



WEST VALLEY WATER DISTRICT  
855 W. BASE LINE ROAD, RIALTO, CA 92376  
PH: (909) 875-1804 FAX: (909) 875-1849

**AMENDED \***

**REGULAR BOARD MEETING  
AGENDA**

**THURSDAY, APRIL 15, 2021  
CLOSED SESSION - 6:00 PM • OPEN SESSION – 6:30 PM**

**BOARD OF DIRECTORS**

Channing Hawkins, President  
Kyle Crowther, Vice President  
Dr. Michael Taylor, Director  
Greg Young, Director  
Dr. Clifford Young, Director

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"In order to comply with legal requirements for posting of agendas, only those items filed with the District Secretary's office by noon, on Wednesday a week prior to the following Thursday meeting, not requiring departmental investigation, will be considered by the Board of Directors."

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**Teleconference Notice:** In an effort to prevent the spread of COVID-19 (Coronavirus), and in accordance with the Governor's Executive Order N-29-20 and the order of the County of San Bernardino dated March 17, 2020, there will be no public location for attending this Board Meeting in person. Members of the public may listen and provide public comment via telephone by calling the following number and access code: Dial: (888) 475-4499, Access Code: 807-977-6383 or you may join the meeting using Zoom by clicking this link: <https://us02web.zoom.us/j/8402937790>. Public comment may also be submitted via email to the Board Secretary, Peggy Asche at [peggy@wvwd.org](mailto:peggy@wvwd.org). The webinar will also be available for public viewing by visiting [www.wvwd.org](http://www.wvwd.org). If you require additional assistance, please contact [peggy@wvwd.org](mailto:peggy@wvwd.org).

**OPENING CEREMONIES**

Call to Order  
Pledge of Allegiance  
Opening Prayer  
Roll Call of Board Members

**ADOPT AGENDA**

## **PUBLIC PARTICIPATION**

*Any person wishing to speak to the Board of Directors on matters listed or not listed on the agenda, within its jurisdiction, is asked to complete a Speaker Card and submit it to the District Clerk. Each speaker is limited to three (3) minutes. Under the State of California Brown Act, the Board of Directors is prohibited from discussing or taking action on any item not listed on the posted agenda. Comments related to noticed Public Hearing(s) and Business Matters will be heard during the occurrence of the item.*

**Public communication is the time for anyone to address the Board on any agenda item or anything under the jurisdiction of the District. Also, please remember that no disruptions from the crowd will be tolerated. If someone disrupts the meeting, they will be removed.**

## **CONSENT CALENDAR**

*All matters listed under the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the Board of Directors, Staff Member, or any member of the public request a specific item(s) be removed for separate action.*

### **Consideration of:**

1. March 20, 2021- Special Board Meeting Minutes. **(Page 5)**
2. April 1, 2021 - Regular Board Meeting Minutes. **(Page 7)**
3. Monthly Financial Reports for March 2021 (PO, Treasurer, Cash Disbursement, Revenues & Expenditures, 3<sup>rd</sup> Qtr., and Funds Transfer). **(Page 11)**
4. Amended Contract for Interim General Manager Position. **(Page 45)**
5. Approval to Proceed with SCADA and Infrastructure Projects. **(Page 54)**
6. Task Order No. 2 with GHD, Inc. for Professional Engineering Services for the Oliver P. Roemer Water Filtration Facility Expansion Project. **(Page 60)**
7. Agreement for Professional Services for Legal Services for the Oliver P. Roemer Water Filtration Facility Project. **(Page 70)**
8. 2020 Consumer Confidence Report. **(Page 102)**
9. Approval of Payment to Leal Trejo, for Professional Services rendered in January and February 2021, Invoice No's. 18301 and 18314; totaling \$7,400.00. **(Page 121)**
10. Approval of Payment to Ivie McNeill Wyatt Purcell & Diggs, for Professional Services rendered in February 2021, Invoice No. 744350; \$10,317.20. **(Page 123)**
- \*11. Approval of Payment to Tafoya Law Group, APC, for Professional Services rendered in January 2021, Invoice No. 21-1001; \$19,889.59. **(Page 124)**
- \*12. Approval of Payment to Tafoya Law Group, APC, for Professional Services rendered in February 2021, Invoice No. 21-1002; \$22,539.90. **(Page 125)**

- \*13.** Approval of Payment to Tafoya Law Group, APC, for Professional Services rendered in March 2021, Invoice No. 21-1003; \$17,676.15. **(Page 126)**

## **BUSINESS MATTERS**

### **Consideration of:**

None

**REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).**

- 1. Board Members**
- 2. General Manager**
- 3. Legal Counsel**

## **UPCOMING MEETINGS**

- 1.** April 20, 2021 - San Bernardino Valley Municipal Water District Regular Board Meeting at 2:00 p.m., 380 E. Vanderbilt Way, San Bernardino, CA 92408.
- 2.** April 27, 2021 - West Valley Water District Policy Review & Oversight Committee Meeting at 6:00 p.m., at District Headquarters.
- 3.** May 4, 2021 - San Bernardino Valley Municipal Water District Regular Board Meeting at 2:00 p.m., 380 E. Vanderbilt Way, San Bernardino, CA 92408.
- 4.** May 6, 2021 – West Valley Water District Regular Board of Directors Meeting at 6:30 p.m. (6:00 p.m. Closed Session), at District Headquarters.
- 5.** May 10, 2021 - West Valley Water District Human Resources Committee Meeting at 6:00 p.m., at District Headquarters.
- 6.** May 11, 2021 – West Valley Water District Safety & Technology Committee Meeting at 6:00 p.m., at District Headquarters.
- 7.** May 12, 2021 - West Valley Water District Finance Committee Meeting at 1:00 p.m., at District Headquarters.
- 8.** May 12, 2021 - West Valley Water District Engineering, Operations & Planning Committee at 6:00 p.m., at District Headquarters.
- 9.** May 13, 2021 - West Valley Water District External Affairs Committee Meeting at 6:00 p.m., at District Headquarters.
- 10.** May 20, 2021 – West Valley Water District Regular Board of Directors Meeting at 6:30 p.m. (6:00 p.m. Closed Session), at District Headquarters.
- 11.** May 25, 2021 - West Valley Water District Policy Review & Oversight Committee Meeting at 6:00 p.m., at District Headquarters.

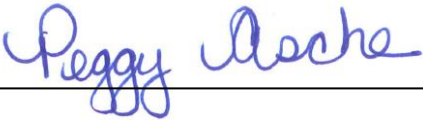
## CLOSED SESSION

- CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: Number of Cases: Two (2).
- PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Pursuant to Government Code Section 54957 Title(s): General Counsel.
- CONFERENCE WITH LABOR NEGOTIATOR (54957.6) DISTRICT NEGOTIATORS; Shamindra Manbahal, Robert Tafoya, Union Negotiators; re: International Union of Operating Engineers, Local 12.

## ADJOURN

### DECLARATION OF POSTING:

I declare under penalty of perjury, that I am employed by the West Valley Water District and posted the foregoing Agenda at the District Offices on April 12, 2021.



Peggy Asche, Board Secretary

### Please Note:

Material related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District's office located at 855 W. Baseline, Rialto, during normal business hours. Also, such documents are available on the District's website at [www.wvwd.org](http://www.wvwd.org) subject to staff's ability to post the documents before the meeting.

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in the above-agendized public meeting should be directed to Peggy Asche, at least 72 hours in advance of the meeting to ensure availability of the requested service or accommodation. Ms. Asche may be contacted by telephone at (909) 875-1804 ext. 703, or in writing at the West Valley Water District, P.O. Box 920, Rialto, CA 92377-0920.

**MINUTES  
REGULAR BOARD MEETING  
of the  
WEST VALLEY WATER DISTRICT  
March 20, 2021**

Attendee Name	Present	Absent	Late
Board of Directors			
Channing Hawkins	<input checked="" type="checkbox"/> Remote	<input type="checkbox"/>	<input type="checkbox"/>
Michael Taylor	<input checked="" type="checkbox"/> Remote	<input type="checkbox"/>	<input type="checkbox"/>
Kyle Crowther	<input checked="" type="checkbox"/> Remote	<input type="checkbox"/>	<input type="checkbox"/>
Clifford Young	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gregory Young	<input checked="" type="checkbox"/> Remote	<input type="checkbox"/>	<input type="checkbox"/>
Staff			
Shamindra Manbahal	<input checked="" type="checkbox"/> Remote	<input type="checkbox"/>	<input type="checkbox"/>
Peggy Asche	<input checked="" type="checkbox"/> Remote	<input type="checkbox"/>	<input type="checkbox"/>
Naseem Farooqi	<input checked="" type="checkbox"/> Remote	<input type="checkbox"/>	<input type="checkbox"/>
Legal Counsel			
Robert Tafoya	<input checked="" type="checkbox"/> Remote	<input type="checkbox"/>	<input type="checkbox"/>

**OPENING CEREMONIES**

Pledge of Allegiance - Led by Vice President Kyle Crowther.  
Opening Prayer - Led by President Channing Hawkins.  
Roll Call of Board Members  
Call to Order

**ADOPT AGENDA**

Director Dr. Michael Taylor motioned to adopt the agenda and Director Greg Young second the motion. Hearing no discussion, the following vote was taken:

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Taylor, Director
<b>SECONDER:</b>	Gregory Young, Director
<b>AYES:</b>	Channing Hawkins, Michael Taylor, Kyle Crowther, Gregory Young
<b>ABSENT:</b>	Clifford Young

**PUBLIC PARTICIPATION**

There was no email or zoom requests.

President Hawkins adjourned the open meeting to Closed Session at 2:06 p.m.

**CLOSED SESSION**

- CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION -Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9(b): Number of Cases: One (1).
- CONFERENCE WITH LEGAL COUNSEL - INITIATION OF LITIGATION - Pursuant to Section 54956.9(c): Number of Cases: One (1).

**RECONVENE/REPORT ON CLOSED SESSION – 2:16 P.M.**

Mr. Robert Tafoya, Legal Counsel, reported out of Closed Session stating that the Board of Directors voted in favor of one item regarding the Initiation of Litigation against San Bernardino County and Riverside County regarding SB 415.

Director Dr. Michael Taylor motioned against San Bernardino County and Riverside County regarding SB 415. Director Greg Young second the motion and the following vote was taken:

<b>RESULT:</b>	<b>APPROVED [3 to 1]</b>
<b>MOVER:</b>	Michael Taylor, Director
<b>SECONDER:</b>	Gregory Young, Director
<b>AYES:</b>	Michael Taylor, Kyle Crowther, Gregory Young
<b>ABSTAIN:</b>	Channing Hawkins
<b>ABSENT:</b>	Clifford Young

**ADJOURN**

There being no further business, the meeting adjourned at 2:18 p.m.

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**Channing Hawkins**  
**President of the Board of Directors**  
**of West Valley Water District**

**ATTEST:**

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**Peggy Asche, Board Secretary**

**MINUTES**  
**REGULAR BOARD MEETING**  
of the  
**WEST VALLEY WATER DISTRICT**  
**April 1, 2021**

Attendee Name	Present	Excused	Absent
Board of Directors			
Channing Hawkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Taylor	<input checked="" type="checkbox"/> remote	<input type="checkbox"/>	<input type="checkbox"/>
Kyle Crowther	<input checked="" type="checkbox"/> remote	<input type="checkbox"/>	<input type="checkbox"/>
Clifford Young	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
<i>Attended Closed Session Only</i>			
Gregory Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Staff			
Shamindra Manbahal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Van Jew	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Naseem Farooqi	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Haydee Sainz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Peggy Asche	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda Jadeski	<input checked="" type="checkbox"/> remote	<input type="checkbox"/>	<input type="checkbox"/>
Jon Stephenson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joanne Chan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Albert Clinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jose Velasquez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rosa Gutierrez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joe Schaack	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Legal Counsel			
Robert Tafoya	<input checked="" type="checkbox"/> remote	<input type="checkbox"/>	<input type="checkbox"/>

**OPENING CEREMONIES**

- Call to Order
- Pledge of Allegiance - Led by Director Greg Young
- Opening Prayer - Led by Pastor John Hill, Sunrise Church
- Roll Call of Board Members

**ADOPT AGENDA**

Director Greg Young motioned to adopt the agenda and Director Dr. Michael Taylor second the motion. Hearing no discussion, the following vote was taken:

WVWD

Minutes: 4/1/21

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Gregory Young, Director
<b>SECONDER:</b>	Michael Taylor, Director
<b>AYES:</b>	Channing Hawkins, Michael Taylor, Kyle Crowther, Gregory Young
<b>EXCUSED:</b>	Clifford Young

## PUBLIC PARTICIPATION

There was no public participation.

## PRESENTATION

- State of SCADA and Infrastructure.

Mr. Joe Schaack provided a PowerPoint presentation on the District's SCADA system stating that it is an automation system that controls the wells, pumping stations, and treatment facilities. Currently, the District's SCADA is a proprietary system and is costly to upgrade or modify as the system integrator is Tesco. Most of the equipment is over 20 years old and maintenance, upgrades, and modifications must be done by Tesco. An upgrade of the SCADA system to an open-source platform will benefit the District despite the capital cost, and it can be done in stages, such as the SCADA upgrade being planned as part of the Oliver P. Roemer Water Filtration expansion. An open-source platform allows the District to select integrators based on price, performance, and availability as well as allows the District's in-house technicians to perform most of the maintenance, upgrades, and modification work instead of having to rely on an integrator. Mr. Van Jew stated that the SCADA system is a very reliable tool for the District.

- Treasurer's Report by Clifton Larson Allen.

Mr. Ted Mueller reported on the Treasurer's Report stating that they review this report monthly. Mr. Mueller would like to highlight the grand total of funds under control of the District stating a year ago in February 2020 the District's grand total was approximately \$61.2 million and in February 2021 it is at \$65.5 million. The District did take advantage of shifting money out of its savings and checking for a higher interest rate. The District is doing a good job of managing its money and trying to maximize the return-on-investment funds. Documents were reviewed that are maintained at the District, and all investments are within the District's Investment Policy, which is what the State of California requires for investments. This concluded his report. Mr. Shamindra Manbahal thanked Mr. Mueller stating that he would like a quarterly report to the Board conducted by Clifton Larson Allen for substantial backing to the monthly report.

## CONSENT CALENDAR

Director Dr. Michael Taylor motioned to adopt the Consent Calendar and Director Greg Young second the motion. Hearing no discussion, the following vote was taken:

WVWD

Minutes: 4/1/21



<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Taylor, Director
<b>SECONDER:</b>	Gregory Young, Director
<b>AYES:</b>	Channing Hawkins, Michael Taylor, Kyle Crowther, Gregory Young
<b>EXCUSED:</b>	Clifford Young

1. **MARCH 4, 2021 - REGULAR BOARD MEETING MINUTES.**
2. **MARCH 18, 2021 - REGULAR BOARD MEETING MINUTES.**
3. **APPROVAL OF PAYMENT TO IVIE MCNEILL WYATT PURCELL & DIGGS, FOR PROFESSIONAL SERVICES RENDERED IN DECEMBER 2020 AND JANUARY 2021, INVOICES NO'S. 744019 AND 744117; TOTALING \$27,909.29.**

### **BUSINESS MATTERS**

None

**REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).**

#### **1. Board Members**

- Director Greg Young wished everyone a happy Easter weekend. Also, thanked Cynthia Birts, Naseem Farooqi, Shamindra Manbahal for attempting to try and schedule the four module courses for him with the California Special Districts Association (CSDA).
- President Hawkins wished all the ratepayers, community at large, and staff a holy and happy Easter holiday.

#### **2. Legal Counsel**

#### **3. General Manager**

- Mr. Shamindra Manbahal reported that this week staff reached out to the District's Federal Lobbyist, David Turch and Associates, to apply for congressional funding for several projects and additional funding from Mr. Aguilar's District. Also, working with the State Revolving Fund portion of the Oliver P. Roemer Water Filtration Facility Expansion.

### **CLOSED SESSION**

Mr. Robert Tafoya reported out of Closed Session stating that the Board considered multiple items in Closed Session and did take final action; therefore there are reportable actions. One reportable action that was taken 5 to 0 to amend Mr. Shamindra Manbahal's contract to add an additional 5%

WVWD

Minutes: 4/1/21

pay increase for the additional duties that he has taken on as the Interim General Manager. The following vote was taken:

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>AYES:</b>	Channing Hawkins, Michael Taylor, Clifford Young, Kyle Crowther, Gregory Young
<b>NAYS:</b>	None

The second reportable action taken is the Board voted 3 in favor, 0 against, and 2 abstained to reimburse Dr. Clifford Young \$5,000.00 per his request for reimbursement of legal fees. The following vote was taken:

<b>RESULT:</b>	<b>APPROVED [3 to 2]</b>
<b>AYES:</b>	Michael Taylor, Kyle Crowther, Gregory Young
<b>NAYS:</b>	None
<b>ABSTAIN:</b>	Clifford Young, Channing Hawkins

- CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: Number of Cases: Two (2).
- CONFERENCE WITH LEGAL COUNSEL - PUBLIC EMPLOYEE APPOINTMENT - Pursuant to Government Code Section 54957, Title(s): Interim General Manager.
- CONFERENCE WITH LABOR NEGOTIATOR (54957.6) DISTRICT NEGOTIATORS; Shamindra Manbahal, Robert Tafoya, Union Negotiators; re: International Union of Operating Engineers, Local 12.

**ADJOURN**

There being no further business, the meeting adjourned at 7:22 p.m.

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**Channing Hawkins**  
**President of the Board of Directors**  
**of West Valley Water District**

**ATTEST:**

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**Peggy Asche, Board Secretary**

WVWD

Minutes: 4/1/21



**BOARD OF DIRECTORS  
STAFF REPORT**

**DATE:** April 15, 2021  
**TO:** Board of Directors  
**FROM:** Shamindra Manbahal, Interim General Manager  
**SUBJECT:** MARCH 2021 - PURCHASE ORDER REPORT

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**BACKGROUND:**

The West Valley Water District (“District”) generated fifty-four (54) Purchase Orders (“PO”) in the month of March 2021 to various vendors that provide supplies and services to the District. The total amount issued to PO’s for the month of March 2021 was **\$315,682.59**. A table listing all PO’s for March 2021 is shown in **Exhibit A**.

**FISCAL IMPACT:**

There is no fiscal impact for producing the March 2021 Purchase Order Report.

**STAFF RECOMMENDATION:**

Receive and file the March 2021 Purchase Order Report.

Respectfully Submitted,

*Shamindra Manbahal*

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Shamindra Manbahal, Interim General Manager

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**ATTACHMENT(S):**

1. March 2021 Purchase Order Report

**MEETING HISTORY:**

04/07/21	Finance Committee	REFERRED TO COMMITTEE
04/14/21	Finance Committee	REFERRED TO BOARD

# Exhibit A



West Valley Water District, CA

# Purchase Order Summary Report

## Purchase Order Detail

Issued Date Range 03/01/2021 - 03/31/2021

PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
21-0372	Painting of Office 01551 - SIGNATURE PAINTING INC.	Completed West Valley Water District	3/1/2021 3/15/2021	0.00	820.00
21-0373	Vehicle/Bathroom/Office Elecstat Cleaning 02/11/21 00337 - CINTAS CORPORATION	Completed West Valley Water District	3/1/2021 3/15/2021	0.00	1,501.70
21-0374	Vehicle/Bathroom/Office Elecstat Cleaning 02/18/21 00337 - CINTAS CORPORATION	Completed West Valley Water District	3/1/2021 3/15/2021	0.00	1,336.80
21-0375	Network Fleet Service 02/16/21 01514 - NETWORK	Completed West Valley Water District	3/1/2021 3/15/2021	0.00	3,847.08
21-0376	Enterprise Lease Vehicles 02/03/21 00926 - ENTERPRISE FLEET MANAGEMENT INC	Completed West Valley Water District	3/1/2021 3/15/2021	0.00	1,629.73
21-0377	Service Contract for FBR Dionex 01221 - THERMO ELECTRON NORTH AMERICA LLC	Outstanding West Valley Water District	3/2/2021 3/16/2021	0.00	5,096.00
21-0378	UV reactor parts 00848 - DC FROST ASSOCIATES INC	Completed West Valley Water District	3/2/2021 3/16/2021	0.00	3,849.50
21-0379	Lytle creek booster station meters (3) 00492 - MCCALLS METERS INC	Outstanding West Valley Water District	3/2/2021 3/16/2021	0.00	9,980.93
21-0380	Roemer Eff. pump #4 01124 - GENERAL PUMP COMPANY INC	Outstanding West Valley Water District	3/2/2021 3/16/2021	0.00	19,846.91
21-0381	Rosemount angled magnetic flow meter 01472 - MICRO MOTION, INC.	Outstanding West Valley Water District	3/2/2021 3/16/2021	0.00	4,548.54
21-0382	SCADA Assessment at Roemer 02335 - SOUTH COAST AUTOMATION SYSTEMS INC	Outstanding Roemer Treatment Plant	3/2/2021 3/16/2021	0.00	1,472.00
21-0383	Dionex Filter componets 02334 - THERMO FISHER SCIENTIFIC (ASHVILLE) LLC	Outstanding West Valley Water District	3/2/2021 3/16/2021	0.00	1,558.73
21-0384	Light bar and Tool box for unit 243 01492 - FMB TRUCK OUTFITTERS, INC.	Completed West Valley Water District	3/2/2021 3/16/2021	0.00	3,649.92
21-0385	Concrete Repair Slab Work at Various Locations 01702 - HARDY & HARPER	Completed West Valley Water District	3/2/2021 3/16/2021	0.00	4,830.00
21-0386	Service Line Replacement Parts 00748 - YO FIRE	Completed West Valley Water District	3/2/2021 3/16/2021	0.00	1,088.28
21-0387	Pull & inspect Eff pump #3 Roemer 01124 - GENERAL PUMP COMPANY INC	Outstanding West Valley Water District	3/3/2021 3/17/2021	0.00	13,799.56
21-0388	GIS Field Applications Update 01328 - MILLER SPATIAL SERVICES LLC	Outstanding West Valley Water District	3/3/2021 3/17/2021	0.00	3,800.00
21-0389	FBR Diones Computer Diagnostices & Corrections 00097 - TESCO CONTROLS INC	Outstanding West Valley Water District	3/4/2021 3/18/2021	0.00	5,780.00

## Purchase Order Summary Report

Issued Date Range 03/01/2021 - 03/31/2021

PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
21-0390	SPCC Plan Re-Certification 02336 - ORANGE COAST PETROLEUM EQUIPMENT INC	Outstanding West Valley Water District	3/4/2021 3/18/2021	0.00	2,775.00
21-0391	DAF parts 00739 - EVOQUA WATER TECHNOLOGIES LLC	Outstanding West Valley Water District	3/5/2021 3/19/2021	0.00	460.20
21-0392	Dionex IC Pure Water System PM Contract 01221 - THERMO ELECTRON NORTH AMERICA LLC	Outstanding West Valley Water District	3/8/2021 3/22/2021	0.00	995.00
21-0393	ADMIN OFFICE FURNITURE 00411 - ULINE	Completed West Valley Water District	3/8/2021 3/22/2021	0.00	520.48
21-0394	Acetic Acid 00827 - BRENNTAG PACIFIC INC	Outstanding West Valley Water District	3/9/2021 3/23/2021	0.00	12,916.74
21-0395	Fire Hydrant Swivel Adapter 00748 - YO FIRE	Outstanding West Valley Water District	3/9/2021 3/23/2021	0.00	1,616.26
21-0396	Computer Supplies Public Affaires 01450 - AMAZON	Outstanding West Valley Water District	3/9/2021 3/23/2021	0.00	1,714.62
21-0397	Repair Ultra Sonic Meter 02338 - INSTRUMENT & VALVE SERVICES COMPANY	Outstanding West Valley Water District	3/11/2021 3/25/2021	0.00	1,964.23
21-0398	Chlorine for FBR 01641 - HASA INC.	Outstanding West Valley Water District	3/16/2021 3/30/2021	0.00	20,000.00
21-0399	Alkalinity On-line Analyzer Start up and PM 00114 - HACH COMPANY	Received West Valley Water District	3/16/2021 3/30/2021	0.00	3,781.00
21-0400	Repair 4" Rosemont Flow Meter FBR 01472 - MICRO MOTION, INC.	Outstanding West Valley Water District	3/16/2021 3/30/2021	0.00	1,896.00
21-0401	Meter Vault lids 00206 - MERLIN JOHNSON CONST INC.	Outstanding West Valley Water District	3/16/2021 3/30/2021	0.00	13,150.00
21-0402	Vault lid retrofits 01395 - KIRTLEY CONSTRUCTION INC	Outstanding West Valley Water District	3/16/2021 3/30/2021	0.00	24,724.00
21-0403	Buyout of Remaining Leased Vehicles 01149 - ENTERPRISE FM TRUST	Completed West Valley Water District	3/18/2021 4/1/2021	0.00	6,819.49
21-0404	Breakroom Insulation 02339 - APPLE VALLEY INSULATION A BDI COMPANY IN	Outstanding West Valley Water District	3/18/2021 4/1/2021	0.00	9,000.00
21-0405	Repair Tire on Backhoe B95C 02252 - INLAND ROAD SERVICE & TIRE	Received West Valley Water District	3/24/2021 4/7/2021	0.00	565.16
21-0406	Vehicle/Bathroom Elecstat Cleaning 03/04/21 00337 - CINTAS CORPORATION	Received West Valley Water District	3/24/2021 4/7/2021	0.00	514.66
21-0407	Vehicle/Bathroom Elecstat Cleaning 03/18/21 00337 - CINTAS CORPORATION	Received West Valley Water District	3/24/2021 4/7/2021	0.00	514.66
21-0408	Vehicle/Bathroom/Office Elecstat Cleaning 02/25/21 00337 - CINTAS CORPORATION	Received West Valley Water District	3/24/2021 4/7/2021	0.00	1,336.80
21-0409	Network Fleet Service 03/16/21 01514 - NETWORK	Received West Valley Water District	3/24/2021 4/7/2021	0.00	3,408.68

## Purchase Order Summary Report

Issued Date Range 03/01/2021 - 03/31/2021

PO Number	Description Vendor	Status Ship To	Issue Date Delivery Date	Trade Discount	Total
21-0410	Gasoline Order 03/22/21 01783 - SC COMMERCIAL LLC	Received West Valley Water District	3/24/2021 4/7/2021	0.00	11,387.97
21-0411	Meters for Inventroy 03/23/21 00255 - AQUA-METRIC SALES CO	Outstanding West Valley Water District	3/24/2021 4/7/2021	0.00	23,991.40
21-0412	Large Meters for Inventory 03/23/21 01577 - IFLOW ENERGY SOLUTIONS INC	Outstanding West Valley Water District	3/24/2021 4/7/2021	0.00	19,926.75
21-0413	MXUs for Inventory 03/23/21 00255 - AQUA-METRIC SALES CO	Outstanding West Valley Water District	3/24/2021 4/7/2021	0.00	24,874.25
21-0414	Water Meter Union Nut Locks 00055 - WESTERN WATER WORKS SUPPLY CO INC	Outstanding West Valley Water District	3/24/2021 4/7/2021	0.00	1,002.08
21-0415	Ph Sensor 00114 - HACH COMPANY	Outstanding West Valley Water District	3/24/2021 4/7/2021	0.00	2,364.00
21-0416	Hydrant Meter Calibration 00492 - MCCALLS METERS INC	Outstanding West Valley Water District	3/25/2021 4/8/2021	0.00	3,290.00
21-0417	Final payment to LG Holdings 01674 - LG HOLDINGS, INC.	Outstanding West Valley Water District	3/25/2021 4/8/2021	0.00	22,260.00
21-0418	2021 Conservation Calendar - 20 corrections 01311 - MINUTEMAN PRESS OF RANCHO CUCAMONGA	Outstanding West Valley Water District	3/25/2021 4/8/2021	0.00	457.80
21-0419	Vehicle/Bathroom Elecstat Cleaning 03/25/21 00337 - CINTAS CORPORATION	Received West Valley Water District	3/29/2021 4/12/2021	0.00	514.66
21-0420	Staff All Hands Meeting Catering 03/30/21 02342 - DAVID A. DE LA CRUZ	Completed West Valley Water District	3/30/2021 4/13/2021	0.00	2,710.68
21-0421	Coffee Maker For Distribution Dept. 02268 - US BANK-CAL CARD (AL)	Outstanding West Valley Water District	3/25/2021 4/8/2021	0.00	759.99
21-0422	Repairs To Water Truck 137 00409 - WESTRUX INTERNATIONAL INC	Outstanding West Valley Water District	3/25/2021 4/8/2021	0.00	1,911.60
21-0423	Diffuser For Flushing 02268 - US BANK-CAL CARD (AL)	Outstanding West Valley Water District	3/25/2021 4/8/2021	0.00	1,096.90
21-0424	Underbody Box 01492 - FMB TRUCK OUTFITTERS, INC.	Outstanding West Valley Water District	3/25/2021 4/8/2021	0.00	517.15
21-0425	APT 155 Rock Drill 00332 - HUB CONSTRUCTION SPECIALTIES	Outstanding West Valley Water District	3/25/2021 4/8/2021	0.00	1,508.70

Purchase Order Count: (54)

Total Trade Discount: 0.00

Total: 315,682.59





**BOARD OF DIRECTORS  
STAFF REPORT**

**DATE:** April 15, 2021  
**TO:** Board of Directors  
**FROM:** Shamindra Manbahal, Interim General Manager  
**SUBJECT:** TREASURER'S REPORT - MARCH 2021

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**DISCUSSION:**

West Valley Water District ("District") engaged the Clifton Larson Allen LLP to prepare West Valley Water District's (WVWD) Investment report on a monthly basis. The District's investment policy is in uniformity with the State of California's Local Agency Investment Guidelines (Government Code Section 53601(b)). Report for the Month of March 2021 is presented to the Finance Committee for discussion.

**FISCAL IMPACT:**

None. Monthly Cost of \$2,625 was included in the FY 20-21 annual budget.

**STAFF RECOMMENDATION:**

Staff recommends that this item be submitted for consideration, and that the Board of Directors approve this item and authorize the Interim General Manager to execute the necessary documents.

Respectfully Submitted,

*Shamindra Manbahal*

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Shamindra Manbahal, Interim General Manager

SM:jv

**ATTACHMENT(S):**

1. 2021 March Treasurer Report

**MEETING HISTORY:**

04/14/21 Finance Committee REFERRED TO BOARD

West Valley Water District  
Cash, Investment & Reserve Balances - March 31, 2021

Institution/Investment Type	February 2021 Balance	March 2021 Balance	RESERVE ACCOUNT	Minimum Balance	Target Balance	Maximum Balance
<b>Funds Under Control of the District:</b>			<b>RESTRICTED FUNDS</b>			
District Cash Drawers	\$ 4,300.00	\$ 4,300.00	2016A Bond	\$ 441,400.28	\$ 441,400.28	\$ 441,400.28
	<b>\$ 4,300.00</b>	<b>\$ 4,300.00</b>	Customer Deposit Accounts	\$ 3,300,980.41	\$ 3,300,980.41	\$ 3,300,980.41
Checking and Savings:			Capacity Charge Acct Balance	\$ 14,565,717.60	\$ 14,565,717.60	\$ 14,565,717.60
Chase - General Government Checking	\$ 3,937,047.84	\$ 4,372,375.29	CIP account in LAIF for capital purposes	\$ 3,000,000.00	\$ 3,000,000.00	\$ 3,000,000.00
Chase - Special Rebate Checking	\$ -	\$ -				
Chase - UTC Routine Checking	\$ 5,000.56	\$ 5,000.56				
Chase - UTC Non-Routine Checking	\$ 48,636.50	\$ 48,636.50				
	<b>\$ 3,990,684.90</b>	<b>\$ 4,426,012.35</b>				
State of California, Local Agency Investment Fund	<b>\$ 10,345,807.85</b>	<b>\$ 20,345,807.85</b>	<b>CAPITAL RESERVE FUNDS</b>			
US Bank - Chandler Asset Mgmt	<b>\$ 24,454,445.44</b>	<b>\$ 24,433,595.02</b>	Capital Project Account - 100% FY 20-21	\$ 9,284,433.00	\$ 9,284,433.00	\$ 9,284,433.00
CalTrust Pooled Investment Fund - Short Term	<b>\$ 15,764,691.71</b>	<b>\$ 15,768,730.98</b>	Capital Project Account-80% FY 21-22	\$ 10,679,626.00	\$ 10,679,626.00	\$ 10,679,626.00
CalTrust Pooled Investment Fund - Medium Term	<b>\$ 10,951,016.91</b>	<b>\$ 1,988.02</b>	Administrative & General Account	\$ 1,269,847.73	\$ 1,269,847.73	\$ 1,269,847.73
U. S. Treasury Bills				<b>\$ 21,233,906.73</b>	<b>\$ 21,233,906.73</b>	<b>\$ 21,233,906.73</b>
Government Agencies (Federal Home Loan Bank)	\$ -	\$ -	<b>LIQUIDITY FUNDS</b>			
Total	<b>\$ 65,510,946.81</b>	<b>\$ 64,980,434.22</b>	Rate Stabilization Account	\$ 782,806.31	\$ 2,348,418.93	\$ 3,914,031.55
Funds Under Control of Fiscal Agents:			Operating Reserve Account	\$ 4,232,825.77	\$ 8,465,651.54	\$ 12,698,477.31
<b>US BANK</b>			Emergency Account	\$ 1,266,056.37	\$ 2,532,112.73	\$ 3,798,169.10
2016A Bond - Principal & Payment Funds	\$ 0.28	\$ 0.21	Water Banking Account	\$ 125,000.00	\$ 625,000.00	\$ 1,250,000.00
2016A Bond - Interest Fund	\$ 0.07	\$ 441,400.07		<b>\$ 6,406,688.45</b>	<b>\$ 13,971,183.20</b>	<b>\$ 21,660,677.96</b>
Total	<b>\$ 0.35</b>	<b>\$ 441,400.28</b>	<b>OTHER RESERVES</b>			
<b>Grand Total</b>	<b>\$ 65,510,947.16</b>	<b>\$ 65,421,834.50</b>	Self-Insurance Reserve	\$ 5,000,000.00	\$ 5,000,000.00	\$ 5,000,000.00
				<b>\$ 5,000,000.00</b>	<b>\$ 5,000,000.00</b>	<b>\$ 5,000,000.00</b>
			<b>OPERATING CASH</b>			
			Balance Available for Daily Operations	\$ 11,473,141.03	\$ 3,908,646.28	\$ (3,780,848.48)
				<b>\$ 11,473,141.03</b>	<b>\$ 3,908,646.28</b>	<b>\$ (3,780,848.48)</b>
			<b>Grand Total</b>	<b>\$ 65,421,834.50</b>	<b>\$ 65,421,834.50</b>	<b>\$ 65,421,834.50</b>
			<b>UNRESTRICTED RESERVES \$ 44,113,736.21</b>			

I hereby certify that the investment activity for this reporting period conforms with the investment policy adopted by the West Valley Water District Board of Directors and the California Government Code Section 53601

I also certify that there are adequate funds available to meet the District's Budget.

*Shamindra Manbahal*  
Acting General Manager/Chief Financial & Administrative Officer



**BOARD OF DIRECTORS  
STAFF REPORT**

**DATE:** April 15, 2021  
**TO:** Board of Directors  
**FROM:** Shamindra Manbahal, Interim General Manager  
**SUBJECT:** CASH DISBURSEMENTS REPORT - MARCH 2021

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**BACKGROUND:**

The Board of Directors requested the Monthly Cash Disbursements Report to be presented to the Finance Committee for review and discussion before presenting these reports to the Board of Directors. The reports are being produced from the District's Financial System (System of Records) and will be presented to the Finance Committee on a monthly basis.

**DISCUSSION:**

Each month, the Accounting Department provides a complete listing of all disbursements for the previous month in an effort to promote fiscal responsibility and accountability over the expenditure of public funds. This process includes providing the Finance Committee, Board of Directors and ratepayers the opportunity to review expenses for supplies, materials, services, and payroll Disbursements. Payroll is processed bi-weekly and accounts payable is processed weekly. Information to justify each payment is available through the Accounting Department. For reference, Customer Refunds are credits due as a result of closing a water account.

**FISCAL IMPACT:**

None.

**STAFF RECOMMENDATION:**

Staff recommends that this item be submitted for consideration, and that the Board of Directors approve this item and authorize the Interim General Manager to execute the necessary documents.

Respectfully Submitted,

*Shamindra Manbahal*

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Shamindra Manbahal, Interim General Manager

SM:jv

**ATTACHMENT(S):**

1. 2021 March Cash Disbursements Board Report
2. 2021 March Cash Disbursement Payroll Board Report

**MEETING HISTORY:**

04/14/21 Finance Committee REFERRED TO BOARD

**WEST VALLEY WATER DISTRICT**CASH DISBURSEMENT REPORT  
MARCH 2021

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
5211	ARROWHEAD UNITED WAY	Gina Bertoline	\$ 5.00	
5211	ARROWHEAD UNITED WAY	Gina Bertoline	\$ 5.00	
5212	BOOT BARN INC	SAFETY BOOTS-JOHN CARILLO	\$ 195.45	
5213	DIAMOND ENVIRONMENTAL SERVICES LLC	PORTABLE RESTROOM RENTAL-18451 VINEYARD-DEC 20	\$ 63.23	
5213	DIAMOND ENVIRONMENTAL SERVICES LLC	PORTABLE RESTROOM RENTAL-10272 CEDAR PL 2/15-3/	\$ 112.71	
5213	DIAMOND ENVIRONMENTAL SERVICES LLC	PORTABLE RESTROOM RENTAL-18451 VINEYARD 2/15-3/	\$ 112.71	
5214	EL-CO CONTRACTORS INC	FBR IX Discharge to Sewer Project	\$ 5,880.00	
5215	ENTERPRISE FLEET MANAGEMENT INC	Enterprise Lease Vehicles 02/03/21	\$ 1,034.79	
5215	ENTERPRISE FLEET MANAGEMENT INC	Enterprise Lease Vehicles 02/03/21	\$ 594.94	
5216	ERS INDUSTRIAL SERVICES INC.	FILTER SURVEILLANCE	\$ 10,130.00	
5217	FASTENAL COMPANY	MAINTENANCE SUPPLIES	\$ 133.33	
5217	FASTENAL COMPANY	VENDING MACHINE SUPPLIES	\$ 483.01	
5217	FASTENAL COMPANY	VENDING MACHINE SUPPLIES	\$ 105.69	
5217	FASTENAL COMPANY	VENDING MACHINE SUPPLIES	\$ 354.41	
5218	HASA INC.	BLF CHEMICALS	\$ 1,408.98	
5219	MCMASTER-CARR SUPPLY COMPANY	PRODUCTION SUPPLIES	\$ 118.39	
5219	MCMASTER-CARR SUPPLY COMPANY	PRODUCTION SUPPLIES	\$ 47.48	
5219	MCMASTER-CARR SUPPLY COMPANY	FBR SUPPLIES	\$ 233.00	
5219	MCMASTER-CARR SUPPLY COMPANY	WTP SUPPLIES	\$ 394.41	
5219	MCMASTER-CARR SUPPLY COMPANY	WTP SUPPLIES	\$ 494.27	
5219	MCMASTER-CARR SUPPLY COMPANY	WTP SUPPLIES	\$ 3,919.43	
5219	MCMASTER-CARR SUPPLY COMPANY	WTP SUPPLIES	\$ 108.85	
5219	MCMASTER-CARR SUPPLY COMPANY	WTP SUPPLIES	\$ 413.94	
5219	MCMASTER-CARR SUPPLY COMPANY	WTP SUPPLIES	\$ 42.85	
5219	MCMASTER-CARR SUPPLY COMPANY	METERS SUPPLIES	\$ 215.59	
5220	OFFICE SOLUTIONS BUSINESS PRODUCTS	OFFICE SUPPLIES	\$ 475.19	
5220	OFFICE SOLUTIONS BUSINESS PRODUCTS	OFFICE SUPPLIES	\$ 716.65	
5220	OFFICE SOLUTIONS BUSINESS PRODUCTS	OFFICE SUPPLIES	\$ (39.59)	
5221	RAMCO RECYCLED AGGREGATE MATERIALS	Disposal of Excavated Materials	\$ 250.00	
5222	SB VALLEY MUNICIPAL	HYDROELECTRIC STATION	\$ 331,100.00	
5222	SB VALLEY MUNICIPAL	HYDROELECTRIC STATION	\$ 34,252.79	
5223	ENGINEERING RESOURCES INC	Task Order 3 ERSC for Modifications Zone 8-3 Res.		\$ 8,837.50
5224	FAST SIGNS	HQ SIGNS	\$ 177.81	
5225	INLAND ROAD SERVICE & TIRE	UNIT 104 BLOWOUT	\$ 430.19	
5226	BOOT BARN INC	SAFETY BOOTS-CLIFF RAY	\$ 133.10	
5227	BRENTAG PACIFIC INC	Acetic Acid for FBR	\$ 12,853.80	
5228	CALIFORNIA LANDSCAPE & DESIGN INC.	Landscape Services for District	\$ 5,760.00	
5228	CALIFORNIA LANDSCAPE & DESIGN INC.	Landscape Services for District	\$ 1,540.00	
5229	CDW GOVERNMENT INC	Computer Supplies ENG Laptop HR laptop ,printers	\$ 887.60	
5229	CDW GOVERNMENT INC	Computer Supplies ENG Laptop HR laptop ,printers	\$ 1,381.82	
5229	CDW GOVERNMENT INC	Computer Supplies ENG Laptop HR laptop ,printers	\$ 324.28	
5229	CDW GOVERNMENT INC	Computer Supplies ENG Laptop HR laptop ,printers	\$ 171.94	
5229	CDW GOVERNMENT INC	Computer Supplies ENG Laptop HR laptop ,printers	\$ 1,912.11	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	\$ 13.50	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	\$ 31.50	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	\$ 13.50	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 45.75	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 20.75	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 74.25	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 15.75	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 54.00	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 182.25	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 158.00	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 257.75	

**WEST VALLEY WATER DISTRICT**CASH DISBURSEMENT REPORT  
MARCH 2021

<b>EFT/Check #</b>	<b>Vendor Name</b>	<b>Description</b>	<b>O &amp; M Amount</b>	<b>CIP Amount</b>
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 575.25	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 42.50	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 50.75	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 291.00	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 15.75	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 128.25	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 94.50	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PECHLORATE	\$ 211.50	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PECHLORATE	\$ 218.25	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PECHLORATE	\$ 211.50	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 167.50	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 167.50	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 249.50	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 167.50	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 249.50	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 167.50	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELL# 6	\$ 165.75	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WE #11	\$ 140.75	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 249.50	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 167.50	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	\$ 113.25	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	\$ 80.00	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	\$ 80.00	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	\$ 113.25	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	\$ 30.00	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	\$ 113.25	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	\$ 80.00	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	\$ 15.00	
5230	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	\$ 15.00	
5232	DC FROST ASSOCIATES INC	UV reactor parts	\$ 473.23	
5232	DC FROST ASSOCIATES INC	UV reactor parts	\$ 67.69	
5232	DC FROST ASSOCIATES INC	UV reactor parts	\$ 109.17	
5232	DC FROST ASSOCIATES INC	UV reactor parts	\$ 2,737.15	
5232	DC FROST ASSOCIATES INC	UV reactor parts	\$ 493.39	
5233	GARDEN INTERIORS	PLANTS MAINTENANCE-JANUARY 2021	\$ 424.00	
5233	GARDEN INTERIORS	PLANTS MAINTENANCE-FEBRUARY 2021	\$ 424.00	
5234	HILLTOP GEOTECHNICAL, INC.	Compaction Testing	\$ 4,400.00	
5235	JONATHAN BARFIELD	D2 CERTIFICATION	\$ 60.00	
5236	KRUEGER, WILLIAM E	SAFETY BOOTS	\$ 200.00	
5237	LIEBERT CASSIDY WHITMORE	LEGAL FEES JANUARY 2021	\$ 1,880.00	
5238	MAGNETROL INTERNATIONAL, INC.	Replace Latch on level control	\$ 258.61	
5239	MCMaster-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 493.38	
5239	MCMaster-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 236.51	
5239	MCMaster-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 107.34	
5239	MCMaster-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 184.95	
5239	MCMaster-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 477.75	
5239	MCMaster-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 50.38	
5239	MCMaster-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 316.47	
5239	MCMaster-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 62.31	
5239	MCMaster-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 247.78	
5239	MCMaster-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 98.41	
5239	MCMaster-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 384.99	
5239	MCMaster-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 497.94	
5240	NAVARRO, NOVITA TESSA	STALE DATED CK8704 REISSUE	\$ 3.99	

## WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT  
MARCH 2021

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
5241	NAVARRO, RALPH	REISSUE STALE DATED CK#8725	\$ 50.00	
5242	RAMCO RECYCLED AGGREGATE MATERIALS	Type 2 Base for Backfill	\$ 123.74	
5242	RAMCO RECYCLED AGGREGATE MATERIALS	Type 2 Base for Backfill	\$ 35.34	
5242	RAMCO RECYCLED AGGREGATE MATERIALS	Disposal of Excavated Materials	\$ 375.00	
5242	RAMCO RECYCLED AGGREGATE MATERIALS	Disposal of Excavated Materials	\$ 125.00	
5243	RETROTEL INC	Cisco 8841 IP Phone- New	\$ 2,064.53	
5244	ROB KATHERMAN CONSULTING	Professional Consulting Services		\$ 3,655.00
5245	SAFETY COMPLIANCE COMPANY	FIELD SAFETY MTG 2/23/21	\$ 225.00	
5246	SAMBA HOLDINGS INC	DRIVER MONITORING-FEB 2021	\$ 99.45	
5247	SHARP EXTERMINATOR COMPANY	DISTRICT MAINTENANCE-FEB 2021	\$ 185.00	
5248	SUEZ WTS ANALYTICAL INSTRUMENTS INC	PM Contract for TOC Analytical Instrument at OPR	\$ 616.33	
5248	SUEZ WTS ANALYTICAL INSTRUMENTS INC	PM Contract for TOC Analytical Instrument at OPR	\$ 4,848.75	
5248	SUEZ WTS ANALYTICAL INSTRUMENTS INC	1st Year C+ Warranty/PM on TOC Meter	\$ 4,491.02	
5249	VULCAN MATERIALS COMPANY	Temporary Asphalt	\$ 744.85	
5249	VULCAN MATERIALS COMPANY	Temporary Asphalt	\$ 694.82	
5250	ABF PRINTS INC	LETTERHEAD	\$ 296.31	
5250	ABF PRINTS INC	OFFICE SUPPLIES	\$ 337.80	
5251	CARRILLO, JOHN	D3 CERTIFICATION	\$ 100.00	
5252	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	\$ 320.75	
5252	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	\$ 13.50	
5252	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 20.75	
5252	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 135.75	
5252	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 93.25	
5252	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 12.50	
5252	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 105.75	
5252	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 93.25	
5252	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 75.75	
5252	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	\$ 75.75	
5252	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 47.25	
5252	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 40.50	
5252	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 182.25	
5252	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 74.25	
5252	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	\$ 54.00	
5252	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PECHLORATE	\$ 75.75	
5252	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 249.50	
5252	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-FBR	\$ 167.50	
5252	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	\$ 30.00	
5253	DIAMOND ENVIRONMENTAL SERVICES LLC	RESTROOM RENTAL-10272 CEDAR PL	\$ 117.24	
5253	DIAMOND ENVIRONMENTAL SERVICES LLC	RESTROOM RENTAL	\$ 117.24	
5254	ENGINEERING RESOURCES INC	Task Order 3 ERSC for Modifications Zone 8-3 Res.		\$ 7,882.00
5255	FASTENAL COMPANY	MAINTENANCE SUPPLIES	\$ 106.34	
5255	FASTENAL COMPANY	SHOP SUPPLIES	\$ 464.29	
5255	FASTENAL COMPANY	VEHICLE MAINTENANCE	\$ 79.42	
5256	HACH COMPANY	Roemer Alkalinity Analyser		\$ 22,285.67
5257	HASA INC.	CHEMICALS-WELL#1	\$ 288.84	
5257	HASA INC.	CHEMICALS-WELL#5	\$ 105.67	
5257	HASA INC.	CHEMICALS-WELL#24	\$ 147.94	
5257	HASA INC.	CHEMICALS-WELL#54	\$ 169.08	
5257	HASA INC.	CHEMICALS-WELL#24	\$ 77.49	
5257	HASA INC.	CHEMICALS-WELL#1	\$ 130.94	
5257	HASA INC.	CHEMICALS-WELL#30	\$ 119.76	
5257	HASA INC.	CHEMICALS-BLF	\$ 789.03	
5257	HASA INC.	CHEMICALS-WELL #42	\$ 253.62	
5257	HASA INC.	CHEMICALS-WTP	\$ 1,834.63	



## WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT  
MARCH 2021

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
5257	HASA INC.	CHEMICALS-WTP	\$ 3,945.14	
5258	INFOSEND INC	Blanket Order Printing for CS Bills and Notices	\$ 2,299.48	
5258	INFOSEND INC	Blanket Order Printing for CS Bills and Notices	\$ 2,095.45	
5258	INFOSEND INC	Blanket Order Printing for CS Bills and Notices	\$ 6,771.08	
5258	INFOSEND INC	Blanket Order Printing for CS Bills and Notices	\$ 6,178.26	
5259	LAW OFFICES OF GLENN WARD CALSADA	Professional Services - Legal	\$ 15,157.90	
5260	LOS ANGELES COUNTY PUBLIC SAFETY	COVID 19 MGMT CONSULTING SVCS-JUNE 2020	\$ 7,290.00	
5261	MCMASTER-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 308.92	
5261	MCMASTER-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 214.91	
5261	MCMASTER-CARR SUPPLY COMPANY	ROEMER SUPPLIES	\$ 420.45	
5262	OFFICE SOLUTIONS BUSINESS PRODUCTS	OFFICE SUPPLIES	\$ 499.74	
5263	Q AIR-CALIFORNIA	Air Compressor and Blower PM Contract for OPR	\$ 2,416.14	
5264	RAMCO RECYCLED AGGREGATE MATERIALS	Type 2 Base for Backfill	\$ 116.57	
5264	RAMCO RECYCLED AGGREGATE MATERIALS	Disposal of Excavated Materials	\$ 125.00	
79523	ACWA /JPIA	COBRA PAYMENTS	\$ 3,085.41	
79523	ACWA /JPIA	DELTACARE DENTAL PPO	\$ 431.54	
79523	ACWA /JPIA	HEALTH INSURANCE	\$ 7,933.86	
79523	ACWA /JPIA	VISION	\$ 86.05	
79523	ACWA /JPIA	DELTACARE DENTAL HMO	\$ 851.49	
79523	ACWA /JPIA	DELTACARE DENTAL PPO	\$ 6,084.76	
79523	ACWA /JPIA	EMPLOYEE ASSISTANCE PROGRAM	\$ 178.50	
79523	ACWA /JPIA	HEALTH INSURANCE	\$ 125,290.19	
79523	ACWA /JPIA	VISION	\$ 1,290.75	
79523	ACWA /JPIA	DELTACARE DENTAL PPO	\$ 128.10	
79523	ACWA /JPIA	EMPLOYEE ASSISTANCE PROGRAM	\$ 2.38	
79523	ACWA /JPIA	HEALTH INSURANCE	\$ 2,181.96	
79523	ACWA /JPIA	VISION	\$ 17.21	
79523	ACWA /JPIA	EE ADJUSTMENTS	\$ 6,279.89	
79523	ACWA /JPIA	RETIREE - HEALTH	\$ 25,673.09	
79523	ACWA /JPIA	RETIREE - DENTAL	\$ 1,544.47	
79523	ACWA /JPIA	RETIREE - VISION	\$ 516.30	
79523	ACWA /JPIA	EE ADJUSTMENTS	\$ 2.38	
79524	AMAZON.COM SALES INC	Computer Supplies Scanners admin	\$ 25.85	
79524	AMAZON.COM SALES INC	Computer Supplies Scanners admin	\$ 861.98	
79524	AMAZON.COM SALES INC	Computer Supplies Scanners admin	\$ 490.08	
79525	AT&T	CIRCUIT LINES-2/19/21-3/18/21	\$ 881.82	
79525	AT&T	CIRCUIT LINES-2/19/21-3/18/21	\$ 21.61	
79525	AT&T	OFFICE LINES	\$ 1,185.93	
79526	CINTAS CORPORATION	Vehicle/Bathroom/Office Elecstat Cleaning 02/11/21	\$ 1,501.70	
79526	CINTAS CORPORATION	Vehicle/Bathroom/Office Elecstat Cleaning 02/18/21	\$ 1,336.80	
79527	CITY OF RIALTO	UTILITY USER TAX FEB 2021	\$ 45,826.44	
79527	CITY OF RIALTO	UTILITY USER TAX FEB 2021	\$ (179.81)	
79528	CITY OF SAN BERNARDINO	BLF WATER 1/11/21-2/08/21	\$ 34.30	
79529	COLONIAL SUPPLEMENTAL INSURANCE	COLONIAL	\$ 786.67	
79529	COLONIAL SUPPLEMENTAL INSURANCE	COLONIAL	\$ 263.77	
79529	COLONIAL SUPPLEMENTAL INSURANCE	COLONIAL	\$ 786.56	
79529	COLONIAL SUPPLEMENTAL INSURANCE	COLONIAL	\$ 263.71	
79530	DIGITAL IMAGE SOLUTIONS, LLC	COPIER MAINT 1/14/21-2/13/21	\$ 2.10	
79531	FAST SERVICE	CUSTOMER SERVICES-FEB 2021	\$ 273.00	
79532	GARDA CL WEST INC	ARMORED TRANSPORT-JAN 2021	\$ 8.96	
79533	GOMEZ, LUIS	D3 EXAM FEES	\$ 100.00	
79534	GRAINGER INC	PRODUCTION SUPPLIES	\$ 114.95	
79535	INLAND DESERT SECURITY	ANSWERING SERVICE RM3424-JAN 2021	\$ 299.00	
79535	INLAND DESERT SECURITY	ANSWERING SERVICE RM3422-FEB 2021	\$ 555.90	

**WEST VALLEY WATER DISTRICT**CASH DISBURSEMENT REPORT  
MARCH 2021

<b>EFT/Check #</b>	<b>Vendor Name</b>	<b>Description</b>	<b>O &amp; M Amount</b>	<b>CIP Amount</b>
79535	INLAND DESERT SECURITY	ANSWERING SERVICE RM3424-FEB 2021	\$ 279.00	
79536	JOHNSON'S HARDWARE INC	PRODUCTION SUPPLIES	\$ 26.88	
79536	JOHNSON'S HARDWARE INC	PRODUCTION SUPPLIES	\$ 8.19	
79536	JOHNSON'S HARDWARE INC	PRODUCTION SUPPLIES	\$ 38.76	
79536	JOHNSON'S HARDWARE INC	PRODUCTION SUPPLIES	\$ 43.08	
79536	JOHNSON'S HARDWARE INC	PRODUCTION SUPPLIES	\$ 13.65	
79536	JOHNSON'S HARDWARE INC	MAINTENANCE SUPPLIES	\$ 63.71	
79536	JOHNSON'S HARDWARE INC	METERS SUPPLIES	\$ 64.79	
79536	JOHNSON'S HARDWARE INC	SHOP SUPPLIES	\$ 46.73	
79537	LEGAL SHIELD	LEGALSHIELD	\$ 291.51	
79537	LEGAL SHIELD	LEGALSHIELD	\$ 291.49	
79538	LOWES	WTP SUPPLIES	\$ 31.29	
79539	MUTUAL OF OMAHA INSURANCE COMPANY	AD&D	\$ 0.70	
79539	MUTUAL OF OMAHA INSURANCE COMPANY	DEPENDENT LIFE	\$ 4.80	
79539	MUTUAL OF OMAHA INSURANCE COMPANY	LIFE INSURANCE	\$ 13.95	
79539	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY	\$ 21.27	
79539	MUTUAL OF OMAHA INSURANCE COMPANY	AD&D	\$ 88.53	
79539	MUTUAL OF OMAHA INSURANCE COMPANY	DEPENDENT LIFE	\$ 75.60	
79539	MUTUAL OF OMAHA INSURANCE COMPANY	LIFE INSURANCE	\$ 1,768.80	
79539	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY	\$ 2,598.42	
79539	MUTUAL OF OMAHA INSURANCE COMPANY	EE ADJUSTMENTS	\$ (60.25)	
79539	MUTUAL OF OMAHA INSURANCE COMPANY	EMPLOYEE AFTER-TAX	\$ 1,081.30	
79539	MUTUAL OF OMAHA INSURANCE COMPANY	EMPLOYEE AFTER-TAX	\$ 684.00	
79540	NETWORK	Network Fleet Service 02/16/21	\$ 3,847.08	
79541	O'REILLY AUTO PARTS	FOR PRESSURE WASHER TRAILER	\$ 62.35	
79542	PACK N MAIL	CUSTOMER SERVICES-JAN 2021 BAL	\$ 1.00	
79542	PACK N MAIL	CUSTOMER SERVICES-FEB 2021	\$ 218.00	
79543	QUADIENT FINANCE USA INC	POSTAGE METER RENTAL	\$ 359.82	
79544	QUINN COMPANY	PRODUCTION SUPPLIES	\$ 402.31	
79545	RIALTO WATER SERVICES	HQ WATER 1/20/21-2/17/21	\$ 118.44	
79545	RIALTO WATER SERVICES	WTP SEWER-12/31/20-01/31/21	\$ 67.17	
79546	SIGNATURE PAINTING INC.	Painting of Office	\$ 820.00	
79547	SO CAL LOCKSMITH / MARY K DUNSMORE	SHOP SUPPLIES	\$ 67.71	
79548	SO CALIFORNIA EDISON	ELECTRICITY VARIOUS LOCATIONS	\$ 33,798.19	
79548	SO CALIFORNIA EDISON	ELECTRICITY VARIOUS LOCATIONS	\$ 40,590.28	
79548	SO CALIFORNIA EDISON	ELECTRICITY VARIOUS LOCATIONS	\$ 6,436.47	
79548	SO CALIFORNIA EDISON	SO END SHOP ELECTRIC	\$ 81.85	
79548	SO CALIFORNIA EDISON	WELL #22 ELECTRIC	\$ 13.23	
79548	SO CALIFORNIA EDISON	WELL#17 / COUNTRY CLUB ELECTRICITY	\$ 2,144.98	
79548	SO CALIFORNIA EDISON	ELECTRICITY VARIOUS LOCATIONS	\$ 3,641.33	
79548	SO CALIFORNIA EDISON	WELL#17 / COUNTRY CLUB ELECTRICITY	\$ 1,453.13	
79548	SO CALIFORNIA EDISON	ELECTRICITY VARIOUS LOCATIONS	\$ 3,885.12	
79548	SO CALIFORNIA EDISON	ELECTRICITY VARIOUS LOCATIONS	\$ 4,808.23	
79548	SO CALIFORNIA EDISON	WELL #11X ELECTRIC	\$ 49.96	
79548	SO CALIFORNIA EDISON	WELL #6 ELECTRIC	\$ 8,814.40	
79548	SO CALIFORNIA EDISON	ELECTRICITY VARIOUS LOCATIONS	\$ 2,171.13	
79548	SO CALIFORNIA EDISON	ELECTRICITY VARIOUS LOCATIONS	\$ 155.64	
79548	SO CALIFORNIA EDISON	ELECTRICITY VARIOUS LOCATIONS	\$ 2,607.30	
79550	THE GAS COMPANY	HQ GAS BILL	\$ 290.38	
79551	TIME WARNER CABLE	CABLE/INTERNET	\$ 303.55	
79552	TOTAL PLAN OF THE INLAND EMPIRE	Desk for Roemer's new office	\$ 716.54	
79552	TOTAL PLAN OF THE INLAND EMPIRE	LABOR COST FOR PO#21-0333	\$ 50.00	
79553	USA BLUEBOOK	PRODUCTION SUPPLIES	\$ 161.81	
79553	USA BLUEBOOK	WTR QLTY SUPPLIES	\$ 272.48	

**WEST VALLEY WATER DISTRICT**CASH DISBURSEMENT REPORT  
MARCH 2021

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79553	USA BLUEBOOK	WTP SUPPLIES	\$ 477.78	
79553	USA BLUEBOOK	WTP SUPPLIES	\$ 507.07	
79553	USA BLUEBOOK	WTP SUPPLIES	\$ 415.12	
79553	USA BLUEBOOK	WTP SUPPLIES	\$ 518.87	
79554	VERIZON WIRELESS PHONES	CELL PHONES/IPADS/INTERNET	\$ 4,292.56	
79554	VERIZON WIRELESS PHONES	CELL PHONES	\$ 51.45	
79554	VERIZON WIRELESS PHONES	CELL PHONES/IPADS/INTERNET	\$ 1,310.55	
79555	YO FIRE	WTR QLTY SUPPLIES	\$ 413.76	
79555	YO FIRE	WTR QLTY SUPPLIES	\$ 206.88	
79556	ALL PRO ENTERPRISES INC.	Bathroom Paper Goods Blanket	\$ 283.48	
79557	AMAZON.COM SALES INC	Hydrant Diffuser	\$ 1,080.05	
79557	AMAZON.COM SALES INC	FBR-FURNITURE	\$ 416.72	
79557	AMAZON.COM SALES INC	METERS SHOP SUPPLIES	\$ 24.77	
79557	AMAZON.COM SALES INC	METERS SHOP SUPPLIES	\$ 354.50	
79557	AMAZON.COM SALES INC	SHOP SUPPLIES	\$ 41.39	
79557	AMAZON.COM SALES INC	OFFICE SUPPLIES	\$ 295.90	
79557	AMAZON.COM SALES INC	OFFICE SUPPLIES	\$ 95.98	
79557	AMAZON.COM SALES INC	OFFICE SUPPLIES	\$ 101.08	
79557	AMAZON.COM SALES INC	OFFICE SUPPLIES	\$ 107.96	
79557	AMAZON.COM SALES INC	OFFICE SUPPLIES	\$ 73.98	
79557	AMAZON.COM SALES INC	OFFICE SUPPLIES	\$ 148.90	
79557	AMAZON.COM SALES INC	OFFICE SUPPLIES	\$ 49.30	
79557	AMAZON.COM SALES INC	OFFICE SUPPLIES	\$ 445.07	
79557	AMAZON.COM SALES INC	DISTRICT MAINTENANCE	\$ 161.08	
79557	AMAZON.COM SALES INC	75 in Display system Administration	\$ 49.55	
79557	AMAZON.COM SALES INC	75 in Display system Administration	\$ 120.13	
79557	AMAZON.COM SALES INC	75 in Display system Administration	\$ 177.78	
79557	AMAZON.COM SALES INC	75 in Display system Administration	\$ 188.51	
79557	AMAZON.COM SALES INC	75 in Display system Administration	\$ 1,292.94	
79557	AMAZON.COM SALES INC	75 in Display system Administration	\$ 83.98	
79557	AMAZON.COM SALES INC	75 in Display system Administration	\$ 723.89	
79557	AMAZON.COM SALES INC	75 in Display system Administration	\$ 607.71	
79557	AMAZON.COM SALES INC	75 in Display system Administration	\$ 323.23	
79557	AMAZON.COM SALES INC	75 in Display system Administration	\$ 160.18	
79557	AMAZON.COM SALES INC	75 in Display system Administration	\$ 966.51	
79557	AMAZON.COM SALES INC	75 in Display system Administration	\$ 64.60	
79557	AMAZON.COM SALES INC	75 in Display system Administration	\$ 137.83	
79557	AMAZON.COM SALES INC	SAFETY SUPPLIES-COVID	\$ 117.91	
79557	AMAZON.COM SALES INC	SAFETY SUPPLIES	\$ 228.32	
79558	AQUA-METRIC SALES CO	MXUs for Inventory 02/02/21	\$ 24,874.25	
79558	AQUA-METRIC SALES CO	MXUs for Inventory 02/09/21	\$ 24,874.25	
79558	AQUA-METRIC SALES CO	MXUs for Inventory 02/03/21	\$ 24,874.25	
79559	AT&T	WTP TELEMETRY LINE	\$ 83.02	
79559	AT&T	WTP FIRE SVC-2/22/21-3/21/21	\$ 127.48	
79560	AT&T LONG DISTANCE	WTP LONG DISTANCE	\$ 24.14	
79561	AUTOMATED GATE SERVICES INC	DISTRICT MAINTENANCE	\$ 375.00	
79562	BURRTEC WASTE INDUSTRIES INC	WTP DISPOSAL FEES-FEB 2021	\$ 254.01	
79562	BURRTEC WASTE INDUSTRIES INC	DISPOSAL FEES-FEB 2021	\$ 693.19	
79563	CINTAS CORPORATION	JANITORIAL SERVICES	\$ 150.85	
79564	CLIFTON LARSON ALLEN	Profesional Services- Monthly Treasurer's Report	\$ 2,625.00	
79565	COLTON PUBLIC UTILITIES	WELL 18A ELECTRIC-01/26/21-02/24/21	\$ 339.70	
79566	CORE & MAIN LP	Inventory-Stock Order 02/01/21	\$ 23.71	
79566	CORE & MAIN LP	Inventory-Stock Order 02/01/21	\$ 3,195.13	
79566	CORE & MAIN LP	Inventory-Stock Order 02/01/21	\$ 1,338.40	

**WEST VALLEY WATER DISTRICT**CASH DISBURSEMENT REPORT  
MARCH 2021

<b>EFT/Check #</b>	<b>Vendor Name</b>	<b>Description</b>	<b>O &amp; M Amount</b>	<b>CIP Amount</b>
79566	CORE & MAIN LP	Inventory-Stock Order 02/01/21	\$ 1,178.18	
79566	CORE & MAIN LP	Inventory-Stock Order 02/01/21	\$ 7,960.25	
79566	CORE & MAIN LP	Inventory-Stock Order 02/01/21	\$ 60.34	
79566	CORE & MAIN LP	Inventory-Stock Order 02/01/21	\$ 10,064.52	
79566	CORE & MAIN LP	Inventory-Stock Order 02/01/21	\$ 34.26	
79567	INLAND EMPIRE UTILITIES AGENCY	SERVICE 01/01/21-01/31/21	\$ 4,745.80	
79568	ISMAEL IBARRA	FRAME FOR VAN'S OFFICE	\$ 240.00	
79569	JOHNSON'S HARDWARE INC	MAINTENANCE SUPPLIES	\$ 103.70	
79570	LOWES	MAINTENANCE SUPPLIES	\$ 50.06	
79571	RIALTO WATER SERVICES	FBR-WELLHEAD TRTMT DISCHARGE	\$ 67.17	
79572	SO CAL LOCKSMITH / MARY K DUNSMORE	KEYS FOR VEHICLES	\$ 107.73	
79573	SO CALIFORNIA EDISON	ELECTRIC BILL VARIOUS LOCATIONS	\$ 38,823.55	
79573	SO CALIFORNIA EDISON	ELECTRIC BILL VARIOUS LOCATIONS	\$ 53,173.83	
79573	SO CALIFORNIA EDISON	ELECTRIC BILL VARIOUS LOCATIONS	\$ 4,302.69	
79573	SO CALIFORNIA EDISON	ELECTRIC BILL VARIOUS LOCATIONS	\$ 12,866.78	
79573	SO CALIFORNIA EDISON	ELECTRIC BILL VARIOUS LOCATIONS	\$ 8,872.81	
79573	SO CALIFORNIA EDISON	ELECTRIC BILL VARIOUS LOCATIONS	\$ 1,315.32	
79573	SO CALIFORNIA EDISON	ELECTRIC BILL VARIOUS LOCATIONS	\$ 151.99	
79573	SO CALIFORNIA EDISON	ELECTRIC BILL VARIOUS LOCATIONS	\$ 2,442.09	
79573	SO CALIFORNIA EDISON	ELECTRIC BILL VARIOUS LOCATIONS	\$ 2,810.96	
79574	ULINE	ADMIN OFFICE FURNITURE	\$ 520.48	
79601	ACWA /JPIA	COBRA PAYMENTS	\$ (3,392.07)	
79601	ACWA /JPIA	DELTACARE DENTAL PPO	\$ 431.54	
79601	ACWA /JPIA	HEALTH INSURANCE	\$ 7,933.86	
79601	ACWA /JPIA	VISION	\$ 86.05	
79601	ACWA /JPIA	DELTACARE DENTAL HMO	\$ 741.41	
79601	ACWA /JPIA	DELTACARE DENTAL PPO	\$ 6,270.24	
79601	ACWA /JPIA	EMPLOYEE ASSISTANCE PROGRAM	\$ 176.12	
79601	ACWA /JPIA	HEALTH INSURANCE	\$ 126,639.97	
79601	ACWA /JPIA	VISION	\$ 1,273.54	
79601	ACWA /JPIA	EE ADJUSTMENTS	\$ 1,443.79	
79601	ACWA /JPIA	HEALTH INSURANCE	\$ 697.92	
79601	ACWA /JPIA	DELTACARE PPO	\$ 35.36	
79601	ACWA /JPIA	VISION	\$ 17.21	
79601	ACWA /JPIA	EMPLOYEE ASSISTANCE PROGRAM	\$ 2.38	
79601	ACWA /JPIA	RETIREE - HEALTH	\$ 26,133.36	
79601	ACWA /JPIA	RETIREE - DENTAL	\$ 1,613.73	
79601	ACWA /JPIA	RETIREE - VISION	\$ 516.30	
79602	Andrews, Paul B	REISSUE STALE DATED CK#8533	\$ 50.00	
79603	AT&T	TELEMETRY LINE	\$ 67.70	
79604	AT&T INTERNET	INTERNET SVCS-3/7/21-4/6/21	\$ 100.94	
79605	AT&T MOBILITY	CELL PHONES-MAR 02-APRIL 01	\$ 23.64	
79606	AUTOMATED GATE SERVICES INC	HQ GATE REPAIR	\$ 258.50	
79607	CINTAS CORPORATION	JANITORIAL SERVICES	\$ 248.18	
79608	CITY OF SAN BERNARDINO	LYTLE CREEK STREAMFLOW-FEB 2021	\$ 21,016.15	
79609	DIGITAL IMAGE SOLUTIONS, LLC	COPIER MAINTENANCE-2/5/21-3/4/21	\$ 282.96	
79609	DIGITAL IMAGE SOLUTIONS, LLC	COPIER MAINTENANCE-2/14/21-3/13/21	\$ 0.53	
79610	FMB TRUCK OUTFITTERS, INC.	MAINTENANCE EQUIPMENT	\$ 430.95	
79610	FMB TRUCK OUTFITTERS, INC.	Light bar and Tool box for unit 243	\$ 3,658.90	
79611	FONTANA HERALD NEWS	ADVERTISING-PUBLIC AFFAIRS	\$ 1,560.00	
79612	GARDA CL WEST INC	ARMORED TRANSPORTATION-MARCH 2021	\$ 214.26	
79613	HARDY & HARPER	Concrete Repair Slab Work at Various Locations	\$ 4,830.00	
79614	IRS	95-6006490, September 30 2020, Form 941	\$ 14.48	
79615	JOHNSON'S HARDWARE INC	PRODUCTION SUPPLIES	\$ 34.45	

**WEST VALLEY WATER DISTRICT**CASH DISBURSEMENT REPORT  
MARCH 2021

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
79615	JOHNSON'S HARDWARE INC	WATER QUALITY SUPPLIES	\$ 50.24	
79615	JOHNSON'S HARDWARE INC	WATER QUALITY SUPPLIES	\$ 441.01	
79615	JOHNSON'S HARDWARE INC	WTR QUALITY SUPPLIES-RETURNS	\$ (2.14)	
79615	JOHNSON'S HARDWARE INC	WATER QUALITY SUPPLIES	\$ 23.67	
79615	JOHNSON'S HARDWARE INC	ROEMER SUPPLIES	\$ 13.93	
79615	JOHNSON'S HARDWARE INC	MAINTENANCE SUPPLIES	\$ 24.09	
79615	JOHNSON'S HARDWARE INC	VEHICLE MAINTENANCE SUPPLIES	\$ 27.96	
79616	KONICA MINOLTA BUSINESS SOLUTIONS USA INC	COPIER MAINTENANCE 1/29/21-2/25/21	\$ 426.10	
79617	LOWES	WATER QUALITY SUPPLIES	\$ 47.46	
79617	LOWES	ROEMER SUPPLIES	\$ 124.59	
79617	LOWES	MAINTENANCE SUPPLIES	\$ 261.01	
79618	MANSELL, CLARENCE	REISSUE STALE DATED CK#8705 2/13/20	\$ 274.05	
79619	MCCALLS METERS INC	Large Meter Testing	\$ 7,026.20	
79620	MUNITEMPS	OUTSIDE LABOR-PINON FINAL PMT	\$ 14,976.00	
79621	NED'S OIL SALES INC	PRODUCTION SUPPLIES	\$ 29.24	
79621	NED'S OIL SALES INC	WTR QLTY SUPPLIES	\$ 36.57	
79622	O'REILLY AUTO PARTS	VEHICLES MAINTENANCE	\$ 20.45	
79622	O'REILLY AUTO PARTS	VEHICLES MAINTENANCE	\$ 4.30	
79622	O'REILLY AUTO PARTS	VEHICLE MAINTENANCE	\$ 133.52	
79622	O'REILLY AUTO PARTS	VEHICLES MAINTENANCE	\$ 257.24	
79623	PG MECHANICAL	BACKHOE MAINTENANCE	\$ 440.00	
79624	RIALTO WATER SERVICES	WELL #16 WATER	\$ 30.42	
79625	SO CALIFORNIA EDISON	SOUTH END SHOP ELECTRICITY	\$ 77.43	
79625	SO CALIFORNIA EDISON	ROEMER ELECTRICITY-2/1/21-3/3/21	\$ 41,742.16	
79626	THE GAS COMPANY	ROEMER GAS 2/3/21-3/5/21	\$ 33.95	
79627	THERMO ELECTRON NORTH AMERICA LLC	Dionex cartidge	\$ 3,307.03	
79628	UNDERGROUND SERVICE ALERT	NEW TICKETS-USA FEES	\$ 483.55	
79628	UNDERGROUND SERVICE ALERT	USA FEES	\$ 233.11	
79629	UNION PACIFIC RAILROAD CO	APPLICATION FEE-WATERLINE PEPPER AVE		\$ 755.00
79630	UNITED STATES POSTAL SERVICE	ACCT#52900 POSTAGE	\$ 500.00	
79631	USA BLUEBOOK	Dechlorination diffuser	\$ 1,064.68	
79631	USA BLUEBOOK	ROEMER SUPPLIES	\$ 495.20	
79632	VERIZON CONNECT NWF INC	LICENSE MONTHLY SERVICE FEE-FEB2021	\$ 679.98	
79633	YO FIRE	Service Line Replacement Parts	\$ 1,088.28	
79633	YO FIRE	MAINTENANCE SUPPLIES	\$ 296.31	
79633	YO FIRE	SHOP SUPPLIES	\$ 31.40	
79634	COUNTY CLERK OF THE BOARD OF SUPERVISORS	NOTICE OF EXEMPTION FOR WELL 18A PIPE BLENDING	\$ 50.00	
79650	ALL PRO ENTERPRISES INC.	Monthly Janitorial Services FY 20-21	\$ 350.00	
79650	ALL PRO ENTERPRISES INC.	Monthly Janitorial Services FY 20-21	\$ 2,797.24	
79650	ALL PRO ENTERPRISES INC.	Monthly Janitorial Services FY 20-21	\$ 1,341.36	
79651	AMAZON.COM SALES INC	METERS SUPPLIES	\$ 354.50	
79651	AMAZON.COM SALES INC	OFFICE SUPPLIES	\$ 36.68	
79651	AMAZON.COM SALES INC	DISTRICT MAINTENANCE	\$ 365.75	
79651	AMAZON.COM SALES INC	VEHICLE MAINTENANCE SUPPLIES	\$ 282.35	
79652	AT&T	OFFICE LINES-3/13/21-4/12/21	\$ 588.81	
79652	AT&T	OFFICE LINES	\$ 1,126.99	
79653	CALIFORNIA SPECIAL DIST ASSOC	VIRTUAL WORKSHOP-2/6/21	\$ 1,500.00	
79654	CEMEX INC	Sand for Backfills	\$ 108.65	
79655	CHAMBERLAYNEPR	Professional Services Communications Consultant	\$ 7,500.00	
79656	ENTERPRISE FM TRUST	Buyout of Remaining Leased Vehicles	\$ 1,552.37	
79656	ENTERPRISE FM TRUST	Buyout of Remaining Leased Vehicles	\$ 400.04	
79656	ENTERPRISE FM TRUST	Buyout of Remaining Leased Vehicles	\$ 482.19	
79656	ENTERPRISE FM TRUST	Buyout of Remaining Leased Vehicles	\$ 408.83	
79656	ENTERPRISE FM TRUST	Buyout of Remaining Leased Vehicles	\$ 471.03	

## WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT  
MARCH 2021

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
79656	ENTERPRISE FM TRUST	Buyout of Remaining Leased Vehicles	\$ 409.20	
79656	ENTERPRISE FM TRUST	Buyout of Remaining Leased Vehicles	\$ 476.23	
79656	ENTERPRISE FM TRUST	Buyout of Remaining Leased Vehicles	\$ 1,868.40	
79657	GRAINGER INC	ROEMER SUPPLIES	\$ 243.16	
79657	GRAINGER INC	ROEMER SUPPLIES	\$ 3.12	
79657	GRAINGER INC	ROEMER SUPPLIES	\$ 259.14	
79657	GRAINGER INC	ROEMER SUPPLIES	\$ 28.83	
79658	HYDRO TEK SYSTEMS INC	DIAGNOSTIC CHARGE-MAINTENANCE	\$ 450.00	
79658	HYDRO TEK SYSTEMS INC	MAINT SUPP-NOZZLE SPRAY	\$ 309.32	
79659	INLAND EMPIRE UTILITIES AGENCY	SERVICE 09/01/20-09/30/20	\$ 4,460.80	
79660	INTERSTATE BATTERY OF	PRODUCTION SUPPLIES	\$ 48.43	
79660	INTERSTATE BATTERY OF	PRODUCTION SUPPLIES	\$ (7.00)	
79660	INTERSTATE BATTERY OF	PRODUCTION SUPPLIES	\$ 48.43	
79660	INTERSTATE BATTERY OF	PRODUCTION SUPPLIES	\$ (7.00)	
79661	JOHNSON'S HARDWARE INC	WATER TRTMT SUPPLIES	\$ 12.92	
79661	JOHNSON'S HARDWARE INC	WATER QUALITY SUPPLIES	\$ 56.30	
79661	JOHNSON'S HARDWARE INC	WATER TRTMT SUPPLIES	\$ 76.46	
79661	JOHNSON'S HARDWARE INC	ROEMER SUPPLIES	\$ 17.20	
79662	LEAL TREJO ATTORNEYS AT LAW	LEGAL FEES-SEPTEMBER 2020	\$ 231.89	
79662	LEAL TREJO ATTORNEYS AT LAW	LEGAL FEES-OCTOBER	\$ 1,056.20	
79662	LEAL TREJO ATTORNEYS AT LAW	LEGAL FEES-NOVEMBER	\$ 12,087.50	
79662	LEAL TREJO ATTORNEYS AT LAW	LEGAL FEES-DECEMBER 2020	\$ 15,105.00	
79663	LOWES	ROEMER SUPPLIES	\$ 125.29	
79663	LOWES	MAINTENANCE SUPPLIES-RETURNS	\$ (99.86)	
79663	LOWES	MAINTENANCE SUPPLIES-RETURNS	\$ (51.84)	
79663	LOWES	MAINTENANCE SUPPLIES	\$ 151.69	
79663	LOWES	MAINTENANCE SUPPLIES	\$ 194.54	
79663	LOWES	MAINTENANCE SUPPLIES	\$ 206.51	
79663	LOWES	MAINTENANCE SUPPLIES	\$ 434.97	
79663	LOWES	MAINTENANCE SUPPLIES	\$ 488.97	
79663	LOWES	MAINTENANCE SUPPLIES	\$ 46.05	
79664	NED'S OIL SALES INC	METERS SUPPLIES	\$ 10.56	
79665	O'REILLY AUTO PARTS	FBR SUPPLIES	\$ 31.80	
79666	QUADIENT FINANCE USA INC	POSTAGE METER	\$ 44.68	
79667	ROBERT D NIEHAUS INC	DEVELOPMENT FEE STUDY	\$ 2,670.00	
79668	SO CALIFORNIA EDISON	BLF ELECTRIC-01/23/21-02/23/21	\$ 107.15	
79668	SO CALIFORNIA EDISON	WELL#22 ELECTRIC-02/12/21-03/16/21	\$ 15.76	
79668	SO CALIFORNIA EDISON	WELL#17/19920 COUNTRY CLUB-2/11/21-3/15/21	\$ 199.48	
79668	SO CALIFORNIA EDISON	WELL#17/19920 COUNTRY CLUB-2/11/21-3/15/21	\$ 303.62	
79668	SO CALIFORNIA EDISON	WELL 11X ELECTRIC-02/12/21-03/16/21	\$ 55.90	
79668	SO CALIFORNIA EDISON	WELL#6 ELECTRIC-02/11/21-03/15/21	\$ 16,250.93	
79669	STATE WATER RESOURCES CONTROL BOARD	T2/D3 CERTIFICATION-LUIS GOMEZ	\$ 150.00	
79670	TAFOYA LAW GROUP APC	LEGAL SERVICES-NOVEMBER 1-18 2020	\$ 15,349.78	
79671	TAFOYA LAW GROUP APC	LEGAL SERVICES-DECEMBER 2020	\$ 14,676.67	
79672	TAFOYA LAW GROUP APC	LEGAL SERVICES-OCTOBER 2020	\$ 24,243.10	
79673	TAFOYA LAW GROUP APC	LEGAL SERVICES-MAY 2020 REPLACEMENT	\$ 34,367.30	
79674	TAFOYA LAW GROUP APC	LEGAL SERVICES-NOVEMBER 2020	\$ 4,407.80	
79675	TAFOYA LAW GROUP APC	LEGAL SERVICES-APRIL 2020 REPLACEMENT	\$ 31,966.10	
79676	THE GAS COMPANY	HQ GAS BILL	\$ 235.99	
79677	USA BLUEBOOK	WATER TRTMT SUPPLIES	\$ 413.46	
79677	USA BLUEBOOK	FBR SUPPLIES	\$ 323.89	
79677	USA BLUEBOOK	ROEMER SUPPLIES	\$ 17.88	
79678	WOODLAND PALLETS CORP	CONTINGENCY/VALVE BOX REFUNDS		\$ 240.00
79678	WOODLAND PALLETS CORP	CONTINGENCY/VALVE BOX REFUNDS		\$ 5,198.70

**WEST VALLEY WATER DISTRICT**CASH DISBURSEMENT REPORT  
MARCH 2021

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
79679	YO FIRE	WATER QLTY SUPPLIES	\$ 269.38	
79680	DAVID A. DE LA CRUZ	Staff All Hands Meeting Catering 03/30/21	\$ 2,710.68	
DFT0001504	US BANK-CAL CARD ( PEGGY)	MEALS/OFFICE SUPPLIES/VEHICLE MAINTENANCE	\$ 357.31	
DFT0001504	US BANK-CAL CARD ( PEGGY)	MISCELLANEOUS OFFICE/VEHICLES MAINTENANCE	\$ 256.56	
DFT0001504	US BANK-CAL CARD ( PEGGY)	MEALS/OFFICE SUPPLIES/VEHICLE MAINTENANCE	\$ 160.68	
DFT0001504	US BANK-CAL CARD ( PEGGY)	MISCELLANEOUS OFFICE/VEHICLES MAINTENANCE	\$ 245.00	
DFT0001504	US BANK-CAL CARD ( PEGGY)	MEALS/OFFICE SUPPLIES/VEHICLE MAINTENANCE	\$ 220.00	
DFT0001505	US BANK-CAL CARD (AL)	TRAINING/MEMBERSHIPS/SUPPLIES	\$ 79.00	
DFT0001505	US BANK-CAL CARD (AL)	TRAINING/MEMBERSHIPS/SUPPLIES	\$ 79.00	
DFT0001505	US BANK-CAL CARD (AL)	TRAINING/MEMBERSHIPS/SUPPLIES	\$ 79.00	
DFT0001505	US BANK-CAL CARD (AL)	TRAINING/VEHICLES/OUTREACH PROG/OFFICE SUPPLIES	\$ 358.75	
DFT0001505	US BANK-CAL CARD (AL)	TRAINING/MEMBERSHIPS/SUPPLIES	\$ 359.85	
DFT0001505	US BANK-CAL CARD (AL)	TRAINING/MEMBERSHIPS/SUPPLIES	\$ 42.39	
DFT0001505	US BANK-CAL CARD (AL)	TRAINING/VEHICLES/OUTREACH PROG/OFFICE SUPPLIES	\$ 95.00	
DFT0001505	US BANK-CAL CARD (AL)	TRAINING/MEMBERSHIPS/SUPPLIES	\$ 1,016.98	
DFT0001505	US BANK-CAL CARD (AL)	TRAINING/MEMBERSHIPS/SUPPLIES	\$ 349.99	
DFT0001505	US BANK-CAL CARD (AL)	TRAINING/MEMBERSHIPS/SUPPLIES	\$ 50.00	
DFT0001505	US BANK-CAL CARD (AL)	TRAINING/VEHICLES/OUTREACH PROG/OFFICE SUPPLIES	\$ 95.00	
DFT0001505	US BANK-CAL CARD (AL)	TRAINING/MEMBERSHIPS/SUPPLIES	\$ 95.00	
DFT0001505	US BANK-CAL CARD (AL)	TRAINING/MEMBERSHIPS/SUPPLIES	\$ 100.00	
DFT0001505	US BANK-CAL CARD (AL)	TRAINING/MEMBERSHIPS/SUPPLIES	\$ (28.50)	
DFT0001505	US BANK-CAL CARD (AL)	TRAINING/VEHICLES/OUTREACH PROG/OFFICE SUPPLIES	\$ 517.21	
DFT0001505	US BANK-CAL CARD (AL)	TRAINING/MEMBERSHIPS/SUPPLIES	\$ 804.82	
DFT0001505	US BANK-CAL CARD (AL)	TRAINING/VEHICLES/OUTREACH PROG/OFFICE SUPPLIES	\$ 494.57	
DFT0001505	US BANK-CAL CARD (AL)	TRAINING/MEMBERSHIPS/SUPPLIES	\$ 277.82	
DFT0001505	US BANK-CAL CARD (AL)	ON SITE DESTRUCTION OF BOXES	\$ 426.00	
DFT0001505	US BANK-CAL CARD (AL)	ON SITE DESTRUCTION OF BOXES	\$ 392.00	
DFT0001505	US BANK-CAL CARD (AL)	TRAINING/VEHICLES/OUTREACH PROG/OFFICE SUPPLIES	\$ 775.83	
DFT0001505	US BANK-CAL CARD (AL)	TRAINING/VEHICLES/OUTREACH PROG/OFFICE SUPPLIES	\$ 49.88	
DFT0001505	US BANK-CAL CARD (AL)	TRAINING/VEHICLES/OUTREACH PROG/OFFICE SUPPLIES	\$ 465.52	
DFT0001505	US BANK-CAL CARD (AL)	TRAINING/MEMBERSHIPS/SUPPLIES	\$ 270.00	
DFT0001505	US BANK-CAL CARD (AL)	TRAINING/MEMBERSHIPS/SUPPLIES	\$ 150.00	
DFT0001505	US BANK-CAL CARD (AL)	TRAINING/MEMBERSHIPS/SUPPLIES	\$ 760.00	
DFT0001505	US BANK-CAL CARD (AL)	TRAINING/MEMBERSHIPS/SUPPLIES	\$ 130.00	
DFT0001505	US BANK-CAL CARD (AL)	TRAINING/VEHICLES/OUTREACH PROG/OFFICE SUPPLIES	\$ 1,260.11	
DFT0001506	US BANK-CAL CARD (RICKEY)	MEALS/OUTREACH PROG/TRAINING/SAFETY	\$ 595.00	
DFT0001506	US BANK-CAL CARD (RICKEY)	MEALS/TRAINING/COMPUTER SUPP/LICENSING/AUDITIN	\$ 397.29	
DFT0001506	US BANK-CAL CARD (RICKEY)	MEALS/OUTREACH PROG/TRAINING/SAFETY	\$ 1,445.25	
DFT0001506	US BANK-CAL CARD (RICKEY)	MEALS/TRAINING/COMPUTER SUPP/LICENSING/AUDITIN	\$ 3,132.52	
DFT0001506	US BANK-CAL CARD (RICKEY)	MEALS/TRAINING/COMPUTER SUPP/LICENSING/AUDITIN	\$ 2.00	
DFT0001506	US BANK-CAL CARD (RICKEY)	MEALS/TRAINING/COMPUTER SUPP/LICENSING/AUDITIN	\$ 460.00	
DFT0001506	US BANK-CAL CARD (RICKEY)	MEALS/TRAINING/COMPUTER SUPP/LICENSING/AUDITIN	\$ 109.49	
DFT0001506	US BANK-CAL CARD (RICKEY)	MEALS/OUTREACH PROG/TRAINING/SAFETY	\$ 44.99	
DFT0001506	US BANK-CAL CARD (RICKEY)	MEALS/OUTREACH PROG/TRAINING/SAFETY	\$ 364.98	
DFT0001506	US BANK-CAL CARD (RICKEY)	MEALS/TRAINING/COMPUTER SUPP/LICENSING/AUDITIN	\$ 860.20	
DFT0001506	US BANK-CAL CARD (RICKEY)	MEALS/TRAINING/COMPUTER SUPP/LICENSING/AUDITIN	\$ 89.98	
DFT0001506	US BANK-CAL CARD (RICKEY)	MEALS/OUTREACH PROG/TRAINING/SAFETY	\$ 150.00	
DFT0001506	US BANK-CAL CARD (RICKEY)	MEALS/OUTREACH PROG/TRAINING/SAFETY	\$ 225.00	
DFT0001506	US BANK-CAL CARD (RICKEY)	MEALS/TRAINING/COMPUTER SUPP/LICENSING/AUDITIN	\$ 450.00	
DFT0001507	US BANK-CAL CARD (YOLANDA)	MISC OFFICE SUPPLIES	\$ 160.44	
DFT0001507	US BANK-CAL CARD (YOLANDA)	TRAINING/SUBSCRIPTION/MISC OFFICE/WELLNESS	\$ 1,690.49	
DFT0001507	US BANK-CAL CARD (YOLANDA)	TRAINING/SUBSCRIPTION/MISC OFFICE/WELLNESS	\$ 595.00	
DFT0001507	US BANK-CAL CARD (YOLANDA)	TRAINING/SUBSCRIPTION/MISC OFFICE/WELLNESS	\$ 313.62	
DFT0001507	US BANK-CAL CARD (YOLANDA)	TRAINING/SUBSCRIPTION/MISC OFFICE/WELLNESS	\$ 117.19	

**WEST VALLEY WATER DISTRICT**

CASH DISBURSEMENT REPORT  
 MARCH 2021

<b>EFT/Check #</b>	<b>Vendor Name</b>	<b>Description</b>	<b>O &amp; M Amount</b>	<b>CIP Amount</b>
DFT0001507	US BANK-CAL CARD (YOLANDA)	TRAINING/SUBSCRIPTION/MISC OFFICE/WELLNESS	\$ 200.00	
DFT0001540	US BANK	INTERESTS DUE	\$ 441,400.00	
DFT0001540	US BANK	INTERESTS DUE	\$ (0.07)	
SUBTOTALS			2,071,521.52	48,853.87
<b>GRAND TOTAL</b>			<b>2,120,375.39</b>	



**WEST VALLEY WATER DISTRICT  
PAYROLL GROSS WAGES  
FISCAL YEAR 2020 - 2021**

<b>Report Month</b>	<b>Description</b>	<b>From</b>	<b>To</b>	<b>Gross Wages Paid</b>
July 2020	Pay Period #14	06/13/20	06/26/20	261,597.02
July 2020	Monthly Pay Period #7	06/01/19	06/30/19	7,810.34
July 2020	Manual Check	06/27/20	07/02/19	1,706.34
July 2020	Manual Check	06/27/19	07/06/19	832.04
July 2020	Pay Period #15	06/27/20	07/10/20	272,469.48
July 2020	Pay Period #16	07/11/20	07/24/20	270,538.64
Total for July 2020				814,953.86
August 2020	Monthly Pay Period #8	07/01/20	07/31/20	6,961.39
August 2020	Pay Period #17	07/25/20	08/07/20	271,635.85
August 2020	Manual Check	08/08/20	08/20/20	42,094.20
August 2020	Manual Check	08/08/20	08/20/20	3,081.90
August 2020	Pay Period #18	08/08/20	08/21/20	271,942.01
Total for August 2020				595,715.35
September 2020	Manual Check	08/22/20	09/02/20	585.60
September 2020	Monthly Pay Period #9	08/01/20	08/30/20	6,961.39
September 2020	Pay Period #19	08/22/20	09/04/20	267,659.14
September 2020	Pay Period #20	09/05/20	09/18/20	264,909.70
September 2020	Manual Check	09/19/20	09/24/20	43,096.15
Total for September 2020				583,211.98
October 2020	Monthly Pay Period #10	09/01/20	09/30/20	8,319.71
October 2020	Pay Period #21	09/19/20	10/02/20	305,686.46
October 2020	Manual Check	09/19/20	10/21/20	55,680.19
October 2020	Pay Period #22	10/03/20	10/16/20	256,813.65
Total for October 2020				618,180.30
November 2020	Pay Period #23	10/17/20	10/30/20	284,620.77
November 2020	Monthly Pay Period #11	10/01/20	10/31/20	7,131.18
November 2020	Manual Check	10/31/19	11/06/20	2,799.42
November 2020	Pay Period #24	10/31/20	11/13/20	326,367.63
Total for November 2020				620,919.00
December 2020	Pay Period #25	11/14/20	11/27/20	262,546.12
December 2020	Monthly Pay Period #12	11/01/20	11/30/20	6,112.44
December 2020	Manual Check	11/28/20	12/09/20	3,188.80
December 2020	Pay Period #26	11/28/20	12/11/20	279,413.49
December 2020	Pay Period #27	12/12/20	12/25/20	284,514.87
Total for December 2020				835,775.72

**WEST VALLEY WATER DISTRICT  
PAYROLL GROSS WAGES  
FISCAL YEAR 2020 - 2021**

<b>Report Month</b>	<b>Description</b>	<b>From</b>	<b>To</b>	<b>Gross Wages Paid</b>
January 2021	Pay Period #1	12/25/20	01/08/21	286,690.06
January 2021	Monthly Pay Period #1	12/01/20	12/31/20	5,772.86
January 2021	Pay Period #2	01/08/21	01/22/21	288,150.80
Total for January 2021				<u>580,613.72</u>
February 2021	Monthly Pay Period #2	01/01/21	01/31/21	6,791.60
February 2021	Pay Period #3	01/23/21	02/05/21	291,287.10
February 2021	Pay Period #4	02/06/21	02/19/21	276,198.70
February 2021	Manual Check	02/06/21	02/24/21	2,261.56
February 2021	Manual Check	02/20/21	02/25/21	4,692.90
Total for February 2021				<u>581,231.86</u>
March 2021	Monthly Pay Period #3	02/01/20	02/28/20	7,300.97
March 2021	Pay Period #5	02/19/21	03/05/21	270,514.22
March 2021	Pay Period #6	03/05/21	03/19/21	268,576.61
Total for March 2021				<u>546,391.80</u>

**WEST VALLEY WATER DISTRICT  
EFT AND PAYROLL ITEMS  
MARCH 2021**

Date	Item	Check No. or EFT	Amount
03/04/21	Monthly Pay Period #3	none	600.00
03/11/21	Pay Period #5	8830	1,880.23
03/25/21	Pay Period #6		1,850.20
	<b>Total Checks</b>		<b><u>4,330.43</u></b>
03/04/21	Monthly Pay Period #3 Direct Deposits	EFT	6,170.72
03/04/21	Federal Tax Withheld Social Security & Medicare	EFT	1,614.54
03/04/21	State Tax Withheld and State Disability Insurance	EFT	74.23
03/11/21	Pay Period #5 Direct Deposits	EFT	179,071.29
03/11/21	Federal Tax Withheld Social Security & Medicare	EFT	70,012.76
03/11/21	State Tax Withheld and State Disability Insurance	EFT	15,227.25
03/11/21	Lincoln Deferred Compensation Withheld	EFT	12,294.54
03/11/21	Lincoln - Employer Match Benefit	EFT	3,150.00
03/11/21	Nationwide Deferred Compensation Withheld	EFT	2,743.22
03/11/21	Nationwide - Employer Match Benefit	EFT	700.00
03/11/21	Nationwide - 401a Employer Match Benefit	EFT	400.00
03/11/21	CalPERS Retirement - Classic (EPMC and ER contribution)	EFT	25,867.00
03/11/21	CalPERS Retirement - 2nd Tier (EE and ER contribution)	EFT	16,157.91
03/11/21	California State Disbursement	EFT	638.31
03/11/21	EDD Unemployment Benefit Charge	EFT	10,319.41
03/25/21	Pay Period #6 Direct Deposits	EFT	177,375.10
03/25/21	Federal Tax Withheld Social Security & Medicare	EFT	69,566.18
03/25/21	State Tax Withheld and State Disability Insurance	EFT	15,142.08
03/25/21	Lincoln Deferred Compensation Withheld	EFT	12,466.98
03/25/21	Lincoln - Employer Match Benefit	EFT	3,150.00
03/25/21	Nationwide Deferred Compensation Withheld	EFT	2,743.22
03/25/21	Nationwide - Employer Match Benefit	EFT	700.00
03/25/21	Nationwide - 401a Employer Match Benefit	EFT	400.00
03/25/21	CalPERS Retirement - Classic (EPMC and ER contribution)	EFT	25,406.20
03/25/21	CalPERS Retirement - 2nd Tier (EE and ER contribution)	EFT	15,931.93
03/25/21	California State Disbursement	EFT	638.31
<b>Total EFT</b>			<b><u>667,961.18</u></b>
<b>Grand Total Payroll Cash</b>			<b><u>672,291.61</u></b>



**BOARD OF DIRECTORS  
STAFF REPORT**

**DATE:** April 15, 2021  
**TO:** Board of Directors  
**FROM:** Shamindra Manbahal, Interim General Manager  
**SUBJECT:** MONTHLY REVENUE & EXPENDITURES REPORT - MARCH 2021

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**BACKGROUND:**

The Board of Directors requested the Monthly Financial Status Report to be presented to the Finance Committee for review and discussion before presenting these reports to the Board of Directors. The reports are being produced from the District's Financial System (System of Records) and will be presented on a monthly basis.

**DISCUSSION:**

The Monthly Financial Status Reports summarizes the District's revenue categories as well as expenditures for all Departments. The original total budget includes the adopted budget. Current total budget includes the adopted budget plus any budget amendments or adjustments made during the year. Period activity column represents activity for the reporting periods. Fiscal activity column represents the year-to-date activity or transactions that have been recorded in the general ledger from the beginning of the fiscal year July 1 through March 31. The encumbrance column represents funds encumbered with a purchase order that's not spent but committed. The percent column represents the percentage of the current budget that has been received (Revenue) or utilized (Expenditure).

**FISCAL IMPACT:**

None.

**STAFF RECOMMENDATION:**

Staff recommends that this item be submitted for consideration, and that the Board of Directors approve this item and authorize the Interim General Manager to execute the necessary documents.

Respectfully Submitted,

*Shamindra Manbahal*

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Shamindra Manbahal, Interim General Manager

SM:jv

**ATTACHMENT(S):**

1. 2021 March Monthly Revenue & Expenditures Report
2. 2021 3rd Quarter Report

**MEETING HISTORY:**

04/14/21 Finance Committee REFERRED TO BOARD



West Valley Water District, CA

# Budget Report

## Group Summary

For Fiscal: 2020-2021 Period Ending: 03/31/2021

Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
<b>Revenue</b>							
4000 - Water consumption sales	15,656,126.20	15,656,126.20	1,823,695.33	15,675,642.03	0.00	19,515.83	100.12 %
4010 - Water service charges	6,299,071.01	6,299,071.01	798,206.18	5,936,032.79	0.00	-363,038.22	94.24 %
4020 - Other operating revenue	3,043,643.97	3,043,643.97	462,269.69	2,311,518.53	0.00	-732,125.44	75.95 %
4030 - Property Taxes	1,773,000.00	1,773,000.00	31,641.08	1,613,963.29	0.00	-159,036.71	91.03 %
4040 - Interest & Investment Earnings	337,500.00	337,500.00	-25,050.53	-46,180.97	0.00	-383,680.97	13.68 %
4050 - Rental Revenue	30,000.00	30,000.00	2,988.48	26,625.44	0.00	-3,374.56	88.75 %
4060 - Grants and Reimbursements	0.00	0.00	3,234.09	21,218.66	0.00	21,218.66	0.00 %
4070 - Gain on Sale of Capital Assets	0.00	0.00	0.00	31,000.00	0.00	31,000.00	0.00 %
4080 - Other Non-Operating Revenue	10,820.00	10,820.00	3,043.03	15,703.73	0.00	4,883.73	145.14 %
<b>Revenue Total:</b>	<b>27,150,161.18</b>	<b>27,150,161.18</b>	<b>3,100,027.35</b>	<b>25,585,523.50</b>	<b>0.00</b>	<b>-1,564,637.68</b>	<b>94.24 %</b>

## Budget Report

For Fiscal: 2020-2021 Period Ending: 03/31/2021

Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
<b>Expense</b>							
5110 - Source Of Supply	1,660,958.00	1,660,958.00	92,217.20	1,003,004.35	0.00	657,953.65	60.39 %
5210 - Production	3,293,040.00	3,453,040.00	401,042.33	2,721,330.05	68,389.75	663,320.20	80.79 %
5310 - Water Quality	689,330.00	689,330.00	55,841.19	356,730.20	6,536.89	326,062.91	52.70 %
5320 - Water Treatment - Perchlorate	272,500.00	272,500.00	19,446.98	143,532.07	977.32	127,990.61	53.03 %
5350 - Water Treatment - FBR/FXB	2,095,343.32	1,872,843.32	104,618.80	654,314.69	132,732.55	1,085,796.08	42.02 %
5390 - Water Treatment - Roemer/Arsenic	1,798,960.00	1,854,960.00	154,113.92	1,210,973.71	170,497.61	473,488.68	74.47 %
5410 - Maintenance - T & D	2,322,909.00	2,322,909.00	87,335.49	1,289,432.19	58,594.29	974,882.52	58.03 %
5510 - Customer Service	1,156,520.00	1,156,520.00	103,198.89	797,902.03	0.00	358,617.97	68.99 %
5520 - Meter Reading	991,555.00	991,555.00	63,641.52	537,914.97	10,335.74	443,304.29	55.29 %
5530 - Billing	507,950.00	507,950.00	34,613.81	258,957.81	79,494.81	169,497.38	66.63 %
5610 - Administration	1,980,910.00	2,060,590.00	181,166.47	1,181,010.10	20,689.50	858,890.40	58.32 %
5615 - General Operations	2,217,094.00	2,232,094.00	98,429.25	1,245,631.03	92,376.34	894,086.63	59.94 %
5620 - Accounting	828,088.00	828,088.00	62,509.22	572,907.03	1,500.00	253,680.97	69.37 %
5630 - Engineering	1,414,710.00	1,414,710.00	88,524.67	893,445.28	6,196.20	515,068.52	63.59 %
5640 - Business Systems	1,145,298.00	1,145,298.00	73,963.15	748,089.20	12,076.65	385,132.15	66.37 %
5645 - GIS	227,200.00	227,200.00	9,843.04	125,822.98	3,800.00	97,577.02	57.05 %
5650 - Board Of Directors	269,900.00	269,900.00	19,020.58	168,886.35	11,625.00	89,388.65	66.88 %
5660 - Human Resources/Risk Management	826,979.00	738,799.00	73,574.10	456,938.56	25,456.90	256,403.54	65.29 %
5680 - Purchasing	629,574.30	629,574.30	39,036.67	451,840.46	0.00	177,733.84	71.77 %
5710 - Public Affairs	1,027,136.00	1,027,136.00	51,962.81	456,196.52	195,274.82	375,664.66	63.43 %
5720 - Grants & Rebates	41,000.00	41,000.00	0.00	10,035.24	0.00	30,964.76	24.48 %
6200 - Interest Expense	978,450.00	978,450.00	475,652.72	675,132.66	0.00	303,317.34	69.00 %
6800 - Other Non-Operating Expense	0.00	0.00	0.00	700,000.00	0.00	-700,000.00	0.00 %
<b>Expense Total:</b>	<b>26,375,404.62</b>	<b>26,375,404.62</b>	<b>2,289,752.81</b>	<b>16,660,027.48</b>	<b>896,554.37</b>	<b>8,818,822.77</b>	<b>66.56 %</b>
<b>Report Surplus (Deficit):</b>	<b>774,756.56</b>	<b>774,756.56</b>	<b>810,274.54</b>	<b>8,925,496.02</b>	<b>-896,554.37</b>	<b>7,254,185.09</b>	<b>1,036.32 %</b>

Budget Report

For Fiscal: 2020-2021 Period Ending: 03/31/2021

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)
100 - Water Operations Fund	774,756.56	774,756.56	810,274.54	8,925,496.02	-896,554.37	7,254,185.09
Report Surplus (Deficit):	774,756.56	774,756.56	810,274.54	8,925,496.02	-896,554.37	7,254,185.09



**THIRD QUARTER FINANCIAL REPORT  
THREE MONTHS ENDED MARCH 31, 2021**

	3rd Quarter Actuals			
	FY19-20 3/31/2020	FY20-21 3/31/2021	Amount Change	% Change
<b>Operating revenues:</b>				
Water consumption sales	\$ 3,339,244	\$ 4,476,952	\$ 1,137,708	34.07%
Water service charges	1,965,195	2,123,415	\$ 158,219	8.05%
Other operating income	419,146	1,073,537	\$ 654,391	156.12%
Total operating revenues	5,723,585	7,673,903	1,950,319	34.08%
<b>Non-operating revenues:</b>				
Property taxes	1,268,069	716,742	\$ (551,327)	-43.48%
Grants and reimbursements	28,053	8,710	\$ (19,344)	-68.95%
Interest and investment earnings	642,499	(110,429)	\$ (752,927)	-117.19%
Rental income- cellular anntenas	9,925	8,898	\$ (1,028)	-10.35%
Gain/(loss) on sale/disposition of capital assets	-	-	\$ -	0.00%
Other non-operating revenues	3,051	5,573	\$ 2,522	82.65%
Total non-operating revenues	1,951,598	629,494	(1,322,104)	-67.74%
<b>Operating expenses:</b>				
Pubic affairs	404,826	167,631	\$ (237,195)	-58.59%
Grants	6,029	1,614	\$ (4,415)	-73.23%
Source of supply	730,950	721,470	\$ (9,480)	-1.30%
Pumping	779,902	1,016,631	\$ 236,729	30.35%
Water treatment	916,834	851,816	\$ (65,019)	-7.09%
Transmission and distribution	689,324	526,301	\$ (163,024)	-23.65%
Customer accounts	719,194	576,496	\$ (142,698)	-19.84%
General and administrative	4,016,536	2,624,253	\$ (1,392,283)	-34.66%
Total operating expenses	8,263,596	6,486,211	(1,777,385)	-21.51%
<b>Non-operating expenses:</b>				
Interest expense	447,625	475,933	\$ 28,308	6.32%
Litigation loss	-	450,000	\$ 450,000	100.00%
Total non-operating expenses	447,625	925,933	478,308	106.85%
<b>Capital contributions:</b>				
Developer contributions	-	21,914	\$ 21,914	100.00%
Capacity charges	1,457,195	187,569	\$ (1,269,626)	-87.13%
Total capital contributions	1,457,195	209,483	(1,247,712)	-85.62%
<b>Total revenues</b>	9,132,378	8,512,880	\$ (619,498)	-6.78%
<b>Total expenditures</b>	8,711,221	7,412,144	\$ (1,299,077)	-14.91%
<b>Net Change</b>	421,157	1,100,737	679,580	161.36%



**BOARD OF DIRECTORS  
STAFF REPORT**

**DATE:** April 15, 2021  
**TO:** Board of Directors  
**FROM:** Shamindra Manbahal, Interim General Manager  
**SUBJECT:** FUNDS TRANSFER - MARCH 2021

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**BACKGROUND:**

In February 2020, Resolution No. 2020-8 was adopted authorizing the General Manager, Board President/Directors, and Chief Accountant, as authorized signers to access LAIF. Due to the limited access the CFO is unable to transfer funds from the District's general J.P. Morgan Chase account to investment accounts. This limitation restricts the District to maximize interest earnings because the CFO cannot imitate these transfers without Board approval. To maximize interest earnings, the CFO should be authorized to transfer funds between accounts as needed.

At the August 20, 2020 Board of Directors meeting, WVWD Board of Directors approve and authorize the Chief Financial Officer to transfer funds in/out of the District's Chase account to/from the District's investment accounts to take advantage of potential interest earnings. At this meeting the WVWD Board also requested that the CFO provides a detailed report to the Board of all transfers on a monthly basis and include this report in the monthly financial reports presented to the Board.

**FISCAL IMPACT:**

Potential interest earnings on funds invested/transferred.

**STAFF RECOMMENDATION:**

Staff recommends that this item be submitted for consideration, and that the Board of Directors approve this item and authorize the Interim General Manager to execute the necessary documents.

Respectfully Submitted,

*Shamindra Manbahal*

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Shamindra Manbahal, Interim General Manager

SM:jv

**ATTACHMENT(S):**

1. 2021 March Funds Transfer Report

**MEETING HISTORY:**

04/14/21      Finance Committee      REFERRED TO BOARD

**Fund Transfer Detail March 2021**

Date	Beginning Balances	Amount
3/11/201	Chase Gen Checking	3,837,241.44
3/11/201	Cal Trust Medium Term	10,940,353.79
3/12/2021	LAIF	10,345,807.85

Date	Transfers	Amount
3/11/2021	Cal Trust Medium Term → Chase Gen Checking	10,940,353.79
3/12/2021	Chase Gen Checking → LAIF	10,000,000.00

Date	**Ending Balances (After Transfers)	Amount
3/31/2021	Chase Gen Checking	4,372,375.29
3/31/2021	Cal Trust Medium Term	1,988.02
3/31/2021	LAIF	20,345,807.85

*\*\*Ending balances may include other credits/deposits besides transfer amounts.*

**EMPLOYMENT AGREEMENT**  
AMENDED

THIS EMPLOYMENT AGREEMENT ("Agreement") is entered into this 1st day of April 1, 2021 ("Effective Date") by and between WEST VALLEY WATER DISTRICT, a public agency of the State of California ("District"), acting by and through its Board of Directors, and SHAMINDRA MANBAHAL ("Manbahal"). The District and Manbahal may be collectively referred to as the "Parties" and individually as a "Party."

**RECITALS**

A. District is a county water district organized and operating pursuant to law found in *Water Code Sections 30000, et seq.*

B. District desires to engage the services of Manbahal as the Interim General Manager of the District ("Interim General Manager") and Manbahal desires to perform the services of the Interim General Manager.

C. Manbahal represents and warrants that he has the skill and ability to serve as Interim General Manager and wishes to accept such employment.

D. The Parties now desire to enter into this Agreement for the purpose of setting forth the terms and conditions upon which Manbahal shall render certain services to District as Interim General Manager.

**NOW, THEREFORE, THE PARTIES HERETO HEREBY AGREE AS FOLLOWS:**

1. This Agreement has no specific term because Manbahal is an "AT WILL" employee which means that Manbahal works at the will of the District and can be terminated at any time for any reason or no reason at all per the terms set forth in this Agreement.

2. (a) The District employs Manbahal beginning April 1, 2021, subject to no probationary period from the date of appointment, and Manbahal accepted the new position offered by the District, to serve as its Interim General Manager. It is expressly understood that Manbahal, in his capacity as Interim General Manager, is a contracted "ATWILL" employee serving at the pleasure of the Board of Directors of the District ("Board"), subject to the provisions set forth herein. Manbahal agrees to observe and comply with the rules and regulations of the District as adopted by the Board respecting performance of his duties and to carry out and perform orders, directives and policies of the District as they may be, from time to time, stated to him either orally or in writing by a majority of the Board.

(b) Manbahal shall be the Interim General Manager of the District and shall perform such duties and services as shall be necessary and advisable to manage and conduct the business of the District, subject at all times to all applicable law(s) and Board decisions, as well as the consent, approval and direction of the Board.

(c) Manbahal will devote his full time and attention to the performance of his duties and to District business affairs. Manbahal shall report to the Board of Directors and District's offices for work under the District's work schedules and at such other times as may be necessary to discharge his duties, except when away on District business, or as otherwise excused such as vacations and holidays. Notwithstanding the foregoing, Manbahal agrees that he will report to work when necessary to District's operations, regardless of regularly scheduled hours to the extent such attendance is reasonably possible.

(d) Manbahal may devote a reasonable amount of time to professional water district and community related activities, so long as the time devoted to these other activities does not interfere with the performance of his duties to the District. Participation at those professional and other organizational activities will be subject to review and approval by the Board.

(e) This Agreement shall in no way be interpreted as prohibiting Manbahal from making passive personal investments and/or attending to such other personal business affairs, provided that such personal investments and/or private business affairs in no way interferes and/or conflicts with his duties and responsibilities as Interim General Manager and/or the needs and best interests of the District.

3. (a) District shall compensate Manbahal for the services performed pursuant to this Agreement in the annual sum of Two Hundred Thirty-Four Thousand Two Hundred Twenty-Seven Dollars (\$\*\*\*234,227.20\*\*\*), payable in installments at the same time as other employees of the District are paid. This new salary of Two Hundred Thirty-Four Thousand Two Hundred Twenty-Seven Dollars (\$\*\*\*234,227.20\*\*\*) shall be retroactive to April 1, 2021. District shall have the right to deduct or withhold from compensation due Manbahal hereunder any and all sums required for federal income and social security taxes, if any, and all state or local taxes now applicable or that may be enacted and become applicable in the future. Manbahal will receive all benefits contained in Exhibit "A" titled "West Valley Water District Summary of Benefits."

(b) In or about September of each year, or as soon as practicable, the Board shall evaluate the performance of Manbahal and other relevant factors and shall consider making adjustments in the annual salary of Manbahal, as the Board may deem appropriate, in its sole and absolute discretion, in accordance with such evaluation. The Board shall meet and confer with Manbahal in regard to such evaluation and the conclusions to be reached therefrom. However, it is understood that the District makes no commitment to increase or decrease Manbahal's salary at any particular time on any regular basis.

(c) As an exempt managerial employee, under no circumstances will Manbahal be entitled to any overtime pay, regardless of the number of hours she may work in any work week.

(d) District will provide Manbahal with a District cellular telephone, laptop computer, iPad, and such other technical equipment ("Technical Equipment") as may be necessary for the performance of his duties, at District cost and expense. The District will provide Manbahal with an office next to the Assistant General Manager and provide administrative support with pool secretarial assistance. The District has provided Manbahal with Technical Equipment as part of his employment as the Interim General Manager. It is understood that the District is not providing Manbahal with new Technical Equipment on the execution of this Agreement. However, in the course of Manbahal's employment, District shall refresh and replace said Technical Equipment periodically in accordance with District policy. In addition, District

shall budget and pay Manbahal's professional dues and subscriptions necessary for continued full participation in approved national, regional, state, and local associations and organizations necessary and desirable for continued professional growth and advancement for the good of the District.

(e) Manbahal will be entitled to a District vehicle for District business. All reasonable, documented expenses concerning such vehicle will be the responsibility of the District, including, but not limited to, the fueling and maintenance thereof. The District, at District's sole cost and expense, shall provide bodily injury and property damage insurance for such vehicle at the amounts carried for District vehicles. Manbahal may take a \$600.00 per pay period vehicle allowance in place of a District vehicle at his sole discretion.

(f) Manbahal will be entitled to receive the same paid holidays as provided the District's regular fulltime employees per the terms and conditions of the current approved District's "PERSONNEL POLICIES AND PRACTICES".

(g) The District has established a 457 and 401(a) Plan pursuant to the Internal Revenue Code and the regulations promulgated thereunder. Manbahal may participate in such 457 and/or 401(a) Plans with his own funds, as he may determine from time to time. The District will contribute \$1 for every \$1 that Manbahal contributes up to a total of \$5,000 per fiscal year. Employee is also eligible for all other matching contributions the District offers as outlined in the "Personnel Policies and Practices."

(h) Manbahal and his dependents (including his spouse) will be entitled to the same life insurance, accidental death and dismemberment insurance and long-term disability benefits as the District's regular fulltime employees per the terms and conditions of the current approved District's "PERSONNEL POLICIES AND PRACTICES".

(i) Manbahal and his dependents (including his spouse) shall be entitled to the same medical insurance benefits as the District's regular fulltime employees per the terms and conditions of the current approved District's "PERSONNEL POLICIES AND PRACTICES".

(j) Manbahal and his dependents (including his spouse) will be entitled to the same vision care and dental insurance benefits as the District's regular fulltime employees per the terms and conditions of the current approved District's "PERSONNEL POLICIES AND PRACTICES".

(k) Manbahal will be entitled to the same PERS retirement programs and education assistance programs as the District's regular fulltime employees per the terms and conditions of the current approved District's "PERSONNEL POLICIES AND PRACTICES".

(l) Manbahal will be entitled to the same leaves of absence (e.g., vacation, sick) as provided to the District's regular fulltime employees per the terms and conditions of the current approved District's "PERSONNEL POLICIES AND PRACTICES". Manbahal may be allowed to cash out 50% of his vacation time but must use 50%. If Manbahal is not able to use 50% of his vacation within the allotted time, he may apply to the Board for a three-month extension, which should not be unreasonably denied.

(m) In addition to vacation time, Manbahal shall be allowed one hundred and twenty hours (120) of paid administrative leave per fiscal year. This leave is non-cumulative.

(n) Manbahal will be entitled to the same social security benefits and any other like or kind benefits as the District's regular fulltime employees per the terms and conditions of the current approved District's "PERSONNEL POLICIES AND PRACTICES".

(o) Consistent with Article 1204 of the District's "PERSONNEL POLICIES AND PRACTICES" a retired employee and dependent spouse (See Article 2), or spouse of a deceased employee or retiree, may continue his/her medical, dental and vision insurance at District's expense on the basis of the following: employee is a minimum of fifty-five (55) years of age with a minimum of five to twenty (20) years of continuous service. (See Article 1204 of the District's "Personnel Policies and Practices.")

(p) Tuition and Fees Reimbursement. West Valley Water District will reimburse the Interim General Manager for educational tuition and fees solely for the Chief Financial and Administrative Officer's education. One hundred percent of fees will be eligible for reimbursement each fiscal year, not to exceed \$5,000.00. The Interim General Manager shall successfully complete the course(s) with a "C" or equivalent passing grade. Failure to successfully complete the course(s) will result in no reimbursement. Items subject to reimbursement shall include fees actually paid by the employee such as registration fees, tuition (educational fees), books, parking, and laboratory fees. Proof of payment will be required in order to reimburse the Interim General Manager for these items.

4. (a) Manbahal serves at the will and pleasure of the Board. District may terminate this Agreement, in whole or in part, upon a vote of at least three (3) of the five (5) members of the Board (i) with cause or (ii) without cause. Notwithstanding the foregoing, this Agreement shall terminate on the death, retirement, or permanent disability of Manbahal.

(b) In the event the District terminates Manbahal's employment without cause, and if Manbahal executes a full release of all claims against the District including, but not limited to a Civil Code section 1542 release, then and only then Manbahal shall be entitled to a severance pay equal to only six (6) months of his yearly salary at the rate in effect at the time of termination. No benefits are included in any severance calculation.

(c) In the event the District decides to terminate Manbahal's employment without cause pursuant to this Agreement, Manbahal will be returned to his former position of Chief Financial and Administrative Officer pursuant to the terms of his employment agreement for that position if that position is available and unfilled at the time this Agreement is terminated. If the Chief Financial and Administrative Officer position is filled or otherwise not available, the District shall offer the highest open and unfilled position to Manbahal at the District's sole discretion that he is qualified for. If the District continues to employ Manbahal in another position pursuant to this subsection (section 4, subsection c), then his employment will not be governed pursuant to the terms of this Agreement; and specifically, Manbahal will not have any right to the compensation and benefits in this Agreement including, but not limited to, section 4, subsection b above.



(d) In exchange for the severance pay set forth in subsection (b) above, Manbahal hereby expressly waives any right he may have under any applicable law, District policy or otherwise to challenge or appeal his termination.

(e) In the event Manbahal's employment is terminated by the District for cause, he will not be entitled to severance pay. The term "cause" shall mean any of the following as determined by the Board: (i) willful damage to District property; (ii) a material breach by Manbahal of the terms of his employment; (iii) willful violation of conflict of interest; (iv) acts of dishonesty, (v) intentional insubordination, (vi) misappropriation, embezzlement, intentional fraud and any similar misconduct by Manbahal. Upon termination for cause, Manbahal shall be entitled to receive all compensation earned but unpaid, for actual work performed as of the date of termination for cause and for accrued vacation time plus all compensation required under the law.

5. (a) Manbahal is an "AT WILL" employee of the District and shall serve at the pleasure of the District and nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of the District to terminate the services of Manbahal for any reason, or no reason at all, with or without cause, at any time, subject only to California law and the provisions set forth in this Agreement.

(b) Nothing in this Agreement shall prevent, limit, or otherwise interfere with the right of Manbahal to resign at any time from his position with the District.

(c) In the event the District terminates Manbahal's employment pursuant to this Agreement, and if Manbahal is not otherwise in breach of the terms of this Agreement, and if Manbahal executes a written waiver of any and all claims Manbahal may have against the District, including but not limited to a Civil Code Section 1542 waiver, then the District shall pay a severance equal to a lump sum payment equal to six months' base salary as indicated in paragraph 4(b). The District shall be relieved of any obligation to pay severance pay if Manbahal fails to execute a waiver as described above or if Manbahal is terminated for cause as defined in paragraph 4(d) in carrying out the duties obligated under this Agreement or if Manbahal is convicted of any illegal act involving moral turpitude or personal gain.

6. Manbahal may resign at any time. In the event of resignation, death, illness, or incapacity (as discussed in subsection 4(a) above), Manbahal shall not be entitled to any severance pay. District shall have the option, in its discretion to terminate Manbahal at any time prior to the end of such notice period provided that District pays Manbahal all compensation due and owing through the last day actually worked, plus an amount equal to the base salary Manbahal would have earned through the remainder of the notice period.

7. Manbahal will be reimbursed for reasonable and appropriate District related business and/or travel expenses in connection with the performance of his duties under this Agreement and in accordance with the District's general policies on business expenses.

8. (a) If any provision of this Agreement shall be ruled invalid, illegal or unenforceable, the Parties shall: (i) promptly negotiate a substitute for the provision which shall, to the greatest extent legally permissible, effect the intent of the parties in the invalid, illegal or unenforceable provision, and (ii) negotiate such changes in, substitutions for or additions to the remaining provisions of this Agreement as may be necessary in addition to and in conjunction with

subsection (i) above to give effect to the intent of the Parties without the invalid, illegal or unenforceable provision. To the extent the Parties are unable to negotiate such changes, substitutions or additions as set forth in the preceding sentence, and the intent of the Parties with respect to the essential terms of the Agreement may be carried out without the invalid, illegal or unenforceable provision, the balance of this Agreement shall not be affected, and this Agreement shall be construed and enforced as if the invalid, illegal or unenforceable provision did not exist.

(b) This Agreement may be signed and delivered in any number of counterparts, each of which, when signed and delivered, shall be an original, but all of which shall together constitute one and the same Agreement.

(c) This Agreement contains the entire agreement between the Parties with respect to the subject matter of this Agreement and any agreement or representation with respect to the same or the obligations of either Party with respect to the same which is not expressly provided in this Agreement or in a written document which is signed by the Party to be charged, shall be null and void.

(d) This Agreement may not be amended except by a subsequent writing which is signed by the Parties.

(e) The Recitals set forth herein are incorporated herein and are an operative part of this Agreement.

(f) This Agreement shall be governed by and construed in accordance with the laws of the State of California.

(g) If any action in law or equity, including an action for declaratory relief, is brought to enforce or interpret the provisions of this Agreement, each Party shall pay its own attorneys' fees.

(h) No official or employee of the District shall be personally liable to Manbahal in the event of any default or breach by District or for any amount which may become due to Manbahal or for any breach of the terms of this Agreement.

(i) No director, officer or employee of the District shall have any financial interest, direct or indirect, in this Agreement nor shall any such director, officer or employee participate in any decision relating to this Agreement which affects his/her financial interest or the financial interest of any corporation, partnership, entity or association in which he/she is directly or indirectly interested, in violation of any state or federal statute or regulation. Manbahal warrants that he has not paid or given and will not pay or give any third party any money or other consideration for obtaining this Agreement.

(j) Manbahal recognizes the relations of trust and confidence that are established by this Agreement, and covenants with the District to furnish his best skill and judgment, and to actively cooperate and assist in furthering the best interests of the District in all matters pertaining to the services provided herein.

(k) Each Party represents and warrants to the other Party that all necessary action has been taken by such Party to authorize the undersigned to execute this Agreement and to bind it to the performance of its obligations hereunder.

(l) Manbahal may not assign this Agreement in whole or in part. Any attempted assignment shall be null and void.

(m) Manbahal acknowledges that (1) he has had the opportunity to consult counsel in regard to this Agreement, (2) he has read and understands this Agreement, (3) he is fully aware of its legal effects, and (4) he has entered into it freely and voluntarily and based on his own judgment and not on any representations of promises other than those contained in this Agreement.

IN WITNESS WHEREOF, the Parties have hereunto set their hands on the first day date above written.

WEST VALLEY WATER DISTRICT,  
A Public Agency of the State of California

Dated: April \_\_, 2021      By: \_\_\_\_\_  
Channing Hawkins, President

Dated: April \_\_, 2021      By: \_\_\_\_\_  
Peggy Asche, Board Secretary

**EMPLOYEE**

Dated: April \_\_, 2021      By: \_\_\_\_\_  
Shamindra Manbahal

**APPROVED AS TO FORM:**

Dated: April \_\_, 2021      By: \_\_\_\_\_  
Robert Tafoya, General Counsel

## ***Exhibit A***

### West Valley Water District Summary of Benefits

1. Health Insurance - Becomes effective the first of the following month after date of hire for self and family.
2. Dental Insurance - Becomes effective the first of the following month after date of hire for self and family. Coverage includes orthodontic benefits after one year of employment.
3. Vision Service Plan - Becomes effective the first of the following month after date of hire for self and family.
4. Long-Term Disability Plan - Becomes effective the first of the following month after sixty (60) days of employment.
5. Life Insurance Plan - Becomes effective the first of the following month after sixty (60) days of employment. Two (2) times your salary up to \$125,000.
6. Employee Assistance Program (EAP) - Becomes effective the first of the following month after sixty (60) days of employment.
7. \$5,000 Dependent Life benefit.
8. Tuition Loan Program - Up to \$5,000 annual tuition per fiscal year.
9. Sick Leave - 96 hours of sick leave per year
10. 14 Annual Paid Holidays
11. Annual Vacation Allowance: 120 hours for Executive Management
12. 120 hours of Administrative Leave

***(District pays the total cost of the above benefits)***

13. Public Employees' Retirement System (PERS) - effective first day of work. Under the Public Employees' Pension Reform Act (PEPRA) of 2013, new members will be provided the 2% at 62 retirement formula with an employee contribution of 6.25% of the annual salary. However, if confirmed as a Classic Employee with PERS, your formula will be 2% at 55 and District will pay both the Employer and Employee portion of this benefit.
14. Social Security and Medicare - employees contribute their portion of this benefit. In addition, a 457 and a 401(a)-retirement plan, supplemental Insurance and credit union services are offered for voluntary participation.



**BOARD OF DIRECTORS  
STAFF REPORT**

**DATE:** April 15, 2021  
**TO:** Board of Directors  
**FROM:** Shamindra Manbahal, Interim General Manager  
**SUBJECT:** WATER INFRASTRUCTURE & TECHNOLOGY IMPROVEMENT PLAN

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**DISCUSSION:**

In mid-February, administrative, operations, distribution, engineering and human resources staff collaborated on district wide infrastructure & technology improvements that will immediately enhance our water delivery and technology systems. During these collaborative meetings, recommendations were presented that are beneficial, will improve operations and enhance workflow district wide and for our customers. Executive management selected seven priorities that will aid with the summer season and will ensure safe condition for employees and the public. Attached is an outline of Seven Priorities that we can start immediately to aid with summer season. Listed below are projects specific to each department:

- Priority 1 – Buster Pumps (4) – Treatment
- Priority 2 - Well 18A Blending Program – Production
- Priority 3 – Hydro Excavation Vac Truck – Distribution
- Priority 4 – Water Quality Specialist – Water Quality
- Priority 5 – UV Light Disinfecting System – Human Resources
- Priority 6 – Reservoir Roof Replacement - Production
- Priority 7 – Advanced Metering Infrastructure (AMI) – Meters

Staff also provided explanations to justify the need, return on investment and funding sources. Please see the attached exhibit for details of each project. Costs are included in the attachment and funding is allocated to execute these priorities immediately.

**FISCAL IMPACT:**

Costs are included in the attachment and funding is allocated to execute these priorities immediately.

**STAFF RECOMMENDATION:**

Staff recommends that this item be submitted for consideration, and that the Board of Directors approve this item and authorize the Interim General Manager to execute all necessary documents.

sm

**ATTACHMENT(S):**

1. WIP - Seven Priorites



West Valley Water District

**Water  
Infrastructure  
Improvement  
Plan**

2021



## PRIORITY 1

### OPERATIONS DEPARTMENT (Treatment Division)

#### Booster Pumps (4)

- **Why this is an immediate need:** Increase production and improve reliability.
- **Benefit to the district:** Yes, the Roemer treatment plant will booster more water to zone 5 next summer.
- **Improvement:** Yes, booster pump number #4 had a vibration issue and the impellers were worn out.
- **Enhance Workflow:** Yes, the old pumped about 800 GPM and the rebuild booster will pump 2000 GPM
- **Funding Source:** Operating Budget

## PRIORITY 2

### OPERATIONS DEPARTMENT (Production)

#### Well 18A – Blending Program

- **Why this is an immediate need:** These sources are in the south end of our District which is now being supplied mostly by sources from the north end, and the north end of the District is where demand from new development is increasing the need for additional supply at a rapid rate. While not all of these sources may be able to run together due to limited water rights, they will provide redundancy which is equally important.
- **Benefit to the district:** The benefit to the District is increased water supply mainly, but also having alternative sources when critical sources have to go offline during repairs or power outages. Having backup sources allows us to not be in an emergency situation when other sources are offline.
- **Improvement:** Having adequate supply and redundant supply can increase efficiency in numerous ways, reduced overtime, being able to select sources with the lowest cost per acre foot as primary, reductions in repair cost for sources that need repairs by not having to expedite repair work.
- **Enhance Workflow:** Having a peak demand that approaches our maximum capacity always increases the workload for Production Staff, it requires more overtime to monitor and maintain our system.
- **Funding Source:** Capital Budget
- **Cost:** \$400,000

## PRIORITY 3

### OPERATIONS DEPARTMENT (Distribution Division)

#### Hydro Excavator Vac Truck

This item is needed to minimize physical damages to other utilities while conventionally excavating. Hydro excavator would speed up job time when performing distribution repairs. Hydro excavator would also speed up downtime at Oliver P. Roemer Treatment Facility by removing sludge and debris left over from settling ponds. Typically, the settling pond is out of commission for weeks waiting for materials to dry. District staff takes the backhoe equipment into the pond and moves materials around to speed up dry time.

- **Why is this an immediate need:** to delay down time for settling ponds to dry up and remove material. All ponds will be needed as much as possible in summertime when water demand is high. To increase efficiency of leak repairs and cleanup after repairs and minimize staff needed and extra days to cleanup as well as extra equipment.
- **Benefit to the District:** Minimize staff and equipment needed to remove sludge and to minimize wear and tear on District owned backhoe equipment. District needs to maintain a minimum number of hours on backhoe usage due to California Air Resource Board for Diesel off road equipment. Less damage and liability claim for damages to utilities. Vactor truck can be used on major leaks to expose damaged main breaks and efficiently install full circle clamp on water main if possible. Pumps take a lot of time to pump out water and create big mess by releasing debris down curb and gutters that requires staff to come out the next day to clean up dried material left in front of customers' homes. Staff need to bring street sweeper, backhoe, dump truck and water truck to cleanup. Save money by not needing to contract out for sludge removal if staff not available minimum charge of \$ 6,200.00 up to \$24,000.00 depending on which pond needs removal. Roemer Treatment Plant sometimes uses KVAC Environmental up to four times a year.
- **Improvement:** Improve District image by efficiently and safely repairing leaks in streets visible to customers and all public. Vactor trucks are a water industry standard to use for hydro excavation. Improve maintenance costs required on all current equipment used to excavate and pump out leaks by putting less wear and tear on equipment. In the event of an emergency, more staff can utilize hydro excavator rather than using backhoe to excavate. Staff would only need Class B commercial license to drive. Vactor trucks have onboard air compressor that will power 90-pound jack hammers to remove asphalt rather than using tow behind air compressor.
- **Enhance Workflow:** Increase completion and cleanup time while minimizing days lost at settling ponds.
- **Funding Source:** Source could be partially funded from Annual Valve Replacement CIP Budget.
- **Cost:** \$450,000

## PRIORITY 4

### OPERATIONS DEPARTMENT (Water Quality Division)

#### Water Quality Specialist

We currently have no Water Quality Specialist at the district. This was an approved position that has not been filled when it was vacated. With the growth of the district, this position becomes more important than ever. Part of our mission statement includes providing high quality drinking water to our customers. Having a Water Quality Specialist will show our customers that the quality of the drinking water they receive is of the utmost importance to us.

- **Why this is an immediate need:** This is an immediate need because we currently must divide some of our duties to other departments, such as treatment doing all the distribution sampling and USAs doing water quality calls. In addition, there is no backup for this department if something were to happen to the supervisor.
- **Benefit to the district:** Customers feel more confident with any quality issues they may experience if an actual water quality person responds to their concerns. This shows that the district cares about the importance the quality of water is to the lives of everyone.
- **Improvement:** This will take the burden off treatment for sampling and provide assistance for the increased requirements coming our way, such as Lead/Copper sampling. This will also assist the supervisor with the additional duties of managing our district permits.
- **Enhance Workflow:** We will be able to better improve the workflow of the water quality department to make sure all regulatory requirements are met on time.
- **Funding Source:** Water Quality Department – approved open position.
- **Cost:** Position budgeted in the operating budget, \$100,000.

#### Cross-Connection Specialist

We currently have only one person doing all cross connection, backflow prevention, and commercial water sales for the entire district. The district has grown from almost 88,000 customers in 2019 to over 94,000 in 2020 and continues to grow at an increased rate in both residential and commercial accounts. Our one person is having difficulty keeping up with the increased workload and he has no back up at all. This became very evident when the pandemic hit and the passing of his father.

- **Why this is an immediate need:** We are currently constantly trying to catch-up with accounts in the cross-connection department. Overworked and overstressed employees will eventually have accidents and injuries in the field. If anything happens to our one and only person doing cross-connection, we have no way of ensuring that this department will be able to function.

- **Benefit to the district:** The district will benefit with a more efficient department that will be able to save money by having the ability to better monitor the commercial accounts who have issues with stealing water and damaging backflows that could create contamination into our main water lines.
- **Improvement:** This will improve efficiency of the department and ensure billing is done in a timely manner. It will also ensure that the department will have continued coverage during emergencies.
- **Enhance Workflow:** More of the district will be able to be covered, billing will be done on time, and the greater than 1,700 backflows the district needs to be certified will be done in a timely manner.
- **Funding Source:** Operating Budget

## PRIORITY 5

### INFORMATION TECHNOLOGY & HUMAN RESOURCES DEPARTMENTS

#### UV Light Disinfectant Systems

- **Why is this an immediate need:** Since the onset of the COVID-19 Pandemic, the district and Board of Directors have taken a proactive approach towards protecting the health and safety of District employees and ratepayers. Included among the various steps taken to help prevent the spread of the virus. To further protect employees and the public, staff is recommending to install UVC Bacterial Disinfection Technology, which offers a solution for continuous surface and air disinfection.
- **Benefit to the District:** It would complement the pandemic related safety measures that are currently in place and would support the District's commitment to providing a safe environment for staff and ratepayers. It is an additional protection in place to limit liability for employees as disaster workers.
- **Cost:** \$334,850

## PRIORITY 6

### OPERATIONS DEPARTMENT (Production Division)

#### 2-1 Reservoir Roof Replacement

- **Why is this immediate need:** The roof on this reservoir is in similar condition to two roofs on concrete double T beam type water storage reservoirs that we have already replaced in recent years, the roof is more than 30 years old and has been patched numerous times. The last two roofs of this type and vintage that were replaced were found to be asbestos roofing materials.

- **Benefit to the District:** The most important benefit to the District when performing this type of maintenance to our water storage facilities is protection our water supply from potential contamination. An additional benefit is being able to evaluate structural elements of the roof which cannot be seen without removing the roofing materials.
- **Improvement/efficiency:** Maintaining our water storage facilities provides a reduction in the effort and time needed to keep the facility in good working order, by reducing the need for frequent inspections and small temporary repairs.
- **Enhance workflow:** When necessary upgrades and deferred maintenance items are addressed workflow is always positively impacted.
- **Cost:** \$400,000
- **Funding Source:** Capital Budget

## PRIORITY 7

### METERS DEPARTMENT

#### Advanced Metering Infrastructure (AMI) – Data Collection Network

##### 1) Why is this an immediate need

- Several years ago, a project was started to implement an Automatic Meter Reading System, (“AMR”). AMR systems transmit the meter readings, (one-way communications), from each meter to handheld or truck mounted devices. The AMR project was recently completed. However, since the original undertaking of the AMR project, meter reading technology has advanced. Advanced Metering Infrastructure Systems, (“AMI”), enable two-way communication over a fixed network between the District and the metering endpoints. The transition to an AMI system is the next logical progression.
- This will help us to better handle the increasing workload caused by the increasing number of service connections. It takes approximately 6-8 hours to read the AMR’s in each route, (currently have 12 routes of approximately 2,000 services per route). As the number of service connections increases, (and potentially doubles in the next 2 decades). The stats for new connections per year for the past few years are provide below. They clearly indicate an increase in the rate of new service connections, which is expected to continue:

	Avg/Month	Total
2016	35	414
2017	39	470
2018	44	522
2019	45	535
2020	56	672

##### 2) Benefit to the district (ROI)

- With an AMI system, the whole distribution network can be continuously monitored by hourly interval reads. This increased data collection capability can be used to help detect leaks, and to provide a foundation for analyzing usage patterns, (important for water conservation and water use efficiency). The meter reading for billing would be instantaneous compared to driving routes and collecting AMR reads on a laptop. Opening and closing reads could be obtained immediately without sending field staff.
- We could also strategically install the meters that monitor pressure and temperature. Those could be used to collect important data for Operations staff. They also have the capability of being turned on and off remotely. Note: We currently do not have any of these meters in our system. They are approximately \$250 vs \$150 for the meters we currently use.

##### 3) Improvement/efficiency

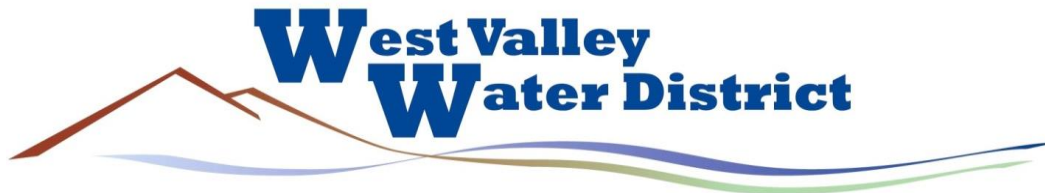
- Reductions to the amount of time required for field staff to collect reads, would allow them additional time for customer interactions, thereby improving our level of customer service. It would also allow for staffing resources to be shifted to other work that important, but has been lower priority.

##### 4) Enhance workflow

- All meter reading workflows, (reads for regular monthly billing, opening and closing reads, read collection for usage/conservation purposes), will be replaced with instant access to current and historical read data. This also has the potential allow the District to realize additional efficiencies in the billing process.

##### 5) Cost

- Estimated cost of about \$200K to implement. \$40K to implement the software, (would be about \$20K ongoing annual maintenance costs), \$30K equipment and installation on existing towers. There are currently 4 towers that are ideally located for an AMI network, but we may need to add a 5th set of equipment in the South service area, which could be mounted on an existing light pole instead of a tower. A propagation study was conducted in 2018, but would need to updated to take into account some high-rise buildings that have been built in recent years.



**BOARD OF DIRECTORS  
STAFF REPORT**

**DATE:** April 15, 2021  
**TO:** Board of Directors  
**FROM:** Shamindra Manbahal, Interim General Manager  
**SUBJECT:** CONSIDER TASK ORDER NO. 2 WITH GHD, INC. FOR PROFESSIONAL ENGINEERING SERVICES FOR THE OLIVER P. ROEMER WATER FILTRATION FACILITY EXPANSION PROJECT

---

**DISCUSSION:**

On Thursday, March 19, 2020 at the regularly scheduled Board Meeting, the Board of Directors of the West Valley Water District authorized fee negotiations with GHD, Inc. (GHD) for Professional Engineering Services for the Oliver P. Roemer Water Filtration Facility Expansion Project.

Staff requested GHD to divide the scope of work into two (2) Phases since the treatment method and capacity of the first phase of the expansion project had not been determined. GHD was then requested to submit a fixed fee proposal for Phase 1 which includes treatment option evaluations and 30% design with the understanding that a cost estimate for Phase 2 covering the construction oversight phase would be provided when the scope of the project was more clearly defined. To date, GHD has performed a commendable level of service to the District on Phase 1.

In May 2020, West Valley Water District entered into an Agreement for Professional Services and Task Order #1 with GHD to provide Phase 1 services. As the project has progressed, additional scope and services have been identified, including WIFIA and SRF Loan application support, discharge pipeline design, architectural and landscape improvements as well as SCADA upgrade and integration. With these additional tasks and as we move into GHD's Phase 2 services, a new Task Order is required. GHD's Phase 2 services have been broken into 2a and 2b scopes. Below is a brief description of the scope of work for GHD's Phase 2a services:

**PHASE 2a – Scope of Work**

- 1) Additional Services
  - CEQA Plus for Plant Expansion and Pipeline
  - Treatment plant discharge pipeline
  - Engineering Report to support SRF loan application
  - Additional Architectural design definitions
  - Landscape Predesign and SDC
  - SCADA Requirements and SDC
- 2) Design-Build Phase

Design Build Support Services  
 Project Documentation  
 Reporting  
 Submittals  
 Clarification & Interpretation Support  
 DB Payment Assistance

- 3) Permitting and Compliance
  - Engineering Report and Operations Plan Update
  - Misc. Regulatory Requirements
  - Loan Compliance Reporting
- 4) Project Management
  - Meetings
  - Project Planning/Coordination/Execution
  - Progress Reports and Invoices

### **PHASE 2b – FUTURE**

Act as the “Owners Agent” during the Progress Design Build construction phase of the project, GHD will be responsible, as Owner’s Agent, to review all of the DB work product and oversee construction, commissioning, post construction and warranty phase.

Attached as Exhibit A, is Task Order No. 2 with GHD Inc. for the Phase 2a scope of work. Given how dynamic the work has evolved, contingency has been included in the Phase 2a scope and will only be used as-needed. There will be no billing for the contingency if no justification is identified. A fixed fee proposal for the Phase 2b scope of work will be negotiated and brought back to the Board of Directors for review and approval at a later date.

### **FISCAL IMPACT:**

The cost to perform the professional engineering services related to Task Order #2 for the Oliver P. Roemer Water Filtration Facility Expansion Project as proposed by GHD Inc. is \$660,574. This item was included in the Fiscal Year 2020/21 Capital Improvement Budget under project W19041 with a budget of \$3,098,598.

### **STAFF RECOMMENDATION:**

Staff recommends that this item be submitted for consideration, and that the Board of Directors approve this item and authorize the Acting General Manager to execute the necessary documents.

LJ:ls

**ATTACHMENT(S):**

1. Exhibit A - Task Order 2 with GHD for Roemer Expansion

**MEETING HISTORY:**

04/06/21      Engineering, Operations and Planning Committee      REFERRED TO BOARD

# EXHIBIT A

**TASK ORDER NO. 2**

**PROFESSIONAL ENGINEERING SERVICES**

**FOR THE**

**OLIVER P. ROEMER WATER FILTRATION FACILITY EXPANSION PROJECT**

This Task Order ("Task Order") is executed this \_\_\_\_\_ day of \_\_\_\_\_, 2021 by and between West Valley Water District, a public agency of the State of California ("District") and GHD Inc. ("Consultant").

**RECITALS**

- A. On or about (May 21, 2020) District and Consultant executed that certain Agreement for Professional Services ("Agreement").
- B. The Agreement provides that the District will issue Task Orders from time to time, for the provision of certain services by Consultant.
- C. Pursuant to the Agreement, District and Consultant desire to enter into this Task Order for the purpose of setting forth the terms and conditions upon which Consultant shall render certain services to the District.

**NOW, THEREFORE, THE PARTIES HERETO HEREBY AGREE AS FOLLOWS:**

- 1. Consultant agrees to perform the services set forth on Exhibit "1" attached hereto and by this reference incorporated herein.
- 2. Subject to any limitations in the Agreement, District shall pay to Consultant the amounts specified in Exhibit "2" attached hereto and by this reference incorporated herein. The total compensation, including reimbursement for actual expenses, may not exceed the amount set forth in Exhibit "2," unless additional compensation is approved in writing by the District.
- 3. Consultant shall perform the services described in Exhibit "1" in accordance with the schedule set forth in Exhibit "3" attached hereto and by this reference incorporated herein. Consultant shall commence work immediately upon receipt of a notice to proceed from the District. District will have no obligation to pay for any services rendered by Consultant in advance of receipt of the notice to proceed, and Consultant acknowledges that any such services are at Consultant's own risk.
- 4. The provisions of the Agreement shall apply to this Task Order. As such, the terms and conditions of the Agreement are hereby incorporated herein by this reference.

**[SIGNATURES APPEAR ON FOLLOWING PAGE]**



IN WITNESS WHEREOF, the parties have caused this Task Order to be executed effective as of the day and year first above written.

**DISTRICT:**

**WEST VALLEY WATER DISTRICT,  
a public agency of the State of California**

\_\_\_\_\_  
Shamindra Manbahal, Interim General Manager

\_\_\_\_\_  
Board Secretary

**CONSULTANT:**

**GHD Inc.**

By \_\_\_\_\_

Name \_\_\_\_\_

Its \_\_\_\_\_

By \_\_\_\_\_

Name \_\_\_\_\_

Its \_\_\_\_\_

**EXHIBIT “1”**  
**TO**  
**TASK ORDER NO. 2**  
**SCOPE OF SERVICES**

**INTRODUCTION**

The purpose of the scope of services is to outline the tasks that are necessary to complete Professional Engineering Services for the Oliver P. Roemer Water Filtration Facility Expansion Project for West Valley Water District.

**TASK 1 – ADDITIONAL MISC. SERVICES**

- Task 1.1 - CEQA Plus for Plant Expansion and Pipeline
- Task 1.2 - Treatment plant discharge pipeline
- Task 1.3 - Engineering Report to support SRF loan application
- Task 1.4 - Additional Architectural design definitions
- Task 1.5 - Landscape Predesign and SDC
- Task 1.6 - SCADA Requirements and SDC

**TASK 2 – DESIGN-BUILD PHASE**

- Task 2.1 - Design Build Support Services
- Task 2.2 - Project Documentation
- Task 2.3 - Reporting
- Task 2.4 - Submittals
- Task 2.5 - Clarification & Interpretation Support
- Task 2.6 - Construction Observation Services
- Task 2.7 - DB Payment Assistance

**TASK 3 – PERMITTING AND COMPLIANCE**

- Task 3.1 - Engineering Report and Operations Plan Update
- Task 3.2 - Misc. Regulatory Requirements
- Task 3.3 - Loan Compliance Reporting

**TASK 4 – PROJECT MANAGEMENT**

Task 4.1 - Meetings

Task 4.2 - Project Planning/Coordination/Execution

Task 4.3 - Progress Reports and Invoices

**TASK 5 – CONTINGENCY – AS NEEDED PER DISTRICT REQUEST**

Task 5.1 - Contingency

**EXHIBIT “2”**  
**TO TASK ORDER NO. 2**  
**COMPENSATION**

<b>Task</b>	<b>Description</b>	<b>Cost</b>
<b>1</b>	<b>ADDITIONAL MISC. SERVICES</b>	
1.1	CEQA Plus for Plant Expansion and Pipeline	\$70,000
1.2	Treatment plant discharge pipeline	\$26,000
1.3	Engineering Report to support SRF loan application	\$25,560
1.4	Additional Architectural design definitions	\$5,387
1.5	Landscape Predesign and SDC	\$33,600
1.6	SCADA Requirements and SDC	\$67,760
	<b>Subtotal</b>	<b>\$228,307</b>
<b>2</b>	<b>DESIGN-BUILD PHASE</b>	
2.1	Design Build Support Services	\$116,961
2.2	Project Documentation	\$35,577
2.3	Reporting	\$32,504
2.4	Submittals	\$30,081
2.5	Clarification & Interpretation Support	\$45,193
2.6	Construction Observation Services	\$0
2.7	DB Payment Assistance	\$20,131
	<b>Subtotal</b>	<b>\$280,447</b>
<b>3</b>	<b>PERMITTING AND COMPLIANCE</b>	
3.1	Engineering Report and Operations Plan Update	\$10,302
3.2	Misc. Regulatory Requirements	\$2,879
3.3	Loan Compliance Reporting	\$3,785
	<b>Subtotal</b>	<b>\$16,966</b>
<b>4</b>	<b>PROJECT MANAGEMENT</b>	
4.1	Meetings	\$19,459
4.2	Project Planning/Coordination/Execution	\$10,624
4.3	Progress Reports and Invoices	\$7,936
	<b>Subtotal</b>	<b>\$38,019</b>
<b>5</b>	<b>CONTINGENCY</b>	
5.1	Contingency	\$96,834
	<b>Total</b>	<b>\$660,574</b>

**EXHIBIT “3”**  
**TO**  
**TASK ORDER NO. 2**  
**SCHEDULE**

The schedule for the scope of services for Phase 2a covers activities from April through December 2021.



**BOARD OF DIRECTORS  
STAFF REPORT**

**DATE:** April 15, 2021  
**TO:** Board of Directors  
**FROM:** Shamindra Manbahal, Interim General Manager  
**SUBJECT:** **CONSIDER AN AGREEMENT FOR PROFESSIONAL SERVICES FOR LEGAL SERVICES FOR THE OLIVER P. ROEMER WATER FILTRATION FACILITY PROJECT**

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**DISCUSSION:**

On February 8, 2021, the District posted a Request for Proposals (RFP) on Planet Bids for experienced and qualified law firms with expertise in Progressive Design-Build (PDB) project delivery procurements to provide comprehensive contract drafting and legal advisory services to West Valley Water District (District), and to work cooperatively with the District's technical advisors and financial advisors, for the following activities related to the Oliver P. Roemer Water Filtration Expansion project:

- Drafting comprehensive contract language,
- Providing advice and assistance related to the procurement and development of the Project facilities and infrastructure, and
- Legal services and opinions may also be requested as they relate to California Environmental Quality Act (CEQA) compliance, requirements established as a condition to project financing and funding including, but not limited to, SRF, WIFIA and consistency with public works contracting and design-build laws in California.

Interested firms were requested to submit their Proposals to present their expertise and experience associated with professional legal services as it relates to the intended project.

- Strong understanding of and experience drafting and executing Alternative Project Delivery, including PDB contracts, consistent with Industry Standard contracts.
- Strong understanding of and experience with California public works contracting laws and design-build laws.
- Previous direct experience with negotiating, drafting, and executing Alternative Project Delivery contracts, including PDB, used on major public works projects.

On March 2, 2021 the District received proposals from Hunt Ortmann, from Atkinson, Andelson, Loya, Ruud and Romo (AALRR) and from Hawkins, Delafield and Wood. The proposals submitted were evaluated, scored, and ranked based on the criteria specified in the RFP by a five (5) member selection committee consisting of District staff and design-build experts. Proposals were evaluated on the basis of the criteria listed below:

1. Project Understanding and Approach (30%)
  - a) Understanding and approach to complete the tasks outlined in the RFP, including any optional tasks proposed by the Firm.
  
2. Qualifications as they relate to this project (40%)
  - a) Firm's experience with similar services and projects
  - b) Qualifications of proposed key personnel
  - c) Communication skills
  - d) Past performance by Firm on similar projects
  - e) Proven specialization of Firm on similar projects
  - f) Rate schedule and quality control on similar projects
  - g) Client references
  - h) Potential for conflict of interest with those Parties that may provide Alternative Project Delivery, engineering, construction, operations, financial and related services for the Project.
  
3. Apparent ability to provide the required services in a cost effective and timely matter (15%).
  - a) Commitment and availability of key personnel
  - b) Accessibility of staff
  - c) Flexibility and readiness for completing specified work
  - d) Rate schedule
  
4. Firm's billing rates are commensurate with its qualifications & experience (15%)

Following the proposal evaluation, interviews with two of the firms were conducted and information provided in the interviews was used to further refine the evaluation scoring. The table below represents the average scoring for each criteria:

<b>CRITERIA</b>	<b>Hunt Ortmann</b>	<b>AALRR</b>
Project Understanding and Approach (30%)	25	21
Qualifications as they relate to this project (40%)	36	23
Apparent ability to provide the required services in a cost effective and timely manner (15%)	12	11
Firm's billing rates are commensurate with its qualifications and experience (15%)	13	12
<b>TOTAL SCORE</b>	<b>85</b>	<b>67</b>

Based on qualifications, overall evaluation, and interviews, it was determined that Hunt Ortmann best served the District's interest and needs for this project. They bring a senior

team of individuals with extensive PDB procurement and contract drafting experience. Attached as Exhibit A, is the proposal submitted by Hunt Ortmann. No modifications to the District's standard Agreement for Professional Services are requested.

**FISCAL IMPACT:**

The cost for initial legal services for the Oliver P. Roemer Water Filtration Facility Expansion Project is a not to exceed fee of \$100,000. This item was included in the Fiscal Year 2020/21 Capital Improvement Budget under project W19041 with a budget of \$3,098,598.

**STAFF RECOMMENDATION:**

It is recommended that an Agreement for Professional Services and Task Order No. 1 with Hunt Ortmann for Professional Legal Services related to the Oliver P. Roemer Water Filtration Facility Expansion Project in an amount not to exceed \$100,000 be submitted for consideration and approval by the full Board of Directors at a future meeting. It is also recommended that the Board of Directors approve this item and authorize the Interim General Manager to execute the necessary documents.

LJ:ls

**ATTACHMENT(S):**

1. Exhibit A - Hunt Ortmann

**MEETING HISTORY:**

04/06/21      Engineering, Operations and Planning Committee      REFERRED TO BOARD



# EXHIBIT A

---

The  
**West Valley Water District**

Proposal to Provide  
**Professional Legal Services for the Progressive  
Design – Build Oliver P. Roemer Water Filtration Facility  
Expansion Project**

---

March 2, 2021

Submitted By

**HUNTORTMANN**  
ATTORNEYS AT LAW

HUNT  
ORTMANN  
PALFFY  
NIEVES  
DARLING  
& MAH

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**HUNT ORTMANN**  
ATTORNEYS AT LAW

HUNT  
ORTMANN  
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NIEVES  
DARLING  
& MAH

March 2, 2021

**VIA ELECTRONIC SUBMISSION TO PLANET BIDS**

Al Robles, Purchasing Supervisor  
West Valley Water District  
855 W. Base Line Road,  
Rialto, CA 92376

Re: Proposal to Provide Professional Legal Services for the Progressive Design – Build Oliver P. Roemer Water Filtration Facility Expansion Project

Dear Mr. Robles:

On behalf of Hunt Ortmann Palffy Nieves Darling & Mah, Inc. ("Hunt Ortmann"), we are pleased to submit this proposal in response to the West Valley Water District's Request for Proposals ("RFP") for Professional Legal Services for the Progressive Design – Build Oliver P. Roemer Water Filtration Facility Expansion Project.


Hunt Ortmann is a California corporation located at 301 N. Lake Avenue, 7th Floor, Pasadena, CA 91101. Our telephone number is (626) 440-5200. Richard Mah and Omel Nieves (located at our above Pasadena address and telephone number) are our proposed Co-Project Managers, and are the persons authorized to represent Hunt Ortmann in order to enter into negotiations with respect to this RFP and any subsequent awarded contract. Both attorneys are independently and fully authorized to represent Hunt Ortmann with respect to our Firm's interactions with the West Valley Water District.

As required by the RFP, our proposal has been submitted electronically via **Plant Bids**. Our response includes copies of our proposal and related attachments.

This proposal is genuine, and not a sham or collusive, nor made in the interest or on behalf of any person not herein named; Hunt Ortmann has not directly or indirectly induced or solicited any other proposer to put in a sham bid, or any other person, firm or corporation to refrain from submitting a proposal, and Hunt Ortmann has not in any manner sought by collusion to secure for themselves an advantage over any other proposer.

Please do not hesitate to contact us if you need any additional information. We look forward to our continued relationship with the West Valley Water District.

Very truly yours,



Richard Mah  
Vice President



Omel Nieves  
Vice President

## TABLE OF CONTENTS (5.3)

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5.4	FIRM EXPERIENCE .....	1
5.5	KEY PROJECT PERSONNEL.....	5
5.6	EXPERIENCE AND RECORD OF PAST PERFORMANCE.....	7
5.7	ADDITIONAL COMMENTS.....	8
5.8	CONFLICT OF INTEREST .....	8
5.9	OTHER INFORMATION.....	8
5.10	WVWD STANDARD AGREEMENT FOR PROFESSIONAL SERVICES.....	8
5.11	MONTHLY BILLING .....	8
5.12	RATE SCHEDULE .....	9
5.13	COST PROPOSAL .....	9

## 5.4 FIRM EXPERIENCE

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### 1. Firm Background

Hunt Ortmann is currently a 15 attorney construction boutique firm, which was founded in 1990. The Firm's possesses vast experience in the public works arena in all aspects of construction, from procurement to claims, which makes the Firm eminently qualified to provide assistance on any of the construction legal issues that the West Valley Water District would encounter. The Firm represents both sides of the construction industry -- contractors as well as public agencies. This approach provides the Firm with a greater ability to evaluate and balance the often subtle and competing interests in construction, and serves to enhance the Firm's understanding and effectiveness in solving problems or advocating positions on most construction issues.

Hunt Ortmann has played a leading role in many of the most important construction cases in recent decades, and in the drafting of construction and real property related statutes. Our Firm is widely considered to be one of the preeminent firms specializing in all aspects of California construction law. Gordon Hunt, our Firm's founder, is the co-author of the leading text on California Construction Law and several members of the Firm provide supplemental updates, now in its 16th edition. Mr. Hunt is also the co-author of California Construction Lending and the Law, and Construction Surety and Bonding. Three members of Hunt Ortmann have served as Chairpersons of the Construction Law Subsection of the Los Angeles County Bar. Additionally, several attorneys the Firm have written and published extensively on construction issues.

Our Firm is grateful to have received widespread recognition for all of the important work we have been honored to do on behalf of our construction clients. All of the Firm's shareholders are routinely included in leading legal industry attorney rankings including Super Lawyers and Best Lawyers. In 2011 and 2013, Gordon Hunt was named Los Angeles Construction Lawyer of the Year by the Los Angeles County Bar Association, which also awarded Mr. Hunt with both the Acret and Flaig awards for excellence in the construction law practice. In addition, Dale Ortmann was named Best Lawyer's Construction Litigation Attorney of the Year in 2015.

The attorneys at Hunt Ortmann frequently advise public entities on issues concerning construction delivery methods, bidding, the drafting and review of construction contracts and bonds, issues concerning the administration of construction contracts, stop notices, claims, and payment and performance bond issues. Additionally, Hunt Ortmann is frequently involved in all types of construction litigation, including large complex construction matters. When appropriate, mediation, arbitration and trial (both bench and jury) have been a part of the litigation process. As the attached proposal details, Hunt Ortmann possesses extensive experience on all public and contracting issues in construction related litigation in both state and federal courts.

### Relevant Special Services

As a construction boutique firm, Hunt Ortmann has decades' worth of experience in all of the areas discussed in the RFP. Below provides a representative sample of our diverse and extensive experience relevant to construction matters. Our Firm has a very successful track record representing clients in all phases of construction, including dispute resolution and litigation before state and federal courts and administrative agencies. We would be honored to put this experience to work on behalf of the West Valley Water District for its construction matters.

### **Construction Procurement and Drafting**

Hunt Ortmann has assisted many public agencies with the preparation and improvement of bid and procurement documents. Because Hunt Ortmann focusses its attention almost solely on construction, in dealing with and sometimes litigating the issues, the Firm knows what is and what is not advisable in drafting construction provisions, and thus the Firm is especially effective at advising on and drafting bid and contract documents. The Firm has litigated virtually every construction issue in court, ranging from licensing, to Change Order notice provisions, CPM Scheduling, differing site conditions, and delay and inefficiency claims. Such litigation experience translates into a heightened effectiveness for procurement advice and drafting. The Firm has been involved bringing or defending countless bid protests on behalf of its contractor and public agency clients. The bid protests have involved a wide variety of issues, ranging from MBE/WBE/OBE participation, subcontractor listing, to bid responsiveness and responsibility matters.

Hunt Ortmann has provided alternative delivery procurement services on some of the City's most high profile projects, including CM at Risk and design-build procurements for the Bradley Core, Bradley West Gates, and the Central Utility Plant Upgrades projects. The Firm has also provided assistance on Design, Build, Finance, and Operate and Maintain (DBFOM) involving collaboration with private developers in order to improve City owned airport property. The Firm is also currently assisting on close-out for some of the current progressive design-build and PPP projects at LAX. Richard Mah and Kathlynn Smith were the primary attorneys on these matters.

Other recent procurement experience includes Hunt Ortmann's involvement in the pre-qualification and drafting the design-build documents on behalf of the Water Replenishment District of Southern California (WRD) for the Advanced Water Treatment Facility, which included drafting the Request for Proposal and the design-build contract with all terms and conditions. Hunt Ortmann guided WRD through the entire procurement process, which included ensuring compliance with the applicable design build statute, and advising WRD on the best value assessment, as well as setting forth the best value formula, along with the extensive selection criteria. Following successful procurement, Hunt Ortmann continues to advise WRD on close-out issues and operations for the Project. Omel Nieves and Richard Mah were the primary attorneys on these matters.

Hunt Ortmann is also currently leading the City of Santa Cruz through its progressive design-build procurement for its Water Treatment Facility, which includes drafting the RFQ, RFP, and all of the contract documents, and providing legal advice throughout the procurement process. Richard Mah and Jennifer Tung were the primary attorneys on these matters.

### **Administration of Construction Contracts**

Following the bid award process, Hunt Ortmann regularly provides its public agency clients with assistance throughout the construction project. Hunt Ortmann has assisted with contract administration, change order advice, insurance issues, specification interpretation, schedule and liquidated damages issues, claims analysis, matters covered by a Disputes Review Board processes, mediation and other dispute resolution.

Hunt Ortmann is currently involved in providing ongoing legal support and advice on multiple public works projects. In one recent example, Hunt Ortmann negotiated a global Change Order mid-way through the project on behalf of its public agency client involving direct costs and time extensions, and developed terms and conditions for improved project management on a going forward basis. In another current example, Hunt Ortmann was engaged by a general contractor to address issues with a public agency dealing with punch-list, substantial completion, warranty work and insurance, among many other ongoing contract administration issues.

### Construction Claims, Stop Notices and Bonds

Hunt Ortmann also provides legal assistance and handling for issues arising out of any claims relating to construction, including stop payment notices, payment and performance bonds. Hunt Ortmann has advised many public agencies and general contractors on issues of termination for cause or convenience, which often implicate stop notice and bond issues.

Hunt Ortmann recently guided the Santa Ana Watershed Project Authority through a termination for default, which involved numerous stop payment notices, back-charges for repair work, and a demand on the contractor's performance bond. A replacement contractor was retained and the project was successfully completed, which included a substantial recovery from the terminated contractor and its bonding company.

### Construction Litigation

In litigation matters, Hunt Ortmann represents numerous public agencies and private companies. Such matters include the Firm's extensive litigation of complex matters on behalf of public agencies, including the City of Los Angeles Department of Public Works, the Department of Airports, the Harbor Department, the Southern California Metropolitan Water District, the Los Angeles County Metropolitan Transit Authority, the San Diego Unified Port District, the City of Oxnard, the City of Pasadena, and the City of Calabasas. A sample list of cases include:

#### a) Projects

**Metropolitan Water District v. Shimmick Obayashi JV.** Hunt Ortmann represented MWD in a \$19 million extra work and delay claim, with claims of prompt payment violations, arising out of MWD's Diemer Ozone Retrofit project. Following extensive discovery (over 60 depositions) and as a result of successful pretrial motions, the case was settled for approximately \$1.4 million and release of retention.

**Mladen Buntich v. City of Oxnard.** Hunt Ortmann represented the City of Oxnard against the contractor's \$5.9 million extra work and extended overhead claims arising out of a pipeline project. Despite the city expert's own entitlement assessment that the contractor's extra work claims were worth at least \$1.5 million, the City was able to settle the case for approximately \$300,000 largely due to Hunt Ortmann's development of a false claims cross-complaint.

**Santa Ana Watershed Project Authority v. Charles King Co.** In a project involving cured in place pipe (CIPP), Hunt Ortmann represented SAWPA in an action where the contractor asserted claims of unconstructibility based on allegations of deficient design. Hunt Ortmann defended against the claim and brought a counter-claim on behalf of SAWPA against the terminated contractor and the performance bond surety. Hunt Ortmann oversaw completion of the project based on the original design, and shortly after that, the case was resolved favorably to SAWPA.

**City of Oxnard v. Malcom Pirnie and Kennedy Jenks.** In a complex engineering design case involving the city's Headworks project, Hunt Ortmann was able to recover over \$4 million on an indemnification action based on designers' professional negligence.

**City of Los Angeles - Hyperion Treatment Plant - Primary Battery Modernization and Technical Support Facility.** Hunt Ortmann represented the City of Los Angeles in responding to a general contractor's claim (sponsoring four subcontractors) against the City totaling more than \$30 million. This was a complex construction litigation matter filed in the U.S. District Court involving claims of delay, disruption, acceleration and design issues in connection with a Primary Batteries Modification and Technical Support Facility construction at the Hyperion Treatment Plant. The litigation also involved the



City's counterclaim relating to allegations of false claims and bid rigging. The case ultimately settled for just over \$1 million.

**City of Los Angeles Harbor Department - Banning's Landing Community Center.** Hunt Ortmann represented the City of Los Angeles Harbor Department in a project wherein the general contractor was defaulted and terminated. The general contractor brought claims against the Harbor Department in excess of \$8 million. The City cross-complained against the general contractor, designer and surety and ultimately recovered \$3 million on behalf of the City's Harbor Department.

**City of Los Angeles Harbor Department - Force Main and Siphon Relocation.** Hunt Ortmann represented the City of Los Angeles Harbor Department against a \$13 million claim, involving allegations of differing site conditions, delay, and disruption. This federal court matter also involved the prosecution of the City's counterclaim for damages. The case settled for a only partial release of retention.

**Los Angeles County Metropolitan Transit Authority - MTA Blue Line.** Hunt Ortmann represented the Los Angeles County Metropolitan Transit Authority in connection with the claims filed by Tutor-Saliba-Perini, JV, and the MTA's cross complaint involving false claims and fraud against the general contractor. The false claims cross-complaint was tried before a jury in Los Angeles Superior Court (complex matters) resulting in a false claims verdict against the contractor.

**Southern California Metropolitan Water District (MWD) - Inland Feeder.** Hunt Ortmann represented the Southern California Metropolitan Water District (MWD) on the Inland Feeder Pipeline Project, and defended a claim by the contractor, including "pass-through" claims, of approximately \$20 million. The case was tried in Los Angeles Superior Court resulting in a defense verdict.

**Southern California Metropolitan Water District (MWD) - East Side Reservoir (Diamond Valley Lake).** Hunt Ortmann assisted the Southern California Metropolitan Water District (MWD) in responding to claims of approximately \$50 million submitted by the general contractor. The project is one of the largest civil engineering projects in the State's history. The matter was settled on favorable terms.

**Southern California Metropolitan Water District (MWD) - Henry J. Mills Water Filtration Plant.** Hunt Ortmann represented the Southern California Metropolitan Water District (MWD) in the prosecution of a claim against the project general contractor under the state False Claims Act. A claim by the general contractor for extra work, delays and disruptions of approximately \$18 million which was settled for \$2 million.

**City of Oxnard - Redwood Trunk Segment and Ventura Trunk Segment Project.** Hunt Ortmann represented the City of Oxnard on one of the largest microtunneling projects to date. The general contractor sought claims in excess of \$12 million for alleged delay and disruption damages. The City cross-complained for false claims. The matter was settled on favorable terms.

**San Diego Unified Port District - Sediment Remediation and Aquatic Enhancement.** Hunt Ortmann represented the San Diego Unified Port District in connection with the mediation and resolution of a dispute between the District, a general contractor and an architect, arising from a project that involved the aquatic remediation of a shipyard area, consisting of, among other things, debris removal, demolition of shipways, repair and reconstruction of existing seawall, dredging, and capping of sediments in-place.

**Los Angeles World Airports - Flyaway Bus Terminal at Van Nuys Airport.** Hunt Ortmann represented the Los Angeles World Airports against extra work and impact claims filed by Tutor-Saliba. This representation involved mediation. The case was settled on favorable terms.

**Los Angeles World Airports - LAX Wayfinding and Signage.** Hunt Ortmann represented the Los Angeles World Airports in a default and termination of the general contractor, and against claims exceeding \$6 million. The case was settled for release of retention.

**Mechanical and Electrical Subcontractors - California Museum of Science and Industry - State of California.** Hunt Ortmann represented the mechanical and electrical subcontractors on multi-million dollar claims for extra work and cost overruns attributable to delays and disruptions. Status: Partially settled, partially arbitrated.

**Subcontractor - LAX Airport Lighting and Signage.** Hunt Ortmann represented a subcontractor against the general contractor on claims of extra work, delay and disruption. Status: Jury Trial and Judgment resulting in full recovery for the client.

## 5.5 KEY PROJECT PERSONNEL

Hunt Ortmann is a firm founded in construction law, and therefore we have particularly deep bench strength in all of the areas identified in the RFP. Full bios for Hunt Ortmann proposed team members can be found Attachment A. Hunt Ortmann has sufficient attorneys, paralegals and other personnel to efficiently and effectively represent the West Valley Water District in construction-related matters.

### **RICHARD MAH (SBN 149198) – Shareholder / Vice-President / Co-Team Leader**



Richard Mah is a shareholder with the Firm and has extensive jury trial, arbitration and alternative dispute resolution experience in construction and engineering matters. Since the early 1990's, Mr. Mah's legal career has been devoted to construction and business law related issues. He will serve as Co-Team Leader, alongside Dale Ortmann.

Mr. Mah has successfully brought to jury verdict numerous matters in the Los Angeles Superior Court and Federal District Court, and has conducted countless arbitrations and mediations. Prior to joining Hunt Ortmann, Mr. Mah previously served as a Deputy City Attorney to the Airport Division of the Los Angeles City Attorney's Office, and represented the Los Angeles World Airports on bid and contract issues, claims and litigation, with overall responsibility for advising the Engineering and Project Management Division on legal matters. Since joining Hunt Ortmann in 1999, Mr. Mah has continued to represent the City of Los Angeles in complex litigation matters.

Representative clients include: City of Los Angeles Public Works; Los Angeles World Airports; Water Replenishment District of Southern California; Metropolitan Water District of Southern California; Los Angeles Harbor Department; City of Oxnard; City of Santa Cruz; William S. Hart Union High School District; and City of Calabasas.

Awards and Honors include: Selected as Super Lawyer 2008 – 2021; Los Angeles County Bar, Construction Law Subsection Chair 2008-2010; and Pasadena Top Attorney sponsored by *Pasadena Magazine* 2011 – 2021.

**OMEL NIEVES (SBN 134444) – Senior Shareholder / Secretary / Chief Operating Officer**



Omel Nieves is a senior shareholder and Chief Operating Officer at Hunt Ortmann. Mr. Nieves specializes in complex litigation with an emphasis on construction, real estate, and business law matters. With over 30 years of experience, Mr. Nieves has earned a national reputation for excellence in his field, successfully representing a wide range of clients within the construction and real estate industries including public entities, builders, developers, contractors, sub-contractors, suppliers, and homeowners associations. Mr. Nieves has litigated many cases in which the amount in controversy was in excess \$100 Million. A successful trial attorney, he

has obtained substantial verdicts for his clients.

Representative clients include: Scripps College; Los Angeles World Airports; Water Replenishment District of Southern California; Art Center College of Design; Peterson Brothers Construction, Inc.; Morrison Concrete; PT Hutchins Ltd.; and the Philippines-based Church of Christ.

Awards and Honors include: Selected as Super Lawyer 2007 – 2021; Pasadena Top Attorney sponsored by *Pasadena Magazine* 2010 – 2021; University of California, Fresno National Invitational Tournament Basketball Championship Team, 1982-83; City of Fresno Athletic Hall of Fame; and Santa Barbara City Athletic Hall of Fame.

When not practicing law, Mr. Nieves gives generously of his time to numerous civic organizations. He was on the executive committee of the Pasadena Chamber of Commerce for 10 years and served *pro bono* as their legal counsel for five years. He has also served as their past chair. In addition, Mr. Nieves has served on numerous commissions and special task forces for the City of Pasadena. He has also served on the Board of Trustees for Fresno State University’s Alumni Association, and he is the co-chair of Fresno State’s \$200 million Capital Campaign. He has also served on the Boards of several local schools and has consistently provided *pro bono* legal counsel to these organizations as well.

**KATHLYNN E. SMITH (SBN 234541) – Shareholder**



Kathlynn Smith is a shareholder with Hunt Ortmann with extensive experience representing the construction industry in complex construction litigation and transactional matters. For over 15 years, Ms. Smith's practice has been devoted to representing owners, developers, contractors, subcontractors, and suppliers on both public and private works of improvement in a wide variety of matters from project inception through trial. In particular, Ms. Smith has successfully represented her clients in the litigation and arbitration of claims involving scope of work disputes, delay and disruption, mechanic's liens and stop

notices, payment and performance bonds, bid protests, and construction defects. In addition, Ms. Smith is experienced in drafting and reviewing construction contracts, contract administration, and drafting procurement documents. Ms. Smith has successfully resolved complex construction disputes involving multi-million dollar claims as well as assisted her clients procure or negotiate contracts for large complex public and private works of improvement.

Ms. Smith is a frequent presenter and author on various topics related to or that impact the construction industry. Ms. Smith also is the co-author of the “Smart Girls’ Guide To Construction Law” and architect of the “Smart Girls” initiative directed at women-owned and/or operated companies in the construction industry.

Prior to joining Hunt Ortmann, Ms. Smith represented public agencies and property owners in connection with direct and inverse condemnations of commercial and residential properties. Ms. Smith also represented

lenders in litigation involving real property, including breach of contract, judicial foreclosure, forfeiture, quiet title, and fraud actions.

**JENNIFER TUNG (SBN 276478) – Associate**



Jennifer Tung is an associate attorney with Hunt Ortmann. She focuses her practice on a broad array of matters, including breach of contract claims and construction litigation. Ms. Tung has represented a diverse client base, including both owners and contractors. Ms. Tung has successfully defended public agencies against multi-million dollar claims.

A native Angeleno, Ms. Tung speaks Spanish and Mandarin Chinese. She is a taekwon do black belt. Prior to law school at USC, Ms. Tung worked as a professional political organizer and fundraiser.

**PARALEGALS**

Hunt Ortmann is able to provide clients with various staffing options in order for us to deliver top notch legal services while being cost effective. The Firm's talented Paralegals are available to work on matters for the West Valley Water District if and when it makes sense for them to do so.

**5.6 EXPERIENCE AND RECORD OF PAST PERFORMANCE**

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The following are three public agency references:

- a) Brian Ostler  
Los Angeles World Airports – City Attorney's Office  
1 World Way  
Los Angeles, CA 90009  
Phone: (424)646-5201  
Email: bostler@lawa.org
- b) Stephen Fischer  
City of Oxnard City Attorney  
300 West Third Street, Suite 300  
Oxnard, CA 93030  
Phone: (805) 385-7483  
Email: stephen.fischer@oxnard.org
- c) David Alvarez  
General Counsel, Water Replenishment District  
3767 Worsham Avenue  
Long Beach, CA 90808  
Phone: (213) 628-0808  
Email: dalvarez@leal-law.com

## 5.7 ADDITIONAL COMMENTS

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Please see Construction Procurement and Drafting description set forth above in Section 5.4

## 5.8 CONFLICT OF INTEREST

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Hunt Ortmann is not aware of any present conflicts of interest that would prevent representation of the West Valley Water District. The Firm routinely checks for potential conflicts prior to taking on any engagement, and in the event of such a potential conflict, the Firm will immediately advise the existing client and consider appropriate options consistent with the Rules of Professional Responsibility.

## 5.9 OTHER INFORMATION

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Statements:

Hunt Ortmann confirms that the firm carries insurance to satisfy the requirements set forth in the "indemnity and Insurance Requirement" section provided by the West Valley Water District. Should the contract be awarded, our insurance broker will supply the appropriate proof of insurance.

Hunt Ortmann is not currently involved in any litigation against the firm. Additionally, Hunt Ortmann is not involved in any bankruptcy proceedings and does not have any unpaid judgments against the firm or its principals.

Hunt Ortmann is not aware of any defaulted previous professional contracts.

## 5.10 WVWD STANDARD AGREEMENT FOR PROFESSIONAL SERVICES

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We accept all terms and conditions set forth in the specified in the standard PSA. Should the contract be awarded, we will execute the West Valley Water District agreement.

## 5.11 MONTHLY BILLING

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Hunt Ortmann has no objections to the monthly billing requirements set forth in section 5.11 of the RFP.

## 5.12 RATE SCHEDULE

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Below sets forth Hunt Ortmann's proposed hourly rates for all attorneys included in this proposal. We are pleased to offer these discounted public agency rates to the West Valley Water District. These hourly rates are fully burdened and include all minor overhead expenses connected with the delivery of the proposed legal services.

Attorney Name	Proposed Hourly Rate
Richard Mah	\$365
Omel Nieves	\$365
Kathlynn Smith	\$325
Jennifer Tung	\$295
Paralegals	\$175

## 5.13 COST PROPOSAL

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Although Hunt Ortmann does not expect to incur any costs beyond mileage reimbursement for travel (in accordance with guidelines of the Internal Revenue Service (IRS) which is presently .56 cents per mile), the following is Hunt Ortmann's general policies for overnight travel costs.

Hunt Ortmann reimburses the employee for reasonable and customary food and lodging expenses. Such expenses must also conform to client billing and expense policies. Day trips which also may require travel, but which do not require an overnight stay are reported as “in town” travel. (Attachment B – Hunt Ortmann Policies for Specific Expense Items).

### Cost Control Measures

In addition to the discounted hourly rates above, Hunt Ortmann fully recognizes and appreciates the importance of providing effective and efficient legal services. Our mission is to deliver results that exceed client expectations, while remaining within or under budget. The West Valley Water District will receive early and accurate budgets, as well as clear, accurate and timely invoices. Hunt Ortmann prides itself on truly partnering with our clients on all aspects of handling complex legal matters, including the necessity to have predictability and accountability when it comes to legal fees. We keep our clients' budgets top of mind, and will ensure that the West Valley Water District Department is always informed and up-to-date in this regard.

Our Firm has instituted comprehensive internal cost control measures, including:

- Careful monitoring of all legal work being done on behalf of the client, which includes:
  - ✓ Richard Mah, Project Co-Leader will thoroughly review all legal billings for accuracy, as well as compliance with billing standards.

- ✓ Attorneys working on these matters will be required to deliver regular status reports to Richard Mah in an effort to streamline the delivery of our services, to eliminate redundancy, and to preempt any roadblocks or obstacles.
- Early and accurate delivery of realistic and accurate budgets for legal services rendered. Hunt Ortmann's experience in the construction law arena gives us the ability to project budgets based on a wealth of experience.
- Regular tracking of applicable budgets for the scope discussed in this proposal. We will inquire as to the client's budget requirements, billing preferences, etc., to ensure we deliver our services according to these client-driven guidelines.



## Shareholder

**Email:** mah@huntortmann.com

**Phone:** (626) 440-5200

### Practice Areas

Collection Actions  
 Business & Commercial Law  
 Disputes & Litigation, Commercial  
 Construction Consulting  
 Construction Contracts & Bid Documents  
 Disputes & Litigation, Construction  
 Public Entity / Government Contracts & Projects  
 Real Estate Law

### Education

University of West Los Angeles, J.D.  
 University of California, Irvine, B.A.

### Bars + Courts

California  
 United States District Court of California, Central  
 United States Court of Federal Claims

### Awards + Honors

Selected as Super Lawyer 2008 – 2019  
 Los Angeles County Bar, Construction Law Subsection Chair (2008-2010)  
 Pasadena Top Attorney sponsored by *Pasadena Magazine* 2011 – 2014



Richard Mah is a principal with the Firm and possesses extensive jury trial, arbitration and alternative dispute resolution experience in construction and engineering matters. Admitted to the California Bar in 1990, Mr. Mah has successfully brought to jury verdict numerous matters in the Los Angeles Superior Court and the United States District Court, Central District, and has conducted countless arbitrations and mediations. Since the early 1990's Mr. Mah's legal career has been devoted to construction and business law related issues.

Prior to joining Hunt Ortmann, Mr. Mah served as a Deputy City Attorney in the Airport Division of the Los Angeles City Attorney's Office, and was general counsel to the Los Angeles World Airports on all of its construction matters.

Since joining Hunt Ortmann in 1999, Mr. Mah has represented several public agencies such as the City of Los Angeles Public Works Department, the Port of Los Angeles, and the City of Oxnard in complex construction litigation. Mr. Mah has represented the Los Angeles World Airports on construction transactions and litigation, including projects arising out of the LAX multi-billion dollar master plan. In addition to his public entity clients, Mr. Mah also represents several private industry clients, including developers, general contractors, subcontractors, and material suppliers.

Mr. Mah has served as a consultant on several CEB government practice guides, has authored several chapters on project delivery methods and public bidding, and has lectured frequently in public works programs and seminars sponsored by the Los Angeles County Bar Construction Subsection, CMAA, APWA, the National Association of Clean Water Agencies, and Lorman Education Services, among others.

Mr. Mah is a past chair of the Construction Law Subsection of the Los Angeles County Bar's Real Property Section, and currently serves on the "Greenbook" Committee for Standard Specifications for Public Works Construction.

### Representative Experience

- Successfully represented a public agency in a \$19 million extra work and delay claim, with claims of prompt payment violations. Following extensive discovery (over 60 depositions) and as a result of successful pretrial motions, the case was settled for approximately \$1.4 million and release of retention.
- Represented a public entity against the contractor's \$5.9 million extra work and extended overhead claims arising out of a pipeline project. Case was settled favorably on behalf of the client.



## Representative Experience – Cont'd

- Defended public entity against \$31 million construction delay, impact and extra work claims involving the construction of a 6 story administration building and wastewater treatment plant. The public entity asserted allegations of bid collusion and false claims. The case resolved with a dismissal of the entire claim and only a partial release of retainage
- Prosecuted a \$12 million delay and disruption claim on behalf of a trade contractor for a high rise building resulting in a substantial mediated settlement.
- Prosecuted several complex professional negligence matters involving engineer's and architect's liability, resulting in substantial recoveries on behalf of public entities.
- Defended public entity against general contractor's \$14 million delay, disruption and differing site condition claims involving microtunneling project utilizing freeze technology. The agency brought a false claims counterclaim, which resulted in a dismissal of the general contractor's claim and only partial release of retention.
- Defended public entity against general contractor's \$11 million delay, disruption and differing site condition claims involving microtunneling project. The claim was successfully resolved in mediation with an 85% reduction of the contractor's claim.
- Defended public entity against general contractor's \$8 million wrongful default and termination claim on the construction of a community center. Prosecuted the public entity's cross-complaint and recovered \$3 million with no payment to the contractor.
- Prosecuted \$2.8 million claim on behalf of general contractor on a project involving utility installations, with a substantial recovery after mediation.
- Defended public entity against a general contractor's \$6 million wrongful default and termination claim. Case was resolved with release of retention and dismissal of the contractor's claim.
- Obtained an Order on a writ of mandate on behalf of a subcontractor challenging a school district's improper use of "or equal" provisions.
- Successfully handled numerous bid challenges for both general contractors and public owners, including the successful reversal of a public agency's initial decision regarding award on a \$150 million project.
- Drafted specifications and contract documents for competitive sealed proposals for public entity on the largest public works project at that time in Southern California — awarded at \$695 million.
- Drafted design-build and CM at Risk contract documents for several public works projects.
- Drafted specifications for multiple public agencies on design-bid-build projects.
- Successful resolution of multiple construction defect claims.
- Represented OSHPD inspectors in a \$10 million dispute involving the construction of a hospital.

## Speaking Engagements + Seminars

- Contract Award & Management Training Academy
- Metro Contractor Development & Bonding Program
- Avoiding the Traps of Construction Contracts – 5 Things You Need to Know
- Avoiding the Traps of Construction Contracts
- Public Contract Law & Review Workshop
- Public Contracts and Procurement Regulations- Bakersfield, CA
- Los Angeles County Bar Association Presents Bid Protests Live
- Public Construction Law and Claims Avoidance Strategies
- Low Bids & A Down Economy – What's an Owner to Do ?
- How to Win the Battle of the Construction Experts
- Public Contracts & Procurement Regulations in California

## News + Publications

- Hunt Ortmann Prevails In California Court Of Appeal
- Avoiding the Traps of Construction- Mah, Flores, & Lozano Team Up at Cal Con 2015
- Hunt Ortmann's General Contractor Client Prevails In Arbitration
- Guirguis Added to Hunt Ortmann Super Lawyers in 2015
- Hunt Ortmann Prevails in Glendale Superior Court
- Hunt Ortmann Prevails in San Francisco
- 2013 Super Lawyers Announced! Hunt Ortmann Holds Ground
- 2012 Pasadena Top Attorneys Announced!
- Ortmann, Mah and Guirguis Present at APWA Congress
- 2012 "Super Lawyers" Released- Hunt Ortmann Continues to Dominate Construction Category for Third Straight Year!
- Hunt Ortmann is Honored with 2011 Pasadena Top Attorney Selection
- Mah Quoted in Ventura County Star
- Hunt Ortmann Continues to Support Pasadena Community in 2011
- 2011 "Super Lawyers"- Hunt Ortmann Leads Construction Category for the Second Straight Year!
- Hunt Ortmann client prevails against restaurant owner
- 2010 "SuperLawyers" – Hunt Ortmann Tops Construction Category
- Hunt Ortmann assists LAX in \$1 Billion in Upgrades
- Richard Mah elected Chairman of the Los Angeles County Bar Construction Law subsection
- Richard Mah elected Vice Chairman of the Los Angeles County Bar Construction Law subsection
- Seven (7) Hunt Ortmann attorneys named as 2008 "SuperLawyers" by Law and Politics
- Pasadena construction litigation boutique changes name and re-brands as Hunt Ortmann
- Stop, Look, and... READ! Don't Sign That Subcontract Just Yet



**Email:** nieves@huntortmann.com

**Phone:** (626) 440-5200

### Practice Areas

Collection Actions  
 Business & Commercial Law  
 Disputes & Litigation, Commercial  
 Construction Consulting  
 Construction Contracts & Bid Documents  
 Disputes & Litigation, Construction  
 Real Estate Law  
 Class Action Program (CAP)

### Education

University of California, Davis, J.D.  
 California State University, Fresno,  
 Bachelor of Arts

### Memberships

American Bar Association  
 Los Angeles County Bar Association,  
 Construction Subcommittee  
 National Hispanic Bar Association  
 Pasadena Bar Association  
 CALPASC

### Awards + Honors

Selected as Super Lawyer 2007-2019  
 Pasadena Top Attorney sponsored by  
 Pasadena Magazine 2010-2014  
 University of California, Fresno National  
 Invitational Tournament Basketball  
 Championship Team, 1982-83  
 City of Fresno Athletic Hall of Fame  
 Santa Barbara City Athletic Hall of Fame  
 Lorman Education Services Distinguished  
 Faculty



## Shareholder

Omel Nieves is a senior shareholder, Chief Operating Officer, and named partner of the Pasadena based law firm Hunt, Ortmann, Palffy, Nieves, Darling & Mah, Inc. Mr. Nieves specializes in complex litigation with an emphasis on construction, real estate, and business law matters. With over 25 years of experience, Mr. Nieves has earned a national reputation for excellence in his field, successfully representing a wide range of clients within the construction and real estate industries including builders, developers, public entities, contractors, sub-contractors, suppliers, and homeowners associations. Representing such notable clients as Scripps College, Art Center College of Design, Peterson Brothers Construction, Inc., Morrison Concrete, PT Hutchins Ltd., and the Philippines based Church of Christ, Mr. Nieves has litigated many cases in which the amount in controversy was in excess \$100 Million. A successful trial attorney, he has obtained substantial verdicts for his clients.

In addition to his construction and real estate practice, Mr. Nieves is an accomplished business litigation lawyer. He has represented businesses in a wide variety of sectors and has assisted his clients in the formation and dissolution of business entities as well as in resolving complex partnership disputes involving intellectual property and trade secrets. His achievements have been widely recognized over the past decade. He has been named as one of California's Super Lawyers each year since 2007 and has been recognized as one of Pasadena's Top Lawyers since 2010

Born in San Juan, Puerto Rico, Mr. Nieves earned a Bachelor of Arts Degree from California State University at Fresno in 1983 and his Juris Doctor degree at University of California, Davis in 1987. He is admitted to practice in the State of California as well as in all California federal district courts and the United States Court of Appeals for the Ninth Circuit. Before joining Hunt Ortmann in 1990, Mr. Nieves spent several years with the Los Angeles law firm of Lawler, Felix, and Hall which later merged with the national firm of Arter & Hadden. He then joined the Beverly Hills law firm of Rubin, Egan & Fedder where he had a business and real estate litigation practice.

Prior to his legal career, Mr. Nieves played professional basketball in Puerto Rico and was a member of the 1983 NIT Championship Basketball Team at Fresno State University, which has since been inducted into the City of Fresno's Hall of Fame.

When not practicing law, Mr. Nieves gives generously of his time to numerous civic organizations. He was on the executive committee of the Pasadena Chamber of Commerce for 10 years and served pro bono as their legal counsel for 5 years. He has also served as their past chair. In addition, he has served on numerous commissions and special task forces for the City

of Pasadena. He has also served on the Board of Trustees for Fresno State University's Alumni Association, and he is the co-chair of Fresno State's \$200 million Capital Campaign. He has also served on the Boards of several local schools and has consistently provided pro bono legal counsel to these organizations as well.

Mr. Nieves is a frequent lecturer in the areas of mechanics liens, ADA compliance, and contract and construction and real estate law before such organizations as CALPASC (specialty subcontractor's organization), Lorman Continuing Education, City of Pasadena, and the Construction Law section of the Los Angeles County Bar Association. He also teaches construction law courses dealing in the private and public sectors.

## News + Publications

- Hunt Ortmann Wins Major Summary Judgment For Major Pasadena Employer
- Guirguis Added to Hunt Ortmann Super Lawyers in 2015
- Nieves Co-Chair of Fresno State Capital Campaign
- 2013 Super Lawyers Announced! Hunt Ortmann Holds Ground
- 2012 Pasadena Top Attorneys Announced!
- 2012 "Super Lawyers" Released- Hunt Ortmann Continues to Dominate Construction Category for Third Straight Year!
- Hunt Ortmann Launches New Class Action Practice Division
- Hunt Ortmann is Honored with 2011 Pasadena Top Attorney Selection
- Nieves Fights for Construction Industry Employers and Labor Groups in Sacramento
- Hunt Ortmann Continues to Support Pasadena Community in 2011
- 2011 "Super Lawyers"- Hunt Ortmann Leads Construction Category for the Second Straight Year!
- Ortmann, Nieves, Paciulli & Brody Selected to Pasadena Magazine's Top 2010 Attorneys!
- Nieves Speaks to Latino Business Exchange
- 2010 "SuperLawyers" – Hunt Ortmann Tops Construction Category
- Nieves recognized in Pasadena Chamber of Commerce newsletter
- Nieves co-Chairs \$200 million Fresno State fundraising campaign
- Nieves speaks at Pasadena Latino Forum
- Nieves becomes an active member of CALPASC
- Seven (7) Hunt Ortmann attorneys named as 2008 "SuperLawyers" by Law and Politics
- Nieves heads up The First Tee in Pasadena, CA
- Pasadena construction litigation boutique changes name and re-brands as Hunt Ortmann
- UC Campuses Adopt Best Value Contracting Pilot Program
- Attys Get \$4.6M In Fees For 'Happy Birthday' Copyright Suit

## Speaking Engagements + Seminars

- California Mechanics' Liens, Stop Payment Notices and Payment Bond Claims
- Avoiding the Traps of Construction Contracts- 5 Things You Need to Know
- Get Paid: Mechanic's Liens, Stop Payment Notices and Bond Claims
- California Mechanic's Lien Law, Use of Stop Payment Notices & Bond Claims
- Fundamentals of Construction Contracts: Understanding the Issues in California
- Public Contracts and Procurement Regulations- Bakersfield, CA
- Worker's Classification and Mechanic's Lien Workshop- Brea, CA
- Worker's Classification and Mechanic's Lien Workshop- Corona, CA

- AIA Contracts- Santa Ana
- AIA Contracts- Santa Ana
- Key Construction Contract Terms
- Contractual Risk – What You Need to Know Before You Bid Your Next Project and The Ins and Outs of Bonding – How to Get What You Want.
- How to Win the Battle of the Construction Experts
- CALPASC – Contract Council Meeting
- AB 2738 and Crawford vs. Weather Shield
- AIA Contracts- Santa Ana
- AIA Contracts- Pasadena
- Public Contracts and Procurement Regulations in California



**Email:** smith@huntortmann.com

**Phone:** (626) 440-5200

### Education

University of San Diego School of Law, J.D. cum laude

University of Michigan, Bachelor of Arts

### Bars + Courts

California

United States District Court of California, Southern

United States District Court of California, Central

United States District Court of California, Northern

United States District Court of California, Eastern

### Practice Areas

Construction Disputes and Litigation

Public Works Claims

Construction Agreements

Public Entity Representation

Real Estate Law

Business and Commercial Disputes

### Honors + Awards

Selected as Super Lawyer 2019

Selected as Super Lawyers Rising Star 2014

Women Construction Owners and Executives Member of the Year 2013

Los Angeles Business Journal

Women Making a Difference

Nominee 2012

Pasadena Top Attorney sponsored by Pasadena Magazine 2011 – 2014

## Shareholder

Kathlynn Smith specializes in construction and general business litigation. She has successfully represented owners, developers, contractors, and subcontractors in a wide variety of matters relating to contract administration and construction claims. Ms. Smith places a particular emphasis on construction claims involving payment disputes, delay and disruption, false claims, construction defects, and actions on payment and performance bonds. Ms. Smith has successfully litigated and resolved complex construction disputes involving multi-million dollar claims.

Ms. Smith is the co-author of the “Smart Girls’ Guide To Construction Law” and architect of the “Smart Girls” initiative directed at women-owned and/or operated companies in the construction industry. The Smart Girls’ mission is to advance and support the success of women in the construction industry. The “Smart Girls’ Guide” is a practical tool for the construction professional with legal tips and understandable breakdowns of legal principles. Learn more about the Smart Girls and the “Smart Girls’ Guide” at [www.smartgirlsconstruction.com](http://www.smartgirlsconstruction.com).

Prior to joining Hunt Ortmann, Ms. Smith represented public agencies and property owners in connection with direct and inverse condemnations of commercial and residential properties. Ms. Smith also represented lenders in litigation involving real property, including breach of contract, judicial foreclosure, forfeiture, quiet title, and fraud actions..

### Memberships

Engineering Contractors Association- Board of Directors (2012-2014)

Women Construction Owners and Executives

National Association of Women in Construction- Legislative Awareness Committee Chair (2010-2011)

Certified Plumbers and Mechanical Contractors Association

United States Women’s Chamber of Commerce, Advocate Member (2011-2012)

Design Build Institute of America

Los Angeles County Parks Association- Board of Directors

University of Michigan Alumni Association

California State Bar Association

Los Angeles County Bar Association

Association of Business Trial Lawyers



## News + Publications

- Bidding in the Time of Tariffs
- Hunt Ortmann Attorneys Smith and Tung Featured in Green Home Builders Magazine
- California Supreme Court Confirms that Right to Repair Act Is Exclusive Remedy for Construction Defect Claims – California Constructor
- California’s New Laws Impact Every Stage of Construction – Los Angeles Business Journal
- Ortmann & Smith Featured in CPMCA Pipeline Magazine
- Smart Girl Kathlynn Smith Quoted in “3 Lessons in Construction Management” Feature
- Smith Published in American Bar Association Student Lawyer Magazine
- Kathlynn Smith Elected to WCOE Board of Directors
- Kathlynn Smith Named WCOE Member of the Year!
- Kathlynn Smith Interviewed in Legal Feature
- 2012 Pasadena Top Attorneys Announced!
- Smart Girl Kathlynn Smith Quoted in First Tennessee Business Review Magazine
- Smart Girls Nominated For Los Angeles Business Journal’s Women Making A Difference Award
- Smart Girls Go to Washington!
- Hunt Ortmann is Honored with 2011 Pasadena Top Attorney Selection
- From Clear As Mud To Clear As Day: California Supreme Court Confirms that Right to Repair Act Is Exclusive for Construction Defect Claims
- ‘Moore’ Is Less: How the Moorefield Case Impairs Lien Rights
- Hunt Law Update: Are You On The List? Mandatory Registration For Public Works Contracts
- Nowhere To Run To, Baby: Arbitration Is Nowhere To Hide For Unlicensed Contractors
- It’s A Tough Job But Everyone Wants To Do It: Bidding On Public Works Projects
- Smart Girls Featured on Cover of Image Magazine
- Smart Girls Selvaggio and Smith Featured in Daily Journal
- Who’s Holding The Bag When We Are All Holding Hands? Risk Allocation In The Age Of Collaborative Contracting
- Don’t Get “Got”- Performance Bond Terms Are Contract Terms Too!

## Speaking Engagements + Seminars

- Legal Issues in Green Construction
- Get Paid: Mechanic’s Liens, Stop Payment Notices and Bond Claims
- Design Errors, Changed Conditions, And Delays, Oh My! Pursuing And Proving Construction Claims
- Networking & Communication Seminar Presented by Women in Construction Operations (WiOPS)
- California Mechanic’s Lien Law, Use of Stop Payment Notices & Bond Claims
- The 10 Key Contract Provisions; What You Don’t Know Can Hurt You
- 2012 ACE Southern California Fall Symposium
- Hard Hats And High heels: Being A Smart Girl In Construction
- Fundamentals of Construction Contracts: Understanding the Issues in California

- Hard Hats And High Heels: Being A Smart Girl In Construction
- WCOE Western Regional Conference – Los Angeles
- Joint Association Insurance Risk Transfer & Lien Law Seminar- Ontario
- Women in Business Appreciation Luncheon
- An Overview of the Federal and California False Claims Acts
- WIC Week Networking Event
- 2012 Annual Congressional and Leadership Conference- Women Construction Owners and Executives
- National Association of Women in Construction- Risk Allocation in Design Build Contracts
- Northwest Construction Consumer Council Annual Conference
- DBIA National Conference & Expo
- ECA 9th Annual Legal Seminar
- Can Your Innocent Error on a Government Contract Put You in the Crosshairs of the Department of Justice? Smart Girls Workshop- WCOE Regional Conference
- AIA Contracts- Santa Ana





## Associate

Jennifer Tung is an associate attorney with Hunt Ortmann. She focuses her practice on a broad array of matters, including breach of contract claims and construction litigation. Ms. Tung has represented a diverse client base, including both owners and contractors.

A native Angeleno, Ms. Tung speaks Spanish and Mandarin Chinese. She is a taekwon do black belt. Prior to law school, Ms. Tung worked as a professional political organizer and fundraiser.

**Email:** tung@huntortmann.com

**Phone:** (626) 440-5200

### Education

University of Southern California,  
J.D.

London School of Economics, LL.M.

University of California San Diego,  
B.A.

### Bars + Courts

California

### Memberships

U.S. Green Building Council – Los Angeles Chapter

Chinese American Construction Professionals

### Representative Work

- Served as lead associate on a complex construction defect arbitration, which resulted in the recovery of nearly \$15 million for the client.
- Successfully defended a local school in a property line dispute by defeating the plaintiff's allegations on summary judgment.
- Represented a large non-profit in a complex construction defect matter involving delay and disruption claims.
- Served as second chair in a sophisticated construction defect and design trial involving significant civil and geotechnical engineering issues.

### News + Publications

- Hunt Ortmann Represents Mallcraft Inc. in a US \$15 Million Settlement against the Glendale Community College District
- Hunt Ortmann Attorney Jennifer Tung featured on U.S. Green Building Council – LA Blog
- Los Angeles Mayor Eric Garcetti unveils 2019 Sustainable City pLAn
- State and Local Leaders Turn Their Attention to Building Efficiency – Daily Journal  
State and Local Leaders Turn Their Attention to Building Efficiency – Daily Journal
- Hunt Ortmann Attorney Jennifer Tung Featured on U.S. Green Building Council-LA Blog
- Heat Pumps Are The New Solar Panels: California to Help Spur Development and Market Growth of High Efficiency Building Heating Technology
- Hunt Ortmann Attorneys Smith and Tung Featured in Green Home Builders Magazine

- Unanimous Calif. Supreme Court Finds Negligent Hiring and Supervision Invokes Coverage – The Recorder
- No Liberty For Insurers – Negligent Hiring And Supervision Invokes Coverage
- Here Comes the Sun: California Becomes First State to Require Solar Panels
- Love Don't Cost a Thing (But Arbitration Does)
- Court to Weigh CGL 'occurrences' and Third-Party Claims – Daily Journal
- Going Once. . .Going Twice. . .Sold to the Greenest Bidder! New California Law Requires Contractors to Use Green Materials on Certain State Projects
- CA Supreme Court Finds CEQA Applicable to Publically Owned Rail Projects – Western Real Estate Business
- Be Green, Not Green With Envy: Green Home Building Is On The Rise
- Send a Raven: More CEQA Litigation is Coming
- California's New Laws Impact Every Stage of Construction – Los Angeles Business Journal
- Hunt Law Update- Serving Your 20-Day Preliminary Notice: Court Finds There Is (A Little) Room For Error
- Hunt Law Update- Mind Your Ps and Qs: Owner's Own Statements Hand Rare Victory to "Unlicensed" Contractor
- Not so fast: Suit Not Subject to 10-Year Statute of Repose to Bar Property Contamination Claims

### **Speaking Engagements + Seminars**

- Legal Issues in Green Construction

## HUNT ORTMANN POLICIES FOR SPECIFIC EXPENSE ITEMS

When HUNT ORTMANN client business requires overnight travel, HUNT ORTMANN reimburses the employee for reasonable and customary food and lodging expenses. Such expenses must also conform to client billing and expense policies. Day trips which also may require travel, but which do not require an overnight stay are reported as “in town” travel in accordance with guidelines of the Internal Revenue Service (IRS). No other meals shall be reimbursable.

To comply with IRS requirements, travel, business and entertainment expenses require thorough documentation prior to payment. In addition to reporting the amount of the expenditure, the employee must provide **all of the following information**: **the time, place, business purpose, business relationship and description of the expenditure. When entertaining, the names and business titles of the individual(s) attending the function must also be provided.**

Receipts, paid invoices, or similar evidence are required for fares on all common carriers, for lodging, and any other expenditure of \$25 or more. Lodging costs usually include two or more types of expenses. Therefore, submission of the actual hotel receipt (folio) is required; submission of a charge card receipt is not sufficient. Reimbursement of documented expenses is not required to be reported as gross income, provided the expense equals or exceeds the reimbursement from HUNT ORTMANN.

Policies related to specific expense items are provided below.

**PARKING, BUS AND TAXI FARES.** Travelers are expected to select the most cost-beneficial travel or parking alternative, considering the client budget and individual schedule/timing constraints and the trade-off in professional fees (time) versus parking expenses on each occasion. As a general rule, long-term parking, which is considerably less than “short-term,” should be used whenever the time to access such parking is not significant. As with all expenses, receipts should be obtained for all transportation and parking charges.

**AIR TRAVEL.** Air travel should be booked at the most effective fare basis for the client involved. All travel should be booked as far in advance as possible, since discount air fares are usually available if booked early. .

Receipts appropriate supporting documentation for air travel is the passenger receipt portion of the ticket or original credit card receipt.

**RENTAL CARS.** The selection of the rental car company is a personal choice made by the employee. Consistent with travel policy, the major provider offering the greatest discount for the client should be routinely selected. Regardless of the company selected, the employee should request an auto size consistent with client’s requirements and expectations. “Luxury” vehicles should never be requested; however, they may be accepted if offered as an alternative at no additional cost.

The employee should purchase the additional “Collision Insurance” option offered by the rental agency, since the Firm’s standard auto insurance policy excludes “collision” damage protection for rental vehicles. The Firm considers this a necessary expense to ensure total protection of the client, and the employee.

**HOTELS.** HUNT ORTMANN travelers are asked to maintain reasonable living standards during out-of-town travel, while maintaining the budgetary expectations of the client who will be charged for the stay. It is recognized that accommodations in some metropolitan areas are often expensive; however, the HUNT ORTMANN traveler should avoid excessive hotel expenses through planning on the part of the traveler, his/her secretary or an informed travel agent.

**PERSONAL AUTOS.** When a personal automobile is used for business purposes, no prior approval or authorization is required. The Firm will reimburse the employee for allowed business mileage at the current mileage allowance rate as established by the Internal Revenue Service, or such lower rate as the Firm may establish, subject to the limitations set forth below. “Allowed” mileage is defined by the IRS, and it includes mileage from the office to a temporary site to work on an irregular or short-term basis - for days or weeks.

Also, included in the mileage reimbursement rate which is the maximum the IRS allows, is a component for gas, oil, other maintenance, depreciation and the insurance costs for the vehicle. Mileage reimbursements will be made as follows for qualifying client or Firm chargeable activities:

**Client Chargeable.** Clients should only be charged for mileage if the travel is outside the general area of the office location of the traveler (*i.e.*, 10 miles).

**Nonchargeable.** Personnel will be reimbursed if the final destination is outside the general area of the office location of the traveler (*i.e.*, 10 miles).

# Acceptance Letter

Hunt Ortmann Palffy Nieves  
Darling & Mah, Inc.  
301 N. Lake Avenue, 7<sup>th</sup> Floor  
Pasadena, CA 91101  
(626) 440-5200

Subject: Solicitation for Professional Legal Services for the Progressive Design- Build Oliver P. Roemer Water Filtration Facility Expansion Project

By my signature below, I, on behalf of the Company named above, acknowledge that I have read and understand the subject solicitation and all its attachments. I further acknowledge that, by submission of a submittal, proposal, quotation, or bid in response to the subject solicitation, the Company named above accepts all the terms and conditions, and meets the minimum requirements set forth in the subject solicitation and its attachments, including, but not limited to, the Sample Agreement for Professional Services Standard Terms and Conditions.

ACCEPTED:

  
\_\_\_\_\_  
Signature

Richard Mah  
\_\_\_\_\_  
Name

Vice-President  
\_\_\_\_\_  
Title

March 1, 2021  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Signature

Omel A. Nieves  
\_\_\_\_\_  
Name

Vice-President  
\_\_\_\_\_  
Title

March 1, 2021  
\_\_\_\_\_  
Date



**BOARD OF DIRECTORS  
STAFF REPORT**

**DATE:** April 15, 2021  
**TO:** Board of Directors  
**FROM:** Shamindra Manbahal, Interim General Manager  
**SUBJECT:** 2020 CONSUMER CONFIDENCE REPORT UPDATE

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**BACKGROUND:**

The Safe Drinking Water Act (SDWA) applies to every public water system in the United States. SDWA sets drinking water quality standards and protects underground drinking water sources. Primary drinking water standards address health concerns, whereas secondary drinking water standards address aesthetics such as taste and odor. SDWA recognizes that everyone has the right to know what's in their drinking water and where it comes from. As a result, the SDWA was amended in 1996 to require all water systems serving the same people year-round to provide annual consumer confidence reports (CCR) on the quality of their tap water.

**DISCUSSION:**

The CCR includes information on source water, levels of any detected contaminants, and compliance with drinking water regulations including monitoring requirements, along with some educational information. The CCR will be posted on District's website and notification letters will be mailed out to customers. The CCR is based on data collected during, or prior to, the previous calendar year. Data collected between January 1 and December 31, 2020 must be reported in the 2020 CCR, which is due to customers by July 1, 2021. West Valley Water District's water meets and exceeds all regulatory water quality standards. The annual CCR must be delivered to consumers by July 1 of each year.

**FISCAL IMPACT:**

No fiscal impact.

**STAFF RECOMMENDATION:**

Staff recommends that this item be submitted for consideration, and that the Board of Directors approve this item and authorize the Interim General Manager to execute the necessary documents.

Respectfully Submitted,

*Shamindra Manbahal*

---

Shamindra Manbahal, Interim General Manager

SM:jc

**ATTACHMENT(S):**

1. Exhibit A - 2020 Drinking Water Quality Report

# EXHIBIT A





# 2020 DRINKING WATER QUALITY REPORT



**SAFE. HIGH QUALITY. RELIABLE.**



**CHANNING HAWKINS**  
President, Division 4



**KYLE CROWTHER**  
Vice President, Division 1



**DR. MICHAEL TAYLOR**  
Director, Division 2



**DR. CLIFFORD YOUNG, SR.**  
Director, Division 3



**GREG YOUNG**  
Director



# A MESSAGE FROM WVWD

Dear Ratepayers,

We're excited for you to read our annual drinking water quality report, a reflection of our effort to be ever more transparent in our core mission of providing safe, high quality, and reliable water at a reasonable rate in a sustainable manner. The goal of this report is to help ratepayers and the public understand and have confidence in where their water comes from and how we treat it.

The U.S. Environmental Protection Agency (EPA) and the California Division of Drinking Water require that all water agencies, including West Valley Water District (WVWD) produce this annual document educating customers about the quality of their drinking water for the previous year. By making this report readily available, we want to ensure that valuable customers like you can access, understand and have faith in this critical information.

**We are proud to report that our regular water tests demonstrate that our water exceeds all regulatory quality standards.**

As WVWD's service area continues to experience record population growth, we not only endeavor to provide the best quality and service for the ratepayers we serve today, but also for those to come. We continue to manage water sources from various basins including Chino, Bunker Hill, Lytle Creek, North Riverside, and Rialto-Colton. We also make use of surface water and water from the California State Water Project, which both are treated at our Oliver P. Roemer Water Filtration Facility.

If you have any questions regarding the 2020 Drinking Water Quality Report, please contact our customer service department (909) 875-1804.

We're proud of our water, and hope you are too.

Sincerely,

*The West Valley Water District Board of Directors*

**Channing Hawkins**  
*President, Division 4*

**Kyle Crowther**  
*Vice President, Division 1*

**Dr. Michael Taylor**  
*Director, Division 2*

**Dr. Clifford Young, Sr.**  
*Director, Division 3*

**Greg Young**  
*Director, Division 5*

# TABLE OF CONTENTS

## WATER SYSTEM INFORMATION

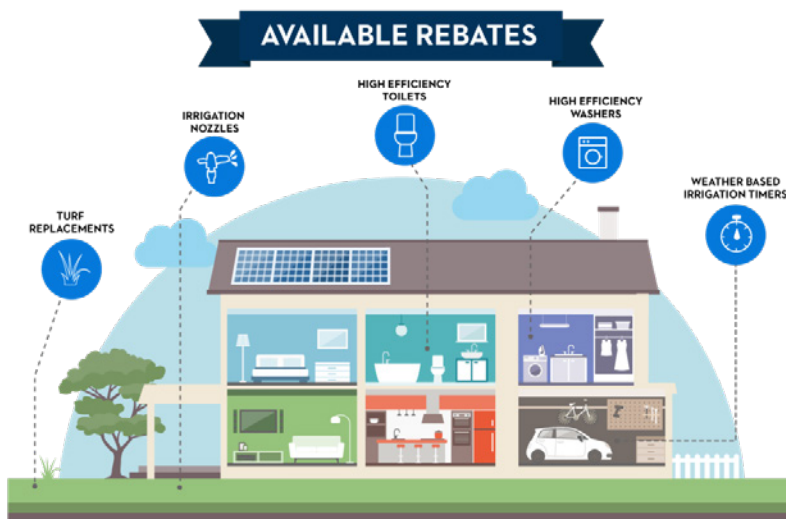
Contact Information.....	3
Sources of Water .....	4
Source Water Assessment .....	5
Definitions.....	6

## LEVELS OF DETECTED CONTAMINANTS

Distribution System.....	7
Baseline Feeder and Groundwater Wells .....	8
Treatment Plants.....	10
Frequently Asked Questions .....	12

## EDUCATIONAL INFORMATION

Contaminants and Their Presence in Drinking Water .....	13
Contaminants Expected in Drinking Water .....	13
People Most Vulnerable to Contaminants .....	14
Contaminant Information .....	14
COVID-19 Information .....	14



\*Schedule a Water Efficiency Survey by contacting our Customer Service Department and utilize our rebate program. (909) 875-1804

### Rebates Available:

<b>\$50</b>	High Efficiency Toilet
<b>\$100</b>	High Efficiency Washing Machine
<b>\$100</b>	Weather Based Irrigation Controllers
<b>\$1/sq. ft.</b>	Turf Replacement
<b>\$4</b>	High Efficiency Nozzle

# WATER SYSTEM INFORMATION



At West Valley Water District (WVWD), our mission is to provide our customers with safe, high quality and reliable water service at a reasonable rate and in a sustainable manner.

WVWD is a Special District governed by a five-member Board of Directors providing retail water to approximately 94,332 customers. WVWD serves quality drinking water to portions of Rialto, Colton, Fontana, Bloomington, and portions of the unincorporated area of San Bernardino County and a portion of the city of Jurupa Valley in Riverside County.

The goal of our Annual Water Quality Report (WQR) is to inform our customers about the quality of our drinking water, the sources of our water, any monitored contaminants found in drinking water, and whether our system meets state and federal drinking water standards. Our water quality data is submitted to the State Water Resources Control Board, Division of Drinking Water (DDW), in order to monitor our compliance for all regulatory standards and assure high quality drinking water is consistently delivered directly to our customers.

## CONTACT INFORMATION

If you have any questions regarding the contents of this report or regarding water quality, please contact Janet Harmon, Water Quality Supervisor, at ext. 371.

## PUBLIC PARTICIPATION

Public involvement is central to ensuring that we are meeting the highest water supply, water quality, and customer service standards. We welcome your input; please see below for ways you can be involved with West Valley Water District. Click on the links below to view content and schedules.

[www.wvwd.org](http://www.wvwd.org)

[www.wvwd.org/about/meetings-events/](http://www.wvwd.org/about/meetings-events/)

## NON-ENGLISH SPEAKING INFORMATION

Este informe contiene información muy importante sobre su agua para beber. Favor de comunicarse West Valley Water District a 855 W. Base Line Rd., Rialto, CA 92376 para asistirlo en español.



# SOURCES OF WATER

West Valley Water District obtains water from both local and imported sources to serve its customers and routinely tests for contaminants from these sources in accordance with Federal and State Regulations.

## LOCAL WATER

### GROUNDWATER

35% of WVWD's water supply is from its own groundwater wells, located in five local basins:

- Chino Basin
- Bunker Hill Basin
- Lytle Creek Basin
- North Riverside Basin
- Rialto-Colton Basin



17.3% of WVWD's water supply consists of additional groundwater purchased from San Bernardino Valley Municipal Water District through the Baseline Feeder Project. This water also comes from local wells in the Bunker Hill Basin.

### SURFACE WATER

31.2% of WVWD's water supply is surface water from Lytle Creek in the San Bernardino Mountains. This water is treated through WVWD's Oliver P. Roemer Water Filtration Facility.

## IMPORTED WATER

### STATE WATER PROJECT

16.5% of WVWD's water supply is surface water purchased from the State Water Project through San Bernardino Valley Municipal Water District. This water is also treated through WVWD's Oliver P. Roemer Water Filtration Facility.

# — WHERE DOES OUR WATER COME FROM? —

## SOURCE WATER ASSESSMENT

In 2002, WVWD, in partnership with the San Bernardino Valley Water Conservation District, conducted Source Water Assessments of all our drinking water wells. No contaminants have been detected above the Maximum Contaminant Levels (MCL) set by the State Water Resources Control Board (State Water Board), however, sources are considered most vulnerable to the following:

- **Fecal Coliform and E. Coli Bacteria** - Heavy recreational activities in both Lytle Creek and Lake Silverwood during warm summer months increase the vulnerability.
- **Methyl Tertiary Butyl Ether (MTBE)** - Sources located near gasoline service stations and underground gas storage tanks are vulnerable. A MTBE plume is leaching from the Colton Gasoline Storage Terminal.
- **Volatile Organic Chemicals (VOCs) and Synthetic Organic Chemicals (SOCs)** - All WVWD groundwater wells were determined to be vulnerable to both VOCs and SOCs.
- **Perchlorate** - Detected at low levels in six groundwater wells (Wells 11, 16, 17, 18A, 41, 42). All of these wells are primary water sources and have treatment systems installed. It is believed that the likely sources for perchlorate originate from former manufactures of rocket fuel/fireworks and fertilizer. The effected wells have ion exchange systems installed for perchlorate removal.
- **Nitrate** - Some groundwater wells are vulnerable. Nitrate contamination is the result of leaching septic systems and past citrus farming.
- **Cryptosporidium** - microbial pathogen found in surface water throughout the U.S.

To view completed source water assessments, you may visit our District office located at: 855 W. Base Line Rd., Rialto, CA, 92376 or call (909) 875-1804.





# DEFINITIONS

**Maximum Contaminant Level (MCL):** The highest level of a contaminant that is allowed in drinking water. Primary MCLs are set as close to the PHGs (or MCLGs) as is economically and technologically feasible. Secondary MCLs are set to protect the odor, taste, and appearance of drinking water.

**Maximum Contaminant Level Goal (MCLG):** The level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs are set by the U.S. Environmental Protection Agency.

**Public Health Goal (PHG):** The level of a contaminant in drinking water below which there is no known or expected risk to health. PHGs are set by the California Environmental Protection Agency.

**Maximum Residual Disinfectant Level (MRDL):** The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.

**Maximum Residual Disinfectant Level Goal (MRDLG):** The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.

**Primary Drinking Water Standard (PDWS):** MCLs and MRDLs for contaminants that affect health, along with their monitoring and reporting requirements, and water treatment requirements.

**Treatment Technique (TT):** A required process intended to reduce the level of a contaminant in drinking water.

**Picocuries per Liter (pCi/L):** Measurement commonly used to measure radionuclides in water.

**Nephelometric Turbidity Unit (NTU):** A measure of clarity of water. Turbidity in excess of 5 NTU is just noticeable to the average person.

**Milligrams per Liter (mg/L):** Or parts per million (ppm) corresponds to 1 penny out of \$10,000.

**Micrograms per Liter (µg/L):** Or parts per billion (ppb) corresponds to 1 penny out of \$10,000,000.

**Nanograms per Liter (ng/L):** Or parts per trillion (ppt) corresponds to 1 penny of \$10,000,000,000.

**Microsiemens per centimeter (µS/cm):** A measure of conductivity.

**Threshold Odor Number (TON):** A measure of odor.

**Regulatory Action Level (AL):** Concentration of a contaminant which, when exceeded, triggers treatment or other requirements that a water system must follow.

**Running Annual Average (RAA):** The yearly average which is calculated every 3 months using the previous 12 months' data.

**Local Running Annual Average (LRAA):** The RAA at one sample location.

**Disinfection By-Product:** Compounds which are formed from mixing of organic or mineral precursors in the water with ozone, chlorine, or chloramine. Total Trihalomethanes and Haloacetic Acids are disinfection by-products.

**Secondary Drinking Water Standard (Secondary Standard):** MCLs for contaminants that do not affect health, but are used to monitor the aesthetics of the water.

**Notification Level (NL):** Health-based advisory levels established by the SWRCB for chemicals in drinking water that lack MCLs.

**90th Percentile:** The value in a data set in which 90 percent of the set is less than or equal to this value. The Lead and Copper Rule uses the 90th percentile to comply with the Action Level.

# LEVELS OF DETECTED CONTAMINANTS

## 2020 WWD QUALITY REPORT FOR DISTRIBUTION SYSTEM

Parameter	Sample Date	Units	MCL	PHG (MCLG)	Result Type	Results	Violation Yes/No	Likely Source of Contamination
<b>PRIMARY STANDARDS - Mandatory Health-Related Standards</b>								
<b>Microbiological</b>								
Total Coliform Bacteria	2020	%	5	(0)	Maximum Monthly Positive Samples	1	No	Naturally present in the environment.
<b>Disinfection Byproducts, Disinfectant Residuals, and Disinfection Byproduct Precursors</b>								
Haloacetic Acids	2020	µg/L	LRAA = 60	N/A	Range Highest LRAA	ND-25.7 9.0	No	Byproduct of drinking water disinfection.
Total Trihalomethanes	2020	µg/L	LRAA = 80	N/A	Range Highest LRAA	ND-73.8 25.8	No	Byproduct of drinking water disinfection.
Chlorine	2020	mg/L	MRDL = 4.0 (as Cl <sub>2</sub> )	MRDLG = 4.0 (as Cl <sub>2</sub> )	Range Highest RAA	0.28-2.32 1.17	No	Drinking water disinfectant added for treatment.
<b>Lead and Copper</b>								
Lead	2018	µg/L	AL=15	0.2	# of Sites Sampled # of Sites Over AL 90th Percentile (µg/L)	30 0 ND	No	Internal corrosion of household water plumbing systems; discharges from industrial manufacturers; erosion of natural deposits.
Copper	2018	mg/L	AL=1.3	0.3	# of Sites Sampled # of Sites Over AL 90th Percentile (mg/L)	30 0 0.12	No	Internal corrosion of household plumbing systems; erosion of natural deposits; leaching from wood preservatives.
<b>Lead in Schools</b>								
Lead	2019	µg/L	AL=15	0.2	# of Sites Sampled # of Sites Over AL 90th Percentile (µg/L) # of Schools Sampled	6 0 ND 1	No	Internal corrosion of household water plumbing systems; discharges from industrial manufacturers; erosion of natural deposits.
<b>SECONDARY STANDARDS - Aesthetic Standards<sup>1</sup></b>								
Color	2020	Units	15	N/A	Range Average	ND ND	No	Naturally-occurring organic materials.
Specific Conductance	2020	µS/cm	900	N/A	Range Average	330-530 407	No	Substances that form ions when in water; seawater influence.
Odor Threshold	2020	TON	3	N/A	Range Average	1-2 1	No	Naturally-occurring organic materials.
Turbidity	2020	NTU	5	N/A	Range Average	ND-2.1 0.2	No	Soil runoff.
<b>OTHER PARAMETERS</b>								
pH	2020	pH units	No Standard	N/A	Range Average	7.5-8.3 7.9	No	Characteristic of water.
Total Alkalinity (as CaCO <sub>3</sub> )	2020	mg/L	No Standard	N/A	Range Average	110-200 155	No	Naturally occurring.
Calcium	2020	mg/L	No Standard	N/A	Range Average	32-81 54	No	Erosion of salt deposits in soil and rock.

Footnotes:

<sup>1</sup> Compliance with secondary standards are based on an annual average. Values above the MCL are acceptable, as long as the average is below the MCL.

AL - Regulatory Action Level; LRAA - Locational Running Annual Average; MCL - Maximum Contaminant Level; MCLG - Maximum Contaminant Level Goal; MRDL - Maximum Residual Disinfectant Level; MRDLG - Maximum Residual Disinfectant Level Goal; ND - Non-Detected; NL - Notification Level; NR - No Range; N/A - Not Applicable; NTU - Nephelometric Turbidity Units; PHG - Public Health Goal; RAA - Running Annual Average; TON - Threshold Odor Number



# LEVELS OF DETECTED CONTAMINANTS

## 2020 WWD QUALITY REPORT FOR BASELINE FEEDER & GROUNDWATER WELLS

Parameter	Sample Date <sup>1</sup>	Units	MCL	PHG (MCLG)	Result Type	Results		Violation Yes/No	Likely Source of Contamination
						Baseline Feeder	Wells		
<b>PRIMARY STANDARDS - Mandatory Health-Related Standards</b>									
<b>Microbiological</b>									
Total Coliform Bacteria	2020	%	5	(0)	Maximum Monthly Positive Samples	0	0	No	Naturally present in the environment.
<b>Radiological</b>									
Gross Alpha Particle Activity	2018-2020	pCi/L	15	(0)	Range Average	3.6-5.6 4.6	ND-3.9 3.1	No	Erosion of natural deposits.
Radium 226	2020	pCi/L	5.0	0.05	Range Average	N/A N/A	0.39-0.96 0.6	No	Erosion of natural deposits.
Radium 228	2020	pCi/L	5.0	0.019	Range Average	N/A N/A	0.6-1.8 1.3	No	Erosion of natural deposits.
Uranium	2018-2020	pCi/L	20	0.43	Range Average	3.5-5.1 4.3	NR 1.7	No	Erosion of natural deposits.
<b>Inorganic Chemicals</b>									
Aluminum	2018-2019	mg/L	1.0	0.6	Range Average	NR ND	ND-0.22 0.078	No	Erosion of natural deposits; residue from some surface water treatment processes.
Arsenic	2018-2019	µg/L	10	0.004	Range Average	NR ND	0.37-5.6 3.2	No	Erosion of natural deposits; runoff from orchards; glass and electronics production wastes.
Barium	2018-2020	mg/L	1.0	2.0	Range Average	NR ND	ND-0.057 0.029	No	Component of paints, soap, paper, rubber, alloys, manufacture of ceramics and glass.
Chromium (Total)	2018-2020	µg/L	100	100	Range Average	NR ND	0.26-1.7 1.1	No	Erosion of natural deposits; runoff from industrial processes.
Copper	2018-2020	µg/L	1.0	0.3	Range Average	NR ND	ND-12 2.1	No	Internal corrosion of household plumbing systems; erosion of natural deposits; leaching from wood preservatives.
Fluoride	2018-2020	mg/L	2.0	1.0	Range Average	0.24-0.39 0.31	0.21-0.77 0.33	No	Erosion of natural deposits; water additive that promotes strong teeth; discharge from fertilizer and aluminum factories.
Mercury	2018-2020	mg/L	0.002	0.0012	Range Average	NR ND	ND-0.00062 0.00031	No	Thermometers, barometers, mirrors, lubricants, gold and silver extraction, manufacturing, tobacco smoke.
Nickel	2018-2020	mg/L	0.1	0.012	Range Average	NR ND	ND-0.018 0.0050	No	Metal alloys, batteries, fuel cells, tobacco smoke.
Nitrate as Nitrogen	2020	mg/L	10	10	Range Average	1.3-5.2 3.7	0.58-4.0 2.0	No	Runoff and leaching from fertilizer use; leaching from septic tanks and sewage; erosion of natural deposits.
Selenium	2018-2020	mg/L	0.05	0.03	Range Average	NR ND	ND-0.0021 0.0013	No	Photographic toner, anti-dandruff shampoos, alloys, tinting, rubber, pharmaceuticals, fungicides, insecticides, tobacco smoke.
<b>Volatile Organic Chemicals</b>									
1,1-Dichloroethylene	2018-2020	µg/L	6	10	Range Average	0.20-1.1 0.65	NR ND	No	Production of adhesives, fibers, refrigerants, food packing and coating resins.
Methyl tert-butyl ether (MTBE)	2018-2020	µg/L	13	13	Range Average	NR ND	ND-0.16 ND	No	Discharge from dry cleaning and metal degreasing processes.
Tetrachloroethylene (PCE)	2018-2020	µg/L	5	0.06	Range Average	0.3-0.8 0.55	ND-0.51 ND	No	Discharge from dry cleaning and metal degreasing processes.
Trichloroethylene (TCE)	2018-2020	µg/L	5	1.7	Range Average	NR ND	NR ND	No	Discharge from metal degreasing sites and other factories.
Trichlorofluoromethane	2018-2020	µg/L	1300	150	Range Average	ND-1.4 0.80	ND-0.37 ND	No	Refrigerant, aerosole propellant, pesticide and production of foam.

# LEVELS OF DETECTED CONTAMINANTS

## Disinfection Byproducts, Disinfectant Residuals, and Disinfection Byproduct Precursors

Chlorine	2020	mg/L	MRDL = 4.0 (as Cl <sub>2</sub> )	MRDLG = 4.0 (as Cl <sub>2</sub> )	Range Average	0.64-2.12 1.21	N/A N/A	No	Drinking water disinfectant added for treatment.
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## SECONDARY STANDARDS - Aesthetic Standards<sup>2</sup>

Aluminum	2018-2020	µg/L	200	N/A	Range Average	NR ND	ND-220 33	No	Erosion of natural deposits; residue from some surface water treatment processes.
Chloride	2018-2020	mg/L	500	N/A	Range Average	7.9-19 12	2.7-12 5.3	No	Runoff/leaching from natural deposits; seawater influence.
Color	2020	Units	15	N/A	Range Average	NR ND	ND-7.5 ND	No	Naturally-occurring organic materials.
Specific Conductance	2018-2020	µS/cm	1600	N/A	Range Average	490-530 508	310-500 368	No	Substances that form ions when in water; seawater influence.
Iron	2018-2020	µg/L	300	N/A	Range Average	NR ND	ND-900 47	No	Leaching from natural deposits; industrial wastes.
Manganese	2018-2020	µg/L	50	N/A	Range Average	NR ND	ND-40 2.0	No	Leaching from natural deposits.
Odor Threshold	2020	TON	3	N/A	Range Average	ND-1 1	NR 1	No	Naturally-occurring organic materials.
Sulfate	2018-2020	mg/L	500	N/A	Range Average	50-52 51	15-55 26	No	Runoff/leaching from natural deposits; industrial wastes.
Total Dissolved Solids	2020	mg/L	1000	N/A	Range Average	250-370 311	180-340 229	No	Runoff/leaching from natural deposits.
Turbidity	2020	NTU	5	N/A	Range Average	ND-0.2 0.1	ND-13 0.37	No	Soil runoff.

## OTHER PARAMETERS

pH	2018-2020	pH units	No Standard	N/A	Range Average	7.7-8.1 7.9	7.7-8.2 8.0	No	Characteristic of water.
Total Alkalinity (as CaCO <sub>3</sub> )	2018-2020	mg/L	No Standard	N/A	Range Average	180-210 193	130-210 153	No	Naturally occurring.
Calcium	2018-2020	mg/L	No Standard	N/A	Range Average	72-78 74	44-81 55	No	Erosion of salt deposits in soil and rock.
Hardness	2018-2020	mg/L	No Standard	N/A	Range Average	220-260 235	130-250 168	No	Hardness is the sum of polyvalent cations present in the water, generally magnesium and calcium. The cations are usually naturally occurring.
Magnesium	2018-2020	mg/L	No Standard	N/A	Range Average	11-15 13	4.1-13 7.8	No	Erosion of salt deposits in soil and rock.
Sodium	2018-2020	mg/L	No Standard	N/A	Range Average	11-16 15	10-20 14	No	Sodium refers to the salt present in the water and is generally naturally occurring.

## UNREGULATED CONTAMINANT MONITORING<sup>3</sup>

### Fourth Unregulated Contaminant Monitoring Rule (UCMR4)

Manganese	2020	µg/L	50	N/A	Range Average	N/A N/A	ND-0.47 0.3	No	Leaching from natural deposits.
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Footnotes:

<sup>1</sup> The State allows us to monitor for some contaminants less than once per year because the concentrations of these contaminants do not change frequently. Some of our data, though representative, are more than one year old. For sample points that were monitored during the current reporting year, the current reporting year data was used. If a sampling point did not have monitoring data for the reporting year, the most current data was used. Contaminant results are based on the most current data for each sampling point.

<sup>2</sup> Compliance with secondary standards are based on an annual average. Values above the MCL are acceptable, as long as the average is below the MCL.

<sup>3</sup> Unregulated contaminant monitoring helps U.S. EPA and the State Water Resources Control Board to determine where certain contaminants occur and whether the contaminants need to be regulated.

<sup>4</sup> Baseline Feeder sample stations, North and South wells most recent sample data is from 2018; Rialto Well 4A and Encanto Booster are from 2020.

# LEVELS OF DETECTED CONTAMINANTS

## 2020 WVWD QUALITY REPORT FOR TREATMENT PLANTS

Parameter	Sample Date <sup>1</sup>	Units	MCL	PHG (MCLG)	Result Type	Results			Violation Yes/No	Likely Source of Contamination
						Fluidized Bed Reactors (FBR)	Oliver P. Roemer Filtration Facility	Ion Exchange Perchlorate Treatment		
<b>PRIMARY STANDARDS - Mandatory Health-Related Standards</b>										
<b>Radiological</b>										
Gross Alpha Particle Activity	2019	pCi/L	15	(0)	Range Average	ND-2.2 2.2	ND-2.2 2.2	N/A N/A	No	Erosion of natural deposits.
Radium-226	2019	pCi/L	5	0.05	Range Average	0.45-0.48 0.47	N/A N/A	N/A N/A	No	Erosion of natural deposits.
Radium-228	2019	pCi/L	5	0.019	Range Average	0.85-1.4 1.1	N/A N/A	N/A N/A	No	Erosion of natural deposits.
Uranium	2016 2020	pCi/L	20	0.43	Range Average	2.0-3.0 2.5	NR <sup>3</sup> 12	N/A N/A	No	Erosion of natural deposits.
<b>Inorganic Chemicals</b>										
Aluminum	2020	mg/L	0.2	0.6	Range Average	NR ND	ND-0.59 0.066	N/A N/A	No	Erosion of natural deposits; residue from some surface water treatment processes.
Arsenic	2020	µg/L	10	0.004	Range Average	0.73-0.82 0.78	ND-3.9 2.0	N/A N/A	No	Erosion of natural deposits; runoff from orchards; glass and electronics production wastes.
Barium	2020	mg/L	1	2	Range Average	0.027-0.029 0.028	0.021-0.030 0.026	N/A N/A	No	Component of paints, soap, paper, rubber, alloys, manufacture of ceramics and glass.
Chromium (Total)	2020	µg/L	100	100	Range Average	1.6-1.8 1.7	NR ND	N/A N/A	No	Erosion of natural deposits; runoff from industrial processes.
Fluoride	2020	mg/L	2	1	Range Average	0.22-0.33 0.28	0.15-0.40 0.28	N/A N/A	No	Erosion of natural deposits; water additive that promotes strong teeth; discharge from fertilizer and aluminum factories.
Nickel	2020	mg/L	0.1	0.012	Range Average	ND-0.0017 0.0011	0.0019-0.0023 0.0021	N/A N/A	No	Metal alloys, batteries, fuel cells, tobacco smoke.
Nitrate as Nitrogen	2020	mg/L	10	10	Range Average	ND-5.3 4.1	ND-0.51 0.33	ND-6.5 5.0	No	Runoff and leaching from fertilizer use; leaching from septic tanks and sewage; erosion of natural deposits.
Perchlorate	2020	µg/L	6	1	Range Average	ND-0.65 0.45	NR ND	ND-2.2 ND	No	Runoff and leaching from rocket fuel.
Selenium	2020	mg/L	0.05	0.03	Range Average	NR ND	ND-0.0012 ND	N/A N/A	No	Electrical uses, copier toner, anti-dandruff shampoos, glass tenting, alloys, rubber, pharmaceuticals, fungicides, insecticides, tobacco smoke. Naturally occurring in small amounts in water and some foods.
<b>Volatile Organic Chemicals</b>										
Methyl Tertiary Butyl Ether (MTBE)	2020	µg/L	13	13	Range Average	ND-1.7 0.73	NR ND	N/A N/A	No	Leaking underground storage tanks; discharge from petroleum and chemical factories.
<b>Disinfection Byproducts (DBP) and Disinfection Byproduct Precursors</b>										
Chlorine	2020	mg/L	MRDL = 4.0 (as Cl <sub>2</sub> )	MRDLG = 4.0 (as Cl <sub>2</sub> )	Range Average	0.89-1.70 1.23	0.20-2.20 1.57	0.28-2.32 1.17 <sup>4</sup>	No	Drinking water disinfectant added for treatment.
Total Trihalomethanes	2020	µg/L	80	N/A	Range Average	NR ND	ND-22.7 8.3	N/A N/A	No	Byproduct of drinking water disinfection.
Haloacetic Acids 5	2020	µg/L	60	N/A	Range Average	NR ND	1.8-14.0 4.4	N/A N/A	No	Byproduct of drinking water disinfection.
Control of DBP Precursors Total Organic Carbon	2020	mg/L	TT	N/A	Range Avg.	NR 14	0.28-3.2 1.11	N/A N/A	No	Various natural and manmade sources.

# LEVELS OF DETECTED CONTAMINANTS

## SECONDARY STANDARDS - Aesthetic Standards<sup>2</sup>

Aluminum	2020	µg/L	200	600	Range Average	NR ND	ND-590 66	N/A N/A	No	Erosion of natural deposits; residue from some surface water treatment processes.
Chloride	2020	mg/L	500	N/A	Range Average	4.1-6.9 5.1	1.5-56 22.5	N/A N/A	No	Runoff/leaching from natural deposits; seawater influence.
Color	2020	Units	15	N/A	Range Average	NR ND	ND-10 5	NR ND	No	Naturally-occurring organic materials.
Specific Conductance	2020	µS/cm	1600	N/A	Range Average	330-410 361	340-440 390	N/A N/A	No	Substances that form ions when in water; seawater influence.
Copper	2020	mg/L	1	0.3	Range Average	ND-0.008 ND	ND-0.024 0.0096	N/A N/A	No	Internal corrosion of household plumbing systems; erosion of natural deposits; leaching from wood preservatives.
Iron	2020	µg/L	300	N/A	Range Average	ND-160 72	ND-320 87	N/A N/A	No	Leaching from natural deposits; industrial wastes.
Manganese	2020	µg/L	50	N/A	Range Average	ND-5.2 2.4	ND-180 36	N/A N/A	No	Leaching from natural deposits.
Odor - Threshold	2020	TON	3	N/A	Range Average	1-2 1	NR 1	N/A N/A	No	Naturally-occurring organic materials.
Sulfate	2020	mg/L	500	N/A	Range Average	12-23 16	22-43 33	N/A N/A	No	Runoff/leaching from natural deposits; industrial wastes.
Total Dissolved Solids	2020	mg/L	1000	N/A	Range Average	190-270 224	190-250 220	N/A N/A	No	Runoff/leaching from natural deposits.
Turbidity	2020	NTU	5	N/A	Range Average	ND-1.5 0.38	1.0-1.1 1.1	N/A N/A	No	Erosion of natural substances that cause suspended particles.

## OTHER PARAMETERS

pH	2020	pH units	No Standard	N/A	Range Average	7.5-8.1 7.9	8.2-8.4 8.3	N/A N/A	No	Characteristic of water.
Total Alkalinity (as CaCO <sub>3</sub> )	2020	mg/L	No Standard	N/A	Range Average	140-170 154	77-180 126	N/A N/A	No	Naturally occurring.
Calcium	2020	mg/L	No Standard	N/A	Range Average	48-65 55	25-55 40	N/A N/A	No	Erosion of salt deposits in soil and rock.
Hardness	2020	mg/L	No Standard	N/A	Range Average	150-190 168	97-170 134	N/A N/A	No	Hardness is the sum of polyvalent cations present in the water, generally magnesium and calcium. The cations are usually naturally occurring.
Magnesium	2020	mg/L	No Standard	N/A	Range Average	8.1-8.4 8.3	6.7-8.3 7.6	N/A N/A	No	Erosion of salt deposits in soil and rock.
Sodium	2020	mg/L	No Standard	N/A	Range Average	10-12 11	7.9-52 30	N/A N/A	No	Sodium refers to the salt present in the water and is generally naturally occurring.

### Footnotes:

<sup>1</sup> The State allows us to monitor for some contaminants less than once per year because the concentrations of these contaminants do not change frequently. Some of our data, though representative, are more than one year old. For sample points that were monitored during the current reporting year, the current reporting year data was used. If a sampling point did not have monitoring data for the reporting year, the most current data was used. Contaminant results are based on the most current data for each sampling point.

<sup>2</sup> Compliance with secondary standards are based on an annual average. Values above the MCL are acceptable, as long as the average is below the MCL.

<sup>3</sup> The most current data for this analyte is 2016

<sup>4</sup> Results are from the distribution system.

AL - Regulatory Action Level; LRAA - Locational Running Annual Average; MCL - Maximum Contaminant Level; MCLG - Maximum Contaminant Level Goal; MRDL - Maximum Residual Disinfectant Level; MRDLG - Maximum Residual Disinfectant Level Goal; ND - Non-Detected; NL - Notification Level; NR - No Range; N/A - Not Applicable; NTU - Nephelometric Turbidity Units; PHG - Public Health Goal; RAA - Running Annual Average; TON - Threshold Odor Number

# FREQUENTLY ASKED QUESTIONS

**West Valley Water District is here to answer any of your questions. Here are a few frequent questions we get from our customers.**

## **1. Is there any risk of lead contamination?**

WVWD has a comprehensive lead monitoring program. We sample residences and schools as well as monitor our source water as mandated. WVWD has no lead service lines, therefore, there is no risk of lead contamination in your drinking water.

## **2. Do you have any tips for saving water?**

We are committed to making sure our customers have the most up-to-date information and tips for water conservation. From installing drip irrigation systems to leak fixing tips, please visit <https://wvwd.org/customers/water-saving-tips/> for additional information.

## **3. How often does WVWD test our drinking water?**

WVWD has invested in sophisticated state-of-the-art continuous monitoring to ensure drinking water is safe at all times. WVWD also runs frequent tests for contaminants, such as nitrate. While an infrequent occurrence, if any contaminant is at 50% of the acceptable limit, WVWD will increase testing and potentially take the source offline.

## **4. Why does my water look discolored?**

Don't panic. If your tap water seems cloudy, hazy, or has a slightly "milky" appearance, you're probably experiencing a condition known as "entrained air." This condition is harmless and is almost always caused by air in the water. One of the many properties of water is its ability to dissolve gases—including air. Sometimes the air comes back out of the water in the form of many tiny bubbles, giving the water a "milky" appearance.

## **5. Is there any risk of perchlorate contamination?**

Perchlorate contamination originates from former manufactures of rocket fuel/fireworks and fertilizer. Though the risk of perchlorate contamination is currently low, WVWD continuously monitors the treated water for perchlorate. In order to combat any potential negative impacts, the affected wells have ion exchange systems installed for perchlorate.

## **6. What safety measures and other assistance programs has WVWD implemented in the wake of COVID-19?**

While this report captures water quality from 2020, it is being released in June 2021....However, WVWD has invested significantly in increasing safety measures and is closely following state and local safety protocols, including requiring the wearing of protective face masks and gloves when sampling and delivering samples to the laboratory.

In order to assist ratepayers, WVWD has also waived late fees and provided other forms of assistance, including maintaining continuity in service for all ratepayers during California's state of emergency. WVWD's customer service representatives are actively working with ratepayers on payment plans to meet their current financial situations. If you would like to speak to our customer service department, please reach out at (909) 875-1804.

## **DID YOU KNOW?**

Safety and access are WVWD's key priorities. To ensure consistent reliability, WVWD expects to begin construction on a \$4.95 million expansion of the Lord Ranch Facilities which is located on Pepper Avenue north of Baseline Road in Rialto. The expansion of the facilities includes a new booster pump station and reservoir that will provide the Water District the ability to boost additional groundwater into elevated zones. Current Lord Ranch water facilities include an aeration tank, three groundwater wells, and a pump station.

# EDUCATIONAL INFORMATION

The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally-occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

## CONTAMINANTS AND THEIR PRESENCE IN DRINKING WATER

Contaminants that may be present in source water include:

- Microbial contaminants, such as viruses and bacteria that may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife.
- Inorganic contaminants, such as salts and metals, that can be naturally-occurring or result from urban stormwater runoff, industrial or domestic wastewater discharges, oil and gas production, mining, or farming.
- Pesticides and herbicides that may come from a variety of sources such as agriculture, urban stormwater runoff, and residential uses.
- Organic chemical contaminants, including synthetic and volatile organic chemicals that are byproducts of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff, agricultural application, and septic systems.
- Radioactive contaminants that can be naturally-occurring or be the result of oil and gas production and mining activities.

In order to ensure that tap water is safe to drink, the U.S. Environmental Protection Agency (U.S. EPA) and the State Water Resources Control Board (State Water Board) prescribe regulations that limit the amount of certain contaminants in water provided by public water systems. State Water Board regulations also establish

limits for contaminants in bottled water that provide the same protection for public health.

## SAFETY IS OUR PRIORITY - HOW WVWD IS ADDRESSING POTENTIAL CONTAMINANTS

As stated above, all naturally occurring water sources contain some levels of contaminants. WVWD upholds some of the most rigid safety standards among any of its neighboring water districts to ensure ratepayers are getting the safest and highest quality product possible. Here are some of the ways WVWD addresses naturally-occurring contaminants:

- WVWD is home to a state-of-the-art arsenic treatment plant where continuous water-quality monitoring is performed.
- WVWD weekly monitors areas known to have higher levels of nitrates. In the rare case a source has a nitrate concentration greater than 50% of the MCL, it is promptly taken offline.
- As part of the California AB 746, WVWD has tested all levels of drinking water for all public—K-12 schools, preschools, and child daycare facilities located on public school property. There is no risk of lead contamination to the water.

## CONTAMINANTS EXPECTED IN DRINKING WATER

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the U.S. EPA's Safe Drinking Water Hotline (1-800-426-4791).

# EDUCATIONAL INFORMATION

## PEOPLE MOST VULNERABLE TO CONTAMINANTS

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. U.S. EPA/Centers for Disease Control (CDC) guidelines on appropriate means to lessen the risk of infection by *Cryptosporidium* and other microbial contaminants are available from the Safe Drinking Water Hotline (1-800-426-4791).

## CONTAMINANT INFORMATION

Nitrate in drinking water at levels above 10 mg/L is a health risk for infants of less than six months of age. Such nitrate levels in drinking water can interfere with the capacity of the infant's blood to carry oxygen, resulting in a serious illness; symptoms include shortness of breath and blueness of the skin. Nitrate levels above 10 mg/L may also affect the ability of the blood to carry oxygen in other individuals, such as pregnant women and those with certain specific enzyme deficiencies. If you are caring for an infant, or you are pregnant, you should ask advice from your health care provider. Nitrate levels may rise quickly for short periods of time because of rainfall or agricultural activity.

While your drinking water meets the federal and state standard for arsenic, it does contain low levels of arsenic. The arsenic standard balances the current understanding of arsenic's possible health effects against the costs of removing arsenic from drinking water. The U.S. Environmental Protection Agency continues to research the health effects of low levels of arsenic, which is a mineral known to cause cancer in humans at high concentrations and is linked to other health effects, such as skin damage and circulatory problems.

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and

young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. WVWD is responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for 30 seconds to 2 minutes before using water for drinking or cooking. If you do so, you may wish to collect the flushed water and reuse it for another beneficial purpose, such as watering plants. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at <http://www.epa.gov/lead>.

## COVID-19 INFORMATION

WVWD released this report in 2021, but it captures water quality information from 2020. West Valley Water District is committed to ensuring the safety of its water during the COVID-19 pandemic.

Public drinking water is always treated and tested to ensure that pathogens (including viruses) are removed before it is distributed to the public. COVID-19 does not present any threat to the drinking water supply. However, WVWD has invested significantly in increasing safety measures and is closely following state and local safety protocols for safety, including requiring the wearing of protective face masks and gloves when sampling and delivering samples to the laboratory.

To minimize the potential health impact of water quality deterioration due to prolonged building inactivity, we highly recommend following the steps outlined by the [United States Environmental Protection Agency and Center for Disease Control and Prevention](#), especially flushing water (see below). Flushing involves the opening of taps and letting water run to remove standing water in pipes and/or outlets. This flushing process helps reduce the risk of Legionnaires' disease.

To assist ratepayers, WVWD waived late fees and provided other forms of assistance, including maintaining continuity in service for all ratepayers during California's state of emergency. WVWD's customer service representatives are actively working with ratepayers to create payment plans to meet their current financial situations and pay for past-due balances. If you would like to speak with our customer service department, please call (909) 875-1804 or send an email to [customerservice@wvwd.org](mailto:customerservice@wvwd.org).

# West Valley Water District

**SAFE. HIGH QUALITY. RELIABLE.**



## BOARD OF DIRECTORS



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President, Division 4



**KYLE CROWTHER**  
Vice President, Division 1



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**GREG YOUNG**  
Director, Division 5

(909) 875-1804 • 855 W. Baseline Rd., Rialto, CA 92376

    @MyWVWD  
www.wvwd.org



**LEAL • TREJO**

ATTORNEYS AT LAW

A PROFESSIONAL CORPORATION

H. FRANCISCO LEAL  
 WILLIAM J. TREJO  
 MARIBEL S. MEDINA  
 DAVID J. ALVAREZ  
 MICHAEL E. WOLFSOHN  
 DENISE A. MARTINEZ  
 JENNIFER A. CHAMBERLAIN  
 ARTURO N. FIERRO  
 ANA MARIA QUINTANA

3767 WORSHAM AVENUE  
 LONG BEACH, CALIFORNIA 90808  
 (213) 628-0808  
 FAX (213) 628-0818  
 WWW.LEAL-LAW.COM

Received

MAR 25 2021

M. Mesa

March 22, 2021

Clarence Mansell  
 General Manager  
 West Valley Water District  
 855 W. Base Line Road  
 Rialto, CA 92376

**Re: Professional Services Rendered through January 2021 for  
West Valley Water District – Qui Tam Litigation Legal matters.**

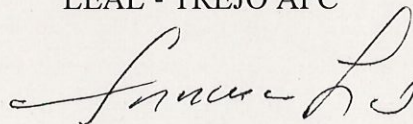
Dear Mr. Mansell:

Enclosed is the statements for general legal services rendered by Leal • Trejo APC under our agreement for services with the Water District. Please find below a summary of the statements submitted to you for review and payment.

**Qui Tam Litigation****Inv. No. 18301****\$ 5,135.00**

Kindly make your check payable to Leal • Trejo APC, forwarding the same directly to the undersigned. Should you have any questions, please feel free to contact our office.

Very truly yours,  
 LEAL • TREJO APC



H. Francisco Leal

HFL/meg  
 Enclosures

**LEAL • TREJO**  
ATTORNEYS AT LAW  
A PROFESSIONAL CORPORATION

H. FRANCISCO LEAL  
WILLIAM J. TREJO  
MARIBEL S. MEDINA  
DAVID J. ALVAREZ  
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3767 WORSHAM AVENUE  
LONG BEACH, CALIFORNIA 90808  
(213) 628-0808  
FAX (213) 628-0818  
WWW.LEAL-LAW.COM

March 30, 2021

Clarence Mansell  
General Manager  
West Valley Water District  
855 W. Base Line Road  
Rialto, CA 92376

**Re: Professional Services Rendered through February 2021 for  
West Valley Water District – Qui Tam Litigation Legal matters.**

Dear Mr. Mansell:

Enclosed is the statements for general legal services rendered by Leal • Trejo APC under our agreement for services with the Water District. Please find below a summary of the statements submitted to you for review and payment.

**Qui Tam Litigation**

**Inv. No. 18314**

**\$ 2,265.00**

Kindly make your check payable to Leal • Trejo APC, forwarding the same directly to the undersigned. Should you have any questions, please feel free to contact our office.

Very truly yours,  
LEAL • TREJO APC

H. Francisco Leal

HFL/meg  
Enclosures



IVIE McNEILL WYATT  
PURCELL & DIGGS

**Bill to: West Valley Water District**  
**855 West Base Line Road**  
**Rialto, California, 92376**

**Invoice No: 744350**  
**Dated: December 30, 2020**  
**File No: 8007005**  
**File Name: Davis v WWWD**

**FOR PROFESSIONAL SERVICES**

Total Fees:	\$8,002.50
Total Costs:	<u>2,314.70</u>
	\$10,317.20



# TAFOYA LAW GROUP, APC

316 W. 2nd St. • Suite 1000  
Los Angeles, CA 90012  
Office 213.617.0600 • Fax 213.617.2226

**Statement No.:** 21-1001

**Date:** January 2021

**Billing Period:** January 1, 2021-January 31, 2021

*Bill to:* West Valley Water District  
855 West Base Line Road  
Rialto, California 92376

## *PROFESSIONAL SERVICES*

<b>Total Fees for January 2021:</b>	\$ 19,549.50
<b>Total Costs for January 2021:</b>	<u>\$ 340.09</u>
<b>Total for January 2021:</b>	\$ 19,889.59



## TAFOYA LAW GROUP, APC

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316 W. 2nd St. • Suite 1000  
 Los Angeles, CA 90012  
 Office 213.617.0600 • Fax 213.617.2226

**Statement No.:** 21-1002

**Date:** February 2021

**Billing Period:** February 1, 2021-February 28, 2021

*Bill to:* West Valley Water District  
 855 West Base Line Road  
 Rialto, California 92376

### *PROFESSIONAL SERVICES*

<b>Total Fees for February 2021:</b>	\$	<b>22,273.50</b>
<b>Total Costs for February 2021:</b>	\$	<b><u>266.40</u></b>
<b>Total for February 2021:</b>	\$	<b>22,539.90</b>



# TAFOYA LAW GROUP, APC

316 W. 2nd St. • Suite 1000  
Los Angeles, CA 90012  
Office 213.617.0600 • Fax 213.617.2226

**Statement No.:** 21-1003

**Date:** Mar-21

**Billing Period:** March 1, 2021-March 31, 2021

*Bill to:* West Valley Water District  
855 West Base Line Road  
Rialto, California 92376

## *PROFESSIONAL SERVICES*

<b>Total Fees for March 2021:</b>	\$ 17,633.50
<b>Total Costs for March 2021:</b>	<u>\$ 42.65</u>
<b>Total for March 2021:</b>	\$ 17,676.15