

**MINUTES**  
**REGULAR BOARD MEETING**  
of the  
**WEST VALLEY WATER DISTRICT**  
**August 18, 2022**

Board of Directors	Present	Excused	Absent
Channing Hawkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gregory Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dan Jenkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Angela Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kelvin Moore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Staff			
Van Jew	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Haydee Sainz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Nancy M. Albitre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jon Stephenson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joanne Chan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Albert Clinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jose Velasquez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Legal Counsel			
Robert Tafoya	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**OPENING CEREMONIES**

Pledge of Allegiance – Director Kelvin Moore  
Opening Prayer – Deacon Robert Cass, Loveland  
Call to Order  
Roll Call of Board Members

**PRESENTATION**

Special Districts Leadership Academy (SDLA)

Ms. Socorro Pantaleon presented a PowerPoint presentation for the Special District Leadership Academy. Ms. Pantaleon emphasized the opportunity to learn how the Board and Staff work as a team and provides essential tools and information to effectively govern our district. SDLA provides the knowledge base to perform essential governance responsibilities and is designed for both new and experience special district board members.

Mr. Van Jew stated brochures have been place on your diose for convenience and some board members have gone to this conference. President Hawkins has attended the conference and

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stated the district achieved a bronze district. Some staff has also participated in the training, and we came together as a team, learning the roles of directors, staff and re-emphasizing the various roles in the district and how to communicate more effectively and cooperately. I would encourage all my fellow Directors to attend.

### **ADOPT AGENDA**

Director Angela Garcia motioned to adopt the adding the agenda and Director Kelvin Moore second the motion. The following vote was taken:

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Angela Garcia, Director
<b>SECONDER:</b>	Kelvin Moore, Director
<b>AYES:</b>	Kevin Moore, Angela Garcia, Dan Jenkins, Greg Young, Channing Hawkins
<b>NOES:</b>	None
<b>EXCUSED:</b>	None

### **CONSENT CALENDAR**

Director Angela Garcia motioned to adopt the adding the agenda and Director Kelvin Moore second the motion. The following vote was taken:

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Angela Garcia, Director
<b>SECONDER:</b>	Kelvin Moore, Director
<b>AYES:</b>	Kevin Moore, Angela Garcia, Dan Jenkins, Greg Young, Channing Hawkins
<b>NOES:</b>	None
<b>EXCUSED:</b>	None

1. Approval and adoption of Resolution No. 2022-22 for Volunteer Personnel Coverage Under Workers' Compensation.
2. Approval of Payment to Leal - Trejo for Professional Services rendered in May 2022, Invoice No. 18907, 18908, 18909, 18910, 18906, totaling \$26,024.36.
3. Approval of Payment to Reed & Davidson, LLP, for Professional Services rendered in June 2022, Invoice No. 43726-1; \$4,477.50. Page 10.

### **PUBLIC PARTICIPATION**

There were no public comments.

### **CONSENT CALENDAR**

Kevin Moore motioned to adopt the adding the consent calendar and Director Dan Jenkins second the motion. The following vote was taken:

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<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelvin Moore, Director
<b>SECONDER:</b>	Greg Young, Director
<b>AYES:</b>	Kevin Moore, Angela Garcia, Dan Jenkins, Greg Young, Channing Hawkins
<b>NOES:</b>	None
<b>EXCUSED:</b>	None

1. Approval and adoption of Resolution Number 2022-22 for Volunteer Personnel Coverage Under Workers' Compensation.
2. Approval of Payment to Leal - Trejo for Professional Services rendered in May 2022, Invoice No. 18907, 18908, 18909, 18910, 18906, totaling \$26,024.36.
3. Approval of Payment to Reed & Davidson, LLP, for Professional Services rendered in June 2022, Invoice No. 43726-1; \$4,477.50.

**BUSINESS MATTERS**

4. Adopt Resolution No. 2022-21 a Resolution of the Board of Directors of the West Valley Water District Amending Schedules “B” Standing Committees And Schedule “C” Outside Meetings Of Ordinance No. 86 With Respect to Compensation and Policies Related to Board Activities.

President Hawkins requested clarification with respects to Amending Schedules “B” Standing Committees and Schedule “C” Outside Meetings Board activity.

Mr. Van Jew replied that the Board had previously four (4) Board members and now there are five (5) Board members, and this item is on the agenda if the Boards would like to consider redistributing current assignments.

Director Garcia requested to be removed from the Finance committee.

President Hawkins responded and asked Director Jenkins if he would like to be part of the Finance committee and he accepted.

Vice President Young stated that he spoke with Director Jenkins and if he would like to be part of Safety & Technology Committee and Director Jenkins agreed.

Legal Counsel Tofoya asked President Hawkins if her wanted to address Schedule “C” Outside Meetings Board activity.

President Hawkins responded and asked Director Jenkins if he wanted to be the designated representative of the participate and be the San Bernardino Valley Municipal Water District and Director Jenkins agreed.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Gregory Young
<b>SECONDER:</b>	Kevin Moore
<b>AYES:</b>	Kevin Moore, Angela Garcia, Dan Jenkins, Greg Young, Channing Hawkins
<b>NOES:</b>	None
<b>EXCUSED:</b>	None

**REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).**

**1. Board Members**

Director Angel Garcia stated that it was great to see our External Affairs team out in the community. We have received a great response from the community, and I want to thank the External Affairs committee for all their efforts.

Director Dan Jenkins stated he attended the Bike Rodeo event and attended a Waters Utilities meeting with June Haze.

Director Kelvin Moore stated he attended a Chamber of Commerce in Fontana.

President Channing Hawkins stated he has been coaching a flag football team, the Rialto Panthers in Rialto.

**2. General Manager**

Mr. Van Jew, no report.

**3. Legal Counsel**

Mr. Robert Tafoya, Legal Counsel, reported out of Closed Session stating that multiple items were considered; however, no reportable actions were taken.

**CLOSED SESSION**

- CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION - Significant Exposure to Litigation Pursuant to Paragraph (2) of Subdivision (D) of Section 54956.9(B): Number of Cases: Four (4).
- CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - Pursuant to Paragraph One (1) of Subdivision (D) of the Government Code Section 54956.9 Case Name: Diana Gunn. Vs. West Valley Water District, Case No. Civsb2117195.
- CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - Pursuant to Paragraph One (1) of Subdivision (D) of the Government Code Section 54956.9 Case Name: Patricia Romero vs. West Valley Water District, Case No. Civds2024402.

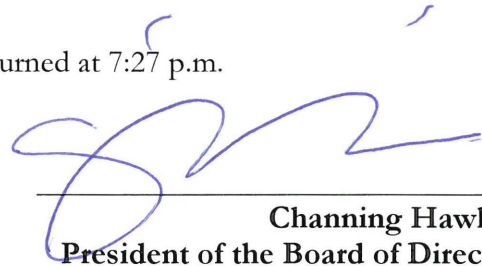
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- CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - Pursuant To Paragraph One (1) of Subdivision (D) of the Government Code Section 54956.9 Case Name: Naisha Davis vs. West Valley Water District et al. Case No. 20stcv0323.
- CONFERENCE WITH LEGAL COUNSEL - PUBLIC EMPLOYEE APPOINTMENT - Pursuant to Government Code Section 54957, Title(S) General Manager.
- CONFERENCE WITH LEGAL COUNSEL - PUBLIC EMPLOYEE APPOINTMENT - Pursuant to Government Code Section 54957, Title(S) Chief Financial Officer.
- CONFERENCE WITH LEGAL COUNSEL - PUBLIC EMPLOYEE APPOINTMENT - Pursuant to Government Code Section 54957, Title(S) Board Secretary.

## ADJOURN

There being no further business, the meeting adjourned at 7:27 p.m.



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**Channing Hawkins**  
**President of the Board of Directors**  
**of West Valley Water District**

## ATTEST:

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**Nancy M. Albitre**  
**Acting Board Secretary**