feet that will connect to an existing 18-inch transmission main at Lytle Creek Road and bore under the Ontario Interstate 15 freeway with a 36-inch steel casing within Caltrans right-of-way and terminate at Citrus Avenue in anticipation of future development within the area.

Staff contracted with a design consultant to prepare a Request for Bids for the 18-inch transmission main crossing Ontario I-15 freeway at Lytle Creek Road, which was advertised on Planet Bids to the District's Pre-Approved Pipeline Contractors.

### **DISCUSSION:**

The bidding process included a mandatory job walk which three contractors attended. Staff received two bids for the project, and a breakdown of the received bids is provided in the table below:

<b><u>Bidder</u></b>	<b><u>Amount</u></b>
Merlin Johnson Construction	\$1,329,475.00

CP Construction	\$1,352,759.00
Engineers Estimate	\$781,479*

\*the Engineers Estimate was prepared prior to a bid period addendum addition to increase the casing size from 30-inch to 36-inches.

During the bid period, to account for large rocks and boulders staff and the design engineer revised the project documents to increase the size of the casing pipe. This change resulted in increased bids compared to engineers' estimates, in addition to other minor project costs differences.

Staff also requested the design engineer (Albert A Webb and Associates) provide a proposal to perform engineering services during construction. These services will include traditional project management responsibilities of the Engineer of Record, such as responding to requests for information from the Contractor and providing design intent responses. In addition, this project will require specialty monitoring and surveys of the I-15 freeway to ensure the project does not adversely impact freeway operations. Webb has included these monitoring services which is included in the Professional Services Agreement and Task Order as Exhibit A.

The expected construction duration for the proposal is 180 calendar days.

#### **FISCAL IMPACT:**

This project is included in the five-year funding schedule for the capital improvement plan for a total project budget of \$2,000,000. Project costs and encumbrances to date for the project include the design services effort and other miscellaneous costs of \$127,026.91. The recommended activities described in this staff report includes a construction contract award of \$1,329,475.00 plus the engineering services during construction contract of \$84,500.00, which are both within the Five Year CIP budget.

#### **REQUESTED ACTION:**

1. Approve a Construction Contract with Merlin Johnson Construction for the amount of \$1,329,475.00 for the Zone 7 - 18" Transmission Main from Citrus Ave to Lytle Creek Rd Project (W21007), and;
2. Approve a Professional Services Agreement and a Task Order with Albert A Webb and Associates for the amount of \$84,500 for Engineering Services during construction for the project, and;
3. Authorize the General Manager to execute all necessary documents.

#### **Attachments**

[PSA - 18 inch Diameter Transmission Main Crossing Freeway and Task Order.pdf](#)

## Exhibit A



# ***West Valley Water District***

***AGREEMENT FOR PROFESSIONAL SERVICES***

***With***

***ALBERT A. WEBB ASSOCIATES***

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## **AGREEMENT FOR PROFESSIONAL SERVICES**

This AGREEMENT FOR PROFESSIONAL SERVICES ("Agreement") effective as of this \_\_\_\_\_ day of February, 2025 ("Effective Date") is by and between West Valley Water District ("District") and Albert A. Webb Associates ("Consultant"). The District and Consultant may be collectively referred to as the "Parties" and individually as a "Party."

### **RECITALS**

**A.** The Parties desire to enter into this Agreement for the purpose of setting forth the terms and conditions upon which Consultant shall provide certain services to District.

NOW, THEREFORE, THE PARTIES HEREBY AGREE AS FOLLOWS:

#### **Section 1. Term of Agreement.**

(a) Subject to subsection (b) below, the term of this Agreement will be for a period of one (1) year commencing on the Effective Date and terminating one (1) year after the Effective Date.

(b) This Agreement shall renew automatically for continuous one (1) year periods for no more than two (2) additional years, unless either Party, prior to the end of the existing one (1) year period, delivers written notice to the other Party, that the Agreement shall not be extended.

(c) If a Task Order (as defined herein) is in effect at the expiration of the term of this Agreement, the term of this Agreement will automatically extend until Consultant completes the services under said Task Order, or until the Agreement is otherwise terminated, as set forth herein.

#### **Section 2. Scope and Performance of Services.**

**2.1** (a) District may, from time to time, by written instructions from the District's General Manager or Assistant General Manager, or their designee, ("Authorized Representative") issue task orders ("Task Orders") to the Consultant. The Task Order shall be in such form and content as shall be set forth on Exhibit "A" attached hereto and by this reference incorporated herein. The Task Order shall set forth: (1) the scope of services to be performed by Consultant; (2) the compensation to be paid to Consultant; and (3) the time to complete the Task Order. The provisions of this Agreement shall apply to all such Task Orders.

(b) For each Task Order, Consultant shall confer, as requested, with District representatives to review progress of work elements, adherence to work schedule, coordination of work, scheduling of review and resolution of problems which may develop.

- 2.2** Consultant will furnish all of the labor, technical, administrative, professional and other personnel, all supplies and materials, equipment, printing, vehicles, transportation, office space and facilities, and all tests, testing and analyses, calculation, and all other means whatsoever, except as otherwise expressly specified in this Agreement, necessary or proper to perform and complete the services required of Consultant under this Agreement.
- 2.3** Consultant's designated representative(s) who are authorized to act on its behalf and to make all decisions in connection with the performance of services under this Agreement are listed in Exhibit "B" attached hereto and by this reference incorporated herein ("Key Personnel"). Consultant shall not substitute or remove Key Personnel without the prior written consent of District.
- 2.4** Consultant represents and warrants that it has the qualifications, experience, and facilities necessary to properly perform the services required under this Agreement in a thorough, competent, and professional manner. Notwithstanding Section 3 below, in the event Consultant utilizes the services of subcontractors or sub-consultants, Consultant assumes sole and complete responsibility for the performance of the subcontractor or sub-consultant to the specifications provided hereunder for Consultant's work, and no adjustment will be made to Consultant's requirements under this Agreement for timely completion of services, complete performance of services, or delivery of products or deliverables in a timely fashion, and no adjustment will be made to performance deadlines, or compensation due to Consultant, due to or arising from issues Consultant may have with any subcontractor or sub-consultant. Consultant will at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described in this Agreement. In meeting its obligations under this Agreement, Consultant shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing services similar to those required of Consultant under this Agreement.

Consultant warrants it will perform its services, as more particularly described in this Agreement and each Task Order in accordance with generally accepted professional practices and current standards of care and diligence normally practiced by members of the profession currently practicing under conditions of a similar nature. Consultant shall perform, at its own cost and expense and without reimbursement from the District, any services necessary to correct errors or omissions which are caused by the Consultant's failure to comply with the standard of care provided for herein.

- 2.5** Neither District nor Consultant shall be considered in default of this Agreement for delays in performance caused by circumstances beyond the reasonable control of the non-performing party. For purposes of this Agreement, such circumstances include a Force Majeure Event. A Force

Majeure Event shall mean an event that materially affects the Consultant's performance and is one or more of the following: (1) Acts of God or other natural disasters occurring at the project site; (2) terrorism or other acts of a public enemy; (3) orders of governmental authorities (including, without limitation, unreasonable and unforeseeable delay in the issuance of permits or approvals by governmental authorities that are required for the services); and (4) pandemics, epidemics or quarantine restrictions. For purposes of this section, "orders of governmental authorities," includes ordinances, emergency proclamations and orders, rules to protect the public health, welfare and safety. Should such a Force Majeure Event occur, the non-performing party shall, within a reasonable time of being prevented from performing, give written notice to the other party describing the circumstances preventing continued performance and the efforts being made to resume performance of this Agreement. Delays shall not entitle Consultant to any additional compensation regardless of the Party responsible for the delay. Notwithstanding the foregoing, District may still terminate this Agreement in accordance with the termination provisions of this Agreement.

### **Section 3. Additional Services and Changes in Services**

- 3.1** Consultant will not be compensated for any services rendered in connection with its performance of this Agreement that are in addition to or outside of those set forth in the Task Orders unless such additional services are authorized in advance and in writing by District.
- 3.2** If Consultant believes that additional services are needed to complete a Task Order, Consultant will provide the Authorized Representative with written notification describing the proposed additional services, the reasons for such services, and a detailed proposal regarding cost.
- 3.3** District may order changes to a Task Order, consisting of additions, deletions, or other revisions, and the compensation to be paid Consultant will be adjusted accordingly. All such changes must be authorized in writing and executed by Consultant and District. The cost or credit to District resulting from changes in a Task Order will be determined by the written agreement between the Parties.

### **Section 4. Familiarity with Services and Site.**

- 4.1** By executing this Agreement, Consultant warrants that Consultant shall, prior to undertaking a Task Order:
  - (a) investigate and consider the services to be performed;
  - (b) carefully consider how and within what time frame the services should be performed;



- (c) understand the facilities, difficulties, and restrictions attending performance of the services under a Task Order; and
- (d) possesses all licenses required under local, state or federal law to perform the services contemplated by a Task Order and maintain all required licenses during the performance of such Task Order.

**4.2** If services involve work upon any site, Consultant warrants that Consultant has or will investigate the site and will be fully acquainted with the conditions there existing, before commencing its services under a Task Order. Should Consultant discover any latent or unknown conditions that may materially affect the performance of services, Consultant will immediately inform District of such fact and will not proceed except at Consultant's own risk until written instructions are received from the District.

## **Section 5. Compensation and Payment.**

- 5.1** In no event shall the total amount paid for services rendered by Consultant under this Agreement and all Task Orders issued hereunder exceed the sum of the Task Orders. Subject to any limitations set forth in this Agreement, District agrees to pay Consultant the amounts shown in a Task Order.
- 5.2** Consultant shall furnish District monthly with an original invoice for all services performed and expenses incurred under a Task Order during the preceding month in accordance with the fee schedule set forth in the Task Order. The invoice must detail charges by the following categories: labor (by subcategory), reimbursable costs, subcontractor contracts and miscellaneous expenses. The invoice must list, as applicable, the hours worked and hourly rates for each personnel category, the tasks performed, the percentage of the task completed during the billing period, the cumulative percentage completed for each task, and the total cost of the services.
- 5.3** District will independently review each invoice submitted by Consultant to determine whether the work performed and expenses incurred are in compliance with this Agreement and the Task Order. In the event that no charges or expenses are disputed, the invoice will be approved and paid. In the event any charges or expenses are disputed by District, the original invoice will be returned by District to Consultant for correction and resubmission.
- 5.4** Except as to any charges for work performed or expenses incurred by Consultant that are disputed by District, District will use its best efforts to cause Consultant to be paid within thirty (30) days of receipt of Consultant's invoice.

- 5.5 No payment or partial payment to Consultant shall constitute acceptance of any work completed by Consultant or waive any claims by the District for any reason whatsoever.

**Section 6. Required Documentation Prior to Performance.**

- 6.1 Consultant will not perform any services under this Agreement until:
- (a) Consultant furnishes proof of insurance ("Insurance") as required under Exhibit "C" attached hereto and by this reference incorporated herein; and
  - (b) Consultant provides District with a Taxpayer Identification Number.
- 6.2 The District will have no obligation to pay for any services rendered by Consultant in advance of receiving written authorization to proceed for each Task Order, and Consultant acknowledges that any such services are at Consultant's own risk.

**Section 7. Project Documents.**

- 7.1 All original maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer programs, files and other documents (collectively, "Project Documents") prepared, developed or discovered by Consultant in the course of providing services under this Agreement will become the sole property of District and may be used, reused or otherwise disposed of by District without the permission of Consultant. Consultant will take such steps as are necessary to perfect or protect the ownership interest of District in such Project Documents. Upon completion, expiration or termination of this Agreement, Consultant shall turn over to District all such original Project Documents in its possession; provided, however, that Consultant may retain copies of Project Documents.
- 7.2 Except as necessary for the performance of services under this Agreement, no Project Documents prepared under this Agreement, will be released by Consultant to any other person or entity without District's prior written approval. All press releases, including graphic display information to be published, must be approved and distributed solely by District, unless otherwise agreed to in writing by District.

**Section 8. Consultant's Books and Records.**

- 8.1 Consultant shall maintain any and all documents and records demonstrating or relating to Consultant's performance of services under this Agreement. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, or other documents or

records evidencing or relating to work, services, expenditures and disbursements charged to District under this Agreement. Any and all such documents or records must be maintained in accordance with generally accepted accounting principles and must be sufficiently complete and detailed so as to permit an accurate evaluation of the services provided by Consultant under this Agreement. Any and all such documents or records must be maintained for three (3) years following the final payment for each Task Order.

- 8.2** Any and all records or documents required to be maintained by this section must be made available for inspection, audit and copying, at any time during regular business hours, upon written request by District or its designated representatives. Copies of such documents or records must be provided directly to District for inspection, audit and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such documents and records must be made available at Consultant's address indicated for receipt of notices in this Agreement.
- 8.3** Where District has reason to believe that any of the documents or records required to be maintained by this section may be lost or discarded due to dissolution or termination of Consultant's business, District may, by written request, require that custody of such documents or records be given to a person or entity mutually agreed upon and that such documents and records thereafter be maintained by such person or entity at Consultant's expense. Access to such documents and records shall be granted to District, as well as to its successors-in-interest and authorized representatives.

## **Section 9. Status of Consultant.**

- 9.1** Consultant is and will at all times remain a wholly independent contractor and not an officer or employee of District. Consultant has no authority to bind District in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against District, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by District.
- 9.2** The personnel performing the services under this Agreement on behalf of Consultant will at all times be under Consultant's exclusive direction and control. Neither District, nor any elected or appointed boards, officers, officials, employees or agents of District, will have control over the conduct of Consultant or any of Consultant's officers, subcontractors or sub-consultants, employees or agents, except as provided in this Agreement. Consultant warrants that it will not at any time or in any manner represent that Consultant or any of Consultant's officers, employees or agents are in

any manner officials, officers, employees or agents of District.

- 9.3** Neither Consultant, nor any of Consultant's officers, employees or agents, will obtain any rights to retirement, health care or any other benefits which may otherwise accrue to District's employees. Consultant expressly waives any claim to any such rights or benefits.

**Section 10. Compliance with Applicable Laws and California Labor Code.**

- 10.1** Consultant shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules in effect during the term of this Agreement.
- 10.2** Consultant is aware of the requirements of California Labor Code Sections 1720 et seq. and 1770 et seq., which require the payment of prevailing wage rates and the performance of other requirements on certain "public works" and "maintenance" projects ("Prevailing Wage Laws"). If the services are being performed as part of an applicable "public works" or "maintenance" project, as defined by the Prevailing Wage Laws, and if the total compensation is \$1,000 or more, Consultant agrees to fully comply with such Prevailing Wage Laws. Consultant shall defend, indemnify and hold the District, its officials, officers, employees and agents free and harmless from any claims, liabilities, costs, penalties or interest arising out of any failure or alleged failure to comply with the Prevailing Wage Laws. It shall be mandatory upon the Consultant and all subconsultants to comply with all California Labor Code provisions, which include but are not limited to prevailing wages (Labor Code Sections 1771, 1774 and 1775), employment of apprentices (Labor Code Section 1777.5), certified payroll records (Labor Code Sections 1771.4 and 1776), hours of labor (Labor Code Sections 1813 and 1815) and debarment of contractors and subcontractors (Labor Code Section 1777.1). The requirement to submit certified payroll records directly to the Labor Commissioner under Labor Code section 1771.4 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Section 1771.4.
- 10.3** If the services are being performed as part of an applicable "public works" or "maintenance" project, then pursuant to Labor Code Sections 1725.5 and 1771.1, the Consultant and all subconsultants performing such services must be registered with the Department of Industrial Relations. Consultant shall maintain registration for the duration of the Agreement and require the same of any subconsultants, as applicable. This Agreement may also be subject to compliance monitoring and enforcement by the Department of Industrial Relations. It shall be Consultant's sole responsibility to comply with all applicable registration and labor compliance requirements. Notwithstanding the foregoing, the contractor registration requirements mandated by Labor Code Sections 1725.5 and 1771.1 shall not apply to work performed on a public works project that is exempt pursuant to the small project exemption specified in Labor Code Sections 1725.5 and 1771.1.
- 10.4** This Agreement may also be subject to compliance monitoring and enforcement by the Department of Industrial Relations. It shall be Consultant's sole

responsibility to comply with all applicable registration and labor compliance requirements. Any stop orders issued by the Department of Industrial Relations against Consultant or any subcontractor that affect Consultant's performance of services, including any delay, shall be Consultant's sole responsibility. Any delay arising out of or resulting from such stop orders shall be considered Consultant caused delay and shall not be compensable by the District. Consultant shall defend, indemnify and hold the District, its officials, officers, employees and agents free and harmless from any claim or liability arising out of stop orders issued by the Department of Industrial Relations against Consultant or any subcontractor.

## **Section 11. Conflicts of Interest.**

Consultant covenants that neither Consultant, nor any officer, principal nor employee of its firm, has or will acquire any interest, directly or indirectly, that would conflict in any manner with the interests of District or that would in any way hinder Consultant's performance of services under this Agreement. Consultant further covenants that neither Consultant, nor any officer, principal or employee of its firm will make, participate in the making, or in any way attempt to use the position of Consultant to influence any decision of the District in which Consultant knows or has reason to know that Consultant, or any officer, principal or employee of Consultant has a financial interest as defined in Government Code section 87103.

## **Section 12. Confidential Information; Release of Information.**

- 12.1** All information gained or work product produced by Consultant in performance of this Agreement will be considered confidential to the full extent permitted by law, unless such information is in the public domain or already known to Consultant. Consultant shall not release or disclose any such information or work product to persons or entities other than District without prior written authorization from an Authorized Representative, except as may be required by law.
- 12.2** Consultant, its officers, employees, or agents, shall not, without prior written authorization from an Authorized Representative or unless requested by the District counsel, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement. Response to a subpoena or court order will not be considered "voluntary" provided Consultant gives District notice of such court order or subpoena.
- 12.3** If Consultant, or any officer, employee, or agent of Consultant, provides any information or work product (including Project Documents) in violation of this Agreement, then District shall have the right to reimbursement and indemnity from Consultant for any damages, costs and fees, including attorneys' fees related to any unauthorized disclosure by consultant or, caused by or incurred as a result of Consultant's conduct.

**12.4** Consultant shall promptly notify District should, Consultant, its officers, employees, or agents be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the services performed under this Agreement. District retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with District and to provide District with the opportunity to review any response to discovery requests provided by Consultant. However, this right to review any such response does not imply or mean the right by District to control, direct, or rewrite such response.

### **Section 13. Indemnification.**

**13.1** Consultant covenants and agrees that, during the term of this Agreement, any injury suffered as a result of Consultant's services shall be the sole responsibility of Consultant and its successors and assigns and District shall not be liable to Consultant, or any other person or persons whatsoever for any such injury, loss or damage to persons or property unless caused by the sole negligence or intentional acts of District or its Representatives (as solely defined below).

**13.2** To the fullest extent permitted by law, Consultant shall defend, indemnify and hold District, its officers, directors and Representatives ("District Indemnitees") harmless from and against any and all claims, costs, liabilities, debts, demands, suits, actions, causes of action, obligations, proceedings, damages, judgments, liens and expenses of whatever nature, including attorneys' fees and disbursements (collectively, "Claims") which may be made against the District Indemnitees arising out of or in connection with (a) the retention by District of Consultant's services; (b) the performance of or failure to perform, the services covered by this Agreement which is caused or occasioned by any act, action, neglect on the part of Consultant, or its Representatives, in the performance of this Agreement and the services provided under this Agreement; (c) the death and/or injury to any person or damage to any property (real or personal) and/or economic loss which may be caused or is claimed to have been caused, by the negligence, act or omission of Consultant or its Representatives ; (d) any violation or alleged violation by Consultant of any law or regulation now or hereafter enacted; and (e) any breach by Consultant of its obligations under this Agreement. The foregoing indemnity shall not apply to the extent any such Claims are ultimately established by a court of competent jurisdiction to have been caused by the sole negligence or willful misconduct of the District Indemnitees or any of them. District shall make all decisions with respect to its representation in any legal proceeding concerning this section. If Consultant fails to do so, District shall have the right, but not the obligation, to defend the Claim and charge all of the direct or incidental costs of such defense, including attorneys' fees and costs, to Consultant and to recover the same from Consultant. The term "Representatives" shall mean employees, representatives, agents, contractors, subcontractors or any other persons directly

or indirectly employed by any one of the foregoing or reasonably under the control of any of the foregoing or for whose acts any of the foregoing may be liable.

**13.3** If Consultant's obligation to defend, indemnify, and/or hold harmless arises out of Consultant's performance of "design professional" services (as that term is defined under Civil Code section 2782.8), then, and only to the extent required by Civil Code section 2782.8, which is fully incorporated herein, Consultant's indemnification obligation shall be limited to claims that arise out of, pertain to, or relate to the negligence, recklessness, or willful misconduct of the Consultant, and, upon Consultant obtaining a final adjudication by a court of competent jurisdiction, Consultant's liability for such claim, including the cost to defend, shall not exceed the Consultant's proportionate percentage of fault.

#### **Section 14. Insurance.**

Consultant agrees to obtain and maintain in full force and effect during the term of this Agreement the insurance coverages listed in Exhibit "C." All insurance policies shall be subject to approval by District as to form and content. These requirements are subject to amendment or waiver if so approved in writing by an Authorized Representative.

#### **Section 15. Assignment.**

**15.1** The expertise and experience of Consultant are material considerations for this Agreement. District has an interest in the qualifications of and capability of the persons and entities that will fulfill the duties and obligations imposed upon Consultant under this Agreement. Consultant may not assign or transfer this Agreement or any portion of this Agreement or the performance of any of Consultant's duties or obligations under this Agreement without the prior written consent of District. The District can withhold its approval/consent in its sole and absolute discretion. Any attempted assignment will be null and void, and will constitute a material breach of this Agreement entitling District to any and all remedies at law or in equity, including summary termination of this Agreement.

**15.2** Consultant must obtain District's prior written approval before utilizing any subcontractors to perform any services under this Agreement, which said approval may be withheld in District's sole and absolute discretion. This written approval must include the identity of the subcontractor and the terms of compensation. Approval by District does not imply any agreement to or endorsement by the District as to the competency or capability of any proposed subcontractor or sub-consultant, and District reserves any and all rights against both Consultant and such subcontractor or sub-consultant, for any failure to perform or other breach of any of the provisions of this Agreement, or the standards of performance defined herein, and no waiver is intended or to be implied by District's approval of any subcontractor or sub-consultant.

## **Section 16. Termination of Agreement.**

- 16.1** District may terminate this Agreement, with or without cause, at any time by giving ten (10) calendar days written notice of termination to Consultant. In the event such notice is given, Consultant shall cease immediately all work in progress.
- 16.2** Upon termination of this Agreement, all property belonging exclusively to District which is in Consultant's possession, including, but not limited to, Project Documents must be returned to District immediately. Consultant shall promptly deliver to District a final invoice for all outstanding services performed and expenses incurred by Consultant as of the date of termination. If said termination occurs prior to completion of any Task Order for which a payment request has not been received, the charge for services performed during such task shall be the reasonable value of such services, based on an amount mutually agreed to by District and Consultant of the portion of such Task Order completed but not paid prior to said termination.
- 16.3** Consultant acknowledges District's right to terminate this Agreement as provided in this section, and hereby waives any and all claims for damages that might otherwise arise from District's termination of this Agreement. District shall not be liable for any costs other than the charges or portions thereof which are specified herein. Consultant shall not be entitled to payment for unperformed services, and shall not be entitled to damages or compensation for termination of work.

## **Section 17. Notices.**

- 17.1** All written notices required or permitted to be given under this Agreement will be deemed made when received by the other Party at its respective address as follows:

To District: West Valley Water District  
855 West Base Line Road  
P. O. Box 920  
Rialto, CA 92377  
Attention: John Thiel  
General Manager  
(Tel.) 909-875-1804  
(Fax) 909-875-1849

To Consultant: Albert A. Webb Associates  
Attention: Bruce Davis, P.E., Senior Vice President  
Address: 3788 McCray Street, Riverside, CA 92506  
Phone Number: (951) 686-1070  
Email: [bruce.davis@webbassociates.com](mailto:bruce.davis@webbassociates.com)



**\*\* Please send all invoices by:**

**Email:** [apinvoices@wvwd.org](mailto:apinvoices@wvwd.org)

or

*Mail: West Valley Water District  
Accounts Payable  
P.O. Box 190  
Rialto, CA 92377*

- 17.2** Notice will be deemed effective on the date personally delivered or transmitted by facsimile. If the notice is mailed, notice will be deemed given three (3) days after deposit of the same in the custody of the United States Postal Service, postage prepaid, for first class delivery, or upon delivery if using a major courier service with tracking capabilities.
- 17.3** Any Party may change its notice information by giving notice to the other Party in compliance with this section.

**Section 18. General Provisions.**

- 18.1 Authority to Execute.** Each Party represents and warrants that all necessary action has been taken by such Party to authorize the undersigned to execute this Agreement and to bind it to the performance of its obligations hereunder.
- 18.2 Binding Effect.** Subject to Section 15, this Agreement is binding upon the heirs, executors, administrators, successors and assigns of the Parties, including any subcontractors or sub-consultants of Consultant.
- 18.3 Entire Agreement.** This Agreement and all attachments contain the entire, complete, final and exclusive agreement and understanding of the Parties with respect to the matters addressed in this Agreement and supersedes all other agreements or understandings, whether oral or written, between Consultant and District prior to the execution of this Agreement.
- 18.4 Modification of Agreement.** No amendment to or modification of this Agreement will be valid unless made in writing and approved by Consultant and approved in writing by the Board of Directors of the District, or in writing by the General Manager, if such power has been delegated to General Manager. The Parties agree that this requirement for written modifications cannot be waived and that any attempted waiver will be void.
- 18.5 Facsimile Signatures.** Amendments to this Agreement will be considered executed when the signature of a Party is delivered by facsimile

transmission. Such facsimile signature will have the same effect as an original signature.

- 18.6 Waiver.** Waiver by any Party to this Agreement of any term, condition, or covenant of this Agreement will not constitute a waiver of any other term, condition, or covenant. Waiver by any Party of any breach of the provisions of this Agreement will not constitute a waiver of any other provision, or a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by District of any services by Consultant will not constitute a waiver of any of the provisions of this Agreement.
- 18.7 Interpretation.** This Agreement will be interpreted, construed and governed according to the laws of the State of California. Each Party has had the opportunity to review this Agreement with legal counsel. The Agreement will be construed simply, as a whole, and in accordance with its fair meaning, and without resort to rules regarding draftsmanship. It will not be interpreted strictly for or against either Party.
- 18.8 Severability.** If any provision of this Agreement shall be ruled invalid, illegal or unenforceable, the Parties shall: (a) promptly negotiate a substitute for the provisions which shall to the greatest extent legally permissible, effect the intent of the Parties in the invalid, illegal or unenforceable provision, and (b) negotiate such changes in, substitutions for or additions to the remaining provisions of this Agreement as may be necessary in addition to and in conjunction with subsection (a) above to give effect to the intent of the Parties without the invalid, illegal or unenforceable provision. To the extent the Parties are unable to negotiate such changes, substitutions or additions as set forth in the preceding sentence, and the intent of the Parties with respect to the essential terms of the Agreement may be carried out without the invalid, illegal or unenforceable provisions, the balance of this Agreement shall not be affected, and this Agreement shall be construed and enforced as if the invalid, illegal or unenforceable provisions did not exist.
- 18.9 Venue.** The Parties agree any action or proceeding to enforce or relating to this Agreement shall be brought exclusively in the federal court located in Riverside County, California or state court located in San Bernardino County, California and the Parties hereto consent to the exercise of personal jurisdiction over them by such courts for purposes of any such action or proceeding.
- 18.10 Disputes.** If any disputes should arise between the Parties concerning the work to be done under this Agreement, the payments to be made, or the manner of accomplishment of the work, Consultant shall nevertheless proceed to perform the work as directed by District pending settlement of the dispute.

- 18.11 Cooperation.** Consultant shall cooperate in the performance of work with District and all other agents.
- 18.12 Time of Essence.** Time shall be of the essence as to all dates and times of performance contained in this Agreement.
- 18.13 Counterparts.** This Agreement may be signed and delivered in any number of counter parts, each of which, when signed and delivered, shall be an original, but all of which shall together constitute one and the same Agreement.

**[SIGNATURES APPEAR ON FOLLOWING PAGE]**

**SIGNATURE PAGE FOR AGREEMENT FOR PROFESSIONAL SERVICES  
BETWEEN THE WEST VALLEY WATER DISTRICT  
AND ALBERT A. WEBB ASSOCIATES**

**IN WITNESS WHEREOF**, the Parties have caused this Agreement to be executed effective as of the day and year first above written.

**DISTRICT:**

**WEST VALLEY WATER DISTRICT,  
a public agency of the State of California**

By \_\_\_\_\_  
John Thiel, General Manager

**CONSULTANT:**

**ALBERT A. WEBB ASSOCIATES**

By \_\_\_\_\_

Name \_\_\_\_\_

Its \_\_\_\_\_

**EXHIBIT A**  
**TASK ORDER**

SAMPLE

**TASK ORDER NO. 1**

This Task Order ("Task Order") is executed this \_\_\_\_\_ day of \_\_\_\_\_, 2023 by and between West Valley Water District, a public agency of the State of California ("District") and \_\_\_\_\_ ("Consultant").

**RECITALS**

- A. On or about \_\_\_\_\_, 2023 District and Consultant executed that certain Agreement for Professional Services ("Agreement").
- B. The Agreement provides that the District will issue Task Orders from time to time, for the provision of certain services by Consultant.
- C. Pursuant to the Agreement, District and Consultant desire to enter into this Task Order for the purpose of setting forth the terms and conditions upon which Consultant shall render certain services to the District.

**NOW, THEREFORE, THE PARTIES HERETO HEREBY AGREE AS FOLLOWS:**

- 1. Consultant agrees to perform the services set forth on Exhibit "1" attached hereto and by this reference incorporated herein.
- 2. Subject to any limitations in the Agreement, District shall pay to Consultant the amounts specified in Exhibit "2" attached hereto and by this reference incorporated herein. The total compensation, including reimbursement for actual expenses, may not exceed the amount set forth in Exhibit "2," unless additional compensation is approved in writing by the District.
- 3. Consultant shall perform the services described in Exhibit "1" in accordance with the schedule set forth in Exhibit "3" attached hereto and by this reference incorporated herein. Consultant shall commence work immediately upon receipt of a notice to proceed from the District. District will have no obligation to pay for any services rendered by Consultant in advance of receipt of the notice to proceed, and Consultant acknowledges that any such services are at Consultant's own risk.
- 4. The provisions of the Agreement shall apply to this Task Order. As such, the terms and conditions of the Agreement are hereby incorporated herein by this reference.

**[SIGNATURES APPEAR ON FOLLOWING PAGE]**

**IN WITNESS WHEREOF**, the parties have caused this Task Order to be executed effective as of the day and year first above written.

**DISTRICT:**

**WEST VALLEY WATER DISTRICT,  
a public agency of the State of California**

\_\_\_\_\_  
John Thiel, General Manager

**CONSULTANT:**

**Vendor Name Here**\_\_\_\_\_

By \_\_\_\_\_

Name \_\_\_\_\_

Its \_\_\_\_\_

**EXHIBIT “1”**  
**TO**  
**TASK ORDER NO. 1**  
**SCOPE OF SERVICES**

**SAMPLE**



**EXHIBIT “2”**

**TO**

**TASK ORDER NO. 1**

**COMPENSATION**

**SAMPLE**

**EXHIBIT “3”**  
**TO**  
**TASK ORDER NO. 1**  
**SCHEDULE**

**SAMPLE**

## **EXHIBIT B**

### **KEY PERSONNEL**

Consultant's designated representative(s) who are authorized to act on its behalf and to make all decisions in connection with the performance of services under this Agreement are:

Bruce A. Davis, P.E., Senior Vice President

Siming Zhang, P.E., Senior Engineer

**EXHIBIT C**  
**INSURANCE**

## INSURANCE

- A. **General Requirements.** Before commencing the performance of services under this Agreement, and at all other times this Agreement is effective, Consultant must procure and maintain the following types of insurance with coverage limits complying, at a minimum, with the limits set forth below:

<u>Type of Insurance</u>	<u>Limits (combined single)</u>
Commercial General Liability:	\$1,000,000
Business Automobile Liability	\$1,000,000
Professional Liability	\$1,000,000
Workers Compensation	Statutory Requirement

- B. **Commercial General Liability Insurance.** The amount of insurance set forth above must be a combined single limit per occurrence for bodily injury, personal injury, and property damage for the policy coverage. The insurance must be on an “occurrence” not a “claims made” basis.
- C. **Business Automobile Insurance.** Automobile coverage must be written on forms subject to the written approval of District.
- D. **Professional Liability Insurance.** This coverage must be on an “occurrence” basis, including coverage for contractual liability. The Professional Liability Insurance required by this Agreement must be endorsed to be applicable to claims based upon, arising out of or related to services performed under this Agreement.
- E. **Workers Compensation.** Consultant must have a State of California approved policy form providing the statutory benefits required by law with employer’s liability limits of no less than \$1,000,000 per accident for all covered losses, or Consultant must provide evidence of an approved self-insurance program.
- F. **Additional Insureds.** Each Commercial General Liability Insurance policy and Business Auto Insurance policy must provide that the District, its officials, officers, employees, agents and volunteers are “additional insureds” under the terms of the policy, and must provide that an act or omission of one the insureds will not reduce or avoid coverage to the other insureds.
- G. **Deductibles and Self-Insured Retention.** Any deductibles or self-insured retentions applicable to the insurance policies required under this Agreement must be declared to and approved by District. In no event may any required insurance policy have a deductible, self-insured retention or other similar policy provision in excess of \$50,000 without prior written approval by District in its sole discretion. At the option of District, either the insurer will reduce or eliminate such deductibles or self-insured retentions with respect to the District’s additional insureds or Consultant will procure a bond guaranteeing payment of any losses, damages,

expenses, costs or settlements up to the amount of such deductibles or self-insured retentions.

- H. **Primary Insurance.** Each of the insurance policies maintained by Consultant under this Agreement must state that such insurance will be deemed “primary” so that any insurance that may be carried by District will be deemed excess to that of Consultant. This endorsement must be reflected on forms as determined by District.
- I. **Certificates of Insurance and Endorsements.** Prior to commencing any services under this Agreement, Consultant must file with the District certificates of insurance and endorsements evidencing the existence of all insurance required by this Agreement, along with such other evidence of insurance or copies of policies as may reasonably be required by District. These certificates of insurance and endorsements must be in a form approved by the Legal Counsel. Consultant must maintain current certificates and endorsements on file with District during the term of this Agreement reflecting the existence of all required insurance. Each of the certificates must expressly provide that no material change in the policy, or termination thereof, will be effective except upon 30 days’ prior written notice to District by certified mail, return receipt requested. The delivery to District of any certificates of insurance or endorsements that do not comply with the requirements of this Agreement will not waive the District’s right to require compliance.
- J. **Insurance Rating.** All insurance required to be maintained by Consultant under this Agreement must be issued by companies licensed by or admitted to conduct insurance business in the State of California by the California Department of Insurance and must have a rating of A or better and Class VII or better by the latest edition of A.M. Best’s Key Rating Guide.
- K. **Aggregate Limits.** The aggregate limits for each insurance policy required under this Agreement must apply separately and solely to the services performed under this Agreement. If the required policies do not have an endorsement providing that the aggregate limit applies separately to the services being performed, or if defense costs are included in the aggregate limit, then the required aggregate limits must be increased to an amount satisfactory to District.
- L. **Waiver of Subrogation Rights.** Consultant and each insurer providing any insurance required by this Agreement must waive all rights of subrogation against District, its officials, officers, employees, agents and volunteers, and each insurer must issue a certificate to the District evidencing this waiver of subrogation rights.
- M. **Failure to Maintain Required Insurance.** If Consultant, for any reason, fails to obtain and maintain the insurance required by this Agreement, District may obtain such coverage at Consultant’s expense and deduct the cost of such insurance from payments due to Consultant under this Agreement or may terminate the Agreement.

- N. **Effect of Coverage.** The existence of the required insurance coverage under this Agreement shall not be deemed to satisfy or limit Consultant's indemnity obligations under this Agreement. Consultant acknowledges that the insurance coverage and policy limits set forth in this Agreement constitute the minimum coverage and policy limits required. Any insurance proceeds available to District in excess of the limits and coverage required by this Agreement, and which is applicable to a given loss, must be made available to District to compensate it for such losses.

## **TASK ORDER NO. 1**

### **18 inch Diameter Transmission Main Crossing Freeway I-15 (W21007) – Engineering Support Services During Construction, City of Fontana, County of San Bernardino, California**

This Task Order (“Task Order”) is executed this \_\_\_\_\_ day of February, 2025 by and between West Valley Water District, a public agency of the State of California (“District”) and Albert A. Webb Associates (“Consultant”).

#### **RECITALS**

- A. On or about February \_\_\_\_\_, 2025 District and Consultant executed that certain Agreement for Professional Services (“Agreement”).
- B. The Agreement provides that the District will issue Task Orders from time to time, for the provision of certain services provided by Consultant.
- C. Pursuant to the Agreement, District and Consultant desire to enter into this Task Order for the purpose of setting forth the terms and conditions upon which Consultant shall render certain services to the District.

#### **NOW, THEREFORE, THE PARTIES HERETO HEREBY AGREE AS FOLLOWS:**

- 1. Consultant agrees to perform the services set forth on Exhibit “1” attached hereto and by this reference incorporated herein.
- 2. Subject to any limitations in the Agreement and this Task Order, District shall pay to Consultant the amounts specified in Exhibit “2” attached hereto and by this reference incorporated herein. The total compensation, including reimbursement for actual expenses, may not exceed the amount set forth in Exhibit “2,” unless additional compensation is approved in writing by the District.
- 3. Consultant shall perform the services described in Exhibit “1” in accordance with the schedule set forth in Exhibit “3” attached hereto and by this reference incorporated herein. Consultant shall commence work immediately upon receipt of a notice to proceed from the District. District will have no obligation to pay for any services rendered by Consultant in advance of receipt of the notice to proceed, and Consultant acknowledges that any such services are at Consultant’s own risk.
- 4. The provisions of the Agreement shall apply to this Task Order. As such, the terms and conditions of the Agreement are hereby incorporated herein by this reference.

**[SIGNATURES APPEAR ON FOLLOWING PAGE]**



IN WITNESS WHEREOF, the parties have caused this Task Order to be executed effective as of the day and year first above written.

**DISTRICT:**

**WEST VALLEY WATER DISTRICT,  
a public agency of the State of California**

By \_\_\_\_\_  
John Thiel, General Manager

**CONSULTANT:**

**ALBERT A. WEBB ASSOCIATES**

By \_\_\_\_\_

Name \_\_\_\_\_

Its \_\_\_\_\_

**EXHIBIT “1”**  
**TO**  
**TASK ORDER NO. 1**  
**SCOPE OF SERVICES**

**Introduction:**

The purpose of the scope of services is to outline the tasks that are necessary to complete 18 inch Diameter Transmission Main Crossing Freeway I-15 (W21007) – Engineering Support Services During Construction, City of Fontana, County of San Bernardino, California per the attached proposal dated February 18, 2025.

February 18, 2025

**Corporate Headquarters**

3788 McCray Street  
Riverside, CA 92506  
951.686.1070

**Murrieta Office**

41391 Kalmia Street #320  
Murrieta, CA 92562  
951.686.1070

Rocky Welborn, P.E.  
Director of Engineering  
WEST VALLEY WATER DISTRICT (WVWD)  
855 W. Base Line Rd. | Rialto, CA 92377

**RE: 18-inch Dia. Transmission Main Crossing Freeway I-15 (WVWD W21007) -  
Engineering Support Services During Construction, City of Fontana, County  
of San Bernardino, CA.**

Dear Rocky:

Albert A. WEBB Associates (WEBB) is pleased to provide you with this proposal for Engineering Support Services during construction of the referenced above. Our Project Understanding and Scope of Work (Exhibit "A"), and Compensation for Services (Exhibit "B") are included for your review and consideration.

If you find this proposal acceptable, please notify our office so a contract agreement can be prepared. We appreciate this opportunity to be of service to your firm and look forward to hearing from you. If you have any questions regarding this proposal, please contact us at 951-686-1070.

Sincerely,

**ALBERT A. WEBB ASSOCIATES**



Siming Zhang, PE  
Senior Engineer

Copy to: Bruce A. Davis, P.E. WEBB  
Elizabeth Xiong, P.E. WEBB

Enclosed: Detailed Scope and Fee for Caltrans Monitoring

## **EXHIBIT “A” PROJECT UNDERSTANDING AND SCOPE OF WORK**

WVWD plans to construct an 18-inch diameter water transmission pipeline from Lytle Creek Road to Citrus Avenue across Interstate Freeway 15 located approximately 3,350 feet north of Duncan Canyon Road in City of Fontana, San Bernardino County. WVWD will be Construction Manager (CM) and provide inspection of the construction.

Per WVWD’s request, we propose following **Engineering Support Services:**

Task 1 - Prepare conformed plans and specifications incorporating all changes during bidding.

Task 2 - Review Contractor’s submittals per CM’s request for conformance with plan and specifications, and interpretation of contract documents with Contractor as necessary (Budget for 15 each).

Task 3 – Review and Respond to the Request for Information/Request for Clarification (RFIs/RFCs) (Budget for 5 each).

Task 4 – Review and Respond to the Request for Contractor’s Change Order (Budget for 3 each).

Task 5 – Design revisions (Budget for 3 revision).

Task 6 – Assist to resolve field issues (Budget for 3 issues including field meetings in person).

Task 7 – Perform monitoring pre-, during and post- jack and bore operation. Coordinate with California Highway Patrol for Traffic Breaks of setting up/removal the monitoring points. Perform needed Traffic Control. See attached details.

Task 8 – Update Caltrans permit application and OSHA underground classifications due to upsize steel casing from 30” dia. to 36” dia.

Task 9 – Prepare record-drawings per redlines provided by CM and submit digital PDF to WVWD.

Expenses

### **Exclusions**

Any work not included must be contracted under a separate contract or as an addendum to this contract.

The work includes, but not limited to,

- Construction Survey and Staking for Caltrans’ monitoring. (By Contractor)
- Construction Management (By WVWD)
- Construction Inspection (By WVWD)
- Permit Application and Permit Fees (By WVWD)

**EXHIBIT “2”**

**TO**

**TASK ORDER NO. 1**

**COMPENSATION**

<b>Task</b>	<b>Description</b>	<b>Cost</b>
1	Prepare conformed plans and specifications	\$2,600.00
2	Review Contractor’s submittals (15 Each)	\$10,000.00
3	Respond to RFI’s/RFC’s (5 Each)	\$4,460.00
4	Respond to Contractor’s Change Order (3 Each)	\$2,980.00
5	Design Revisions (3 Each)	\$3,640.00
6	Assist to Resolve Field Issues (5 Each)	\$8,760.00
7	Caltrans’ Monitoring including TCP and CHP coordination	\$44,300.00
8	Update Caltrans’ permit and OSHA Underground Classifications	\$3,400.00
	Record Drawings	\$2,900.00
	Expenses	\$1,460.00
	<b>Grand Total</b>	<b>\$84,500.00</b>

## EXHIBIT “B” COMPENSATION FOR SERVICES

Total fees for services shown in the Scope of Work (Exhibit “A”) shall be **\$84,500**. Charges for services will be billed monthly to Client. The breakdown of our fees is listed below:

### ENGINEERING SUPPOT SERVICES

Task 1 - Prepare Conformed Plan and Specifications	\$2,600
Task 2 - Review Submittals (15 Each)	\$10,000
Task 3 - Respond to RFIs/RFCs (5 Each)	\$4,460
Task 4 - Respond to Contractor's Change Orders (3 Each)	\$2,980
Task 5 - Design Revisions (3 each)	\$3,640
Task 6 - Assist to Resolve Field Issues (5 each)	\$8,760
Task 7 - Caltrans' Monitoring including TCP and CHP coordination	\$44,300
Task 8 - Update Caltrans' permit and OSHA Underground Classifications	\$3,400
Task 9 - Record Drawings	\$2,900
Expenses	\$1,460
<b>SUBTOTAL</b>	<b>\$84,500</b>

Task budgets are estimates and may be used interchangeably as needed but not to exceed the budget total. Any additional services requested outside this scope will be provided under separate contracts for additional fees. Invoices will be submitted monthly based on the percentage of work completed. All invoices shall be due and payable upon receipt. If invoices remain unpaid after 30 days, work on the project may cease and interest of 1.5% per month shall be charged on unpaid balances.

Expenses are estimated as time/material item - The Charges for deliveries, printing, copying, mileage, postage, outside services, and for coordination of other services not specifically listed in the scope of work (Reimbursable Expenses), will be billed on a time and material basis, in accordance with our Schedule of Fees. Checking and/or filing fees are not included in this contract, and shall be paid by the client directly to the appropriate governmental agency.

**This proposal and budget are valid for 60 days from the date of the proposal.**

## Section 1 SURVEY & MAPPING SCOPE OF WORK

This scope of work is to provide survey monitoring for the proposed jack and bore under Interstate 15 Freeway, as shown on the *18-Inch Transmission Main Crossing Ontario I-15 Freeway from Citrus Ave to Lytle Creek Road* plans dated 07/29/2024. For the purposes of this proposal, the following assumptions have been made:

1. All survey monitoring work will be done under the Contractor's Caltrans Encroachment Permit.
2. Traffic Control will be provided by WEBB.
3. Traffic Breaks will be coordinated by WEBB,
4. 10 working days have been included for the installation of the Steel Casing (Jack & Bore). Additional days needed for installation will be billed on a "Time & Material" basis in accordance with our attached schedule of fees, and subject to additional compensation.

WEBB will perform the following Scope of Services:

### 1.1 Survey Monitoring per Caltrans TR-0151

- Establish horizontal and vertical control.
- Set monitoring points per Detail 1 - Caltrans TR-0151 Settlement Monitoring Plan.
- Measure locations at:
  - Start of Work;
  - Every 2-hours continuously through the project, during actual construction;
  - Upon completion of the project;
  - and, Every 2-months, during a 6-month period after the date of completion.
- Make surveys available to Caltrans, WVWD, & Contractor within 24-hours of measurement.
- Coordinate with California Highway Patrol for Traffic Breaks, if necessary (fees, if any, shall be paid by the Contractor or WVWD).

#### **Deliverable**

- Monitoring Report with Exhibit noting reference points, with elevation and time.

**Note:** This scope of work does not include obtaining a Caltrans Encroachment Permit, setting monitoring rods (if required), or providing traffic control.

**At the preconstruction meeting with Caltrans, we recommend discussing the requirement to monitor in the center of the freeway due to safety concerns and the number of traffic breaks that would be required by CHP, to see if this can be eliminated. WEBB's fee does not include this task.**

#### **Additional Services**

Services that are not specifically identified herein as services to be performed by WEBB are considered Additional Services for the purposes of this proposal. The client may request that WEBB perform services which are additional services. WEBB will perform such additional services upon execution of an amendment to this Agreement setting forth the scope, schedule, and fee for such additional services.



## Section 2 Compensation for Services

Total fees for services shown in the Scope of Work will be billed on a “Time & Material” basis, in accordance with our attached fee schedule, for an amount not to exceed **\$44,300**, without prior authorization from the client.

**This proposal and budget are valid for 60 days from date of proposal.**

Task budgets are estimates and may be used interchangeably as needed but not to exceed the Total amount indicated above without authorization. Any additional services requested outside this scope will be provided under separate contract addenda for additional fees. Invoices will be submitted monthly based on the percentage of work completed. All invoices shall be due and payable upon receipt. If invoices remain unpaid after 30 days, work on project may cease and interest of 1.5% per month shall be charged on unpaid balances.

Charges for printing, copying, mileage, postage, outside services, and for coordination or other services not specifically listed in the scope of work (Reimbursable Expenses), will be billed on a time and material basis, in accordance with our Schedule of Fees. **Agency checking and/or filing fees are not included in this contract and shall be paid by the client directly to the appropriate governmental agency.**

**EXHIBIT “3”**  
**TO**  
**TASK ORDER NO. 1**  
**SCHEDULE**

Schedule to be determined by District staff.

# Roemer Water Filtration Facility Expansion Update

March 20, 2025



# Project Benefits

- Increase water production by 7.2 million gallons per day



Strategic Plan Goal 1.A, 1.C



- Improve Water Supply Resiliency



1.D, 5.A



- Improve Electrical Efficiencies



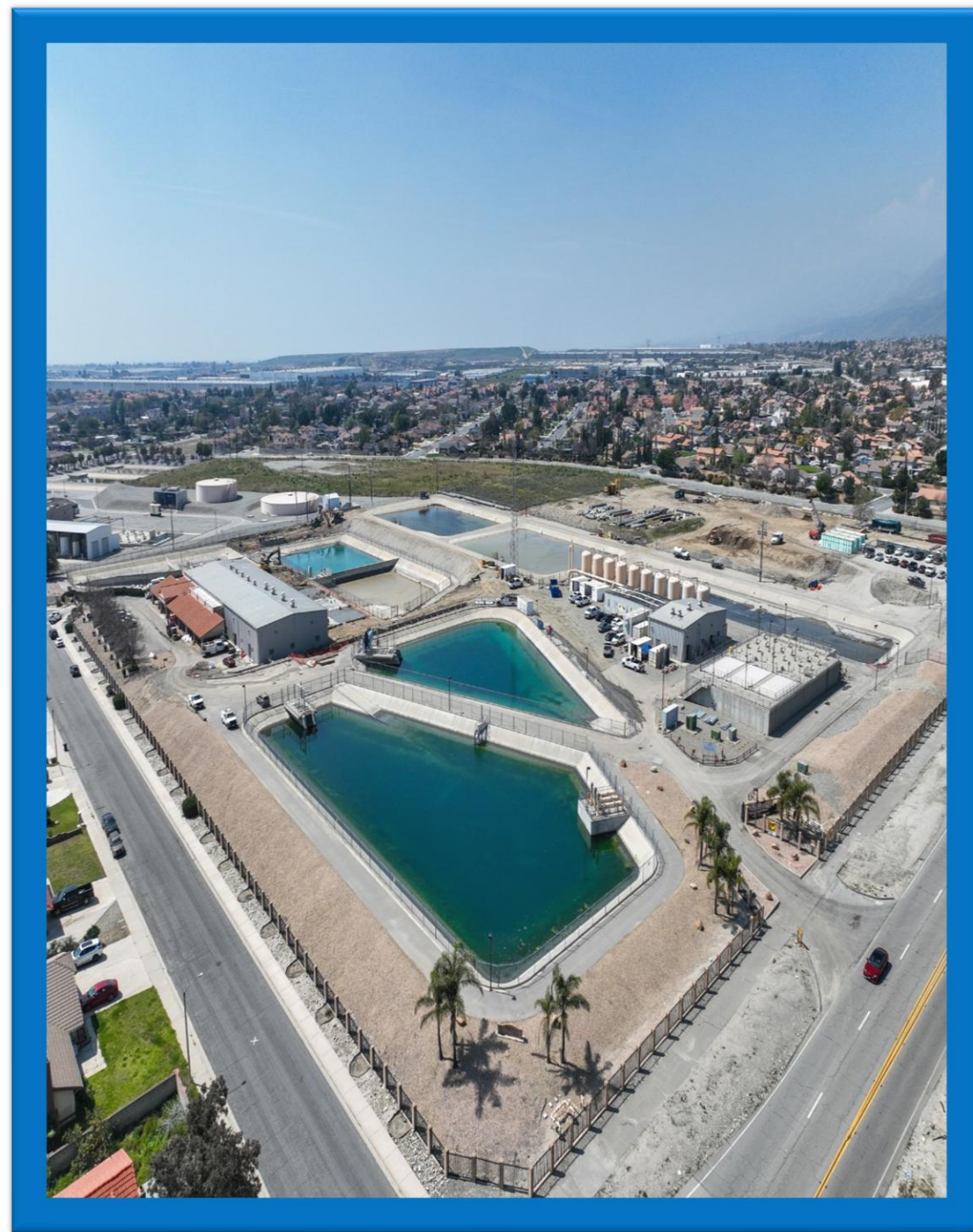
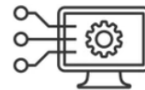
5.D



- Implement Modern Control Systems



2F





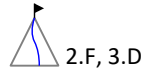


# Schedule/Milestones

<u>Activity</u>	<u>Date</u>
Control System Loop Testing and Troubleshooting	Now – May 2025
Operations building complete	April 2025
Long lead time electrical components delivery to site	June 2025
Treatment plant startup and commissioning	May 2025 – August 2025

# Construction Progress

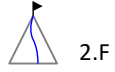
Operations Building





# Construction Progress

## Operations Building Pipe Fitting



# Construction Progress

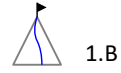
Digital Control System





# Construction Progress

## Influent Pump Station



1.B





# Construction Progress

## Road Frontage



# Construction Progress

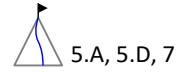
## Filter Effluent Tie In





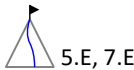
# Construction Progress

## UV Disinfection System



# Construction Progress

Plant Electrical Supply





# Discussion & Questions



2.A, 2.D, 2.E

