



WEST VALLEY WATER DISTRICT
855 W. BASE LINE ROAD, RIALTO, CA 92376
PH: (909) 875-1804
WWW.WVWD.ORG

REGULAR BOARD MEETING
AGENDA

Thursday, May 15, 2025, 6:00 PM

BOARD OF DIRECTORS

Gregory Young, President
Daniel Jenkins, Vice President
Estevan Bennett, Director
Angela Garcia, Director
Kelvin Moore, Director

"In order to comply with legal requirements for posting of agendas, only those items filed with the Board Secretary's office by noon, on Wednesday a week prior to the following Thursday meeting, not requiring departmental investigation, will be considered by the Board of Directors."

Members of the public may attend the meeting in person at 855 W. Base Line Road, Rialto, CA 92376, or you may join the meeting using Zoom by clicking this link: <https://us02web.zoom.us/j/8402937790>. Public comment may be submitted via Zoom, by telephone by calling the following number and access code: Dial: (888) 475-4499, Access Code: 840-293-7790, or via email to administration@wvwd.org.

If you require additional assistance, please contact administration@wvwd.org.

CALL TO ORDER

ROLL CALL OF BOARD MEMBERS

APPROVAL OF ANY BOARD MEMBERS REQUESTS FOR REMOTE PARTICIPATION

PLEDGE OF ALLEGIANCE

OPENING PRAYER

CLOSED SESSION

1. CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION

Government Code Section 54956.9(d)(2) and (4)

CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

Paragraph (1) of subdivision (d) of Government Code Section 54956.9

Aqueous Film-Forming Foams Products Liability Litigation; City of Camden, et al. v. Tyco Fire Products LP; City of Camden, et al. v. BASF Corporation; City of Camden, et al., v. 3M Company; City of Camden, et al. v. E.I. DuPont De Nemours and Company

2. CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

Paragraph (1) of subdivision (d) of Government Code Section 54956.9

Name of case: Naseem Farooqi v. West Valley Water District et al.

ADOPT AGENDA

PUBLIC PARTICIPATION

Any person wishing to speak to the Board of Directors on matters listed or not listed on the agenda, within its jurisdiction, is asked to complete a Speaker Card and submit it to the Board Secretary, if you are attending in person. For anyone joining on Zoom, please wait for the Board President's instruction to indicate that you would like to speak. Each speaker is limited to three (3) minutes. Under the State of California Brown Act, the Board of Directors is prohibited from discussing or taking action on any item not listed on the posted agenda. Comments related to noticed Public Hearing(s) and Business Matters will be heard during the occurrence of the item.

Public communication is the time for anyone to address the Board on any agenda item or anything under the jurisdiction of the District. Also, please remember that no disruptions from the crowd will be tolerated. If someone disrupts the meeting, they will be removed.

PRESENTATIONS

None

CONSENT CALENDAR

1. Agreement with Spectrum for Fiber Internet Service at the Oliver P. Roemer Water Filtration Facility

BUSINESS MATTERS

1. Rate Study Update and Rate Adjustment Scenario Review

REPORTS

1. Board Committee Reports
2. Board Members
3. General Manager
4. Legal Counsel
 - Updates on current legal topics/best practice
5. Public Outreach Government Affairs
6. Board Secretary

UPCOMING MEETINGS

- May 19, 2025 – Special External Affairs Committee Meeting at 12:00 p.m.
- May 22, 2025 – Eng, Ops, and Planning Committee Meeting at 6:00 p.m.
- May 31, 2023 – Rate Study Workshop Meeting at 8:30 a.m.
- June 1, 2025 Safety & Technology Committee Meeting at 5:00 p.m.
- June 5, 2025 - Regular Board Meeting at 6:00 p.m.
- June 9, 2025 – Finance Committee Meeting at 6:00 p.m.
- June 11, 2025 – Human Resources Committee Meeting at 6:00 pm
- June 12, 2025 – Policy Committee Meeting at 6:00 pm
- June 23, 2025 – External Affairs Committee Meeting at 6:00 p.m.
- June 25, 2025 – Special Eng, Ops, and Planning Committee Meeting at 6:00 p.m.
- June 26, 2025 - Regular Board Meeting at 6:00 p.m.

UPCOMING COMMUNITY EVENTS

- May 17, 2025 – Walk for Warriors
- May 30, 2025 – Rialto Movies in the Park
- June 17, 2025 - Walk for Warriors
- June 19, 2025 - Rialto Juneteenth Jam

UPCOMING EDUCATIONAL & TRAINING OPPORTUNITIES

- May 20 – 21 CSDA Legislative Days

ADJOURN

Please Note:

Material related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District's office located at 855 W. Baseline, Rialto, during normal business hours. Also, such documents are available on the District's website at www.wvwd.org subject to staff's ability to post the documents before the meeting.

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in the above-agendized public meeting should be directed to the Board Secretary, Elvia Dominguez, at least 72 hours in advance of the meeting to ensure availability of the requested service or accommodation. Ms. Dominguez may be contacted by telephone at (909) 875-1804 ext. 703, or in writing at the West Valley Water District, P.O. Box 920, Rialto, CA 92377-0920.

DECLARATION OF POSTING:

I declare under penalty of perjury, that I am employed by the West Valley Water District and posted the foregoing Agenda at the District Offices on May 8, 2025.

Elvia Dominguez

Elvia Dominguez, Board Secretary

Date Posted: May 8, 2025



STAFF REPORT

DATE: May 15, 2025

TO: Board of Directors

FROM: Jon Stephenson, Director of Technical Services

SUBJECT: Agreement with Spectrum for Fiber Internet Service at the Oliver P. Roemer Water Filtration Facility

STRATEGIC GOAL:

Strategic Goal 1 - Manage and Deliver a Safe, Reliable, and Sustainable Water Supply

E. Ensure Operational Continuity through Comprehensive Physical and Cyber Security

Strategic Goal 5 – Apply Sound Planning, Innovation, and Best Practices

A. Increase Operational Efficiency, Resiliency, and Reliability

MEETING HISTORY:

05/05/2025 Safety and Technology Committee

BACKGROUND:

Internet service at the Oliver P. Roemer Water Filtration Facility, (OPRWFF), was provided originally via a Digital Subscriber Line, (DSL), service. The DSL service used the existing telephone lines. Over time, the quality of the service degraded and the DSL service was replaced with a cellular router. Over time, the number of cellular routers in use has increased to three (3). Staff has explored options for installing a fiber internet service in the past. However, the cost of installing the service could not be justified based on the limited needs at the time. The internet service needs at OPRWFF are changing and will soon surpass the capacity that can be provided via the cellular routers.

DISCUSSION:

Staff is proposing to contract with Spectrum for the installation of a 1 Gbps x 1 Gbps fiber internet service. The new service will support efforts to meet Strategic Goals 1E and 5A.

In support of Strategic Goal 1E, staff is working on a project to enhance physical security at the plant by installing new security cameras. The cameras require an internet connection to enable remote access and to enable the recordings to be backed up via the cloud. Cellular routers have a monthly data limit. The additional bandwidth usage due to the cameras will likely result in the reaching the monthly limits, at which point the bandwidth would be throttled down significantly.

The OPRWFF Upgrade and Expansion Project includes the addition of a new SCADA control center. The network and server infrastructure required for the new SCADA control center provides the District with a new option to develop for disaster recovery capabilities. In the event of a disaster at headquarters, offsite backups could be restored to equipment located at OPRWFF, but it would not be feasible to attempt that using cellular routers. The installation of a fiber internet service would increase resiliency in support of Strategic Goal 5A.

Staff recently reached out to AT&T, Frontier, and Spectrum. Both AT&T and Frontier have indicated that they could provide 5G wireless service, but declined to offer quotes for fiber internet service. Spectrum provided a quote that reflects a monthly rate of \$1,381.00 for a term of 60 months, (see **Exhibit A**). Approximately one year ago, Crown Castle provided a quote for a fiber internet service using AT&T's network. At the time, Crown Castle's quote reflected a monthly rate of \$2,600.00 for a term of 60 months, (see **Exhibit B**). Spectrum's monthly rate is just over half of Crown Castle's monthly rate, and it is also lower than the monthly rate for the same service at headquarters, which is \$1,499.00 per month. Therefore, staff recommends contracting with Spectrum for the installation of a 1 Gbps x 1 Gbps fiber internet service.

FISCAL IMPACT:

Due to permitting requirements and timelines the installation will likely take at least three (3) months and therefore, there is no fiscal impact for the FY 2025. For FY 2026 forward, the annual cost of \$16,572 will be included in the Operating Budget requests.

REQUESTED ACTION:

1. Approve the agreement with Spectrum for Fiber Internet Service at the Oliver P. Roemer Water Filtration Facility and;
2. Authorize the General Manager to execute all necessary documents.

Attachments

[Exhibit A_Spectrum.pdf](#)

[Exhibit B_Crown Castle Fiber.pdf](#)

Exhibit A

Spectrum

SERVICE ORDER

THIS SERVICE ORDER ("Service Order"), is executed and effective upon the date of the signature set forth in the signature block below ("Effective Date") and is by and between Charter Communications Operating, LLC on behalf of those operating subsidiaries providing the Service(s) hereunder ("Spectrum") and Customer (as shown below) and is governed by and subject to the Spectrum Business - Enterprise Commercial Terms of Service posted at, <https://enterprise.spectrum.com/> (or successor url) or, if applicable, an existing services agreement mutually executed by the parties (each, as appropriate, a "Service Agreement"). Except as specifically modified herein, all other terms and conditions of the Service Agreement shall remain unamended and in full force and effect.

Spectrum Contact Information
Contact: Alexandra Higgins
Telephone: (760) 641-8599
Email: alexandra.higgins@charter.com

Customer Information		
Customer Name WEST VALLEY WATER DISTRICT	Order # 14417727	
Address 855 W BASE LINE RD RIALTO CA 92376		
Telephone (909) 875-1804	Email: jsteph@wvwd.org	
Contact Name Jon Stephenson	Telephone (909) 875-1804	Email: jsteph@wvwd.org
Billing Address 855 W BASE LINE RD RIALTO CA 92376		
Billing Contact Name	Telephone	Email:

NEW AND REVISED SERVICES AT 3010 N Cedar Ave Unit fb, Rialto CA 92377				
Service Description	Order Term	Quantity	Monthly Recurring Charge(s)	Total Monthly Recurring Charge(s)
Dedicated Fiber Internet 1Gbps	60 Months	1	\$1,381.00	\$1,381.00
5 Static IP Addresses	60 Months	1	\$0.00	\$0.00
TOTAL*				\$1,381.00

ONE TIME CHARGE(S) AT 3010 N Cedar Ave Unit fb, Rialto CA 92377			
Service Description	Quantity	One Time Charge(s)	Total One Time Charge(s)
Dedicated Fiber Internet Install	1	\$0.00	\$0.00
TOTAL*			\$0.00



1. **TOTAL CHARGE(S).** TOTAL MONTHLY RECURRING CHARGES AND TOTAL ONE-TIME CHARGES ARE DUE IN ACCORDANCE WITH THE MONTHLY INVOICE.
2. **TAXES.** PLUS APPLICABLE TAXES, FEES, AND SURCHARGES AS PRESENTED ON THE RESPECTIVE INVOICE(S).
3. **SPECIAL TERMS.**

California Teleconnect Fund (CTF) Contingency.

If state funding for the California Teleconnect Fund (CTF) is exhausted, or if Customer fails to qualify for CTF discounts, Customer will be back-billed for CTF discounts advanced by Spectrum. Furthermore, if Customer fails to receive E-Rate discounts from the Universal Service Administrative Company (USAC), Universal Service Administrative Company (USAC), administrators of E-Rate funding, Customer will be back-billed for all such discounts advanced by Spectrum. Customer is required to comply with all federal E-Rate and CTF rules. Spectrum reserves the right to suspend both CTF and E-Rate discounts to Customer in the event that Customer (i) fails to abide by all federal E-Rate and CTF rules, or (ii) withdraws its request for E-Rate and/or CTF.

By signing below, the signatory represents they are duly authorized to execute this Service Order.

CUSTOMER	Charter Communications Operating, LLC By: Charter Communications, Inc., its Manager
Signature: _____	Signature: _____
Printed Name: _____	Printed Name: _____
Title: _____	Title: _____
Date: _____	Date: _____

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Exhibit B

Crown Castle

Proposal



Customer Name:	West Valley Water District
Proposal Number:	WVWD1
Date:	5/28/2024
Account Manager:	Brandon Moore
Sales Engineer:	Patrick Moon
Service:	Fiber
Design:	DIA

Recommended Solution:	1 Gbps DIA Type II @ 3010 N Cedar Ave. (AT&T)	
	60 Month Term	
Non-Recurring Charge	\$0.00	
Monthly Recurring Charge	\$2,600.00	

Notes: Includes cross-connects and building access fees, where applicable. The monthly recurring and non-recurring fees contained in this proposal INCLUDE all applicable taxes.



STAFF REPORT

DATE: May 15, 2025
TO: Board of Directors
FROM: Gustavo Gutierrez, Finance Manager
SUBJECT: Rate Study Update and Rate Adjustment Scenario Review

STRATEGIC GOAL:

Strategic Goal 6 – Demonstrate Effective Financial Stewardship

C. Prioritize Long-Term Financial Stability

MEETING HISTORY:

01/30/2025 Rate Study Workshop
02/10/2025 Finance Committee
03/10/2025 Finance Committee
04/03/2025 Board Meeting Update
04/14/2025 Finance Committee
05/12/2025 Finance Committee

BACKGROUND:

Since the January 30, 2025, initial Board workshop where an overview of the Rate Study (2025 Study) was conducted by Raftelis, staff has been working with Raftelis and consultant JPW to incorporate the requests from the Board. Updates have been provided at four meetings of the Finance Committee, and an update was provided to the Board of Directors on April 3, 2025. To date, considerations in developing the Rate Study have included:

- Pass Through Costs (such as electrical and water conservation)
- Modifications to Grant Revenue projections
- Possible Increase of Full Time Positions over time
- Possibility of Additional Debt Financing
- Updates to the 10 Year Capital Improvement Plan
- Planning for improving or replacing the Headquarters Facility
- Estimates of cost escalation over time for electricity, construction, equipment, and materials

Rate adjustment scenarios are now being developed for a future Board Workshop on 5/31/25.

DISCUSSION:

This item has been prepared to provide an interim progress report and schedule update of the 2025 Rate Study. Staff is seeking Board comments during the process to make sure we are on track and bringing the desired level of information necessary for the Board to make responsible rate adjustment decisions.

Staff met with Raftelis on May 13, 2025 and discussed Board comments and the development of various rate adjustment scenarios. The scenarios will be based on varying levels of CIP funding, such as funding for a headquarters project, estimates of future grant program revenue streams, and potential future staffing increases. At this point, staff has worked with Raftelis to develop 6 different scenarios.

Staff is requesting that the Board review the current status and direction of the Rate Study including the development of the rate adjustment scenarios. The Board may want to consider other variables or options and the development of more or less scenarios in preparation of the upcoming Board Workshop on 5/31/25.

FISCAL IMPACT:

Funding for the item is provided for in the Budget for Fiscal Year 2024-25.

REQUESTED ACTION:

Discuss the study, proposed scenarios, and provide direction.