



**WEST VALLEY WATER DISTRICT
855 W. BASE LINE ROAD RIALTO, CA**

**BOARD MEETING
AGENDA**

**THURSDAY, JUNE 20, 2019
CLOSED SESSION - 6:00 PM • OPEN SESSION 6:30 PM**

"In order to comply with legal requirements for posting of agendas, only those items filed with the District Secretary's office by noon, on Wednesday prior to the following Thursday meeting, not requiring departmental investigation, will be considered by the Board of Directors."

OPENING CEREMONIES

Pledge of Allegiance
Opening Prayer
Call to Order
Roll Call of Board Members

ADOPT AGENDA

INFORMATION

- Presentation of Annual Water Conservation Calendar Drawing Winners
- Certificate of Appreciation Presentation for Jon Stephenson
- Customer Service Improvements and Goals Presentation
- Water Reliability Improvement Program Update.

PUBLIC PARTICIPATION

Any person wishing to speak to the Board of Directors on matters listed or not listed on the agenda, within its jurisdiction, is asked to complete a Speaker Card and submit it to the District Clerk. Each speaker is limited to three (3) minutes. Under the State of California Brown Act, the Board of Directors is prohibited from discussing or taking action on any item not listed on the posted agenda. Comments related to noticed Public Hearing(s) and Business Matters will be heard during the occurrence of the item.

Public communication is the time for anyone to address the Board on any agenda item or anything under the jurisdiction of the District. No person will be allowed to make comments at any other time in the meeting except if there is a Public Hearing. Also, please remember that no disruptions from the crowd will be tolerated. If someone disrupts the meeting, they will be removed.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the Board of Directors, Staff Member, or any member of the public request a specific item(s) be removed for separate action.

Consideration of:

1. June 7, 2019 Special Board Meeting Minutes.
2. Approval of May 2019 Purchase Order Report.
3. Receive and File May 2019 Cash Disbursements Report.
4. Treasurer Report January 2019.
5. Treasurer Report February 2019.

BUSINESS MATTERS

Consideration of:

6. JP Morgan Chase Account - General Government Checking Transfer to Local Agency Investment Fund.
7. Consider Sole Source Purchasing of Meter Transceiver Units from Aqua-Metric Sales Company.
8. Authorization to Approve Change Order for the Well 7 Rehabilitation Project.
9. Consider an Agreement with ICON, Inc. for the Center Offices Project Construction.

10. Resolution for 2019-2020 Operating and Capital Improvement Budget.
11. Approval of Proposed Fiscal Year 2019-20 Operating and Capital Budgets.
12. Approval of Fiscal Year 2019-20 Professional Services Contract for Rob Katherman Consulting.

REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).

- **Board Members**
- **Legal Counsel**
- **General Manager**

❖ 1,674 days without a “Loss Time” claim.

UPCOMING MEETINGS

- June 21, 2019 - West Valley Water District Finance Committee Meeting at 10:00 AM at the District Headquarters
- June 28 - July 1, 2019 - U.S. Conference of Mayors Annual Water Council Meeting in Honolulu, HI
- July 2, 2019 - San Bernardino Valley Municipal Water District Regular Board Meeting at 2:30 PM at 380 E. Vanderbilt Way, San Bernardino, CA
- July 4, 2019 - The West Valley Water District will be CLOSED in observance of the Independence Holiday
- July 8, 2019 - West Valley Water District Human Resources Committee Meeting at 6:00 PM at the District Headquarters
- July 8, 2019 - West Valley Water District External Affairs Committee Meeting at 6:20 PM at the District Headquarters
- July 9, 2019 - West Valley Water District Safety and Technology Committee Meeting at 6:00 PM at the District Headquarters
- July 10, 2019 - West Valley Water District Engineering, Operations and Planning Committee Meeting at 6:00 PM at the District Headquarters
- July 11, 2019 - TENTATIVE West Valley Water District Board of Directors Meeting at 6:30 PM (Closed Session at 6:00 PM) at the District Headquarters

- July 11, 2019 - San Bernardino Valley Municipal Water District Advisory Commission on Water Policy at 6:30 PM at 380 E. Vanderbilt Way, San Bernardino, CA
- July 16, 2019 - San Bernardino Valley Municipal Water District Regular Board Meeting at 2:30 PM at 380 E. Vanderbilt Way, San Bernardino, CA
- July 18, 2019 - West Valley Water District Board of Directors Meeting at 6:30 PM (Closed Session at 6:00 PM) at the District Headquarters
- July 19, 2019 - West Valley Water District Finance Committee Meeting at 10:00 AM at the District Headquarters

CLOSED SESSION

- CONFERENCE WITH LEGAL COUNSEL -EXISTING LITIGATION Pursuant to Paragraph (1) of subdivision (d) of Government Code Section 54956.9 Case Name: HP Communications v. West Valley Water District, San Bernardino County Superior Court Case No. CIV DS 1916230
- CONFERENCE WITH LEGAL COUNSEL -EXISTING LITIGATION Pursuant to Paragraph (1) of subdivision (d) of Government Code Section 54956.9 Case Name: Maria Guerrero vs. West Valley Water District, San Bernardino County Superior Court Case No. CIV DS 1910987
- DIRECTION REGARDING PERSONNEL MATTER. Government Code Section 54957
- ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: Number of Cases: Two (2)

ADJOURN

DECLARATION OF POSTING:

I declare under penalty of perjury, that I am employed by the West Valley Water District and posted the foregoing Agenda at the District Offices on June 17, 2019.



Crystal L. Escalera, Board Secretary

Please Note:

Material related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District's office located at 855 W. Baseline, Rialto, during normal business hours. Also, such documents are available on the District's website at www.wvwd.org subject to staff's ability to post the documents before the meeting.

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in the above-agendized public meeting should be directed to Crystal Escalera, at least 72 hours in advance of the meeting to ensure availability of the requested service or accommodation. Ms. Escalera may be contacted by telephone at (909) 875-1804 ext. 704, or in writing at the West Valley Water District, P.O. Box 920, Rialto, CA 92377-0920.



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: June 20, 2019
TO: Board of Directors
FROM: Clarence Mansell Jr., General Manager
SUBJECT: WATER RELIABILITY IMPROVEMENT PROGRAM UPDATE

DISCUSSION:

At the March 9, 2019 Mid-Year Budget Workshop and Water Reliability Workshop, District staff reported on the status of the system and pointed out a potential for not having adequate water supply to meet the higher water demands this summer. To address this issue, District staff has embarked upon a Water Reliability Improvement Program.

This update is to provide the current status of significant projects underway in the Water Reliability Improvement Program.

Well 8A – Well 8A has been test pumped by Tri County Pump at the new proposed pump setting and held a steady safe pumping level at 2,500 Gallons per Minute (GPM) with no detectable water quality issues, and is ready to be re-equipped. Expected Capacity after project is complete – 2,500 GPM. The cost for Phase II is estimated at \$88,761.86 with a one month start to completion time frame. Tri County Pump will have Phase II completed in July 2019. This well can be used to supply Zones 3 or 4.

Well 15 – General Pump installed and test pumped at new proposed pump setting and held a steady safe pumping level at 2,000 GPM, pending water quality results. Expected Capacity after project is complete – 2,000 GPM. This well supplies Zone 3.

Well 41 – Merlin Johnson Construction completed concrete pad for relocated ion exchange vessels. Concrete needs 28 days to properly cure before setting vessels. Expected Capacity after project is complete – 2,000 GPM. This well supplies Zone 2.

Well 54 – The deaeration reservoir has been constructed, and the booster pump is underway as well as plumbing from new booster to reservoir. Expected Capacity after project is complete – 750 GPM. This well supplies Zone 6.

FISCAL IMPACT:

No fiscal impact.

STAFF RECOMMENDATION:

Receive and file, and provide direction as desired.

Respectfully Submitted,



Clarence Mansell Jr, General Manager

CM:RO

ATTACHMENT(S):

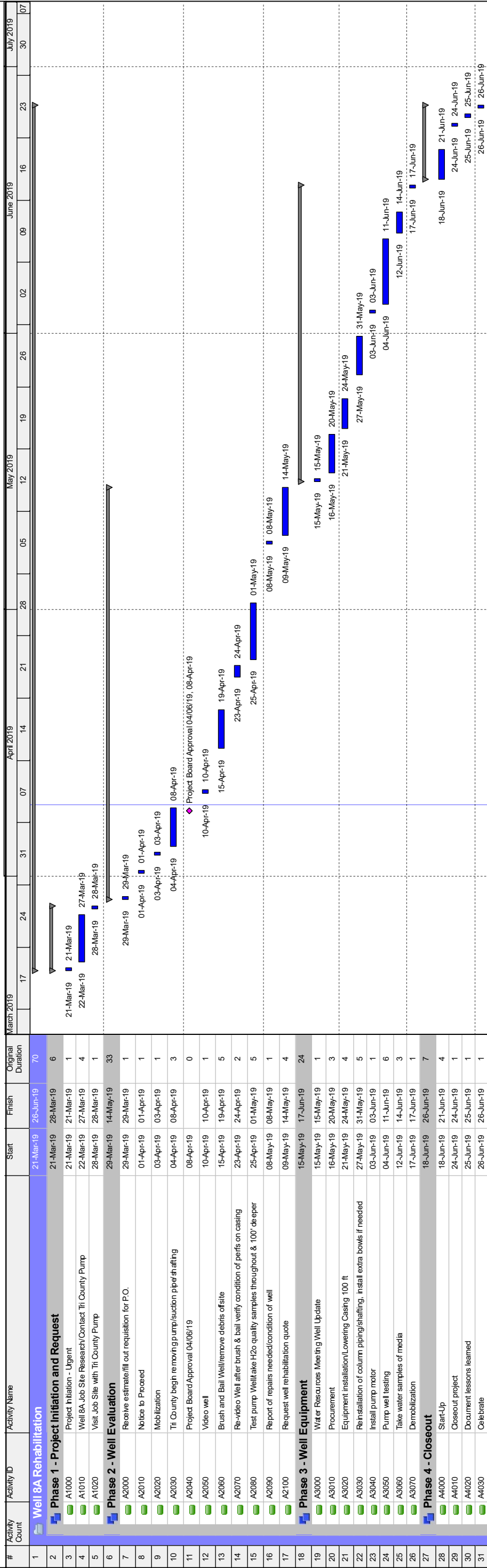
1. Exhibit A - Primavera Schedules for Wells 8A, 15, 41 and 54

EXHIBIT A



Well 8A Rehabilitation Project No. W19034

09-Apr-19
Drawn by: Rosa M. Gutierrez, P.E.
Title: Associate Engineer with P.E.



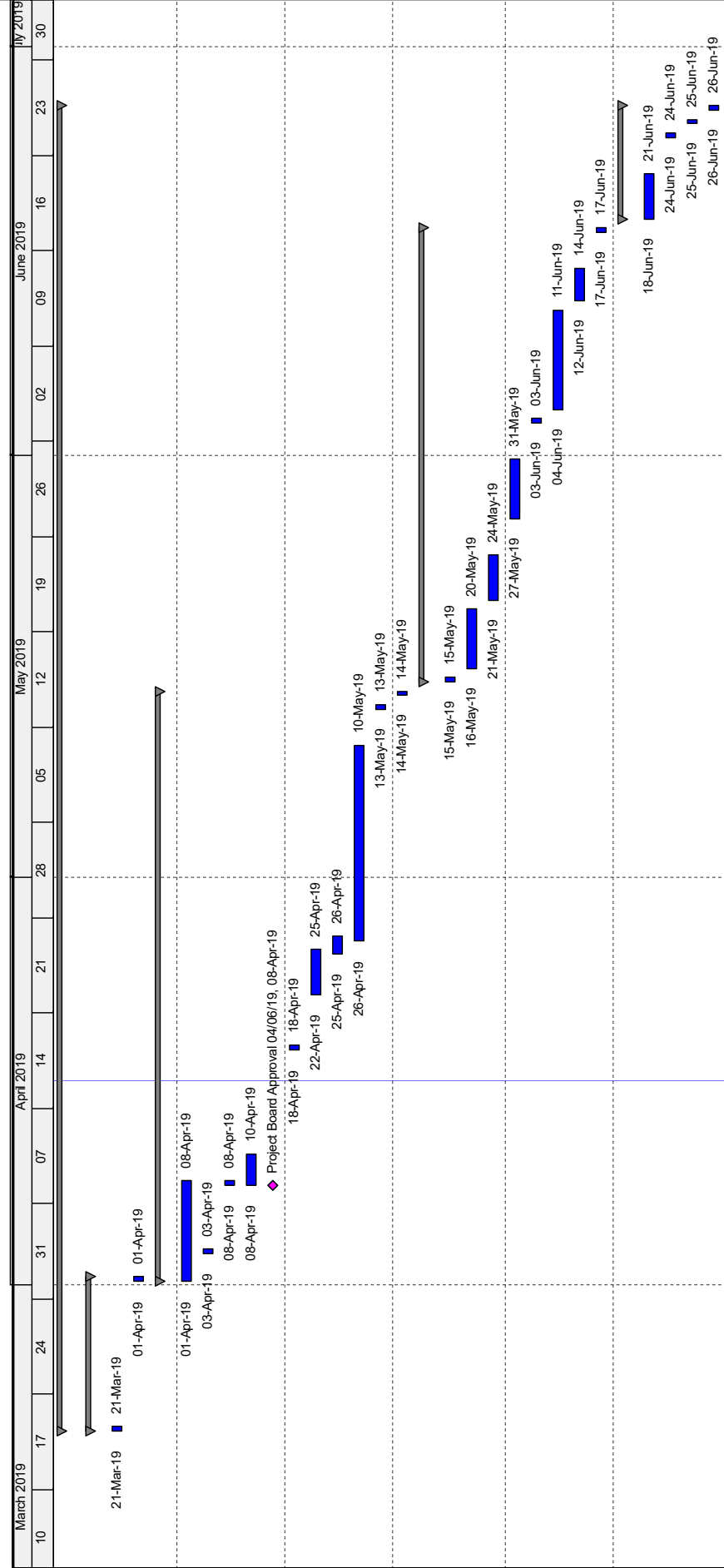
█ Actual Level of Effort
 █ Remaining Work
 ◆ Milestone
 ◆ Remaining Work
 ◆ Critical Remaining Work
 ▶ summary



Well 15 Rehabilitation Project No. W19037

17-Apr-19
Drawn by: Rosa M. Gutierrez, P.E.
Title: Associate Engineer with P.E.

#	Activity Count	Activity ID	Activity Name	Start	Finish	Original Duration
1			Well 15 Rehabilitation	21-Mar-19	26-Jun-19	70
2			Phase 1 - Project Initiation and Request	21-Mar-19	01-Apr-19	8
3		A1000	Project Initiation - Urgent	21-Mar-19	21-Mar-19	1
4		A1010	Well 15 Job Site Research/Contact General Pump Company, Inc.	01-Apr-19	01-Apr-19	1
5			Phase 2 - Evaluation	01-Apr-19	14-May-19	32
6		A2000	Receive estimate/fill out requisition for P.O.	01-Apr-19	08-Apr-19	6
7		A2010	Notice to Proceed	03-Apr-19	03-Apr-19	1
8		A2020	Mobilization	08-Apr-19	08-Apr-19	1
9		A2030	General Pump begin removing pump/suction pipe/shafting	08-Apr-19	10-Apr-19	3
10		A2040	Project Board Approval 04/06/19	08-Apr-19	08-Apr-19	0
11		A2050	Video well	18-Apr-19	18-Apr-19	1
12		A2060	Brush and Bat Well/remove debris offsite	22-Apr-19	25-Apr-19	4
13		A2070	Re-video Well after brush & bail verify condition of perfs on casing	25-Apr-19	26-Apr-19	2
14		A2080	Test pump Well/take H2O quality samples throughout & 100' deeper	26-Apr-19	10-May-19	11
15		A2090	Report of repairs needed/condition of well	13-May-19	13-May-19	1
16		A2100	Request well rehabilitation quote	14-May-19	14-May-19	1
17			Phase 3 - Equipment	15-May-19	17-Jun-19	24
18		A3000	Water Resources Meeting Well Update	15-May-19	15-May-19	1
19		A3010	Procurement	16-May-19	20-May-19	3
20		A3020	Equipment installation/Lowering Casing 100 ft	21-May-19	24-May-19	4
21		A3030	Reinstallation of column piping/shafting, install extra bowls if needed	27-May-19	31-May-19	5
22		A3040	Install pump motor	03-Jun-19	03-Jun-19	1
23		A3050	Pump well testing	04-Jun-19	11-Jun-19	6
24		A3060	Take water samples of media	12-Jun-19	14-Jun-19	3
25		A3070	Demobilization	17-Jun-19	17-Jun-19	1
26			Phase 4 - Closeout	18-Jun-19	26-Jun-19	7
27		A4000	Start-Up	18-Jun-19	21-Jun-19	4
28		A4010	Closeout project	24-Jun-19	24-Jun-19	1
29		A4020	Document lessons learned	25-Jun-19	25-Jun-19	1
30		A4030	Celebrate	26-Jun-19	26-Jun-19	1



■ Actual Level of Effort
 ■ Remaining Work
 ◆ Milestone
 ◆ Critical Remaining Work
 ▶ summary

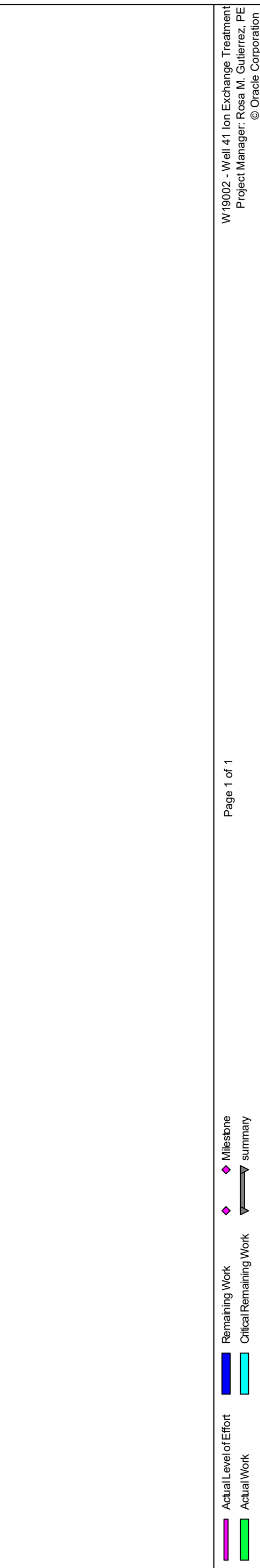


Well 41 Ion Exchange Treatment

Project No. W19002

09-Apr-19
 Drawn by: Rosa M. Gutierrez, P.E.
 Title: Associate Engineer with P.E.

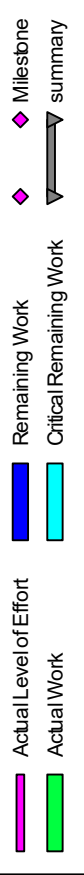
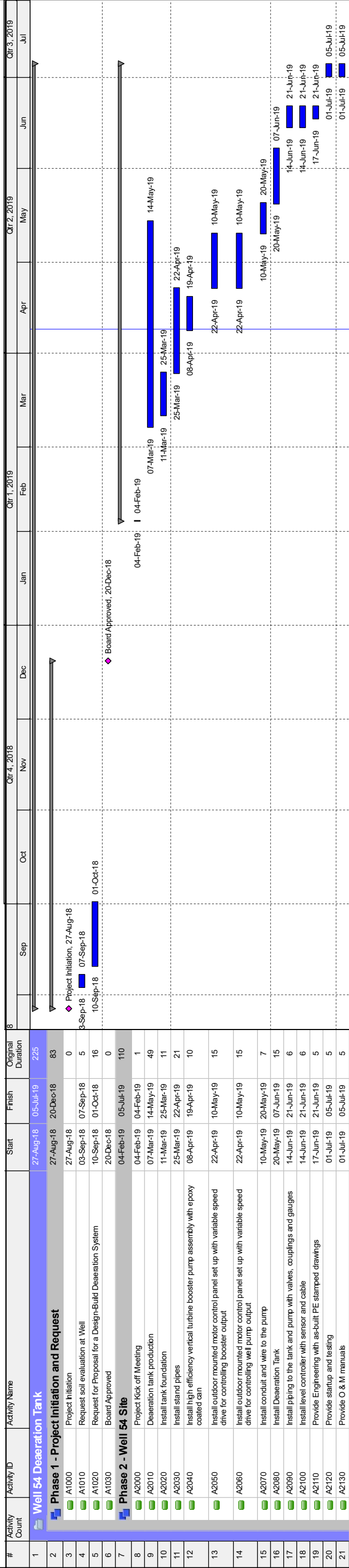
#	Activity ID	Activity Name	Start	Finish	Original Duration
Well 41 Ion Exchange Treatment					
Phase 1 - Project Initiation and Request					
1	A1000	Project Initiation - Urgent	21-Mar-19	12-Apr-19	79
2	A1010	Ion Exchange Equipment and Well 41 Job Site Research	21-Mar-19	29-Mar-19	0
3	A1020	Visit Job Sites to Determine Layout Configuration	21-Mar-19	29-Mar-19	7
4	A1030	Notify Arborist of the project and comply with requirements if any	21-Mar-19	29-Mar-19	7
5	A1040	Prepare Letters to Notify customers of the project	21-Mar-19	29-Mar-19	7
6	A1050	Request Well 41 Geotechnical Site Evaluation Report	21-Mar-19	29-Mar-19	7
7	A1060	Request Ion Exchange Treatment at Well 41 Design/Build Quote	21-Mar-19	29-Mar-19	7
8	A1070	Request to Add Well 41 Ion Exchange Treatment to State Permit	21-Mar-19	29-Mar-19	7
9	A1080	Request Permit to Transport Vessels from Rialto High School to Well 41	21-Mar-19	29-Mar-19	7
10	A1090	Request Media for Vessels	21-Mar-19	29-Mar-19	7
11	A1100	Project Board Approval 04/06/19	08-Apr-19	29-Mar-19	0
12	A1110	Request CEQA Notice of Exemption	09-Apr-19	12-Apr-19	4
Phase 2 - Well 41 Site					
13	A2000	Soil Evaluation and Report Complete	25-Apr-19	10-Jun-19	33
14	A2010	Mobilization	29-Apr-19*	29-Apr-19	2
15	A2020	Reconfigure Existing Equipment and Demolition	30-Apr-19	09-May-19	8
16	A2030	Pothole location of connection to existing waterline	30-Apr-19*	09-May-19	8
17	A2040	Install x 90 and Thrust Block	30-Apr-19	09-May-19	8
18	A2050	Install two access gates	30-Apr-19	09-May-19	8
19	A2060	Relocate conduits: (1)2" x, (1)1-1/2" x, (1)1" x	30-Apr-19	09-May-19	8
20	A2070	Over-Excavate for Concrete Slab	10-May-19	13-May-19	2
21	A2080	Install rebar for Concrete Slab	10-May-19	13-May-19	2
22	A2090	Pour Concrete for Concrete Slab	10-May-19	13-May-19	2
23	A2100	Allow 28 days for Concrete Cure Time	14-May-19	10-Jun-19	20
24	A2110	Obtain Permit from City of Riverside to Transport Vessels	14-May-19	10-Jun-19	20
Phase 3 - Ion Exchange Equipment					
25	A3000	Mobilization	06-Jun-19	13-Jun-19	6
26	A3010	Disassemble vessels, strainer, and pipes	07-Jun-19	06-Jun-19	1
27	A3020	Transport Equipment to Well 41 job site	11-Jun-19	13-Jun-19	3
Phase 4 - Well 41 Assembly					
28	A4000	Set vessels on concrete pad	14-Jun-19	28-Jun-19	11
29	A4010	Assemble equipment pipe	14-Jun-19	17-Jun-19	2
30	A4020	Anchor vessels	18-Jun-19	24-Jun-19	5
31	A4030	Connect and install new pipe	18-Jun-19	24-Jun-19	5
32	A4040	Fill vessels with media and water	25-Jun-19	26-Jun-19	2
33	A4050	Take water samples of media	27-Jun-19	28-Jun-19	2
Phase 5 - Transfer					
34	A5000	Transfer Finish Product to Operatbns	01-Jul-19	03-Jul-19	2
35	A5010	Start-Up/Training	02-Jul-19	01-Jul-19	0
36	A5020	Celebrate	03-Jul-19	03-Jul-19	1
Phase 6 - Closeout					
37	A6000	Closeout Project	05-Jul-19	09-Jul-19	3
38	A6010	Document Lessons Learned	05-Jul-19	09-Jul-19	3





Well 54 Deaeration Tank Project No. W19031

10-Apr-19
Drawn by: Rosa M. Gutierrez, P.E.
Title: Associate Engineer with P.E.



MINUTES
SPECIAL BOARD MEETING
of the
WEST VALLEY WATER DISTRICT
June 7, 2019

Attendee Name	Present	Excused	Late
Board of Directors			
Michael Taylor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kyle Crowther	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Donald Olinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clifford Young	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gregory Young*	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Legal Counsel			
Robert Tafoya	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Staff			
Clarence Mansell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ricardo Pacheco	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Logan Olds	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeremiah Brosowski	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Crystal L. Escalera	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deborah Martinez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lanita McCauley Bates	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joanne Chan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jon Stephenson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Albert Clinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Consultant(s)			
Rob Katherman	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

*Director Greg Young recused himself early from Closed Session.

OPENING CEREMONIES

Pledge of Allegiance - Lead by Director Greg Young
Opening Prayer - Lead by Director Don Olinger
Call to Order
Roll Call of Board Members

WVWD

Minutes: 6/7/19

ADOPT AGENDA

President Dr. Taylor motioned to adopt the Consent Calendar and Vice President Kyle Crowther second the motion. Director Greg Young called for discussion before a vote was taken. He expressed concern regarding the time period given to the Directors and public to review the Special Meeting agenda items being considered and felt it was inadequate for proper review. President Dr. Taylor noted the comments and the following vote was taken:

RESULT:	APPROVED [3 TO 1]
MOVER:	Michael Taylor, President
SECONDER:	Kyle Crowther, Vice President
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger
NAYS:	Gregory Young

PUBLIC PARTICIPATION

June Hayes, Director at San Bernardino Valley Municipal Water District, and Don Griggs made comments to the Board of Directors.

INFORMATION

• **WATER RELIABILITY IMPROVEMENT PROGRAM UPDATE**

Joe Schaack, Production Supervisor, gave a brief presentation on the efforts being made for the Water Reliability Improvement Program. The Board of Directors thanked him for the update and no further discussion was had.

CONSENT CALENDAR

President Dr. Taylor motioned to pass the Consent Calendar and Director Don Olinger second the motion. The vote below was taken with Director Greg Voting "No" due to the reason he gave during the agenda adoption.

RESULT:	ADOPTED [3 TO 1]
MOVER:	Michael Taylor, President
SECONDER:	Donald Olinger, Director
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger
NAYS:	Gregory Young

1. **MAY 16, 2019 REGULAR BOARD MEETING MINUTES**
2. **JUNE 1, 2019 SPECIAL BOARD MEETING MINUTES**
3. **RECEIVE AND FILE APRIL 2019 CASH DISBURSEMENTS REPORT**
4. **CONSIDER LOGO PAINTING OF WATER TANK**
5. **CONSIDER SOLE SOURCE PURCHASING PERCHLORATE ONLINE ANALYZER FOR THE FLUIDIZED BED BIOLOGICAL REACTOR (FBR) PLANT**

WVWD

Minutes: 6/7/19

- 6. CONSIDER AWARD OF CONTRACT FOR CONSTRUCTION OF BLOOMINGTON PHASE 3A WATERLINE REPLACEMENT TO EL-CO CONTRACTORS, INC.
- 7. AUTHORIZATION TO APPROVE CHANGE ORDER NO. 2 FOR THE HIGHLAND AVENUE 30-INCH TRANSMISSION MAIN - PEPPER AVENUE TO OAKDALE AVENUE CONSTRUCTION
- 8. AUTHORIZATION TO APPROVE CHANGE ORDER NO. 3 FOR THE PERSIMMON PIPELINE REPLACEMENT PROJECT. CONSIDER NOTICE OF COMPLETION RECORDATION FOR THE PERSIMMON WATERLINE REPLACEMENT PROJECT.
- 9. CONSIDER WATER SYSTEM INFRASTRUCTURE INSTALLATION AND CONVEYANCE AGREEMENT WITH LIBERTY PROPERTY LIMITED PARTNERSHIP
- 10. CONSIDER WATER SYSTEM INFRASTRUCTURE INSTALLATION AND CONVEYANCE AGREEMENT WITH CALATLANTIC GROUP, INC FOR CYPRESS AVENUE OFFSITE WORK FOR TRACT 20212
- 11. CONSIDER WATER SYSTEM INFRASTRUCTURE INSTALLATION AND CONVEYANCE AGREEMENT WITH CALATLANTIC GROUP, INC FOR TRACT 20212
- 12. CONSIDER WATER SYSTEM INFRASTRUCTURE INSTALLATION AND CONVEYANCE AGREEMENT WITH CALATLANTIC GROUP, INC FOR TRACT 20213

BUSINESS MATTERS

- 13. AUTHORIZATION FOR SIGNATORY CHANGES FOR ALL JP MORGAN CHASE, US BANK, AND CALTRUST ACCOUNTS.

President Dr. Taylor motioned to approve Business Items No. 13, 14, 15 and 16 with one vote. Vice President Kyle Crowther second the motion. There was no discussion regarding the items. The vote recorded below was taken with Director Greg Young voted "No" due to the reasons stated while adopting the agenda.

RESULT:	ADOPTED [3 TO 1]
MOVER:	Michael Taylor, President
SECONDER:	Kyle Crowther, Vice President
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger
NAYS:	Gregory Young

WVWD

Minutes: 6/7/19

14. LOCAL AGENCY INVESTMENT FUND (LAIF) SIGNATURE CARD

President Dr. Taylor motioned to approve Business Items No. 13, 14, 15 and 16 with one vote. Vice President Kyle Crowther second the motion. There was no discussion regarding the items. The vote recorded below was taken with Director Greg Young voted "No" due to the reasons stated while adopting the agenda.

RESULT:	ADOPTED [3 TO 1]
MOVER:	Michael Taylor, President
SECONDER:	Kyle Crowther, Vice President
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger
NAYS:	Gregory Young

15. CONSIDER A CHANGE ORDER INCREASING THE AGREEMENT AMOUNT FOR AEROTEK, INC. FOR TEMPORARY LABOR SERVICES

President Dr. Taylor motioned to approve Business Items No. 13, 14, 15 and 16 with one vote. Vice President Kyle Crowther second the motion. There was no discussion regarding the items. The vote recorded below was taken with Director Greg Young voted "No" due to the reasons stated while adopting the agenda.

RESULT:	APPROVED [3 TO 1]
MOVER:	Michael Taylor, President
SECONDER:	Kyle Crowther, Vice President
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger
NAYS:	Gregory Young

16. AUTHORIZATION TO APPROVE CHANGE ORDER FOR THE WELL 8A REHABILITATION PROJECT

President Dr. Taylor motioned to approve Business Items No. 13, 14, 15 and 16 with one vote. Vice President Kyle Crowther second the motion. There was no discussion regarding the items. The vote recorded below was taken with Director Greg Young voted "No" due to the reasons stated while adopting the agenda.

RESULT:	APPROVED [3 TO 1]
MOVER:	Michael Taylor, President
SECONDER:	Kyle Crowther, Vice President
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger
NAYS:	Gregory Young

DISCUSSION

17. CONTINUED REVIEW OF PROPOSED FISCAL YEAR 2019-20 BUDGET

This item was a continued discussion from the Special Meeting held on June 1, 2019. Director Greg Young continued his discussion of the budget and proceeded to explore the proposed budget line-by-line. Staff was available to answer questions and discussion ensued. The revisions were noted by the General Manager and staff. The budget will be presented to the Board at the June 20, 2019 meeting for consideration of approval.

WVWD

Minutes: 6/7/19

REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).

- **Board Members**
 - **Vice President Kyle Crowther:** No remarks
 - **Director Don Olinger:** Inquired if the District has harassment training available to the current staff in regards to the comments made to Don Griggs. Deborah Martinez, Human Resources/Risk Manager informed Director Olinger that the district has training in place and will work further with the General Manager on harassments, discrimination and bullying training for the district.
 - **Director Greg Young:** Thanked the staff for the work and effort put forth in preparing the proposed budget.
- **Legal Counsel**
 - No report.
- **General Manager**
 - Clarence Mansell asked Naseem Farooqi, Public Affairs Manager, to give an update to the Board regarding the San Bernardino recording of the Redistricting Maps. Mr. Farooqi informed the Board the maps had been finalized and will submitted to the County of San Bernardino after it is signed by the Board President.

CLOSED SESSION

President Dr. Taylor reported out of Closed Session following the adoption of the agenda at the beginning of the meeting. He informed the public that the district will engage outside counsel to defend Tafoya and Garcia who was named in the existing litigation listed on the agenda under "Closed Session." The vote was 3-0 to approve the appointment of legal counsel with President Dr. Taylor, Vice President Kyle Crowther and Director Don Olinger voting for approval.

President Dr. Taylor also reported a vote of 3-0 to approve the proposed District Organizational Chart. President Dr. Taylor, Vice President Kyle Crowther and Director Don Olinger voted for approval.

Director Greg Young had recused himself early from Closed Session and was not present for the voting.

- CONFERENCE WITH LEGAL COUNSEL -EXISTING LITIGATION Pursuant to Paragraph (1) of subdivision (d) of Government Code Section 54956.9 Case Name: Clifford Young, Patricia Romero, Naisha Davis, West Valley Water District v. Tafoya and Garcia, et al. Case No.: 19STCV05677
- Personnel Matters Concerning Proposed District Organizational Chart - Pursuant to Government Code Section 54957

ADJOURN

The meeting adjourned at 7:35 PM.

WVWD

Minutes: 6/7/19

Dr. Michael Taylor
President of the Board of Directors
of West Valley Water District

ATTEST:

Crystal L. Escalera, Board Secretary

WVWD

Minutes: 6/7/19



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: June 20, 2019
TO: Board of Directors
FROM: Clarence Mansell Jr., General Manager
SUBJECT: APPROVAL OF MAY 2019 PURCHASE ORDER REPORT

BACKGROUND:

The West Valley Water District (“District”) generated ninety-two (92) Purchase Orders (“PO”) in the month of May 2019 to various vendors that provide supplies and services to the District. There were sixty-nine (69) PO’s issued below the General Manager’s approval level, twenty (20) PO’s issued at the General Manager’s approval level and three (3) PO’s issued with Board approval. The total amount issued to PO’s for the month of May 2019 was **\$682,803.27**. A table listing all PO’s for May 2019 is shown in **Exhibit A**.

FISCAL IMPACT:

There is no fiscal impact for producing the May 2019 Purchase Order Report.

STAFF RECOMMENDATION:

Receive and file the May 2019 Purchase Order Report.

Respectfully Submitted,

Clarence Mansell Jr, General Manager

CM;ar

ATTACHMENT(S):

1. May 2019 Purchase Order Report

Exhibit A

West Valley Water District
Monthly Purchase Order Report
May 2019

	DATE	PO#	VENDOR NAME	AMOUNT	DESCRIPTION
1	5/1/2019	4545	PUBLIC AFFAIRS COUNCIL	\$ 1,701.00	PUBLIC AFFAIRS COUNCIL CONFERENCE 2019
2	5/1/2019	4546	ROAD READY REGISTRATION INC	\$ 998.00	REGISTRATION FOR PURCHASED VEHICLES
3	5/1/2019	4547	D & H WATER SYSTEMS, INC.	\$ 8,979.89	POLYBLEND SYSTEM
4	5/1/2019	4548	KIRTLLEY CONSTRUCTION INC	\$ 9,800.00	METER VAULT RETROFIT
5	5/1/2019	4549	TEMECULA CREEK INN	\$ 3,350.00	DISTRICT FOLLOW UP RETREAT TEMECULA INN
6	5/1/2019	4550	AMAZON	\$ 2,939.66	2 CAMERAS FOR ASSET MANAGEMENT
7	5/2/2019	4551	BANK OF AMERICA-9585	\$ 1,436.04	MARRIOTT HOTEL FOR AGM - ACWA CONFERENCE DC
8	5/2/2019	4552	BANK OF AMERICA-9585	\$ 715.00	ACWA DC REGISTRATION AGM
9	5/2/2019	4554	BANK OF AMERICA-8709	\$ 755.00	90 ROUND TABLE BLACK CLOTHS FOR EARTHE DAY
10	5/2/2019	4555	BANK OF AMERICA-8709	\$ 1,890.95	HOTELS FOR PAC CONFERENCE DC
11	5/2/2019	4556	BANK OF AMERICA-8709	\$ 743.12	HOTEL FOR AWWA ACE 2019 PUBLIC AFFAIRS
12	5/2/2019	4557	Q AIR-CALIFORNIA	\$ 1,694.29	SERVICE BLOWERS FOR ROEMER
13	5/2/2019	4558	CDW GOVERNMENT INC	\$ 5,304.89	IT EQUIPMENT FOR NEW TRAILER
14	5/3/2019	4559	BEARCOM COMMUNICATIONS INC	\$ 2,799.95	RADIO EQUIPMENT
15	5/3/2019	4560	KENASTON FLOORING	\$ 1,951.00	CARPET IN AGM OFFICE
16	5/6/2019	4562	OFFICE SOLUTIONS	\$ 1,801.58	OFFICE CHAIR ORDER
17	5/6/2019	4563	AMAZON	\$ 1,613.02	OFFICE CHAIRS
18	5/9/2019	4564	ENGINEER SUPPLY LLC	\$ 861.99	SCHONSTEDT MAGNETIC LOCATOR FOR WATER QUALITY
19	5/9/2019	4565	MINUTEMAN PRESS OF RANCHO CUCA	\$ 3,981.87	COMMUNITY MEETING POSTCARD EXTERNAL AFFAIRS
20	5/9/2019	4566	AMAZON	\$ 685.23	LIGHTS FOR REAR EAND OF FILTERS AT ROEMER
21	5/9/2019	4567	MCMMASTER-CARR	\$ 482.68	METAL FITTINGS FOR DECANT POND 2 CAGE ROEMER
22	5/9/2019	4568	THERMO ELECTRON NORTH AMERICA	\$ 4,442.73	FILTERS IC PURE FOR FBR
23	5/9/2019	4569	MILLER SPATIAL SERVICES LLC	\$ 4,950.00	TASK ORDER 16 CIP/CIP PROJECTS EDITING - GIS
24	5/9/2019	4570	MILLER SPATIAL SERVICES LLC	\$ 4,500.00	TASK ORD 17 UPDATING HTE DATABASE ,METERS & BACKFL
25	5/14/2019	4571	OFFICE SOLUTIONS	\$ 565.81	FILE CABINET
26	5/15/2019	4572	GENERAL PUMP COMPANY INC	\$ 1,295.00	FIELD TRIM BALANCE FOR NORTH WELL MOTOR BLF
27	5/15/2019	4573	CRB SECURITY SOLUTIONS	\$ 4,893.62	HDMI 16TB DRVER FOE CAMERAS AT ROEMER
28	5/15/2019	4575	THERMO ELECTRON NORTH AMERICA	\$ 1,482.50	EGC 500 KOH CARTRIDGE FOR DIONEX SYSTEM FOR FBR
29	5/15/2019	4576	GRAINGER INC	\$ 746.79	SAFETY ELECTRICAL TOOLS
30	5/15/2019	4577	ROYAL INDUSTRIAL SOLUTIONS	\$ 517.19	SAFETY ELECTRICAL TOOL
31	5/15/2019	4578	ROYAL INDUSTRIAL SOLUTIONS	\$ 664.61	SAFETY ELECTRICAL TOOLS
32	5/16/2019	4580	MINUTEMAN PRESS OF RANCHO CUCA	\$ 2,016.64	SIGN FOR CUSTOMER SERVICE
33	5/16/2019	4581	FASTENAL COMPANY	\$ 5,861.56	DIGITAL METERS FOR PRODUCTION
34	5/16/2019	4582	AMAZON	\$ 6,680.50	FIBER OPTIC EQUIPMENT FOR PRODUCTION
35	5/16/2019	4584	ROYAL INDUSTRIAL SOLUTIONS	\$ 7,205.21	ELECTRICAL EQUIPMENT FOR PRODUCTION
36	5/16/2019	4585	GRAINGER INC	\$ 1,089.44	WIRE CRIMPERS FOR SAFETY ELECTRICAL TOOLS
37	5/16/2019	4586	GRAINGER INC	\$ 2,164.47	RIGID POWER DIRVE FOR SAFETY ELECTRICAL TOOLS
38	5/16/2019	4587	FASTENAL COMPANY	\$ 1,896.36	RATCHET CABLE CUTTER FOR SAFETY ELECTRICAL TOOLS
39	5/16/2019	4588	ROYAL INDUSTRIAL SOLUTIONS	\$ 1,058.50	BRADY LABLE PRINTER FOR ELECTRICAL
40	5/16/2019	4589	HOME DEPOT	\$ 1,935.19	M18 FUEL IMPACT WRENCH FOR SAFETY ELECTRICAL TOOLS
41	5/16/2019	4590	GRAINGER INC	\$ 885.13	12000 LB WINCH FOR SAFETY ELECTRICAL TOOLS
42	5/16/2019	4591	GRAINGER INC	\$ 6,679.29	STEEL PUNCH 1/2-2" FOR SAFETY ELECTRICAL TOOL
43	5/16/2019	4592	THERMO ELECTRON NORTH AMERICA	\$ 1,357.60	EGC CARTRIDGE FOR FBR
44	5/16/2019	4593	BANK OF AMERICA-1771	\$ 2,242.00	HYDROSTEM WATER BOTTELS
45	5/16/2019	4596	FONTANA HERALD NEWS	\$ 2,672.00	EARTH DAY NEWS
46	5/16/2019	4598	GRAINGER INC	\$ 1,123.10	TRUCK BOX
47	5/16/2019	4599	CED CREDIT OFFICE	\$ 651.95	ELECTRIC PARTS
48	5/21/2019	4604	AQUA-METRIC SALES CO	\$ 882.00	METER READER REPAIR
49	5/21/2019	4605	ULINE	\$ 481.64	NEW TRAILER SAFETY EQUIPMENT
50	5/22/2019	4606	ENVIROGEN TECHNOLOGIES INC	\$ 4,031.25	SERVICE FOR FBR
51	5/22/2019	4607	THERMO ELECTRON NORTH AMERICA	\$ 1,441.41	SAMPLING PUMP FOR FBR
52	5/22/2019	4608	VERIZON WIRELESS PHONES	\$ 9,632.67	TABLETS FOR FIELD AMR AND SERVICE WORK
53	5/22/2019	4609	AMAZON	\$ 7,944.89	COMPUTER AND ACCESSORIES
54	5/22/2019	4610	GENERAL PUMP COMPANY INC	\$ 3,280.00	REPAIR OF GAC CENTRIFUGAL PUMP IN BASEMENT
55	5/22/2019	4611	QUINN COMPANY	\$ 607.10	REPAIR HYDRAULIC CYLINDER LEAKS ON BACKHOE MAINTEN
56	5/22/2019	4612	BANK OF AMERICA-8709	\$ 2,797.19	TOOLS FOR PRODUCTION
57	5/22/2019	4614	WEST COAST TECOM PRODUCTS, INC	\$ 7,341.01	LOCATER KIT FOR DIGALERT
58	5/30/2019	4616	KNAPP & ASSOCIATES, INC.	\$ 4,900.00	DESIGN FOR 3A-1 ROOF REPAIR
59	5/31/2019	4618	MERLIN JOHNSON CONST INC.	\$ 6,500.00	METER VAULT LID RETROFIT
60	5/31/2019	4619	OFFICE SOLUTIONS	\$ 1,697.42	FILE CABINET
61	5/31/2019	4624	OFFICE SOLUTIONS	\$ 5,471.46	GIS CUBICAL

West Valley Water District
 Monthly Purchase Order Report
 May 2019

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	DATE	PO#	VENDOR NAME	AMOUNT	DESCRIPTION
62	5/31/2019	4625	TOTALPLAN OF THE INLAND EMPIRE	\$ 2,417.91	AGM DESK
63	5/31/2019	4626	TOTALPLAN OF THE INLAND EMPIRE	\$ 3,334.86	ASSISTANT DESKS
64	5/31/2019	4629	HARDY & HARPER	\$ 2,900.00	PARKING STRIPPING FOR CUSTOMER SERVICE TRAILER
65	5/31/2019	4631	BANK OF AMERICA-8709	\$ 3,000.00	2019 AWWA ACE 2019 DENVER CONFERENCE FOR RUDY
66	5/31/2019	4632	BANK OF AMERICA-8709	\$ 3,000.00	2019 AWWA ACE 2019 DENVER CONFERENCE FOR SERGIO
67	5/31/2019	4633	BANK OF AMERICA-8709	\$ 9,000.00	2019 AWWA ACE 2019 DENVER CONFERENCE FOR CLARENCE
68	5/31/2019	4634	BANK OF AMERICA-1405	\$ 771.00	FLIGHT FOR DR. MICHAEL TAYLOR TO WASHINGTON,DC
69	5/31/2019	4635	HACH COMPANY	\$ 1,409.61	DR300 PKT CLRMTR,TCH,FRCHLSWFFCHRG,SFT DISPENSER
			Total PO's up to \$10K	\$ 206,903.77	
70	5/2/2019	4553	HACH COMPANY	\$ 10,182.43	DIGITAL SENSOR FOR FBR
71	5/6/2019	4561	YO FIRE	\$ 22,851.73	STOCK ORDER
72	5/15/2019	4574	FLYERS ENERGY LLC	\$ 13,095.21	GASOLINE ORDER
73	5/15/2019	4579	BRENNTAG PACIFIC INC	\$ 12,314.23	2000 GALLONS OF 80% ACETIC ACID FOR FBR
74	5/16/2019	4583	GENERAL PUMP COMPANY INC	\$ 11,688.88	REPAIR EQUIPMENT FOR PRODUCTION
75	5/16/2019	4594	ERS INDUSTRIAL SERVICES INC.	\$ 13,921.30	FILTER SURVEILLANCE
76	5/16/2019	4595	HACH COMPANY	\$ 18,035.84	HACH PM CONTRACT
77	5/16/2019	4597	Q AIR-CALIFORNIA	\$ 12,732.00	AIR COMPRESSOR CONTRACT
78	5/16/2019	4600	HASA INC.	\$ 25,000.00	CHLORINE B/O
79	5/22/2019	4613	SOUTHWEST VALVE & EQUIPMENT	\$ 10,186.69	PRATT 2F11 BUTTERFLY VALVE 150# FOR ROEMER
80	5/28/2019	4615	CHARTER COMMUNICATIONS HOLDING	\$ 13,325.95	INTERNET INSTALLATION ROEMER
81	5/30/2019	4617	KNOWLAND CONSTRUCTION SERVICES	\$ 24,500.00	CUSTOMER SERVICE FOYER INSPECTION SERVICE
82	5/31/2019	4620	AQUA-METRIC SALES CO	\$ 24,907.22	3/4 METERS
83	5/31/2019	4621	AQUA-METRIC SALES CO	\$ 24,874.25	MXUS
84	5/31/2019	4622	AQUA-METRIC SALES CO	\$ 20,297.51	METER STOCK
85	5/31/2019	4623	YO FIRE	\$ 17,332.23	STOCK ORDER
86	5/31/2019	4627	BRENNTAG PACIFIC INC	\$ 15,509.42	ACETIC ACID
87	5/31/2019	4628	CRB SECURITY SOLUTIONS	\$ 12,696.21	CUSTOMER SERVICE TRAILER SECURITY
88	5/31/2019	4630	GEOSCIENCE SUPPORT SVCS INC	\$ 13,841.00	GEO SCIENCE WELL SAMPLING
89	5/31/2019	4636	GENERAL PUMP COMPANY INC	\$ 15,162.60	REPAIR 40 HP MOTOR FOR FBR
			Total PO's GM Approval	\$ 332,454.70	
90	5/17/2019	4601	BRITHINEE ELECTRIC INC	\$ 43,444.80	TOSHIBA HX7 (BA: 5/16/19)
91	5/20/2019	4602	MV CHENG & ASSOCIATES INC	\$ 50,000.00	PROFESSIONAL SERVICES - CONSULTANT (BA: 3/7/19)
92	5/20/2019	4603	MV CHENG & ASSOCIATES INC	\$ 50,000.00	PROFESSIONAL SERVICES - CONSULTANT (BA: 3/7/19)
			Total PO's Board Approval	\$ 143,444.80	
92 PO's			GRAND TOTAL	\$ 682,803.27	



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: June 20, 2019
TO: Board of Directors
FROM: Clarence Mansell Jr., General Manager
SUBJECT: RECEIVE AND FILE MAY 2019 CASH DISBURSEMENTS REPORT

BACKGROUND:

Each month, the Accounting Department provides a complete listing of all disbursements for the previous month in an effort to promote fiscal responsibility and accountability over the expenditure of public funds. This process includes providing the Board of Directors and ratepayers the opportunity to review expenses for supplies, materials, services, and payroll for review and approval. Payroll is processed bi-weekly and accounts payable is processed weekly. Information to justify each payment is available through the Accounting Department. For reference, Customer Refunds are credits due as a result of closing a water account.

DISCUSSION:

Accounts payable for May 2019 include 298 checks issued from check numbers 75363 through 75660 and 70 electronic fund transfers (EFT) from 3627 through 3714 for a total of \$1,556,447.55. Payroll disbursements for May 2019 total \$657,685.94. Disbursements for May 2019 for both accounts payable and payroll total \$2,214,133.49.

STAFF RECOMMENDATION:

Receive and file.

Respectfully Submitted,

A handwritten signature in blue ink that reads "Clarence C. Mansell Jr." is positioned above a horizontal line.

Clarence Mansell Jr, General Manager

CM;lm/gb

ATTACHMENT(S):

1. AP Cash Disbursement Report
2. EFT Payroll Cash Disbursement Report

WEST VALLEY WATER DISTRICTCASH DISBURSEMENT REPORT
MAY 2019**CHECK PAYMENTS**

1	75363	AIRGAS WEST INC	REPAIRS/MAINTENANCE	\$	135.23
2	75364	ALISON LOUKEH & ASSOCIATES	CONSULTANTS	\$	918.59
3	75365	AMERICAN CANCER SOCIETY INC	CONTRIBUTION	\$	2,500.00
4	75366	AQUA-METRIC SALES CO	INVENTORY	\$	30,736.92
5	75367	AT&T	WTP / OFFICE & CIRCUIT LINES	\$	1,849.22
6	75368	AT&T	INTERNET	\$	135.00
7	75369	AT&T MOBILITY	CELL PHONES	\$	23.43
8	75370	BOOT BARN INC	UNIFORMS	\$	134.95
9	75371	BURRTEC WASTE INDUSTRIES INC	DISPOSAL FEES	\$	875.75
10	75372	CDW GOVERNMENT INC	COMPUTER SUPPLIES	\$	2,862.32
11	75373	CEMEX INC	SHOP SUPPLIES	\$	253.34
12	75374	CINTAS CORPORATION	JANITORIAL SERVICES	\$	496.98
13	75375	CITY OF RIALTO	PERMIT FEES	\$	4,409.60
14	75376	CITY OF SAN BERNARDINO	WATER	\$	34.30
15	75377	COMPUTERIZED EMBROIDERY COMPAN	UNIFORMS	\$	286.46
16	75378	CONTROL TEMP INC	DISTRICT MAINTENANCE	\$	760.34
17	75379	D & H WATER SYSTEMS, INC.	REPAIRS/MAINTENANCE	\$	497.78
18	75380	DC DYNAMIC CLEANING	REPAIRS/MAINTENANCE	\$	8,000.00
19	75381	DIGITAL IMAGE SOLUTIONS, LLC	COPIER MAINTENANCE	\$	1,216.52
20	75382	ENTERPRISE FLEET MANAGEMENT INC	VEHICLES LEASE/MAINTENANCE	\$	7,544.86
21	75383	EXECUTIVE ENVIRONMENTAL SERVICE	CONSULTANTS	\$	175.00
22	75384	FIRE SPRINKLER SYSTEMS	DEPOSIT REIMBURSEMENT	\$	150.00
23	75385	FISH WINDOW CLEANING	JANITORIAL SERVICES	\$	440.00
24	75386	FLYERS ENERGY LLC	FUEL	\$	13,247.70
25	75387	GARDA CL WEST INC	ARMORED TRANSPORT SERVICES	\$	76.35
26	75388	GRAINGER INC	REPAIRS/MAINTENANCE	\$	1,508.75
27	75389	SERGIO A GRANDA	SAFETY BOOTS	\$	200.00
28	75390	HOME DEPOT	REPAIRS/MAINTENANCE	\$	6,709.78
29	75391	ELSTER AMCO WATER, LLC	INVENTORY	\$	12,606.23
30	75392	IFLOW ENERGY SOLUTIONS INC	INVENTORY	\$	28,352.54
31	75393	INLAND EMPIRE EMP ADVISORY COUNCIL	HR CONFERENCE	\$	120.00
32	75394	THE KEY PLACE	REPAIRS/MAINTENANCE	\$	228.42
33	75395	LEGAL SHIELD	EMPLOYEES PAYMENTS	\$	659.75
34	75396	MAGNETROL INTERNATIONAL, INC.	REPAIRS/MAINTENANCE	\$	3,077.66
35	75397	MCMASTER-CARR	REPAIRS/MAINTENANCE	\$	1,183.17
36	75398	MINUTEMAN PRESS OF RANCHO CUCA	OUTREACH PROGRAM	\$	40,528.33
37	75399	NETWORK	VEHICLES MAINTENANCE	\$	2,740.23
38	75400	NORM'S REFRIGERATION, LLC	REPAIRS/MAINTENANCE	\$	3,368.06
39	75401	O'REILLY AUTO PARTS	VEHICLES MAINTENANCE	\$	54.90
40	75402	OCCUPATIONAL HEALTH CENTERS	RECRUITMENT	\$	417.00
41	75403	OLDCASTLE ENCLOSURE SOLUTIONS	INVENTORY	\$	14,986.73
42	75404	PSA PRINT GROUP	METERS SUPPLIES	\$	369.43
43	75405	PUBLIC AFFAIRS COUNCIL	CONFERENCE	\$	1,701.00
44	75406	RAMCO RECYCLED AGGREGATE MATERIALS	DISPOSAL FEES / SHOP SUPPLIES	\$	444.30
45	75407	ROYAL INDUSTRIAL SOLUTIONS	REPAIRS/MAINTENANCE	\$	631.07
46	75408	SO CALIFORNIA EDISON	PUMPS ELECTRIC	\$	7,835.36
47	75409	SOUTH COAST AQMD	PERMIT FEES	\$	265.96
48	75410	STATE WATER RESOURCES CONTROL	CERTIFICATION	\$	70.00
49	75411	TEMECULA CREEK INN	BOARD RETREAT	\$	3,350.00
50	75412	THE GAS COMPANY	OFFICE GAS	\$	162.34
51	75413	UNITED RENTALS NORTHWEST INC	REPAIRS/MAINTENANCE	\$	464.41
52	75414	VERIZON CONNECT NWF INC	CELL PHONES	\$	824.46
53	75415	VULCAN MATERIALS COMPANY	SHOP SUPPLIES	\$	763.39
54	75416	YO FIRE	INVENTORY	\$	11,528.92
55	75417	STATE WATER RESOURCES CONTROL	CERTIFICATION	\$	60.00
56	75418	STATE WATER RESOURCES CONTROL	CERTIFICATION	\$	90.00
57	75419	STATE WATER RESOURCES CONTROL	CERTIFICATION	\$	105.00
58	75420	STATE WATER RESOURCES CONTROL	CERTIFICATION	\$	60.00
59	75421	AGUAYO, JESSE	CUSTOMER REFUND	\$	67.31
60	75422	ALCALA, LAURA	CUSTOMER REFUND	\$	76.80
61	75423	BE OSSA INC	CUSTOMER REFUND	\$	15.22
62	75424	BURKE, DAVID C.	CUSTOMER REFUND	\$	45.91
63	75425	CENTURY 21 TOWN & COUNTRY	CUSTOMER REFUND	\$	69.82

WEST VALLEY WATER DISTRICTCASH DISBURSEMENT REPORT
MAY 2019

64	75426	CHAVEZ, JOSE	CUSTOMER REFUND	\$	42.79
65	75427	CHRIST, JOSHUA	CUSTOMER REFUND	\$	36.07
66	75428	COOK, JAMES	CUSTOMER REFUND	\$	1,551.27
67	75429	CSH 2016-2 BORROWER LLC	CUSTOMER REFUND	\$	36.57
68	75430	DE LA VEGA, SARAH	CUSTOMER REFUND	\$	28.99
69	75431	DUARTE, GERSON	CUSTOMER REFUND	\$	63.10
70	75432	ELIAS, VERONICA & JUVENAL	CUSTOMER REFUND	\$	37.86
71	75433	ESPINOSA, JASMINE	CUSTOMER REFUND	\$	70.24
72	75434	FRANK, JACQUELINE L	CUSTOMER REFUND	\$	48.47
73	75435	FRONTIER COMMUNITIES	CUSTOMER REFUND	\$	3.86
74	75436	GARBOUSHIAN, GARBIS	CUSTOMER REFUND	\$	69.41
75	75437	GARCIA, ELIZABETH/ MARIO CARO	CUSTOMER REFUND	\$	59.00
76	75438	GARCIA, ROBERTO	CUSTOMER REFUND	\$	16.29
77	75439	GENESIS INVESTMENT PROPERTIES	CUSTOMER REFUND	\$	58.61
78	75440	GUSHUE REAL ESTATE	CUSTOMER REFUND	\$	22.86
79	75441	HADNOT, BRANDON	CUSTOMER REFUND	\$	61.96
80	75442	HUDSON, BRANDON	CUSTOMER REFUND	\$	48.26
81	75443	KAMARA, EMMANUEL	CUSTOMER REFUND	\$	43.16
82	75444	LAI, ZHENKE/JIANPING WU	CUSTOMER REFUND	\$	55.37
83	75445	LANCE, BARBARA	CUSTOMER REFUND	\$	36.72
84	75446	LENNAR COMMUNITIES	CUSTOMER REFUND	\$	382.05
85	75447	LENNAR HOMES	CUSTOMER REFUND	\$	73.19
86	75448	LOGIC PROPERTIES INC	CUSTOMER REFUND	\$	47.22
87	75449	MUNOZ, JOSE & ELSA	CUSTOMER REFUND	\$	61.28
88	75450	NAVARRO, MICHELLE	CUSTOMER REFUND	\$	75.11
89	75451	PATTERSON, NICOLE/BRACE J.	CUSTOMER REFUND	\$	8.22
90	75452	POTTER, JR. LAWRENCE T	CUSTOMER REFUND	\$	9.20
91	75453	RAYMER, JORDAN	CUSTOMER REFUND	\$	34.09
92	75454	ROGER BANOS INC	CUSTOMER REFUND	\$	55.71
93	75455	ROMERO, MARCOS	CUSTOMER REFUND	\$	74.61
94	75456	SHIDLER DEVELOPMENT, INC.	CUSTOMER REFUND	\$	66.53
95	75457	SVF SIERRA FONTANA CORPORATION	CUSTOMER REFUND	\$	186.09
96	75458	TYE,JUSTIN R.	CUSTOMER REFUND	\$	69.72
97	75459	VAZQUEZ, ROSA	CUSTOMER REFUND	\$	57.31
98	75460	VILLALOBOS, IRMA	CUSTOMER REFUND	\$	58.00
99	75461	WILLIAMS, VALERIE	CUSTOMER REFUND	\$	28.74
100	75462	WILSON, WILLIE	CUSTOMER REFUND	\$	60.12
101	75463	AT&T	WTP / OFFICE & CIRCUIT LINES	\$	2,094.84
102	75464	BETE FOG NOZZLE INC	REPAIRS/MAINTENANCE	\$	1,302.23
103	75465	BOOT BARN INC	UNIFORMS	\$	192.32
104	75466	CA-NV AWWA	CERTIFICATIONS	\$	180.00
105	75467	COLONIAL SUPPLEMENTAL INSURANCE	EMPLOYEES PAYMENTS	\$	2,819.17
106	75468	FAST SERVICE	CUSTOMER SERVICES	\$	336.00
107	75469	GRAINGER INC	REPAIRS/MAINTENANCE	\$	1,478.63
108	75470	JEFFREY M GUILLIAM	SAFETY BOOTS	\$	200.00
109	75471	HYDRO TEK SYSTEMS INC	REPAIRS/MAINTENANCE	\$	50.00
110	75472	ICWA	MEMBERSHIP DUES	\$	104.00
111	75473	KASCH GRAPHIC DESIGNS	SHOP SUPPLIES	\$	385.58
112	75474	MCMASTER-CARR	REPAIRS/MAINTENANCE	\$	1,978.63
113	75475	PACK N MAIL	CUSTOMER SERVICES	\$	181.00
114	75476	PUMPING SOLUTIONS INC	REPAIRS/MAINTENANCE	\$	747.84
115	75477	RAMCO RECYCLED AGGREGATE MATERIALS	DISPOSAL FEES / SHOP SUPPLIES	\$	345.75
116	75478	RIALTO WATER SERVICES	WATER/SEWER	\$	205.21
117	75479	SB COUNTY FIRE PROTECTION DIST	PERMIT FEES	\$	420.00
118	75480	SCOTT EQUIPMENT INC.	REPAIRS/MAINTENANCE	\$	421.22
119	75481	SONSRAY MACHINERY	VEHICLES MAINTENANCE	\$	83.45
120	75482	STATE WATER RESOURCES CONTROL	CERTIFICATION	\$	80.00
121	75483	UNITED RENTALS NORTHWEST INC	REPAIRS/MAINTENANCE	\$	274.79
122	75484	USA BLUEBOOK	REPAIRS/MAINTENANCE	\$	768.78
123	75485	VULCAN MATERIALS COMPANY	SHOP SUPPLIES	\$	873.08
124	75486	YO FIRE	REPAIRS/MAINTENANCE	\$	181.29
125	75487	ACCURATE MEASUREMENT SYSTEMS.	REPAIRS/MAINTENANCE	\$	3,281.26
126	75488	VOID	VOID	\$	-
127	75489	ACWA /JPIA	MEDICAL/DENTAL/VISION/EAP	\$	146,380.21

WEST VALLEY WATER DISTRICTCASH DISBURSEMENT REPORT
MAY 2019

128	75490	AMAZON	OFFICE SUPPLIES	\$	10,306.03
129	75491	BAE SYSTEMS APPLIED INTELLIGEN	EMAIL SERVICES	\$	2,268.28
130	75492	BEST DRILLING AND PUMP INC	REPAIRS/MAINTENANCE	\$	11,912.00
131	75493	CHEM-PAK	REPAIRS/MAINTENANCE	\$	49.64
132	75494	CITY OF RIALTO	UUTAX	\$	33,236.15
133	75495	CITY OF SAN BERNARDINO	LYTLE CREEK STREAMFLOW	\$	36,022.83
134	75496	COLTON JOINT UNIFIED SCHOOL DIST	MEETING	\$	100.00
135	75497	COLTON PUBLIC UTILITIES	WELL 18A ELECTRIC	\$	321.40
136	75498	CORE & MAIN LP	SHOP SUPPLIES	\$	224.62
137	75499	DAN'S LAWNMOVER CENTER	REPAIRS/MAINTENANCE	\$	155.39
138	75500	DIGITAL IMAGE SOLUTIONS, LLC	COPIER MAINTENANCE	\$	839.38
139	75501	EMPLOYEE RELATIONS	HUMAN RESOURCES SERVICES	\$	89.35
140	75502	FACILITRON INC	MEETING	\$	461.62
141	75503	GRAINGER INC	REPAIRS/MAINTENANCE	\$	4,544.86
142	75504	HARDY & HARPER	STREET PATCHING	\$	3,100.00
143	75505	ICWA	MEETING	\$	75.00
144	75506	INDUSTRIAL METAL SUPPLY CO	REPAIRS/MAINTENANCE	\$	611.18
145	75507	INLAND EMPIRE UTILITIES AGENCY	WATER	\$	16,147.80
146	75508	LCD SIERRA CREST LLC	DEPOSIT REIMBURSEMENT	\$	25,779.00
147	75509	MCMASTER-CARR	REPAIRS/MAINTENANCE	\$	3,387.32
148	75510	MENDIOLA, ROBERTO	CUSTOMER REFUND	\$	19.67
149	75511	MINUTEMAN PRESS OF RANCHO CUCA	OUTREACH PROGRAM	\$	617.56
150	75512	MUTUAL OF OMAHA INSURANCE COMP	DISABILITY & LIFE INSURANCE	\$	5,587.40
151	75513	RAMCO RECYCLED AGGREGATE MATERIALS	DISPOSAL FEES / SHOP SUPPLIES	\$	162.39
152	75514	RED WING BUSINESS ADVANTAGE AC	SAFETY BOOTS-CANNE	\$	384.24
153	75515	RIALTO WATER SERVICES	WATER/SEWER	\$	63.88
154	75516	SAN BERNARDINO COUNTY RECORDER	LIEN RELEASES	\$	8.00
155	75517	SO CALIFORNIA EDISON	PUMPS ELECTRIC	\$	118,529.80
156	75518	SOUTHWEST VALVE & EQUIPMENT	REPAIRS/MAINTENANCE	\$	10,290.13
157	75519	VERIZON WIRELESS PHONES	CELL PHONES	\$	7,935.61
158	75520	YO FIRE	REPAIRS/MAINTENANCE	\$	57.26
159	75521	RODRIGUEZ, ADRIAN	SAFETY LUNCH CATERING	\$	900.00
160	75522	AIRGAS WEST INC	REPAIRS/MAINTENANCE	\$	35.50
161	75523	AQUA-METRIC SALES CO	INVENTORY	\$	79,837.86
162	75524	ARAMBULO, NOE	CUSTOMER REFUND	\$	154.49
163	75525	RAUL AREVALO	CONSULTANT	\$	760.00
164	75526	AT&T	TELEMETRY LINE	\$	67.07
165	75527	BC TRAFFIC SPECIALIST	REPAIRS/MAINTENANCE	\$	680.42
166	75528	BOJORQUEZ, JESUS A	CUSTOMER REFUND	\$	171.32
167	75529	CED CREDIT OFFICE	REPAIRS & MAINTENANCE	\$	653.46
168	75530	CEMEX INC	SHOP SUPPLIES	\$	475.88
169	75531	CHAMPION FIRE SYSTEMS, INC.	REPAIRS/MAINTENANCE	\$	3,220.00
170	75532	CITY OF SAN BERNARDINO	WATER	\$	36.30
171	75533	COUNTY OF SAN BERNARDINO	PERMIT FEES	\$	1,003.68
172	75534	CSI SERVICES, INC	RESERVOIR INSPECTION FEE	\$	4,380.00
173	75535	DRYSDALE, KENDRICK	CUSTOMER REFUND	\$	27.42
174	75536	ELECTRONICS WAREHOUSE	REPAIRS/MAINTENANCE	\$	250.35
175	75537	EMPLOYMENT DEVELOPMENT DEPT	UNEMPLOYMENT	\$	3,067.89
176	75538	ENTERPRISE FLEET MANAGEMENT INC	VEHICLES LEASE/MAINTENANCE	\$	7,226.24
177	75539	JORJE FAURRIETA	EXPENSE REIMBURSEMENT	\$	185.58
178	75540	FONTANA HERALD NEWS	ADVERTISEMENT	\$	2,672.00
179	75541	GARRY JUAN PARKER	CONSULTANT	\$	1,072.50
180	75542	GRAINGER INC	REPAIRS/MAINTENANCE	\$	1,844.38
181	75543	GRAYBAR ELECTRIC COMPANY INC	REPAIRS/MAINTENANCE	\$	184.45
182	75544	HEATEFLEX CORPORATION	CONSULTANT	\$	6,790.00
183	75545	INLAND DESERT SECURITY	ANSWERING SERVICES	\$	486.05
184	75546	VOID	VOID	\$	-
185	75547	JOHNSON'S HARDWARE INC	REPAIRS/MAINTENANCE	\$	2,596.68
186	75548	KONICA MINOLTA BUSINESS	COPIER MAINTENANCE	\$	911.49
187	75549	LEAL TREJO ATTORNEYS AT LAW	LEGAL FEES	\$	5,795.00
188	75550	MARTINEZ, JENNIFFER	CUSTOMER REFUND	\$	246.92
189	75551	MERCADO, FRANCISCO	CUSTOMER REFUND	\$	63.15
190	75552	MINUTEMAN PRESS OF RANCHO CUCA	OUTREACH PROGRAM	\$	73.86
191	75553	MONTOYA, ORALIA	CUSTOMER REFUND	\$	291.19

WEST VALLEY WATER DISTRICTCASH DISBURSEMENT REPORT
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192	75554	MV CHENG & ASSOCIATES INC	CONSULTANTS	\$	8,438.75
193	75555	O'REILLY AUTO PARTS	VEHICLES MAINTENANCE	\$	322.88
194	75556	OCCUPATIONAL HEALTH CENTERS	RECRUITMENT	\$	103.00
195	75557	OLDCASTLE ENCLOSURE SOLUTIONS	INVENTORY	\$	10,354.78
196	75558	PONCIANO, MARK A	CUSTOMER REFUND	\$	27.81
197	75559	RAINTEK ENTERPRISES INC	CONSULTANTS	\$	7,750.00
198	75560	RAMBAUD, BRET	CUSTOMER REFUND	\$	25.41
199	75561	RAMCO RECYCLED AGGREGATE MATERIALS	DISPOSAL FEES / SHOP SUPPLIES	\$	238.26
200	75562	ROAD READY REGISTRATION INC	MOTOR VEHICLE SERVICES	\$	998.00
201	75563	MATHIS GROUP: MATHIS & ASSOCIA	CONSULTANTS	\$	7,500.00
202	75564	ROYAL INDUSTRIAL SOLUTIONS	REPAIRS/MAINTENANCE	\$	378.82
203	75565	SAN BERNARDINO COUNTY RECORDER	LIEN RELEASES	\$	96.00
204	75566	SB & RIVERSIDE COUNTIES FIRE	REPAIRS/MAINTENANCE	\$	94.82
205	75567	SEBERT, ERIC	CUSTOMER REFUND	\$	67.02
206	75568	SO CALIFORNIA EDISON	PUMPS ELECTRIC	\$	51.57
207	75569	SOUTH COAST AQMD	PERMIT FEES	\$	557.42
208	75570	STATE WATER RESOURCES CONTROL	CERTIFICATION	\$	80.00
209	75571	SUPERIOR TANK CO INC	CONTRACTOR LABOR	\$	38,102.84
210	75572	THE GAS COMPANY	OFFICE GAS	\$	49.48
211	75573	TYLER TECHNOLOGIES INC	COMPUTER SOFTWARE	\$	5,016.38
212	75574	VARNER & BRANDT	LEGAL FEES	\$	5,398.00
213	75575	VERIZON WIRELESS PHONES	CELL PHONES	\$	53.33
214	75576	VULCAN MATERIALS COMPANY	SHOP SUPPLIES	\$	665.16
215	75577	AQUA-METRIC SALES CO	INVENTORY	\$	28,934.10
216	75578	BEARCOM COMMUNICATIONS INC	REPAIRS/MAINTENANCE	\$	2,843.05
217	75579	ANTHONY BUDICIN	EXPENSE REIMBURSEMENT	\$	350.00
218	75580	CINTAS CORPORATION	JANITORIAL SERVICES	\$	361.27
219	75581	EARLEY NICOLIS	TURF REBATE	\$	1,010.00
220	75582	ELITE ROAD SERVICE & TIRE INC	VEHICLES REPAIR/MAINTENANCE	\$	315.32
221	75583	FLYERS ENERGY LLC	FUEL	\$	13,095.21
222	75584	HARDY & HARPER	STREET PATCHING	\$	77,627.50
223	75585	KENASTON FLOORING	REPAIRS/MAINTENANCE	\$	1,951.00
224	75586	LAKEISHA N HOOD	TURF REBATE	\$	815.70
225	75587	LEGAL SHIELD	EMPLOYEES PAYMENTS	\$	630.85
226	75588	LOPEZ, JESUS	CUSTOMER REFUND	\$	106.65
227	75589	LOPEZ, JOHN P	CUSTOMER REFUND	\$	11.96
228	75590	MACIAS, RICHARD	CUSTOMER REFUND	\$	52.87
229	75591	MINUTEMAN PRESS OF RANCHO CUCA	OUTREACH PROGRAM	\$	5,753.75
230	75592	NETWORK	VEHICLES MAINTENANCE	\$	2,777.86
231	75593	SAN BERNARDINO COUNTY RECORDER	LIEN RELEASES	\$	8.00
232	75594	SPPVL VISION, LLC	CONSULTANTS	\$	24,000.00
233	75595	FRANCHISE TAX BOARD	EMPLOYEE PAYMENT	\$	100.00
234	75596	TAPIA, GABRIELLA N.	CUSTOMER REFUND	\$	103.20
235	75597	TOM DODSON & ASSOCIATES	PERMIT FEES	\$	3,000.00
236	75598	TOTAL FUNDS BY HASLER	POSTAGE MACHINE MAINTENANCE	\$	234.94
237	75599	YO FIRE	REPAIRS/MAINTENANCE	\$	1,626.62
238	75600	AMS PAVING	CUSTOMER REFUND	\$	1,367.98
239	75601	BLACKMON HOMES INC TR#17957	CUSTOMER REFUND	\$	1,239.88
240	75602	BRECKNRIDGE PROPERTY FUND 2016	CUSTOMER REFUND	\$	101.71
241	75603	CASTILLO,ARMANDO	CUSTOMER REFUND	\$	55.81
242	75604	CERDA, JOSHUA	CUSTOMER REFUND	\$	37.79
243	75605	CHAPPIE, JOHN / DOROTHY	CUSTOMER REFUND	\$	55.01
244	75606	CHHUM, MITCHELL	CUSTOMER REFUND	\$	61.31
245	75607	CLARK & SONS CONST	CUSTOMER REFUND	\$	1,060.67
246	75608	COLDWELL BANKER RESIDENTIAL	CUSTOMER REFUND	\$	75.23
247	75609	COLOMBO, LUKAS & GINA	CUSTOMER REFUND	\$	65.00
248	75610	CREW INC.	CUSTOMER REFUND	\$	1,537.24
249	75611	CSH 2016-2 BORROWER LLC	CUSTOMER REFUND	\$	33.19
250	75612	CUEVAS-AGUILA, ROCIO	CUSTOMER REFUND	\$	37.12
251	75613	CUNDIEFF, JESSICA & ALEX	CUSTOMER REFUND	\$	13.53
252	75614	D & A INVESTMENTS	CUSTOMER REFUND	\$	1.01
253	75615	DAVIS, DANIEL/ DAISY	CUSTOMER REFUND	\$	64.92
254	75616	EARTH BASICS	CUSTOMER REFUND	\$	2,240.92
255	75617	ELCO CONTRACTORS	CUSTOMER REFUND	\$	2,099.49

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256	75618	FREEMAN, SIMISOLA & JAIDANIEL	CUSTOMER REFUND	\$	17.42
257	75619	FRONTIER COMMUNITIES	CUSTOMER REFUND	\$	33.07
258	75620	GONZALES, EDUARDO	CUSTOMER REFUND	\$	36.13
259	75621	GONZALES, MARIA C/ELPIDIO	CUSTOMER REFUND	\$	10.94
260	75622	GUERRERO, ALICE & JESS	CUSTOMER REFUND	\$	43.51
261	75623	JEFFERSON INVESTMENT PROP	CUSTOMER REFUND	\$	56.49
262	75624	JIMENEZ, JOSE/CISNEROS, SELENE	CUSTOMER REFUND	\$	32.98
263	75625	JORDAN, KIMBERLY	CUSTOMER REFUND	\$	1.95
264	75626	K. HOVNIANIAN HOMES	CUSTOMER REFUND	\$	893.57
265	75627	LASSOS, SANDRA REYNA & TONY	CUSTOMER REFUND	\$	72.33
266	75628	LEE, KELVIN	CUSTOMER REFUND	\$	45.42
267	75629	LENNAR COMMUNITIES	CUSTOMER REFUND	\$	193.64
268	75630	LENNAR HOMES	CUSTOMER REFUND	\$	139.78
269	75631	LOPEZ, JOSUE	CUSTOMER REFUND	\$	39.83
270	75632	LORD CONSTRUCTORS	CUSTOMER REFUND	\$	1,068.64
271	75633	MANFREDI, NICHOLAS	CUSTOMER REFUND	\$	0.41
272	75634	MARTINEZ, CHRISTINA M	CUSTOMER REFUND	\$	44.40
273	75635	MAZZRILLO, AARON	CUSTOMER REFUND	\$	84.71
274	75636	MCGAVIN, YORK / TERRY	CUSTOMER REFUND	\$	43.72
275	75637	MCGRAIN, JOHN P.	CUSTOMER REFUND	\$	3.17
276	75638	MEDINA, MARIA A	CUSTOMER REFUND	\$	74.45
277	75639	MIRANDA, TIMOTHY C./ANTONETTE	CUSTOMER REFUND	\$	95.02
278	75640	PACIFIC INDUSTRIAL	CUSTOMER REFUND	\$	26.65
279	75641	PADILLA, RODOLFO/ HAYDEE	CUSTOMER REFUND	\$	35.49
280	75642	PEREZ, VANESSA V.	CUSTOMER REFUND	\$	95.00
281	75643	PHELPS, PHILLIP H.	CUSTOMER REFUND	\$	15.07
282	75644	QUIROZ, FERNANDO & EVA	CUSTOMER REFUND	\$	71.03
283	75645	RAMIREZ, CRYSTAL	CUSTOMER REFUND	\$	40.67
284	75646	RENTERIA, CARLOS	CUSTOMER REFUND	\$	138.48
285	75647	RMC AND ASSOCIATES	CUSTOMER REFUND	\$	16.08
286	75648	SANCHEZ, CLAUDIA/ARMANDO R	CUSTOMER REFUND	\$	3.20
287	75649	SAPP, MELODY	CUSTOMER REFUND	\$	29.52
288	75650	SCARBERY, TONY	CUSTOMER REFUND	\$	15.22
289	75651	SENTOYA LLC	CUSTOMER REFUND	\$	23.60
290	75652	SERRANO, MIRIAM	CUSTOMER REFUND	\$	7.50
291	75653	SILVA, ERICA	CUSTOMER REFUND	\$	11.83
292	75654	SUAREZ, YVETTE M.	CUSTOMER REFUND	\$	60.66
293	75655	SVR INVESTMENT	CUSTOMER REFUND	\$	87.52
294	75656	T & S ALLIED INVESTMENTS, LLC	CUSTOMER REFUND	\$	100.83
295	75657	TOLEDO, ANGEL R	CUSTOMER REFUND	\$	33.49
296	75658	VALDERRAMA, LORY	CUSTOMER REFUND	\$	62.79
297	75659	WILLIAMS, LORI	CUSTOMER REFUND	\$	8.22
298	75660	YASAR, ZOHAL	CUSTOMER REFUND	\$	2.10

EFT PAYMENTS

299	3627	AIR & HOSE SOURCE INC	REPAIRS/MAINTENANCE	\$	299.55
300	3628	ALL PRO ENTERPRISES INC.	JANITORIAL SERVICES	\$	3,755.95
301	3629	ARROWHEAD UNITED WAY	EMPLOYEES PAYMENTS	\$	18.00
302	3630	BECKER, PAUL	EXPENSE REIMBURSEMENT	\$	838.27
303	3631	CHANDLER ASSET MANAGEMENT	CONSULTANTS	\$	1,037.39
304	3632	CRB SECURITY SOLUTIONS	ALARM FEES/SECURITY	\$	2,369.26
305	3633	DIAMOND ENVIRONMENTAL SERVICES	PORTABLE RESTROOM RENTAL	\$	106.63
306	3634	FASTENAL COMPANY	REPAIRS/MAINTENANCE	\$	1,603.64
307	3635	GUNN, DIANA N	EXPENSE REIMBURSEMENT	\$	57.00
308	3636	HASA INC.	CHEMICALS	\$	2,591.12
309	3637	MACKAMUL, ROBERT	EXPENSE REIMBURSEMENT	\$	135.00
310	3638	MCCALLS METERS INC	REPAIRS/MAINTENANCE	\$	1,331.60
311	3639	OFFICE SOLUTIONS	OFFICE SUPPLIES	\$	466.43
312	3640	OLGUIN, RUDY	EXPENSE REIMBURSEMENT	\$	123.60
313	3641	PACIFIC MOBILE STRUCTURES INC	CUSTOMER SERVICE TRAILER	\$	74,518.73
314	3642	SAFETY COMPLIANCE COMPANY	SAFETY TRAINING	\$	450.00

WEST VALLEY WATER DISTRICTCASH DISBURSEMENT REPORT
MAY 2019

315	3643	SHARP EXTERMINATOR COMPANY	DISTRICT MAINTENANCE	\$	185.00
316	3644	SO CAL LOCKSMITH / MARY K DUNS	REPAIRS/MAINTENANCE	\$	71.55
317	3645	ULINE	SHOP SUPPLIES	\$	883.63
318	3646	YOUNG, CLIFFORD	CALPERS LONG TERM CARE	\$	527.91
319	3647	ADVANTAGE BUSINESS FORMS INC	OFFICE SUPPLIES	\$	48.49
320	3648	ALL PRO ENTERPRISES INC.	JANITORIAL SERVICES	\$	2,937.42
321	3649	CRB SECURITY SOLUTIONS	ALARM FEES/SECURITY	\$	2,532.57
322	3650	FASTENAL COMPANY	REPAIRS/MAINTENANCE	\$	837.28
323	3651	GARDEN INTERIORS	GARDEN MAINTENANCE	\$	424.00
324	3652	GEOSCIENCE SUPPORT SVCS INC	ENGINEERING SERVICES	\$	13,308.45
325	3653	HARRINGTON INDUSTRIAL PLASTICS	REPAIRS/MAINTENANCE	\$	681.95
326	3654	HASA INC.	CHEMICALS	\$	6,074.96
327	3655	PG MECHANICAL	VEHICLE MAINTENANCE	\$	2,035.00
328	3656	SO CAL LOCKSMITH / MARY K DUNS	REPAIRS/MAINTENANCE	\$	10.73
329	3657	ALL PRO ENTERPRISES INC.	JANITORIAL SERVICES	\$	2,937.42
330	3658	BRENNTAG PACIFIC INC	CHEMICALS	\$	15,435.18
331	3659	ENGINEERING RESOURCES INC	ENGINEERING SERVICES	\$	1,785.00
332	3660	FASTENAL COMPANY	REPAIRS/MAINTENANCE	\$	33.67
333	3661	GENERAL PUMP COMPANY INC	REPAIRS/MAINTENANCE	\$	1,483.76
334	3662	GEOSCIENCE SUPPORT SVCS INC	ENGINEERING SERVICES	\$	8,175.00
335	3663	HASA INC.	CHEMICALS	\$	4,649.63
336	3664	MACKAMUL, ROBERT	EXPENSE REIMBURSEMENT	\$	50.00
337	3665	RIQUELME-BIRTS, CYNTHIA	EXPENSE REIMBURSEMENT	\$	312.63
338	3666	SAFETY COMPLIANCE COMPANY	SAFETY TRAINING	\$	225.00
339	3667	SAMBA HOLDINGS INC	HR SERVICES	\$	97.50
340	3668	SB VALLEY MUNICIPAL	BASELINE FEEDER	\$	188,231.14
341	3669	SUEZ WTS ANALYTICAL INSTRUMENT	REPAIRS/MAINTENANCE	\$	6,233.00
342	3670	ULINE	JANITORIAL SUPPLIES	\$	438.08
343	3671	UNDERGROUND SERVICE ALERT	USA FEES	\$	738.13
344	3690	AKEL ENGINEERING GROUP INC	ENGINEERING SERVICES	\$	3,797.00
345	3691	ALBRIGHT, YEE & SCHMIT, APC	LEGAL FEES	\$	16,662.70
346	3692	CLINICAL LAB OF SAN BERNARDINO	LAB FEES	\$	17,499.25
347	3693	CROWTHER, KYLE	EXPENSE REIMBURSEMENT	\$	351.58
348	3694	DIAMOND ENVIRONMENTAL SERVICES	PORTABLE RESTROOM RENTAL	\$	106.63
349	3695	FASTENAL COMPANY	REPAIRS/MAINTENANCE	\$	577.96
350	3696	GENERAL PUMP COMPANY INC	REPAIRS/MAINTENANCE	\$	4,972.36
351	3697	HASA INC.	CHEMICALS	\$	1,041.17
352	3698	INFOSEND INC	BILLING/POSTAGE	\$	11,783.18
353	3699	MACKAMUL, ROBERT	EXPENSE REIMBURSEMENT	\$	107.18
354	3700	OFFICE SOLUTIONS	OFFICE SUPPLIES	\$	1,166.23
355	3701	PANTALEON, SOCORRO	EXPENSE REIMBURSEMENT	\$	208.79
356	3702	ROB KATHERMAN CONSULTING	CONSULTANT	\$	13,748.56
357	3703	TAFOYA & GARCIA LLP	LEGAL FEES	\$	32,740.90
358	3704	TAYLOR, MICHAEL R	EXPENSE REIMBURSEMENT	\$	443.23
359	3705	THE SOCO GROUP	FUEL	\$	3,640.19
360	3706	THERMO ELECTRON NORTH AMERICA	REPAIRS/MAINTENANCE	\$	3,064.75
361	3707	WARD, KRYSTAL	EXPENSE REIMBURSEMENT	\$	135.00
362	3708	ARROWHEAD UNITED WAY	EMPLOYEES PAYMENTS	\$	18.00
363	3709	BERTOLINE, GINA E	EXPENSE REIMBURSEMENT	\$	36.01
364	3710	ENVIROGEN TECHNOLOGIES INC	REPAIRS/MAINTENANCE	\$	4,031.25
365	3711	KIRTLEY CONSTRUCTION INC	CONTRACTOR LABOR	\$	5,400.00
366	3712	OFFICE SOLUTIONS	OFFICE SUPPLIES	\$	2,367.39
367	3713	ULINE	OFFICE SUPPLIES	\$	353.53
368	3714	UNIFIRST CORPORATION	JANITORIAL SERVICES/SUPPLIES /UNIFORMS	\$	2,909.40

CHECKS TOTAL	\$ 1,078,199.06
EFT TOTAL	\$ 478,248.49
GRAND TOTAL	<u>\$ 1,556,447.55</u>

**WEST VALLEY WATER DISTRICT
PAYROLL GROSS WAGES
FISCAL YEAR 2018 - 2019**

Report Month	Description	From	To	Gross Wages Paid
July 2018	Manual Check	06/15/18	07/05/18	5,319.95
July 2018	Pay Period #14	06/15/18	06/29/18	256,761.29
July 2018	Monthly Pay Period #7	06/01/18	06/30/18	7,203.00
July 2018	Pay Period #15	06/29/18	07/13/18	246,886.43
July 2018	Manual Check	07/13/18	07/19/18	3,332.45
Total for July 2018				519,503.12
August 2018	Pay Period #16	07/13/18	07/27/18	250,850.53
August 2018	Monthly Pay Period #8	07/01/18	07/31/18	6,321.00
August 2018	Manual Check	07/27/18	08/06/18	2,625.29
August 2018	Manual Check	07/27/18	08/10/18	27,441.77
August 2018	Pay Period #17	07/27/18	08/10/18	243,822.70
August 2018	Safety Celebration			3,650.00
August 2018	Pay Period #18	08/10/18	08/24/18	237,358.82
Total for August 2018				772,070.11
September 2018	Monthly Pay Period #9	08/01/18	08/31/18	6,762.00
September 2018	Pay Period #19	08/24/18	09/07/18	248,656.48
September 2018	Pay Period #20	09/07/18	09/21/18	243,379.26
Total for September 2018				498,797.74
October 2018	Monthly Pay Period #10	09/01/18	09/30/18	7,350.00
October 2018	Pay Period #21	09/21/18	10/05/18	248,781.81
October 2018	Manual Check	10/05/18	10/12/18	5,633.25
October 2018	Manual Check	10/05/18	10/18/18	2,982.02
October 2018	Pay Period #22	10/05/18	10/19/18	251,858.33
Total for October 2018				516,605.41
November 2018	Monthly Pay Period #11	10/01/18	10/31/18	7,188.30
November 2018	Pay Period #23	10/19/18	11/02/18	246,599.90
November 2018	Longevity and SLCO Pay			58,662.40
November 2018	Manual Check	10/19/18	11/16/18	6,556.32
November 2018	Pay Period #24	11/02/18	11/16/18	255,286.83
Total for November 2018				574,293.75
December 2018	Pay Period #25	11/16/18	11/30/18	252,617.38
December 2018	Monthly Pay Period #12	11/01/18	11/30/18	6,953.10
December 2018	Manual Check			-
December 2018	Pay Period #26	11/30/18	12/14/18	251,684.40
Total for December 2018				511,254.88
January 2019	Pay Period #1	12/14/18	12/28/18	265,765.10
January 2019	Monthly Pay Period #1	12/01/18	12/31/18	7,276.50
January 2019	Pay Period #2	12/28/18	01/11/19	268,970.48
January 2019	Pay Period #3	01/11/19	01/25/19	277,518.19
Total for January 2019				819,530.27

**WEST VALLEY WATER DISTRICT
PAYROLL GROSS WAGES
FISCAL YEAR 2018 - 2019**

Report Month	Description	From	To	Gross Wages Paid
February 2019	Monthly Pay Period #2	01/01/19	01/31/19	7,276.50
February 2019	Safety Celebration			3,750.00
February 2019	Pay Period #4	01/25/19	02/08/19	274,217.80
February 2019	Pay Period #5	02/08/19	02/22/19	272,881.89
Total for February 2019				558,126.19
March 2019	Supplemental	02/22/19	03/08/19	20,300.25
March 2019	Monthly Pay Period #3	02/01/19	02/28/19	6,468.00
March 2019	Manual Check	02/22/19	03/08/19	6,052.00
March 2019	Manual Check	02/22/19	03/08/19	16,045.37
March 2019	Pay Period #6	02/22/19	03/08/19	266,570.29
March 2019	Pay Period #7	03/08/19	03/22/19	264,804.64
Total for March 2019				580,240.55
April 2019	Manual Check	03/22/19	04/03/19	6,283.24
April 2019	Manual Check	03/22/19	04/04/19	3,246.78
April 2019	Monthly Pay Period #4	03/01/19	03/31/19	7,276.50
April 2019	Pay Period #8	03/23/19	04/05/19	266,176.79
April 2019	Manual Check	04/05/19	04/11/19	2,643.42
April 2019	Manual Check	04/05/19	04/16/19	2,632.20
April 2019	Manual Check		04/25/19	33,000.00
April 2019	Pay Period #9	04/05/19	04/19/19	283,362.96
April 2019	Supplemental	07/01/18	09/30/18	9,597.10
Total for April 2019				614,218.99
May 2019	Supplemental	04/05/19	04/19/19	1,055.30
May 2019	Monthly Pay Period #5	04/01/19	04/30/19	6,791.40
May 2019	Pay Period #10	04/19/19	05/03/19	272,820.18
May 2019	Pay Period #11	05/03/19	05/17/19	263,513.28
May 2019	Safety Celebration			5,846.42
Total for May 2019				550,026.58

**WEST VALLEY WATER DISTRICT
EFT AND PAYROLL ITEMS
May 2019**

Date	Item	Check No. or EFT	Amount
05/01/19	Supplemental Payroll - Retroactive Pay	none	-
05/02/19	Monthly Pay Period #5	none	-
05/09/19	Pay Period #10	8478-8483	10,611.83
05/23/19	Pay Period #11	8484-8488	9,148.96
05/23/19	Safety Pays	8489-8518	550.00
	Total Checks		<u>20,310.79</u>
05/01/19	Supplemental Payroll Direct Deposits	EFT	898.06
05/01/19	Federal Tax Withheld Social Security & Medicare	EFT	161.46
05/01/19	State Tax Withheld	EFT	10.55
05/02/19	Monthly Pay Period #5 Direct Deposits	EFT	5,935.55
05/02/19	Federal Tax Withheld Social Security & Medicare	EFT	1,330.49
05/02/19	State Tax Withheld	EFT	44.90
05/09/19	Pay Period #10 Direct Deposits	EFT	176,953.52
05/09/19	Federal Tax Withheld Social Security & Medicare	EFT	68,468.35
05/09/19	State Tax Withheld and State Disability Insurance	EFT	13,133.26
05/09/19	Lincoln Deferred Compensation Withheld	EFT	12,717.32
05/09/19	Lincoln - Employer Match Benefit	EFT	3,350.00
05/09/19	Lincoln - 401(a) Employer Match Benefit	EFT	192.50
05/09/19	Nationwide Deferred Compensation	EFT	1,984.20
05/09/19	Nationwide - Employer Match Benefit	EFT	450.00
05/09/19	CalPERS Retirement - Classic (EPMC and ER contribution)	EFT	23,591.60
05/09/19	CalPERS Retirement - 2nd Tier (EE and ER contribution)	EFT	14,002.27
05/09/19	California State Disbursement	EFT	1,141.23
05/23/19	Pay Period #11 Direct Deposits	EFT	171,951.93
05/23/19	Federal Tax Withheld Social Security & Medicare	EFT	65,752.56
05/23/19	State Tax Withheld and State Disability Insurance	EFT	12,484.67
05/23/19	Lincoln Deferred Compensation Withheld	EFT	12,353.95
05/23/19	Lincoln - Employer Match Benefit	EFT	3,325.00
05/23/19	Lincoln - 401(a) Employer Match Benefit	EFT	192.50
05/23/19	Nationwide Deferred Compensation	EFT	1,984.20
05/23/19	Nationwide - Employer Match Benefit	EFT	450.00
05/23/19	CalPERS Retirement - Classic (EPMC and ER contribution)	EFT	23,477.45
05/23/19	CalPERS Retirement - 2nd Tier (EE and ER contribution)	EFT	13,779.67
05/23/19	California State Disbursement	EFT	1,141.23
05/23/19	Safety Pays Direct Deposits	EFT	2,200.00
05/23/19	Federal Tax Withheld Social Security & Medicare	EFT	2,157.28
05/23/19	State Tax Withheld	EFT	436.70
05/02/19	PERS - Replacement Benefit Contribution, RBP	EFT	1,122.75
05/22/19	PERS - Admin Fee, Payroll Reporting	EFT	200.00
	Total EFT		<u>637,375.15</u>
	Grand Total Payroll Cash		<u>657,685.94</u>



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: June 20, 2019
TO: Board of Directors
FROM: Clarence Mansell Jr., General Manager
SUBJECT: TREASURER REPORT JANUARY 2019

West Valley January 2019 Treasurer Report
West Valley Water District Memo for January 2019 Investments
West Valley Water District Memo for January 2019 Reserve Accounts
January 2019 Investment Policy Analysis
January 2019 Bond Analysis

Respectfully Submitted,

A handwritten signature in blue ink that reads "Clarence C. Mansell Jr." is positioned above a horizontal line.

Clarence Mansell Jr, General Manager

CM:lmb

ATTACHMENT(S):

1. Exhibit A_West Valley January 2019 Treasurer Report
2. Exhibit B_West Valley Water District MEMO for January 2019 Investments
3. Exhibit C_West Valley Water District Memo for January 2019 Reserve Accounts
4. Exhibit D_January 2019 Investment Policy Analysis
5. Exhibit E_January 2019 Bond Analysis

EXHIBIT A

West Valley Water District
Cash, Investment & Reserve Balances - January 31, 2019

Institution/Investment Type	December 2018 Balance	January 2019 Balance	RESERVE ACCOUNT	Minimum Balance
Funds Under Control of the District:			RESTRICTED FUNDS	
District Cash Drawers	\$ 4,300.00	\$ 4,300.00	2016A Bond	\$ 408.27
	\$ 4,300.00	\$ 4,300.00	Customer Deposit Accounts	\$ 2,820,623.66
Checking and Savings:			Capacity Charge Acct Balance	\$ 7,528,672.50
Bank of Hope - J Check Cashing Satellite Loc.	\$ 5,586.61	\$ -	Rebate 2015 (Cleared \$2,508,177.98)	\$ 30,960.39
Chase - General Government Checking	\$ 2,937,171.88	\$ 2,435,730.45	Rebate 2018 (Cleared \$2,190,744.48)	\$ 72,777.92
Chase - Special Rebate Checking	\$ -	\$ 220.92		\$ 10,453,442.74
Chase - UTC Routine Checking	\$ 290,926.87	\$ 15,893.11	CAPITAL RESERVE FUNDS	
Chase - UTC Non-Routine Checking	\$ 49,017.02	\$ 48,962.74	Capital Project Account - 100% FY 18-19	\$ 11,149,758.00
	\$ 3,282,702.38	\$ 2,500,807.22	Capital Project Account-80% FY 19-20	\$ 9,256,800.00
			Administrative & General Account	\$ 1,299,323.70
				\$ 21,705,881.70
State of California, Local Agency Investment Fund	\$ 13,029,834.23	\$ 13,104,436.43	LIQUIDITY FUNDS	
US Bank - Chandler Asset Mgmt	\$ 12,190,119.04	\$ 12,251,182.31	Rate Stabilization Account	\$ 875,110.46
CalTrust Pooled Investment Fund - Short Term	\$ 15,079,431.89	\$ 15,126,327.74	Operating Reserve Account	\$ 4,331,079.00
CalTrust Pooled Investment Fund - Medium Term	\$ 10,208,674.63	\$ 10,249,034.74	Emergency Account	\$ 1,201,920.81
			Water Banking Account	\$ 125,000.00
				\$ 6,533,110.26
U. S. Treasury Bills			OTHER RESERVES	
Government Agencies (Federal Home Loan Bank)	\$ -	\$ -	Self-Insurance Reserve	\$ 5,000,000.00
				\$ 5,000,000.00
Total	\$ 53,795,062.17	\$ 53,236,088.44	OPERATING CASH	
Funds Under Control of Fiscal Agents:			Balance Available for Daily Operations	\$ 9,544,062.01
US BANK				\$ 9,544,062.01
2016A Bond - Principal & Payment Funds	\$ 180.21	\$ 180.50		
2016A Bond - Interest Fund	\$ 227.40	\$ 227.77		
Total	\$ 407.61	\$ 408.27	Grand Total	\$ 53,236,496.71
Grand Total	\$ 53,795,469.78	\$ 53,236,496.71	UNRESTRICTED RESERVES \$ 42,783,053.97	

I hereby certify that the investment activity for this reporting period conforms with the investment policy adopted by the West Valley Water District Board of Directors and the California Government Code Section 53601

I also certify that there are adequate funds available to meet the District's Budget.


Larita McCarley Bates
Interim Chief Financial Officer

EXHIBIT B

West Valley Water District Investment Policy Memo
For the period ending January 31, 2019

Note:

All significant assumptions, methodologies and analyzed amounts were discussed with and agreed to by the District's accounting staff. From this conversation, we believe the District's accounting staff has the requisite knowledge and understanding of the processes/analyses prepared by CLA as not to impairment our independence.

Total Fund Balance

When comparing the District's total fund balances month-over-month between December (\$53,795,469.78) and January (\$53,236,496.71), CLA found the \$558,973.07 decreased fund balance was largely due to a significant amount of outstanding checks from December 2018 that cleared the general operating account in January (\$718,725). Additionally, the District's investment accounts increased by nearly \$223,000 from December 2018 to January 2019.

U.S. Bank Chandler Custodial Account

Cash/Money Market - Per Section 9.11 of the District's investment policy, "The company shall have met either one of the following criteria: 1) attained the highest ranking or the highest letter and numerical rating provided by not less than two NRSROs "Nationally Recognized Statistical Rating Organization" or 2) retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years of experience managing money market mutual funds with assets under management in excess of five hundred million dollars." Based on Chandler Asset Management's reconciliation summary for the period ending January 31, 2019, CLA was able to verify that all of the District's cash and money-market securities were in accordance with the investment policy. CLA also conducted an independent investigation of the District's cash and money-market securities and found that all of the District's holdings were in alignment with the requirements set forth in the investment policy.

In addition to ensuring that the District's money market funds attained the highest ranking provided by more than one NRSRO, the District also met the requirements outlined in Section 9.11 of the investment policy through its established relationship with Chandler Asset Management. With total assets under management of over \$13.5 billion and a portfolio manager with over five years of experience in managing money market mutual funds, Chandler Asset Management exceeds the aforementioned requirements of the District's policy.

Per the investment policy, the maximum percentage of District investments in money market funds is capped at 20%. Similarly, the allowable mutual fund and money market account instruments per California government code (Sections 53601(I) and 53601.6(b)) for local government entities are also capped at 20%. The District's money market balance percentage as of January 31, 2019 is 0.1%. Therefore, the District is in compliance with both the investment policy and California governmental code.

United States Treasury Issues – Per Section 9.1 of the investment policy, "there's no limitation as to the percentage of the portfolio that may be invested in this category, however, maximum investment maturities are limited to up to five years." Based on CLA's analysis, the purchase dates for all United States treasury issues fall within the five year framework established in the investment policy, with the longest held security (912828M80) maturing four and a half years from the original purchase date.

West Valley Water District Investment Policy Memo
For the period ending January 31, 2019

Historically, the District has been conservative in not recognizing the accrued interest portion of the fair market value of United States Treasury Issues. As of January 31, 2019 the accrued interest (\$10,015.72) as a percentage of the fair market value is 0.34% which is deemed immaterial for United States Treasury Issues.

The District's investment policy is also in uniformity with the State of California's Local Agency Investment Guidelines (Government Code Section 53601(b)). These guidelines do not establish a maximum specified percentage of the District's investment portfolio for United States Treasury Obligations. The State of California's guidelines do, however, establish that maximum investment maturities for United States Treasury Obligations are limited to five years. As of January 31, 2019, 5.5% of the District's total portfolio is invested in United States treasury issues. With no maximum percentage established for United States treasury issues, the District is in conformity with the investment policy and the State of California's Local Agency Investment Guidelines.

Medium-Term Notes – Section 9.10 of the District's investment policy states "purchases are limited to securities that have a long-term debt rating of at least the "A" category, or its equivalent, by a NRSRO." The investment policy also states that medium-term notes should have a "maximum remaining maturity of five years or less". All instruments categorized as medium-term notes in the District's portfolio are in compliance with Section 9.10 of the investment policy, as each security has a satisfactory long-term debt rating and the investment matures within the five year time frame as dictated in the policy.

Historically, the District has been conservative in not recognizing the accrued interest portion of the fair market value of Medium-Term Notes. As of January 31, 2019 the accrued interest (\$20,133.84) as a percentage of the fair market value is 0.66% which is deemed immaterial for Medium-Term Notes.

Per Section 9.10 of the investment policy, the maximum percentage of investments in medium short term notes is 30% of the portfolio. Medium-term notes constitute roughly 5.7% of the District's total investment balance as of January 31, 2019. Therefore, the District is in compliance with the investment policy.

Federal Agency Obligations – Per Section 9.5 of the District's investment policy, "there is no limitation as to percentage of the portfolio that may be invested in this category, however, purchases of callable Federal Agency obligations are limited to a maximum of 30 percent of portfolio." Although the policy does not explicitly list the bond rating requirements for federal agency obligations, all of the District's current federal agency holdings are rated AAA by multiple NRSRO's as of January 31, 2019.

Historically, the District has been conservative in not recognizing the accrued interest portion of the fair market value of Federal Agency Obligations. As of January 31, 2019 the accrued interest (\$32,431.91) as a percentage of the fair market value is 0.57% which is deemed immaterial for Federal Agency Obligations.

Although the District's investment policy caps federal agency obligations at 30 percent of the investment portfolio, the State of California's Local Agency Investment Guidelines have not established a maximum specified percentage for investments in federal agency obligations (Government Code Section 53601(f)). However, these guidelines are in accordance with the District's investment policy in that maximum investment maturities for federal agency obligations are limited to five years.

West Valley Water District Investment Policy Memo
For the period ending January 31, 2019

The maximum percentage of the District's investments in federal agency obligations is 30% of the portfolio. Federal agency obligations represent 10.7% of the District's total investment balance as of January 31, 2019. Therefore, the District is in accordance with both its investment policy as well as the guidelines set-forth by the State of California.

Local Agency Investment Fund (LAIF)

The State of California, Local Agency Investment Fund (LAIF) processes a same-day transaction if notified by 10:00 am. This ability satisfies the investment requirement of 24-hour liquidity as stipulated in the investment policy for the District.

Per Section 9.2 of the District's investment policy, the maximum percentage of investments in the State of California, Local Agency Investment Fund is unlimited.

The District's investment policy is also in accordance with the State of California's Local Agency Investment Guidelines (Government Code Section 16429.1) concerning the Local Agency Investment Fund. These guidelines establish no maximum specified percentage of the District's investment portfolio while also establishing no maximum maturity date for LAIF investments.

As of the period ending January 31, 2019, the District's Local Agency Investment Fund balance represents roughly 24.6% of the District's entire portfolio. Therefore, the District is in compliance with the investment policy as well as the standards of the Local Agency Investment Guidelines.

Based on the LAIF performance report for the quarter ending March 31, 2019, (attached as an addendum to the investment memo), LAIF investments had a net-yield of 2.355% for the month-ending January 31, 2019. In terms of portfolio composition, LAIF fund investments were split into the following categories (percentages may not total 100% due to rounding):

- Treasuries- 50.56%
- Agencies- 20.62%
- Certificates of Deposit/Bank Notes- 16.20%
- Commercial Paper- 6.22%
- Time Deposits- 5.42%
- Loans- 0.95%

The Investment Trust of California (CalTRUST)

The District maintains investments in the CalTRUST Short-Term and CalTRUST Medium-Term Funds. For the period ending January 31, 2019 the Net Asset Value per share was \$10.01 (\$15,126,327.74 book value) for CalTRUST Short-Term Fund investments and \$9.95 (\$10,249,034.74 book value) for CalTRUST Medium-Term Fund investments. Per the S&P Global Rating Pool Profile, the credit rating for the Short-Term Fund is AAf, identifying the credit quality of the fund's portfolio performance as very strong. Per the S&P Global Rating Pool Profile, the credit rating for the Medium-Term Fund is A+f, identifying the credit quality of the fund's portfolio performance as strong.

Per Section 9.3 of the District's investment policy, "no limit will be placed on the percentage total in this category." The State of California also fails to establish a maximum percentage total for investment trusts per Government Code Section 16340. As of the period ending January 31, 2019, the District's CalTRUST investment balance represents roughly 47.7% of the District's entire portfolio. Therefore, the

West Valley Water District Investment Policy Memo
For the period ending January 31, 2019

District is in compliance with the investment policy and the standards set-forth by the State of California as it relates to CalTRUST securities.

Bank Deposits

Based on the District's investment policy, "Securities placed in a collateral pool must provide coverage for at least 100 percent of all deposits that are placed in that institution." As of January 31, 2019, the District maintained balances within the FDIC limit of \$250,000 for each of its bank accounts, with the exception of the Chase General Governmental Checking account. The Chase General Governmental Checking account maintains funds for operational purposes and normally carries a balance of at least \$1.5 million dollars which represents funding for one payroll and one accounts payable check run. Section 9.12 of the investment policy also maintains that "the maturity of time deposits (TCDs) may not exceed 4 years. However, a maximum of 20% of the portfolio may be invested in TCDs". In consulting with the District's staff, CLA can confirm that none of these bank accounts are invested in time deposits.

In analyzing the accounting for the District's cash drawers (\$3,600) and petty cash (\$700), per the District's accounting staff, the District's cash drawers are reconciled on a daily basis. Each drawer is counted by the customer service representative responsible for the drawer and a secondary count is performed by the customer service lead or supervisor prior to the funds being relinquished to the District's armored security provider, Gaurda, for deposit on a daily basis. Cash deposits are reconciled daily by the District's accounting department. Petty cash is also reconciled by the accounting department on a monthly basis. The District has provided a formalized cash drawer reconciliation for January where they confirm the total amount of cash drawers issued to employees with no variance and the supervisor signs-off on the last working day of the month.

In CLA's comparison between the District's general checking account balances for December 2018 (\$2,937,171.88) and January 2019 (\$2,435,730.45), CLA discovered the decrease in the January 2019 checking account balance was largely due to an uncharacteristically high amount of outstanding checks from December 2018 carried forward and cashed during January 2019.

The balance in the District's UTC Routine Checking account was abnormally high for the period ending December 31, 2018, exceeding the FDIC limit of \$250,000. However, the District's accounting team transferred \$275,000 from the UTC Routine Checking account to the General Government checking account to ensure that the January 31, 2019 ending balance fell within the FDIC limit of \$250,000.

Section 9.12 of the investment policy asserts that "there is no limit on the percentage of the portfolio that may be invested in bank deposits." Similarly, the State of California's Government Code for Allowable Investment Instruments fails to dictate any portfolio standards for general bank deposit accounts. Although no maximum has been established for amounts invested in bank deposits by the investment policy or the State of California, CLA can verify that as of January 31, 2019 the District had 4.7% of its portfolio invested in bank deposit accounts.

Supranationals

Supranationals are explicitly defined in Section 9.14 of the investment policy as "US dollar-denominated senior unsecured unsubordinated obligations or unconditionally guaranteed by the International Bank for Reconstruction and Development, International Finance Corporation, or Inter-American Development Bank". Securities listed as supranationals must be rated in the AA category or higher by a

West Valley Water District Investment Policy Memo
For the period ending January 31, 2019

NRSRO and no more than 30% of the District's portfolio may be invested in these securities with a maximum maturity of five years.

The District's investment policy is also in accordance with the State of California's Local Agency Investment Guidelines (Government Code Section 53601(q)) regarding supranationals. These guidelines establish a maximum specified percentage of the District's investment portfolio for supranationals at 30%. The State of California's guidelines also establish that maximum investment maturities for suprnationals should be five years or less.

Historically, the District has been conservative in not recognizing the accrued interest portion of the fair market value of supranationals. As of January 31, 2019, the accrued interest (\$3,594.62) as a percentage of the fair market value is 0.75% which is deemed immaterial for supranationals.

As of January 31, 2019, the District's investments in two securities categorized as supranationals was roughly 0.9% of the total portfolio and both securities maintained a maturity date of less than five years from the original purchase date. CLA can confirm that the District's supranational investments meet the standards of both the investment policy and the State of California.

EXHIBIT C

West Valley Water District Reserve Policy Memo
For the period ending January 31, 2019

Note:

All significant assumptions, methodologies and analyzed amounts were discussed with and agreed to by the District's accounting staff. From this conversation, we believe the District's accounting staff has the requisite knowledge and understanding of the processes/analyses prepared by CLA as not to impairment our independence.

Restricted Funds

Bond Proceeds Fund(s) – Balances in the bond proceeds fund accounts represent monies derived from the proceeds of a bond issue. Per the requirements of the District's reserve policy, the target level for the debt service reserve requirement is established at the time of the bond issue. Based on documentation provided to CLA, "no reserve fund has been established in connection with the issuance of the 2016A bonds." Therefore, the January 31, 2019 ending balance of \$408.27 satisfies the minimum balance requirements per the District's reserve policy.

Customer Deposit Accounts – Due to fluctuations in the number of utility customer deposits required and the number of development projects in process, no minimum or maximum levels have been established for customer deposit accounts. The customer deposit account balances presented on the treasurer's report are based on the ending balance on the general ledger for the month. The customer deposit accounts are reconciled periodically, however, they have not been traditionally reconciled monthly. CLA was able to confirm that the customer deposit accounts balance presented on the January 2019 Treasurer's Report reconcile with the general ledger. The January 31, 2019 balance of \$2,820,623.66 in customer deposit accounts satisfies the balance requirements of the District's reserve policy.

Capacity Charge Account – The District's reserve policy does not explicitly address or specify any minimum or maximum funding levels for capacity charge accounts. However, based on the reconciliation schedule provided by the District, CLA can confirm that the balance of \$7,528,672.50 presented on the January 2019 Treasurer's Report for the Capacity Charge Account reconciles with the documentation provided to CLA with no variance.

Rebate Accounts – Per the District's accounting staff, West Valley Water District currently maintains two rebate balances, the Rebate 2015 and Rebate 2018 accounts. These rebates represent one-time payments due to customers for consumption charges. As of September 30th, the Special Rebate account was used to house all funds for rebates due to customers. However, the Special Rebate Checking account's balance of \$162,055.57 was transferred to the general government checking account which would then be used to pay for all outstanding rebate checks at the end of September 2018.

Although the January 2019 Special Rebate Checking balance is \$220.92, all outstanding rebates for 2015 and 2018 will be paid from the District's general government checking account. The balances highlighted on the January 2019 Treasurer's Report indicate outstanding payments due to customers for each rebate. West Valley's by-laws state that the District must maintain and properly account for any rebates due to customers for at least three years after the rebate's original date of issuance. After three years the District is then able to absorb those funds for general operating purposes. The District's reserve policy does not explicitly address or specify any minimum or maximum funding levels for rebate accounts.

West Valley Water District Reserve Policy Memo
For the period ending January 31, 2019

Based on the reconciliation schedule provided by the District, CLA can confirm that the balances presented on the January 2019 Treasurer's Report for the Rebate 2015 (\$30,960.39) and Rebate 2018 (\$72,777.92) accounts reconcile with the documentation provided to CLA with no variance. The District will maintain funding in these rebate accounts until the aforementioned three-year deadline is reached.

Capital Reserve Funds

Capital Project Account – The capital project account is used for the funding of new capital assets or the rehabilitation, enhancement, or replacement of capital assets when they reach the end of their useful lives. Per the requirements of the District's reserve policy, "the minimum target level WVWD will strive for is 100% of its then-current year fiscal year from the Capital Improvement Budgets plus 80% of the amount estimated to be needed the following fiscal year." The District currently maintains a balance of \$20,406,558 (\$11,149,758 for fiscal year 2018-19 and \$9,256,800 for fiscal year 2019-20) in its capital project account, meeting the minimum target level required for both fiscal years. CLA was able to confirm that the District is in adherence with the minimum target level requirement as of January 31, 2019 by reviewing the board-approved 2018-19 Capital Improvement Budget which shows a total CIP for fiscal year 2018-19 of \$11,149,758. CLA was also able to confirm that the District meets its minimum target level for 2019-20 by reviewing the West Valley Water District's Water Master Plan, which details the District's capital improvement budgets for each year through fiscal year 2022-23. The District expects to expend \$12,638,000 in capital improvement costs in 2019-20. Per the District's accounting staff, the Well 2A IVDA supply improvement project totaling \$1,067,000 has been canceled for 2019-20 and should be deducted from the 2019-20 capital improvement costs of \$12,638,000, leaving a remaining capital improvement budget of \$11,571,000. The reserve policy only requires the district to maintain 80% of the amount estimated to be needed the following fiscal year (2019-20) which amounts to \$9,256,800, which fulfills the minimum target level requirements.

Administrative & General Account – The administrative and general account is utilized to fund certain general, administration and overhead projects. While no specific target level has been earmarked for either component, the District hopes to maintain a minimum balance in the administrative and general account equal to 5% of its annual operating expenses. Per the FY 2018-19 board-approved budget, CLA can confirm the District has an operating expenses budget of \$25,986,474. As of January 31, 2019, the administrative and general account contains \$1,299,323.70, which satisfies the 5% minimum requirement of the District's reserve policy.

Liquidity Funds

Rate Stabilization Fund – This fund is established to provide flexibility to the Board when settling rates to allow for absorbing fluctuations in water demand and smoothing out rate increases over time, temporarily defraying any unforeseen decreases in the sale of water. To remain in conjunction with the reserve policy, the District should aim to maintain a minimum level equal to 5% of water sales. Per the FY 2018-19 board-approved budget, the District anticipates water revenues of \$17,502,209 for the current fiscal year. Therefore, CLA can verify that the District's current balance of \$875,110.46 in its rate stabilization account achieves the minimum target level for this account as indicated in the reserve policy.

Operating Reserve Account – This fund may be routinely utilized by staff to cover temporary cash flow deficiencies caused by timing differences between revenue and expenses or decreases in revenues and

West Valley Water District Reserve Policy Memo
For the period ending January 31, 2019

unanticipated increases in expenses. Given the significance of this account, the District strives to maintain a minimum amount equal to 60 days of the District's budgeted total operating expenses in this account. Per the FY 2018-19 board-approved budget, CLA can validate that the District has an operating expenses budget of \$25,986,474. As of January 31, 2019, the operating reserve account maintains a balance of \$4,331,079, which satisfies the requirements of the District's reserve policy.

Emergency Account – The emergency account may be utilized to purchase water at any time or to begin repair of the water system after a catastrophic event. Therefore, a minimum target level equal to 1% of net capital assets of the District's water system has been established to enable the district to manage emergency situations. Per January 31, 2019 general ledger detail reporting provided by the District's accounting staff, CLA was able to confirm that the District's net assets total \$120,192,080.56. As of January 31, 2019, the emergency account represents a balance of \$1,201,920.81 or 1% of total net assets, allowing the District to meet its requirements for the reserve policy.

Water Banking Account – The District's reserve policy states "The District will strive to maintain a minimum level equal to the cost of 1,000 acre-feet of water and a maximum amount equal to the cost of 10,000 acre-feet of water." Per an invoice from the San Bernardino Valley Municipal Water District, CLA can confirm that the District currently pays \$125 per acre-feet of water. By maintaining a balance of \$125,000 in its Water Banking Account, the District is in adherence with its reserve policy.

Self-Insurance Reserve – As indicated in the minutes from the April 5, 2018 board meeting, the District's board of directors approved \$5,000,000 in funds for employee liability claims.

CLA reviewed the Treasurer's report for clerical accuracy and recalculated the total Unrestricted Reserves balance to ensure the totals balanced with the January 31, 2019 Treasurer's Report. The Treasurer's Report indicates that West Valley Water District's total cash, investment and reserve balances as of January 31, 2019 total \$53,236,496.71. In its assessment of the District's accounts, CLA can confirm the balances indicated on the Treasurer's Report are accurate.

EXHIBIT D

West Valley Water District
Investment Policy Analysis
January 31, 2019

U.S. Bank - Chandler Asset Management		
Money Market	44,163.30	A
Commercial Paper	-	A
Federal Agency Obligations	5,717,282.60	A
U.S. Government	2,954,432.00	A
Corporate Bonds	3,049,339.41	A
Supranational	485,965.00	A
Negotiable CD	-	A
Total U.S. Bank - Chandler Asset Management Funds	\$ 12,251,182.31	

Checking and Savings		
Bank of Hope	-	B
Chase-1653 (Operating Account)	2,435,730.45	B
Chase-1368	15,893.11	B
Chase-1392	48,962.74	B
Chase-5993 (Rebate Account)	220.92	B
Total Checking and Savings	\$ 2,500,807.22	

CalTRUST Short Term Fund	15,126,327.74	A
CalTRUST Medium Term Fund	10,249,034.74	A
LAIF	13,104,436.43	A
District Cash Drawers	4,300.00	C
2016A Bond - Principal & Payment Funds	180.50	B
2016A Bond - Interest Fund	227.77	B
Total January 31, 2019 District Funds	53,236,496.71	

The balances indicated above are as of January 31, 2019

Balances verified with monthly investment statements provided by client	A
Balances verified with monthly bank statements provided by client	B
Balances verified with monthly reconciliations provided by client	C

The purpose of this report is to calculate the asset class percentage in comparison with the maximum portfolio percentage allowed by the district's investment policy

Based on our review of the asset classes as of 01/31/2019, West Valley Water District is in compliance with its investment policy

Security Type	Maximum per Investment Policy	Balance
Commercial Paper	25%	-
Federal Agency Obligations	30%	5,717,282.60
U.S. Government	No Limit	2,954,432.00
LAIF	No Limit	13,104,436.43
CalTRUST	No Limit	25,375,362.48
Negotiable CD	30%	-
Medium Term Notes (Corporate Bonds)	30%	3,049,339.41
Money Market	20%	44,163.30
Bank Deposits	No Limit	2,505,107.22
Supranational	30%	485,965.00
Total Investments per Policy		53,236,088.44

Funds Excluded from Policy	2016A	408.27
Total January 31, 2019 District Funds		53,236,496.71

Asset Class	January 2019 (% of Total Investments)	Maximum Portfolio (%)
Commercial Paper	0.0%	25%
Federal Agency Obligations	10.7%	30%
U.S. Government	5.5%	No Limit
LAIF	24.6%	No Limit
CalTRUST	47.7%	No Limit
Negotiable CD	0.0%	30%
Medium Term Notes (Corporate Bonds)	5.7%	30%
Money Market	0.1%	20%
Bank Deposits	4.7%	No Limit
Supranational	0.9%	30%

EXHIBIT E

Federal Agency Obligations							
Security Description	Market Value	Moody's (NRSRO) Long-Term Rating as of 1/31/19	Rated A or Equivalent?	Purchase Date	Maturity	Investment Maturity (Years)	
Federal Home Loan Bks - 3130ABF92	249,147.50	Aaa	Yes	4/12/2018	5/28/2019	1.1	
F H L M C M T N - 3137EAEB1	248,157.50	Aaa	Yes	4/10/2018	7/19/2019	1.3	
F H L M C - 3137EAEH8	248,527.50	Aaa	Yes	4/10/2018	8/15/2019	1.3	
Federal Home Loan Bks - 3130ACM92	248,266.75	Aaa	Yes	4/16/2018	10/21/2019	1.5	
Federal Farm Credit Bks - 3133EJLU1	249,624.25	Aaa	Yes	4/20/2018	1/24/2020	1.7	
Federal Home Loan Bks - 313378J77	248,002.00	Aaa	Yes	4/9/2018	3/13/2020	1.9	
F H L M C M T N - 3137EAEM7	249,972.25	Aaa	Yes	4/18/2018	4/23/2020	2.0	
Federal Home Loan Bks - 313383HU8	247,494.25	Aaa	Yes	4/13/2018	6/12/2020	2.1	
Federal Home Loan Bks - 3130AD4X7	247,773.75	Aaa	Yes	4/11/2018	1/31/2021	2.8	
Federal Home Loan Bks - 3133EJCE7	249,032.50	Aaa	Yes	4/26/2018	2/12/2021	2.8	
Federal Home Loan Bks - 3130A0XD7	249,355.50	Aaa	Yes	4/17/2018	3/12/2021	2.9	
Federal Home Loan Bks - 3133EJJD2	250,012.50	Aaa	Yes	4/9/2018	4/5/2021	2.9	
F N M A - 3135G0Q89	242,825.00	Aaa	Yes	4/18/2018	10/7/2021	3.4	
Federal Home Loan Bks - 313376C94	250,614.25	Aaa	Yes	4/11/2018	12/10/2021	3.6	
F N M A - 3135G0S38	246,462.50	Aaa	Yes	4/11/2018	1/5/2022	3.7	
Federal Home Loan Bks - 313378WG2	249,247.50	Aaa	Yes	4/9/2018	3/11/2022	3.9	
F N M A - 3135G0T45	245,082.50	Aaa	Yes	4/26/2018	4/5/2022	3.9	
Federal Home Loan Bks - 3130ADRG9	251,092.50	Aaa	Yes	5/9/2018	3/10/2023	4.8	
F H L M C - 3137EAEN5	252,400.00	Aaa	Yes	8/7/2018	6/19/2023	4.8	
F N M A - 3135G0U43	238,609.60	Aaa	Yes	9/12/2018	9/12/2023	4.9	
F N M A - 3135G0T94	248,772.50	Aaa	Yes	10/4/2018	1/19/2023	4.2	
Federal Home Loan Bks - 313383YJ4	258,530.00	Aaa	Yes	11/29/2018	9/8/2023	4.7	
Federal Home Loan Bks - 3130A0F70	248,280.00	Aaa	Yes	12/13/2018	12/8/2023	4.9	
Total Federal Agency Obligations	5,717,282.60						

Money Market							
Security Description	Market Value	Moody's (NRSRO) Long-Term Rating as of 1/31/19	Rated A or Equivalent?	Purchase Date	Maturity	Investment Maturity (Years)	
First American Government Oblig Fd - 31846V203	44,163.30	Aaa	Yes	Various	N/A	0.0	
Total Money Market	44,163.30						

Supranational							
Security Description	Market Value	Moody's (NRSRO) Long-Term Rating as of 1/31/19	Rated A or Equivalent?	Inception Date	Maturity	Investment Maturity (Years)	
International Bank M T N - 459058DY6	243,120.00	Aaa	Yes	5/11/2018	2/10/2022	3.7	
Inter American Devel Bk - 4581XOCZ9	242,845.00	NR (AAA- Fitch)	Yes	5/10/2018	9/14/2022	4.3	
Total Supranational	485,965.00						

U.S. Corporate							
Security Description	Market Value	Moody's (NRSRO) Long-Term Rating as of 1/31/19	Rated A or Equivalent?	Inception Date	Maturity	Investment Maturity (Years)	
Bank of America Corp - 06051GFD6	150,000.00	A3	Yes	4/26/2018	4/1/2019	0.9	
Jp Morgan Chase Co - 46625HKA7	149,053.50	A2	Yes	4/17/2018	1/23/2020	1.7	
HSBC USA Inc - 40428HPV8	174,289.50	A2	Yes	5/2/2018	8/7/2020	2.2	
Ace Ina Holdings - 00440EAT4	148,734.00	A3	Yes	4/12/2018	11/3/2020	2.5	
Toyota Motor Credit Corp - 89236TEU5	150,466.50	Aa3	Yes	4/12/2018	4/13/2021	3.0	
Bank of NY Mellon Corp - 06406FAA1	189,443.35	A1	Yes	4/9/2018	4/15/2021	3.0	
General Dynamics Corp - 369550BE7	85,511.70	A2	Yes	5/8/2018	5/11/2021	3.0	
State Street Corp - 857477AV5	146,566.50	A1	Yes	4/9/2018	5/19/2021	3.1	
Paccar Financial Corp - 69371RN44	144,853.50	A1	Yes	4/10/2018	8/11/2021	3.3	
American Honda Finance - 02665WBG5	145,995.86	A2	Yes	4/9/2018	9/9/2021	3.4	
John Deere Capital Corp - 24422ETL3	149,080.50	A2	Yes	4/9/2018	1/6/2022	3.7	
Praxair Inc - 74005PBA1	148,962.00	A2	Yes	4/13/2018	2/15/2022	3.8	
US Bancorp - 91159HHC7	149,602.50	A1	Yes	4/12/2018	3/15/2022	3.9	
Pnc Bank NA - 69353RFE3	243,952.50	A2	Yes	5/9/2018	7/28/2022	4.2	
Oracle Corp - 68389XAP0	123,255.00	A1	Yes	6/27/2018	10/15/2022	4.2	

Charles Schwab Corp - 808513AT2	147,706.50	A2	Yes	6/8/2018	1/25/2023	4.6
IBM Credit Corp - 44932HAH6	148,747.50	A1	Yes	5/9/2018	2/6/2023	4.7
Berkshire Hathaway Inc. - 084670BR8	148,999.50	Aa2	Yes	5/9/2018	3/15/2023	4.8
Walmart Inc - 931142EK5	153,720.00	Aa2	Yes	6/26/2018	6/26/2023	4.9
Visa Inc Callable Note Cont 92826CAC6	150,399.00	A1	Yes	12/13/2018	10/14/2022	3.8
Total U.S. Corporate	3,049,339.41					

U.S. Government

Security Description	Market Value	Moody's (NRSRO) Long-Term Rating as of 1/31/19	Rated A or Equivalent?	Inception Date	Maturity	Investment Maturity (Years)
U.S. Treasury Note - 9128283N8	248,437.50	Aaa	Yes	4/16/2018	12/31/2019	1.7
U.S. Treasury Note - 912828K58	246,543.00	Aaa	Yes	4/11/2018	4/30/2020	2.0
U.S. Treasury Note - 912828XE5	246,738.25	Aaa	Yes	4/13/2018	5/31/2020	2.1
U.S. Treasury Note - 912828XM7	246,748.00	Aaa	Yes	4/13/2018	7/31/2020	2.3
U.S. Treasury Note - 912828VZ0	247,988.25	Aaa	Yes	4/11/2018	9/30/2020	2.4
U.S. Treasury Note - 912828N89	244,668.00	Aaa	Yes	4/10/2018	1/31/2021	2.8
U.S. Treasury Note - 9128284B3	249,550.75	Aaa	Yes	4/12/2018	3/15/2021	2.9
U.S. Treasury Note - 912828S76	241,963.00	Aaa	Yes	5/9/2018	7/31/2021	3.2
U.S. Treasury Note - 912828G53	246,132.75	Aaa	Yes	5/9/2018	11/30/2021	3.5
U.S. Treasury Note - 912828XW5	244,452.50	Aaa	Yes	5/9/2018	6/30/2022	4.1
U.S. Treasury Note - 912828XL24	245,195.00	Aaa	No	5/9/2018	8/31/2022	4.3
U.S. Treasury Note - 912828M80	246,015.00	Aaa	Yes	5/9/2018	11/30/2022	4.5
Total U.S. Government	2,954,432.00					

January 2019 Bond Total per Treasurer's Report	12,251,182.31
Total Per January 2019 Chandler Statement	12,251,182.31
Variance	-



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: June 20, 2019
TO: Board of Directors
FROM: Clarence Mansell Jr., General Manager
SUBJECT: TREASURER REPORT FEBRUARY 2019

West Valley February 2019 Treasurer Report
West Valley Water District Memo for February 2019 Investments
West Valley Water District Memo for February 2019 Reserve Accounts
February 2019 Investment Policy Analysis
February 2019 Bond Analysis

Respectfully Submitted,

Clarence Mansell Jr, General Manager

CM:lm

ATTACHMENT(S):

1. Exhibit A_West Valley February 2019 Treasurer Report
2. Exhibit B_West Valley Water District Memo for February 2019 Investments
3. Exhibit C_West Valley Water District Memo for February 2019 Reserve Accounts
4. Exhibit D_February 2019 Investment Policy Analysis
5. Exhibit E_February 2019 Bond Analysis

EXHIBIT A

West Valley Water District
Cash, Investment & Reserve Balances - February 28, 2019

Institution/Investment Type	January 2019 Balance	February 2019 Balance	RESERVE ACCOUNT	Minimum Balance
Funds Under Control of the District:			RESTRICTED FUNDS	
District Cash Drawers	\$ 4,300.00	\$ 4,300.00	2016A Bond	\$ 408.97
	\$ 4,300.00	\$ 4,300.00	Customer Deposit Accounts	\$ 2,828,112.52
Checking and Savings:			Capacity Charge Acct Balance	\$ 7,388,166.50
Bank of Hope - J Check Cashing Satellite Loc.	\$ -	\$ -	Rebate 2015 (Cleared \$2,508,177.98)	\$ 30,960.39
Chase - General Government Checking	\$ 2,435,730.45	\$ 2,162,371.97	Rebate 2018 (Cleared \$2,191,123.74)	\$ 72,398.66
Chase - Special Rebate Checking	\$ 220.92	\$ 220.92		\$ 10,320,047.04
Chase - UTC Routine Checking	\$ 15,893.11	\$ 301,964.73	CAPITAL RESERVE FUNDS	
Chase - UTC Non-Routine Checking	\$ 48,962.74	\$ 48,908.46	Capital Project Account - 100% FY 18-19	\$ 11,149,758.00
	\$ 2,500,807.22	\$ 2,513,466.08	Capital Project Account-80% FY 19-20	\$ 9,256,800.00
			Administrative & General Account	\$ 1,299,323.70
				\$ 21,705,881.70
State of California, Local Agency Investment Fund	\$ 13,104,436.43	\$ 13,104,436.43	LIQUIDITY FUNDS	
US Bank - Chandler Asset Mgmt	\$ 12,251,182.31	\$ 12,264,838.25	Rate Stabilization Account	\$ 875,110.46
CalTrust Pooled Investment Fund - Short Term	\$ 15,126,327.74	\$ 15,172,982.24	Operating Reserve Account	\$ 4,331,079.00
CalTrust Pooled Investment Fund - Medium Term	\$ 10,249,034.74	\$ 10,267,142.18	Emergency Account	\$ 1,206,736.59
			Water Banking Account	\$ 125,000.00
U. S. Treasury Bills				\$ 6,537,926.05
Government Agencies (Federal Home Loan Bank)	\$ -	\$ -	OTHER RESERVES	
			Self-Insurance Reserve	\$ 5,000,000.00
				\$ 5,000,000.00
Total	\$ 53,236,088.44	\$ 53,327,165.18	OPERATING CASH	
Funds Under Control of Fiscal Agents:			Balance Available for Daily Operations	\$ 9,763,719.36
US BANK				\$ 9,763,719.36
2016A Bond - Principal & Payment Funds	\$ 180.50	\$ 180.81		
2016A Bond - Interest Fund	\$ 227.77	\$ 228.16		
Total	\$ 408.27	\$ 408.97		
Grand Total	\$ 53,236,496.71	\$ 53,327,574.15	Grand Total	\$ 53,327,574.15
			UNRESTRICTED RESERVES \$ 43,007,527.11	

I hereby certify that the investment activity for this reporting period conforms with the investment policy adopted by the West Valley Water District Board of Directors and the California Government Code Section 53601

I also certify that there are adequate funds available to meet the District's Budget.


Samantha McCarley
Interim Chief Financial Officer

EXHIBIT B

West Valley Water District Investment Policy Memo
For the period ending February 28, 2019

Note:

All significant assumptions, methodologies and analyzed amounts were discussed with and agreed to by the District's accounting staff. From this conversation, we believe the District's accounting staff has the requisite knowledge and understanding of the processes/analyses prepared by CLA as not to impairment our independence.

Total Fund Balance

When comparing the District's total fund balances month-over-month between January (\$53,236,496.71) and February (\$53,327,574.15), CLA found the \$91,077.44 increased fund balance was largely due to an increase in the District's investment accounts from January 2019 to February 2019.

U.S. Bank Chandler Custodial Account

Cash/Money Market - Per Section 9.11 of the District's investment policy, "The company shall have met either one of the following criteria: 1) attained the highest ranking or the highest letter and numerical rating provided by not less than two NRSROs "Nationally Recognized Statistical Rating Organization" or 2) retained an investment adviser registered or exempt from registration with the Securities and Exchange Commission with not less than five years of experience managing money market mutual funds with assets under management in excess of five hundred million dollars." Based on Chandler Asset Management's reconciliation summary for the period ending February 28, 2019, CLA was able to verify that all of the District's cash and money-market securities were in accordance with the investment policy. CLA also conducted an independent investigation of the District's cash and money-market securities and found that all of the District's holdings were in alignment with the requirements set forth in the investment policy.

In addition to ensuring that the District's money market funds attained the highest ranking provided by more than one NRSRO, the District also met the requirements outlined in Section 9.11 of the investment policy through its established relationship with Chandler Asset Management. With total assets under management of over \$13.5 billion and a portfolio manager with over five years of experience in managing money market mutual funds, Chandler Asset Management exceeds the aforementioned requirements of the District's policy.

Per the investment policy, the maximum percentage of District investments in money market funds is capped at 20%. Similarly, the allowable mutual fund and money market account instruments per California government code (Sections 53601(I) and 53601.6(b)) for local government entities are also capped at 20%. The District's money market balance percentage as of February 28, 2019 is 0.03%. Therefore, the District is in compliance with both the investment policy and California governmental code.

United States Treasury Issues – Per Section 9.1 of the investment policy, "there's no limitation as to the percentage of the portfolio that may be invested in this category, however, maximum investment maturities are limited to up to five years." Based on CLA's analysis, the purchase dates for all United States treasury issues fall within the five-year framework established in the investment policy, with the longest held security (912828M80) maturing four and a half years from the original purchase date.

West Valley Water District Investment Policy Memo
For the period ending February 28, 2019

Historically, the District has been conservative in not recognizing the accrued interest portion of the fair market value of United States Treasury Issues. As of February 28, 2019, the accrued interest (\$11,676.36) as a percentage of the fair market value is 0.40% which is deemed immaterial for United States Treasury Issues.

The District's investment policy is also in uniformity with the State of California's Local Agency Investment Guidelines (Government Code Section 53601(b)). These guidelines do not establish a maximum specified percentage of the District's investment portfolio for United States Treasury Obligations. The State of California's guidelines do, however, establish that maximum investment maturities for United States Treasury Obligations are limited to five years. As of February 28, 2019, 5.5% of the District's total portfolio is invested in United States treasury issues. With no maximum percentage established for United States treasury issues, the District is in conformity with the investment policy and the State of California's Local Agency Investment Guidelines.

Medium-Term Notes – Section 9.10 of the District's investment policy states "purchases are limited to securities that have a long-term debt rating of at least the "A" category, or its equivalent, by a NRSRO." The investment policy also states that medium-term notes should have a "maximum remaining maturity of five years or less". All instruments categorized as medium-term notes in the District's portfolio are in compliance with Section 9.10 of the investment policy, as each security has a satisfactory long-term debt rating and the investment matures within the five-year time frame as dictated in the policy. Based on CLA's analysis, the purchase dates for all medium-term notes fall within the five-year framework established in the investment policy, with the longest held security (931142EK5) maturing exactly five years from the original purchase date.

Historically, the District has been conservative in not recognizing the accrued interest portion of the fair market value of Medium-Term Notes. As of February 28, 2019, the accrued interest (\$19,548.81) as a percentage of the fair market value is 0.62% which is deemed immaterial for Medium-Term Notes.

Per Section 9.10 of the investment policy, the maximum percentage of investments in medium short-term notes is 30% of the portfolio.

The District's investment policy is also in accordance with the State of California's Local Agency Investment Guidelines (Government Code Section 53601(k)) regarding medium-term notes. These guidelines establish a maximum specified percentage of the District's investment portfolio for medium-term notes at 30%. The State of California's guidelines also establish that maximum investment maturities for medium-term notes are limited to five years.

Medium-term notes constitute roughly 6% of the District's total investment balance as of February 28, 2019. Therefore, the District is in compliance with both the investment policy and the State of California's standards.

Federal Agency Obligations – Per Section 9.5 of the District's investment policy, "there is no limitation as to percentage of the portfolio that may be invested in this category, however, purchases of callable Federal Agency obligations are limited to a maximum of 30 percent of portfolio." Although the policy does not explicitly list the bond rating requirements for federal agency obligations, all of the District's current federal agency holdings are rated AAA by multiple NRSRO's as of February 28, 2019.

West Valley Water District Investment Policy Memo
For the period ending February 28, 2019

Historically, the District has been conservative in not recognizing the accrued interest portion of the fair market value of Federal Agency Obligations. As of February 28, 2019, the accrued interest (\$37,182.09) as a percentage of the fair market value is 0.67% which is deemed immaterial for Federal Agency Obligations.

Although the District's investment policy caps federal agency obligations at 30 percent of the investment portfolio, the State of California's Local Agency Investment Guidelines have not established a maximum specified percentage for investments in federal agency obligations (Government Code Section 53601(f)). However, these guidelines are in accordance with the District's investment policy in that maximum investment maturities for federal agency obligations are limited to five years.

The maximum percentage of the District's investments in federal agency obligations is 30% of the portfolio. Federal agency obligations represent 10.5% of the District's total investment balance as of February 28, 2019. Therefore, the District is in accordance with both its investment policy as well as the guidelines set-forth by the State of California.

Local Agency Investment Fund (LAIF)

The State of California, Local Agency Investment Fund (LAIF) processes a same-day transaction if notified by 10:00 am. This ability satisfies the investment requirement of 24-hour liquidity as stipulated in the investment policy for the District.

Per Section 9.2 of the District's investment policy, the maximum percentage of investments in the State of California, Local Agency Investment Fund is unlimited.

The District's investment policy is also in accordance with the State of California's Local Agency Investment Guidelines (Government Code Section 16429.1) concerning the Local Agency Investment Fund. These guidelines establish no maximum specified percentage of the District's investment portfolio while also establishing no maximum maturity date for LAIF investments.

As of the period ending February 28, 2019, the District's Local Agency Investment Fund balance represents roughly 24.6% of the District's entire portfolio. Therefore, the District is in compliance with the investment policy as well as the standards of the Local Agency Investment Guidelines.

Based on the LAIF performance report for the quarter ending March 31, 2019, (attached as an addendum to the investment memo), LAIF investments had a net-yield of 2.392% for the month-ending February 28, 2019. In terms of portfolio composition, LAIF fund investments were split into the following categories (percentages may not total 100% due to rounding):

- Treasuries- 50.56%
- Agencies- 20.62%
- Certificates of Deposit/Bank Notes- 16.20%
- Commercial Paper- 6.22%
- Time Deposits- 5.42%
- Loans- 0.95%

West Valley Water District Investment Policy Memo
For the period ending February 28, 2019

The Investment Trust of California (CalTRUST)

The District maintains investments in the CalTRUST Short-Term and CalTRUST Medium-Term Funds. For the period ending February 28, 2019 the Net Asset Value per share was \$10.02 (\$15,172,982.24 book value) for CalTRUST Short-Term Fund investments and \$9.95 (\$10,267,142.18 book value) for CalTRUST Medium-Term Fund investments. Per the S&P Global Rating Pool Profile, the credit rating for the Short-Term Fund is AAF, identifying the credit quality of the fund's portfolio performance as very strong. Per the S&P Global Rating Pool Profile, the credit rating for the Medium-Term Fund is A+f, identifying the credit quality of the fund's portfolio performance as strong.

Per Section 9.3 of the District's investment policy, "no limit will be placed on the percentage total in this category." The State of California also fails to establish a maximum percentage total for investment trusts per Government Code Section 16340. As of the period ending February 28, 2019, the District's CalTRUST investment balance represents roughly 47.7% of the District's entire portfolio. Therefore, the District is in compliance with the investment policy and the standards set-forth by the State of California as it relates to CalTRUST securities.

Bank Deposits

Based on the District's investment policy, "Securities placed in a collateral pool must provide coverage for at least 100 percent of all deposits that are placed in that institution." As of February 28, 2019, the District maintained balances within the FDIC limit of \$250,000 for each of its bank accounts, with the exception of the Chase General Governmental Checking and UTC Routine Checking accounts. The Chase General Governmental Checking account maintains funds for operational purposes and normally carries a balance of at least \$1.5 million dollars which represents funding for one payroll and one accounts payable check run. The UTC Routine Checking account does not normally exceed the FDIC limit on a monthly basis, however, a deposit in the amount of \$286,128.75 was recorded in this account on the last day of the month, February 28th. UTC deposits recorded to this account are normally transferred to the governmental checking account within five business days of the deposit. This balance should fall below the FDIC limitations in March 2019 once the District's accounting team records the transfer to the governmental checking account. Section 9.12 of the investment policy also maintains that "the maturity of time deposits (TCDs) may not exceed 4 years. However, a maximum of 20% of the portfolio may be invested in TCDs". In consulting with the District's staff, CLA can confirm that none of these bank accounts are invested in time deposits.

In analyzing the accounting for the District's cash drawers (\$3,600) and petty cash (\$700), per the District's accounting staff, the District's cash drawers are reconciled on a daily basis. Each drawer is counted by the customer service representative responsible for the drawer and a secondary count is performed by the customer service lead or supervisor prior to the funds being relinquished to the District's armored security provider, Gaurda, for deposit on a daily basis. Cash deposits are reconciled daily by the District's accounting department. Petty cash is also reconciled by the accounting department on a monthly basis. The District has provided a formalized cash drawer reconciliation for February where they confirm the total amount of cash drawers issued to employees with no variance and the supervisor signs-off on the last working day of the month.

West Valley Water District Investment Policy Memo
For the period ending February 28, 2019

In CLA's comparison between the District's general checking account balances for January 2019 (\$2,435,730.45) and February 2019 (\$2,162,371.97), CLA discovered the decrease in the February 2019 checking account balance was largely due to an uncharacteristically high amount of outstanding checks processed during the last week of January 2019 and cashed during February 2019.

The balance in the District's UTC Routine Checking account was abnormally high for the period ending February 28, 2019, exceeding the FDIC limit of \$250,000. This abnormal variance is due to a receipt of funds from United Technologies Corporation on the last day of the month. Given the historical activity in this account, CLA anticipates that the district's accounting team will transfer excess funding from the UTC Routine Checking account to the General Government checking account to ensure that the March 31, 2019 ending balance falls within the FDIC maximum of \$250,000.

Section 9.12 of the investment policy asserts that "there is no limit on the percentage of the portfolio that may be invested in bank deposits." Similarly, the State of California's Government Code for Allowable Investment Instruments fails to dictate any portfolio standards for general bank deposit accounts. Although no maximum has been established for amounts invested in bank deposits by the investment policy or the State of California, CLA can verify that as of February 28, 2019 the District had 4.7% of its portfolio invested in bank deposit accounts.

Supranationals

Supranationals are explicitly defined in Section 9.14 of the investment policy as "US dollar-denominated senior unsecured unsubordinated obligations or unconditionally guaranteed by the International Bank for Reconstruction and Development, International Finance Corporation, or Inter-American Development Bank". Securities listed as supranationals must be rated in the AA category or higher by a NRSRO and no more than 30% of the District's portfolio may be invested in these securities with a maximum maturity of five years.

The District's investment policy is also in accordance with the State of California's Local Agency Investment Guidelines (Government Code Section 53601(q)) regarding supranationals. These guidelines establish a maximum specified percentage of the District's investment portfolio for supranationals at 30%. The State of California's guidelines also establish that maximum investment maturities for suprnationals should be five years or less.

Historically, the District has been conservative in not recognizing the accrued interest portion of the fair market value of supranationals. As of February 28, 2019, the accrued interest (\$2,266.49) as a percentage of the fair market value is 0.75% which is deemed immaterial for supranationals.

As of February 28, 2019, the District's investments in two securities categorized as supranationals was roughly 0.047% of the total portfolio and both securities maintained a maturity date of less than five years from the original purchase date. CLA can confirm that the District's supranational investments meet the standards of both the investment policy and the State of California.

EXHIBIT C

West Valley Water District Reserve Policy Memo
For the period ending February 28, 2019

Note:

All significant assumptions, methodologies and analyzed amounts were discussed with and agreed to by the District's accounting staff. From this conversation, we believe the District's accounting staff has the requisite knowledge and understanding of the processes/analyses prepared by CLA as not to impairment our independence.

Restricted Funds

Bond Proceeds Fund(s) – Balances in the bond proceeds fund accounts represent monies derived from the proceeds of a bond issue. Per the requirements of the District's reserve policy, the target level for the debt service reserve requirement is established at the time of the bond issue. Based on documentation provided to CLA, "no reserve fund has been established in connection with the issuance of the 2016A bonds." Therefore, the February 28, 2019 ending balance of \$408.97 satisfies the minimum balance requirements per the District's reserve policy.

Customer Deposit Accounts – Due to fluctuations in the number of utility customer deposits required and the number of development projects in process, no minimum or maximum levels have been established for customer deposit accounts. The customer deposit account balances presented on the treasurer's report are based on the ending balance on the general ledger for the month. The customer deposit accounts are reconciled periodically, however, they have not been traditionally reconciled monthly. CLA was able to confirm that the customer deposit accounts balance presented on the February 2019 Treasurer's Report reconcile with the general ledger. The February 28, 2019 balance of \$2,828,112.52 in customer deposit accounts satisfies the balance requirements of the District's reserve policy.

Capacity Charge Account – The District's reserve policy does not explicitly address or specify any minimum or maximum funding levels for capacity charge accounts. However, based on the reconciliation schedule provided by the District, CLA can confirm that the balance of \$7,388,166.50 presented on the February 2019 Treasurer's Report for the Capacity Charge Account reconciles with the documentation provided to CLA with no variance.

Rebate Accounts – Per the District's accounting staff, West Valley Water District currently maintains two rebate balances, the Rebate 2015 and Rebate 2018 accounts. These rebates represent one-time payments due to customers for consumption charges. As of September 30th, the Special Rebate account was used to house all funds for rebates due to customers. However, the September 2018 Special Rebate Checking account's balance of \$162,055.57 was transferred to the general government checking account which would then be used to pay for all outstanding rebate checks at the end of September 2018.

Although the February 2019 Special Rebate Checking balance is \$220.92, all outstanding rebates for 2015 and 2018 will be paid from the District's general government checking account. The balances highlighted on the February 2019 Treasurer's Report indicate outstanding payments due to customers for each rebate. West Valley's by-laws state that the District must maintain and properly account for any rebates due to customers for at least three years after the rebate's original date of issuance. After three years the District is then able to absorb those funds for general operating purposes. The District's reserve policy does not explicitly address or specify any minimum or maximum funding levels for rebate accounts.

West Valley Water District Reserve Policy Memo
For the period ending February 28, 2019

Based on the reconciliation schedule provided by the District, CLA can confirm that the balances presented on the February 2019 Treasurer's Report for the Rebate 2015 (\$30,960.39) and Rebate 2018 (\$72,398.66) accounts reconcile with the documentation provided to CLA with no variance. The District will maintain funding in these rebate accounts until the aforementioned three-year deadline is reached.

Capital Reserve Funds

Capital Project Account – The capital project account is used for the funding of new capital assets or the rehabilitation, enhancement, or replacement of capital assets when they reach the end of their useful lives. Per the requirements of the District's reserve policy, "the minimum target level WVWD will strive for is 100% of its then-current year fiscal year from the Capital Improvement Budgets plus 80% of the amount estimated to be needed the following fiscal year." The District currently maintains a balance of \$20,406,558 (\$11,149,758 for fiscal year 2018-19 and \$9,256,800 for fiscal year 2019-20) in its capital project account, meeting the minimum target level required for both fiscal years. CLA was able to confirm that the District is in adherence with the minimum target level requirement as of February 28, 2019 by reviewing the board-approved 2018-19 Capital Improvement Budget which shows a total CIP for fiscal year 2018-19 of \$11,149,758. CLA was also able to confirm that the District meets its minimum target level for 2019-20 by reviewing the West Valley Water District's Water Master Plan, which details the District's capital improvement budgets for each year through fiscal year 2022-23. The District expects to expend \$12,638,000 in capital improvement costs in 2019-20. Per the District's accounting staff, the Well 2A IVDA supply improvement project totaling \$1,067,000 has been canceled for 2019-20 and should be deducted from the 2019-20 capital improvement costs of \$12,638,000, leaving a remaining capital improvement budget of \$11,571,000. The reserve policy only requires the district to maintain 80% of the amount estimated to be needed the following fiscal year (2019-20) which amounts to \$9,256,800, which fulfills the minimum target level requirements.

Administrative & General Account – The administrative and general account is utilized to fund certain general, administration and overhead projects. While no specific target level has been earmarked for either component, the District hopes to maintain a minimum balance in the administrative and general account equal to 5% of its annual operating expenses. Per the FY 2018-19 board-approved budget, CLA can confirm the District has an operating expenses budget of \$25,986,474. As of February 28, 2019, the administrative and general account contains \$1,299,323.70, which satisfies the 5% minimum requirement of the District's reserve policy.

Liquidity Funds

Rate Stabilization Fund – This fund is established to provide flexibility to the Board when settling rates to allow for absorbing fluctuations in water demand and smoothing out rate increases over time, temporarily defraying any unforeseen decreases in the sale of water. To remain in conjunction with the reserve policy, the District should aim to maintain a minimum level equal to 5% of water sales. Per the FY 2018-19 board-approved budget, the District anticipates water revenues of \$17,502,209 for the current fiscal year. Therefore, CLA can verify that the District's current balance of \$875,110.46 in its rate stabilization account achieves the minimum target level for this account as indicated in the reserve policy.

Operating Reserve Account – This fund may be routinely utilized by staff to cover temporary cash flow deficiencies caused by timing differences between revenue and expenses or decreases in revenues and

West Valley Water District Reserve Policy Memo
For the period ending February 28, 2019

unanticipated increases in expenses. Given the significance of this account, the District strives to maintain a minimum amount equal to 60 days of the District's budgeted total operating expenses in this account. Per the FY 2018-19 board-approved budget, CLA can validate that the District has an operating expenses budget of \$25,986,474. As of February 28, 2019, the operating reserve account maintains a balance of \$4,331,079, which satisfies the requirements of the District's reserve policy.

Emergency Account – The emergency account may be utilized to purchase water at any time or to begin repair of the water system after a catastrophic event. Therefore, a minimum target level equal to 1% of net capital assets of the District's water system has been established to enable the district to manage emergency situations. Per February 28, 2019 general ledger detail reporting provided by the District's accounting staff, CLA was able to confirm that the District's net assets total \$120,673,659.48. As of February 28, 2019, the emergency account represents a balance of \$1,206,736.59 or 1% of total net assets, allowing the District to meet its requirements for the reserve policy.

Water Banking Account – The District's reserve policy states "The District will strive to maintain a minimum level equal to the cost of 1,000 acre-feet of water and a maximum amount equal to the cost of 10,000 acre-feet of water." Per an invoice from the San Bernardino Valley Municipal Water District, CLA can confirm that the District currently pays \$125 per acre-feet of water. By maintaining a balance of \$125,000 in its Water Banking Account, the District is in adherence with its reserve policy.

Self-Insurance Reserve – As indicated in the minutes from the April 5, 2018 board meeting, the District's board of directors approved \$5,000,000 in funds for employee liability claims.

CLA reviewed the Treasurer's report for clerical accuracy and recalculated the total Unrestricted Reserves balance to ensure the totals balanced with the February 2019 Treasurer's Report. The Treasurer's Report indicates that West Valley Water District's total cash, investment and reserve balances as of February 28, 2019 total \$53,327,574.15. In its assessment of the District's accounts, CLA can confirm the balances indicated on the Treasurer's Report are accurate.

EXHIBIT D

West Valley Water District
Investment Policy Analysis
February 28, 2019

U.S. Bank - Chandler Asset Management		
Money Market	17,655.01	A
Commercial Paper	-	A
Federal Agency Obligations	5,615,002.40	A
U.S. Government	2,952,672.50	A
Corporate Bonds	3,193,673.34	A
Supranational	485,835.00	A
Negotiable CD	-	A
Total U.S. Bank - Chandler Asset Management Funds	\$ 12,264,838.25	

Checking and Savings		
Bank of Hope	-	B
Chase-1653 (Operating Account)	2,162,371.97	B
Chase-1368	301,964.73	B
Chase-1392	48,908.46	B
Chase-5993 (Rebate Account)	220.92	B
Total Checking and Savings	\$ 2,513,466.08	

CalTRUST Short Term Fund	15,172,982.24	A
CalTRUST Medium Term Fund	10,267,142.18	A
LAIF	13,104,436.43	A
District Cash Drawers	4,300.00	C
2016A Bond - Principal & Payment Funds	180.81	B
2016A Bond - Interest Fund	228.16	B
Total February 28, 2019 District Funds	53,327,574.15	

The balances indicated above are as of February 28, 2019

- Balances verified with monthly investment statements provided by client **A**
- Balances verified with monthly bank statements provided by client **B**
- Balances verified with monthly reconciliations provided by client **C**

The purpose of this report is to calculate the asset class percentage in comparison with the maximum portfolio percentage allowed by the district's investment policy

Based on our review of the asset classes as of 02/28/2019, West Valley Water District is in compliance with its investment policy

Security Type	Maximum per Investment Policy	Balance
Commercial Paper	25%	-
Federal Agency Obligations	30%	5,615,002.40
U.S. Government	No Limit	2,952,672.50
LAIF	No Limit	13,104,436.43
CalTRUST	No Limit	25,440,124.42
Negotiable CD	30%	-
Medium Term Notes (Corporate Bonds)	30%	3,193,673.34
Money Market	20%	17,655.01
Bank Deposits	No Limit	2,517,766.08
Supranational	30%	485,835.00
Total Investments per Policy		53,327,165.18

Funds Excluded from Policy	2016A	408.97
Total February 28, 2019 District Funds		53,327,574.15

Asset Class	February 2019 (% of Total Investments)	Maximum Portfolio (%)
Commercial Paper	0.0%	25%
Federal Agency Obligations	10.5%	30%
U.S. Government	5.5%	No Limit
LAIF	24.6%	No Limit
CalTRUST	47.7%	No Limit
Negotiable CD	0.0%	30%
Medium Term Notes (Corporate Bonds)	6.0%	30%
Money Market	0.03%	20%
Bank Deposits	4.7%	No Limit
Supranational	0.9%	30%

EXHIBIT E

Federal Agency Obligations							
Security Description	Market Value	Moody's (NRSRO) Long-Term Rating as of 2/28/19	Rated A or Equivalent?	Purchase Date	Maturity	Investment Maturity (Years)	
Federal Home Loan Bks - 3130ABF92	249,327.50	Aaa	Yes	4/12/2018	5/28/2019	1.1	
F H L M C M T N - 3137EAE81	248,510.00	Aaa	Yes	4/10/2018	7/19/2019	1.3	
F H L M C - 3137EAEH8	248,697.50	Aaa	Yes	4/10/2018	8/15/2019	1.3	
Federal Home Loan Bks - 3130ACM92	248,317.50	Aaa	Yes	4/16/2018	10/21/2019	1.5	
Federal Farm Credit Bks - 3133EJLU1	249,755.00	Aaa	Yes	4/20/2018	1/24/2020	1.7	
Federal Home Loan Bks - 313378J77	248,285.00	Aaa	Yes	4/9/2018	3/13/2020	1.9	
F H L M C M T N - 3137EAEM7	249,912.50	Aaa	Yes	4/18/2018	4/23/2020	2.0	
Federal Home Loan Bks - 313383HU8	247,497.50	Aaa	Yes	4/13/2018	6/12/2020	2.1	
Federal Home Loan Bks - 3130AD4X7	247,647.50	Aaa	Yes	4/11/2018	1/31/2021	2.8	
Federal Home Loan Bks - 3133EJCE7	248,867.50	Aaa	Yes	4/26/2018	2/12/2021	2.8	
Federal Home Loan Bks - 3130A0XD7	149,421.00	Aaa	Yes	4/17/2018	3/12/2021	2.9	
Federal Home Loan Bks - 3133EJJD2	249,752.50	Aaa	Yes	4/9/2018	4/5/2021	2.9	
F N M A - 3135G0Q89	242,640.00	Aaa	Yes	4/18/2018	10/7/2021	3.4	
Federal Home Loan Bks - 313376C94	250,357.50	Aaa	Yes	4/11/2018	12/10/2021	3.6	
F N M A - 3135G0S38	246,365.00	Aaa	Yes	4/11/2018	1/5/2022	3.7	
Federal Home Loan Bks - 313378WG2	249,602.50	Aaa	Yes	4/9/2018	3/11/2022	3.9	
F N M A - 3135G0T45	245,087.50	Aaa	Yes	4/26/2018	4/5/2022	3.9	
Federal Home Loan Bks - 3130ADRG9	251,047.50	Aaa	Yes	5/9/2018	3/10/2023	4.8	
F H L M C - 3137EAEN5	251,732.50	Aaa	Yes	8/7/2018	6/19/2023	4.8	
F N M A - 3135G0U43	237,871.70	Aaa	Yes	9/12/2018	9/12/2023	4.9	
F N M A - 3135G0T94	248,542.50	Aaa	Yes	10/4/2018	1/19/2023	4.2	
Federal Home Loan Bks - 313383YI4	257,897.50	Aaa	Yes	11/29/2018	9/8/2023	4.7	
Federal Home Loan Bks - 3130A0F70	247,867.20	Aaa	Yes	12/13/2018	12/8/2023	4.9	
Total Federal Agency Obligations	5,615,002.40						

Money Market							
Security Description	Market Value	Moody's (NRSRO) Long-Term Rating as of 2/28/19	Rated A or Equivalent?	Purchase Date	Maturity	Investment Maturity (Years)	
First American Government Oblig Fd - 31846V203	17,655.01	Aaa	Yes	Various	N/A	0.0	
Total Money Market	17,655.01						

Supranational							
Security Description	Market Value	Moody's (NRSRO) Long-Term Rating as of 2/28/19	Rated A or Equivalent?	Inception Date	Maturity	Investment Maturity (Years)	
International Bank M T N - 459058DY6	243,087.50	Aaa	Yes	5/11/2018	2/10/2022	3.7	
Inter American Devel Bk - 4581XOCZ9	242,747.50	NR (AAA- Fitch)	Yes	5/10/2018	9/14/2022	4.3	
Total Supranational	485,835.00						

U.S. Corporate							
Security Description	Market Value	Moody's (NRSRO) Long-Term Rating as of 2/28/19	Rated A or Equivalent?	Inception Date	Maturity	Investment Maturity (Years)	
Bank of America Corp - 06051GFD6	149,994.00	A3	Yes	4/26/2018	4/1/2019	0.9	
Jp Morgan Chase Co - 46625HKA7	149,203.50	A2	Yes	4/17/2018	1/23/2020	1.7	
HSBC USA Inc - 40428HPV8	174,567.75	A2	Yes	5/2/2018	8/7/2020	2.2	
Ace Ina Holdings - 00440EAT4	148,545.00	A3	Yes	4/12/2018	11/3/2020	2.5	
Toyota Motor Credit Corp - 89236TEU5	150,390.00	Aa3	Yes	4/12/2018	4/13/2021	3.0	
Bank of NY Mellon Corp - 06406FAA1	189,328.75	A1	Yes	4/9/2018	4/15/2021	3.0	
General Dynamics Corp - 369550BE7	85,327.25	A2	Yes	5/8/2018	5/11/2021	3.0	
State Street Corp - 857477AV5	146,848.50	A1	Yes	4/9/2018	5/19/2021	3.1	
Paccar Financial Corp - 69371RN44	144,568.50	A1	Yes	4/10/2018	8/11/2021	3.3	
American Honda Finance - 02665WBG5	146,219.34	A2	Yes	4/9/2018	9/9/2021	3.4	
John Deere Capital Corp - 24422ETL3	148,872.00	A2	Yes	4/9/2018	1/6/2022	3.7	
Praxair Inc - 74005PBA1	147,751.50	A2	Yes	4/13/2018	2/15/2022	3.8	
US Bancorp - 91159HHC7	150,108.00	A1	Yes	4/12/2018	3/15/2022	3.9	
Pnc Bank NA - 69353RFE3	245,412.50	A2	Yes	5/9/2018	7/28/2022	4.2	
Oracle Corp - 68389XAP0	123,223.75	A1	Yes	6/27/2018	10/15/2022	4.2	

Charles Schwab Corp - 808513AT2	148,081.50	A2	Yes	6/8/2018	1/25/2023	4.6
IBM Credit Corp - 44932HAH6	149,167.50	A1	Yes	5/9/2018	2/6/2023	4.7
Berkshire Hathaway Inc. - 084670BR8	149,641.50	Aa2	Yes	5/9/2018	3/15/2023	4.8
Walmart Inc - 931142EK5	152,886.00	Aa2	Yes	6/26/2018	6/26/2023	4.9
Boeing Co - 097023BQ7	143,548.50	A1	Yes	2/1/2019	6/15/2023	4.3
Visa Inc Callable Note Cont 92826CAC6	149,988.00	A1	Yes	12/13/2018	10/14/2022	3.8
Total U.S. Corporate	3,193,673.34					

U.S. Government						
Security Description	Market Value	Moody's (NRSRO) Long-Term Rating as of 2/28/19	Rated A or Equivalent?	Inception Date	Maturity	Investment Maturity (Years)
U.S. Treasury Note - 9128283N8	248,622.50	Aaa	Yes	4/16/2018	12/31/2019	1.7
U.S. Treasury Note - 912828K58	246,612.50	Aaa	Yes	4/11/2018	4/30/2020	2.0
U.S. Treasury Note - 912828XE5	246,767.50	Aaa	Yes	4/13/2018	5/31/2020	2.1
U.S. Treasury Note - 912828XM7	246,767.50	Aaa	Yes	4/13/2018	7/31/2020	2.3
U.S. Treasury Note - 912828VZ0	247,880.00	Aaa	Yes	4/11/2018	9/30/2020	2.4
U.S. Treasury Note - 912828N89	244,570.00	Aaa	Yes	4/10/2018	1/31/2021	2.8
U.S. Treasury Note - 9128284B3	249,257.50	Aaa	Yes	4/12/2018	3/15/2021	2.9
U.S. Treasury Note - 912828S76	241,942.50	Aaa	Yes	5/9/2018	7/31/2021	3.2
U.S. Treasury Note - 912828G53	245,927.50	Aaa	Yes	5/9/2018	11/30/2021	3.5
U.S. Treasury Note - 912828XW5	244,140.00	Aaa	Yes	5/9/2018	6/30/2022	4.1
U.S. Treasury Note - 912828XL24	244,745.00	Aaa	No	5/9/2018	8/31/2022	4.3
U.S. Treasury Note - 912828M80	245,440.00	Aaa	Yes	5/9/2018	11/30/2022	4.5
Total U.S. Government	2,952,672.50					

February 2019 Bond Total per Treasurer's Report	12,264,838.25
Total Per February 2019 Chandler Statement	12,264,838.25
Variance	-



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: June 20, 2019
TO: Board of Directors
FROM: Clarence Mansell Jr., General Manager
SUBJECT: JP MORGAN CHASE ACCOUNT - GENERAL GOVERNMENT
 CHECKING TRANSFER TO LOCAL AGENCY INVESTMENT FUND

DISCUSSION:

West Valley Water District (the “District”) has funds invested in the Local Agency Investment Fund (LAIF). Funds are required to be accessible to meet financial commitments of the organization. The District also has funds in other accounts including a JP Morgan Chase Account – General Government Checking. The JP Morgan Chase Account – General Government Checking is utilized for payroll and other cash disbursements. Currently the JP Morgan Chase Account – General Government Checking has 6,039,248.13 in the operating account which exceeds the current cash needs, therefore some of the monies can be invested in LAIF.

Proposed transfer shall be as follows:

Transfer From:

West Valley Water District

JP Morgan Chase Account - General Government Checking

\$2,000,000.00

Transfer To:

West Valley Water District

Local Agency Investment Account

\$2,000,000.00

FISCAL IMPACT:

A transfer of funds between accounts. No Fiscal Impact.

STAFF RECOMMENDATION:

It is recommended that the General Manager and staff be provided with the authority to transfer \$2,000,000 to the Local Agency Investment Fund from the JP Morgan Chase Account – General Government Checking.

Respectfully Submitted,

Clarence C. Mansell Jr.

Clarence Mansell Jr, General Manager

CM;llmb



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: June 20, 2019
TO: Board of Directors
FROM: Clarence Mansell Jr., General Manager
SUBJECT: CONSIDER SOLE SOURCE PURCHASING OF METER TRANSCEIVER UNITS FROM AQUA-METRIC SALES COMPANY

BACKGROUND:

West Valley Water District's (District) Meter Service Department is responsible for all metering reading activities, customer requested field service orders, as well as all meter maintenance, replacements and new residential installations. The District has been actively changing out all manual read meters to Automated Meter Reading (AMR) technology. AMR allows District staff to walk or drive by each meter with a handheld electronic reading device that automatically reads and records the current meter read for each account without having to physically open each meter box and manually read the meters.

The District has over 21,000 service connections, only 1,700 manually read meters remaining to be converted to AMR. District staff has identified a need to purchase additional Meter Transceiver Unit (MXU) radios converting more manually read meters to AMR.

DISCUSSION:

Aqua-Metric Sales Company has been the exclusive Authorized Sensus Distributor for the past twenty years. Sensus has designed its AMR and Advanced Metering Infrastructure (AMI) systems to have the ability to work in unison with one another. Sensus MXU 520-M Single Port SmartPoint radios are capable of operating in either AMR (walk-by/drive-by) or AMI (fixed based) mode. This gives the District an option to affordably and realistically migrate to AMI in the future. Since the District has been using Sensus AMR meter reading system, other AMR suppliers would not be compatible with existing equipment.

Below is a summary of the product information:

Aqua-Metric Sales Company		
Quantity	Description	Cost
1,080	MXU 520-M Single Port SmartPoint - \$123.45/each	\$133,326.00
	Sales Tax 7.75%	\$10,332.76
	Total Cost	\$143,658.76

FISCAL IMPACT:

This item is included in the Fiscal Year 2018/19 Capital Budget and will be funded from project number W19009 titled “Annual R/R – Water Meter Replacement” with a budget of \$144,581.64.

The District has not put this item out for bid because this is a sole source item.

STAFF RECOMMENDATION:

Staff recommends that the Board of Directors to approve the purchase of 1,080 Sensus MXU Radios for the Meter Service Department in the amount of \$143,658.76 from Aqua-Metric Sales Company.

Respectfully Submitted,



Clarence Mansell Jr, General Manager

CM:jc

ATTACHMENT(S):

1. Exhibit A - Sole Source Justification Form
2. Exhibit B - Authorized Sensus Distributor Letter
3. Exhibit C - Pricing Quotation

EXHIBIT A

Sole Source Justification

AMR Meter Replacement

1. Why do we need to acquire the goods and services?

As part of the AMR Meter Replacement Program we will need to purchase 255 ¾" meters and 234 MXU's.

2. Why are the goods or services the only ones that can meet your needs?

As we move forward with the AMR project we would like to keep our options open to be able to migrate our existing and future meters into an AMI system. Some of the advantages of the AMI system allow hourly consumption data and leak detection monitoring. In order to accomplish this the reading system must acquire data from the meter register with eight dials of resolution in order to capture hundredths of a cubic foot. We are currently reading our meters with four dials of resolution capturing hundred cubic feet (billing units). We have a majority of Sensus meters which are field programmable allowing us to change the resolution to eight dials when needed.

3. Were alternative goods/services evaluated? If yes, why are those unacceptable?

The other meter suppliers evaluated do not allow field programming of the register. Since we use the Sensus reading system their meters are 100% compatible.

4. What efforts were made to get the best price?

Recent negotiations took place with the Sensus vendor Aqua Metric and they have provided the lowest current price quote.

5. Why is price fair and reasonable?

Several other meter suppliers have price quotes that are considerably higher.

6. What impact is there if the sole source is not used?

Not purchasing Sensus meters may prove to be costly with meter replacements if the District opts to utilize an AMI system in the future.

Recommendation: We recommend purchasing Sensus meters and MXU radios so that we have the option of migrating to an AMI system in the future with full functionality.

Supervisor/Department Head Signature:  Date: 2/7/17

Supervisor/Department Head Print Name: Bill Krueger

General Manager Signature:  Date: 2/7/17

General Manager Print Name: Matthew Litchfield

EXHIBIT B



William J Boyd
District Manager
Western Region

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bill.boyd@sensus.com
www.sensus.com



June 11, 2019

To Whom It May Concern:

Please be advised that Aqua-Metric Sales Company of Riverside, California, is the sole factory authorized representative for all Sensus USA products and services, including the new iPerl and Omni meter systems, in the Southern California and Clark County Nevada geographic areas.

Customers purchasing Sensus products from Aqua-Metric Sales enjoy full factory warranty coverage as well as the ability to draw from local inventory and obtain local service that the factory cannot provide.

In this way, we hope to provide our customers with the best of both worlds: factory support and technical knowledge coupled with local sourcing and timely service.

We at Sensus USA appreciate your continued business. Should you have any questions regarding this or any other matter, please feel free to contact me at any time.

Sincerely,

William J Boyd

William J. Boyd
District Manager
Sensus USA
(909) 553-1399

EXHIBIT C



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: June 20, 2019
TO: Board of Directors
FROM: Clarence Mansell Jr., General Manager
SUBJECT: AUTHORIZATION TO APPROVE CHANGE ORDER FOR THE WELL 7 REHABILITATION PROJECT

BACKGROUND:

At the March 9, 2019 Mid-Year Budget Workshop and Water Reliability Workshop, District staff reported on the status of the system and pointed out a potential for not having adequate water supply to meet the higher water demand this summer. On April 6, 2019, the Board of Directors awarded a contract to Best Drilling and Pump, Inc. (BDP) for Phase I Assessment of Well Condition. The scope of work consists of removing Well 7 pump and motor, transporting to BDP for disassembly and inspection, performing video log, brushing and bailing casing, performing pump capacity test and repairing damaged well casing. Phase I Assessment is now complete and there is a need to replace all corroded pump columns and lower the pump inlet to 100 feet below the pumping water levels to draw water in from deeper water levels.

DISCUSSION:

Best Drilling and Pump, Inc. has submitted Change Order to cover the Phase II cost for the additional work. A copy of the Change Order is attached as **Exhibit A**. The cost for Phase I Assessment is \$64,460.00. The total project cost for Phase I and Phase II is estimated to be \$166,362.50

FISCAL IMPACT:

This item is included in the Fiscal Year 2018/19 Capital Budget and will be funded from project numbers W19034 titled "Lower Well 7 to Meet Summer Demand (Emergency Need)" with a budget of \$150,000.00 and \$17,000.00 from W19032 titled "Well 2 Groundwater Treatment System for MTBE Treatment" bringing total to \$167,000.00.

The District has not put this item out for bid because this is an emergency project.

STAFF RECOMMENDATION:

Staff recommends that the Board of Directors approve Change Order for Well 7 Rehabilitation project in the amount of not to exceed \$97,000.00.

Respectfully Submitted,



Clarence Mansell Jr, General Manager

CM:jc

ATTACHMENT(S):

1. Exhibit A - Best Drilling and Pump, Inc. Change Order (Phase II Well 7 Rehabilitation)
2. Exhibit B - Initial Task Order (Phase I Well 7 Assessment)
3. Exhibit C - Photos of Corroded Columns

EXHIBIT A

WEST VALLEY WATER DISTRICT

CHANGE ORDER

Order No. 1
Date 6/20/2019
Agreement Date April 8, 2019
Sheet 1 of 2

Owner: West Valley Water District

Project: Well 7 Rehabilitation

Contractor: Best Drilling and Pump, Inc.

The following changes are hereby made to the Contract Documents:

Phase II of Well 7 Rehabilitation - The bowl assembly needs to be replaced due to new desired pumping conditions. Replace all twenty-seven (27) corroded pump columns due to pitting and wear. Install five (5) additional pump columns to lower the pump inlet to 100 feet below the pumping water levels to draw water in from deeper water levels. Service existing motor, clean all equipment, and reinstall new, assemble bowl and head. Sandblast and paint head and suction pipe.

JUSTIFICATION:

On April 6, 2019, the Board of Directors awarded a contract to Best Drilling and Pump, Inc. to perform Phase I Assessment. Phase I Assessment is now complete. Phase II includes replacing all corroded pump columns due to pitting and wear overtime and lowering the pump inlet to 100 feet below the pumping water levels to draw water in from deeper water levels.

CHANGE TO CONTRACT PRICE

Original Contract Price \$ 70,000 (Not to Exceed)

Current Contract Price Adjusted by Previous Change Order(s) \$ 70,000 (Not to Exceed)

Contract Price due to this Change Order shall be (increased) (~~decreased~~) \$ \$97,000.00

New Contract Price including this Change Order \$ 167,000.00 (Not to Exceed)

CHANGE TO CONTRACT TIME

Contract Time will be 60
(Calendar Days)

(increased) (~~decreased~~)

Date for Completion of all Work 8/20/2019
(Date)

APPROVED

Owner

WEST VALLEY WATER DISTRICT

By _____
Clarence Mansell, Jr., General Manager

Contractor

Best Drilling and Pump, Inc.

By _____
Authorized Signature



Quotation Form

Customer: West Valley Water District
 855 W. Baseline
 Rialto, Ca. 92376

Proposal No.: 21097
Contact: John Martin
Date: 6/12/2019

Well or Description of Work: Well #7-Pump Repair Quote

Terms: Due Upon Receipt

Quantity	Description	Price	Unit	Total
1	Service existing 300HP motor	\$6,837.00	EA.	\$6,837.00
1	Sand blast and paint existing discharge head	\$500.00	EA.	\$500.00
1	Repair tube tension stretch assembly	\$500.00	EA.	\$500.00
1	Replace hanger flange gasket and bolting	\$420.00	EA.	\$420.00
1	New 1-15/16" head shaft	\$872.00	EA.	\$872.00
1	New top tube	\$611.00	EA.	\$611.00
1	New 10" x 3' hanger nipple	\$218.00	EA.	\$218.00
32	New 10" x 3" x 1-15/16" x 20' column, tube and shaft assy.	\$1,846.00	EA.	\$59,072.00
11	New 10" x 3" Black Widow Spiders	\$17.50	EA.	\$192.50
1	New Goulds 14RJMC- 7 stage bowl assembly	\$18,343.00	EA.	\$18,343.00
1	10" x 10' suction pipe with stainless steel cone strainer	\$1,017.00	EA.	\$1,017.00
1	640' of 1/4" stainless steel airline, bands, buckles, gage, bracket and fittings	\$1,731.00	LOT	\$1,731.00
1	Misc. materials	\$300.00	LOT	\$300.00
1	Shop labor to clean and assemble	\$840.00	LS.	\$840.00
1	Pump rig and crew to install pump	\$8,340.00	LS.	\$8,340.00
1	Perform start up	\$1,000.00	LS.	\$1,000.00
1	Payment and Performance Bonds	\$1,109.00	LS.	\$1,109.00
Prevailing Wage, Tax and Freight Included		TOTAL		\$101,902.50

Best Drilling and Pump, Inc. does not assume liability for pump/motor suppliers delays in manufacturing, testing or deliveries. Best Drilling and Pump is not responsible for labor or rig cost associated with replacement of manufactures equipment failures or warranty replacement. Best does not take any responsibility for any damage to the well casing, screen, gravel pack, pump equipment, motors, valves, pump house and any other damage arising in the course of any well work including but not limited to: inspection, cleaning, repairing, chemical treatment, brushing, bailing, or replacement of any new or defective parts manufactured or installed by others.

1640 Pellisier Road, Colton, CA 92324
 Telephone: (951) 684-1952 Fax: (951) 684-3852 Email: DGarcia@BestDrillingandPump.com
 Contractor No.: C-57, 826672 DIR Registration No. 1000001067

EXHIBIT B

EXHIBIT "1"
TO
TASK ORDER NO. 1

SCOPE OF SERVICES

Phase I Assessment of Well Condition Activities:

1. Pull the existing well pump from Well #7, load and transport to shop for inspection.
2. Tear down pump, inspect and provide a written report.
3. Brush and bail well.
4. Video log well.
5. Furnish, install and remove test pump.
6. Test pump well.
7. Re-video.
8. Miscellaneous related activities as directed by the General Manager.

Incorporated into this contract are all "Contact Documents" Sections 2.5, 2.6, 2.7, 2.8 and 2.9.

EXHIBIT "2"
TO
TASK ORDER NO. 1
COMPENSATION

Phase I - Not to exceed \$70,000.00.



Quotation Form

Customer: West Valley Water District
 855 W. Baseline
 Rialto, Ca. 92376

Proposal No.: 31949
Contact: John Martin
Date: 3/29/2019

Well or Description of Work: Well #7-Well Evaluation

Terms: Due Upon Receipt

Quantity	Description	Price	Unit	Total
1	Pump rig and crew to pull the existing well pump from Well #7, load and transport to our shop for inspection	\$8,340.00	LS.	\$8,340.00
1	Shop labor to tear down pump, inspect and provide a written report	\$840.00	LS.	\$840.00
1	Brush and bail well (approx. 24 hours)	\$12,510.00	LS.	\$12,510.00
1	Video log well	\$1,200.00	EA.	\$1,200.00
1	Furnish, install and remove test pump	\$20,850.00	LS.	\$20,850.00
24	Test pump well	\$380.00	HR.	\$9,120.00
Prevailing Wage, Tax and Freight Included		TOTAL		\$52,860.00

Best Drilling and Pump, Inc. does not assume liability for pump/motor suppliers delays in manufacturing, testing or deliveries. Best Drilling and Pump is not responsible for labor or rig cost associated with replacement of manufactures equipment failures or warranty replacement. Best does not take any responsibility for any damage to the well casing, screen, gravel pack, pump equipment, motors, valves, pump house and any other damage arising in the course of any well work including but not limited to: inspection, cleaning, repairing, chemical treatment, brushing, bailing, or replacement of any new or defective parts manufactured or installed by others.

1640 Pellisier Road, Colton, CA 92324
 Telephone: (951) 684-1952 Fax: (951) 684-3852 Email: DGarcia@BestDrillingandPump.com
 Contractor No.: C-57, 826672 DIR Registration No. 1000001067



Quotation Form

Customer: West Valley Water District
 855 W. Baseline
 Rialto, Ca. 92376

Proposal No.: 21097
Contact: John Martin
Date: 5/8/2019

Well or Description of Work: Well #7-Casing Repair

Terms: Due Upon Receipt

Quantity	Description	Price	Unit	Total
1	Video log to confirm depth of damaged casing	\$800.00	EA.	\$800.00
1	Swage out damaged casing and install a 4' mild steel patch for 16" casing	\$10,000.00	EA.	\$10,000.00
1	Video log to inspect casing patch	\$800.00	EA.	\$800.00
Prevailing Wage, Tax and Freight Included		TOTAL		\$11,600.00

Best Drilling and Pump, Inc. does not assume liability for pump/motor suppliers delays in manufacturing, testing or deliveries. Best Drilling and Pump is not responsible for labor or rig cost associated with replacement of manufactures equipment failures or warranty replacement. Best does not take any responsibility for any damage to the well casing, screen, gravel pack, pump equipment, motors, valves, pump house and any other damage arising in the course of any well work including but not limited to: inspection, cleaning, repairing, chemical treatment, brushing, bailing, or replacement of any new or defective parts manufactured or installed by others.

1640 Pellisier Road, Colton, CA 92324
 Telephone: (951) 684-1952 Fax: (951) 684-3852 Email: DGarcia@BestDrillingandPump.com
 Contractor No.: C-57, 826672 DIR Registration No. 1000001067

EXHIBIT C

Photos of Corroded Pump Columns





**BOARD OF DIRECTORS
STAFF REPORT**

DATE: June 20, 2019
TO: Board of Directors
FROM: Clarence Mansell Jr., General Manager
SUBJECT: CONSIDER AN AGREEMENT WITH ICON, INC. FOR THE CENTER OFFICES PROJECT CONSTRUCTION

DISCUSSION:

The West Valley Water District (“District”) requested quotes for improvement to create more office space for continuously growing staff. This current project is to create space for executive offices. Construction is estimated to take one (1) month.

Three (3) firms were asked to submit a quote for the Center Offices – El-Co Contractors, Inc. (El-Co), G|M Interior Construction – DIRTT (“DIRTT”), and ICON, Inc. (“ICON”).

The three (3) quotes are summarized below:

Firm	Quote
ICON	\$56,118.00
DIRTT	\$65,851.41
El-Co	No Quote

Based on the results, ICON, Inc. was determined to provide the best value for the District’s needs. Attached as **Exhibit A** is the quote submitted by ICON, Inc.

FISCAL IMPACT:

The cost for the Center Offices as proposed by ICON, Inc. is \$56,118.00. There is no change in fiscal impact because funding will be identified within the FY 2018-19 Budget. The estimated cost for the Center Offices will not exceed \$75,000 without prior Board approval.

STAFF RECOMMENDATION:

It is recommended that the Board of Directors authorize the General Manager to identify funds and amend the FY 2018-19 Budget and approve the proposal from ICON, Inc. in the amount of \$56,118.00.

Respectfully Submitted,



Clarence Mansell Jr, General Manager

RMG:ce

ATTACHMENT(S):

1. Exhibit A - Quote Submitted by ICON, Inc.

EXHIBIT A



BID QUALIFICATIONS

WVWD Center Offices

06-13-19

- 1) Proposal is based on floor plan drawn by Rosa Guierrez dated 5/29/19 and job walk done on 6/11/19 with Rosa Guierrez.
- 2) Budget number provided for City permit fees is budget only as we have not obtained a price for the permits. Icon will write a check for the permit fee but to be reimbursed to Icon by WVWD.
- 3) Flooring repair is budget as well. This number can be solidified once the demo is complete and scope of repairs is determined.
- 4) Fire Sprinkler line item is a budget as well. It has not been determined if fire sprinkler work will be needed. This cost will not be billed if not needed.

EXCLUSIONS:

- 1) City permits and fees- (Icon will pull city building permit if reimbursed by owner)
- 2) Any associated work not included in the proposal or bid qualifications
- 3) Plans or special engineering
- 4) Any potential asbestos testing and or remediation
- 5) Septic or sewer issues
- 6) Rain Gutters



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: June 20, 2019
TO: Board of Directors
FROM: Clarence Mansell Jr., General Manager
SUBJECT: RESOLUTION FOR 2019-2020 OPERATING AND CAPITAL IMPROVEMENT BUDGET

BACKGROUND:

The staff has prepared a FY 2019-20 Operating and Capital Budget for the West Valley Board of Directors consideration. The Budget preparation process has reviewed all the needs of the system and currently reflects the material requirements related to labor, expenses and capital.

FISCAL IMPACT:

The revenue is projected to overall be lower than projected in 2018-2019. The expenses are projected to be lower than the FY2018-19 Amended Budget. Engineering Labor and Fees are being charged to Capital.

STAFF RECOMMENDATION:

Please consider approval of the resolution for the operating and capital improvements budget for fiscal year 2019-2020.

Respectfully Submitted,

Clarence Mansell Jr., General Manager

Respectfully Submitted,

Clarence Mansell Jr, General Manager

CM, llmb

ATTACHMENT(S):

1. Res 201910

RESOLUTION NO. 2019-10
A RESOLUTION OF THE BOARD OF DIRECTORS
OF THE WEST VALLEY WATER DISTRICT
ADOPTING THE ANNUAL OPERATING AND CAPITAL IMPROVEMENT
BUDGET FOR 2019-2020

WHEREAS, West Valley Water District is a public agency of the State of California, established under Division 12 of the Water Code of the State of California; and

WHEREAS, it has been the practice of West Valley Water District to adopt a budget for each fiscal year to serve as the annual financial plan; and

WHEREAS, it is the task of the General Manager to submit a budget for adoption by the Board of Directors;

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the West Valley Water District does hereby resolve, determine and order as follows:

- Section 1** The Board of Directors desires to have a budget review process, which provides for Board of Directors participation and includes executive staff member comments in the development of the budget.
- Section 2** The Board of Directors desires to adopt a budget for each fiscal year that provides for adequate maintenance of infrastructure and orderly replacement of equipment.
- Section 3** The Board of Directors desires to adopt a budget where revenues are sufficient to meet expenses.
- Section 4** The Board of Directors hereby authorized the General Manager to present a budget to the Board of Directors for adoption prior to the beginning of each fiscal year.
- Section 5** The Board of Directors authorizes the General Manager, if the revenue of the proposed budget is not sufficient to meet expenses, to propose alternatives to balance the budget, including use of reserves or other methods, with Board approval.
- Section 6** The Board of Directors hereby establishes that additional funds may be considered for use during the fiscal year as needs arise with approval of the Board of Directors.
- Section 7** The Board of Directors hereby establishes that quarterly financial reports will be prepared by the Chief Financial Officer comparing actual revenues and expenses to budget amounts.

Section 8 This policy shall be effective immediately upon the date of adoption.

Section 9 The Board of Directors of the West Valley Water District does hereby adopt the Operations and Capital Improvement Budget for 2019-2020.

BE IT FURTHER RESOLVED that said Resolution shall be effective July 1, 2019.

ADOPTED, SIGNED, AND APPROVED THIS _____ DAY OF JUNE, 2019.

AYES: DIRECTORS:

NOES: DIRECTORS:

ABSENT: DIRECTORS:

ABSTAIN: DIRECTORS:

Dr. Michael Taylor
President of the Board of Directors of
West Valley Water District

ATTEST:

Crystal L. Escalera, Board Secretary



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: June 20, 2019
TO: Board of Directors
FROM: Clarence Mansell Jr., General Manager
SUBJECT: APPROVAL OF PROPOSED FISCAL YEAR 2019-20 OPERATING AND CAPITAL BUDGETS

BACKGROUND:

Staff has completed a review of the Operating and Capital needs of the District in order to recommend a budgetary plan for Fiscal Year 2019-20. Please see **Attachment A, Attachment B, Attachment C, Attachment D, Attachment E and Attachment F** for budget documents. A summary of material modifications are discussed below.

DISCUSSION:

OPERATING AND CAPITAL BUDGETS

Salaries: In the mid-year budget approval staff was instructed to address unmet Maintenance and Operations needs and additional Capital requests during the FY 2019-20 budgeting process. Therefore, staff seeks approval to add one (1) Electrical and Instrumentation Specialist, one (1) Electrical and Instrumentation Technician, one (1) Water Systems Operator – Water Quality and one (1) Lead Water Systems Operator – Maintenance. The excess funding that was created in the Operating Budget by moving the Engineering salaries and expenses is proposed to be used for the four (4) new positions required by Operations to meet urgent and non-deferrable water system maintenance requirements.

Material Changes from Workshop: Staff has reviewed revenue, needed expenditures and appropriate expense classifications. After the conclusion of the workshop adjustments were made including increasing consulting expenditures for Grant Writing, increase in hydrant revenue to better reflect current levels and a decrease in various expenditures including bill print upon examining further historical information.

Capital Program: New CIP projects and existing projects that require additional funding are submitted for review and approval. The Capital Budget is based on immediate system needs.

FISCAL IMPACT:

The Proposed FY 2019-20 Operating Expenses are proposed at \$26,157,867 versus the FY 2018-19 Amended Budget of \$26,795,122. The Proposed FY 2019-20 Operating Revenues are anticipated to

be \$27,760,224.23 vs. FY 2018-19 Amended Budget of \$28,711,090. The Proposed FY 2019-20 total Non-Operating Revenues are anticipated to be \$2,386,800 vs FY 2018-19 Amended Budget of \$2,378,532. The Proposed FY 2019-20 Non-Operating Expenses are anticipated to be \$974,350 vs FY 2018-19 Amended Budget of \$907,450. The Proposed FY 2019-20 Capital Program is presented at \$13,152,116 not including FY 2018-19 rollover.

STAFF RECOMMENDATION:

Staff recommends that the Board adopts the Operating and Capital Budgets for Fiscal Year 2019-20.

Respectfully Submitted,



Clarence Mansell Jr, General Manager

CM;llmb

ATTACHMENT(S):

1. Proposed FY 2019-2020 Operating Budget Summary
2. Proposed FY 2019-2020 Operating Budget - Department Summary
3. Proposed FY 2019-2020 Operating Budget - Department Detail
4. Proposed CIP Budget by Funding FY 2019 -2020
5. Proposed CIP Budget FY 2019 -2020
6. 20190606 Proposed Org Chart FY 2019-2020REVfin

West Valley Water District Operating Budget Summary - Fiscal Year 2019-2020 **DRAFT** (FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjts	Mid Year Adjts	Amended Budget	FY 2019 Total	% of Budget	Remaining	Requested
Operating Revenues								
Subtotal: Domestic Water Consumption Sales	16,814,962.17	-	-	16,814,962.17	13,802,971.95	82.09%	3,011,990.22	16,013,478.00
Subtotal: Other Water Consumption Sales	947,247.00	260,000.00	-	1,207,247.00	1,432,244.43	118.64%	(224,997.43)	1,064,440.00
Total Water Consumption Sales	17,762,209.17	260,000.00	-	18,022,209.17	15,235,216.38	84.54%	2,786,992.79	17,077,918.00
Total Monthly Service Charges	7,406,542.41	-	-	7,406,542.41	6,520,339.32	88.03%	886,203.09	7,044,882.69
Total Other Operating Revenue	3,282,339.27	-	-	3,282,339.27	2,859,704.06	87.12%	422,635.21	3,637,423.54
Total Operating Revenues	28,451,090.85	260,000.00	-	28,711,090.85	24,615,259.76	85.73%	4,095,831.09	27,760,224.23
Operating Expenses								
Total Expenses: Public Affairs/Conservation - 5010	1,652,629.00	(103,463.11)	74,500.00	1,623,665.89	1,208,590.33	74.44%	415,075.56	1,115,252.00
Total Expenses: Grants & Rebates - 5020	216,000.00	-	60,000.00	276,000.00	149,781.46	54.27%	126,218.54	146,000.00
Total Expenses: Water Resources Management - 5030	-	-	150,000.00	150,000.00	-	0.00%	150,000.00	340,060.00
Total Expenses: Source of Supply - 5110	1,593,302.00	-	800,420.00	2,393,722.00	1,416,248.93	59.17%	977,473.07	1,682,292.00
Total Expenses: Production - Pumping - 5210	3,409,620.00	24,150.00	96,400.00	3,530,170.00	2,558,305.24	72.47%	971,864.76	3,227,110.00
Total Expenses: Water Quality Department - 5310	449,106.00	6,861.00	145,204.00	601,171.00	406,297.32	67.58%	194,873.68	667,679.00
Total Expenses: Water Treatment - Perchlorate- 5320	780,600.00	-	(170,000.00)	610,600.00	225,006.15	36.85%	385,593.85	601,600.00
Total Expenses: Water Treatment - FBR/FXB - 5350	2,161,490.00	10,521.00	(254,000.00)	1,918,011.00	1,470,089.97	76.65%	447,921.03	2,314,210.00
Total Expenses: Water Treatment - Roemer/Arsenic - 5390	1,547,305.00	9,438.00	378,144.00	1,934,887.00	1,508,255.96	77.95%	426,631.04	1,840,730.00
Total Expenses: Maintenance - Transmission and Distribution - 5410	1,912,510.00	(14,748.03)	202,500.00	2,100,261.97	1,504,901.37	71.65%	595,360.60	2,427,170.00
Total Expenses: Asset Management - 5420	-	-	98,458.00	98,458.00	30,291.69	30.77%	68,166.31	422,570.00
Total Expenses: Customer Service - 5510	905,650.00	13,785.00	35,130.00	954,565.00	717,266.04	75.14%	237,298.96	847,550.00
Total Expenses: Meter Reading - 5520	1,139,916.00	(2,205.16)	(2,000.00)	1,135,710.84	871,313.57	76.72%	264,397.27	1,160,926.00
Total Expenses: Billing - 5530	523,065.00	6,597.00	-	529,662.00	389,194.94	73.48%	140,467.06	529,525.00
Total Expenses: Administration - 5610	2,145,820.00	157,659.32	(17,530.00)	2,285,949.32	1,958,734.79	85.69%	327,214.53	2,361,280.00
Total Expenses: Accounting - 5620	711,498.00	111,487.00	45,200.00	868,185.00	720,975.06	83.04%	147,209.94	777,983.00
Total Expenses: Engineering Before Reclasses to CIP	1,393,000.00	(86,908.06)	289,647.00	1,595,738.95	1,083,906.74	67.93%	511,832.21	2,086,720.00
<i>Engineering Labor, Benefits, and Overhead Reclass To CIP</i>	-	-	(1,374,396.00)	(1,374,396.00)	(362,634.44)	26.39%	(1,011,761.56)	(2,099,028.00)
Total Expenses: Engineering - 5630	1,393,000.00	(86,908.06)	(1,084,749.00)	221,342.95	721,272.30	325.86%	(499,929.35)	(12,308.00)
Total Expenses: Information Technology - 5640	1,118,422.00	35,402.00	(449.00)	1,153,375.00	785,078.15	68.07%	368,296.85	1,225,074.00
Total Expenses: GIS - 5645	-	-	-	-	-	0.00%	-	150,200.00
Total Expenses: Board of Directors - 5650	255,100.00	-	-	255,100.00	204,776.04	80.27%	50,323.96	226,350.00
Total Expenses: Human Resources/Risk Management - 5660	634,084.00	(18,696.75)	(8,000.00)	607,387.24	428,383.54	70.53%	179,003.70	809,684.00
Total Expenses: Purchasing - 5680	454,070.00	9,048.00	-	463,118.00	306,027.03	66.08%	157,090.97	462,390.00
Total Expenses: General Operations - 8110	2,983,287.00	-	5,493.00	2,988,780.00	2,033,358.76	68.03%	955,421.24	2,734,890.00
Total Operating Expenses	25,986,474.00	158,927.21	649,721.00	26,795,122.21	19,618,040.79	73.21%	7,177,081.42	26,157,867.00
Operating Income(Loss) Before Depreciation/Amortization	2,464,616.85	101,072.79	(649,721.00)	1,915,968.64	4,997,218.97	260.82%	(3,081,250.33)	1,602,357.23

West Valley Water District Operating Budget Summary - Fiscal Year 2019-2020 **DRAFT** (FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	FY 2019 Total	% of Budget	Remaining	Requested
Non-Operating Revenues								
Subtotal: Property Taxes	1,890,082.00	-	-	1,890,082.00	1,990,932.70	105.34%	(100,850.70)	1,970,000.00
Subtotal: Grants and Reimbursements	50,000.00	-	95,000.00	145,000.00	703,448.09	485.14%	(558,448.09)	-
Subtotal: Interest and Investment Earnings	275,000.00	-	-	275,000.00	1,279,460.35	465.26%	(1,004,460.35)	375,000.00
Subtotal: Rental Income - Cellular Antennas	30,000.00	-	-	30,000.00	31,004.83	103.35%	(1,004.83)	30,000.00
Subtotal: Other Non-Operating Revenues	17,916.67	-	-	17,916.67	3,012,669.72	16814.90%	(2,994,753.05)	11,800.00
Subtotal: Gain On Sale/Disposition Of Capital Assets	20,533.33	-	-	20,533.33	-	0.00%	20,533.33	-
Total Non-Operating Revenues	2,283,532.00	-	95,000.00	2,378,532.00	7,017,515.69	295.04%	(4,638,983.69)	2,386,800.00
Non-Operating Expenses								
Subtotal: Loss On Sale/Disposition Of Capital Assets	-	-	-	-	-	0.00%	-	-
Subtotal: Interest Expense - Long-Term Debt	907,450.00	-	-	907,450.00	981,048.76	108.11%	(73,598.76)	974,350.00
Subtotal: Amortization Of Deferred Charges	-	-	-	-	-	0.00%	-	-
Subtotal: Change in Contingent Liability	-	-	-	-	-	0.00%	-	-
Total Non-Operating Expenses	907,450.00	-	-	907,450.00	981,048.76	108.11%	(73,598.76)	974,350.00
Non-Operating Income(Loss)	1,376,082.00	-	95,000.00	1,471,082.00	6,036,466.93	410.34%	(4,565,384.93)	1,412,450.00
Operating Budget Summary								
Grand Total Revenues	30,734,622.85	260,000.00	95,000.00	31,089,622.85	31,632,775.45		(543,152.60)	30,147,024.23
Grand Total Expenses	26,893,924.00	158,927.21	649,721.00	27,702,572.21	20,599,089.55		7,103,482.66	27,132,217.00
Grand Total Net Income(Loss)	3,840,698.85	101,072.79	(554,721.00)	3,387,050.64	11,033,685.90		(7,646,635.26)	3,014,807.23

Debt Service

Debt Covenance Ratio Calculation:

Debt Service

Crestmore Heights AD 97-1	-	-	-
Series 2006D2 Revenue Bonds	-	-	-
Baseline Feeder Contract Payable	321,529.00	321,529.00	321,529.00
Roemer Hydroelectric Plant Payable	375,000.00	375,000.00	400,000.00
Series 2016A Bond Debt Service	1,307,450.00	1,307,450.00	1,307,450.00
Total Debt Service	2,003,979.00	2,003,979.00	2,028,979.00

Debt Covenance Ratio (Minimum 1.20)

1.92

1.69

1.49

Calculation: Net Revenue ÷ Total Debt Service

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
 (FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Operating Revenues												
Water Consumption Sales												
Domestic Water Sales	-			-		(166.00)	-	(166.00)	0.00%	166.00		
Water Domestic - Tier 1	4,804,658.83			4,804,658.83		4,144,741.56	-	4,144,741.56	86.27%	659,917.27	4,768,710.00	
Water Domestic - Tier 2	6,392,058.70			6,392,058.70		5,110,695.68	-	5,110,695.68	79.95%	1,281,363.02	5,995,516.00	
Water Domestic - Tier 3	5,618,244.64			5,618,244.64		4,491,934.13	-	4,491,934.13	79.95%	1,126,310.51	5,249,252.00	
Water Revenue & Unauth / Unbilled Year End	-			-		55,766.58	-	55,766.58	0.00%	(55,766.58)		
Subtotal: Domestic Water Consumption Sales	16,814,962.17	-	-	16,814,962.17		13,802,971.95	-	13,802,971.95	82.09%	3,011,990.22	16,013,478.00	Based upon current FY forecast of actuals, average of three years with 3% increase due to system growth.
Out Of District Water Sales	-			-		-	-	-	0.00%	-		
Pressure Irrigation Water Sales	46,440.00			46,440.00		33,962.87	-	33,962.87	73.13%	12,477.13	46,440.00	
Irrigation Water Sales	-			-		-	-	-	0.00%	-		
Hydrant Water Sales	432,621.00			432,621.00		685,471.21	-	685,471.21	158.45%	(252,850.21)	575,000.00	
Fire Service	119,786.00			119,786.00		162,566.86	-	162,566.86	135.71%	(42,780.86)	160,000.00	
Revenue / Wholesale Water Sales	85,400.00			85,400.00		27,291.36	-	27,291.36	31.96%	58,108.64	20,000.00	
Revenue / Water-Unauthorized Consumption	3,000.00			3,000.00		2,952.13	-	2,952.13	98.40%	47.87	3,000.00	
Chino Basin Water Rights Lease	260,000.00	260,000.00		520,000.00		520,000.00	-	520,000.00	100.00%	-	260,000.00	
Subtotal: Other Water Consumption Sales	947,247.00	260,000.00	-	1,207,247.00		1,432,244.43	-	1,432,244.43	118.64%	(224,997.43)	1,064,440.00	
Total Water Consumption Sales	17,762,209.17	260,000.00	-	18,022,209.17		15,235,216.38	-	15,235,216.38	84.54%	2,786,992.79	17,077,918.00	
Water Service Charges												
Fire Service Mnthly Service Charge	302,983.00			302,983.00		285,611.06	-	285,611.06	94.27%	17,371.94	312,072.49	
Domestic Water Monthly Service Charge	7,017,002.00			7,017,002.00		6,151,069.04	-	6,151,069.04	87.66%	865,932.96	6,646,093.20	
Hydrant Water Monthly Service Charge	40,390.00			40,390.00		41,667.88	-	41,667.88	103.16%	(1,277.88)	40,440.00	
Pressure Irrigation Montly Service Charge	4,837.00			4,837.00		3,651.14	-	3,651.14	75.48%	1,185.86	4,837.00	
Back Flow Monthly Service Charge	41,330.41			41,330.41		38,340.20	-	38,340.20	92.77%	2,990.21	41,440.00	
Total Monthly Service Charges	7,406,542.41	-	-	7,406,542.41		6,520,339.32	-	6,520,339.32	88.03%	886,203.09	7,044,882.69	
Other operating income												
Delinquent Charges	502,320.00			502,320.00		415,498.58	-	415,498.58	82.72%	86,821.42	455,000.00	
Backflow Install Chg	452.00			452.00		339.00	-	339.00	75.00%	113.00	465.56	
After Hours/Same Day Turn On Charges	10,433.33			10,433.33		11,700.00	-	11,700.00	112.14%	(1,266.67)	6,000.00	
Turn On/Turn Offs For Non-Payment	235,000.00			235,000.00		227,347.50	-	227,347.50	96.74%	7,652.50	175,000.00	Anticipate reduction due to SB998
Pulled Meter Charges	-			-		275.00	-	275.00	0.00%	(275.00)		
Lien Fee	1,513.33			1,513.33		1,310.30	-	1,310.30	86.58%	203.03	1,513.33	
Delinquent Collection Fee	893.33			893.33		-	-	-	0.00%	893.33	100.00	
Customer Requested Re-Read Fee	-			-		-	-	-	0.00%	-		
Water Service Application Fee	50,000.00			50,000.00		40,820.00	-	40,820.00	81.64%	9,180.00	50,000.00	
Fire Flow Testing	5,800.00			5,800.00		6,750.00	-	6,750.00	116.38%	(950.00)	6,100.00	
Copies	477.00			477.00		65.00	-	65.00	13.63%	412.00	200.00	
Revenue / Meter Testing	-			-		-	-	-	0.00%	-		
Revenue / Cash Variance	-			-		53.83	-	53.83	0.00%	(53.83)		
Plan Check Fees	40,000.00			40,000.00	1st phase of any development; now we have a lot of 2nd phase and later development	41,092.00	-	41,092.00	102.73%	(1,092.00)	40,000.00	
Returned Payment Charges	11,500.00			11,500.00		10,624.21	-	10,624.21	92.38%	875.79	11,500.00	
Release Of Row/Easement	-			-		-	-	-	0.00%	-		
Inspection Fees	45,000.00			45,000.00		67,913.31	-	67,913.31	150.92%	(22,913.31)	60,000.00	
Revenue / Meter Installation Charge	-			-		203,209.90	-	203,209.90	0.00%	(203,209.90)		
Fines For Unauthorized Water Use	1,466.67			1,466.67		2,200.00	-	2,200.00	150.00%	(733.33)	1,466.67	
Revenue / Miscellaneous	5,000.00			5,000.00		269.91	-	269.91	5.40%	4,730.09	5,000.00	
Revenue / Unclaimed Customer Refund	-			-		16,331.08	-	16,331.08	0.00%	(16,331.08)		
3A1 Pump	20,000.00			20,000.00		39,607.98	-	39,607.98	198.04%	(19,607.98)	30,000.00	
Reimbursement From City Of Rialto - Opr Plant	150,000.00			150,000.00		92,095.33	-	92,095.33	61.40%	57,904.67	130,000.00	
Reimbursement For Operating Rialto CR3 System	-			-		-	-	-	0.00%	-		
Reimbursement From Operating Other Rialto Treatment Systems	-			-		-	-	-	0.00%	-		
Reimbursement From UTC - Routine Costs FBR	1,000,000.00			1,000,000.00		989,551.75	-	989,551.75	98.96%	10,448.25	1,144,000.00	
Reimbursement From UTC - Non-Routine Costs	25,000.00			25,000.00		-	-	-	0.00%	25,000.00	25,000.00	
Reimbursement From UTC - Routine Costs FXB	-			-		-	-	-	0.00%	-	350,000.00	

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GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Baseline Feeder Operations	862,500.00			862,500.00	reimbursement of cost-7,500 Acre-feet allocation per agreement x \$115 cost per acre-foot	459,978.83	-	459,978.83	53.33%	402,521.17	862,500.00	
Debit Card Fees	-			-		-	-	-	0.00%	-		
Document Prep Fees	20.00			20.00		15.00	-	15.00	75.00%	5.00	15.00	
Administration Fees (Section 2017)	200,001.00			200,001.00	Inspection fees/ administration fees/ meter installation fees.	163,506.82	-	163,506.82	81.75%	36,494.18	200,000.00	
Utility Users Tax Administration	1,615.57			1,615.57		1,207.70	-	1,207.70	74.75%	407.87	1,615.57	
Reimbursement From Residents For Damages Done	28,347.04			28,347.04		52,026.51	-	52,026.51	183.53%	(23,679.47)	29,197.41	
Energy Demand Response Programs	20,000.00			20,000.00		-	-	-	0.00%	20,000.00		
Conservation Rebate Reimb	65,000.00			65,000.00	Rebate for toilets, washing machines, turf; bill to Valley District	15,914.52	-	15,914.52	24.48%	49,085.48	52,750.00	
Total Other Operating Revenue	3,282,339.27	-	-	3,282,339.27		2,859,704.06	-	2,859,704.06	87.12%	422,635.21	3,637,423.54	
Total Operating Revenues	28,451,090.85	260,000.00	-	28,711,090.85		24,615,259.76	-	24,615,259.76	85.73%	4,095,831.09	27,760,224.23	

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GL Accounts	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Budget Line Item												
Operating Expenses												
Public Affairs/Conservation - 5010												
Salaries & Wages / Full Time	614,700.00	(88,825.38)	(111,526.72)	414,347.90	YTD Savings	415,974.56	-	415,974.56	100.39%	(1,626.66)	479,140.00	
Salaries & Wages / Part Time	-			-		-	-	-	0.00%	-	-	
Salaries & Wages / Overtime	6,500.00			6,500.00		9,823.13	-	9,823.13	151.13%	(3,323.13)	14,000.00	Estimated overtime
Salaries & Wages / Bilingual Compensation	700.00			700.00		500.00	-	500.00	71.43%	200.00	650.00	
Subtotal: Payroll Expenses	621,900.00	(88,825.38)	(111,526.72)	421,547.90		426,297.69	-	426,297.69	101.13%	(4,749.79)	493,790.00	
Benefits / FICA	33,500.00	(6,858.49)		26,641.51		26,945.32	-	26,945.32	101.14%	(303.81)	24,810.00	
Benefits / Medicare	8,900.00			8,900.00		6,397.26	-	6,397.26	71.88%	2,502.74	6,840.00	
Benefits / Disability Insurance	2,800.00			2,800.00		1,351.41	-	1,351.41	48.26%	1,448.59	2,060.00	
Benefits / Life Insurance	2,000.00			2,000.00		1,097.40	-	1,097.40	54.87%	902.60	1,390.00	
Benefits / Dental	7,300.00			7,300.00		3,559.98	-	3,559.98	48.77%	3,740.02	4,220.00	
Benefits / Hosp / Med Insurance	109,700.00			109,700.00		72,956.17	-	72,956.17	66.51%	36,743.83	78,290.00	
Benefits / Vision Care Insurance	1,300.00			1,300.00		860.50	-	860.50	66.19%	439.50	870.00	
Benefits / EAP	200.00			200.00		112.80	-	112.80	56.40%	87.20	120.00	
Benefits / Deferred Comp-ER Match	11,700.00			11,700.00		12,207.01	-	12,207.01	104.33%	(507.01)	12,800.00	
Expenses / PERS-Pension Classic	26,700.00	(7,779.24)		18,920.76		16,024.30	-	16,024.30	84.69%	2,896.46	19,900.00	
PERS-Pension / Employer PEPR-2nd Tier	12,800.00			12,800.00		15,023.75	-	15,023.75	117.37%	(2,223.75)	18,430.00	
PERS-Pension / Classic-Epmc Neg. Benefit	28,900.00			28,900.00		11,918.86	-	11,918.86	41.24%	16,981.14	13,630.00	
Expenses / Workers Comp Ins	3,600.00			3,600.00		2,223.55	-	2,223.55	61.77%	1,376.45	2,770.00	
Subtotal: Benefits Expenses	249,400.00	(14,637.73)	-	234,762.27		170,678.31	-	170,678.31	72.70%	64,083.96	186,130.00	
Subtotal: Payroll and Benefits Expenses	871,300.00	(103,463.11)	(111,526.72)	656,310.17		596,976.00	-	596,976.00	90.96%	59,334.17	679,920.00	
Expense / Training	3,000.00			3,000.00		4,455.98	970.00	5,425.98	180.87%	(2,425.98)	13,192.00	
Operating Supplies / Uniforms	4,450.00		7,500.00	11,950.00		1,091.84	-	1,091.84	9.14%	10,858.16	2,500.00	
Postage	35,000.00			35,000.00		-	-	-	0.00%	35,000.00	27,000.00	
Miscellaneous / Printing	60,500.00		50,000.00	110,500.00		60,056.82	5,088.52	65,145.34	58.96%	45,354.66	31,100.00	
Miscellaneous / Trans/Meals/Convention	29,870.00			29,870.00		9,209.48	13,496.41	22,705.89	76.02%	7,164.11	4,620.00	
Miscellaneous / Dues & Subscriptions	4,509.00			4,509.00		600.00	-	600.00	13.31%	3,909.00	4,820.00	
Professional Services / Other Consultants	540,000.00		(30,000.00)	510,000.00		169,585.23	155,863.95	325,449.18	63.81%	184,550.82	276,500.00	
Outside Labor / Contractors/Labor & Contractors	10,000.00		50,000.00	60,000.00		-	-	-	0.00%	60,000.00	-	
Programs / Rebate	-			-		-	-	-	0.00%	-	-	
Programs / Regional Conservation	-			-		-	-	-	0.00%	-	-	
Sponsorships	28,500.00			28,500.00		19,373.45	-	19,373.45	67.98%	9,126.55	38,500.00	
Outreach Programs	65,500.00		108,526.72	174,026.72		114,757.09	57,065.56	171,822.65	98.73%	2,204.07	37,100.00	
Federal Conserv Grant / Irrigation Devices	-			-		-	-	-	0.00%	-	-	
Subtotal: Non Payroll and Benefits Expenses	781,329.00	-	186,026.72	967,355.72		379,129.89	232,484.44	611,614.33	63.23%	355,741.39	435,332.00	
Total Expenses: Public Affairs/Conservation - 5010	1,652,629.00	(103,463.11)	74,500.00	1,623,665.89		976,105.89	232,484.44	1,208,590.33	74.44%	415,075.56	1,115,252.00	

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GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Grants & Rebates - 5020												
Professional Services / Other Consultants	85,000.00		60,000.00	145,000.00		37,979.70	20,067.80	58,047.50	40.03%	86,952.50	85,000.00	
Programs / Rebate	131,000.00		-	131,000.00		91,733.96	-	91,733.96	70.03%	39,266.04	61,000.00	
Programs / Grants	-		-	-		-	-	-	0.00%	-	-	
Subtotal: Non Payroll and Benefits Expenses	216,000.00	-	60,000.00	276,000.00		129,713.66	20,067.80	149,781.46	54.27%	126,218.54	146,000.00	
Total Expenses: Grants & Rebates - 5020	216,000.00	-	60,000.00	276,000.00		129,713.66	20,067.80	149,781.46	54.27%	126,218.54	146,000.00	

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GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Water Resources Management - 5030												
					One (1) Water Resources Analyst will be requested in FY 2020. Water Resources Manager will remain in 5010 until FY 2020 Budget							
Salaries & Wages / Full Time	-			-		-	-	-	0.00%	-	94,920.00	
Salaries & Wages / Part Time	-			-		-	-	-	0.00%	-	-	
Salaries & Wages / Overtime	-			-		-	-	-	0.00%	-	-	
Salaries & Wages / Bilingual Compensation	-			-		-	-	-	0.00%	-	-	
Subtotal: Payroll Expenses	-	-	-	-		-	-	-	0.00%	-	94,920.00	
Benefits / FICA	-			-		-	-	-	0.00%	-	6,010.00	
Benefits / Medicare	-			-		-	-	-	0.00%	-	1,410.00	
Benefits / Disability Insurance	-			-		-	-	-	0.00%	-	250.00	
Benefits / Life Insurance	-			-		-	-	-	0.00%	-	220.00	
Benefits / Dental	-			-		-	-	-	0.00%	-	890.00	
Benefits / Hosp / Med Insurance	-			-		-	-	-	0.00%	-	20,810.00	
Benefits / Vision Care Insurance	-			-		-	-	-	0.00%	-	220.00	
Benefits / EAP	-			-		-	-	-	0.00%	-	30.00	
Benefits / Deferred Comp-ER Match	-			-		-	-	-	0.00%	-	1,950.00	
Expenses / PERS-Pension Classic	-			-		-	-	-	0.00%	-	-	
PERS-Pension / Employer PEPRA-2nd Tier	-			-		-	-	-	0.00%	-	6,630.00	
PERS-Pension / Classic-Epmc Neg. Benefit	-			-		-	-	-	0.00%	-	-	
Expenses / Workers Comp Ins	-			-		-	-	-	0.00%	-	620.00	
Subtotal: Benefits Expenses	-	-	-	-		-	-	-	0.00%	-	39,040.00	
Subtotal: Payroll and Benefits Expenses	-	-	-	-		-	-	-	0.00%	-	133,960.00	
Miscellaneous / Trans/Meals/Convention	-			-		-	-	-	0.00%	-	2,100.00	
Professional Services / Other Consultants	-			-		-	-	-	0.00%	-	200,000.00	
Professional Services / Misc Research Studies	-		50,000.00	50,000.00		-	-	-	0.00%	50,000.00	-	
Programs / Water Supply Reliability 2025 Program	-		100,000.00	100,000.00		-	-	-	0.00%	100,000.00	4,000.00	
Subtotal: Non Payroll and Benefits Expenses	-	-	150,000.00	150,000.00		-	-	-	0.00%	150,000.00	206,100.00	
Total Expenses: Water Resources Management - 5030	-	-	150,000.00	150,000.00		-	-	-	0.00%	150,000.00	340,060.00	

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GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance:	FY 2019 Total	% of Budget	Remaining	Requested	Justification
HydroSTEM - 5040												
Education, Scholarships, Sponsorships	-		95,000.00	95,000.00		1,650.15	2,242.00	3,892.15	4.10%	91,107.85	99,650.00	
Subtotal: Non Payroll and Benefits Expenses	-	-	95,000.00	95,000.00		1,650.15	2,242.00	3,892.15	4.10%	91,107.85	99,650.00	
Total Expenses: HydroSTEM - 5040	-	-	95,000.00	95,000.00		1,650.15	2,242.00	3,892.15	4.10%	91,107.85	99,650.00	

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GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	Encumbrance:	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Source of Supply - 5110												
Repair & Maintenance / Structures/Facility/Equip	-		-	-		-	-	-	0.00%	-	-	
Purchased Water / Muni	631,810.00		-	631,810.00	cost of operating baseline feeder	345,350.40	-	345,350.40	54.66%	286,459.60	645,800.00	
Purchased Water / State Project Water	772,500.00		830,000.00	1,602,500.00		408,428.42	-	408,428.42	25.49%	1,194,071.58	772,500.00	
Purchased Water / City of San Bernardino	134,992.00		-	134,992.00		106,178.98	-	106,178.98	78.66%	28,813.02	134,992.00	
Purchased Water / Fontana Union	4,000.00		-	4,000.00		5,459.00	-	5,459.00	136.48%	(1,459.00)	4,000.00	
Purchased Water / IEUA	-		-	-		530,413.60	-	530,413.60	0.00%	(530,413.60)	75,000.00	
Maintenance/Lytle Creek Conservation	-		-	-	011-5110-513.50-50	-	-	-	0.00%	-	-	
Other Miscellaneous / Chino Basin Watermaster	50,000.00		(29,580.00)	20,420.00		20,418.53	-	20,418.53	99.99%	1.47	50,000.00	
Subtotal: Non Payroll and Benefits Expenses	1,593,302.00	-	800,420.00	2,393,722.00		1,416,248.93	-	1,416,248.93	59.17%	977,473.07	1,682,292.00	
Total Expenses: Source of Supply - 5110	1,593,302.00	-	800,420.00	2,393,722.00		1,416,248.93	-	1,416,248.93	59.17%	977,473.07	1,682,292.00	

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GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Production - Pumping - 5210												
					Three (3) additional positions to be requested in FY 2020: 1 - Electrical and Instrument Technician, 1 - Electrical and Instrument Specialist, and 1 - Lead Water Systems Operator.							
Salaries & Wages / Full Time	758,900.00	22,767.00		781,667.00		570,588.08	-	570,588.08	73.00%	211,078.92	818,650.00	
Salaries & Wages / Overtime	45,000.00			45,000.00		33,741.18	-	33,741.18	74.98%	11,258.82	40,000.00	Estimated overtime based on FY 2018-19
Salaries & Wages / On Call	4,500.00			4,500.00		3,077.80	-	3,077.80	68.40%	1,422.20	4,500.00	Estimated on call
Subtotal: Payroll Expenses	808,400.00	22,767.00	-	831,167.00		607,407.06	-	607,407.06	73.08%	223,759.94	863,150.00	
Benefits / FICA	46,100.00	1,383.00		47,483.00		44,197.61	-	44,197.61	93.08%	3,285.39	49,070.00	
Benefits / Medicare	10,900.00			10,900.00		10,527.14	-	10,527.14	96.58%	372.86	11,660.00	
Benefits / Disability Insurance	3,900.00			3,900.00		3,315.33	-	3,315.33	85.01%	584.67	4,280.00	
Benefits / Life Insurance	3,000.00			3,000.00		2,567.46	-	2,567.46	85.58%	432.54	3,260.00	
Benefits / Dental	9,900.00			9,900.00		9,228.76	-	9,228.76	93.22%	671.24	12,340.00	
Benefits / Hosp / Med Insurance	162,000.00			162,000.00		149,014.84	-	149,014.84	91.98%	12,985.16	197,190.00	
Benefits / Vision Care Insurance	2,000.00			2,000.00		1,841.47	-	1,841.47	92.07%	158.53	2,170.00	
Benefits / EAP	300.00			300.00		251.45	-	251.45	83.82%	48.55	300.00	
Benefits / Deferred Comp-ER Match	17,600.00			17,600.00		11,826.51	-	11,826.51	67.20%	5,773.49	19,500.00	
Expenses / PERS-Pension Classic	68,900.00			68,900.00		57,572.99	-	57,572.99	83.56%	11,327.01	61,050.00	
PERS-Pension / Employer PEPR-2nd Tier	-			-		3,167.67	-	3,167.67	0.00%	(3,167.67)	13,050.00	
PERS-Pension / Classic-Epmc Neg. Benefit	51,200.00			51,200.00		42,832.60	-	42,832.60	83.66%	8,367.40	41,810.00	
Expenses / Workers Comp Ins	33,200.00			33,200.00		37,037.24	-	37,037.24	111.56%	(3,837.24)	41,330.00	
Subtotal: Benefits Expenses	409,000.00	1,383.00	-	410,383.00		373,381.07	-	373,381.07	90.98%	37,001.93	457,010.00	
Subtotal: Payroll and Benefits Expenses	1,217,400.00	24,150.00	-	1,241,550.00		980,788.13	-	980,788.13	79.00%	260,761.87	1,320,160.00	
Expenses / Training	2,000.00		6,400.00	8,400.00		2,725.00	-	2,725.00	32.44%	5,675.00	24,700.00	
Operating Supplies / Uniforms	3,270.00			3,270.00		1,592.63	-	1,592.63	48.70%	1,677.37	4,800.00	
Miscellaneous / Trans/Meals/Convention	-			-		-	-	-	0.00%	-	-	
Meter Testing	10,500.00			10,500.00		1,185.00	-	1,185.00	11.29%	9,315.00	12,000.00	
Professional Services / Lab Tests	3,500.00			3,500.00		1,757.25	-	1,757.25	50.21%	1,742.75	2,500.00	
Professional Services / Alarm	-			-		-	-	-	0.00%	-	-	
Operating Supplies / Chemicals	60,000.00			60,000.00		42,328.35	1,872.47	44,200.82	73.67%	15,799.18	60,000.00	
Repair & Maintenance / Structures / Facility	310,000.00		90,000.00	400,000.00		132,276.03	154,350.37	286,626.40	71.66%	113,373.60	100,000.00	
Outside Labor / Contractors/Telemetry	-			-		-	-	-	0.00%	-	-	
Utility Services / Electric	1,800,000.00			1,800,000.00		1,239,064.47	-	1,239,064.47	68.84%	560,935.53	1,700,000.00	
Utility Services / Water	450.00			450.00		365.54	-	365.54	81.23%	84.46	450.00	
Miscellaneous / Permits & Fees	2,500.00			2,500.00		-	-	-	0.00%	2,500.00	2,500.00	
Subtotal: Non Payroll and Benefits Expenses	2,192,220.00	-	96,400.00	2,288,620.00		1,421,294.27	156,222.84	1,577,517.11	68.93%	711,102.89	1,906,950.00	
Total Expenses: Production - Pumping - 5210	3,409,620.00	24,150.00	96,400.00	3,530,170.00		2,402,082.40	156,222.84	2,558,305.24	72.47%	971,864.76	3,227,110.00	

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
 (FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Water Quality Department - 5310												
					One (1) additional position to be requested in FY 2020: 1 - Water System Operator							
Salaries & Wages / Full Time	215,200.00	6,456.00		221,656.00		190,288.12	-	190,288.12	85.85%	31,367.88	300,090.00	
Salaries & Wages / Overtime	13,947.00			13,947.00		12,725.06	-	12,725.06	91.24%	1,221.94	13,000.00	Estimated overtime
Salaries & Wages / On Call	3,100.00			3,100.00		3,082.83	-	3,082.83	99.45%	17.17	3,100.00	Estimated on call
Subtotal: Payroll Expenses	232,247.00	6,456.00	-	238,703.00		206,096.01	-	206,096.01	86.34%	32,606.99	316,190.00	
Benefits / FICA	13,500.00	405.00		13,905.00		13,727.32	-	13,727.32	98.72%	177.68	19,010.00	
Benefits / Medicare	3,200.00			3,200.00		3,210.48	-	3,210.48	100.33%	(10.48)	4,450.00	
Benefits / Disability Insurance	1,300.00			1,300.00		743.06	-	743.06	57.16%	556.94	1,670.00	
Benefits / Life Insurance	1,000.00			1,000.00		630.15	-	630.15	63.02%	369.85	1,290.00	
Benefits / Dental	3,700.00			3,700.00		2,772.14	-	2,772.14	74.92%	927.86	4,900.00	
Benefits / Hosp / Med Insurance	44,300.00			44,300.00		49,808.36	-	49,808.36	112.43%	(5,508.36)	86,430.00	
Benefits / Vision Care Insurance	700.00			700.00		567.93	-	567.93	81.13%	132.07	870.00	
Benefits / EAP	100.00			100.00		77.55	-	77.55	77.55%	22.45	120.00	
Benefits / Deferred Comp-ER Match	5,900.00			5,900.00		3,966.64	-	3,966.64	67.23%	1,933.36	7,800.00	
Expenses / PERS-Pension Classic	6,500.00			6,500.00		5,852.89	-	5,852.89	90.04%	647.11	12,470.00	
PERS-Pension / Employer PEPR-2nd Tier	9,800.00			9,800.00		9,268.36	-	9,268.36	94.58%	531.64	12,350.00	
PERS-Pension / Classic-Epmc Neg. Benefit	4,800.00			4,800.00		4,354.41	-	4,354.41	90.72%	445.59	8,540.00	
Expenses / Workers Comp Ins	8,200.00			8,200.00		7,162.13	-	7,162.13	87.34%	1,037.87	9,870.00	
Subtotal: Benefits Expenses	103,000.00	405.00	-	103,405.00		102,141.42	-	102,141.42	98.78%	1,263.58	169,770.00	
Subtotal: Payroll and Benefits Expenses	335,247.00	6,861.00	-	342,108.00		308,237.43	-	308,237.43	90.10%	33,870.57	485,960.00	
Expenses / Training	2,851.00	1,600.00	2,600.00	7,051.00		3,039.99	-	3,039.99	43.11%	4,011.01	7,680.00	
Operating Supplies / Uniforms	1,350.00			1,350.00		812.43	-	812.43	60.18%	537.57	1,470.00	
Professional Services / Lab Tests	58,591.00		135,600.00	194,191.00		45,807.50	4,245.00	50,052.50	25.77%	144,138.50	59,476.00	
Operating Supplies / Chemicals	10,764.00			10,764.00		4,953.71	861.99	5,815.70	54.03%	4,948.30	9,232.00	
Repair & Maintenance / Structures / Facility	18,342.00	(1,600.00)	1,600.00	18,342.00		9,953.32	7,341.01	17,294.33	94.29%	1,047.67	51,880.00	
Repair & Maintenance / Equipment	21,961.00		5,404.00	27,365.00	*Flushing program back on track after new supervisor on board	21,044.94	-	21,044.94	76.90%	6,320.06	51,981.00	
Miscellaneous / Trans/Meals/Convention	-			-		-	-	-	0.00%	-	-	
Subtotal: Non Payroll and Benefits Expenses	113,859.00	-	145,204.00	259,063.00		85,611.89	12,448.00	98,059.89	37.85%	161,003.11	181,719.00	
Total Expenses: Water Quality Department - 5310	449,106.00	6,861.00	145,204.00	601,171.00		393,849.32	12,448.00	406,297.32	67.58%	194,873.68	667,679.00	

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
 (FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Water Treatment - Perchlorate - 5320												
Salaries & Wages / Full Time					- No staff assigned to 5320	-	-	-	0.00%	-	-	
Salaries & Wages / Overtime						-	-	-	0.00%	-	-	
Salaries & Wages / On Call						-	-	-	0.00%	-	-	
Salaries & Wages / Class A Drivers License						-	-	-	0.00%	-	-	
Salaries & Wages / Bilingual Compensation						-	-	-	0.00%	-	-	
Subtotal: Payroll Expenses						-	-	-	0.00%	-	-	
Benefits / FICA						-	-	-	0.00%	-	-	
Benefits / Medicare						-	-	-	0.00%	-	-	
Benefits / Disability Insurance						-	-	-	0.00%	-	-	
Benefits / Life Insurance						-	-	-	0.00%	-	-	
Benefits / Dental						-	-	-	0.00%	-	-	
Benefits / Hosp / Med Insurance						-	-	-	0.00%	-	-	
Benefits / Vision Care Insurance						-	-	-	0.00%	-	-	
Benefits / EAP						-	-	-	0.00%	-	-	
Benefits / Deferred Comp-ER Match						-	-	-	0.00%	-	-	
Expenses / PERS-Pension Classic						-	-	-	0.00%	-	-	
PERS-Pension / Employer PEPR-2nd Tier						-	-	-	0.00%	-	-	
PERS-Pension / Classic-Epmc Neg. Benefit						-	-	-	0.00%	-	-	
Expenses / Workers Comp Ins						-	-	-	0.00%	-	-	
Subtotal: Benefits Expenses						-	-	-	0.00%	-	-	
Subtotal: Payroll and Benefits Expenses						-	-	-	0.00%	-	-	
Expenses / Training						-	-	-	0.00%	-	-	
Professional Services / Other Consultants	2,500.00			2,500.00		1,080.00	-	1,080.00	43.20%	1,420.00	2,500.00	
Professional Services / Misc Studies						-	-	-	0.00%	-	-	
Professional Services / Alarm						-	-	-	0.00%	-	-	
Operating Supplies / Uniforms						-	-	-	0.00%	-	-	
Utility Services / Electric	450,000.00			450,000.00	Water treatment split-- 3 departments receive share of cost	165,012.40	-	165,012.40	36.67%	284,987.60	450,000.00	
Utility Services / Trash						-	-	-	0.00%	-	-	
Utility Services / Gas						-	-	-	0.00%	-	-	
Professional Services / Janitorial						-	-	-	0.00%	-	-	
Communication Services / Telephone						231.22	-	231.22	0.00%	(231.22)	-	
Other Miscellaneous / District Cost					This line item will be budgeted under maintenance	-	-	-	0.00%	-	-	
Professional Services / Lab Tests	38,100.00			38,100.00		19,761.75	-	19,761.75	51.87%	18,338.25	38,100.00	
Professional Services / Sludge Disposal						-	-	-	0.00%	-	-	
Operating Supplies / Chemicals	20,000.00			20,000.00		4,977.96	4,194.47	9,172.43	45.86%	10,827.57	21,000.00	
Operating Supplies / Resin Exchange	170,000.00		(170,000.00)			-	-	-	0.00%	-	-	
Operating Supplies / Carbon Exchange						-	-	-	0.00%	-	-	
Repair & Maintenance / Structures / Facility	85,000.00			85,000.00	Took costs related to CR3, Chino I and Chino 2 out from this GL code.	29,211.01	537.34	29,748.35	35.00%	55,251.65	80,000.00	
Repair & Maintenance / Chlorination Equipment	15,000.00			15,000.00		-	-	-	0.00%	15,000.00	10,000.00	
Equipment Rental						-	-	-	0.00%	-	-	
Miscellaneous / Computer Supplies & Maint						-	-	-	0.00%	-	-	
Miscellaneous / Permits & Fees						-	-	-	0.00%	-	-	
Miscellaneous / Trans/Meals/Convention						-	-	-	0.00%	-	-	
Hydro-Generation / Permit & Fees						-	-	-	0.00%	-	-	
Subtotal: Non Payroll and Benefits Expenses	780,600.00		(170,000.00)	610,600.00		220,274.34	4,731.81	225,006.15	36.85%	385,593.85	601,600.00	
Total Expenses: Water Treatment - Perchlorate- 5320	780,600.00		(170,000.00)	610,600.00		220,274.34	4,731.81	225,006.15	36.85%	385,593.85	601,600.00	

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
 (FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	% of Budget Remaining	Requested	Justification
Water Treatment - FBR/FXB - 5350												
Salaries & Wages / Full Time	330,300.00	9,909.00	4,000.00	344,209.00	Add 2.5% cert adjustment per GM. \$4,000. 4 employees are needed for taking over the duties of the FXB.	252,398.03	-	252,398.03	73.33%	91,810.97	361,230.00	
Salaries & Wages / Overtime	50,000.00		22,000.00	72,000.00		68,890.44	-	68,890.44	95.68%	3,109.56	50,000.00	Estimated overtime
Salaries & Wages / On Call	3,000.00			3,000.00		-	-	-	0.00%	3,000.00	3,000.00	Estimated on call
Salaries & Wages / Class A Drivers License	700.00			700.00		577.65	-	577.65	82.52%	122.35	650.00	
Salaries & Wages / Bilingual Compensation	-			-		575.00	-	575.00	0.00%	(575.00)	650.00	
Subtotal: Payroll Expenses	384,000.00	9,909.00	26,000.00	419,909.00		322,441.12	-	322,441.12	76.79%	97,467.88	415,530.00	
Benefits / FICA	20,400.00	612.00		21,012.00		23,390.37	-	23,390.37	111.32%	(2,378.37)	21,910.00	
Benefits / Medicare	4,800.00			4,800.00		5,610.79	-	5,610.79	116.89%	(810.79)	5,130.00	
Benefits / Disability Insurance	1,600.00			1,600.00		1,421.39	-	1,421.39	88.84%	178.61	1,680.00	
Benefits / Life Insurance	1,300.00			1,300.00		1,118.74	-	1,118.74	86.06%	181.26	1,350.00	
Benefits / Dental	4,900.00			4,900.00		4,600.35	-	4,600.35	93.88%	299.65	4,900.00	
Benefits / Hosp / Med Insurance	83,800.00			83,800.00		75,984.65	-	75,984.65	90.67%	7,815.35	83,170.00	
Benefits / Vision Care Insurance	900.00			900.00		786.74	-	786.74	87.42%	113.26	870.00	
Benefits / EAP	100.00			100.00		107.43	-	107.43	107.43%	(7.43)	120.00	
Benefits / Deferred Comp-ER Match	7,800.00			7,800.00		6,891.99	-	6,891.99	88.36%	908.01	7,800.00	
Expenses / PERS-Pension Classic	24,000.00			24,000.00		22,641.04	-	22,641.04	94.34%	1,358.96	28,210.00	
PERS-Pension / Employer PEPRA-2nd Tier	4,500.00			4,500.00		3,991.41	-	3,991.41	88.70%	508.59	4,870.00	
PERS-Pension / Classic-Epmc Neg. Benefit	17,800.00			17,800.00		16,844.37	-	16,844.37	94.63%	955.63	19,320.00	
Expenses / Workers Comp Ins	14,700.00			14,700.00		18,235.76	-	18,235.76	124.05%	(3,535.76)	19,410.00	
Subtotal: Benefits Expenses	186,600.00	612.00	-	187,212.00		181,625.03	-	181,625.03	97.02%	5,586.97	198,740.00	
Subtotal: Payroll and Benefits Expenses	570,600.00	10,521.00	26,000.00	607,121.00		504,066.15	-	504,066.15	83.03%	103,054.85	614,270.00	
Expenses / Training	1,000.00	5,000.00	4,000.00	10,000.00		916.57	-	916.57	9.17%	9,083.43	3,990.00	
Professional Services / Other Consultants	296,000.00			296,000.00		119,439.87	136,251.42	255,691.29	86.38%	40,308.71	321,000.00	
Professional Services / Misc Studies	10,000.00			10,000.00		3,573.49	-	3,573.49	35.73%	6,426.51	10,000.00	
Professional Services / Alarm	-			-		-	-	-	0.00%	-	-	
Operating Supplies / Uniforms	1,940.00	800.00		2,740.00		1,343.14	-	1,343.14	49.02%	1,396.86	2,000.00	
Utility Services / Electric	470,000.00		(140,000.00)	330,000.00		231,058.47	-	231,058.47	70.02%	98,941.53	340,000.00	
Professional Services / Janitorial	5,000.00	(5,000.00)		-		-	-	-	0.00%	-	-	
Communication Services / Telephone	450.00			450.00		-	-	-	0.00%	450.00	450.00	
Other Miscellaneous / District Cost	50,000.00			50,000.00		22,931.53	-	22,931.53	45.86%	27,068.47	30,000.00	
Professional Services / Lab Tests	96,000.00			96,000.00		55,102.81	5,744.19	60,847.00	63.38%	35,153.00	99,500.00	
Operating Supplies / Chemicals	463,000.00	(800.00)	(144,000.00)	318,200.00		202,538.83	53,412.61	255,951.44	80.44%	62,248.56	658,000.00	
Operating Supplies / Resin Exchange	12,000.00			12,000.00		16.14	-	16.14	0.13%	11,983.86	13,000.00	
Repair & Maintenance / Structures / Facility	125,000.00			125,000.00	Took costs related to CR3, Chino 1 and Chino 2 out from this GL code.	86,990.63	2,407.85	89,398.48	71.52%	35,601.52	160,000.00	
Repair & Maintenance / Chlorination Equipment	35,000.00			35,000.00		16,807.65	2,477.28	19,284.93	55.10%	15,715.07	30,000.00	
Equipment Rental	1,000.00			1,000.00		-	-	-	0.00%	1,000.00	1,000.00	
Miscellaneous / Permits & Fees	22,000.00			22,000.00		23,324.00	-	23,324.00	106.02%	(1,324.00)	30,000.00	
Miscellaneous / Trans/Meals/Convention	2,500.00			2,500.00		1,687.34	-	1,687.34	67.49%	812.66	1,000.00	
Subtotal: Non Payroll and Benefits Expenses	1,590,890.00	-	(280,000.00)	1,310,890.00		765,730.47	200,293.35	966,023.82	73.69%	344,866.18	1,699,940.00	
Total Expenses: Water Treatment - FBR/FXB - 5350	2,161,490.00	10,521.00	(254,000.00)	1,918,011.00		1,269,796.62	200,293.35	1,470,089.97	76.65%	447,921.03	2,314,210.00	

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
(FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	% of Budget Remaining	Requested	Justification
Water Treatment - Roemer/Arsenic - 5390												
Salaries & Wages / Full Time	296,500.00	8,895.00	30,607.00	336,002.00	Two (2) additional positions for three (3) months: 1 - Lead Water Systems Operator and 1 - Water Systems Operator.	266,966.76	-	266,966.76	79.45%	69,035.24	462,650.00	
Salaries & Wages / Overtime	50,000.00		50,000.00	100,000.00	Duties for Hydro Plant, Pre Treatment, Chemical Building, Afterbay, Arsenic, and Post Treatment Plant. More overtime is needed to cover one employee currently on light duty that cannot cover weekends and on-call duties.	95,934.63	-	95,934.63	95.93%	4,065.37	50,000.00	Estimated overtime
Salaries & Wages / On Call	3,000.00			3,000.00		-	-	-	0.00%	3,000.00	3,000.00	Estimated on call
Salaries & Wages / Class A Drivers License	700.00			700.00		568.06	-	568.06	81.15%	131.94	650.00	
Salaries & Wages / Bilingual Compensation	-			-		1,000.00	-	1,000.00	0.00%	(1,000.00)	1,300.00	
Subtotal: Payroll Expenses	350,200.00	8,895.00	80,607.00	439,702.00		364,469.45	-	364,469.45	82.89%	75,232.55	517,600.00	
Benefits / FICA	18,100.00	543.00	1,958.00	20,601.00		25,264.81	-	25,264.81	122.64%	(4,663.81)	28,270.00	
Benefits / Medicare	4,200.00		458.00	4,658.00		6,099.25	-	6,099.25	130.94%	(1,441.25)	6,620.00	
Benefits / Disability Insurance	1,500.00		256.00	1,756.00		1,485.17	-	1,485.17	84.58%	270.83	2,440.00	
Benefits / Life Insurance	1,000.00		173.00	1,173.00		1,062.71	-	1,062.71	90.60%	110.29	1,730.00	
Benefits / Dental	4,100.00		441.00	4,541.00		4,102.65	-	4,102.65	90.35%	438.35	6,520.00	
Benefits / Hosp / Med Insurance	64,800.00		11,802.00	76,602.00		68,884.34	-	68,884.34	89.92%	7,717.66	113,670.00	
Benefits / Vision Care Insurance	700.00		108.00	808.00		693.32	-	693.32	85.81%	114.68	1,090.00	
Benefits / EAP	100.00		15.00	115.00		94.67	-	94.67	82.32%	20.33	150.00	
Benefits / Deferred Comp-ER Match	5,900.00		975.00	6,875.00		5,861.94	-	5,861.94	85.26%	1,013.06	9,750.00	
Expenses / PERS-Pension Classic	26,900.00		2,880.00	29,780.00		28,666.43	-	28,666.43	96.26%	1,113.57	45,610.00	
PERS-Pension / Employer PEPRA-2nd Tier	-		-	-		-	-	-	0.00%	-	-	
PERS-Pension / Classic-Epmc Neg. Benefit	20,000.00		2,142.00	22,142.00		21,326.90	-	21,326.90	96.32%	815.10	31,240.00	
Expenses / Workers Comp Ins	16,100.00		1,729.00	17,829.00		19,548.42	-	19,548.42	109.64%	(1,719.42)	21,550.00	
Subtotal: Benefits Expenses	163,400.00	543.00	22,937.00	186,880.00		183,090.61	-	183,090.61	97.97%	3,789.39	268,640.00	
Subtotal: Payroll and Benefits Expenses	513,600.00	9,438.00	103,544.00	626,582.00		547,560.06	-	547,560.06	87.39%	79,021.94	786,240.00	
Expenses / Training	750.00		4,000.00	4,750.00		864.63	-	864.63	18.20%	3,885.37	3,990.00	
Professional Services / Other Consultants	95,000.00		-	95,000.00		32,777.71	9,674.98	42,452.69	44.69%	52,547.31	85,000.00	
Professional Services / Misc Studies	40,000.00		-	40,000.00		17,548.76	-	17,548.76	43.87%	22,451.24	10,000.00	
Professional Services / Alarm	-		-	-		-	-	-	0.00%	-	-	
Operating Supplies / Uniforms	1,455.00		600.00	2,055.00		1,124.25	-	1,124.25	54.71%	930.75	2,000.00	
Utility Services / Electric	280,000.00		250,000.00	530,000.00		386,959.90	-	386,959.90	73.01%	143,040.10	280,000.00	
Utility Services / Trash	4,000.00		-	4,000.00		2,171.60	-	2,171.60	54.29%	1,828.40	4,000.00	
Utility Services / Gas	500.00		-	500.00		342.86	-	342.86	68.57%	157.14	500.00	
Professional Services / Janitorial	5,000.00		-	5,000.00		3,240.67	-	3,240.67	64.81%	1,759.33	6,000.00	
Communication Services / Telephone	10,000.00		20,000.00	30,000.00		5,525.52	-	5,525.52	18.42%	24,474.48	-	
Other Miscellaneous / District Cost	45,000.00		-	45,000.00		29,726.25	16,633.36	46,359.61	103.02%	(1,359.61)	60,000.00	
Professional Services / Lab Tests	48,000.00		-	48,000.00		21,052.43	-	21,052.43	43.86%	26,947.57	60,000.00	
Professional Services / Sludge Disposal	85,000.00	20,000.00	-	105,000.00		31,513.65	17,468.12	48,981.77	46.65%	56,018.23	85,000.00	
Operating Supplies / Chemicals	235,000.00		-	235,000.00		142,298.83	51,014.28	193,313.11	82.26%	41,686.89	250,000.00	
Repair & Maintenance / Structures / Facility	163,000.00	(20,000.00)	-	143,000.00		69,036.97	104,249.94	173,286.91	121.18%	(30,286.91)	187,000.00	Proactive replacement is necessary.
Repair & Maintenance / Chlorination Equipment	20,000.00		-	20,000.00		9,715.37	7,755.82	17,471.19	87.36%	2,528.81	20,000.00	
Equipment Rental	1,000.00		-	1,000.00		-	-	-	0.00%	1,000.00	1,000.00	
Hydro-Generation / Permit & Fees	-		-	-		-	-	-	0.00%	-	-	
Subtotal: Non Payroll and Benefits Expenses	1,033,705.00	-	274,600.00	1,308,305.00		753,899.40	206,796.50	960,695.90	73.43%	347,609.10	1,054,490.00	
Total Expenses: Water Treatment - Roemer/Arsenic - 5390	1,547,305.00	9,438.00	378,144.00	1,934,887.00		1,301,459.46	206,796.50	1,508,255.96	77.95%	426,631.04	1,840,730.00	

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
 (FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Maintenance - Transmission and Distribution - 5410												
					Four (4) additional positions to be requested in FY 2020: 1 - Lead Water Systems Operator and 3 - Water Systems Operators.							4 new employees needed: 1 - Lead Water Systems Operator and 3 - Water Systems Operators.
Salaries & Wages / Full Time	625,100.00	(10,578.87)		614,521.13		408,816.01	-	408,816.01	66.53%	205,705.12	727,050.00	
Salaries & Wages / Part Time	-			-		-	-	-	0.00%	-	-	
Salaries & Wages / Overtime	50,000.00			50,000.00		60,917.01	-	60,917.01	121.83%	(10,917.01)	65,000.00	OT pay increase due to increase in emergency leaks and proposed new employees
					Maintenance Department has been shorted 2 employees for over 1 year and a limited number of trained staff from other departments to cover.							Increase due to possible more staff and Lead Operators getting 1 HR standby daily
Salaries & Wages / On Call	14,000.00		6,000.00	20,000.00		14,665.33	-	14,665.33	73.33%	5,334.67	25,000.00	
Salaries & Wages / Class A Drivers License	3,300.00			3,300.00		2,870.30	-	2,870.30	86.98%	429.70	6,600.00	Estimated on call
Salaries & Wages / Bilingual Compensation	-			-		1,000.00	-	1,000.00	0.00%	(1,000.00)	1,300.00	
Subtotal: Payroll Expenses	692,400.00	(10,578.87)	6,000.00	687,821.13		488,268.65	-	488,268.65	70.99%	199,552.48	824,950.00	
Benefits / FICA	39,500.00	(1,058.89)		38,441.11		33,809.84	-	33,809.84	87.95%	4,631.27	45,920.00	
Benefits / Medicare	9,200.00			9,200.00		7,907.24	-	7,907.24	85.95%	1,292.76	10,740.00	
Benefits / Disability Insurance	4,000.00			4,000.00		2,402.01	-	2,402.01	60.05%	1,597.99	4,990.00	
Benefits / Life Insurance	3,300.00			3,300.00		2,127.96	-	2,127.96	64.48%	1,172.04	3,880.00	
Benefits / Dental	11,600.00			11,600.00		7,584.11	-	7,584.11	65.38%	4,015.89	14,340.00	
Benefits / Hosp / Med Insurance	207,500.00			207,500.00		142,152.79	-	142,152.79	68.51%	65,347.21	252,880.00	
Benefits / Vision Care Insurance	2,400.00			2,400.00		1,738.21	-	1,738.21	72.43%	661.79	2,610.00	
Benefits / EAP	300.00			300.00		237.35	-	237.35	79.12%	62.65	360.00	
Benefits / Deferred Comp-ER Match	21,500.00			21,500.00		8,409.61	-	8,409.61	39.11%	13,090.39	23,400.00	
Expenses / PERS-Pension Classic	32,600.00	(3,110.27)		29,489.73		23,983.04	-	23,983.04	81.33%	5,506.69	52,280.00	
PERS-Pension / Employer PEPRA-2nd Tier	20,000.00			20,000.00		13,359.64	-	13,359.64	66.80%	6,640.36	14,370.00	
PERS-Pension / Classic-EPMC Neg. Benefit	22,600.00			22,600.00		17,842.76	-	17,842.76	78.95%	4,757.24	35,810.00	
Expenses / Workers Comp Ins	30,200.00			30,200.00		24,242.07	-	24,242.07	80.27%	5,957.93	29,340.00	
Subtotal: Benefits Expenses	404,700.00	(4,169.16)	-	400,530.84		285,796.63	-	285,796.63	71.35%	114,734.21	490,920.00	
Subtotal: Payroll and Benefits Expenses	1,097,100.00	(14,748.03)	6,000.00	1,088,351.97		774,065.28	-	774,065.28	71.12%	314,286.69	1,315,870.00	
Expenses / Training	9,250.00		5,000.00	14,250.00		3,521.22	7,133.40	10,654.62	74.77%	3,595.38	24,100.00	
Operating Supplies / Uniforms	5,060.00			5,060.00		2,858.10	-	2,858.10	56.48%	2,201.90	7,200.00	
Miscellaneous / Trans/Meals/Convention	-			-		-	-	-	0.00%	-	-	
Repair & Maintenance / Reservoirs & Tanks	-			-		-	-	-	0.00%	-	-	
Repair & Maintenance / Domestic Mains	350,000.00		40,000.00	390,000.00		317,738.23	-	317,738.23	81.47%	72,261.77	400,000.00	
Repair & Maintenance / Irrigation Mains	-			-		-	-	-	0.00%	-	-	
Repair & Maintenance / Fire Hydrants	40,600.00			40,600.00		38,173.96	-	38,173.96	94.02%	2,426.04	45,000.00	
Repair & Maintenance / Vandalism Repairs	65,000.00			65,000.00		17,388.32	1,951.00	19,339.32	29.75%	45,660.68	50,000.00	
Repair & Maintenance / Street Patching	250,000.00		150,000.00	400,000.00		191,743.48	57,567.52	249,311.00	62.33%	150,689.00	475,000.00	
Repair & Maintenance / Tools	12,000.00			12,000.00		16,223.50	-	16,223.50	135.20%	(4,223.50)	15,000.00	
Rentals / Equipment	18,500.00		1,500.00	20,000.00		11,192.64	-	11,192.64	55.96%	8,807.36	25,000.00	
Repair & Maintenance / Structures & Improvements	65,000.00			65,000.00		55,474.64	9,870.08	65,344.72	100.53%	(344.72)	70,000.00	
Subtotal: Non Payroll and Benefits Expenses	815,410.00	-	196,500.00	1,011,910.00		654,314.09	76,522.00	730,836.09	72.22%	281,073.91	1,111,300.00	
Total Expenses: Maintenance - Transmission and Distribution - 5410	1,912,510.00	(14,748.03)	202,500.00	2,100,261.97		1,428,379.37	76,522.00	1,504,901.37	71.65%	595,360.60	2,427,170.00	

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
(FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Asset Management - 5420												
					Three (3) additional positions for three (3) months: 1 - Asset Manager and 2 - Planner/Scheduler.							
Salaries & Wages / Full Time	-		62,337.00	62,337.00		19,851.67	-	19,851.67	31.85%	42,485.33	252,480.00	
Salaries & Wages / Part Time	-			-		-	-	-	0.00%	-	-	
Salaries & Wages / Overtime	-			-		-	-	-	0.00%	-	3,000.00	Estimated overtime
Salaries & Wages / On Call	-			-		-	-	-	0.00%	-	-	
Salaries & Wages / Class A Drivers License	-			-		-	-	-	0.00%	-	-	
Salaries & Wages / Bilingual Compensation	-			-		-	-	-	0.00%	-	-	
Subtotal: Payroll Expenses	-	-	62,337.00	62,337.00		19,851.67	-	19,851.67	31.85%	42,485.33	255,480.00	
Benefits / FICA	-		3,956.00	3,956.00		1,268.50	-	1,268.50	32.07%	2,687.50	15,730.00	
Benefits / Medicare	-		925.00	925.00		296.68	-	296.68	32.07%	628.32	3,680.00	
Benefits / Disability Insurance	-		385.00	385.00		-	-	-	0.00%	385.00	1,380.00	
Benefits / Life Insurance	-		259.00	259.00		-	-	-	0.00%	259.00	1,040.00	
Benefits / Dental	-		661.00	661.00		233.66	-	233.66	35.35%	427.34	2,950.00	
Benefits / Hosp / Med Insurance	-		17,703.00	17,703.00		5,015.80	-	5,015.80	28.33%	12,687.20	63,200.00	
Benefits / Vision Care Insurance	-		163.00	163.00		51.63	-	51.63	31.67%	111.37	660.00	
Benefits / EAP	-		22.00	22.00		7.05	-	7.05	32.05%	14.95	90.00	
Benefits / Deferred Comp-ER Match	-		1,463.00	1,463.00		350.00	-	350.00	23.92%	1,113.00	5,850.00	
Expenses / PERS-Pension Classic	-		5,865.00	5,865.00		1,750.42	-	1,750.42	29.85%	4,114.58	25,330.00	
PERS-Pension / Employer PEPR-2nd Tier	-		-	-		-	-	-	0.00%	-	-	
PERS-Pension / Classic-Epmc Neg. Benefit	-		4,364.00	4,364.00		1,302.27	-	1,302.27	29.84%	3,061.73	17,350.00	
Expenses / Workers Comp Ins	-		355.00	355.00		107.01	-	107.01	30.14%	247.99	1,530.00	
Subtotal: Benefits Expenses	-	-	36,121.00	36,121.00		10,383.02	-	10,383.02	28.75%	25,737.98	138,790.00	
Subtotal: Payroll and Benefits Expenses	-	-	98,458.00	98,458.00		30,234.69	-	30,234.69	30.71%	68,223.31	394,270.00	
Expenses / Training	-			-		-	-	-	0.00%	-	6,400.00	
Professional Services / Other Consultants	-			-		-	-	-	0.00%	-	13,000.00	
Operating Supplies / Uniforms	-			-		-	-	-	0.00%	-	5,000.00	
Miscellaneous / Trans/Meals/Convention	-			-		57.00	-	57.00	0.00%	(57.00)	3,900.00	
Subtotal: Non Payroll and Benefits Expenses	-	-	-	-		57.00	-	57.00	0.00%	(57.00)	28,300.00	
Total Expenses: Asset Management - 5420	-	-	98,458.00	98,458.00		30,291.69	-	30,291.69	30.77%	68,166.31	422,570.00	

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
 (FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Customer Service - 5510												
Salaries & Wages / Full Time	432,100.00	12,963.00	21,010.00	466,073.00	Transferred Receptionist from Admin (12/10/18)	326,072.21	-	326,072.21	69.96%	140,000.79	481,500.00	
Salaries & Wages / Part Time	-			-		-	-	-	0.00%	-	-	
Salaries & Wages / Overtime	9,000.00		1,500.00	10,500.00	1 CSR on medical leave for indefinite period.	14,614.48	-	14,614.48	139.19%	(4,114.48)	10,000.00	Estimated overtime
Salaries & Wages / On Call	-			-		-	-	-	0.00%	-	-	
Salaries & Wages / Bilingual Compensation	2,600.00			2,600.00		2,095.73	-	2,095.73	80.61%	504.27	2,600.00	
Subtotal: Payroll Expenses	443,700.00	12,963.00	22,510.00	479,173.00		342,782.42	-	342,782.42	71.54%	136,390.58	494,100.00	
Benefits / FICA	27,400.00	822.00	1,365.00	29,587.00		23,171.56	-	23,171.56	78.32%	6,415.44	30,390.00	
Benefits / Medicare	6,400.00		320.00	6,720.00		5,419.27	-	5,419.27	80.64%	1,300.73	7,110.00	
Benefits / Disability Insurance	2,600.00		120.00	2,720.00		1,687.66	-	1,687.66	62.05%	1,032.34	2,790.00	
Benefits / Life Insurance	2,200.00		115.00	2,315.00		1,602.09	-	1,602.09	69.20%	712.91	2,370.00	
Benefits / Dental	9,900.00		445.00	10,345.00		7,355.72	-	7,355.72	71.10%	2,989.28	9,410.00	
Benefits / Hosp / Med Insurance	162,500.00		7,595.00	170,095.00		142,736.21	-	142,736.21	83.92%	27,358.79	173,010.00	
Benefits / Vision Care Insurance	1,700.00		110.00	1,810.00		1,531.69	-	1,531.69	84.62%	278.31	1,960.00	
Benefits / EAP	200.00		15.00	215.00		209.15	-	209.15	97.28%	5.85	270.00	
Benefits / Deferred Comp-ER Match	15,600.00		975.00	16,575.00		4,071.36	-	4,071.36	24.56%	12,503.64	17,550.00	
Expenses / PERS-Pension Classic	14,400.00		-	14,400.00		9,078.83	-	9,078.83	63.05%	5,321.17	10,700.00	
PERS-Pension / Employer PEPRA-2nd Tier	18,700.00		1,440.00	20,140.00		17,174.39	-	17,174.39	85.28%	2,965.61	25,700.00	
PERS-Pension / Classic-Epmc Neg. Benefit	10,700.00		-	10,700.00		6,754.39	-	6,754.39	63.13%	3,945.61	7,330.00	
Expenses / Workers Comp Ins	2,500.00		120.00	2,620.00		1,882.91	-	1,882.91	71.87%	737.09	2,680.00	
Subtotal: Benefits Expenses	274,800.00	822.00	12,620.00	288,242.00		222,675.23	-	222,675.23	77.25%	65,566.77	291,270.00	
Subtotal: Payroll and Benefits Expenses	718,500.00	13,785.00	35,130.00	767,415.00		565,457.65	-	565,457.65	73.68%	201,957.35	785,370.00	
Expenses / Training	5,000.00		-	5,000.00		2,446.58	-	2,446.58	48.93%	2,553.42	5,000.00	
Professional Services / Armored Transport	7,000.00		-	7,000.00		4,836.47	1,575.00	6,411.47	91.59%	588.53	7,500.00	
Professional Services / Other Consultants	-		-	-		-	-	-	0.00%	-	3,880.00	
Operating Supplies / Uniforms	2,800.00		-	2,800.00		1,253.94	-	1,253.94	44.78%	1,546.06	1,800.00	
Operating Supplies / Miscellaneous	500.00		-	500.00		458.34	-	458.34	91.67%	41.66	500.00	
Equipment	11,500.00		-	11,500.00		-	-	-	0.00%	11,500.00	3,500.00	
Outside Labor / Contractors/Labor & Contractors	-		-	-		-	-	-	0.00%	-	-	
Outside Labor / Contractors / Remote Site Fees	9,700.00		-	9,700.00		5,223.00	-	5,223.00	53.85%	4,477.00	-	
Miscellaneous / Bank Card Expense	150,000.00		-	150,000.00		135,621.43	-	135,621.43	90.41%	14,378.57	40,000.00	
Miscellaneous / Trans/Meals/Convention	650.00		-	650.00		393.63	-	393.63	60.56%	256.37	-	
Subtotal: Non Payroll and Benefits Expenses	187,150.00	-	-	187,150.00		150,233.39	1,575.00	151,808.39	81.12%	35,341.61	62,180.00	
Total Expenses: Customer Service - 5510	905,650.00	13,785.00	35,130.00	954,565.00		715,691.04	1,575.00	717,266.04	75.14%	237,298.96	847,550.00	

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
(FY 2019 YTD as of 05/24/19)

GL Accounts	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Budget Line Item												
Meter Reading - 5520												
Salaries & Wages / Full Time	484,100.00	889.48	(75,000.00)	409,989.48		306,950.01	-	306,950.01	74.87%	103,039.47	455,660.00	
Salaries & Wages / Part Time	-			-		-	-	-	0.00%	-	-	
Salaries & Wages / Overtime	11,000.00		2,000.00	13,000.00		11,865.48	-	11,865.48	91.27%	1,134.52	10,000.00	Estimated Overtime
Salaries & Wages / On Call	4,500.00		1,000.00	5,500.00		5,938.36	-	5,938.36	107.97%	(438.36)	4,000.00	Estimated On-Call
Salaries & Wages / Bilingual Compensation	700.00			700.00		73.75	-	73.75	10.54%	626.25	-	
Subtotal: Payroll Expenses	500,300.00	889.48	(72,000.00)	429,189.48		324,827.60	-	324,827.60	75.68%	104,361.88	469,660.00	
Benefits / FICA	30,400.00	(130.96)		30,269.04		22,592.94	-	22,592.94	74.64%	7,676.10	28,850.00	
Benefits / Medicare	7,100.00			7,100.00		5,283.84	-	5,283.84	74.42%	1,816.16	6,750.00	
Benefits / Disability Insurance	3,200.00			3,200.00		1,959.31	-	1,959.31	61.23%	1,240.69	3,880.00	
Benefits / Life Insurance	2,400.00			2,400.00		1,599.96	-	1,599.96	66.67%	800.04	2,680.00	
Benefits / Dental	7,600.00			7,600.00		3,871.22	-	3,871.22	50.94%	3,728.78	9,310.00	
Benefits / Hosp / Med Insurance	122,900.00			122,900.00		86,664.66	-	86,664.66	70.52%	36,235.34	157,880.00	
Benefits / Vision Care Insurance	1,700.00			1,700.00		1,273.54	-	1,273.54	74.91%	426.46	1,740.00	
Benefits / EAP	200.00			200.00		173.90	-	173.90	86.95%	26.10	230.00	
Benefits / Deferred Comp-ER Match	15,600.00			15,600.00		4,570.03	-	4,570.03	29.30%	11,029.97	15,600.00	
Expenses / PERS-Pension Classic	30,000.00	(2,963.68)		27,036.32		20,034.03	-	20,034.03	74.10%	7,002.29	35,950.00	
PERS-Pension / Employer PEPRA-2nd Tier	12,100.00			12,100.00		8,181.58	-	8,181.58	67.62%	3,918.42	6,840.00	
PERS-Pension / Classic-Epmc Neg. Benefit	20,800.00			20,800.00		14,904.74	-	14,904.74	71.66%	5,895.26	24,620.00	
Expenses / Workers Comp Ins	5,200.00			5,200.00		3,578.29	-	3,578.29	68.81%	1,621.71	2,730.00	
Subtotal: Benefits Expenses	259,200.00	(3,094.64)	-	256,105.36		174,688.04	-	174,688.04	68.21%	81,417.32	297,060.00	
Subtotal: Payroll and Benefits Expenses	759,500.00	(2,205.16)	(72,000.00)	685,294.84		499,515.64	-	499,515.64	72.89%	185,779.20	766,720.00	
Expenses / Training	8,400.00			8,400.00		3,494.66	1,345.00	4,839.66	57.62%	3,560.34	6,320.00	
Operating Supplies / Uniforms	5,240.00			5,240.00		2,980.47	-	2,980.47	56.88%	2,259.53	5,440.00	
Operating Supplies / Shop Supplies	11,000.00			11,000.00		7,434.10	528.50	7,962.60	72.39%	3,037.40	11,000.00	
Repair & Maintenance / Meters & AMR's	318,776.00			318,776.00		278,861.53	4,531.08	283,392.61	88.90%	35,383.39	318,776.00	
Outside Labor/Contractors / Labor & Contractors	-		75,000.00	75,000.00		47,588.50	-	47,588.50	63.45%	27,411.50	20,000.00	
Miscellaneous / Trans/Meals/Convention	5,000.00			5,000.00		1,191.62	3,000.00	4,191.62	83.83%	808.38	670.00	
Miscellaneous / AMR Mtr Replacemnt Prgram	32,000.00		(5,000.00)	27,000.00		10,363.20	10,479.27	20,842.47	77.19%	6,157.53	32,000.00	
Subtotal: Non Payroll and Benefits Expenses	380,416.00	-	70,000.00	450,416.00		351,914.08	19,883.85	371,797.93	82.55%	78,618.07	394,206.00	
Total Expenses: Meter Reading - 5520	1,139,916.00	(2,205.16)	(2,000.00)	1,135,710.84		851,429.72	19,883.85	871,313.57	76.72%	264,397.27	1,160,926.00	

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
(FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification						Requested	Justification
						FY 2019 YTD	Encumbrance	FY 2019 Total	% of Budget	Remaining		
Billing - 5530												
Salaries & Wages / Full Time	207,000.00	6,210.00		213,210.00		164,986.49	-	164,986.49	77.38%	48,223.51	214,030.00	
Salaries & Wages / Part Time	-			-		-	-	-	0.00%	-	-	
Salaries & Wages / Overtime	5,000.00			5,000.00		1,593.74	-	1,593.74	31.87%	3,406.26	10,000.00	Estimated overtime
Salaries & Wages / On Call	-			-		-	-	-	0.00%	-	-	
Salaries & Wages / Bilingual Compensation	700.00			700.00		573.75	-	573.75	81.96%	126.25	650.00	
Subtotal: Payroll Expenses	212,700.00	6,210.00	-	218,910.00		167,153.98	-	167,153.98	76.36%	51,756.02	224,680.00	
Benefits / FICA	12,900.00	387.00		13,287.00		11,478.31	-	11,478.31	86.39%	1,808.69	13,360.00	
Benefits / Medicare	3,000.00			3,000.00		2,684.52	-	2,684.52	89.48%	315.48	3,130.00	
Benefits / Disability Insurance	1,100.00			1,100.00		1,126.76	-	1,126.76	102.43%	(26.76)	1,140.00	
Benefits / Life Insurance	1,000.00			1,000.00		871.20	-	871.20	87.12%	128.80	1,000.00	
Benefits / Dental	3,000.00			3,000.00		2,894.28	-	2,894.28	96.48%	105.72	3,040.00	
Benefits / Hosp / Med Insurance	51,800.00			51,800.00		49,974.78	-	49,974.78	96.48%	1,825.22	53,160.00	
Benefits / Vision Care Insurance	700.00			700.00		619.56	-	619.56	88.51%	80.44	660.00	
Benefits / EAP	100.00			100.00		84.60	-	84.60	84.60%	15.40	90.00	
Benefits / Deferred Comp-ER Match	5,900.00			5,900.00		1,147.50	-	1,147.50	19.45%	4,752.50	5,850.00	
Expenses / PERS-Pension Classic	19,100.00			19,100.00		16,789.18	-	16,789.18	87.90%	2,310.82	21,420.00	
PERS-Pension / Employer PEPR-2nd Tier	-			-		-	-	-	0.00%	-	-	
PERS-Pension / Classic-Epmc Neg. Benefit	14,200.00			14,200.00		12,490.79	-	12,490.79	87.96%	1,709.21	14,670.00	
Expenses / Workers Comp Ins	1,100.00			1,100.00		946.73	-	946.73	86.07%	153.27	1,190.00	
Subtotal: Benefits Expenses	113,900.00	387.00	-	114,287.00		101,108.21	-	101,108.21	88.47%	13,178.79	118,710.00	
Subtotal: Payroll and Benefits Expenses	326,600.00	6,597.00	-	333,197.00		268,262.19	-	268,262.19	80.51%	64,934.81	343,390.00	
Expenses / Training	2,420.00		2,000.00	4,420.00		154.64	575.98	730.62	16.53%	3,689.38	4,570.00	
Professional Services / Other Consultants	1,500.00		-	1,500.00		-	-	-	0.00%	1,500.00	1,500.00	
Operating Supplies / Uniforms	500.00		-	500.00		514.73	-	514.73	102.95%	(14.73)	600.00	
Operating Supplies / Miscellaneous	3,150.00		-	3,150.00		508.00	-	508.00	16.13%	2,642.00	3,150.00	
Outside Labor / Contractors/Printing	43,980.00		-	43,980.00		19,679.94	-	19,679.94	44.75%	24,300.06	25,900.00	
Communication Services / Postage & Shipping	144,360.00		(5,000.00)	139,360.00		99,382.36	-	99,382.36	71.31%	39,977.64	144,360.00	
Miscellaneous / Trans/Meals/Convention	555.00		3,000.00	3,555.00		117.10	-	117.10	3.29%	3,437.90	6,055.00	
Subtotal: Non Payroll and Benefits Expenses	196,465.00	-	-	196,465.00		120,356.77	575.98	120,932.75	61.55%	75,532.25	186,135.00	
Total Expenses: Billing - 5530	523,065.00	6,597.00	-	529,662.00		388,618.96	575.98	389,194.94	73.48%	140,467.06	529,525.00	

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
 (FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Administration - 5610												
					Transferred Receptionist to Customer Service (12/10/18)							
Salaries & Wages / Full Time	907,400.00	63,996.79	(21,010.00)	950,386.79		684,770.42	-	684,770.42	72.05%	265,616.37	927,700.00	
Salaries & Wages / Part Time	-			-		-	-	-	0.00%	-	-	
Salaries & Wages / Overtime	-		10,000.00	10,000.00	Previously not budgeted	12,213.02	-	12,213.02	122.13%	(2,213.02)	-	
Salaries & Wages / Bilingual Compensation	-		500.00	500.00	Previously not budgeted	425.00	-	425.00	85.00%	75.00	-	
Salaries & Wages / Vehicle Allowance	-			-		3,232.20	-	3,232.20	0.00%	(3,232.20)	7,200.00	
Subtotal: Payroll Expenses	907,400.00	63,996.79	(10,510.00)	960,886.79		700,640.64	-	700,640.64	72.92%	260,246.15	934,900.00	
Benefits / FICA	41,800.00	13,662.53	(1,365.00)	54,097.53		42,507.98	-	42,507.98	78.58%	11,589.55	45,840.00	
Benefits / Medicare	12,700.00		(320.00)	12,380.00		10,832.55	-	10,832.55	87.50%	1,547.45	13,620.00	
Benefits / Disability Insurance	3,100.00		(120.00)	2,980.00		2,531.10	-	2,531.10	84.94%	448.90	3,100.00	
Benefits / Life Insurance	2,300.00		(115.00)	2,185.00		1,821.90	-	1,821.90	83.38%	363.10	2,280.00	
Benefits / Dental	8,800.00		(445.00)	8,355.00		6,708.46	-	6,708.46	80.29%	1,646.54	8,230.00	
Benefits / Hosp / Med Insurance	126,200.00		(7,595.00)	118,605.00		106,608.01	-	106,608.01	89.88%	11,996.99	133,870.00	
Benefits / Vision Care Insurance	1,500.00		(110.00)	1,390.00		1,359.59	-	1,359.59	97.81%	30.41	1,520.00	
Benefits / EAP	200.00		(15.00)	185.00		180.95	-	180.95	97.81%	4.05	210.00	
Benefits / Deferred Comp-ER Match	13,700.00		(975.00)	12,725.00		44,756.79	-	44,756.79	351.72%	(32,031.79)	38,650.00	
Expenses / PERS-Pension Classic	33,600.00			33,600.00		15,873.68	-	15,873.68	47.24%	17,726.32	36,000.00	
PERS-Pension / Employer PEPRA-2nd Tier	34,600.00		(1,440.00)	33,160.00		33,549.61	-	33,549.61	101.17%	(389.61)	38,290.00	
PERS-Pension / Classic-Epmc Neg. Benefit	25,000.00			25,000.00		11,546.82	-	11,546.82	46.19%	13,453.18	24,660.00	
Expenses / Workers Comp Ins	5,300.00		(120.00)	5,180.00		3,907.35	-	3,907.35	75.43%	1,272.65	5,550.00	
Subtotal: Benefits Expenses	308,800.00	13,662.53	(12,620.00)	309,842.53		282,184.79	-	282,184.79	91.07%	27,657.74	351,820.00	
Subtotal: Payroll and Benefits Expenses	1,216,200.00	77,659.32	(23,130.00)	1,270,729.32		982,825.43	-	982,825.43	77.34%	287,903.89	1,286,720.00	
Expenses / Training	4,425.00		2,500.00	6,925.00		3,353.44	-	3,353.44	48.43%	3,571.56	6,850.00	
Operating Supplies / Uniforms	-		-	-		854.14	-	854.14	0.00%	(854.14)	1,000.00	
Miscellaneous / Promotional Activities	3,400.00		-	3,400.00		-	-	-	0.00%	3,400.00	20,400.00	
Miscellaneous / Printing	22,490.00		-	22,490.00		2,035.24	-	2,035.24	9.05%	20,454.76	8,700.00	
Miscellaneous / Trans/Meals/Convention	130,765.00		12,000.00	142,765.00		61,751.15	7,519.98	69,271.13	48.52%	73,493.87	81,880.00	To be reviewed during mid-year for modifications.
Miscellaneous / Dues & Subscriptions	37,805.00		100.00	37,905.00		40,232.61	-	40,232.61	106.14%	(2,327.61)	35,830.00	
Miscellaneous / Office	14,820.00		(9,000.00)	5,820.00		4,623.42	-	4,623.42	79.44%	1,196.58	6,020.00	
Miscellaneous / Advertising	2,600.00		-	2,600.00		6,825.41	-	6,825.41	262.52%	(4,225.41)	2,600.00	
Professional Services / Legal	625,000.00		-	625,000.00		774,719.99	-	774,719.99	123.96%	(149,719.99)	450,000.00	
Professional Services / Other Consultants	10,000.00	80,000.00	-	90,000.00		94,378.75	3,308.75	97,687.50	108.54%	(7,687.50)	100,000.00	
Copying/Outside	-		-	-		-	-	-	0.00%	-	-	
Miscellaneous / Election Expense	-		-	-		-	-	-	0.00%	-	321,280.00	
Miscellaneous / Discount On Water Bonds	-		-	-		(23,693.52)	-	(23,693.52)	0.00%	23,693.52	-	
Programs / Regional Programs	78,315.00		-	78,315.00		-	-	-	0.00%	78,315.00	40,000.00	
Subtotal: Non Payroll and Benefits Expenses	929,620.00	80,000.00	5,600.00	1,015,220.00		965,080.63	10,828.73	975,909.36	96.13%	39,310.64	1,074,560.00	
Total Expenses: Administration - 5610	2,145,820.00	157,659.32	(17,530.00)	2,285,949.32		1,947,906.06	10,828.73	1,958,734.79	85.69%	327,214.53	2,361,280.00	

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
 (FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019		% of Budget	FY 2019 Remaining	Requested	Justification
						YTD	Encumbrance				
Accounting - 5620											
Salaries & Wages / Full Time	360,400.00	10,812.00		371,212.00		288,505.19	-	288,505.19	77.72%	82,706.81	386,890.00
Salaries & Wages / Part Time	-			-		-	-	-	0.00%	-	-
Salaries & Wages / Overtime	13,000.00			13,000.00		7,696.30	-	7,696.30	59.20%	5,303.70	15,000.00 Estimated overtime
Salaries & Wages / Bilingual Compensation	700.00		700.00	1,400.00		1,437.50	-	1,437.50	102.68%	(37.50)	1,950.00
Subtotal: Payroll Expenses	374,100.00	10,812.00	700.00	385,612.00		297,638.99	-	297,638.99	77.19%	87,973.01	403,840.00
Benefits / FICA	22,500.00	675.00		23,175.00		20,280.24	-	20,280.24	87.51%	2,894.76	24,200.00
Benefits / Medicare	5,300.00			5,300.00		4,742.97	-	4,742.97	89.49%	557.03	5,660.00
Benefits / Disability Insurance	2,000.00			2,000.00		1,712.26	-	1,712.26	85.61%	287.74	1,970.00
Benefits / Life Insurance	1,600.00			1,600.00		1,424.28	-	1,424.28	89.02%	175.72	1,640.00
Benefits / Dental	7,200.00			7,200.00		7,292.16	-	7,292.16	101.28%	(92.16)	8,080.00
Benefits / Hosp / Med Insurance	109,300.00			109,300.00		105,192.84	-	105,192.84	96.24%	4,107.16	111,580.00
Benefits / Vision Care Insurance	1,100.00			1,100.00		1,032.60	-	1,032.60	93.87%	67.40	1,090.00
Benefits / EAP	100.00			100.00		141.00	-	141.00	141.00%	(41.00)	150.00
Benefits / Deferred Comp-ER Match	9,800.00			9,800.00		3,665.38	-	3,665.38	37.40%	6,134.62	9,750.00
Expenses / PERS-Pension Classic	21,900.00			21,900.00		18,998.94	-	18,998.94	86.75%	2,901.06	25,900.00
PERS-Pension / Employer PEPR-2nd Tier	8,200.00			8,200.00		7,144.38	-	7,144.38	87.13%	1,055.62	8,890.00
PERS-Pension / Classic-Epmc Neg. Benefit	16,300.00			16,300.00		14,134.68	-	14,134.68	86.72%	2,165.32	17,740.00
Expenses / Workers Comp Ins	2,000.00			2,000.00		1,659.30	-	1,659.30	82.97%	340.70	2,160.00
Subtotal: Benefits Expenses	207,300.00	675.00	-	207,975.00		187,421.03	-	187,421.03	90.12%	20,553.97	218,810.00
Subtotal: Payroll and Benefits Expenses	581,400.00	11,487.00	700.00	593,587.00		485,060.02	-	485,060.02	81.72%	108,526.98	622,650.00
Expenses / Training	5,060.00			5,060.00		4,131.00	-	4,131.00	81.64%	929.00	6,690.00
Operating Supplies / Uniforms	825.00			825.00		387.68	-	387.68	46.99%	437.32	1,200.00
Miscellaneous / Trans/Meals/Convention	2,390.00			2,390.00		213.36	537.00	750.36	31.40%	1,639.64	6,960.00
Operating Supplies / Miscellaneous	1,000.00			1,000.00		-	-	-	0.00%	1,000.00	1,000.00
Miscellaneous / Bank Account Analysis	36,000.00		30,000.00	66,000.00		56,689.79	-	56,689.79	85.89%	9,310.21	60,000.00
Miscellaneous / Sweep Fees	-			-		-	-	-	0.00%	-	-
Miscellaneous / Dues & Subscriptions	1,188.00			1,188.00		673.00	-	673.00	56.65%	515.00	2,048.00
Professional Services / Auditing	36,435.00		1,500.00	37,935.00		19,900.00	-	19,900.00	52.46%	18,035.00	37,935.00
Professional Services / Fiscal Agent	19,800.00		(12,000.00)	7,800.00		3,010.07	-	3,010.07	38.59%	4,789.93	9,600.00
Professional Services / Accounting Assistance	-			-		-	-	-	0.00%	-	-
Professional Services / Consultants	27,000.00	100,000.00	25,000.00	152,000.00		37,943.19	112,428.75	150,371.94	98.93%	1,628.06	29,500.00
Outside Labor / Contractors/Labor & Contractors	-			-		-	-	-	0.00%	-	-
Other Miscellaneous / County Tax Collection Fee	400.00			400.00		1.20	-	1.20	0.30%	398.80	400.00
Other Miscellaneous / Penalties	-			-		-	-	-	0.00%	-	-
Subtotal: Non Payroll and Benefits Expenses	130,098.00	100,000.00	44,500.00	274,598.00		122,949.29	112,965.75	235,915.04	85.91%	38,682.96	155,333.00
Total Expenses: Accounting - 5620	711,498.00	111,487.00	45,200.00	868,185.00		608,009.31	112,965.75	720,975.06	83.04%	147,209.94	777,983.00

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
(FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Engineering - 5630												
					Two (2) additional positions for three (3) months: 1 - Senior Engineer and 1 - Associate Engineer w/P.E. One (1) additional position to be requested in FY 2020: 1 - Associate Engineer w/P.E.							
Salaries & Wages / Full Time	865,200.00	(23,540.82)	56,056.00	897,715.18		577,529.17	-	577,529.17	64.33%	320,186.01	1,188,120.00	
Salaries & Wages / Part Time	76,100.00	(49,316.00)		26,784.00		1,171.20	-	1,171.20	4.37%	25,612.80	-	
Salaries & Wages / Overtime	600.00		3,500.00	4,100.00		3,867.81	-	3,867.81	94.34%	232.19	2,000.00	Estimated overtime
Salaries & Wages / On Call	-			-		-	-	-	0.00%	-	-	
Salaries & Wages / Bilingual Compensation	-			-		500.00	-	500.00	0.00%	(500.00)	650.00	
Salaries & Wages / Vehicle Allowance	-			-		-	-	-	0.00%	-	-	
Subtotal: Payroll Expenses	941,900.00	(72,856.82)	59,556.00	928,599.18		583,068.18	-	583,068.18	62.79%	345,531.00	1,190,770.00	
Benefits / FICA	57,500.00	(5,172.30)	3,489.00	55,816.70		40,836.45	-	40,836.45	73.16%	14,980.25	67,190.00	
Benefits / Medicare	13,600.00		827.00	14,427.00		9,745.70	-	9,745.70	67.55%	4,681.30	16,950.00	
Benefits / Disability Insurance	4,300.00		256.00	4,556.00		3,200.58	-	3,200.58	70.25%	1,355.42	5,350.00	
Benefits / Life Insurance	3,100.00		173.00	3,273.00		2,347.50	-	2,347.50	71.72%	925.50	3,790.00	
Benefits / Dental	11,600.00		441.00	12,041.00		7,396.69	-	7,396.69	61.43%	4,644.31	13,520.00	
Benefits / Hosp / Med Insurance	153,100.00		11,802.00	164,902.00		124,270.40	-	124,270.40	75.36%	40,631.60	230,950.00	
Benefits / Vision Care Insurance	2,000.00		108.00	2,108.00		1,652.16	-	1,652.16	78.38%	455.84	2,390.00	
Benefits / EAP	300.00		15.00	315.00		218.55	-	218.55	69.38%	96.45	330.00	
Benefits / Deferred Comp-ER Match	17,600.00		975.00	18,575.00		10,768.07	-	10,768.07	57.97%	7,806.93	26,450.00	
Expenses / PERS-Pension Classic	60,500.00	(8,878.93)	5,274.00	56,895.07		36,570.44	-	36,570.44	64.28%	20,324.63	96,690.00	
PERS-Pension / Employer PEPRA-2nd Tier	18,200.00		-	18,200.00		15,750.89	-	15,750.89	86.54%	2,449.11	13,710.00	
PERS-Pension / Classic-Epmc Neg. Benefit	40,300.00		3,924.00	44,224.00		27,207.39	-	27,207.39	61.52%	17,016.61	66,220.00	
Expenses / Workers Comp Ins	17,500.00		307.00	17,807.00		12,702.19	-	12,702.19	71.33%	5,104.81	14,880.00	
Subtotal: Benefits Expenses	399,600.00	(14,051.24)	27,591.00	413,139.77		292,667.01	-	292,667.01	70.84%	120,472.76	558,420.00	
Subtotal: Payroll and Benefits Expenses	1,341,500.00	(86,908.06)	87,147.00	1,341,738.95		875,735.19	-	875,735.19	65.27%	466,003.76	1,749,190.00	
Expenses / Training	7,000.00		-	7,000.00		4,243.65	-	4,243.65	60.62%	2,756.35	8,030.00	
Operating Supplies / Uniforms	1,700.00		13,500.00	15,200.00		1,523.81	-	1,523.81	10.03%	13,676.19	3,500.00	
Miscellaneous / Trans/Meals/Convention	1,800.00		-	1,800.00		65.00	-	65.00	3.61%	1,735.00	1,000.00	
Repair & Maintenance / Office Equipment	1,000.00		-	1,000.00		-	-	-	0.00%	1,000.00	5,000.00	
Professional Services / Engineering	40,000.00		50,000.00	90,000.00		68,364.56	65,649.94	134,014.50	148.91%	(44,014.50)	-	
Professional Services / Computer Programmer-GIS	-		-	-		-	-	-	0.00%	-	-	
Professional Services / Computer Prog-Wellhead	-		-	-		-	-	-	0.00%	-	-	
Professional Services / Other Consultants	-		139,000.00	139,000.00		50,674.59	17,650.00	68,324.59	49.15%	70,675.41	320,000.00	
Professional Services / GIS Licensing	-		-	-		-	-	-	0.00%	-	-	
Subtotal: Non Payroll and Benefits Expenses	51,500.00	-	202,500.00	254,000.00		124,871.61	83,299.94	208,171.55	81.96%	45,828.45	337,530.00	
Total Expenses: Engineering Before Reclasses to CIP	1,393,000.00	(86,908.06)	289,647.00	1,595,738.95		1,000,606.80	83,299.94	1,083,906.74	67.93%	511,832.21	2,086,720.00	
Cap Improvement Projects / Expenses Reclass To CIP	-		#####	(1,374,396.00)		(362,634.44)	-	(362,634.44)	26.39%	(1,011,761.56)	(2,099,028.00)	100% of salaries and benefits plus 20% overhead.
Total Expenses: Engineering - 5630	1,393,000.00	(86,908.06)	#####	221,342.95		637,972.36	83,299.94	721,272.30	325.86%	(499,929.35)	(12,308.00)	

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GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Information Technology - 5640												
Salaries & Wages / Full Time	436,300.00	33,089.00	(34,000.00)	435,389.00	Salary savings	279,871.24	-	279,871.24	64.28%	155,517.76	482,190.00	
Salaries & Wages / Part Time	-			-		-	-	-	0.00%	-	-	
Salaries & Wages / Overtime	17,000.00			17,000.00		12,473.70	-	12,473.70	73.37%	4,526.30	15,000.00	Estimated overtime
Subtotal: Payroll Expenses	453,300.00	33,089.00	(34,000.00)	452,389.00		292,344.94	-	292,344.94	64.62%	160,044.06	497,190.00	
Benefits / FICA	26,100.00	2,313.00		28,413.00		20,814.31	-	20,814.31	73.26%	7,598.69	27,290.00	
Benefits / Medicare	6,200.00			6,200.00		5,204.41	-	5,204.41	83.94%	995.59	6,730.00	
Benefits / Disability Insurance	2,100.00			2,100.00		1,343.43	-	1,343.43	63.97%	756.57	2,060.00	
Benefits / Life Insurance	1,400.00			1,400.00		905.85	-	905.85	64.70%	494.15	1,390.00	
Benefits / Dental	6,500.00			6,500.00		4,611.60	-	4,611.60	70.95%	1,888.40	6,460.00	
Benefits / Hosp / Med Insurance	94,200.00			94,200.00		63,836.64	-	63,836.64	67.77%	30,363.36	94,460.00	
Benefits / Vision Care Insurance	900.00			900.00		619.56	-	619.56	68.84%	280.44	870.00	
Benefits / EAP	100.00			100.00		84.60	-	84.60	84.60%	15.40	120.00	
Benefits / Deferred Comp-ER Match	7,800.00			7,800.00		4,093.25	-	4,093.25	52.48%	3,706.75	7,800.00	
Expenses / PERS-Pension Classic	43,200.00			43,200.00		30,365.27	-	30,365.27	70.29%	12,834.73	46,620.00	
PERS-Pension / Employer PEPR-2nd Tier	-			-		218.73	-	218.73	0.00%	(218.73)	-	
PERS-Pension / Classic-Epmc Neg. Benefit	29,400.00			29,400.00		22,590.92	-	22,590.92	76.84%	6,809.08	31,930.00	
Expenses / Workers Comp Ins	2,400.00			2,400.00		1,816.77	-	1,816.77	75.70%	583.23	2,630.00	
Subtotal: Benefits Expenses	220,300.00	2,313.00	-	222,613.00		156,505.34	-	156,505.34	70.30%	66,107.66	228,360.00	
Subtotal: Payroll and Benefits Expenses	673,600.00	35,402.00	(34,000.00)	675,002.00		448,850.28	-	448,850.28	66.50%	226,151.72	725,550.00	
Expenses / Training	2,098.00		3,251.00	5,349.00		3,529.00	-	3,529.00	65.97%	1,820.00	-	
Miscellaneous / Trans/Meals/Convention	614.00		8,000.00	8,614.00		1,773.97	1,255.26	3,029.23	35.17%	5,584.77	694.00	
Miscellaneous / Computer Supplies & Maint	144,050.00		(5,000.00)	139,050.00		81,824.71	22,972.29	104,797.00	75.37%	34,253.00	119,200.00	
Miscellaneous / High Speed Internet Ser	16,340.00		2,300.00	18,640.00		12,799.60	-	12,799.60	68.67%	5,840.40	20,890.00	
Professional Services / Programmer	36,000.00		-	36,000.00		3,367.50	24,312.00	27,679.50	76.89%	8,320.50	45,000.00	
Repair & Maintenance / Contracts And Licensing	245,720.00		25,000.00	270,720.00		169,260.50	15,133.04	184,393.54	68.11%	86,326.46	313,740.00	
Outside Labor / Contractors/Labor & Contractors	-		-	-		-	-	-	0.00%	-	-	Outside
Subtotal: Non Payroll and Benefits Expenses	444,822.00	-	33,551.00	478,373.00		272,555.28	63,672.59	336,227.87	70.29%	142,145.13	499,524.00	Non Payroll and
Total Expenses: Information Technology - 5640	1,118,422.00	35,402.00	(449.00)	1,153,375.00		721,405.56	63,672.59	785,078.15	68.07%	368,296.85	1,225,074.00	Information Technology

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GL Accounts		Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification						
Budget Line Item	FY 2019 YTD						Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
GIS - 5645												GIS
Salaries & Wages / Full Time						-	-	-	0.00%	-	85,960.00	Salaries
Salaries & Wages / Part Time						-	-	-	0.00%	-	-	Salaries
Salaries & Wages / Overtime						-	-	-	0.00%	-	-	Salaries
	Subtotal: Payroll Expenses					-	-	-	0.00%	-	85,960.00	Subtotal
Benefits / FICA						-	-	-	0.00%	-	5,350.00	Benefits
Benefits / Medicare						-	-	-	0.00%	-	1,260.00	Benefits
Benefits / Disability Insurance						-	-	-	0.00%	-	480.00	Benefits
Benefits / Life Insurance						-	-	-	0.00%	-	350.00	Benefits
Benefits / Dental						-	-	-	0.00%	-	450.00	Benefits
Benefits / Hosp / Med Insurance						-	-	-	0.00%	-	7,860.00	Benefits
Benefits / Vision Care Insurance						-	-	-	0.00%	-	220.00	Benefits
Benefits / EAP						-	-	-	0.00%	-	30.00	Benefits
Benefits / Deferred Comp-ER Match						-	-	-	0.00%	-	1,950.00	Benefits
Expenses / PERS-Pension Classic						-	-	-	0.00%	-	-	Expenses
PERS-Pension / Employer PEPR-2nd Tier						-	-	-	0.00%	-	5,900.00	PERS
PERS-Pension / Classic-Epmc Neg. Benefit						-	-	-	0.00%	-	-	PERS
Expenses / Workers Comp Ins						-	-	-	0.00%	-	490.00	Expenses
	Subtotal: Benefits Expenses					-	-	-	0.00%	-	24,340.00	Subtotal
	Subtotal: Payroll and Benefits Expenses					-	-	-	0.00%	-	110,300.00	Payroll and Benefits
Expenses / Training						-	-	-	0.00%	-	3,900.00	Expenses
Miscellaneous / Trans/Meals/Convention						-	-	-	0.00%	-	3,000.00	Miscellaneous
Miscellaneous / Computer Supplies & Maint						-	-	-	0.00%	-	3,000.00	Miscellaneous
Miscellaneous / High Speed Internet Ser						-	-	-	0.00%	-	-	Miscellaneous
Professional Services / Programmer						-	-	-	0.00%	-	30,000.00	Professional
Repair & Maintenance / Contracts And Licensing						-	-	-	0.00%	-	-	Repair
Outside Labor / Contractors/Labor & Contractors						-	-	-	0.00%	-	-	Outside
	Subtotal: Non Payroll and Benefits Expenses					-	-	-	0.00%	-	39,900.00	Non Payroll and
	Total Expenses: GIS - 5645					-	-	-	0.00%	-	150,200.00	GIS -

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
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GL Accounts	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance:	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Board of Directors - 5650												Board
Salaries & Wages / Part Time	97,200.00			97,200.00		69,810.30	-	69,810.30	71.82%	27,389.70	97,250.00	Salaries
Subtotal: Payroll Expenses	97,200.00	-	-	97,200.00		69,810.30	-	69,810.30	71.82%	27,389.70	97,250.00	Subtotal
Benefits / Disability Insurance	200.00			200.00		167.86	-	167.86	83.93%	32.14	200.00	Benefits
Benefits / Life Insurance	200.00			200.00		196.68	-	196.68	98.34%	3.32	230.00	Benefits
Benefits / FICA	6,000.00			6,000.00		4,328.19	-	4,328.19	72.14%	1,671.81	6,030.00	Benefits
Benefits / Medicare	1,400.00			1,400.00		1,012.34	-	1,012.34	72.31%	387.66	1,410.00	Benefits
Benefits / Dental	4,700.00			4,700.00		4,481.16	-	4,481.16	95.34%	218.84	4,710.00	Benefits
Benefits / Hosp / Med Insurance	84,700.00			84,700.00		87,000.33	-	87,000.33	102.72%	(2,300.33)	85,790.00	Benefits
Benefits / Vision Care Insurance	1,100.00			1,100.00		1,032.60	-	1,032.60	93.87%	67.40	1,090.00	Benefits
Expenses / PERS-Pension Classic	-			-		-	-	-	0.00%	-	-	Expenses
Expenses / Workers Comp Ins	600.00			600.00		411.86	-	411.86	68.64%	188.14	640.00	Expenses
Subtotal: Benefits Expenses	98,900.00	-	-	98,900.00		98,631.02	-	98,631.02	99.73%	268.98	100,100.00	Subtotal
Subtotal: Payroll and Benefits Expenses	196,100.00	-	-	196,100.00		168,441.32	-	168,441.32	85.90%	27,658.68	197,350.00	Payroll and Benefits
Professional Services / Other Consultants	30,000.00			30,000.00		15,000.00	-	15,000.00	50.00%	15,000.00	-	Professional
Expenses / Training	3,000.00			3,000.00		-	-	-	0.00%	3,000.00	3,000.00	Expenses
Operating Supplies / Miscellaneous	1,000.00			1,000.00		-	-	-	0.00%	1,000.00	1,000.00	Operating
Miscellaneous / Election Expense	-			-		-	-	-	0.00%	-	-	Miscellaneous
Miscellaneous / Trans/Meals/Convention	25,000.00			25,000.00		21,334.72	-	21,334.72	85.34%	3,665.28	25,000.00	Miscellaneous
Miscellaneous / Dues & Subscriptions	-			-		-	-	-	0.00%	-	-	Miscellaneous
Subtotal: Non Payroll and Benefits Expenses	59,000.00	-	-	59,000.00		36,334.72	-	36,334.72	61.58%	22,665.28	29,000.00	Non Payroll and
Total Expenses: Board of Directors - 5650	255,100.00	-	-	255,100.00		204,776.04	-	204,776.04	80.27%	50,323.96	226,350.00	Board of

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GL Accounts	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	% of Remaining	Requested	Justification
Human Resources/Risk Management - 5660												Human
Salaries & Wages / Full Time	316,400.00	(12,699.97)		303,700.03		228,929.73	-	228,929.73	75.38%	74,770.30	360,900.00	Salaries
Salaries & Wages / Part Time	-			-		-	-	-	0.00%	-	-	Salaries
Salaries & Wages / Overtime	-			-		481.83	-	481.83	0.00%	(481.83)	-	Salaries
Salaries & Wages / Bilingual Compensation	1,300.00			1,300.00		1,148.78	-	1,148.78	88.37%	151.22	1,300.00	Salaries
Salaries & Wages / Vehicle Allowance	-			-		5,737.84	-	5,737.84	0.00%	(5,737.84)	6,500.00	Salaries
Subtotal: Payroll Expenses	317,700.00	(12,699.97)	-	305,000.03		236,298.18	-	236,298.18	77.47%	68,701.85	368,700.00	Subtotal
Benefits / FICA	17,500.00	(1,172.69)		16,327.31		14,706.96	-	14,706.96	90.08%	1,620.35	20,350.00	Benefits
Benefits / Medicare	4,500.00			4,500.00		3,839.51	-	3,839.51	85.32%	660.49	5,210.00	Benefits
Benefits / Disability Insurance	1,500.00			1,500.00		921.38	-	921.38	61.43%	578.62	1,270.00	Benefits
Benefits / Life Insurance	1,000.00			1,000.00		658.80	-	658.80	65.88%	341.20	980.00	Benefits
Benefits / Dental	4,100.00			4,100.00		2,626.92	-	2,626.92	64.07%	1,473.08	3,290.00	Benefits
Benefits / Hosp / Med Insurance	60,200.00			60,200.00		42,308.24	-	42,308.24	70.28%	17,891.76	59,570.00	Benefits
Benefits / Vision Care Insurance	700.00			700.00		481.88	-	481.88	68.84%	218.12	660.00	Benefits
Benefits / EAP	100.00			100.00		65.80	-	65.80	65.80%	34.20	90.00	Benefits
Benefits / Deferred Comp-ER Match	5,900.00			5,900.00		13,446.35	-	13,446.35	227.90%	(7,546.35)	10,850.00	Benefits
Expenses / PERS-Pension Classic	17,600.00	(4,824.10)		12,775.90		7,424.08	-	7,424.08	58.11%	5,351.82	9,590.00	Expenses
PERS-Pension / Employer PEPRA-2nd Tier	10,600.00			10,600.00		10,066.86	-	10,066.86	94.97%	533.14	17,750.00	PERS
PERS-Pension / Classic-Epmc Neg. Benefit	10,500.00			10,500.00		5,523.32	-	5,523.32	52.60%	4,976.68	6,570.00	PERS
Expenses / Workers Comp Ins	1,700.00			1,700.00		1,351.99	-	1,351.99	79.53%	348.01	1,980.00	Expenses
Subtotal: Benefits Expenses	135,900.00	(5,996.78)	-	129,903.21		103,422.09	-	103,422.09	79.61%	26,481.12	138,160.00	Subtotal
Subtotal: Payroll and Benefits Expenses	453,600.00	(18,696.75)	-	434,903.24		339,720.27	-	339,720.27	78.11%	95,182.97	506,860.00	Payroll and Benefits
Expenses / Training	43,980.00		14,250.00	58,230.00		25,429.86	725.00	26,154.86	44.92%	32,075.14	56,330.00	Expenses
Miscellaneous / Trans/Meals/Convention	14,750.00		1,450.00	16,200.00		9,342.37	1,914.43	11,256.80	69.49%	4,943.20	18,750.00	Miscellaneous
Operating Supplies / Safety Recognition Supply	57,100.00		(25,400.00)	31,700.00		24,365.43	-	24,365.43	76.86%	7,334.57	42,800.00	Operating
Operating Supplies / Safety	4,650.00		-	4,650.00		2,499.98	-	2,499.98	53.76%	2,150.02	4,650.00	Operating
Operating Supplies / Miscellaneous	9,030.00		1,700.00	10,730.00		6,455.94	-	6,455.94	60.17%	4,274.06	3,680.00	Operating
Miscellaneous / Dues & Subscriptions	11,374.00		-	11,374.00		6,938.60	-	6,938.60	61.00%	4,435.40	24,864.00	Miscellaneous
Miscellaneous / Recruitment	12,300.00		-	12,300.00		8,199.44	-	8,199.44	66.66%	4,100.56	15,750.00	Miscellaneous
Miscellaneous / Employee Wellness Program	11,850.00		-	11,850.00		1,082.22	-	1,082.22	9.13%	10,767.78	16,000.00	Miscellaneous
Professional Services / Legal	-		-	-		-	-	-	0.00%	-	-	Professional
Professional Services / Other Consultants	15,450.00		-	15,450.00		1,710.00	-	1,710.00	11.07%	13,740.00	120,000.00	Professional
Subtotal: Non Payroll and Benefits Expenses	180,484.00	-	(8,000.00)	172,484.00		86,023.84	2,639.43	88,663.27	51.40%	83,820.73	302,824.00	Non Payroll and
Total Expenses: Human Resources/Risk Management - 5660	634,084.00	(18,696.75)	(8,000.00)	607,387.24		425,744.11	2,639.43	428,383.54	70.53%	179,003.70	809,684.00	Human Resources/Risk Management - 5660

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GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Purchasing - 5680												
Salaries & Wages / Full Time	283,900.00	8,517.00		292,417.00		182,700.65	-	182,700.65	62.48%	109,716.35	277,040.00	Salaries
Salaries & Wages / Part Time	-			-		-	-	-	0.00%	-	-	Salaries
Salaries & Wages / Overtime	-			-		5,058.08	-	5,058.08	0.00%	(5,058.08)	7,500.00	Two new staff coming on board. O.T. req'd for training.
Salaries & Wages / Class A Drivers License	-			-		412.50	-	412.50	0.00%	(412.50)	650.00	Salaries
Salaries & Wages / Bilingual Compensation	-			-		387.50	-	387.50	0.00%	(387.50)	650.00	Salaries
Subtotal: Payroll Expenses	283,900.00	8,517.00	-	292,417.00		188,558.73	-	188,558.73	64.48%	103,858.27	285,840.00	Subtotal
Benefits / FICA	17,700.00	531.00		18,231.00		12,874.34	-	12,874.34	70.62%	5,356.66	17,580.00	Benefits
Benefits / Medicare	4,100.00			4,100.00		3,011.01	-	3,011.01	73.44%	1,088.99	4,110.00	Benefits
Benefits / Disability Insurance	1,800.00			1,800.00		1,152.25	-	1,152.25	64.01%	647.75	1,820.00	Benefits
Benefits / Life Insurance	1,400.00			1,400.00		900.81	-	900.81	64.34%	499.19	1,350.00	Benefits
Benefits / Dental	5,000.00			5,000.00		4,391.04	-	4,391.04	87.82%	608.96	6,460.00	Benefits
Benefits / Hosp / Med Insurance	80,800.00			80,800.00		63,306.59	-	63,306.59	78.35%	17,493.41	97,720.00	Benefits
Benefits / Vision Care Insurance	900.00			900.00		636.77	-	636.77	70.75%	263.23	870.00	Benefits
Benefits / EAP	100.00			100.00		82.25	-	82.25	82.25%	17.75	120.00	Benefits
Benefits / Deferred Comp-ER Match	7,800.00			7,800.00		4,481.45	-	4,481.45	57.45%	3,318.55	7,800.00	Benefits
Expenses / PERS-Pension Classic	20,800.00			20,800.00		9,062.28	-	9,062.28	43.57%	11,737.72	7,350.00	Expenses
PERS-Pension / Employer PEPR-2nd Tier	5,400.00			5,400.00		6,548.70	-	6,548.70	121.27%	(1,148.70)	14,240.00	PERS
PERS-Pension / Classic-Epmc Neg. Benefit	13,900.00			13,900.00		6,742.05	-	6,742.05	48.50%	7,157.95	5,030.00	PERS
Expenses / Workers Comp Ins	1,600.00			1,600.00		1,021.22	-	1,021.22	63.83%	578.78	1,600.00	Expenses
Subtotal: Benefits Expenses	161,300.00	531.00	-	161,831.00		114,210.76	-	114,210.76	70.57%	47,620.24	166,050.00	Subtotal
Subtotal: Payroll and Benefits Expenses	445,200.00	9,048.00	-	454,248.00		302,769.49	-	302,769.49	66.65%	151,478.51	451,890.00	Payroll and Benefits
Expenses / Training	1,800.00			1,800.00		549.00	-	549.00	30.50%	1,251.00	1,600.00	Expenses
Operating Supplies / Uniforms	500.00		900.00	1,400.00		603.05	-	603.05	43.08%	796.95	2,100.00	Operating
Miscellaneous / Trans/Meals/Convention	3,050.00	1,500.00		4,550.00		2,051.49	-	2,051.49	45.09%	2,498.51	3,050.00	Miscellaneous
Operating Supplies / Miscellaneous	2,500.00	(1,500.00)	(900.00)	100.00		-	-	-	0.00%	100.00	2,000.00	Operating
Miscellaneous / Dues & Subscriptions	1,020.00			1,020.00		54.00	-	54.00	5.29%	966.00	1,750.00	Miscellaneous
Subtotal: Non Payroll and Benefits Expenses	8,870.00	-	-	8,870.00		3,257.54	-	3,257.54	36.73%	5,612.46	10,500.00	Non Payroll and
Total Expenses: Purchasing - 5680	454,070.00	9,048.00	-	463,118.00		306,027.03	-	306,027.03	66.08%	157,090.97	462,390.00	Purchasing -

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
 (FY 2019 YTD as of 05/24/19)

GL Accounts	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	% of Budget Remaining	Requested	Justification
General Operations - 8110												General
Expenses / Training						-	-	-	0.00%	-		Expenses
Benefits / Medicare Part B	-					36,830.70	-	36,830.70	0.00%	(36,830.70)		Benefits
Benefits / EAP	-					-	-	-	0.00%	-		Benefits
Benefits / Dental-Retired	-					2,977.71	-	2,977.71	0.00%	(2,977.71)		Benefits
Benefits / Med-Retired	-					46,729.12	-	46,729.12	0.00%	(46,729.12)		Benefits
Benefits / Vision-Retired	-					912.13	-	912.13	0.00%	(912.13)		Benefits
Subtotal: Benefits Expenses						87,449.66		87,449.66	0.00%	(87,449.66)		Subtotal
Expenses / PERS-Pension Classic	282,210.00			282,210.00		282,210.00	-	282,210.00	100.00%	-	367,000.00	Expenses
Expense / State Unemployment Ins	9,000.00		3,000.00	12,000.00		11,265.20	-	11,265.20	93.88%	734.80	18,000.00	Expense
Post Employment (GASB 75)	1,200,000.00			1,200,000.00		567,000.00	-	567,000.00	47.25%	633,000.00	907,000.00	Post
Professional Services / Telephone Answering Svc	5,172.00		1,000.00	6,172.00		5,798.75	-	5,798.75	93.95%	373.25	6,000.00	Professional
Professional Services / Alarm	117,840.00		(47,480.00)	70,360.00		29,146.73	6,709.20	35,855.93	50.96%	34,504.07	45,000.00	Professional
Operating Supplies / Stationery & Office	67,720.00		(10,000.00)	57,720.00		32,382.72	5,806.41	38,189.13	66.16%	19,530.87	53,000.00	Operating
Operating Supplies / Gasoline & Oil	121,000.00		11,000.00	132,000.00		90,846.06	13,095.21	103,941.27	78.74%	28,058.73	160,000.00	
Operating Supplies / Shop Supplies	80,700.00		2,000.00	82,700.00		64,980.10	3,477.31	68,457.41	82.78%	14,242.59	90,000.00	
Other Expenses / Furniture & Equipment	34,200.00		3,000.00	37,200.00		3,712.97	2,939.66	6,652.63	17.88%	30,547.37	25,000.00	Other
Utility Services / Electric	36,000.00			36,000.00		26,813.52	-	26,813.52	74.48%	9,186.48	42,000.00	Utility
Utility Services / Trash	20,200.00			20,200.00		14,153.94	-	14,153.94	70.07%	6,046.06	20,000.00	Utility
Utility Services / Water	2,340.00			2,340.00		2,190.75	-	2,190.75	93.62%	149.25	2,640.00	Utility
Utility Services / Gas	-			-		1,502.66	-	1,502.66	0.00%	(1,502.66)	1,800.00	Utility
Professional Services / Janitorial	53,100.00			53,100.00		50,068.93	-	50,068.93	94.29%	3,031.07	70,000.00	Professional
Repair & Maintenance / Office Equipment	22,800.00			22,800.00		12,765.73	9,016.48	21,782.21	95.54%	1,017.79	20,000.00	Repair
Repair & Maintenance / Communication Equipment	5,400.00			5,400.00		300.00	2,799.95	3,099.95	57.41%	2,300.05	10,000.00	Repair
Repair & Maintenance / Vehicle	71,100.00		25,000.00	96,100.00		88,006.14	607.10	88,613.24	92.21%	7,486.76	120,000.00	Repair
Leasing / Vehicle	89,800.00			89,800.00		79,117.23	-	79,117.23	88.10%	10,682.77	90,000.00	Leasing
Miscellaneous / Insurance-Auto / Gen	370,000.00			370,000.00		205,151.21	-	205,151.21	55.45%	164,848.79	230,000.00	Miscellaneous
Communication Services / Telephone	107,150.00			107,150.00		68,729.99	-	68,729.99	64.14%	38,420.01	94,750.00	Communication
Communication Services / Postage & Shipping	12,000.00			12,000.00		4,196.50	-	4,196.50	34.97%	7,803.50	12,000.00	Communication
Outside Labor / Contractors/Labor & Contractors	-			-		-	-	-	0.00%	-	-	Outside
Improvements Projects / Cap Improvement Proj Exp	20,000.00		473.00	20,473.00		30,774.61	-	30,774.61	150.32%	(10,301.61)	50,000.00	Project costs that must be expensed in order to comply with GAAP, GASB, or other internal policies.
Rentals / Equipment	5,008.00			5,008.00		1,219.75	-	1,219.75	24.36%	3,788.25	15,000.00	Rentals
Repair & Maintenance / Structures & Improvements	46,320.00		9,500.00	55,820.00		15,399.09	11,295.16	26,694.25	47.82%	29,125.75	43,000.00	Repair
Repair & Maintenance / Major Equip & Gen Plant	7,000.00			7,000.00		5,035.27	1,500.00	6,535.27	93.36%	464.73	15,000.00	Repair
Repair & Maintenance / Tools	-			-		-	-	-	0.00%	-	-	Repair
PERS-Pension / Employer PEPR-2nd Tier	-			-		-	-	-	0.00%	-	-	PERS
Miscellaneous / Cap Expenditure-Equip	-			-		-	-	-	0.00%	-	-	Miscellaneous
Miscellaneous / Permits & Fees	197,227.00		8,000.00	205,227.00		161,880.42	4,525.00	166,405.42	81.08%	38,821.58	197,700.00	Miscellaneous
Miscellaneous / Cap Expenditure-Improve	-			-		-	-	-	0.00%	-	-	Miscellaneous
Bad Debt Expense / Water Related	-			-		29,191.47	-	29,191.47	0.00%	(29,191.47)	30,000.00	Bad
Board Approved / Rate Rebate	-			-		-	-	-	0.00%	-	-	Board
Board Approved / Rate Rebate	-			-		297.88	-	297.88	0.00%	(297.88)	-	Board
Subtotal: Non Payroll and Benefits Expenses	2,983,287.00		5,493.00	2,988,780.00		1,884,137.62	61,771.48	1,945,909.10	65.11%	1,042,870.90	2,734,890.00	Non Payroll and
Total Expenses: General Operations - 8110	2,983,287.00		5,493.00	2,988,780.00		1,971,587.28	61,771.48	2,033,358.76	68.03%	955,421.24	2,734,890.00	General Operations
Total Operating Expenses	25,986,474.00	158,927.21	649,721.00	26,795,122.21		18,349,019.30	1,269,021.49	19,618,040.79	73.21%	7,177,081.42	26,157,867.00	Total
Operating Income(Loss) Before Depreciation/Amortization	2,464,616.85	101,072.79	(649,721.00)	1,915,968.64		6,266,240.46	(1,269,021.49)	4,997,218.97	260.82%	(3,081,250.33)	1,602,357.23	Operating

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
 (FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Non-Operating Revenues												
Property Taxes												Property
Taxes & Assessments / County Of San Bernardino	-			-		70,769.92	-	70,769.92	0.00%	(70,769.92)		Taxes
Couty Of Riverside - Assessments	-			-		-	-	-	0.00%	-		Couty
Redevelopment Passthrough (RPPTF)	350,000.00			350,000.00		454,838.25	-	454,838.25	129.95%	(104,838.25)	454,000.00	Redevelopment
Prop Taxes-Redevelopment Deferred Pymt Oblig.	41,082.00			41,082.00		-	-	-	0.00%	41,082.00	20,000.00	Prop
Homeowners Exemption	12,000.00			12,000.00		10,955.97	-	10,955.97	91.30%	1,044.03	9,000.00	Homeowners
Supplemental Secured	1,400,000.00			1,400,000.00		1,360,477.63	-	1,360,477.63	97.18%	39,522.37	1,400,000.00	Supplemental
Supplemental Unsecured	50,000.00			50,000.00		52,417.06	-	52,417.06	104.83%	(2,417.06)	50,000.00	Supplemental
Property Tax Secured	-			-		8.05	-	8.05	0.00%	(8.05)		Property
Property Tax Unsecured	-			-		5.51	-	5.51	0.00%	(5.51)		Property
Mobile Home Interest	17,000.00			17,000.00		13,975.25	-	13,975.25	82.21%	3,024.75	17,000.00	Mobile
Utility Secured	20,000.00			20,000.00		27,457.97	-	27,457.97	137.29%	(7,457.97)	20,000.00	Utility
Prior Year Secured	-			-		-	-	-	0.00%	-		Prior
Penalty	-			-		27.09	-	27.09	0.00%	(27.09)		Penalty
Subtotal: Property Taxes	1,890,082.00	-	-	1,890,082.00		1,990,932.70	-	1,990,932.70	105.34%	(100,850.70)	1,970,000.00	Subtotal
Grants and Reimbursements												Grants
Reimbursement For State Mandated Claims	-			-		-	-	-	0.00%	-		Reimbursement
Grant Revenue / Grant	-			-		509,793.50	-	509,793.50	0.00%	(509,793.50)		Grant
Expense Reimbursements	50,000.00		95,000.00	145,000.00	Colton Public Utilities refund - \$95K to fund HydroSTEM	193,654.59	-	193,654.59	133.55%	(48,654.59)		Expense
Subtotal: Grants and Reimbursements	50,000.00	-	95,000.00	145,000.00		703,448.09	-	703,448.09	485.14%	(558,448.09)	-	Subtotal
Interest and Investment Earnings												Interest
Interest Income On Investments (Not Through CS)	275,000.00			275,000.00		930,113.16	-	930,113.16	338.22%	(655,113.16)	375,000.00	Interest
Revenue / Unrealized Gain On Invest	-			-		349,347.19	-	349,347.19	0.00%	(349,347.19)		Revenue
Subtotal: Interest and Investment Earnings	275,000.00	-	-	275,000.00		1,279,460.35	-	1,279,460.35	465.26%	(1,004,460.35)	375,000.00	Interest and Investment
Rental Income - Cellular Anntenas												Rental
Rental & Leasing of Property	30,000.00			30,000.00		31,004.83	-	31,004.83	103.35%	(1,004.83)	30,000.00	Rental
Subtotal: Rental Income - Cellular Anntenas	30,000.00	-	-	30,000.00		31,004.83	-	31,004.83	103.35%	(1,004.83)	30,000.00	Rental Income -
Other Non-Operating Revenues												Other
Other Income / Settlement	-			-		3,000,000.00	-	3,000,000.00	0.00%	(3,000,000.00)		Other
Recycling Materials Sold	15,250.00			15,250.00		10,669.72	-	10,669.72	69.97%	4,580.28	9,800.00	Recycling
Other Income / Exp Reimb/Solar Challenge	-			-		-	-	-	0.00%	-		Other
Other Income / Employee Wellness Program	2,666.67			2,666.67		2,000.00	-	2,000.00	75.00%	666.67	2,000.00	Other
Subtotal: Other Non-Operating Revenues	17,916.67	-	-	17,916.67		3,012,669.72	-	3,012,669.72	16814.90%	(2,994,753.05)	11,800.00	Subtotal
Gain On Sale/Disposition Of Capital Assets												Gain
Gain-Asset Sale/Retirement	20,533.33			20,533.33		-	-	-	0.00%	20,533.33		Gain
Subtotal: Gain On Sale/Disposition Of Capital Assets	20,533.33	-	-	20,533.33		-	-	-	0.00%	20,533.33	-	Gain On Sale/Disposition Of Capital
Total Non-Operating Revenues	2,283,532.00	-	95,000.00	2,378,532.00		7,017,515.69	-	7,017,515.69	295.04%	(4,638,983.69)	2,386,800.00	Total

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(FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Non-Operating Expenses												
Loss On Sale/Disposition Of Capital Assets												Loss
Miscellaneous / Loss-Asset Sale / Retrmt	-	-	-	-		-	-	-	0.00%	-	-	Miscellaneous
Subtotal: Loss On Sale/Disposition Of Capital Assets	-	-	-	-		-	-	-	0.00%	-	-	Loss On Sale/Disposition Of Capital
Interest Expense - Long-Term Debt												Interest
Long Term Debt / Interest	907,450.00	-	-	907,450.00		981,048.76	-	981,048.76	108.11%	(73,598.76)	974,350.00	2016 Bond + Hydroelectric Plant
Crestmore Heights / Interest	-	-	-	-		-	-	-	0.00%	-	-	Crestmore
Subtotal: Interest Expense - Long-Term Debt	907,450.00	-	-	907,450.00		981,048.76	-	981,048.76	108.11%	(73,598.76)	974,350.00	Interest Expense -
Amortization Of Deferred Charges												Amortization
Amort-Bond Issue Costs	-	-	-	-		-	-	-	0.00%	-	-	Amort
Subtotal: Amortization Of Deferred Charges	-	-	-	-		-	-	-	0.00%	-	-	Amortization Of Deferred
Change in Contingent Liability												Change
LITIGATION LOSS / LITIGATION LOSS	-	-	-	-		-	-	-	0.00%	-	-	LITIGATION
Subtotal: Change in Contingent Liability	-	-	-	-		-	-	-	0.00%	-	-	Change in Contingent
Total Non-Operating Expenses	907,450.00	-	-	907,450.00		981,048.76	-	981,048.76	108.11%	(73,598.76)	974,350.00	Total
Non-Operating Income(Loss)	1,376,082.00	-	95,000.00	1,471,082.00		6,036,466.93	-	6,036,466.93	410.34%	(4,565,384.93)	1,412,450.00	Non
Operating Budget Summary												Operating
Grand Total Revenues	30,734,622.85	260,000.00	95,000.00	31,089,622.85		31,632,775.45	-	31,632,775.45	101.75%	(543,152.60)	30,147,024.23	Grand
Grand Total Expenses	26,893,924.00	158,927.21	649,721.00	27,702,572.21		19,330,068.06	1,269,021.49	20,599,089.55	74.36%	7,103,482.66	27,132,217.00	Grand
Grand Total Net Income(Loss)	3,840,698.85	101,072.79	(554,721.00)	3,387,050.64		12,302,707.39	(1,269,021.49)	11,033,685.90	325.76%	(7,646,635.26)	3,014,807.23	Grand
Debt Service												Debt
Debt Convenience Ratio Calculation:												Debt
Debt Service												Debt
Crestmore Heights AD 97-1	-	-	-	-		-	-	-	-	-	-	- Crestmore
Series 2006D2 Revenue Bonds	-	-	-	-		-	-	-	-	-	-	- Series
Baseline Feeder Contract Payable	321,529.00	-	-	321,529.00		-	-	-	-	-	321,529.00	Baseline
Roemer Hydroelectric Plant Payable	375,000.00	-	-	375,000.00		-	-	-	-	-	400,000.00	Roemer
Series 2016A Bond Debt Service	1,307,450.00	-	-	1,307,450.00		-	-	-	-	-	1,307,450.00	Series
Total Debt Service	2,003,979.00	-	-	2,003,979.00		-	-	-	-	-	2,028,979.00	Total
Debt Convenience Ratio (Minimum 1.20)	1.92	-	-	1.69							1.49	Debt
Calculation: Net Revenue ÷ Total Debt Service												Net Revenue ÷

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 (FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Operating Revenues												
Water Consumption Sales												
Domestic Water Sales	-			-		(166.00)	-	(166.00)	0.00%	166.00		
Water Domestic - Tier 1	4,804,658.83			4,804,658.83		4,144,741.56	-	4,144,741.56	86.27%	659,917.27	4,768,710.00	
Water Domestic - Tier 2	6,392,058.70			6,392,058.70		5,110,695.68	-	5,110,695.68	79.95%	1,281,363.02	5,995,516.00	
Water Domestic - Tier 3	5,618,244.64			5,618,244.64		4,491,934.13	-	4,491,934.13	79.95%	1,126,310.51	5,249,252.00	
Water Revenue & Unauth / Unbilled Year End	-			-		55,766.58	-	55,766.58	0.00%	(55,766.58)		
Subtotal: Domestic Water Consumption Sales	16,814,962.17	-	-	16,814,962.17		13,802,971.95	-	13,802,971.95	82.09%	3,011,990.22	16,013,478.00	Based upon current FY forecast of actuals, average of three years with 3% increase due to system growth.
Out Of District Water Sales	-			-		-	-	-	0.00%	-		
Pressure Irrigation Water Sales	46,440.00			46,440.00		33,962.87	-	33,962.87	73.13%	12,477.13	46,440.00	
Irrigation Water Sales	-			-		-	-	-	0.00%	-		
Hydrant Water Sales	432,621.00			432,621.00		685,471.21	-	685,471.21	158.45%	(252,850.21)	575,000.00	
Fire Service	119,786.00			119,786.00		162,566.86	-	162,566.86	135.71%	(42,780.86)	160,000.00	
Revenue / Wholesale Water Sales	85,400.00			85,400.00		27,291.36	-	27,291.36	31.96%	58,108.64	20,000.00	
Revenue / Water-Unauthorized Consumption	3,000.00			3,000.00		2,952.13	-	2,952.13	98.40%	47.87	3,000.00	
Chino Basin Water Rights Lease	260,000.00	260,000.00		520,000.00		520,000.00	-	520,000.00	100.00%	-	260,000.00	
Subtotal: Other Water Consumption Sales	947,247.00	260,000.00	-	1,207,247.00		1,432,244.43	-	1,432,244.43	118.64%	(224,997.43)	1,064,440.00	
Total Water Consumption Sales	17,762,209.17	260,000.00	-	18,022,209.17		15,235,216.38	-	15,235,216.38	84.54%	2,786,992.79	17,077,918.00	
Water Service Charges												
Fire Service Mnthly Service Charge	302,983.00			302,983.00		285,611.06	-	285,611.06	94.27%	17,371.94	312,072.49	
Domestic Water Monthly Service Charge	7,017,002.00			7,017,002.00		6,151,069.04	-	6,151,069.04	87.66%	865,932.96	6,646,093.20	
Hydrant Water Monthly Service Charge	40,390.00			40,390.00		41,667.88	-	41,667.88	103.16%	(1,277.88)	40,440.00	
Pressure Irrigation Montly Service Charge	4,837.00			4,837.00		3,651.14	-	3,651.14	75.48%	1,185.86	4,837.00	
Back Flow Monthly Service Charge	41,330.41			41,330.41		38,340.20	-	38,340.20	92.77%	2,990.21	41,440.00	
Total Monthly Service Charges	7,406,542.41	-	-	7,406,542.41		6,520,339.32	-	6,520,339.32	88.03%	886,203.09	7,044,882.69	
Other operating income												
Delinquent Charges	502,320.00			502,320.00		415,498.58	-	415,498.58	82.72%	86,821.42	455,000.00	
Backflow Install Chg	452.00			452.00		339.00	-	339.00	75.00%	113.00	465.56	
After Hours/Same Day Turn On Charges	10,433.33			10,433.33		11,700.00	-	11,700.00	112.14%	(1,266.67)	6,000.00	
Turn On/Turn Offs For Non-Payment	235,000.00			235,000.00		227,347.50	-	227,347.50	96.74%	7,652.50	175,000.00	Anticipate reduction due to SB998
Pulled Meter Charges	-			-		275.00	-	275.00	0.00%	(275.00)		
Lien Fee	1,513.33			1,513.33		1,310.30	-	1,310.30	86.58%	203.03	1,513.33	
Delinquent Collection Fee	893.33			893.33		-	-	-	0.00%	893.33	100.00	
Customer Requested Re-Read Fee	-			-		-	-	-	0.00%	-		
Water Service Application Fee	50,000.00			50,000.00		40,820.00	-	40,820.00	81.64%	9,180.00	50,000.00	
Fire Flow Testing	5,800.00			5,800.00		6,750.00	-	6,750.00	116.38%	(950.00)	6,100.00	
Copies	477.00			477.00		65.00	-	65.00	13.63%	412.00	200.00	
Revenue / Meter Testing	-			-		-	-	-	0.00%	-		
Revenue / Cash Variance	-			-		53.83	-	53.83	0.00%	(53.83)		
Plan Check Fees	40,000.00			40,000.00	1st phase of any development; now we have a lot of 2nd phase and later development	41,092.00	-	41,092.00	102.73%	(1,092.00)	40,000.00	
Returned Payment Charges	11,500.00			11,500.00		10,624.21	-	10,624.21	92.38%	875.79	11,500.00	
Release Of Row/Easement	-			-		-	-	-	0.00%	-		
Inspection Fees	45,000.00			45,000.00		67,913.31	-	67,913.31	150.92%	(22,913.31)	60,000.00	
Revenue / Meter Installation Charge	-			-		203,209.90	-	203,209.90	0.00%	(203,209.90)		
Fines For Unauthorized Water Use	1,466.67			1,466.67		2,200.00	-	2,200.00	150.00%	(733.33)	1,466.67	
Revenue / Miscellaneous	5,000.00			5,000.00		269.91	-	269.91	5.40%	4,730.09	5,000.00	
Revenue / Unclaimed Customer Refund	-			-		16,331.08	-	16,331.08	0.00%	(16,331.08)		
3A1 Pump	20,000.00			20,000.00		39,607.98	-	39,607.98	198.04%	(19,607.98)	30,000.00	
Reimbursement From City Of Rialto - Opr Plant	150,000.00			150,000.00		92,095.33	-	92,095.33	61.40%	57,904.67	130,000.00	
Reimbursement For Operating Rialto CR3 System	-			-		-	-	-	0.00%	-		
Reimbursement From Operating Other Rialto Treatment Systems	-			-		-	-	-	0.00%	-		
Reimbursement From UTC - Routine Costs FBR	1,000,000.00			1,000,000.00		989,551.75	-	989,551.75	98.96%	10,448.25	1,144,000.00	
Reimbursement From UTC - Non-Routine Costs	25,000.00			25,000.00		-	-	-	0.00%	25,000.00	25,000.00	
Reimbursement From UTC - Routine Costs FXB	-			-		-	-	-	0.00%	-	350,000.00	

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
(FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Baseline Feeder Operations	862,500.00			862,500.00	reimbursement of cost-7,500 Acre-feet allocation per agreement x \$115 cost per acre-foot	459,978.83	-	459,978.83	53.33%	402,521.17	862,500.00	
Debit Card Fees	-			-		-	-	-	0.00%	-		
Document Prep Fees	20.00			20.00		15.00	-	15.00	75.00%	5.00	15.00	
Administration Fees (Section 2017)	200,001.00			200,001.00	Inspection fees/ administration fees/ meter installation fees.	163,506.82	-	163,506.82	81.75%	36,494.18	200,000.00	
Utility Users Tax Administration	1,615.57			1,615.57		1,207.70	-	1,207.70	74.75%	407.87	1,615.57	
Reimbursement From Residents For Damages Done	28,347.04			28,347.04		52,026.51	-	52,026.51	183.53%	(23,679.47)	29,197.41	
Energy Demand Response Programs	20,000.00			20,000.00		-	-	-	0.00%	20,000.00		
Conservation Rebate Reimb	65,000.00			65,000.00	Rebate for toilets, washing machines, turf; bill to Valley District	15,914.52	-	15,914.52	24.48%	49,085.48	52,750.00	
Total Other Operating Revenue	3,282,339.27	-	-	3,282,339.27		2,859,704.06	-	2,859,704.06	87.12%	422,635.21	3,637,423.54	
Total Operating Revenues	28,451,090.85	260,000.00	-	28,711,090.85		24,615,259.76	-	24,615,259.76	85.73%	4,095,831.09	27,760,224.23	

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
 (FY 2019 YTD as of 05/24/19)

GL Accounts	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Budget Line Item												
Operating Expenses												
Public Affairs/Conservation - 5010												
Salaries & Wages / Full Time	614,700.00	(88,825.38)	(111,526.72)	414,347.90	YTD Savings	415,974.56	-	415,974.56	100.39%	(1,626.66)	479,140.00	
Salaries & Wages / Part Time	-			-		-	-	-	0.00%	-	-	
Salaries & Wages / Overtime	6,500.00			6,500.00		9,823.13	-	9,823.13	151.13%	(3,323.13)	14,000.00	Estimated overtime
Salaries & Wages / Bilingual Compensation	700.00			700.00		500.00	-	500.00	71.43%	200.00	650.00	
Subtotal: Payroll Expenses	621,900.00	(88,825.38)	(111,526.72)	421,547.90		426,297.69	-	426,297.69	101.13%	(4,749.79)	493,790.00	
Benefits / FICA	33,500.00	(6,858.49)		26,641.51		26,945.32	-	26,945.32	101.14%	(303.81)	24,810.00	
Benefits / Medicare	8,900.00			8,900.00		6,397.26	-	6,397.26	71.88%	2,502.74	6,840.00	
Benefits / Disability Insurance	2,800.00			2,800.00		1,351.41	-	1,351.41	48.26%	1,448.59	2,060.00	
Benefits / Life Insurance	2,000.00			2,000.00		1,097.40	-	1,097.40	54.87%	902.60	1,390.00	
Benefits / Dental	7,300.00			7,300.00		3,559.98	-	3,559.98	48.77%	3,740.02	4,220.00	
Benefits / Hosp / Med Insurance	109,700.00			109,700.00		72,956.17	-	72,956.17	66.51%	36,743.83	78,290.00	
Benefits / Vision Care Insurance	1,300.00			1,300.00		860.50	-	860.50	66.19%	439.50	870.00	
Benefits / EAP	200.00			200.00		112.80	-	112.80	56.40%	87.20	120.00	
Benefits / Deferred Comp-ER Match	11,700.00			11,700.00		12,207.01	-	12,207.01	104.33%	(507.01)	12,800.00	
Expenses / PERS-Pension Classic	26,700.00	(7,779.24)		18,920.76		16,024.30	-	16,024.30	84.69%	2,896.46	19,900.00	
PERS-Pension / Employer PEPR-2nd Tier	12,800.00			12,800.00		15,023.75	-	15,023.75	117.37%	(2,223.75)	18,430.00	
PERS-Pension / Classic-Epmc Neg. Benefit	28,900.00			28,900.00		11,918.86	-	11,918.86	41.24%	16,981.14	13,630.00	
Expenses / Workers Comp Ins	3,600.00			3,600.00		2,223.55	-	2,223.55	61.77%	1,376.45	2,770.00	
Subtotal: Benefits Expenses	249,400.00	(14,637.73)	-	234,762.27		170,678.31	-	170,678.31	72.70%	64,083.96	186,130.00	
Subtotal: Payroll and Benefits Expenses	871,300.00	(103,463.11)	(111,526.72)	656,310.17		596,976.00	-	596,976.00	90.96%	59,334.17	679,920.00	
Conservation courses/training/testing for Water Use Efficiency, Treatment, & Water Distribution Certifications	1,000.00				Courses/Training/Testing for 5 staff employees						160.00	Essential Communications for Every District
Software and Social Media Training	2,000.00				Courses/Training/Testing for staff employees						600.00	Personalized Professional Media Training
Management and Leadership Training					Courses/Training/Testing for staff employees						1,196.00	Online Compliance and Transparency Made Easy
					Courses/Training/Testing for staff employees						1,196.00	Social Media Marketing Workshop
					Courses/Training/Testing for staff employees						3,160.00	Intro Water Treatment
					Courses/Training/Testing for staff employees						2,600.00	Intro Water Distribution
					Courses/Training/Testing for staff employees						1,500.00	Water Use Efficiency
					Courses/Training/Testing for staff employees						780.00	Water Quality Workshop
					Courses/Training/Testing for staff employees						2,000.00	Misc. Other Trainings Not Yet Identified
Expense / Training	3,000.00		-	3,000.00		4,455.98	970.00	5,425.98	180.87%	(2,425.98)	13,192.00	
WVWD Logo Apparel	1,250.00				5 Shirts/Sweaters per Staff twice a year						1,700.00	WVWD Logo Apparel - 10 shirts in a year per staff.
Boots	200.00				Boots for Water Conservation Specialist							
District Camera Equipment	3,000.00				Camera to take District Photos for Outreach Material and Website							
			2,500.00		Boots and Safety gear for staff						800.00	Safety Gear - The employees are required to go into the field and require safety boots.
			5,000.00		Branding Supplies and Equipment							
Operating Supplies / Uniforms	4,450.00		7,500.00	11,950.00		1,091.84	-	1,091.84	9.14%	10,858.16	2,500.00	
Conservation Quarterly Postcard/Newsletter/Mailer (Qty 19,000)	15,000.00				Misc Postage costs for various mailers						15,000.00	Misc. Postage for various mailers (event invitations, state quality report, important information, etc.)
Customer Newsletter	20,000.00				Quarterly Newsletter distributed by mail and electronically to service and billing addresses						12,000.00	Quarterly Newsletter distributed by mail and electronically to service and billing addresses
Postage	35,000.00		-	35,000.00		-	-	-	0.00%	35,000.00	27,000.00	
Misc Printing and Postage for Customer Informational Materials	20,000.00				Customer Information Kit, Fact Sheets, Brochures, Flyers and other print materials						10,000.00	Customer Information Kit, Fact Sheets, Brochures, Flyers and other print materials
Water Conservation Calendar	4,000.00				Annual Poster/Calendar Contest. Printing and contest awards.						4,000.00	Annual Poster/Calendar Contest. Printing and contest awards.
Customer Newsletter	20,000.00				Quarterly Newsletter distributed by mail and electronically to service and billing addresses						10,000.00	Quarterly Newsletter distributed by mail and electronically to service and billing addresses

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
(FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019				Requested	Justification
						YTD	Encumbrance	Total	% of Budget		
Customer Bill Inserts	14,500.00				12 Bill Inserts @ approximately \$1200 each					4,600.00	4 Bill Inserts @ approximately \$1200 each
2019 Customer Feedback Survey	2,000.00				Printing costs for annual survey in bills					2,500.00	Printing costs for annual survey in bills
			50,000.00		Districting notification, newspaper publication program						
Miscellaneous / Printing	60,500.00		50,000.00	110,500.00		60,056.82	5,088.52	65,145.34	58.96%	45,354.66	31,100.00
ACWA FALL CONFERENCE	2,000.00				ACWA FALL CONFERENCE					-	ACWA FALL CONFERENCE
ACWA SPRING CONFERENCE	2,600.00				ACWA SPRING CONFERENCE					-	ACWA SPRING CONFERENCE
ASBCSD Monthly Meeting	420.00				ASBCSD Monthly Meeting					1,120.00	ASBCSD Monthly Meeting
ACWA Legislative Symposium	1,175.00				ACWA Legislative Symposium					-	ACWA Legislative Symposium
CSDA Legislative Days	1,175.00				CSDA Legislative Days					-	CSDA Legislative Days
ACWA DC	3,000.00				ACWA DC					-	ACWA DC
CSDA Annual Conference	2,500.00				CSDA Annual Conference					-	CSDA Annual Conference
CSDA Legislative Committee Meetings	3,500.00				CSDA Legislative Committee Meetings					-	CSDA Legislative Committee Meetings
Sacramento Travel	6,000.00				Sacramento Travel					-	Sacramento Travel. Removed due to budget.
DC Travel	3,000.00				DC Travel					-	DC Travel
League of California Cities Conference	2,000.00				League of California Cities Conference					-	League of California Cities Conference
Government Social Media Conference	2,500.00				Government Social Media Conference					3,500.00	Government Social Media Conference. This conference is estimated on the last FY costs.
Miscellaneous / Trans/Meals/Convention	29,870.00		-	29,870.00		9,209.48	13,496.41	22,705.89	76.02%	7,164.11	4,620.00
Constant Contact	1,989.00				Email Communications					2,000.00	Email Communications
Canva For Work Subscription	120.00				Additional Design Platform for Creative Content					120.00	Canva For Work Subscription
Images	200.00				Stock Images					200.00	Images
Newspaper/Professional Journal Subscriptions	1,000.00				Various Publications					1,000.00	Various Publications
Colton Chamber of Commerce Membership	300.00				Annual Membership					300.00	Colton Chamber of Commerce Membership
Rialto Chamber of Commerce Membership	300.00				Annual Membership					600.00	Rialto Chamber of Commerce Membership
Fontana Chamber of Commerce Membership	600.00				Annual Membership					600.00	Fontana Chamber of Commerce Membership
Miscellaneous / Dues & Subscriptions	4,509.00		-	4,509.00		600.00	-	600.00	13.31%	3,909.00	4,820.00
Regional Public Outreach Campaign - Defend the Drop	30,000.00				Water Use Efficiency, Landscaping, and educational program services					5,000.00	Water Use Efficiency, Landscaping, and educational program services
Lobbyist Services	150,000.00				Estimated Costs for Federal Lobbyist Services to improve our ability to obtain more grant funding.					150,000.00	Contract Costs for Federal Lobbyist Services to improve our ability to obtain more grant funding.
Website redesign	35,000.00				Estimated Annual Costs for Website Updates					25,000.00	Estimated Annual Costs for Website Updates
Graphic Design	35,000.00				Estimated Annual Contract Costs for outside on-call graphic design.					35,000.00	Estimated Contract Costs for outside on-call graphic design.
State Advocacy	120,000.00				Estimated Annual Contract Cost for state advocacy to improve our ability to obtain more grant funding.					50,000.00	Estimated Six Month Cost Contract Cost for state advocacy to improve our ability to obtain more grant funding.
Pubic Relations/Ext Affairs Consultant	50,000.00				Video/Drone Consultant for Outreach and Educational purposes					-	Video Production and Drone Consultant for Outreach and Educational purposes. Need to be FAA licensed to operate the drone. To be evaluated in mid-year and removed due to budgetary constraints.
	60,000.00		(60,000.00)		Disaster planning					-	Disaster planning - Removed and placed in the HR budget due to responsibility.
	60,000.00		30,000.00							11,500.00	Mobile App
Professional Services / Other Consultants	540,000.00		(30,000.00)	510,000.00		169,585.23	155,863.95	325,449.18	63.81%	184,550.82	276,500.00
Demonstration Water-Wise Garden Redesign	10,000.00		50,000.00		Estimate of total costs for Demonstration Garden Plants and Installation						
Outside Labor / Contractors/Labor & Contractors	10,000.00		50,000.00	60,000.00		-	-	-	0.00%	60,000.00	-
Programs / Rebate	-		-	-		-	-	-	0.00%	-	-
Programs / Regional Conservation	-		-	-		-	-	-	0.00%	-	-
Solar Challenge Sponsorship - Rialto High School	3,500.00				Rialto High School sponsorship of \$ 2,500 and event sponsorship of \$1,000					6,000.00	Inland Solar Challenge. There will be another school added this year. This school will not be identified until later in the year.
Community Event Sponsorships	25,000.00				Funds to support partner events in the District					32,500.00	Funds to support community activities
Sponsorships	28,500.00		-	28,500.00		19,373.45	-	19,373.45	67.98%	9,126.55	38,500.00

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GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019				Requested	
						YTD	Encumbrance	Total	% of Budget Remaining		Justification
Inland Empire Resources Conservation District Contract for Education Programs	7,000.00				Contract covers 25 K-12 programs, 8 adult programs, and 3 conservation gardens. Approved Contract in FY 2017-2018 (Jan 2018 - June 2019)					-	Contract covers 25 K-12 programs, 8 adult programs, and 3 conservation gardens. Approved Contract in FY 2017-2018. Removed from the Public Affairs budget. The education program in HydroSTEM.
Landscape Workshop Instruction	1,000.00				6 workshops annually, partnered with City of Rialto. WVWD responsible for teacher costs for 2 classes, hosting 3 of the 6 classes, and promotion of all six workshops. Cost shown here instruction only. Promotional costs captured in other line items.					10,000.00	Water Education Workshops
Community Events	45,000.00				10 Community Events at WVWD locations.					5,000.00	Community Town Hall Meetings throughout (reduced to \$5K)
Promotional/Logo Materials	10,000.00				Promotional Materials for Events					12,500.00	Conservation Materials/Kits
Social Media Promotion	2,500.00				Increase engagement with WVWD social media accounts					3,600.00	Increase engagement with WVWD social media accounts. The District will be utilizing more Facebook and Instagram advertisement to increase engagement and water use efficiency.
			108,526.72		Additional outreach programs- Mobile app, education re: Districting, different educational tools, landscaping class expansion, (adding sites besides the District), community meetings.						
										6,000.00	Misc. event supplies
Outreach Programs	65,500.00		108,526.72	174,026.72		114,757.09	57,065.56	171,822.65	98.73%	2,204.07	37,100.00
Federal Conserv Grant / Irrigation Devices	-			-		-	-	-	0.00%	-	-
Subtotal: Non Payroll and Benefits Expenses	781,329.00	-	186,026.72	967,355.72		379,129.89	232,484.44	611,614.33	63.23%	355,741.39	435,332.00
Total Expenses: Public Affairs/Conservation - 5010	1,652,629.00	(103,463.11)	74,500.00	1,623,665.89		976,105.89	232,484.44	1,208,590.33	74.44%	415,075.56	1,115,252.00

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(FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Grants & Rebates - 5020												
Grant Writing (Federal & State)	60,000.00		60,000.00		Estimated Annual Contract Cost. (Mid Year review: Transferred additional \$60k from 5010. Transfer all grant writing consultants here from 5010)						60,000.00	Grant Writing
Grant Program Oversight/Outreach	25,000.00				Estimated Annual Contract Cost						25,000.00	Grant Program Oversight
Professional Services / Other Consultants	85,000.00		60,000.00	145,000.00		37,979.70	20,067.80	58,047.50	40.03%	86,952.50	85,000.00	
High-Efficiency Toilets	2,000.00				25% reimbursable by Valley District						2,000.00	
High-Efficiency Washing Machines	2,000.00				25% reimbursable by Valley District						2,000.00	
Weather-Based Smart Irrigation Controllers	1,500.00				25% reimbursable by Valley District						1,500.00	
Direct WBIC Installation	5,000.00				Program to support customers in upgrading and installing their WBICs - 25% reimbursable by Valley District						5,000.00	
High-Efficiency Sprinkler Nozzles	500.00				25% reimbursable by Valley District						500.00	
Turf Replacement (Residential, Commercial, Industrial, Institutional)	50,000.00				100% reimbursable by Valley District						50,000.00	
Turf Replacement (San Bernardino County Project)	70,000.00				FY 17-18 Board approved project to support replacement of turf with drought tolerant landscaping in medians on N. Riverside in Rialto							
Programs / Rebate	131,000.00		-	131,000.00		91,733.96	-	91,733.96	70.03%	39,266.04	61,000.00	
Programs / Grants	-		-	-		-	-	-	0.00%	-	-	
Subtotal: Non Payroll and Benefits Expenses	216,000.00		60,000.00	276,000.00		129,713.66	20,067.80	149,781.46	54.27%	126,218.54	146,000.00	
Total Expenses: Grants & Rebates - 5020	216,000.00		60,000.00	276,000.00		129,713.66	20,067.80	149,781.46	54.27%	126,218.54	146,000.00	

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GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Water Resources Management - 5030												
					One (1) Water Resources Analyst will be requested in FY 2020. Water Resources Manager will remain in 5010 until FY 2020 Budget				0.00%		94,920.00	
Salaries & Wages / Full Time	-					-	-	-	0.00%	-		
Salaries & Wages / Part Time	-					-	-	-	0.00%	-		
Salaries & Wages / Overtime	-					-	-	-	0.00%	-		
Salaries & Wages / Bilingual Compensation	-					-	-	-	0.00%	-		
Subtotal: Payroll Expenses	-	-	-	-		-	-	-	0.00%	-	94,920.00	
Benefits / FICA	-					-	-	-	0.00%	-	6,010.00	
Benefits / Medicare	-					-	-	-	0.00%	-	1,410.00	
Benefits / Disability Insurance	-					-	-	-	0.00%	-	250.00	
Benefits / Life Insurance	-					-	-	-	0.00%	-	220.00	
Benefits / Dental	-					-	-	-	0.00%	-	890.00	
Benefits / Hosp / Med Insurance	-					-	-	-	0.00%	-	20,810.00	
Benefits / Vision Care Insurance	-					-	-	-	0.00%	-	220.00	
Benefits / EAP	-					-	-	-	0.00%	-	30.00	
Benefits / Deferred Comp-ER Match	-					-	-	-	0.00%	-	1,950.00	
Expenses / PERS-Pension Classic	-					-	-	-	0.00%	-	-	
PERS-Pension / Employer PEPRA-2nd Tier	-					-	-	-	0.00%	-	6,630.00	
PERS-Pension / Classic-Epmc Neg. Benefit	-					-	-	-	0.00%	-	-	
Expenses / Workers Comp Ins	-					-	-	-	0.00%	-	620.00	
Subtotal: Benefits Expenses	-	-	-	-		-	-	-	0.00%	-	39,040.00	
Subtotal: Payroll and Benefits Expenses	-	-	-	-		-	-	-	0.00%	-	133,960.00	
											2,000.00	Conferences (WR/WUE)
											100.00	Notary License
Miscellaneous / Trans/Meals/Convention	-					-	-	-	0.00%	-	2,100.00	
											100,000.00	Rob Katherman Consultant
											100,000.00	Engineering/Water Resources Consultant: Hydrologic analysis, Project design consultation. Grant Writer: Grant writing - assisting the District with obtaining funding for SSWIIFT basin, Roemer expansion and possibly other projects outlined in Water Supply Reliability 2025 plan.
Professional Services / Other Consultants	-					-	-	-	0.00%	-	200,000.00	
			50,000.00									JPA Funding - WSR Shall include attorney costs and research studies. Removed until mid-year.
Professional Services / Misc Research Studies	-		50,000.00	50,000.00		-	-	-	0.00%	50,000.00	-	
			100,000.00								4,000.00	Flume Giveaway
Programs / Water Supply Reliability 2025 Program	-		100,000.00	100,000.00		-	-	-	0.00%	100,000.00	4,000.00	
Subtotal: Non Payroll and Benefits Expenses	-	-	150,000.00	150,000.00		-	-	-	0.00%	150,000.00	206,100.00	
Total Expenses: Water Resources Management - 5030	-	-	150,000.00	150,000.00		-	-	-	0.00%	150,000.00	340,060.00	

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GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	Encumbrance:	FY 2019 Total	% of Budget	Remaining	Requested	Justification
HydroSTEM - 5040												
			95,000.00		Offset from Colton Utilities refund for overpayment						10,000.00	5th Grade Water Education Day - District Fair
											25,000.00	Senior High Scholarships - Four Year College
											12,500.00	Senior High Scholarships - Two Year College
											5,100.00	Wyland Foundation - Mobile Trailer
											5,000.00	Science Fair Scholarship Awards - 1st thru 3rd place for Middle and HS for Each District
											3,000.00	Career Cruizing 8th Grade Fair Promoting HydroScience - Hnadouts / Booth Set Up
											3,000.00	Water Bottles for Green Ribbon Schools
											900.00	Water Art Awards
											5,000.00	Printing for Water Test Kits
											5,000.00	Supplies for Water Test Kits - 6 Kits per School / District (4)
											15,000.00	Bus - Transportation Costs for School Field Trips - Roemer/FBR Plants/ 5Grade Education Day/ Earth Day /Mayor Earth to Table/
											5,000.00	Teacher Academy 1 Week of Teach the Teacher
											5,000.00	Student STEM PULL Academy - Science Camp 1 Week
											150.00	CSTA Membership (Annual)
Education, Scholarships, Sponsorships	-		95,000.00	95,000.00		1,650.15	2,242.00	3,892.15	4.10%	91,107.85	99,650.00	
Subtotal: Non Payroll and Benefits Expenses	-	-	95,000.00	95,000.00		1,650.15	2,242.00	3,892.15	4.10%	91,107.85	99,650.00	
Total Expenses: HydroSTEM - 5040	-	-	95,000.00	95,000.00		1,650.15	2,242.00	3,892.15	4.10%	91,107.85	99,650.00	

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GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Source of Supply - 5110												
Repair & Maintenance / Structures/Facility/Equip	-	-	-	-		-	-	-	0.00%	-	-	
Baseline Feeder Agreement	625,000.00				Baseline Feeder Agreement - Delivery Charge						625,000.00	Baseline Feeder Agreement - Delivery Charge
San Bernardino Municipal Water - Encanto Booster	6,810.00				San Bernardino Municipal Water - Encanto Booster - Water Quality Sampling delivery only anticipated. Budgeted for 1 monthly supply of 1 Encanto Booster.						20,800.00	Standby source for warmer months at \$208 per Acre-Foot. 100 Acre-Feet can be used for 50 days.
					Need to purchase an additional 120 Acre Feet (AF) at \$208/AF of Encanto Water from San Bernardino Municipal Water District for 3 days a week in June. Well 2 was taken out of service due to MTBE detection, and limited water rights in the Rialto Colton Basin. \$25,000							
Purchased Water / Muni	631,810.00			631,810.00	cost of operating baseline feeder	345,350.40	-	345,350.40	54.66%	286,459.60	645,800.00	
SWP - Direct Delivery - Roemer WFF Direct Delivery	625,000.00				SWP - Direct Delivery - Roemer WFF Direct Delivery.						625,000.00	SWP - Direct Delivery - Roemer WFF Direct Delivery
SWP - Recharge - Bunker Hill Obligation - Baseline Feeder	147,500.00				SWP - Recharge - Bunker Hill Obligation - Baseline Feeder. 25% of delivery is required to be recharged (5,000 af x 0.25 = 1,250 af). Purchase 1,250 af additional to prepurchase and recharge this year in Bunker Hill GW Basin.						147,500.00	SWP - Recharge - Bunker Hill Obligation - Baseline Feeder
			550,000.00		IEUA SWP - Well 54, the main source of supply in the District's service area in Fontana, has been taken out of service since May 2018. The District purchased 691 acre feet from IEUA at \$795 per acre foot in calendar year 2018.							
			280,000.00		IEUA SWP - Well 54, the main source of supply in the District's service area in Fontana, has been taken out of service since May 2018. The District will be purchasing 350 Acre feet at \$795 per acre foot between January 2019 and June 2019.							
Purchased Water / State Project Water	772,500.00		830,000.00	1,602,500.00		408,428.42	-	408,428.42	25.49%	1,194,071.58	772,500.00	
Lytle Creek Water Rights	134,992.00				Lytle Creek Water Rights from San Bernardino for 9 wet months.						134,992.00	Lytle Creek Water Rights
Purchased Water / City of San Bernardino	134,992.00			134,992.00		106,178.98	-	106,178.98	78.66%	28,813.02	134,992.00	
Stock Water Assessment	4,000.00										4,000.00	Stock Water Assessment
Purchased Water / Fontana Union	4,000.00			4,000.00		5,459.00	-	5,459.00	136.48%	(1,459.00)	4,000.00	
											75,000.00	IEUA SWP - Well 54, the main source of supply in the District's service area in Fontana, has been taken out of service for deaeration tank construction. Project anticipates to be completed late June or early July 2019. Budgeted for one month of IEUA SWP for July 2019.
Purchased Water / IEUA	-			-		530,413.60	-	530,413.60	0.00%	(530,413.60)	75,000.00	
Maintenance/Lytle Creek Conservation	-			-	011-5110-513.50-50				0.00%			
Watermaster costs to maintain rights in the Chino Basin.	50,000.00		(29,580.00)		Watermaster costs to maintain rights in the Chino Basin.						50,000.00	Required annual assessment to Chino Basin Watermaster to maintain rights in the Chino Basin.
Other Miscellaneous / Chino Basin Watermaster	50,000.00		(29,580.00)	20,420.00		20,418.53	-	20,418.53	99.99%	1.47	50,000.00	
Subtotal: Non Payroll and Benefits Expenses	1,593,302.00	-	800,420.00	2,393,722.00		1,416,248.93	-	1,416,248.93	59.17%	977,473.07	1,682,292.00	
Total Expenses: Source of Supply - 5110	1,593,302.00	-	800,420.00	2,393,722.00		1,416,248.93	-	1,416,248.93	59.17%	977,473.07	1,682,292.00	

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GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Production - Pumping - 5210												
					Three (3) additional positions to be requested in FY 2020: 1 - Electrical and Instrument Technician, 1 - Electrical and Instrument Specialist, and 1 - Lead Water Systems Operator.							
Salaries & Wages / Full Time	758,900.00	22,767.00		781,667.00		570,588.08	-	570,588.08	73.00%	211,078.92	818,650.00	
Salaries & Wages / Overtime	45,000.00			45,000.00		33,741.18	-	33,741.18	74.98%	11,258.82	40,000.00	Estimated overtime based on FY 2018-19
Salaries & Wages / On Call	4,500.00			4,500.00		3,077.80	-	3,077.80	68.40%	1,422.20	4,500.00	Estimated on call
Subtotal: Payroll Expenses	808,400.00	22,767.00	-	831,167.00		607,407.06	-	607,407.06	73.08%	223,759.94	863,150.00	
Benefits / FICA	46,100.00	1,383.00		47,483.00		44,197.61	-	44,197.61	93.08%	3,285.39	49,070.00	
Benefits / Medicare	10,900.00			10,900.00		10,527.14	-	10,527.14	96.58%	372.86	11,660.00	
Benefits / Disability Insurance	3,900.00			3,900.00		3,315.33	-	3,315.33	85.01%	584.67	4,280.00	
Benefits / Life Insurance	3,000.00			3,000.00		2,567.46	-	2,567.46	85.58%	432.54	3,260.00	
Benefits / Dental	9,900.00			9,900.00		9,228.76	-	9,228.76	93.22%	671.24	12,340.00	
Benefits / Hosp / Med Insurance	162,000.00			162,000.00		149,014.84	-	149,014.84	91.98%	12,985.16	197,190.00	
Benefits / Vision Care Insurance	2,000.00			2,000.00		1,841.47	-	1,841.47	92.07%	158.53	2,170.00	
Benefits / EAP	300.00			300.00		251.45	-	251.45	83.82%	48.55	300.00	
Benefits / Deferred Comp-ER Match	17,600.00			17,600.00		11,826.51	-	11,826.51	67.20%	5,773.49	19,500.00	
Expenses / PERS-Pension Classic	68,900.00			68,900.00		57,572.99	-	57,572.99	83.56%	11,327.01	61,050.00	
PERS-Pension / Employer PEPR-2nd Tier	-			-		3,167.67	-	3,167.67	0.00%	(3,167.67)	13,050.00	
PERS-Pension / Classic-Epmc Neg. Benefit	51,200.00			51,200.00		42,832.60	-	42,832.60	83.66%	8,367.40	41,810.00	
Expenses / Workers Comp Ins	33,200.00			33,200.00		37,037.24	-	37,037.24	111.56%	(3,837.24)	41,330.00	
Subtotal: Benefits Expenses	409,000.00	1,383.00	-	410,383.00		373,381.07	-	373,381.07	90.98%	37,001.93	457,010.00	
Subtotal: Payroll and Benefits Expenses	1,217,400.00	24,150.00	-	1,241,550.00		980,788.13	-	980,788.13	79.00%	260,761.87	1,320,160.00	
For Emergency Preparedness training and continuing education to maintain Treatment and Distribution certifications.	2,000.00				Training for 4 staff members, \$500/each. Certificate reimbursements and emergency management training.						7,200.00	Valley College, AWWA training , Emergency Management training etc. for 9 staff members. Includes Electrical and Instrumentation Classes at Chaffey College \$3350, On-line Water Treatment and Distribution Classes, Backflow Certification training and fees, D2 exam and certification and T2 exam and certification.
			400.00		Training and Seminars for staff that need contact hours for certifications that are required by the State Water Resources Control Board. Currently, there are employees who need to renew their certifications (Ben Jarrell D5, Joanne Chan T5/D5/L2, Traci Brown D1, Cedric Johnson D2, Joe Schaack D3 and John Martin T3).						15,000.00	Crane training for 6 staff members.
			6,000.00		For three (3) employees to attend a seminar in Colorado for continuing education for renewal of certifications, which includes: airfare, hotel, car rental and meals. \$2,000 per employee. (Cedric Johnson, Joe Schaack and John Martin)						2,500.00	Crane rental required for training and testing.
Expenses / Training	2,000.00		6,400.00	8,400.00		2,725.00	-	2,725.00	32.44%	5,675.00	24,700.00	
Uniform fees for uniformed staff members including Supervisor	2,010.00				Uniform Rental Service						2,600.00	Uniform rental service for 8 staff members.
Safety Boots \$200 per pair	1,200.00				Uniform Expense						2,000.00	Safety boots \$200 per pair
Hats, \$20 per employee per year	60.00				Hats, \$20 per employee per year						200.00	Hats, \$20 per employee per year
Operating Supplies / Uniforms	3,270.00			3,270.00		1,592.63	-	1,592.63	48.70%	1,677.37	4,800.00	
Miscellaneous / Trans/Meals/Convention	-			-		-	-	-	0.00%	-	-	
Meter Testing (Wells and booster stations)	10,500.00				Required annual flow meter testing, calibration, and repairs.						12,000.00	Annual testing for all active production meters.
Meter Testing	10,500.00			10,500.00		1,185.00	-	1,185.00	11.29%	9,315.00	12,000.00	
Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations. See Analysis Scheduling	3,500.00				Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations. See analysis scheduling.						2,500.00	Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations.
Professional Services / Lab Tests	3,500.00			3,500.00		1,757.25	-	1,757.25	50.21%	1,742.75	2,500.00	
					Budgeted under general operations.							
Professional Services / Alarm	-			-		-	-	-	0.00%	-	-	

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GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019				Requested		
						YTD	Encumbrance	Total	% of Budget	Remaining	Justification	
BLF: 12.5% Sodium Hypochlorite for wellhead chlorination. P17080	30,000.00				Chemical cost estimate based on expected operational needs.						60,000.00	Bulk Sodium Hypochlorite for wellhead disinfection.
Wells without wellhead treatment: Sodium Hypochlorite for wellhead chlorination.	30,000.00				Chemical cost estimate based on expected operational needs.							
Operating Supplies / Chemicals	60,000.00			- 60,000.00		42,328.35	1,872.47	44,200.82	73.67%	15,799.18	60,000.00	
Production/Pumping: Repairs and improvements to District pumping facilities and sites - air vac repairs, valve repairs, chlorine injector repairs, vandalism, fence repairs, etc.	50,000.00				Expected repair and maintenance costs based on known and expected repair and device replacement costs.						100,000.00	Production/Pumping: Repairs and improvements to District pumping facilities and sites - air vac repairs, valve repairs, chlorine injector repairs, vandalism, fence repairs, etc. PM contract for service on emergency generators
Cartridge filters for well 54.	30,000.00				Filter replacement costs.							
Automatic control valve maintenance (Cla-Val)	50,000.00				Annual R/R for District's pressure reducing valves to ensure proper distribution system operation; Current fiscal year maint. Completed, but currently sitting in capital for FY							
Arc-Flash studies and certification	180,000.00				Required studies and certification for high voltage electrical panels and switchgear to meet OSHA requirements for warning signs and protection from electric-arc-flash hazards and compliance with NFPA 70E-2004.							
			38,000.00		1500' of fencing needed to repair damaged fence at well and reservoir sites for safety and security concerns.							
			25,000.00		Spare motor for East Complex wells; will eliminate wells from being taken off line for an extended amount of time when motors fail.							
			30,000.00		Raise wall and gate at Zone 6 Reservoir Complex, to secure site and prevent vandalism.							
			10,000.00		Two chemical feed pumps for well sites to replace aging units.							
			90,000.00		Currently, there are 2 existing Electrician/Technicians and 2 new potential Electrician/Technicians. Misc tools and instruments for Electrician/Technicians to enhance safety and to allow more projects to be completed in-house as opposed to hiring outside contractors; tools needed are: 3—Analog Hand Crank Megometer 3 x \$576.46 = \$1729.38 3—Pneumatic Test Pump 3 x \$637.96 = \$1913.88 3—Pressure Module 3 x \$432.96 = \$1298.88 3—Cordless Band Saw Kit 3 x \$436.40 = \$1309.20 3—Wire Tracer 3 x \$1366.94 = \$4100.82 4—Job Box 4 x \$408.88 = \$1226.64 3—70Cal/cm2 Arc Flash Suits 3 x \$1922.40 = \$5767.20 3—100Cal/cm2 Arc Flash Vent. Hood 3 x \$1234.40 = \$3703.20 10—836T-T253J Pressure Switches 10 x \$392.00 = \$3920.00 Annual Quinn Cat Service Quotes \$17987.35							

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					3—Electrical Glove Tester \$505.60 = \$1516.80	3 x						
					3—Black Exterior/Red Interior Gloves \$224.80 = \$674.40	3 x						
					4—Voltage Detector 12" \$879.04 = \$2637.12	4 x						
					3—1/2" Cordless Impact Wrench Kit \$436.62 = \$1309.86	3 x						
					2—Steel side toll Boxes \$516.00 = \$1032.00	2 x						
					3—Phase Rotation Tester \$153.75 = \$461.25	3 x						
					6—Small Parts Storage Containers \$27.35 = 164.10	6 x						
					1—1200lb 12v Wench \$859.36							
					4—Ratchet Cable Cutters \$477.00 = \$1908.00	4 x						
					4—7-4/0 AWG Crimper \$228.00 = \$912.00	4 x						
					4—Steel Punch Kit \$1535.25 = \$6141.00	4 x						
					3—Cordless Reciprocating Saw Kit \$477.60 = \$1432.80	3 x						
					3—773 Fluke Clamp on Digital Meter 1332.50 = \$2665.00	3 x						
					4—Flir-E5 Nist Inferred Camera \$1397.28 = \$5589.12	4 x						
					4—Tachometer 0.5-20,000rpm \$484.62 = \$1938.48	4 x						
					1—AVG Reading Directional Watt Meter \$1048.00							
					1—Power Drive Threading Machine							
Repair & Maintenance / Structures / Facility	310,000.00		90,000.00	400,000.00		132,276.03	154,350.37	286,626.40	71.66%	113,373.60	100,000.00	
					Non-routine RTU replacements. Move to CIP							
Outside Labor / Contractors/Telemetry	-		-	-		-	-	-	0.00%	-	-	
Production/Pumping - Pump Stations: Power for pump stations.	1,800,000.00				Expected electricity costs.						1,700,000.00	Annual cost for electrical service at all District facilities.
Utility Services / Electric	1,800,000.00		-	1,800,000.00		1,239,064.47	-	1,239,064.47	68.84%	560,935.53	1,700,000.00	
BLF: SBMWD Water service (monthly)	450.00				Water service connections at sites.						450.00	City water service at East Complex.
Utility Services / Water	450.00		-	450.00		365.54	-	365.54	81.23%	84.46	450.00	
BLF: Hazardous Storage SB County Fire Marshall Fee - Chlorine Storage or fees for flushing to waste for well discharge	2,500.00				BLF: Hazardous storage SB County Fire Marshall fees for CUPA permit renewal.						2,500.00	CUPA permits and misc. Fire Dept permits.
Miscellaneous / Permits & Fees	2,500.00	-	-	2,500.00		-	-	-	0.00%	2,500.00	2,500.00	
Subtotal: Non Payroll and Benefits Expenses	2,192,220.00	-	96,400.00	2,288,620.00		1,421,294.27	156,222.84	1,577,517.11	68.93%	711,102.89	1,906,950.00	
Total Expenses: Production - Pumping - 5210	3,409,620.00	24,150.00	96,400.00	3,530,170.00		2,402,082.40	156,222.84	2,558,305.24	72.47%	971,864.76	3,227,110.00	

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GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Water Quality Department - 5310												
					One (1) additional position to be requested in FY 2020: 1 - Water System Operator							
Salaries & Wages / Full Time	215,200.00	6,456.00		221,656.00		190,288.12	-	190,288.12	85.85%	31,367.88	300,090.00	
Salaries & Wages / Overtime	13,947.00			13,947.00		12,725.06	-	12,725.06	91.24%	1,221.94	13,000.00	Estimated overtime
Salaries & Wages / On Call	3,100.00			3,100.00		3,082.83	-	3,082.83	99.45%	17.17	3,100.00	Estimated on call
Subtotal: Payroll Expenses	232,247.00	6,456.00	-	238,703.00		206,096.01	-	206,096.01	86.34%	32,606.99	316,190.00	
Benefits / FICA	13,500.00	405.00		13,905.00		13,727.32	-	13,727.32	98.72%	177.68	19,010.00	
Benefits / Medicare	3,200.00			3,200.00		3,210.48	-	3,210.48	100.33%	(10.48)	4,450.00	
Benefits / Disability Insurance	1,300.00			1,300.00		743.06	-	743.06	57.16%	556.94	1,670.00	
Benefits / Life Insurance	1,000.00			1,000.00		630.15	-	630.15	63.02%	369.85	1,290.00	
Benefits / Dental	3,700.00			3,700.00		2,772.14	-	2,772.14	74.92%	927.86	4,900.00	
Benefits / Hosp / Med Insurance	44,300.00			44,300.00		49,808.36	-	49,808.36	112.43%	(5,508.36)	86,430.00	
Benefits / Vision Care Insurance	700.00			700.00		567.93	-	567.93	81.13%	132.07	870.00	
Benefits / EAP	100.00			100.00		77.55	-	77.55	77.55%	22.45	120.00	
Benefits / Deferred Comp-ER Match	5,900.00			5,900.00		3,966.64	-	3,966.64	67.23%	1,933.36	7,800.00	
Expenses / PERS-Pension Classic	6,500.00			6,500.00		5,852.89	-	5,852.89	90.04%	647.11	12,470.00	
PERS-Pension / Employer PEPR-2nd Tier	9,800.00			9,800.00		9,268.36	-	9,268.36	94.58%	531.64	12,350.00	
PERS-Pension / Classic-Epmc Neg. Benefit	4,800.00			4,800.00		4,354.41	-	4,354.41	90.72%	445.59	8,540.00	
Expenses / Workers Comp Ins	8,200.00			8,200.00		7,162.13	-	7,162.13	87.34%	1,037.87	9,870.00	
Subtotal: Benefits Expenses	103,000.00	405.00	-	103,405.00		102,141.42	-	102,141.42	98.78%	1,263.58	169,770.00	
Subtotal: Payroll and Benefits Expenses	335,247.00	6,861.00	-	342,108.00		308,237.43	-	308,237.43	90.10%	33,870.57	485,960.00	
CEU's for Distribution and Treatment Certification	1,500.00				CEU's for distribution and treatment certifications required by State of California.						1,500.00	CEU's for distribution and treatment certifications required by State of California.
Cross-Connection Course	420.00				Water Quality Supervisor requires Cross-Connection Specialist certification to meet job description. Course is a pre-requisite for certification.						1,400.00	Water Quality Specialist requires Cross-Connection Specialist certification to meet job description. Course is a pre-requisite for certification.
Cross-Connection Exam	155.00				Water Quality Supervisor requires Cross-Connection Specialist certification to meet job description.						155.00	Water Quality Specialist requires Cross-Connection Specialist certification to meet job description.
Treatment Operator Grade 2 Certification Course	350.00				Water Quality Supervisor requires Treatment Operator Grade 2 certification to meet job description. Course is a pre-requisite for certification.						700.00	Water Quality Specialist and Cross-Connection/Commercial Account Coordinator require Treatment Operator Grade 2 certifications to meet job description. Course is a pre-requisite for certification.
Treatment Operator Grade 2 Certification Exam	65.00				Water Quality Supervisor requires Treatment Operator Grade 2 certification to meet job description.						290.00	Water Quality Specialist and Cross-Connection/Commercial Account Coordinator require Treatment Operator Grade 2 certifications to meet job description. Cost includes exam and certifications fees.
Backflow Certification Exam	361.00				Water Quality Supervisor requires backflow certification for San Bernardino County to provide operational redundancy and coverage within the Department.						180.00	Water Quality Specialist requires backflow certification to take Cross-Connection Specialist certification exam.
			600.00		Employee turnover after approval of the FY18-19 budget resulted in employment of staff that required distribution and treatment certification that was not budgeted for. A Water Quality Specialist was hired in October 2018, who requires both a D2 and T2 certification. This adds an additional cost of approximately \$600 to the Water Quality Department.						1,000.00	Approximately four (4) employees attendance at conferences in California for continuing education for renewal of certifications.
			2,000.00		For one (1) employee to attend a seminar in Colorado for continuing education for renewal of certifications, which includes: airfare, hotel, car rental and meals. \$2,000 per employee. (Gilbert Olivarez)						790.00	Water Quality Specialist requires backflow certification to take Cross-Connection Specialist certification exam. Course is a pre-requisite for certification.
Backflow Certification Course											350.00	Water Quality Supervisor requires Distribution Operator Grade 2 certification to meet job goals. Course is a pre-requisite for certification.
Distribution Operator Grade 2 Certification Course											145.00	Water Quality Supervisor requires Treatment Operator Grade 2 certification to meet job goals. Cost includes exam and certifications fees.

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GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019				Requested	Justification
						YTD	Encumbrance	Total	% of Budget Remaining		
Distribution Operator Grade 2 Certification Exam										350.00	Cross-Connection/Commercial Account Coordinator requires Distribution Operator Grade 3 certification to meet job goals. Course is a pre-requisite for certification.
Distribution Operator Grade 3 Certification Course										220.00	Cross-Connection/Commercial Account Coordinator requires Treatment Operator Grade 3 certification to meet job goals. Cost includes exam and certifications fees.
Distribution Operator Grade 3 Certification Exam										300.00	Water Quality Supervisor requires OSHA HAZWOPER 40-hour training to meet job goals.
OSHA HAZWOPER 40-Hour										110.00	Water Quality Specialist requires OSHA HAZWOPER 8-hour refresher to maintain certification.
OSHA HAZWOPER 8-Hour Refresher										190.00	Cross-Connection/Commercial Account Coordinator required to hold San Bernardino County Pesticide Permit for WWVD.
San Bernardino County Pesticide Permit Renewal											
Expenses / Training	2,851.00	1,600.00	2,600.00	7,051.00		3,039.99	-	3,039.99	43.11%	4,011.01	7,680.00
District uniforms to all field employees	750.00				Uniform Rental Service					750.00	Uniform Rental Service
Safety Boots	600.00				\$200 per pair, 2 pairs per staff, 3 staff members.					600.00	\$200 per pair, 2 pairs per staff, 3 staff members.
										120.00	WWVD polo shirts for staff when attending conventions/training and/or representing District in professional setting.
Operating Supplies / Uniforms	1,350.00		-	1,350.00		812.43	-	812.43	60.18%	537.57	1,470.00
Clinical Laboratory	-				Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations. See Analysis Scheduling					-	
Well 1A	600.00				Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations. See Analysis Scheduling					600.00	Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations.
Well 4A	600.00				Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations. See Analysis Scheduling					600.00	Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations.
Well 5A	600.00				Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations. See Analysis Scheduling					600.00	Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations.
Well 8A	1,000.00				Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations. See Analysis Scheduling					1,000.00	Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations.
Well 15	500.00				Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations. See Analysis Scheduling					500.00	Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations.
Well 23A	446.00				Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations. See Analysis Scheduling					446.00	Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations.
Well 24	500.00				Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations. See Analysis Scheduling					500.00	Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations.
Well 30	500.00				Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations. See Analysis Scheduling					500.00	Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations.
Well 33	2,500.00				Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations. See Analysis Scheduling					2,500.00	Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations.
Well 41	1,000.00				Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations. See Analysis Scheduling					1,000.00	Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations.
Well 54	600.00				Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations. See Analysis Scheduling, \$71,200 for the calendar year.					600.00	Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations.

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(FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019				Requested	
						YTD	Encumbrance	Total	% of Budget Remaining		Justification
Well 22	600.00				Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations. See Analysis Scheduling					600.00	Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations.
UCMR4	10,000.00									5,000.00	Babcock Laboratory - Laboratory analyses are required to comply with State and Federal Regulations.
Distribution Sampling	36,000.00									36,000.00	Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations.
Lead and Copper Sampling	330.00									-	
School Lead Sampling	1,815.00									30.00	Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations.
Misc. Sampling (Engineering Projects, Maintenance, and Water Quality Complaints)	1,000.00									1,000.00	Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations.
			6,000.00		The approved FY18-19 budget for Water Quality projected for all laboratory testing required to comply with State and Federal Regulations based on the monitoring schedule and past sampling requirements. The District is experiencing an increase in construction activity and source water issues that did not exist prior to FY18-19, that have required additional sampling beyond what was initially projected for. In addition, sampling of new sources of water and planned evaluation of existing sources is anticipated to exceed the original approved FY18-19 budget. Based on the remaining FY18-19 budget and current budget projections, Water Quality will have a deficit of approximately \$6,000.					-	
			129,600.00		General Manager requested special lab testing for bacteriological and virus evaluation of Roemer, FBR, and FXB water treatment facilities. Purpose of evaluation is to identify the types of bacteria and viruses present for each treatment facility, if any, in the source water, through the treatment processes, and in the treated water sent to customers. Cost per sample is \$1,800. Total cost includes 72 samples taken within 2 weeks, per General Manager's request. Sampling plan includes six sampling events per treatment facility, breakdown provided below: <ul style="list-style-type: none"> • Sample Sites - Roemer, FBR, and FXB • Sample Points, per Treatment Facility - Influent, Post-Biological Treatment (FBR and FXB only), Post Filter, and Effluent (pre-chlorination). • Sampling Events - Monday, Wednesday, and Friday for two weeks. 					-	
Water Resource Evaluation Sampling										2,000.00	Clinical Laboratory - Laboratory analyses required to properly evaluate water quality of offline wells that may be put back into production.
PFAS Sampling										6,000.00	Per- and Polyfluoroalkyl substances (PFAS) are chemicals that have gained a lot of public and regulatory attention. Future rule language requiring PFAS testing is anticipated.
Professional Services / Lab Tests	58,591.00		135,600.00	194,191.00		45,807.50	4,245.00	50,052.50	25.77%	144,138.50	59,476.00

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(FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019				Requested	Justification
						YTD	Encumbrance	Total	% of Budget Remaining		
HACH - Supplies for Field Testing	7,700.00				Purchase of instruments and reagents necessary for compliance field testing and water quality calls.					7,700.00	Purchase of instruments and reagents necessary for compliance field testing and water quality calls.
Dechlorination Tablets	3,064.00				Purchase of dechlorination tables to meet NPDES permit requirements during necessary system flushing activities.					1,532.00	Purchase of dechlorination tables to meet NPDES permit requirements during necessary system flushing activities.
Operating Supplies / Chemicals	10,764.00		-	10,764.00		4,953.71	861.99	5,815.70	54.03%	4,948.30	9,232.00
Repair of water quality stands as needed	2,200.00				Repair Sample Station/Well Sample Taps/etc.					8,650.00	Repair sample station/well sample taps/etc. Sample stations are used to collect distribution samples to meet State and Federal regulations.
Hydrant Meter Repair Supplies	3,300.00				Seal Wire, Register Covers, ETC.					3,300.00	Seal wire, register covers, etc.
Backflow Repair Kits	1,800.00				Check Valves/Test Cocks					1,800.00	Check valves/test cocks
Blow Off Repair Kits (Cap/Coupler/Riser)	7,872.00				Replace Blow Off for Flushing Program					2,460.00	Replace blow off for flushing program.
Backflow Tester Gauge Calibration - BAVCO	170.00									170.00	Calibration of backflow tester gauge required for accurate backflow testing.
Hydrant Meter Calibration	3,000.00									5,250.00	Calibration of 35 hydrant meters. Hydrant meters require calibration to provide accurate measurement of customer consumption for billing purposes.
			1,600.00		<p>A budget transfer was made in December 2018 from the Repair and Maintenance/Structures/Facility budget to cover the costs of training. Increasing the Repair and Maintenance/Structures/Facility budget by \$1,600 will account for the deducted \$1,600 from the transfer required to cover employee certification.</p> <p>The approved FY18-19 Water Quality budget for expenses/training had insufficient funds (approximately \$1,600) to cover the cost of employee certification because:</p> <p>1) Estimated costs for classes required for certification increased by \$1,000 due to American Water Works Association (AWWA)-approved courses being cancelled after FY18-19 budget was submitted. Alternative classes required additional \$1,000 in expenses.</p> <p>2) Employee turnover after approval of the FY18-19 budget resulted in employment of staff that required distribution and treatment certification that was not budgeted for. A Water Quality Specialist was hired in October 2018, who requires both a D2 and T2 certification. This adds an additional cost of approximately \$600 to the Water Quality Department.</p>					20,250.00	Distribution flushing is required to maintain optimal water quality. State regulations require regular flushing of the distribution system. Automatic flushing devices will assist WVWD staff in meeting distribution-flushing requirements that are currently behind schedule due to lack of staffing.
Automatic Flushing Devices - Distribution System Flushing											
NO-DES - Distribution System Flushing Contract - 20 Days											
DigAlert Underground Utility Locating Fees										10,000.00	Fees for DigAlert underground-utility locating. Water Quality has been tasked with USA underground utility locating starting FY18-19 (after mid-year). Fees were previously paid by Engineering.
Repair & Maintenance / Structures / Facility	18,342.00	(1,600.00)	1,600.00	18,342.00		9,953.32	7,341.01	17,294.33	94.29%	1,047.67	51,880.00
Replace Stolen Hydrant Meters, 3"	5,400.00				Replace stolen hydrant meters, deposit is kept and goes into revenue account.					10,800.00	Replace stolen hydrant meters, deposit is kept and goes into revenue account.
Replacement of Damaged Hydrant Meters, 3"	7,200.00				We currently have 8 Hydrant Meters that need to be replaced due to damage/unsafe to loan out.					7,200.00	Hydrant meters require replacement once damaged by customers.

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GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Hydrant Meter /Fire Service Lock & Chain	2,200.00				Clam shell locks, Ball valve locks, etc.						5,000.00	Clam shell locks, ball valve locks, adapters, chain etc. Equipment requires replacement due to damage caused by customer or theft. Approximately \$5,000 was spent on these items during FY18-19.
Backflow Tester Gauge	880.00				Need duplicate gauge for back up as necessary. Currently Water Quality only has one gauge proposing to purchase a second one.						-	
Tools, Miscellaneous	2,200.00				Required to carry out water quality and cross-connection/backflow duties.						2,200.00	Required to carry out water quality and cross-connection/backflow duties.
Diffuser	1,081.00				Flushing Program - purchase of dechlorination diffuser to meet NPDES permit requirements during necessary system flushing activities. Flushing required for approximately 500 dead ends.						1,081.00	Required for flushing program.
Utility Locating Device	1,000.00				Locating underground valves essential for shutting down fire services for commercial accounts.						2,000.00	Locating underground valves and water services to meet USA underground utility marking requirements. Water Quality has been tasked with USA underground utility locating starting FY18-19 (after mid-year).
In-Line Hydrant Gauge, Flushing	2,000.00				Required to accurately measure amount of water flushed during hydrant and dead-end flushing for State reporting purposes.						-	
Apple iPad Pro, 12.9 inch with 512 GB of memory			5,404.00								1,500.00	A iPad is required to utilize WVWD's newly launched ArcGIS in the field. Field utilization of ArcGIS will allow for increased accuracy of water service identification, water quality complaint remediation, and tracking of backflow/cross-connections.
Replacement of Damaged/Stolen Backflow Protection Assemblies											10,500.00	Backflow protection assemblies are part of WVWD's hydrant meter rental program. Backflows are used to protect the public water supply. During FY18-19 backflows were purchased under a CIP project following the revision of WVWD regulations that stated backflow rentals will be offered to customers. Backflows must be replaced when damaged or stolen.
Purchase of Hydrant Meters, 4"											7,500.00	Water Quality has seen an increase in demand for 4" hydrant meters. To meet customer demand, additional hydrant meters are required.
Welding Machine											3,200.00	Theft of hydrant meters and backflow devices continues to be a problem for WVWD. To deter theft, Water Quality needs a welder to properly secure hydrant meters and backflow devices to WVWD hydrants.
Hitch Hoist											1,000.00	The Cross-Connection/Commercial Account Coordinator is required to lift large backflow protection devices in excess of 200lbs without assistance from other staff. A hitch hoist is required for the Cross-Connection/Commercial Account Coordinator to safely lift heavy loads.
Repair & Maintenance / Equipment	21,961.00		5,404.00	27,365.00	*Flushing program back on track after new supervisor on board	21,044.94	-	21,044.94	76.90%	6,320.06	51,981.00	
Miscellaneous / Trans/Meals/Convention	-		-	-		-	-	-	0.00%	-	-	
Subtotal: Non Payroll and Benefits Expenses	113,859.00	-	145,204.00	259,063.00		85,611.89	12,448.00	98,059.89	37.85%	161,003.11	181,719.00	
Total Expenses: Water Quality Department - 5310	449,106.00	6,861.00	145,204.00	601,171.00		393,849.32	12,448.00	406,297.32	67.58%	194,873.68	667,679.00	

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 (FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Water Treatment - Perchlorate - 5320												
Salaries & Wages / Full Time					- No staff assigned to 5320	-	-	-	0.00%	-	-	
Salaries & Wages / Overtime						-	-	-	0.00%	-	-	
Salaries & Wages / On Call						-	-	-	0.00%	-	-	
Salaries & Wages / Class A Drivers License						-	-	-	0.00%	-	-	
Salaries & Wages / Bilingual Compensation						-	-	-	0.00%	-	-	
Subtotal: Payroll Expenses									0.00%			
Benefits / FICA						-	-	-	0.00%	-	-	
Benefits / Medicare						-	-	-	0.00%	-	-	
Benefits / Disability Insurance						-	-	-	0.00%	-	-	
Benefits / Life Insurance						-	-	-	0.00%	-	-	
Benefits / Dental						-	-	-	0.00%	-	-	
Benefits / Hosp / Med Insurance						-	-	-	0.00%	-	-	
Benefits / Vision Care Insurance						-	-	-	0.00%	-	-	
Benefits / EAP						-	-	-	0.00%	-	-	
Benefits / Deferred Comp-ER Match						-	-	-	0.00%	-	-	
Expenses / PERS-Pension Classic						-	-	-	0.00%	-	-	
PERS-Pension / Employer PEPR-2nd Tier						-	-	-	0.00%	-	-	
PERS-Pension / Classic-EPMC Neg. Benefit						-	-	-	0.00%	-	-	
Expenses / Workers Comp Ins						-	-	-	0.00%	-	-	
Subtotal: Benefits Expenses									0.00%			
Subtotal: Payroll and Benefits Expenses									0.00%			
Expenses / Training						-	-	-	0.00%	-	-	
PERCHLORATE - DISTRICT WELLS 18A: HACH PM Contract NO3 Analyzer	2,500.00				PM Contract for Well 18A.						2,500.00	PM contract with Hach for nitrate analyzer.
Professional Services / Other Consultants	2,500.00			2,500.00		1,080.00	-	1,080.00	43.20%	1,420.00	2,500.00	
Professional Services / Misc Studies	-			-		-	-	-	0.00%	-	-	
Professional Services / Alarm	-			-		-	-	-	0.00%	-	-	
Operating Supplies / Uniforms	-			-		-	-	-	0.00%	-	-	
PERCHLORATE - DISTRICT WELLS 18A, 42, 16 & 17: Electricity costs for plant operations	450,000.00				Electricity costs for Wells and ion exchange treatment systems. Water treatment split-- 3 departments receive share of cost						450,000.00	Electric service cost for wells with treatment.
Utility Services / Electric	450,000.00			450,000.00		165,012.40	-	165,012.40	36.67%	284,987.60	450,000.00	
Utility Services / Trash	-			-		-	-	-	0.00%	-	-	
Utility Services / Gas	-			-		-	-	-	0.00%	-	-	
Professional Services / Janitorial	-			-		-	-	-	0.00%	-	-	
Communication Services / Telephone	-			-		231.22	-	231.22	0.00%	(231.22)	-	
Other Miscellaneous / District Cost	-			-	This line item will be budgeted under maintenance	-	-	-	0.00%	-	-	
PERCHLORATE - DISTRICT WELLS & IX Systems 18A, 42, 16 & 17: Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations	38,100.00				Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations. See analysis scheduling.						38,100.00	Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations. Wells 18A and 16 were offline for a majority of the year, so funds allocated for these wells were not used. Requested funds anticipate the use of these wells during FY 2019-2020.
Professional Services / Lab Tests	38,100.00			38,100.00		19,761.75	-	19,761.75	51.87%	18,338.25	38,100.00	
Professional Services / Sludge Disposal	-			-		-	-	-	0.00%	-	-	
PERCHLORATE - DISTRICT WELLS 18A, 42, 16 & 17: Chemical costs for treatment - Chlorine	20,000.00				PERCHLORATE - DISTRICT WELLS 18A, 42, 16 & 17: Chemical costs for treatment - Chlorine						21,000.00	Bulk Sodium Hypochlorite for wellhead disinfection at well with source treatment.
Operating Supplies / Chemicals	20,000.00			20,000.00		4,977.96	4,194.47	9,172.43	45.86%	10,827.57	21,000.00	
PERCHLORATE - DISTRICT WELLS 18A, 42, 16 & 17: Resin change out anticipated in FY 18/19 due to life of resin. Well 17	170,000.00		(170,000.00)		Funds for IX Resin change out for one of the IX systems: Well 17 IX system							Ion Exchange Resin to replace nearly depleted resin for Well 17 IX. \$170K added to CIP
Operating Supplies / Resin Exchange	170,000.00		(170,000.00)			-	-	-	0.00%	-	-	
Operating Supplies / Carbon Exchange	-			-		-	-	-	0.00%	-	-	
PERCHLORATE - DISTRICT WELLS 18A, 42, 16 & 17: IX PERCHLORATE TREATMENT SYSTEM	30,000.00				Coating exterior tanks and piping of Well 18 IX system.						80,000.00	Cartridge filters and repair & maintenance cost for 4 IX systems (Well 41 added this year).
PERCHLORATE - DISTRICT WELLS 18A, 42, 16 & 17: Three (3) complete filter replacement for the wells. Each filter unit cost \$150.	25,000.00				Cartridge filter replacement costs.							

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GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Repair and Maintenance of equipment, pump and motor.	30,000.00				Unexpected repair of equipment, pump and motor. Purchase of unexpected replacement parts.							
Repair & Maintenance / Structures / Facility	85,000.00		-	85,000.00	Took costs related to CR3, Chino 1 and Chino 2 out from this GL code.	29,211.01	537.34	29,748.35	35.00%	55,251.65	80,000.00	
Perchlorate- District well 18 A 42, 16, and 17.	15,000.00				Annual R/R - Chlorination equipment.						10,000.00	Replacement of 1 Chemical dosing pump.
Repair & Maintenance / Chlorination Equipment	15,000.00		-	15,000.00		-	-	-	0.00%	15,000.00	10,000.00	
Equipment Rental	-		-	-		-	-	-	0.00%	-	-	
Miscellaneous / Computer Supplies & Maint	-		-	-		-	-	-	0.00%	-	-	
Miscellaneous / Permits & Fees	-		-	-		-	-	-	0.00%	-	-	
Miscellaneous / Trans/Meals/Convention	-		-	-		-	-	-	0.00%	-	-	
Hydro-Generation / Permit & Fees	-		-	-		-	-	-	0.00%	-	-	
Subtotal: Non Payroll and Benefits Expenses	780,600.00	-	(170,000.00)	610,600.00		220,274.34	4,731.81	225,006.15	36.85%	385,593.85	601,600.00	
Total Expenses: Water Treatment - Perchlorate- 5320	780,600.00	-	(170,000.00)	610,600.00		220,274.34	4,731.81	225,006.15	36.85%	385,593.85	601,600.00	

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 (FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Water Treatment - FBR/FXB - 5350												
Salaries & Wages / Full Time	330,300.00	9,909.00	4,000.00	344,209.00	Add 2.5% cert adjustment per GM. \$4,000. 4 employees are needed for taking over the duties of the FXB.	252,398.03	-	252,398.03	73.33%	91,810.97	361,230.00	
Salaries & Wages / Overtime	50,000.00		22,000.00	72,000.00		68,890.44	-	68,890.44	95.68%	3,109.56	50,000.00	Estimated overtime
Salaries & Wages / On Call	3,000.00			3,000.00		-	-	-	0.00%	3,000.00	3,000.00	Estimated on call
Salaries & Wages / Class A Drivers License	700.00			700.00		577.65	-	577.65	82.52%	122.35	650.00	
Salaries & Wages / Bilingual Compensation	-			-		575.00	-	575.00	0.00%	(575.00)	650.00	
Subtotal: Payroll Expenses	384,000.00	9,909.00	26,000.00	419,909.00		322,441.12	-	322,441.12	76.79%	97,467.88	415,530.00	
Benefits / FICA	20,400.00	612.00		21,012.00		23,390.37	-	23,390.37	111.32%	(2,378.37)	21,910.00	
Benefits / Medicare	4,800.00			4,800.00		5,610.79	-	5,610.79	116.89%	(810.79)	5,130.00	
Benefits / Disability Insurance	1,600.00			1,600.00		1,421.39	-	1,421.39	88.84%	178.61	1,680.00	
Benefits / Life Insurance	1,300.00			1,300.00		1,118.74	-	1,118.74	86.06%	181.26	1,350.00	
Benefits / Dental	4,900.00			4,900.00		4,600.35	-	4,600.35	93.88%	299.65	4,900.00	
Benefits / Hosp / Med Insurance	83,800.00			83,800.00		75,984.65	-	75,984.65	90.67%	7,815.35	83,170.00	
Benefits / Vision Care Insurance	900.00			900.00		786.74	-	786.74	87.42%	113.26	870.00	
Benefits / EAP	100.00			100.00		107.43	-	107.43	107.43%	(7.43)	120.00	
Benefits / Deferred Comp-ER Match	7,800.00			7,800.00		6,891.99	-	6,891.99	88.36%	908.01	7,800.00	
Expenses / PERS-Pension Classic	24,000.00			24,000.00		22,641.04	-	22,641.04	94.34%	1,358.96	28,210.00	
PERS-Pension / Employer PEPRA-2nd Tier	4,500.00			4,500.00		3,991.41	-	3,991.41	88.70%	508.59	4,870.00	
PERS-Pension / Classic-Epmc Neg. Benefit	17,800.00			17,800.00		16,844.37	-	16,844.37	94.63%	955.63	19,320.00	
Expenses / Workers Comp Ins	14,700.00			14,700.00		18,235.76	-	18,235.76	124.05%	(3,535.76)	19,410.00	
Subtotal: Benefits Expenses	186,600.00	612.00	-	187,212.00		181,625.03	-	181,625.03	97.02%	5,586.97	198,740.00	
Subtotal: Payroll and Benefits Expenses	570,600.00	10,521.00	26,000.00	607,121.00		504,066.15	-	504,066.15	83.03%	103,054.85	614,270.00	
CEU's for Distribution and Treatment Certification	1,000.00				Training, Treatment and Distribution Certification						1,600.00	On-line Water Treatment and Water Distribution Classes.
			4,000.00		For two (2) employees to attend a seminar in Colorado for continuing education for renewal of certifications, which includes: airfare, hotel, car rental and meals. \$2,000 per employee. (Sergio Granda and Lance Drake) Transfer funds from GL 011-5350-532.36-30, Operating Supplies/Chemicals.							
											640.00	AWWA 1 Day Workshop at \$160 each
											160.00	HAZWOPER
											300.00	Treatment Cert Renewal
											300.00	Distribution Cert Renewal
											790.00	Backflow Training
											200.00	Backflow Cert Fees
Expenses / Training	1,000.00	5,000.00	4,000.00	10,000.00		916.57	-	916.57	9.17%	9,083.43	3,990.00	
FBR, WELL 6 & 11: Envirogen - annual support, subject to change	25,000.00				PM Contract Renewal for FBR.						55,000.00	Carollo and Envirogen annual support. For assistance with operational and regulatory assistance. The contract will be presented at the June 20th Board Meeting.
FBR, WELL 6 & 11: S.C.A.D.A technical support - Tesco	20,000.00				Tech Support for SCADA FBR.							
FBR, WELL 6 & 11: P.M contacts with the Thermo	40,000.00				PM Contract with Consumable's for Dionex FBR.						60,000.00	FBR and FXB Thermo consumables and support.
FBR, WELL 6 & 11: P.M contracts Hach Company	22,000.00				PM Contract with HACH for FBR, and FXB.						20,000.00	FBR and FXB Hach consumables and support.
FBR, WELL 6 & 11: P.M Meter Calibration & Compressor Contract	12,000.00				Calibration of flow meters and on-line analyzer's for FBR & PM for air compressor.						15,000.00	FBR and FXB Calibration of flow meters and on-line analyzer's.
FBR, WELL 6 & 11: P.M Contract GE TOC Meter	14,000.00				PM Contract for on-line TOC analyzer for FBR.						11,000.00	PM Contract for on-line TOC analyzer for FBR.
FBR, WELL 6 & 11: P.M contracts GAC media	10,000.00				Change out service for GAC system for FBR						5,000.00	Change out service for GAC system for FBR
FBR/FXB Components for online compressors and blowers parts	5,000.00				FBR/FXB Components for online compressors and blowers parts						25,000.00	FBR/FXB Components for online compressors and blowers parts. Based on the maintenance schedule and the FXB coming online, the amount has increased.
FBR, WELL 6 & 11: Kaeser Blowers & Collins Filers Parts	20,000.00				Kaeser Blower/ Collins filters Parts for FBR.						15,000.00	Kaeser Blower/ Collins filters Parts for FBR.
FXB, WELL 6 & 11: S.C.A.D.A technical support - Tesco	45,000.00				Tech support for SCADA FXB, integrating the FBR to the FXB.						45,000.00	Tech support for SCADA FXB, integrating the FBR to the FXB.

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
(FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019				Requested	Justification
						YTD	Encumbrance	Total	% of Budget Remaining		
FXB, WELL 6 & 11: P.M contacts with the Thermo	7,000.00				PM Contract with consumable's for Dionex FXB, and FXB.						
FXB, WELL 6 & 11: Cartridge filters	5,000.00				FXB, WELL 6 & 11: Cartridge filters					15,000.00	FXB, WELL 6 & 11: Cartridge filters
FXB, WELL 6 & 11: Air Conditioning	6,000.00				FXB, WELL 6 & 11: Air Conditioning service					10,000.00	FXB &FBR WELL 6 & 11: Air Conditioning service and emergency
FXB, WELL 6 & 11: VFD	10,000.00				FXB, WELL 6 & 11: VFD					30,000.00	WELL 6 & 11: VFD
FXB, Performance Report	20,000.00				FXB performance report						
FBR, WELL 6 & 11: Carollo - annual support.	20,000.00				PM Contract with Carollo for the FXB plant - 1st year of service.					1,000.00	Annual fire sprinkler testing
Fire Sprinklers	1,000.00				Annual fire sprinkler testing					14,000.00	Annual water quality monitoring to comply with Geo Logic requirements.
GEO LOGIC	14,000.00				Annual water quality monitoring to comply with Geo Logic requirements.						
Professional Services / Other Consultants	296,000.00			296,000.00		119,439.87	136,251.42	255,691.29	86.38%	40,308.71	321,000.00
FBR Treatment Plant : Wes-Tech & Pratt	10,000.00				Programming Tech Support/Parts for FBR Trident filters, and FXB Bio Reactors.					10,000.00	FBR and FXB treatment plant components - valves, flow meters, actuators, unexpected parts. Modified to reflect current budget year expenditures.
Professional Services / Misc Studies	10,000.00			10,000.00		3,573.49	-	3,573.49	35.73%	6,426.51	10,000.00
Professional Services / Alarm	-			-		-	-	-	0.00%	-	-
District uniforms to all field employees	1,140.00				Uniform rental service.					1,200.00	Uniform rental service.
Safety boots	800.00				1 pair per operator for 4 operators.					800.00	Boots
Office supplies					Office supplies					-	Office supplies: ink, pens, & papers. and more. Removed due to supplies being provided by purchasing.
Operating Supplies / Uniforms	1,940.00	800.00	-	2,740.00		1,343.14	-	1,343.14	49.02%	1,396.86	2,000.00
FBR: Electricity costs for plant operations	370,000.00		(70,000.00)		FBR and FXB Treatment Plant, Well 11 & 6 Electricity cost.					260,000.00	FBR: Electricity costs for plant operations. It is the current trend.
FXB : Electricity costs for plant operations	100,000.00		(70,000.00)		FXB : Electricity costs for plant operations					80,000.00	FXB : Electricity costs for plant operations. FXB is currently not on-line. The current total amended budget is \$330,000.
Utility Services / Electric	470,000.00		(140,000.00)	330,000.00		231,058.47	-	231,058.47	70.02%	98,941.53	340,000.00
Janitorial service and supplies for the FBR/FXB facilities.	5,000.00				Janitorial service and supplies for the FBR/FXB facilities.					-	Janitorial service and supplies for the FBR/FXB facilities. This amount is in 8110.
Professional Services / Janitorial	5,000.00	(5,000.00)	-	-		-	-	-	0.00%	-	-
FBR, WELL 6 & 11: Internet and phone service by AT&T	450.00				FBR Phone Service					450.00	FBR Phone Service
Communication Services / Telephone	450.00			450.00		-	-	-	0.00%	450.00	450.00
FBR: Valve positioners, VFD A/C, Miscellaneous tools and maintenance	10,000.00				FBR, WELL 6 & 11: Valve positioners, VFD A/C, Miscellaneous tools and maintenance						
FBR: Unanticipated repairs. Multiple treatment units, chemical pumps, air compressors, valves, tubing replacement, lighting, etc.	30,000.00				Replacement parts and critical spare parts for FBR, Well 11 and 6.					20,000.00	Replacement parts and critical spare parts for Well 11 and 6.
FXB : Unanticipated repairs. Multiple treatment units, chemical pumps, air compressors, valves, tubing replacement, lighting, etc.	10,000.00				Replacement parts and critical spare parts for the FXB.					10,000.00	Replacement parts and critical spare parts for the FXB.
Other Miscellaneous / District Cost	50,000.00			50,000.00		22,931.53	-	22,931.53	45.86%	27,068.47	30,000.00
FBR: Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations	40,000.00				Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations. See analysis scheduling.					40,000.00	Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations. See analysis scheduling.
FBR, WELL 6 & 11: Sampling of Monitoring Wells without pumps	6,000.00				Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations. See analysis scheduling.					6,000.00	Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations. See analysis scheduling.
FXB, Clinical laboratory - analyses are required to comply with State and Federal Regulations	50,000.00				Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations. See analysis scheduling.					50,000.00	Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations. See analysis scheduling. To date, FXB was not operated by WVWD during FY 2018-2019, due to project delays. Requested funds are included because operation of FXB is anticipated to start.
FBR, RIALTO WELL 6: Quarterly PFAS sampling required by State										3,500.00	Babcock Laboratory - Laboratory analyses are required to comply with State and Federal Regulations.
Professional Services / Lab Tests	96,000.00			96,000.00		55,102.81	5,744.19	60,847.00	63.38%	35,153.00	99,500.00
FXB Treatment Plant:	7,000.00				Reagents to conduct analysis for the FXB for 6 months.					12,000.00	FXB Treatment Plant:
FBR Treatment Plant :	12,000.00				Reagents to conduct analysis for the FBR.					15,000.00	FBR Treatment Plant :
FBR: Aluminum chlorohydrate is anticipated twice a year. \$12,992.00x2=\$25,984.00 (\$3.24 per gallon)	24,000.00				A.C.H , FBR.					24,000.00	FBR: Aluminum chlorohydrate is anticipated twice a year. \$12,992.00x2=\$25,984.00 (\$3.24 per gallon)

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(FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019					Requested	Justification
						YTD	Encumbrance	Total	% of Budget	Remaining		
FBR: Acetic Acid is delivered monthly \$18,000 x 12 = \$216,000 (\$7.50/Gallons)	210,000.00				Acetic Acid, FBR.						216,000.00	FBR: Acetic Acid is delivered monthly \$18,000 x 12 = \$216,000 (\$7.50/Gallons)
FBR Polymer cationic and anionic deliveries)	25,000.00				Polymers FBR.						25,000.00	FBR Polymer cationic deliveries
FBR: Chlorine 46.08 gal/day x 365 = 16819gal/year x \$1.50 = \$25,228.00 + \$6000 = \$31,228.00	50,000.00				Chlorine for FBR.						57,000.00	FBR: Chlorine
FXR: Hydrogen Peroxide	38,000.00				Hydrogen Peroxide for FXB.						38,000.00	FXB: Hydrogen Peroxide
FBR: Phosphoric Acid is delivered monthly \$4,000x 12=\$48,000	40,000.00				Phosphoric Acid for FBR.						36,000.00	FBR: Phosphoric Acid is delivered monthly.
FXB: Aluminum chlorohydrate.	10,000.00				A.C.H. for FXB.						180,000.00	FXB: Aluminum chlorohydrate.
FXB: Acetic Acid	12,000.00				Acetic Acid, FXB.						12,000.00	FXB: Acetic Acid
FXB, Polymer cationic and anionic deliveries	5,000.00				Polymers FXB.						5,000.00	FXB, Polymer cationic deliveries
FXB: Chlorine	20,000.00				Chlorine for FXB.						20,000.00	FXB: Chlorine
FXB: Phosphoric Acid	10,000.00				Phosphoric Acid for FXB.						18,000.00	FXB: Phosphoric Acid
			(4,000.00)		Transfer funds to GL 011-5350-531.12-00, expenses/Training.							
			(140,000.00)		Chemical need has been less than originally estimated.							
Operating Supplies / Chemicals	463,000.00	(800.00)	(144,000.00)	318,200.00		202,538.83	53,412.61	255,951.44	80.44%	62,248.56	658,000.00	
FBR Treatment Plant Well 6 & 11 Cartridge Filters	12,000.00				Cartridge filters for FBR,Wells 6 and 11.						13,000.00	Cartridge filters for FBR,Wells 6 and 11.
Operating Supplies / Resin Exchange	12,000.00		-	12,000.00		16.14	-	16.14	0.13%	11,983.86	13,000.00	
FBR = P17050, WELL 6 & 11 = P17051:	35,000.00				Well 6 & 11 Repair & Maintenance						35,000.00	Well 6 & 11 Repair & Maintenance
FBR = P17050, WELL 6 & 11 = P17051:	25,000.00				Online analyzer replacement parts.						25,000.00	Online analyzer replacement parts.
FBR = P17050, WELL 6 & 11 = P17051:	5,000.00				Annual R/R for AC units							
FBR, Tridents Filters Valves	10,000.00				FBR, Tridents Filters Valves							
Cactus Basin No. 2 required maintenance	50,000.00				Cactus Basin No. 2 required maintenance, including disking and removing vegetation and spraying approved chemical to control weeds.						50,000.00	Cactus Basin No. 2 required maintenance, including disking and removing vegetation and spraying approved chemical to control weeds.
											50,000.00	Spare Motor for Well 6 - Treatment Department - FBR/FXB (1)
Repair & Maintenance / Structures / Facility	125,000.00		-	125,000.00	Took costs related to CR3, Chino I and Chino 2 out from this GL code.	86,990.63	2,407.85	89,398.48	71.52%	35,601.52	160,000.00	
FXB,Online analyzer replacement parts.	15,000.00				Chlorination equipment for FXB						15,000.00	
FBR:	20,000.00				Chlorination equipment for FBR						15,000.00	
Repair & Maintenance / Chlorination Equipment	35,000.00		-	35,000.00		16,807.65	2,477.28	19,284.93	55.10%	15,715.07	30,000.00	
FBR: Chemical pumps, DAF pumps, sludge pumps.	1,000.00				Equipment Rental: FBR, WELL 6 & 11: Chemical pumps, DAF pumps, sludge pumps.						1,000.00	Equipment Rental: FBR & FXB WELL 6 & 11: Chemical pumps, DAF pumps, sludge pumps.
Equipment Rental	1,000.00		-	1,000.00		-	-	-	0.00%	1,000.00	1,000.00	
FBR, WELL 6 & 11: Veolia Discharge Permit and Flood Control Water Spreading Agreement at \$20 per af discharged to Cactus Basin No. 2.	20,000.00				Annual payment to San Bernardino County Flood Control District based on volume FBR/FXB discharge into Cactus No. 2.						25,000.00	Annual payment to San Bernardino County Flood Control District based on volume FBR/FXB discharge into Cactus No. 2.
San Bernardino County Flood Control - Vector Control for Cactus Basin No. 2.	2,000.00				Vector control for Cactus Basin No. 2						5,000.00	Vector control for Cactus Basin No. 2
Miscellaneous / Permits & Fees	22,000.00		-	22,000.00		23,324.00	-	23,324.00	106.02%	(1,324.00)	30,000.00	
TRANSPORTATION/MEALS/CONVENTION	-				Supervisor to attend convention.							
Dionex Training	2,500.00				1 employee to attend training on operations and maintenance of the Dionex in-line perchlorate monitoring instrument.							
TRANSPORTATION/MEALS/CONVENTION					TRANSPORTATION/MEALS/CONVENTION						1,000.00	Tri State at \$125/each Hotel at \$70/night x nights = \$335
Miscellaneous / Trans/Meals/Convention	2,500.00		-	2,500.00		1,687.34	-	1,687.34	67.49%	812.66	1,000.00	
Subtotal: Non Payroll and Benefits Expenses	1,590,890.00	-	(280,000.00)	1,310,890.00		765,730.47	200,293.35	966,023.82	73.69%	344,866.18	1,699,940.00	
Total Expenses: Water Treatment - FBR/FXB - 5350	2,161,490.00	10,521.00	(254,000.00)	1,918,011.00		1,269,796.62	200,293.35	1,470,089.97	76.65%	447,921.03	2,314,210.00	

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
(FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Water Treatment - Roemer/Arsenic - 5390												
Salaries & Wages / Full Time	296,500.00	8,895.00	30,607.00	336,002.00	Two (2) additional positions for three (3) months: 1 - Lead Water Systems Operator and 1 - Water Systems Operator.	266,966.76	-	266,966.76	79.45%	69,035.24	462,650.00	
Salaries & Wages / Overtime	50,000.00		50,000.00	100,000.00	Duties for Hydro Plant, Pre Treatment, Chemical Building, Afterbay, Arsenic, and Post Treatment Plant. More overtime is needed to cover one employee currently on light duty that cannot cover weekends and on-call duties.	95,934.63	-	95,934.63	95.93%	4,065.37	50,000.00	Estimated overtime
Salaries & Wages / On Call	3,000.00			3,000.00		-	-	-	0.00%	3,000.00	3,000.00	Estimated on call
Salaries & Wages / Class A Drivers License	700.00			700.00		568.06	-	568.06	81.15%	131.94	650.00	
Salaries & Wages / Bilingual Compensation	-			-		1,000.00	-	1,000.00	0.00%	(1,000.00)	1,300.00	
Subtotal: Payroll Expenses	350,200.00	8,895.00	80,607.00	439,702.00		364,469.45	-	364,469.45	82.89%	75,232.55	517,600.00	
Benefits / FICA	18,100.00	543.00	1,958.00	20,601.00		25,264.81	-	25,264.81	122.64%	(4,663.81)	28,270.00	
Benefits / Medicare	4,200.00		458.00	4,658.00		6,099.25	-	6,099.25	130.94%	(1,441.25)	6,620.00	
Benefits / Disability Insurance	1,500.00		256.00	1,756.00		1,485.17	-	1,485.17	84.58%	270.83	2,440.00	
Benefits / Life Insurance	1,000.00		173.00	1,173.00		1,062.71	-	1,062.71	90.60%	110.29	1,730.00	
Benefits / Dental	4,100.00		441.00	4,541.00		4,102.65	-	4,102.65	90.35%	438.35	6,520.00	
Benefits / Hosp / Med Insurance	64,800.00		11,802.00	76,602.00		68,884.34	-	68,884.34	89.92%	7,717.66	113,670.00	
Benefits / Vision Care Insurance	700.00		108.00	808.00		693.32	-	693.32	85.81%	114.68	1,090.00	
Benefits / EAP	100.00		15.00	115.00		94.67	-	94.67	82.32%	20.33	150.00	
Benefits / Deferred Comp-ER Match	5,900.00		975.00	6,875.00		5,861.94	-	5,861.94	85.26%	1,013.06	9,750.00	
Expenses / PERS-Pension Classic	26,900.00		2,880.00	29,780.00		28,666.43	-	28,666.43	96.26%	1,113.57	45,610.00	
PERS-Pension / Employer PEPRA-2nd Tier	-		-	-		-	-	-	0.00%	-	-	
PERS-Pension / Classic-Epmc Neg. Benefit	20,000.00		2,142.00	22,142.00		21,326.90	-	21,326.90	96.32%	815.10	31,240.00	
Expenses / Workers Comp Ins	16,100.00		1,729.00	17,829.00		19,548.42	-	19,548.42	109.64%	(1,719.42)	21,550.00	
Subtotal: Benefits Expenses	163,400.00	543.00	22,937.00	186,880.00		183,090.61	-	183,090.61	97.97%	3,789.39	268,640.00	
	513,600.00	9,438.00	103,544.00	626,582.00		547,560.06	-	547,560.06	87.39%	79,021.94	786,240.00	
CEU's for Treatment & Distribution Certifications	750.00				Treatment & Distribution Certifications. CEU's for Treatment & Distribution Certifications required by State of California.						800.00	On-line Water Treatment Classes
			4,000.00		For two (2) employees to attend a seminar in Colorado for continuing education for renewal of certifications and/or staying abreast of current water trends, which includes: airfare, hotel, car rental and meals. \$2,000 per employee. (Carlos Salcedo and Gary Jimenez)							
											800.00	On-line Distribution Classes
											160.00	HAZWOPER Training
											300.00	Treatment Cert. Renewal
											300.00	Distribution Cert Renewal
											790.00	Backflow Training
											200.00	Backflow Cert Fees
											640.00	AWWA 1 Day Workshop
Expenses / Training	750.00		4,000.00	4,750.00		864.63	-	864.63	18.20%	3,885.37	3,990.00	
ROEMER TREATMENT PLANT: TOC meter	10,000.00				\$43,000.00 for new Hach TOC meter. \$10,000.00 to rebuild old TOC meter.						10,000.00	PM Contract for LAB and basement TOC severs analyzer. Consistent with last year.
ROEMER TREATMENT PLANT: HACH	5,000.00				Reagents and parts.						5,000.00	Hach analyzer reagents. Modified to be consistent with current year.
ROEMER TREATMENT PLANT: Ultraviolet System support - Trojan UV	45,000.00				\$20,000 for PM contract with DC Frost; and \$25,000 for parts (bulbs, UVT meters, sleeves).						35,000.00	PM contract with DC Frost
ROEMER TREATMENT PLANT: G.E. Water & Power Technologies	20,000.00				PLC programming. 10,000.00 for each meter and parts. General Electric (Suez) PM.						25,000.00	Layne HMI support.
ARSENIC: Layne Christian	10,000.00				HMI Support for computer for Layne Christensen.						10,000.00	HACH support.
ARSENIC: HACH	5,000.00				Lab Hach instruments.							
Professional Services / Other Consultants	95,000.00		-	95,000.00		32,777.71	9,674.98	42,452.69	44.69%	52,547.31	85,000.00	

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
 (FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019				Requested	Justification
						YTD	Encumbrance	Total	% of Budget		
ROEMER TREATMENT PLANT: Filter Operations and maintenance	20,000.00				To replace bearings, waste gates, and related parts for all filters at the Roemer Plant.					-	Filter #6, media change out, and filter rehab/ clarifier valves (Moved to Capital)
Tesco SCADA support	20,000.00				Tesco SCADA support.					10,000.00	Tesco SCADA support for Roemer Plant. Reduced to reflect FY 2018-2019.
Professional Services / Misc Studies	40,000.00		-	40,000.00		17,548.76	-	17,548.76	43.87%	22,451.24	10,000.00
Professional Services / Alarm	-		-	-		-	-	-	0.00%	-	-
District uniforms to all field employees	855.00				Uniform Rental Service					1,200.00	Uniform rental service
Safety boots	600.00				1 pairs/operators for 3 operators.					800.00	Work boots
			600.00		2nd pair of boots needed for 3 Operators.						
Operating Supplies / Uniforms	1,455.00		600.00	2,055.00		1,124.25	-	1,124.25	54.71%	930.75	2,000.00
ROEMER TREATMENT PLANT: Electricity costs for plant operations	150,000.00				Roemer WTP Electricity cost.					150,000.00	Roemer Electrical cost. Timing.
ARSENIC: Electricity costs for plant operations	130,000.00				Arsenic plant Electricity cost.					130,000.00	Arsenic electrical cost. Timing.
			250,000.00		UV Reactors running 100% of time due to State Project Water.						
Utility Services / Electric	280,000.00		250,000.00	530,000.00		386,959.90	-	386,959.90	73.01%	143,040.10	280,000.00
ROEMER TREATMENT PLANT: Refuse service by City of Rialto	4,000.00				Roemer trash plus special pick up.					4,000.00	Trash service
Janitorial service											
Utility Services / Trash	4,000.00		-	4,000.00		2,171.60	-	2,171.60	54.29%	1,828.40	4,000.00
ROEMER TREATMENT PLANT: Natural gas service by Southern California Gas Company	500.00				Roemer gas cost.					500.00	GAS utility
Utility Services / Gas	500.00		-	500.00		342.86	-	342.86	68.57%	157.14	500.00
ROEMER TREATMENT PLANT: Operators responsible for daily upkeep and housekeeping	5,000.00				Janitorial service and supplies for the Roemer plant.					6,000.00	Janitorial service and supplies for the Roemer plant. Additional cleaning due to more visitors. One restroom for the facility. Doing additional plant tours.
Professional Services / Janitorial	5,000.00		-	5,000.00		3,240.67	-	3,240.67	64.81%	1,759.33	6,000.00
ROEMER TREATMENT PLANT: Telephone, fax and internet service by AT&T	10,000.00				Installation of hard line cable for internet to main office.						
			20,000.00		Add hard line internet connection.						
Communication Services / Telephone	10,000.00		20,000.00	30,000.00		5,525.52	-	5,525.52	18.42%	24,474.48	-
ARSENIC: Arsenic analyzer for Fe, Mn, Tools, Miscellaneous	30,000.00				Replacement parts for existing arsenic new on line analyzer.					30,000.00	Replacement parts for existing arsenic new on line analyzer.
Roemer Miscellaneous Equipment for Arsenic	15,000.00				Forklift, Gator Services and repairs.					30,000.00	Unexpected repair and equipment failure for Arsenic plant. The amount is generally exceeded on an annual basis. Operations is requesting due to age.
Other Miscellaneous / District Cost	45,000.00			45,000.00		29,726.25	16,633.36	46,359.61	103.02%	(1,359.61)	60,000.00
ROEMER TREATMENT PLANT: Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations	44,000.00				Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations. See analysis scheduling.					53,000.00	Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations. See analysis scheduling. Three year vs. One year. More testing is required as some tests are required every three years.
ARSENIC & Well 2: Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations	4,000.00				Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations. See analysis scheduling.					7,000.00	Clinical Laboratory - Laboratory analyses are required to comply with State and Federal Regulations. See analysis scheduling.
Professional Services / Lab Tests	48,000.00		-	48,000.00		21,052.43	-	21,052.43	43.86%	26,947.57	60,000.00
ROEMER TREATMENT PLANT: Contracted cleanout activities needed for sludge drying ponds	25,000.00				Annual Decant clean out by K-Vac.					30,000.00	Annual decant clean out by K-Vac. Have not been operating the plant for six months. Plan to operate for the entire year.
ARSENIC: \$3,500 per removal, typically every 3 weeks when running constantly. Anticipate 9 months running continuously.	60,000.00				Arsenic sludge removal. Decant and backwash Tank Yearly Wash.					55,000.00	Arsenic sludge removal. Annual decant/backwash tank inspection and cleaning.
Professional Services / Sludge Disposal	85,000.00	20,000.00	-	105,000.00		31,513.65	17,468.12	48,981.77	46.65%	56,018.23	85,000.00
ROEMER TREATMENT PLANT: Chemical costs for Roemer Treatment - Chlorine	80,000.00				Chlorine, Roemer.					80,000.00	Chlorine, Roemer.
ROEMER TREATMENT PLANT: Chemical costs for Roemer Treatment - ACH Coagulant	55,000.00				ACH, Roemer - Post.					70,000.00	ACH, Roemer - Post. Chemical costs generally increase.
ROEMER TREATMENT PLANT: Chemical costs for Roemer Treatment - ACH Coagulant PRETREATMENT ONLY	55,000.00				ACH, Roemer pretreatment.					55,000.00	ACH, Roemer pretreatment.
ARSENIC: Chemical costs for Roemer treatment - Ferric Chloride (Ferric was also listed under Roemer, we deleted it.)	35,000.00				Ferric, Arsenic Plant.					35,000.00	Ferric, Arsenic Plant.
ARSENIC: Chemical costs for Arsenic treatment - Chlorine	10,000.00				Chlorine, Arsenic Plant.					10,000.00	Chlorine, Arsenic Plant.

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GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Operating Supplies / Chemicals	235,000.00		-	235,000.00		142,298.83	51,014.28	193,313.11	82.26%	41,686.89	250,000.00	
ROEMER TREATMENT PLANT: Unanticipated repairs. Multiple treatment units, chemical pumps, air compressors, valves, tubing replacement, lighting, etc.	100,000.00				Routine and unexpected repairs at the Roemer Plant: motors, pumps, treatment process components, etc.						150,000.00	Routine and unexpected repairs at the Roemer Plant: motors, pumps, treatment process components, etc. There will be increase usage.
Level sensors for ponds and chemical tanks	10,000.00				Level sensors for ponds and chemical tanks.						15,000.00	Level sensors for ponds and chemical tanks for decant ponds
Seal coating and striping Roemer parking lot	40,000.00				Seal coating and striping Roemer parking lot.						20,000.00	Calibration, certification for inf. meters and air compressor services.
Calibration, certification for meters and air compressor services	12,000.00				Calibration, certification for inf. meters and air compressor services.						2,000.00	Inspection of Fire Sprinkler Services (pre & post).
Inspection of Fire Sprinkler Services	1,000.00				Inspection of Fire Sprinkler Services (pre & post).						-	Automatic rollup door/door repair. Placed in to the CIP budget.
Repair & Maintenance / Structures / Facility	163,000.00	(20,000.00)	-	143,000.00		69,036.97	104,249.94	173,286.91	121.18%	(30,286.91)	187,000.00	Proactive replacement is necessary.
Annual R/R chlorine equipment	20,000.00				Annual R/R chlorine equipment						20,000.00	Annual R/R chlorine equipment
Repair & Maintenance / Chlorination Equipment	20,000.00		-	20,000.00		9,715.37	7,755.82	17,471.19	87.36%	2,528.81	20,000.00	
Misc. equipment rental	1,000.00				Misc. equipment rental.						1,000.00	Roemer equipment rental (ie portable blower, portable pump)
Equipment Rental	1,000.00		-	1,000.00		-	-	-	0.00%	1,000.00	1,000.00	
Hydro-Generation / Permit & Fees	-		-	-		-	-	-	0.00%	-	-	
Subtotal: Non Payroll and Benefits Expenses	1,033,705.00	-	274,600.00	1,308,305.00		753,899.40	206,796.50	960,695.90	73.43%	347,609.10	1,054,490.00	
Total Expenses: Water Treatment - Roemer/Arsenic - 5390	1,547,305.00	9,438.00	378,144.00	1,934,887.00		1,301,459.46	206,796.50	1,508,255.96	77.95%	426,631.04	1,840,730.00	

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
 (FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Maintenance - Transmission and Distribution - 5410												
					Four (4) additional positions to be requested in FY 2020: 1 - Lead Water Systems Operator and 3 - Water Systems Operators.							4 new employees needed:1 - Lead Water Systems Operator and 3 - Water Systems Operators.
Salaries & Wages / Full Time	625,100.00	(10,578.87)		614,521.13		408,816.01	-	408,816.01	66.53%	205,705.12	727,050.00	
Salaries & Wages / Part Time	-			-		-	-	-	0.00%	-	-	
Salaries & Wages / Overtime	50,000.00			50,000.00		60,917.01	-	60,917.01	121.83%	(10,917.01)	65,000.00	OT pay increase due to increase in emergency leaks and proposed new employees
					Maintenance Department has been shorted 2 employees for over 1 year and a limited number of trained staff from other departments to cover.							Increase due to possible more staff and Lead Operators getting 1 HR standby daily
Salaries & Wages / On Call	14,000.00		6,000.00	20,000.00		14,665.33	-	14,665.33	73.33%	5,334.67	25,000.00	
Salaries & Wages / Class A Drivers License	3,300.00			3,300.00		2,870.30	-	2,870.30	86.98%	429.70	6,600.00	Estimated on call
Salaries & Wages / Bilingual Compensation	-			-		1,000.00	-	1,000.00	0.00%	(1,000.00)	1,300.00	
Subtotal: Payroll Expenses	692,400.00	(10,578.87)	6,000.00	687,821.13		488,268.65	-	488,268.65	70.99%	199,552.48	824,950.00	
Benefits / FICA	39,500.00	(1,058.89)		38,441.11		33,809.84	-	33,809.84	87.95%	4,631.27	45,920.00	
Benefits / Medicare	9,200.00			9,200.00		7,907.24	-	7,907.24	85.95%	1,292.76	10,740.00	
Benefits / Disability Insurance	4,000.00			4,000.00		2,402.01	-	2,402.01	60.05%	1,597.99	4,990.00	
Benefits / Life Insurance	3,300.00			3,300.00		2,127.96	-	2,127.96	64.48%	1,172.04	3,880.00	
Benefits / Dental	11,600.00			11,600.00		7,584.11	-	7,584.11	65.38%	4,015.89	14,340.00	
Benefits / Hosp / Med Insurance	207,500.00			207,500.00		142,152.79	-	142,152.79	68.51%	65,347.21	252,880.00	
Benefits / Vision Care Insurance	2,400.00			2,400.00		1,738.21	-	1,738.21	72.43%	661.79	2,610.00	
Benefits / EAP	300.00			300.00		237.35	-	237.35	79.12%	62.65	360.00	
Benefits / Deferred Comp-ER Match	21,500.00			21,500.00		8,409.61	-	8,409.61	39.11%	13,090.39	23,400.00	
Expenses / PERS-Pension Classic	32,600.00	(3,110.27)		29,489.73		23,983.04	-	23,983.04	81.33%	5,506.69	52,280.00	
PERS-Pension / Employer PEPRA-2nd Tier	20,000.00			20,000.00		13,359.64	-	13,359.64	66.80%	6,640.36	14,370.00	
PERS-Pension / Classic-Epmc Neg. Benefit	22,600.00			22,600.00		17,842.76	-	17,842.76	78.95%	4,757.24	35,810.00	
Expenses / Workers Comp Ins	30,200.00			30,200.00		24,242.07	-	24,242.07	80.27%	5,957.93	29,340.00	
Subtotal: Benefits Expenses	404,700.00	(4,169.16)	-	400,530.84		285,796.63	-	285,796.63	71.35%	114,734.21	490,920.00	
Subtotal: Payroll and Benefits Expenses	1,097,100.00	(14,748.03)	6,000.00	1,088,351.97		774,065.28	-	774,065.28	71.12%	314,286.69	1,315,870.00	
Training for current staff who desire Class A license	6,500.00				Training for 2 staff members to obtain Class A license through outside certified instructor.						12,000.00	Training to obtain Class A license for 4 employees (Each \$3,000).
CEU's for Distribution and Treatment certification required by State Water Resource Control Board	2,750.00				CEU's for Distribution and Treatment certification required by State of California for 5 current staff members.						900.00	Certification courses and renewal. Anticipate an increase due to new employee. Three year certification renewal.
			1,000.00		Due to more employees achieving higher certifications in Treatment and Distribution, which requires more courses and training. Currently, there are 5 employees that need to renew their certifications (Ivan Canne D3, John Gouin T1, Jarold Hill T1, Matt Lewis D3 and T2).						1,200.00	On-line Water Treatment and Distribution Classes.
Safety Training (Operations)											10,000.00	Hands-on safety training for field staff: traffic control, rigging and confined space entry. Currently not fully staffed. This is in anticipation of being fully staffed. There are new employees that will require extensive training. This is a catch all for the entire operations team.
			4,000.00		For two (2) employees to attend a seminar in Colorado for continuing education for renewal of certifications and/or staying abreast of current water trends, which includes: airfare, hotel, car rental and meals. \$2,000 per employees. (Rudy Olguin and Ivan Canne)							
Expenses / Training	9,250.00		5,000.00	14,250.00		3,521.22	7,133.40	10,654.62	74.77%	3,595.38	24,100.00	
uniforms (Rentals) and Work Hats (Purchased)	2,860.00				Uniform fees for 11 staff members, \$240.24/each. (11 shirts, 11 pants), & two hats per staff @ \$10 each						4,800.00	Uniforms. This is the calculation for 12 persons. There are new employees.
safety boots: \$200 per year per employee up to 2 per year (included additional few pairs)	2,200.00				Safety boots for staff members						2,400.00	Safety boots. This is the calculation for 12 persons.
Operating Supplies / Uniforms	5,060.00		-	5,060.00		2,858.10	-	2,858.10	56.48%	2,201.90	7,200.00	

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GL Accounts	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
More required training and seminars needed to promote within WVWD												
Miscellaneous / Trans/Meals/Convention	-					-	-	-	0.00%	-	-	
Repair & Maintenance / Reservoirs & Tanks									0.00%			
Pipe repairs 8" in diameter and less. Includes all labor, materials, tools and equipment to repair main leaks on distribution mains(includes Service Line Repairs)	220,000.00				Labor, materials, tools and equipment to repair smaller piping, diameter less than 8 inches.						400,000.00	Distribution system repairs and maintenance. This is inclusive of all costs. The year to date is trending to \$400k. This will include 8" and 10". The majority is anticipated for 8" in diameter.
Pipe repairs 10" in diameter and greater. Includes all labor, materials, tools and equipment to repair main leaks on distribution mains.	130,000.00				Labor, materials, tools and equipment to repair larger piping, diameter greater than 10 inches.							
			40,000.00		Due to increase in service line leaks within the District's infrastructure and anticipating upcoming slurry seal projects from City of Rialto. Heavy equipment and vibrations from rollers cause more service line leaks.							
Repair & Maintenance / Domestic Mains	350,000.00		40,000.00	390,000.00		317,738.23	-	317,738.23	81.47%	72,261.77	400,000.00	
Repair & Maintenance / Irrigation Mains	-		-	-		-	-	-	0.00%	-	-	
Damaged fire hydrants not covered by insurance: Spent approximately \$7,000 to \$10,000 past 3 years. On average, 10 hydrants hit/year	40,600.00				Repair & maintenance for hydrants including materials and parts.(no longer under CIP and is now separated from Domestic Mains line item). All cost for repair budgeted to this GL line item. Insurance reimb. Handled in another line item						45,000.00	Increase due to number of hit and runs in 2018/2019 FY, anticipating more for 2019/2020 FY.
Repair & Maintenance / Fire Hydrants	40,600.00		-	40,600.00		38,173.96	-	38,173.96	94.02%	2,426.04	45,000.00	
Annual R/R - District Facilities	65,000.00				Miscellaneous repairs and improvements for facility maintenance work for District facilities, i.e., painting, fencing repairs, vandalism repairs, etc. Prior Fiscal year some repair and maint. went to reservoir/tanks, this expense will cover repair/maint for ALL building/ground						50,000.00	Repairs and Maintenance of District facilities. The manpower will increase and more work will be accomplished.
Repair & Maintenance / Vandalism Repairs	65,000.00		-	65,000.00		17,388.32	1,951.00	19,339.32	29.75%	45,660.68	50,000.00	
Street pavement repair after maintenance activities per agency jurisdiction requirements. \$400 per patch on average based on history.	250,000.00				On an average, depending on the surface area and the number of the temporary patches, costs ranging from \$15,000 to \$18,000/month. More stringent regulations adopted by cities such as base type 2 and street patching requirements cause more material/labor costs.						475,000.00	Street pavement repair after maintenance activities per agency jurisdiction requirements. \$400 per patch on average based on history. If you fix a leak in Fontana, you have to replace the entire street. There are soil compression tests required now. Also, unexpected pavement repair.
			100,000.00		District incurred extra expenses on service line repairs due to the Cities street improvement program. Vibrations from heavy equipment cause service line leaks. Additional expenses for excavation of service line repairs require a T-Cut per Cities Specifications and Standards (T-Cut increases the size of the cut, which increases the cost of patch work). Also, District is adhering to the Cities compaction requirements.							
			50,000.00		Unexpected paving repairs such as assets damaged by outside contractors.							
Repair & Maintenance / Street Patching	250,000.00		150,000.00	400,000.00		191,743.48	57,567.52	249,311.00	62.33%	150,689.00	475,000.00	
Power Tools, drills, bits, jackhammer parts, sawsall blades, street saw blades, etc.	12,000.00				Miscellaneous unanticipated tools-repair/new for new customized truck # 189						15,000.00	Replace aging equipment to address more service line leaks. Retrofit existing trailers for emergency highline kits and retrofit for shoring trailer. Purchase an additional enclosed trailer for traffic control.
Repair & Maintenance / Tools	12,000.00		-	12,000.00		16,223.50	-	16,223.50	135.20%	(4,223.50)	15,000.00	
Scissor Lifts, rollers, sprayers, air blowers for day to day maintenance on all facilities.	1,500.00				Venting blowers for cleaning reservoirs.							
Field staff safety equipment (Transferred from HR)	17,000.00				Safety equipment for all District field staff.						25,000.00	The District has more field staff that required to have safety equipment. For all District field staff.

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			1,500.00		The Meter Department is utilizing Aerotek for temporary workers. The District is required to provide safety personal protective equipment to temporary workers as well. The Maintenance Department is also considering utilizing Aerotek if the current two (2) vacant Maintenance Worker positions are not permitted to fill.							
Rentals / Equipment	18,500.00		1,500.00	20,000.00		11,192.64	-	11,192.64	55.96%	8,807.36	25,000.00	
District wide plant site landscape maintenance contract	65,000.00				Monthly landscape maintenance fees for all District's facilities including HQs. (\$4,669 for 47 sites/month) add extra for irrigation repair/tree removal- not covered in contract						70,000.00	Increase due to unforeseen repairs to District irrigation lines, extra weed abatement, and tree trimming outside contract scope of work. Maintaining over 40 sites.
Repair & Maintenance /Structures & Improvements	65,000.00		-	65,000.00		55,474.64	9,870.08	65,344.72	100.53%	(344.72)	70,000.00	
Subtotal: Non Payroll and Benefits Expenses	815,410.00	-	196,500.00	1,011,910.00		654,314.09	76,522.00	730,836.09	72.22%	281,073.91	1,111,300.00	
Total Expenses: Maintenance - Transmission and Distribution - 5410	1,912,510.00	(14,748.03)	202,500.00	2,100,261.97		1,428,379.37	76,522.00	1,504,901.37	71.65%	595,360.60	2,427,170.00	

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GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Asset Management - 5420												
					Three (3) additional positions for three (3) months: 1 - Asset Manager and 2 - Planner/Scheduler.							
Salaries & Wages / Full Time	-		62,337.00	62,337.00		19,851.67	-	19,851.67	31.85%	42,485.33	252,480.00	
Salaries & Wages / Part Time	-					-	-	-	0.00%	-	-	
Salaries & Wages / Overtime	-					-	-	-	0.00%	-	3,000.00	Estimated overtime
Salaries & Wages / On Call	-					-	-	-	0.00%	-	-	
Salaries & Wages / Class A Drivers License	-					-	-	-	0.00%	-	-	
Salaries & Wages / Bilingual Compensation	-					-	-	-	0.00%	-	-	
Subtotal: Payroll Expenses	-	-	62,337.00	62,337.00		19,851.67	-	19,851.67	31.85%	42,485.33	255,480.00	
Benefits / FICA	-		3,956.00	3,956.00		1,268.50	-	1,268.50	32.07%	2,687.50	15,730.00	
Benefits / Medicare	-		925.00	925.00		296.68	-	296.68	32.07%	628.32	3,680.00	
Benefits / Disability Insurance	-		385.00	385.00		-	-	-	0.00%	385.00	1,380.00	
Benefits / Life Insurance	-		259.00	259.00		-	-	-	0.00%	259.00	1,040.00	
Benefits / Dental	-		661.00	661.00		233.66	-	233.66	35.35%	427.34	2,950.00	
Benefits / Hosp / Med Insurance	-		17,703.00	17,703.00		5,015.80	-	5,015.80	28.33%	12,687.20	63,200.00	
Benefits / Vision Care Insurance	-		163.00	163.00		51.63	-	51.63	31.67%	111.37	660.00	
Benefits / EAP	-		22.00	22.00		7.05	-	7.05	32.05%	14.95	90.00	
Benefits / Deferred Comp-ER Match	-		1,463.00	1,463.00		350.00	-	350.00	23.92%	1,113.00	5,850.00	
Expenses / PERS-Pension Classic	-		5,865.00	5,865.00		1,750.42	-	1,750.42	29.85%	4,114.58	25,330.00	
PERS-Pension / Employer PEPRA-2nd Tier	-		-	-		-	-	-	0.00%	-	-	
PERS-Pension / Classic-Epmc Neg. Benefit	-		4,364.00	4,364.00		1,302.27	-	1,302.27	29.84%	3,061.73	17,350.00	
Expenses / Workers Comp Ins	-		355.00	355.00		107.01	-	107.01	30.14%	247.99	1,530.00	
Subtotal: Benefits Expenses	-	-	36,121.00	36,121.00		10,383.02	-	10,383.02	28.75%	25,737.98	138,790.00	
Subtotal: Payroll and Benefits Expenses	-	-	98,458.00	98,458.00		30,234.69	-	30,234.69	30.71%	68,223.31	394,270.00	
Treatment and Distribution Courses, Certs, CEU Excel, Access. Etc											1,500.00	Treatment and Distribution Courses, Certs, CEU Excel, Access. Etc
Treatment Operator Grade 1 & 2 Certificate Course required for Asset Mgr											600.00	Treatment Operator Grade 1 & 2 Certificate Course required for Asset Mgr
Distribution Operator Grade 1 & 2 Certificate Course required for Asset Mgr											600.00	Distribution Operator Grade 1 & 2 Certificate Course required for Asset Mgr
Treatment Operator Grade 2 Certificate Course required for Planner/Scheduler											350.00	Treatment Operator Grade 2 Certificate Course required for Planner/Scheduler
Distribution Operator Grade 3 Certificate Course required for Planner/ Scheduler											350.00	Distribution Operator Grade 3 Certificate Course required for Planner/ Scheduler
MUWG Maximo Utility Working Group Conference/Training											3,000.00	MUWG Maximo Utility Working Group Conference/Training
Expenses / Training	-								0.00%		6,400.00	
											8,000.00	Metal Tagging and Stamping
											5,000.00	Tablet for each employee. So they can enter information in the field (Per staff we need 5 devices at \$1,000 ea). The tablets will be for each operations department - FBR, Roemer, Maintenance, Production and Meters. This will give field staff mobility. They will be able to receive and input work orders, status of jobs and details out in the field.
Professional Services / Other Consultants	-								0.00%		13,000.00	
Boots (2 pairs a year for Ralph and Kenny and 1 pair for Diana)											1,000.00	Boot Purchase for the team.
Uniform *											400.00	Schedulers and Planners will do half rental and will purchase shirts.
Uniform and District shirts *											600.00	District Shirts
Miscellaneous for contingency											3,000.00	Contingency
*Staff will spend half in field and half in office												
Asset Mgr - 5 shirts												
Scheduler and Planners (2) - half uniforms and 4 shirts												
Operating Supplies / Uniforms	-								0.00%		5,000.00	
MUWG Maximo Utility Working Group Conference/Training Lodging											2,400.00	MUWG Maximo Utility Working Group Conference/Training Lodging
MUWG Maximo Utility Working Group Conference/Training Airfare											1,500.00	MUWG Maximo Utility Working Group Conference/Training Airfare
Miscellaneous / Trans/Meals/Convention	-					57.00	-	57.00	0.00%	(57.00)	3,900.00	
Subtotal: Non Payroll and Benefits Expenses	-	-	-	-		57.00	-	57.00	0.00%	(57.00)	28,300.00	

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
(FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Total Expenses: Asset Management - 5420	-	-	98,458.00	98,458.00		30,291.69	-	30,291.69	30.77%	68,166.31	422,570.00	

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
 (FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Customer Service - 5510												
Salaries & Wages / Full Time	432,100.00	12,963.00	21,010.00	466,073.00	Transferred Receptionist from Admin (12/10/18)	326,072.21	-	326,072.21	69.96%	140,000.79	481,500.00	
Salaries & Wages / Part Time	-			-		-	-	-	0.00%	-	-	
Salaries & Wages / Overtime	9,000.00		1,500.00	10,500.00	1 CSR on medical leave for indefinite period.	14,614.48	-	14,614.48	139.19%	(4,114.48)	10,000.00	Estimated overtime
Salaries & Wages / On Call	-			-		-	-	-	0.00%	-	-	
Salaries & Wages / Bilingual Compensation	2,600.00			2,600.00		2,095.73	-	2,095.73	80.61%	504.27	2,600.00	
Subtotal: Payroll Expenses	443,700.00	12,963.00	22,510.00	479,173.00		342,782.42	-	342,782.42	71.54%	136,390.58	494,100.00	
Benefits / FICA	27,400.00	822.00	1,365.00	29,587.00		23,171.56	-	23,171.56	78.32%	6,415.44	30,390.00	
Benefits / Medicare	6,400.00		320.00	6,720.00		5,419.27	-	5,419.27	80.64%	1,300.73	7,110.00	
Benefits / Disability Insurance	2,600.00		120.00	2,720.00		1,687.66	-	1,687.66	62.05%	1,032.34	2,790.00	
Benefits / Life Insurance	2,200.00		115.00	2,315.00		1,602.09	-	1,602.09	69.20%	712.91	2,370.00	
Benefits / Dental	9,900.00		445.00	10,345.00		7,355.72	-	7,355.72	71.10%	2,989.28	9,410.00	
Benefits / Hosp / Med Insurance	162,500.00		7,595.00	170,095.00		142,736.21	-	142,736.21	83.92%	27,358.79	173,010.00	
Benefits / Vision Care Insurance	1,700.00		110.00	1,810.00		1,531.69	-	1,531.69	84.62%	278.31	1,960.00	
Benefits / EAP	200.00		15.00	215.00		209.15	-	209.15	97.28%	5.85	270.00	
Benefits / Deferred Comp-ER Match	15,600.00		975.00	16,575.00		4,071.36	-	4,071.36	24.56%	12,503.64	17,550.00	
Expenses / PERS-Pension Classic	14,400.00		-	14,400.00		9,078.83	-	9,078.83	63.05%	5,321.17	10,700.00	
PERS-Pension / Employer PEPR-2nd Tier	18,700.00		1,440.00	20,140.00		17,174.39	-	17,174.39	85.28%	2,965.61	25,700.00	
PERS-Pension / Classic-Epmc Neg. Benefit	10,700.00			10,700.00		6,754.39	-	6,754.39	63.13%	3,945.61	7,330.00	
Expenses / Workers Comp Ins	2,500.00		120.00	2,620.00		1,882.91	-	1,882.91	71.87%	737.09	2,680.00	
Subtotal: Benefits Expenses	274,800.00	822.00	12,620.00	288,242.00		222,675.23	-	222,675.23	77.25%	65,566.77	291,270.00	
Subtotal: Payroll and Benefits Expenses	718,500.00	13,785.00	35,130.00	767,415.00		565,457.65	-	565,457.65	73.68%	201,957.35	785,370.00	
Customer service (misc) training including water Distribution Operator Water Treatment, QWEL, and Water Use Efficiency Practitioner Certificates	5,000.00				Water Distribution Operator and Water Use Efficiency Practitioner Certificates, Water Treatment, QWEL, Excel, Spanish, Phone, and Other Training						5,000.00	The staff could not do certain training as the department was short for nine months. This bucket is for Certs D1 to D2 etc. Would like to do some additional customer service training as well. Water use efficiency surveys is a new responsibility which use to be a dedicated conservation individual. The position was eliminated.
Expenses / Training	5,000.00		-	5,000.00		2,446.58	-	2,446.58	48.93%	2,553.42	5,000.00	
Garda: Daily deposit pickup \$580/mth	7,000.00										7,500.00	
Professional Services / Armored Transport	7,000.00		-	7,000.00		4,836.47	1,575.00	6,411.47	91.59%	588.53	7,500.00	
Nancy Friedman CS Seminar											-	Nancy Friedman on-site District wide customer service training. The program entails team building. Will evaluate during mid-year.
Qualtric/CS Call surveys											3,880.00	CSAT This is going to be minimal as now surveys are planned to be done in conjunction with current phone system upgrade. Survey Hotline.
Professional Services / Other Consultants	-		-	-		-	-	-	0.00%	-	3,880.00	
District Uniforms	2,800.00				Annual purchase of 10 Shirts/Sweaters per staff employee. 9 Staff members						1,800.00	Based on nine employees. This includes district uniforms approximately five per employee.
Operating Supplies / Uniforms	2,800.00		-	2,800.00		1,253.94	-	1,253.94	44.78%	1,546.06	1,800.00	
Miscellaneous items, bulletin Board or awards for CS Reps	500.00										500.00	Misc.
Operating Supplies / Miscellaneous	500.00		-	500.00		458.34	-	458.34	91.67%	41.66	500.00	
Cash Receipts printers	4,000.00										-	New equipment pending Tyler implementation. Included in CIP.
Mail Machine Lease	5,000.00										3,500.00	The life expectancy of the purchased machine is another few months. Propose leasing going forward.
Desk Scanners	2,500.00										-	Additional two desk scanners. This is for scanning applications vs utilizing a copier. The scanners are designed to help CSRs to stay at their station and answer calls. Removed due to ability to use printer/scanner.
Shredder Machine											-	Enhanced security for customer info. We currently have one shredder. It is proposed that every station in CS can shred sensitive documents immediately. Removed due to constraints.
Equipment	11,500.00		-	11,500.00		-	-	-	0.00%	11,500.00	3,500.00	
Outside Labor / Contractors/Labor & Contractors	-		-	-		-	-	-	0.00%	-	-	
Pak N' Mail: Average transaction is 197 per month	2,600.00										-	These are locations where people can pay. This cost is proposed to be passed to the customer.

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
(FY 2019 YTD as of 05/24/19)

GL Accounts												
Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
J Check Cashing: Average transaction is 300 per month	4,100.00										-	This cost will be passed to the customer.
Pay Near Me fees	3,000.00										-	Estimation- new program. This is a new program and it is estimated. This cost will be passed to the customer.
Outside Labor / Contractors / Remote Site Fees	9,700.00		-	9,700.00		5,223.00	-	5,223.00	53.85%	4,477.00	-	
Approximatly an average \$12,500 per month	150,000.00				Approximatly an average \$12,500 per month						40,000.00	\$110000 removed for selecting this payment option. Propose passing to customer. Anticipate September/October Implementation.
Miscellaneous / Bank Card Expense	150,000.00		-	150,000.00		135,621.43	-	135,621.43	90.41%	14,378.57	40,000.00	
Field Training, Customer Service Training	650.00										-	Staff training with meter department. Removed due to not prudent.
Conferences											-	WaterSMART conference. This is budgeted for two individuals. Metering, Water Use Efficiency, Water Audits. Not a local conference.
Miscellaneous / Trans/Meals/Convention	650.00		-	650.00		393.63	-	393.63	60.56%	256.37	-	
Subtotal: Non Payroll and Benefits Expenses	187,150.00	-	-	187,150.00		150,233.39	1,575.00	151,808.39	81.12%	35,341.61	62,180.00	
Total Expenses: Customer Service - 5510	905,650.00	13,785.00	35,130.00	954,565.00		715,691.04	1,575.00	717,266.04	75.14%	237,298.96	847,550.00	

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
 (FY 2019 YTD as of 05/24/19)

GL Accounts	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Budget Line Item												
Meter Reading - 5520												
Salaries & Wages / Full Time	484,100.00	889.48	(75,000.00)	409,989.48		306,950.01	-	306,950.01	74.87%	103,039.47	455,660.00	
Salaries & Wages / Part Time	-			-		-	-	-	0.00%	-	-	
Salaries & Wages / Overtime	11,000.00		2,000.00	13,000.00		11,865.48	-	11,865.48	91.27%	1,134.52	10,000.00	Estimated Overtime
Salaries & Wages / On Call	4,500.00		1,000.00	5,500.00		5,938.36	-	5,938.36	107.97%	(438.36)	4,000.00	Estimated On-Call
Salaries & Wages / Bilingual Compensation	700.00			700.00		73.75	-	73.75	10.54%	626.25	-	
Subtotal: Payroll Expenses	500,300.00	889.48	(72,000.00)	429,189.48		324,827.60	-	324,827.60	75.68%	104,361.88	469,660.00	
Benefits / FICA	30,400.00	(130.96)		30,269.04		22,592.94	-	22,592.94	74.64%	7,676.10	28,850.00	
Benefits / Medicare	7,100.00			7,100.00		5,283.84	-	5,283.84	74.42%	1,816.16	6,750.00	
Benefits / Disability Insurance	3,200.00			3,200.00		1,959.31	-	1,959.31	61.23%	1,240.69	3,880.00	
Benefits / Life Insurance	2,400.00			2,400.00		1,599.96	-	1,599.96	66.67%	800.04	2,680.00	
Benefits / Dental	7,600.00			7,600.00		3,871.22	-	3,871.22	50.94%	3,728.78	9,310.00	
Benefits / Hosp / Med Insurance	122,900.00			122,900.00		86,664.66	-	86,664.66	70.52%	36,235.34	157,880.00	
Benefits / Vision Care Insurance	1,700.00			1,700.00		1,273.54	-	1,273.54	74.91%	426.46	1,740.00	
Benefits / EAP	200.00			200.00		173.90	-	173.90	86.95%	26.10	230.00	
Benefits / Deferred Comp-ER Match	15,600.00			15,600.00		4,570.03	-	4,570.03	29.30%	11,029.97	15,600.00	
Expenses / PERS-Pension Classic	30,000.00	(2,963.68)		27,036.32		20,034.03	-	20,034.03	74.10%	7,002.29	35,950.00	
PERS-Pension / Employer PEPR-2nd Tier	12,100.00			12,100.00		8,181.58	-	8,181.58	67.62%	3,918.42	6,840.00	
PERS-Pension / Classic-Epmc Neg. Benefit	20,800.00			20,800.00		14,904.74	-	14,904.74	71.66%	5,895.26	24,620.00	
Expenses / Workers Comp Ins	5,200.00			5,200.00		3,578.29	-	3,578.29	68.81%	1,621.71	2,730.00	
Subtotal: Benefits Expenses	259,200.00	(3,094.64)	-	256,105.36		174,688.04	-	174,688.04	68.21%	81,417.32	297,060.00	
Subtotal: Payroll and Benefits Expenses	759,500.00	(2,205.16)	(72,000.00)	685,294.84		499,515.64	-	499,515.64	72.89%	185,779.20	766,720.00	
Training	8,400.00				Classes for training needs. Tuition, registration and supplies for classes required by the State of California. Distribution, Treatment, Backflow, Cross- Connection, Water Supply Engineering etc.						640.00	AWWA 1 - Day Workshop
											1,200.00	On-Line Water Treatment Classes
											1,200.00	On-Line Water Distribution Classes
											700.00	Treatment Cert. Renewal
											600.00	Distribution Cert Renewal
											1,580.00	Backflow Training
											400.00	Backflow Certification
Expenses / Training	8,400.00		-	8,400.00		3,494.66	1,345.00	4,839.66	57.62%	3,560.34	6,320.00	
Uniforms	3,840.00				Annual uniforms						3,840.00	Annual uniforms
boots	1,400.00				Safety boots \$200 per pair up to 2 per year.						1,600.00	Safety boots \$200 per pair.
Operating Supplies / Uniforms	5,240.00		-	5,240.00		2,980.47	-	2,980.47	56.88%	2,259.53	5,440.00	
Door tags	4,000.00				Door tags for customer notifications.						4,000.00	Door tags for customer notifications.
Tools an supplies	7,000.00				Miscellaneous tools and equipment.						7,000.00	Miscellaneous tools and equipment.
Operating Supplies / Shop Supplies	11,000.00		-	11,000.00		7,434.10	528.50	7,962.60	72.39%	3,037.40	11,000.00	
Warranty MXU's	50,000.00				Pro-rated MXU's that are returned to the vendor for warranty replacement. 20 warranty prorotation starts at 10 years.						50,000.00	Pro-rated MXU's that are returned to the vendor for warranty replacement. 20 warranty prorotation starts at 10 years.
Large meter testing	17,875.00				Annual large meter testing program of 3,4,6 and 8 inch meters.						17,875.00	Annual large meter testing program of 3,4,6 and 8 inch meters.
Large meter repair or replace	6,000.00				Repair or replacement of large meters that fail or are inaccurate.						6,000.00	Repair or replacement of large meters that fail or are inaccurate.
Meter registers/parts	13,500.00				Registers and parts for various meter repairs.						13,500.00	Registers and parts for various meter repairs.
Meter reading laptop	3,000.00				Laptop used with the AMR reading system.						3,000.00	Laptop used with the AMR reading system.
Meter box lids.	40,000.00				Meter box lid replacment.						40,000.00	Meter box lid replacment.
Small meter testing	10,000.00				Water audit report - New for Water loss Audit discretionary						10,000.00	Water audit report - New for Water loss Audit discretionary
Meters	96,654.00				Replace damaged or failed meters.						96,654.00	Replace damaged or failed meters.
Meter service repair parts.	9,886.00				Meter service repairs.						9,886.00	Meter service repairs.
MXU's	64,565.00				MXU failure replacement.						64,565.00	MXU failure replacement.
Meter boxes	7,296.00				Replace damaged box.						7,296.00	Replace damaged box.
Repair & Maintenance / Meters & AMR's	318,776.00		-	318,776.00		278,861.53	4,531.08	283,392.61	88.90%	35,383.39	318,776.00	

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
(FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019					Requested	
						YTD	Encumbrance:	Total	% of Budget	Remaining		Justification
Temp Agency			75,000.00		Aerotek - temp service						20,000.00	Aerotek - temp service
Outside Labor/Contractors / Labor & Contractors	-		75,000.00	75,000.00		47,588.50	-	47,588.50	63.45%	27,411.50	20,000.00	
Seminars and conventions.	5,000.00				Participation in industry related seminars and conventions.						670.00	Participation in industry related seminars and conventions. Tri State at \$125/each Hotel at \$70/ night x 3 nights
Miscellaneous / Trans/Meals/Convention	5,000.00		-	5,000.00		1,191.62	3,000.00	4,191.62	83.83%	808.38	670.00	
Misc. Meter Repairs	20,000.00				Miscellaneous amr repairs and equipment.						20,000.00	Miscellaneous amr repairs and equipment.
AMR handheld computers/ programers	12,000.00				Meter reading and AMR installs.						12,000.00	Meter reading and AMR installs.
			(5,000.00)		Review with Clarence - transfer funds to 8110 for meter shop furniture?							
Miscellaneous / AMR Mtr Replacemnt Prgram	32,000.00		(5,000.00)	27,000.00		10,363.20	10,479.27	20,842.47	77.19%	6,157.53	32,000.00	
Subtotal: Non Payroll and Benefits Expenses	380,416.00	-	70,000.00	450,416.00		351,914.08	19,883.85	371,797.93	82.55%	78,618.07	394,206.00	
Total Expenses: Meter Reading - 5520	1,139,916.00	(2,205.16)	(2,000.00)	1,135,710.84		851,429.72	19,883.85	871,313.57	76.72%	264,397.27	1,160,926.00	

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GL Accounts	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	% of Remaining	Requested	Justification
Billing - 5530												
Salaries & Wages / Full Time	207,000.00	6,210.00		213,210.00		164,986.49	-	164,986.49	77.38%	48,223.51	214,030.00	
Salaries & Wages / Part Time	-			-		-	-	-	0.00%	-	-	
Salaries & Wages / Overtime	5,000.00			5,000.00		1,593.74	-	1,593.74	31.87%	3,406.26	10,000.00	Estimated overtime
Salaries & Wages / On Call	-			-		-	-	-	0.00%	-	-	
Salaries & Wages / Bilingual Compensation	700.00			700.00		573.75	-	573.75	81.96%	126.25	650.00	
Subtotal: Payroll Expenses	212,700.00	6,210.00	-	218,910.00		167,153.98	-	167,153.98	76.36%	51,756.02	224,680.00	
Benefits / FICA	12,900.00	387.00		13,287.00		11,478.31	-	11,478.31	86.39%	1,808.69	13,360.00	
Benefits / Medicare	3,000.00			3,000.00		2,684.52	-	2,684.52	89.48%	315.48	3,130.00	
Benefits / Disability Insurance	1,100.00			1,100.00		1,126.76	-	1,126.76	102.43%	(26.76)	1,140.00	
Benefits / Life Insurance	1,000.00			1,000.00		871.20	-	871.20	87.12%	128.80	1,000.00	
Benefits / Dental	3,000.00			3,000.00		2,894.28	-	2,894.28	96.48%	105.72	3,040.00	
Benefits / Hosp / Med Insurance	51,800.00			51,800.00		49,974.78	-	49,974.78	96.48%	1,825.22	53,160.00	
Benefits / Vision Care Insurance	700.00			700.00		619.56	-	619.56	88.51%	80.44	660.00	
Benefits / EAP	100.00			100.00		84.60	-	84.60	84.60%	15.40	90.00	
Benefits / Deferred Comp-ER Match	5,900.00			5,900.00		1,147.50	-	1,147.50	19.45%	4,752.50	5,850.00	
Expenses / PERS-Pension Classic	19,100.00			19,100.00		16,789.18	-	16,789.18	87.90%	2,310.82	21,420.00	
PERS-Pension / Employer PEPR-2nd Tier	-			-		-	-	-	0.00%	-	-	
PERS-Pension / Classic-Epmc Neg. Benefit	14,200.00			14,200.00		12,490.79	-	12,490.79	87.96%	1,709.21	14,670.00	
Expenses / Workers Comp Ins	1,100.00			1,100.00		946.73	-	946.73	86.07%	153.27	1,190.00	
Subtotal: Benefits Expenses	113,900.00	387.00	-	114,287.00		101,108.21	-	101,108.21	88.47%	13,178.79	118,710.00	
Subtotal: Payroll and Benefits Expenses	326,600.00	6,597.00	-	333,197.00		268,262.19	-	268,262.19	80.51%	64,934.81	343,390.00	
HTE or new ERP system web-based trainings. Other offsite staff training or courses	720.00				HTE or new ERP system web-based trainings. Other offsite staff training or courses						720.00	Technical skills Classes (Excel, etc)
One off site training per staff member.	600.00				One off site training per staff member.						600.00	CSMFO Chapter Meetings for staff. These meeings will be selected throught the year.
ICWA Membership and Classes	200.00				ICWA Membership and Classes						500.00	ICWA Membership and Classes
National Notary Association membership	100.00				National Notary Association membership						1,200.00	AWWA Trainings - local
Renewal of Notary license & comission packet	800.00				Renewal of Notary license & comission packet						650.00	AWWA Conference
			2,000.00		AWWA Trainings - local						900.00	Collections training
			Get est.		AWWA Conference - Denver							
			Get est.		Collections training							
			Get est.		LAFCO & Special Districts trainings							
			Get est.		CSMFO trainings							
Expenses / Training	2,420.00		2,000.00	4,420.00		154.64	575.98	730.62	16.53%	3,689.38	4,570.00	
Collection agency fees (kept by agency when debt is collected)	1,500.00				Collection agency fees (kept by agency when debt is collected)						1,500.00	Collection agency fees (kept by agency when debt is collected)
Professional Services / Other Consultants	1,500.00		-	1,500.00		-	-	-	0.00%	1,500.00	1,500.00	
District Shirts	500.00				Annual purchase of Shirts/Sweaters for staff						600.00	Annual purchase of Shirts/Sweaters for staff
Operating Supplies / Uniforms	500.00		-	500.00		514.73	-	514.73	102.95%	(14.73)	600.00	
County Recorder fee for lien releases	3,150.00				County Recorder fee for lien releases						3,150.00	County Recorder fee for lien releases
Operating Supplies / Miscellaneous	3,150.00		-	3,150.00		508.00	-	508.00	16.13%	2,642.00	3,150.00	
InfoSend - printing for bills mailed: 20,000 bills per month x 12 months = 240,000 bills per year x average cost at \$0.127 per piece.	30,480.00				InfoSend - printing for bills mailed: 20,000 bills per month x 12 months = 240,000 bills per year x average cost at \$0.127 per piece.						15,400.00	InfoSend - printing for bills mailed: 20,000 bills per month x 12 months = 240,000 bills per year x average cost at \$0.127 per piece.
InfoSend - printing for Important Notices mailed: 95,000 per year x average cost at \$0.095 per piece.	9,025.00				InfoSend - printing for Important Notices mailed: 95,000 per year x average cost at \$0.095 per piece.						7,025.00	InfoSend - printing for Important Notices mailed: 95,000 per year x average cost at \$0.095 per piece.
InfoSend - printing for Urgent Notices mailed: 25,000 per year x average cost at \$0.179 per piece.	4,475.00				InfoSend - printing for Urgent Notices mailed: 25,000 per year x average cost at \$0.179 per piece.						3,475.00	InfoSend - printing for Urgent Notices mailed: 25,000 per year x average cost at \$0.179 per piece.
Outside Labor / Contractors/Printing	43,980.00		-	43,980.00		19,679.94	-	19,679.94	44.75%	24,300.06	25,900.00	
InfoSend - postage for bills mailed: 20,000 bills per month x 12 months = 240,000 bills per year x average postage at \$0.39 per piece.	93,600.00				InfoSend - postage for bills mailed: 20,000 bills per month x 12 months = 240,000 bills per year x average postage at \$0.39 per piece.						93,600.00	InfoSend - postage for bills mailed: 20,000 bills per month x 12 months = 240,000 bills per year x average postage at \$0.39 per piece.

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
(FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019				Requested	Justification
						YTD	Encumbrance	Total	% of Budget Remaining		
InfoSend - postage for Important Notices mailed: 95,000 per year x average postage at \$0.423 per piece.	40,185.00				InfoSend - postage for Important Notices mailed: 95,000 per year x average postage at \$0.423 per piece.					40,185.00	InfoSend - postage for Important Notices mailed: 95,000 per year x average postage at \$0.423 per piece.
InfoSend - postage for Urgent Notices mailed: 25,000 per year x average postage at \$0.423 per piece.	10,575.00				InfoSend - postage for Urgent Notices mailed: 25,000 per year x average postage at \$0.423 per piece.					10,575.00	InfoSend - postage for Urgent Notices mailed: 25,000 per year x average postage at \$0.423 per piece.
			(5,000.00)		Reduction transferred to training and conventions						
Communication Services / Postage & Shipping	144,360.00		(5,000.00)	139,360.00		99,382.36	-	99,382.36	71.31%	39,977.64	144,360.00
Meals for ride-a-longs with field staff, conservation water audits, and Other offsite staff training, ex) Collections, Liens, Notary, misc training.	104.00				Meals for ride-a-longs with field staff, conservation water audits, and Other offsite staff training, ex) Collections, Liens, Notary, misc training.					104.00	Meals for ride-a-longs with field staff, conservation water audits, and Other offsite staff training, ex) Collections, Liens, Notary, misc training.
Meals for three off site staff trainings.	39.00				Meals for three off site staff trainings.					39.00	Meals for three off site staff trainings.
Mileage for three off site staff trainings. Estimated 3 round trips at 100 miles each = 300 miles.	162.00				Mileage for three off site staff trainings. Estimated 3 round trips at 100 miles each = 300 miles.					162.00	Mileage for three off site staff trainings. Estimated 3 round trips at 100 miles each = 300 miles.
I.E. Water CS & Billing Group. Refreshments for hosting the monthly meetings, (if other agencies are unable to).	250.00				I.E. Water CS & Billing Group. Refreshments for hosting the monthly meetings, (if other agencies are unable to).					250.00	I.E. Water CS & Billing Group. Refreshments for hosting the monthly meetings, (if other agencies are unable to).
			3,000.00		AWWA Trainings - local					3,000.00	AWWA Conferences
			Get est.		AWWA Conference - Denver					2,500.00	Travel and accommodations for Tyler Connect User Conference (1 staff)
			Get est.		Collections training						
			Get est.		LAFCO & Special Districts trainings						
			Get est.		CSMFO trainings						
Miscellaneous / Trans/Meals/Convention	555.00		3,000.00	3,555.00		117.10	-	117.10	3.29%	3,437.90	6,055.00
Subtotal: Non Payroll and Benefits Expenses	196,465.00	-	-	196,465.00		120,356.77	575.98	120,932.75	61.55%	75,532.25	186,135.00
Total Expenses: Billing - 5530	523,065.00	6,597.00	-	529,662.00		388,618.96	575.98	389,194.94	73.48%	140,467.06	529,525.00

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
 (FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Administration - 5610												
Salaries & Wages / Full Time	907,400.00	63,996.79	(21,010.00)	950,386.79	Transferred Receptionist to Customer Service (12/10/18)	684,770.42	-	684,770.42	72.05%	265,616.37	927,700.00	
Salaries & Wages / Part Time	-			-		-	-	-	0.00%	-	-	
Salaries & Wages / Overtime	-		10,000.00	10,000.00	Previously not budgeted	12,213.02	-	12,213.02	122.13%	(2,213.02)	-	
Salaries & Wages / Bilingual Compensation	-		500.00	500.00	Previously not budgeted	425.00	-	425.00	85.00%	75.00	-	
Salaries & Wages / Vehicle Allowance	-			-		3,232.20	-	3,232.20	0.00%	(3,232.20)	7,200.00	
Subtotal: Payroll Expenses	907,400.00	63,996.79	(10,510.00)	960,886.79		700,640.64	-	700,640.64	72.92%	260,246.15	934,900.00	
Benefits / FICA	41,800.00	13,662.53	(1,365.00)	54,097.53		42,507.98	-	42,507.98	78.58%	11,589.55	45,840.00	
Benefits / Medicare	12,700.00		(320.00)	12,380.00		10,832.55	-	10,832.55	87.50%	1,547.45	13,620.00	
Benefits / Disability Insurance	3,100.00		(120.00)	2,980.00		2,531.10	-	2,531.10	84.94%	448.90	3,100.00	
Benefits / Life Insurance	2,300.00		(115.00)	2,185.00		1,821.90	-	1,821.90	83.38%	363.10	2,280.00	
Benefits / Dental	8,800.00		(445.00)	8,355.00		6,708.46	-	6,708.46	80.29%	1,646.54	8,230.00	
Benefits / Hosp / Med Insurance	126,200.00		(7,595.00)	118,605.00		106,608.01	-	106,608.01	89.88%	11,996.99	133,870.00	
Benefits / Vision Care Insurance	1,500.00		(110.00)	1,390.00		1,359.59	-	1,359.59	97.81%	30.41	1,520.00	
Benefits / EAP	200.00		(15.00)	185.00		180.95	-	180.95	97.81%	4.05	210.00	
Benefits / Deferred Comp-ER Match	13,700.00		(975.00)	12,725.00		44,756.79	-	44,756.79	351.72%	(32,031.79)	38,650.00	
Expenses / PERS-Pension Classic	33,600.00			33,600.00		15,873.68	-	15,873.68	47.24%	17,726.32	36,000.00	
PERS-Pension / Employer PEPRA-2nd Tier	34,600.00		(1,440.00)	33,160.00		33,549.61	-	33,549.61	101.17%	(389.61)	38,290.00	
PERS-Pension / Classic-Epmc Neg. Benefit	25,000.00			25,000.00		11,546.82	-	11,546.82	46.19%	13,453.18	24,660.00	
Expenses / Workers Comp Ins	5,300.00		(120.00)	5,180.00		3,907.35	-	3,907.35	75.43%	1,272.65	5,550.00	
Subtotal: Benefits Expenses	308,800.00	13,662.53	(12,620.00)	309,842.53		282,184.79	-	282,184.79	91.07%	27,657.74	351,820.00	
Subtotal: Payroll and Benefits Expenses	1,216,200.00	77,659.32	(23,130.00)	1,270,729.32		982,825.43	-	982,825.43	77.34%	287,903.89	1,286,720.00	
CalPERs Education Forum	400.00										800.00	CalPERs Education Forum
AGA PDT - Anaheim July (3 days)	900.00				Registration- Naisha						1,800.00	AGA PDT -
CSFMO - Sacramento February 7-10 Registration Fee	450.00				Registration- Naisha						900.00	CSFMO - Sacramento February 7-10 Registration Fee
CSDA General Management Leadership Summit (June - 3 days)	675.00										1,350.00	CSDA General Management Leadership Summit (June - 3 days). This includes Board and staff.
Misc. Seminars- CPE	2,000.00				Local conferences-CPE requirments, CSFMO - Naisha						2,000.00	Misc. Seminars - Local Conferences
			2,500.00		New Horizon anytime Elearning						-	New Horizon anytime E-Learning
Expenses / Training	4,425.00		2,500.00	6,925.00		3,353.44	-	3,353.44	48.43%	3,571.56	6,850.00	
Uniforms											1,000.00	Misc. District Shirt and Emboidary
Operating Supplies / Uniforms	-		-	-		854.14	-	854.14	0.00%	(854.14)	1,000.00	
Water Education Foundation	3,400.00				WEF Membership						3,400.00	WEF Membership
											17,000.00	BOD Retreat. This is for one retreat to be budgeted.
Miscellaneous / Promotional Activities	3,400.00		-	3,400.00		-	-	-	0.00%	3,400.00	20,400.00	
Outside printing of the annual Consumer Confidence Report	16,000.00										2,000.00	Outside printing of the annual Consumer Confidence Report. Minimal printing required due to website posting.
Business cards and other misc. printing needs	5,000.00										5,000.00	Business cards and other misc. printing needs
Letterhead Printing	1,490.00										1,700.00	Letterhead Printing
Miscellaneous / Printing	22,490.00		-	22,490.00		2,035.24	-	2,035.24	9.05%	20,454.76	8,700.00	
ACWA SPRING Registration Fee - 3 people	3,500.00				Annual Spring Conference						2,175.00	ACWA SPRING Registration Fee
Travel expenses, hotel & food	15,000.00				Annual Spring Conference						6,000.00	Travel expenses, hotel & food
ACWA FALL Registration Fee - 3 People	3,500.00				Annual Fall Conference						2,100.00	ACWA FALL Registration Fee
travel expenses, hotel & food	12,500.00				Annual Fall Conference						9,000.00	Travel expenses, hotel & food
ASBC-CSDA - Monthly Meeting (3 people max per meetingx12 meetings)	2,100.00				Monthly 6 pm meetings various locations						1,260.00	ASBC-CSDA - Monthly Meeting (5 people max per meetingx12 meetings)
ACWA Legislative Symposium	980.00				Sacramento						1,080.00	ACWA Legislative Symposium
ACWA Legislative Symposium travel expenses, hotel & food	4,000.00				Sacramento						1,320.00	ACWA Legislative Symposium travel expenses, hotel & food
CSDA Government Affairs Day - Legislative Days May	1,625.00				Sacramento						825.00	CSDA Government Affairs Day - Legislative Days May
CSDA Government Affairs Day - Sacramento Travel Expenses, Hotel & Food	4,000.00				Sacramento						3,600.00	CSDA Government Affairs Day - Sacramento Travel Expenses, Hotel & Food
CSFMO travel expenses - Palm Springs January 9-11, 2018 Hotel & food	2,100.00				CSFMO travel expenses - Palm Springs January 9-11, 2019 Hotel & food-Naisha						1,600.00	CSFMO travel expenses - Palm Springs January 28-31, 2020 Hotel & food-CFO
travel expenses, hotel & food	750.00										-	
ACWA DC	3,475.00				February DC ACWA						2,070.00	ACWA DC

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
(FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019				Requested	Justification	
						YTD	Encumbrance	Total	% of Budget Remaining			
ACWA DC travel expenses, hotel & food	15,000.00				February DC ACWA					15,000.00	ACWA DC travel expenses, hotel & food	
MEETINGS - meals, business meeting throughout year, employee Quarterly Appreciation & Safety Lunch, training meetings	6,250.00				Various staff events					5,000.00	MEETINGS - meals, business meeting throughout year, employee Quarterly Appreciation & Safety Lunch, training meetings	
AGA PDT - Anaheim July 3 days - travel expenses hotel & food	1,500.00				AGA PDT - Sacramento July 3 days - travel expenses hotel & food-Naisha					-	AGA PDT - Sacramento July 3 days - travel expenses hotel & food-CFO. Removal due to cost challenges.	
CSDA Annual Conference - Indian Wells - Sept 24-27	3,000.00				Annual CSDA Conference					1,800.00	CSDA Annual Conference - Indian Wells - Sept 24-27	
CSDA Annual Conference - Indian Wells - Travel Expenses, hotel & food	10,750.00				Annual CSDA Conference					2,025.00	CSDA Annual Conference - Indian Wells - Travel Expenses, hotel & food	
CSDA Leadership Academy Conference Napa July 9-12 (BOD & GM) or BOD Retreat	9,000.00				Will look at attending in 2018					-	Retreat Training. Removed.	
CSDA General Management Leadership Summit Lake Tahoe (June 24-26) travel expense or other leadership training	2,000.00				Potential GM training					-	Potential GM Training - Removed.	
Employee Seminar - Annual (Director/Employee/Guest + One)	12,000.00				Venue, raffle prizes, awards, etc.					8,000.00	Employee Seminar - Venue/Raffle Prizes/Awards etc	
Water Education Foundation tours - \$790 includes hotel, transportation, tour meals & snacks - responsible for transportation to and from tour (\$200) \$990 per person	1,980.00				For Board of Directors					-	Water Education Foundation tours - \$790 includes hotel, transportation, tour meals & snacks - responsible for transportation to and from tour (\$200) \$990 per person. Did not do this tour this year therefore removing due to cost savings.	
IAAP - International Association of Administrative Professionals	180.00				Executive Assistant Membership					-		
CSDA Board Secretary/Clerk Conference - Lake Tahoe Oct 22-24	1,150.00				Board Clerk development					575.00	CSDA Board Secretary/Clerk Conference - Lake Tahoe Oct 22-24	
CSDA Board Secretary/Clerk Conference - Lake Tahoe - Travel Expenses, Hotel & Food	1,800.00				Board Clerk development					1,800.00	CSDA Board Secretary/Clerk Conference - Lake Tahoe - Travel Expenses, Hotel & Food	
IAAP Executive Assistant Conference - Austin, TX July 28-31, 2018	725.00				Executive Assistant Development					-		
IAAP Executive Assistant Conference - Austin, TX Travel Expenses, Hotel & Food	1,600.00				Executive Assistant Development					-		
	8,400.00				Board/Committee Meals					7,200.00	Board/Committee Meals	
	1,900.00				Staff Appreciation Luncheon					-		
			12,000.00		Additional conference					-		
										1,975.00	WaterSmart Innovation Conference - 10/19	
										2,000.00	WaterSmart Lodging and travel	
										1,575.00	LCW HR Conference. This conference is being attended by Administrative personnel.	
										2,460.00	LCW Conference lodging (2 nights x 3 ppl) and travel	
										450.00	Fontana Mayor's Gala (1 table)	
										-	P3 Federal Conference 12/19	
										-	P3 Federal Conference lodging and travel - 10/19	
										550.00	WESTCAS	
										440.00	WESTCAS lodging and travel	
											Goal to reduce to \$52,580 however the above reflects the needs/requests of the District.	
Miscellaneous / Trans/Meals/Convention	130,765.00		12,000.00	142,765.00		61,751.15	7,519.98	69,271.13	48.52%	73,493.87	81,880.00	To be reviewed during mid-year for modifications.
ACWA	21,000.00				Association of California Water Agencies Membership dues						21,000.00	Association of California Water Agencies Membership dues
CSDA	7,000.00				California Special Districts Association						7,000.00	California Special Districts Association
RIALTO CHAMBER OF COMMERCE	300.00				Membership						-	Membership - This is in Public Affairs.
COSTCO	400.00				Membership						400.00	Membership
WESTCAS	1,300.00				Membership						1,300.00	Membership
CSFMO	120.00				California Society of Municipal Finance Officers-Naisha						120.00	California Society of Municipal Finance Officers
AGA	150.00				Association of Government Accountants						150.00	Association of Government Accountants
CMRTA	100.00				California Municipal Tax Association						100.00	California Municipal Tax Association
SUNGARD USERS GROUP	195.00										195.00	Subscription
AWWA	3,900.00				American Water Works Association						3,900.00	American Water Works Association
GFOA	150.00				Government Finance Officers Association-Naisha						150.00	Government Finance Officers Association
California Utility Executive	400.00										400.00	Subscription
The Sun	900.00										-	Subscription - Will cancel subscription

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
(FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019				Requested	Justification
						YTD	Encumbrance	Total	% of Budget		
ASBCSD	275.00		100.00		Association of San Bernardino County Special Districts					275.00	Association of San Bernardino County Special Districts
International Association of Administrative Professionals	175.00				Membership for Nadia						
Cal CPA	340.00				Membership for Naisha					340.00	Membership for CFO
Fontana Chamber of Commerce	600.00									-	Membership For Fontana Chamber of Commerce is in Public Affairs.
Misc	500.00				Misc membership					500.00	Misc membership
Miscellaneous / Dues & Subscriptions	37,805.00		100.00	37,905.00		40,232.61	-	40,232.61	106.14%	(2,327.61)	35,830.00
RETIREMENT EXP	14,000.00		(9,000.00)		Retirement luncheon and gift expenses for retiring staff						5,000.00
MISC EXP	820.00				Misc Expenses						820.00
											200.00
Miscellaneous / Office	14,820.00		(9,000.00)	5,820.00		4,623.42	-	4,623.42	79.44%	1,196.58	6,020.00
Daily Journal Various amounts billed	500.00										500.00
Freedom News group	1,200.00										1,200.00
ACWA	400.00										400.00
Rialto Record	500.00										500.00
Miscellaneous / Advertising	2,600.00		-	2,600.00		6,825.41	-	6,825.41	262.52%	(4,225.41)	2,600.00
General Legal Counsel (\$20,000/month average Tafoya & Garcia)	300,000.00				General Legal Counsel (\$20,000/month average Tafoya & Garcia)						300,000.00
West End Litigation (Leal Trejo)	200,000.00				West End Litigation (Leal Trejo)						50,000.00
Contingency	25,000.00				Contingency						25,000.00
Varner-Brandt legal services	50,000.00				Varner-Brandt legal services						50,000.00
Ziprik legal services	50,000.00				Ziprik legal services						25,000.00
Professional Services / Legal	625,000.00		-	625,000.00		774,719.99	-	774,719.99	123.96%	(149,719.99)	450,000.00
Board Development/Strategic Planning	10,000.00				2nd Phase of Strategic Planning since Mission, Vision & Values Statement is adopted						100,000.00
					80,000 was added to this category to pay for professional consultants assessing district operations.						-
Professional Services / Other Consultants	10,000.00	80,000.00	-	90,000.00		94,378.75	3,308.75	97,687.50	108.54%	(7,687.50)	100,000.00
Copying/Outside	-		-	-		-	-	-	0.00%	-	-
BOD Induction											3,280.00
Election Expense											318,000.00
Miscellaneous / Election Expense	-		-	-		-	-	-	0.00%	-	321,280.00
Miscellaneous / Discount On Water Bonds	-		-	-		(23,693.52)	-	(23,693.52)	0.00%	23,693.52	-
SBVMWD	78,315.00				Habitat Conservation Plan						40,000.00
Programs / Regional Programs	78,315.00		-	78,315.00		-	-	-	0.00%	78,315.00	40,000.00
Subtotal: Non Payroll and Benefits Expenses	929,620.00	80,000.00	5,600.00	1,015,220.00		965,080.63	10,828.73	975,909.36	96.13%	39,310.64	1,074,560.00
Total Expenses: Administration - 5610	2,145,820.00	157,659.32	(17,530.00)	2,285,949.32		1,947,906.06	10,828.73	1,958,734.79	85.69%	327,214.53	2,361,280.00

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
 (FY 2019 YTD as of 05/24/19)

GL Accounts	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Budget Line Item												
Accounting - 5620												
Salaries & Wages / Full Time	360,400.00	10,812.00		371,212.00		288,505.19	-	288,505.19	77.72%	82,706.81	386,890.00	
Salaries & Wages / Part Time	-			-		-	-	-	0.00%	-	-	
Salaries & Wages / Overtime	13,000.00			13,000.00		7,696.30	-	7,696.30	59.20%	5,303.70	15,000.00	Estimated overtime
Salaries & Wages / Bilingual Compensation	700.00		700.00	1,400.00		1,437.50	-	1,437.50	102.68%	(37.50)	1,950.00	
Subtotal: Payroll Expenses	374,100.00	10,812.00	700.00	385,612.00		297,638.99	-	297,638.99	77.19%	87,973.01	403,840.00	
Benefits / FICA	22,500.00	675.00		23,175.00		20,280.24	-	20,280.24	87.51%	2,894.76	24,200.00	
Benefits / Medicare	5,300.00			5,300.00		4,742.97	-	4,742.97	89.49%	557.03	5,660.00	
Benefits / Disability Insurance	2,000.00			2,000.00		1,712.26	-	1,712.26	85.61%	287.74	1,970.00	
Benefits / Life Insurance	1,600.00			1,600.00		1,424.28	-	1,424.28	89.02%	175.72	1,640.00	
Benefits / Dental	7,200.00			7,200.00		7,292.16	-	7,292.16	101.28%	(92.16)	8,080.00	
Benefits / Hosp / Med Insurance	109,300.00			109,300.00		105,192.84	-	105,192.84	96.24%	4,107.16	111,580.00	
Benefits / Vision Care Insurance	1,100.00			1,100.00		1,032.60	-	1,032.60	93.87%	67.40	1,090.00	
Benefits / EAP	100.00			100.00		141.00	-	141.00	141.00%	(41.00)	150.00	
Benefits / Deferred Comp-ER Match	9,800.00			9,800.00		3,665.38	-	3,665.38	37.40%	6,134.62	9,750.00	
Expenses / PERS-Pension Classic	21,900.00			21,900.00		18,998.94	-	18,998.94	86.75%	2,901.06	25,900.00	
PERS-Pension / Employer PEPRA-2nd Tier	8,200.00			8,200.00		7,144.38	-	7,144.38	87.13%	1,055.62	8,890.00	
PERS-Pension / Classic-Epmc Neg. Benefit	16,300.00			16,300.00		14,134.68	-	14,134.68	86.72%	2,165.32	17,740.00	
Expenses / Workers Comp Ins	2,000.00			2,000.00		1,659.30	-	1,659.30	82.97%	340.70	2,160.00	
Subtotal: Benefits Expenses	207,300.00	675.00	-	207,975.00		187,421.03	-	187,421.03	90.12%	20,553.97	218,810.00	
Subtotal: Payroll and Benefits Expenses	581,400.00	11,487.00	700.00	593,587.00		485,060.02	-	485,060.02	81.72%	108,526.98	622,650.00	
Technical skills Classes	800.00				Technical skills Classes (Excel, etc)						1,050.00	Technical skills Classes (Excel, etc). These will be refresher courses for seven staff members.
Professional development courses/webinars (ethics, budget, forecast training)	800.00				Professional development courses/webinars (ethics, budget, forecast training)						4,200.00	Government Finance Officers Association Accounting training. This would be for seven employees. There are various courses applicable to key job functions.
CalPERs Education Forum	800.00				CalPERs Education Forum						-	California Public Employees' Retirement System (CalPERs) Education Forum. This is an out of town travel meeting and would require hotel stay.
Government Accounting	800.00				GFOA Accounting training						1,440.00	California Society of Municipal Finance Officers (CSMFO). Chapter Meetings for staff. Strategies for Professional Growth: Building Confidence and Influence.
APA - Fundamental Payroll Certification and training	1,020.00				APA - Fundamental Payroll Certification - Payroll Specialist							
APA - Certified Payroll Professional Certification	600.00				APA - Certified Payroll Professional Certification - Accountant							
CSMFO Chapter Meetings	240.00				CSMFO Chapter Meetings for staff							
Expenses / Training	5,060.00		-	5,060.00		4,131.00	-	4,131.00	81.64%	929.00	6,690.00	
District Shirts	825.00				Annual purchase of Shirts/Sweaters for staff						1,200.00	Annual purchase of Shirts/Sweaters for staff
Operating Supplies / Uniforms	825.00		-	825.00		387.68	-	387.68	46.99%	437.32	1,200.00	
Mileage to meetings, and training classes,	220.00				Mileage to meetings, and training classes,						400.00	Mileage to meetings, and training classes,
Meal Reimbursement	150.00				Meal Reimbursement						500.00	Meal Reimbursement \$20 at the unit price of \$25.
CSMFO Conference & travel expenses, (\$305 w/tax per night) Flight & food	2,020.00				CSMFO Conference & travel expenses, (\$305 w/tax per night) Flight & food						6,060.00	CSMFO Conference & travel expenses, (\$404 w/tax per night) Flight & food. This is based on \$404 w/tax per night for flight and food and conference.
Miscellaneous / Trans/Meals/Convention	2,390.00		-	2,390.00		213.36	537.00	750.36	31.40%	1,639.64	6,960.00	
Contingency	1,000.00				Supplies Specific for Department. Ex: Checks						1,000.00	Supplies Specific for Department. Ex: Checks -
Operating Supplies / Miscellaneous	1,000.00		-	1,000.00		-	-	-	0.00%	1,000.00	1,000.00	
Bskn Fees Average \$3000 per month	36,000.00				Average \$3000 per month - Chase Bank Fees						60,000.00	Average \$5000 per month - Chase Bank Fees. Increase due to more investment and less in account.
			30,000.00		bank card fees- Chase bank							
Miscellaneous / Bank Account Analysis	36,000.00		30,000.00	66,000.00		56,689.79	-	56,689.79	85.89%	9,310.21	60,000.00	
Miscellaneous / Sweep Fees	-		-	-		-	-	-	0.00%	-	-	
AGA Membership - Accounting Supervisor and Accountants	330.00				AGA Membership - Accounting Supervisor and Accountants						330.00	AGA Membership - Accounting Manager and Accountants
Inland Empire Chapter APA - Accounting Supervisor and Accountants	80.00				Inland Empire Chapter - Accountant and Payroll						240.00	Inland Empire Chapter APA - Accounting Manager and Accountants
CSMFO Membership	110.00				CSMFO Membership - Accounting Supervisor						330.00	CSMFO Membership - Accounting Manager and Accountants
APA Membership - Accountant & Payroll	508.00				APA Membership - Accountant & Payroll						508.00	APA Membership - Accountant & Payroll

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
(FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019				Requested	Justification
						YTD	Encumbrance	Total	% of Budget Remaining		
GFOA - Accounting Department	160.00				GFOA - Accounting Department					640.00	GFOA - Accounting Department
Miscellaneous / Dues & Subscriptions	1,188.00		-	1,188.00		673.00	-	673.00	56.65%	515.00	2,048.00
Annual Audit Fee	36,000.00				Annual Audit Fee					36,000.00	Annual Audit Fee
CAFR Award GFOA fee	435.00				CAFR Award GFOA fee					435.00	CAFR Award GFOA fee
			1,500.00		CAFR State Controllers report					1,500.00	CAFR State Controllers report
Professional Services / Auditing	36,435.00		1,500.00	37,935.00		19,900.00	-	19,900.00	52.46%	18,035.00	37,935.00
Average \$1650 per month - Fees for US Bank 2016A Bond account	19,800.00				Average \$1650 per month - Fees for US Bank 2016A Bond account					9,600.00	Reduced based on actuals. Average \$800 per month - Fees for US Bank 2016A Bond account
			(12,000.00)		Not using T-bills; invested with Chandler						
Professional Services / Fiscal Agent	19,800.00		(12,000.00)	7,800.00		3,010.07	-	3,010.07	38.59%	4,789.93	9,600.00
Professional Services / Accounting Assistance	-		-	-		-	-	-	0.00%	-	-
Investment Advisor - Chandler Asset Management	12,500.00				Chandler Asset Management					12,500.00	Chandler Asset Management
Actuary - GASB 45 OPEB & GASB 68	12,000.00				Actuary - GASB 45 OPEB & GASB 68					14,500.00	Actuary - GASB 45 OPEB & GASB 68
DAC - Filings Fees for Bonds	2,500.00				DAC - Filings Fees for Bonds					2,500.00	DAC - Filings Fees for Bonds
			25,000.00		MV Cheng and Associates (consulting)						
Professional Services / Consultants	27,000.00	100,000.00	25,000.00	152,000.00		37,943.19	112,428.75	150,371.94	98.93%	1,628.06	29,500.00
Outside Labor / Contractors/Labor & Contractors	-		-	-		-	-	-	0.00%	-	-
	400.00				County Tax Collection fee for lien payments					400.00	County Tax Collection fee for lien payments
Other Miscellaneous / County Tax Collection Fee	400.00		-	400.00		1.20	-	1.20	0.30%	398.80	400.00
Other Miscellaneous / Penalties	-		-	-		-	-	-	0.00%	-	-
Subtotal: Non Payroll and Benefits Expenses	130,098.00	100,000.00	44,500.00	274,598.00		122,949.29	112,965.75	235,915.04	85.91%	38,682.96	155,333.00
Total Expenses: Accounting - 5620	711,498.00	111,487.00	45,200.00	868,185.00		608,009.31	112,965.75	720,975.06	83.04%	147,209.94	777,983.00

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
 (FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Engineering - 5630												
					Two (2) additional positions for three (3) months: 1 - Senior Engineer and 1 - Associate Engineer w/P.E. One (1) additional position to be requested in FY 2020: 1 - Associate Engineer w/P.E.							
Salaries & Wages / Full Time	865,200.00	(23,540.82)	56,056.00	897,715.18		577,529.17	-	577,529.17	64.33%	320,186.01	1,188,120.00	
Salaries & Wages / Part Time	76,100.00	(49,316.00)		26,784.00		1,171.20	-	1,171.20	4.37%	25,612.80	-	
Salaries & Wages / Overtime	600.00		3,500.00	4,100.00		3,867.81	-	3,867.81	94.34%	232.19	2,000.00	Estimated overtime
Salaries & Wages / On Call	-			-		-	-	-	0.00%	-	-	
Salaries & Wages / Bilingual Compensation	-			-		500.00	-	500.00	0.00%	(500.00)	650.00	
Salaries & Wages / Vehicle Allowance	-			-		-	-	-	0.00%	-	-	
Subtotal: Payroll Expenses	941,900.00	(72,856.82)	59,556.00	928,599.18		583,068.18	-	583,068.18	62.79%	345,531.00	1,190,770.00	
Benefits / FICA	57,500.00	(5,172.30)	3,489.00	55,816.70		40,836.45	-	40,836.45	73.16%	14,980.25	67,190.00	
Benefits / Medicare	13,600.00		827.00	14,427.00		9,745.70	-	9,745.70	67.55%	4,681.30	16,950.00	
Benefits / Disability Insurance	4,300.00		256.00	4,556.00		3,200.58	-	3,200.58	70.25%	1,355.42	5,350.00	
Benefits / Life Insurance	3,100.00		173.00	3,273.00		2,347.50	-	2,347.50	71.72%	925.50	3,790.00	
Benefits / Dental	11,600.00		441.00	12,041.00		7,396.69	-	7,396.69	61.43%	4,644.31	13,520.00	
Benefits / Hosp / Med Insurance	153,100.00		11,802.00	164,902.00		124,270.40	-	124,270.40	75.36%	40,631.60	230,950.00	
Benefits / Vision Care Insurance	2,000.00		108.00	2,108.00		1,652.16	-	1,652.16	78.38%	455.84	2,390.00	
Benefits / EAP	300.00		15.00	315.00		218.55	-	218.55	69.38%	96.45	330.00	
Benefits / Deferred Comp-ER Match	17,600.00		975.00	18,575.00		10,768.07	-	10,768.07	57.97%	7,806.93	26,450.00	
Expenses / PERS-Pension Classic	60,500.00	(8,878.93)	5,274.00	56,895.07		36,570.44	-	36,570.44	64.28%	20,324.63	96,690.00	
PERS-Pension / Employer PEPRA-2nd Tier	18,200.00		-	18,200.00		15,750.89	-	15,750.89	86.54%	2,449.11	13,710.00	
PERS-Pension / Classic-Epmc Neg. Benefit	40,300.00		3,924.00	44,224.00		27,207.39	-	27,207.39	61.52%	17,016.61	66,220.00	
Expenses / Workers Comp Ins	17,500.00		307.00	17,807.00		12,702.19	-	12,702.19	71.33%	5,104.81	14,880.00	
Subtotal: Benefits Expenses	399,600.00	(14,051.24)	27,591.00	413,139.77		292,667.01	-	292,667.01	70.84%	120,472.76	558,420.00	
Subtotal: Payroll and Benefits Expenses	1,341,500.00	(86,908.06)	87,147.00	1,341,738.95		875,735.19	-	875,735.19	65.27%	466,003.76	1,749,190.00	
Miscellaneous training events for staff.	7,000.00				Miscellaneous training events for staff.						1,200.00	On-Line Water Transmission and Distribution II Training Course
Miscellaneous training events for staff.											1,050.00	On-Line Water Treatment Course
Miscellaneous training events for staff.											720.00	Other Contact Hour Courses
Miscellaneous training events for staff.											800.00	Business Writing/Excel/Supervising Courses
Miscellaneous training events for staff.											195.00	D2 Exam
Miscellaneous training events for staff.											195.00	T2 Exam
Miscellaneous training events for staff.											240.00	T2 Certification
Miscellaneous training events for staff.											390.00	Potable Water System Hydraulics Workshop (Rancho Cucamonga, CA)
Miscellaneous training events for staff.											390.00	Nature of Chemical Corrosion Workshop (Rancho Cucamonga, CA)
Miscellaneous training events for staff.											660.00	AWWA Water Education Seminar (Orange, CA)
Miscellaneous training events for staff.											1,950.00	AWWA Annual Fall Conference (San Diego, CA)
Miscellaneous training events for staff.											240.00	D2 Certification
Expenses / Training	7,000.00			7,000.00		4,243.65	-	4,243.65	60.62%	2,756.35	8,030.00	
Uniforms and Boots	1,200.00				Uniforms and Safety Boots for field staff						1,500.00	Uniforms and Safety Boots. Budgeting a general fund for needs.
Misc. Tools	500.00				Misc. small tools, USA location supplies						1,000.00	Misc. Tools - For new inspector
Misc. Office Supplies			3,500.00		Office Furniture - Replacement						1,000.00	Misc. Office Supplies
Office Furniture			10,000.00		Office Furniture - New							
Operating Supplies / Uniforms	1,700.00		13,500.00	15,200.00		1,523.81	-	1,523.81	10.03%	13,676.19	3,500.00	
ESRI Conference - San Diego	1,500.00				Meals, transportation, hotel and parking to ESRI Conference (GIS) - San Diego							
Miscellaneous conference and other training	300.00				Meals and transportation for other events						1,000.00	Transportation/meals/parking for training and conferences/conventions
Miscellaneous / Trans/Meals/Convention	1,800.00			1,800.00		65.00	-	65.00	3.61%	1,735.00	1,000.00	
Plotter service	500.00				Maintenance for Engineering Department Plotter/Scanner.						500.00	Maintenance for Engineering Department Plotter/Scanner.
Miscellaneous	500.00				Misc. Equipment or Repair.						500.00	Misc. equipment or repair of equipment
											4,000.00	Office Furniture - (need furniture for 2 new staff members)
Repair & Maintenance / Office Equipment	1,000.00			1,000.00		-	-	-	0.00%	1,000.00	5,000.00	

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
(FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Miscellaneous Services	40,000.00				Consulting services not associated with a CIP such as preliminary design, investigation, appraisals, small report or paper.						-	Consulting services not associated with a CIP such as preliminary design, investigation, small report or paper. Katherman, etc. moved to Water Resources
			50,000.00		Rob Katherman Consulting - engineering services. Contract board approved on January 17, 2019, however contract states that there is no fiscal impact. \$50k needed to cover cost of Rob Katherman for YTD through Feb.							
Professional Services / Engineering	40,000.00		50,000.00	90,000.00		68,364.56	65,649.94	134,014.50	148.91%	(44,014.50)	-	
Professional Services / Computer Programmer-GIS	-		-	-		-	-	-	0.00%	-	-	
Professional Services / Computer Prog-Wellhead	-		-	-		-	-	-	0.00%	-	-	
			8,000.00		Undergroud Service Alert- Call before you dig							
			25,000.00		Neil Clifton Engineering funds encumbered; need budget increase (Eng. Dept. Review)							
			80,000.00		Capacity Charge Study						80,000.00	Capacity Charge Study. Previous study was done in 2013.
			26,000.00		Temporary Inspection Services							Removed as not on "needs only" spreadsheet. Temporary Inspection Services.
											40,000.00	Professional services not associated with a CIP such as appraisals and surveys ie new well site.
Water Resource Consultant											200,000.00	Water Resource Development Reports. A feasibility study for the SSWIIFT basin project.
Professional Services / Other Consultants	-		139,000.00	139,000.00		50,674.59	17,650.00	68,324.59	49.15%	70,675.41	320,000.00	
Professional Services / GIS Licensing	-		-	-		-	-	-	0.00%	-	-	
Subtotal: Non Payroll and Benefits Expenses	51,500.00	-	202,500.00	254,000.00		124,871.61	83,299.94	208,171.55	81.96%	45,828.45	337,530.00	
Total Expenses: Engineering Before Reclasses to CIP	1,393,000.00	(86,908.06)	289,647.00	1,595,738.95		1,000,606.80	83,299.94	1,083,906.74	67.93%	511,832.21	2,086,720.00	
Cap Improvement Projects / Expenses Reclass To CIP	-		#####	(1,374,396.00)		(362,634.44)	-	(362,634.44)	26.39%	(1,011,761.56)	(2,099,028.00)	100% of salaries and benefits plus 20% overhead.
Total Expenses: Engineering - 5630	1,393,000.00	(86,908.06)	#####	221,342.95		637,972.36	83,299.94	721,272.30	325.86%	(499,929.35)	(12,308.00)	

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
 (FY 2019 YTD as of 05/24/19)

GL Accounts	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Budget Line Item												
Information Technology - 5640												
Salaries & Wages / Full Time	436,300.00	33,089.00	(34,000.00)	435,389.00	Salary savings	279,871.24	-	279,871.24	64.28%	155,517.76	482,190.00	
Salaries & Wages / Part Time	-			-		-	-	-	0.00%	-	-	
Salaries & Wages / Overtime	17,000.00			17,000.00		12,473.70	-	12,473.70	73.37%	4,526.30	15,000.00	Estimated overtime
Subtotal: Payroll Expenses	453,300.00	33,089.00	(34,000.00)	452,389.00		292,344.94	-	292,344.94	64.62%	160,044.06	497,190.00	
Benefits / FICA	26,100.00	2,313.00		28,413.00		20,814.31	-	20,814.31	73.26%	7,598.69	27,290.00	
Benefits / Medicare	6,200.00			6,200.00		5,204.41	-	5,204.41	83.94%	995.59	6,730.00	
Benefits / Disability Insurance	2,100.00			2,100.00		1,343.43	-	1,343.43	63.97%	756.57	2,060.00	
Benefits / Life Insurance	1,400.00			1,400.00		905.85	-	905.85	64.70%	494.15	1,390.00	
Benefits / Dental	6,500.00			6,500.00		4,611.60	-	4,611.60	70.95%	1,888.40	6,460.00	
Benefits / Hosp / Med Insurance	94,200.00			94,200.00		63,836.64	-	63,836.64	67.77%	30,363.36	94,460.00	
Benefits / Vision Care Insurance	900.00			900.00		619.56	-	619.56	68.84%	280.44	870.00	
Benefits / EAP	100.00			100.00		84.60	-	84.60	84.60%	15.40	120.00	
Benefits / Deferred Comp-ER Match	7,800.00			7,800.00		4,093.25	-	4,093.25	52.48%	3,706.75	7,800.00	
Expenses / PERS-Pension Classic	43,200.00			43,200.00		30,365.27	-	30,365.27	70.29%	12,834.73	46,620.00	
PERS-Pension / Employer PEPRA-2nd Tier	-			-		218.73	-	218.73	0.00%	(218.73)	-	
PERS-Pension / Classic-Epmc Neg. Benefit	29,400.00			29,400.00		22,590.92	-	22,590.92	76.84%	6,809.08	31,930.00	
Expenses / Workers Comp Ins	2,400.00			2,400.00		1,816.77	-	1,816.77	75.70%	583.23	2,630.00	
Subtotal: Benefits Expenses	220,300.00	2,313.00	-	222,613.00		156,505.34	-	156,505.34	70.30%	66,107.66	228,360.00	
Subtotal: Payroll and Benefits Expenses	673,600.00	35,402.00	(34,000.00)	675,002.00		448,850.28	-	448,850.28	66.50%	226,151.72	725,550.00	
SQL Server DBA	998.00		(998.00)		DataBase Administrator - Mgmt & optimization.							
Querying Transact SQL	1,100.00		(1,100.00)		Tools and report writing.							
			3,349.00		Opted for Skillsets online to replace the two above							A 2 year subscription to Skillsets Online was purchased in FY 2019. FY 2020 trainings will leverage that subscription.
			2,000.00		HP Training - Wireless infrastructure (Aruba)							
Expenses / Training	2,098.00		3,251.00	5,349.00		3,529.00	-	3,529.00	65.97%	1,820.00	-	
Meal reimbursements	240.00				Up to 4 per staff person.						-	Up to 6 per staff person.
Mileage	214.00				Estimate for when district vehicles are not used.						54.00	Estimate for when District vehicles are unavailable and employees drive their own vehicles while conducting District business.
MISAC Membership	160.00				Municipal Information Systems Assoc. of CA.						640.00	Municipal Information Systems Assoc. of CA.
			5,000.00		Travel and accommodations for Tyler Connect User Conference (2 staff)						-	TBD. Removed.
			3,000.00		HP Training - Wireless infrastructure (Aruba)							
Miscellaneous / Trans/Meals/Convention	614.00		8,000.00	8,614.00		1,773.97	1,255.26	3,029.23	35.17%	5,584.77	694.00	
InfoSend Inc - OnlineBill.com	19,800.00				Online payment portal for customers.						19,800.00	Potential for decrease after the Tyler implementation.
Smart phones	-										12,000.00	Additional positions have been added, (7 at FY 2019 mid-year and 4 for FY 2020). Existing phones for current vacancies have been re-assigned. However, as the vacancies are filled, additional smart phones will need to be purchased.
Phone system supplies (phones, headsets, etc).	3,000.00										5,000.00	The headsets currently in use by Customer Service staff is approaching the end of their useful lives.
Printers	9,000.00				Anticipated workstation printers replacements						5,000.00	Anticipated workstation printers replacements
PC's for new positions	7,500.00										8,000.00	IT Equipment - New District Staff
Replacement PC's	34,500.00										33,000.00	Replace older Computer equipment for sffaff
General I.T. Supplies (cords, memory, monitors, stands, etc.)	20,000.00				Based on recent trending and staffing increases						20,000.00	Computer Supplies
Replacement switch, routers, VM drives	5,000.00		See below		Replace aging switches 4 @ \$4,995, (subject to Master Plan) and spare drive for GIS VM \$4,500							
Contingency	3,000.00										5,000.00	Potential employee changes etc. - Contingency
Phones for new personnel/replacement	700.00				new phone repacement						2,000.00	Desktop phones for additional positions
Smart phone project - Early Term Fees	2,665.00				Early termination fees for 17 plans							
Smart phone project - New smart phones	30,800.00				61 Samsung Galaxy 9S+ phones remove per Dr. Young							
Smart phone project - Phone cases	2,135.00				61 Samsung Galaxy 9S+ phone cases							
Automated Vehicle Localization System (hardware)	5,950.00				Pending further discussion at Committee						1,400.00	GPS hardware for additional vehicles added to the fleet. FY 2019 mid-year CIP included 14 new vehicles.

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GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019				Requested	Justification
						YTD	Encumbrance	Total	% of Budget Remaining		
			(5,000.00)		Would like to upgrade network backbone w/3 48 port switches at approx. \$7,500 each = CIP \$22,500						
ASA and switch					IT Security for Romer Plant new Internet Service connection					8,000.00	New ASA and switch for new hardline internet connection at Roemer Treatment Plant. It will allow site to site VPN - expansion of the network.
Miscellaneous / Computer Supplies & Maint	144,050.00		(5,000.00)	139,050.00		81,824.71	22,972.29	104,797.00	75.37%	34,253.00	119,200.00
Time Warner Cable	1,320.00				Cable TV service for the Customer Service lobby.					1,350.00	Time Warner Cable
Verizon Wireless	12,480.00				Data plans for 5 Directors' iPads, 9 GIS iPads, and 12 Mifi devices. Contracts vary from \$38.01 to \$40.01 per month.					14,000.00	Verizon Wireless
AT&T Business U-verse (SCADA)	2,040.00				Old connection was coded to 8110. New connection is now being coded here.					2,040.00	AT&T Business Uverse
Contingency	500.00				Contingency for new devices/plans.					1,000.00	Contingency
Monthly Service Fee Internet Service for TP			2,300.00		Additional 10 iPads being requested by GIS. This covers the cell service					2,500.00	Monthly service fee
Miscellaneous / High Speed Internet Ser	16,340.00		2,300.00	18,640.00		12,799.60	-	12,799.60	68.67%	5,840.40	20,890.00
Programming for UC upgrade	21,500.00				*Project to upgrade UCS from v9.x to v11.5.1. Will provide enhanced reporting. Delayed until FY 19 pending I.S. Master Plan.					25,000.00	This project experienced delays in order to evaluate the addition of call recording capabilities, (refer to CIP budget W19048). The upgrade is currently scheduled for the last week in June, but if it experiences another delay, funding will be required for FY 2020.
On-site support engineer to install IBM PTF's	1,500.00				Installation of iSeries server PTF's to support Naviline upgrade.						
Penetration testing - Security assessment	10,000.00				1 - 2 assessments of firewalls, switches, and overall network security.					15,000.00	Prior year based on quote and now have expanded the scope.
Contingency	3,000.00									5,000.00	Contingency
Professional Services / Programmer	36,000.00		-	36,000.00		3,367.50	24,312.00	27,679.50	76.89%	8,320.50	45,000.00
08/01/17 - 07/31/18: SunGard Public Sector	61,750.00				District's enterprise software, (inc. 3-4% annually)					-	Eliminated by Tyler Incode
08/25/17 - 08/24/18: AutoCAD Lite	1,360.00				AutoCAD Lite as a supplement to support Engineering, (add 3 licenses per L.J.)					1,400.00	AutoCAD
09/15/17 - 09/14/18: Quatred LLC	2,300.00				Barcoding software - integrates with HTE Inventory module.						Re-evaluate barcoding system for Maximo
09/18/17 - 09/17/18: ESRI Inc.	34,000.00				GIS - ArcGIS suite of licenses and applications.					34,000.00	ESRI Maintenance
10/01/17 - 09/30/18: Acom Solutions Inc	1,350.00				EZDesignerPro check printing software - req'd to convert HTE raw check print files into the District desired format(s).						Eliminated by Tyler Incode
10/12/17 to 10/11/18: VirtuStream Offsite Data Backup	5,600.00									6,000.00	Seeking new vendor for offsite data backup services.
10/15/17 - 10/14/18: Innovyze Inc	1,600.00				Water modeling software. \$1,000 to renew existing contract. Requesting upgrade to support project to update Water Master Plan.					1,600.00	Water modeling
10/16/17 - 10/15/18: Webex online meeting service	230.00				One annual user license.					230.00	Webex - online meetings and conference calls
10/18/17 - 10/17/18: Innovative Technical Consulting	7,150.00				Hardware support for the iSeries server (HTE).					7,200.00	Hardware support
10/25/16 - 10/24/19: SSL Certificate - gis.wvwd.org	-				Encryption and authentication - due in FY 2020					200.00	SSL certification: encryption for the District's web based services.
10/31/16 - 11/01/19: SSL Certificate - navserv.wvwd.org	-				Encryption and authentication - due in FY 2020					200.00	SSL certification: encryption for the District's web based services.
10/??/17-11/??/18: Constant Contact	2,000.00										Moved to Public Affairs 5010
11/01/17 - 10/31/18: Acom Solutions Inc	550.00				Hardware support for the MICR printer.					600.00	Hardware support
11/01/17 - 10/31/18: Accela Agenda & Minutes	15,000.00				Legislative management system to support Administration and the Board Secretary in preparation of Board agendas, packets, and minutes.					15,000.00	Annual maintenance and licensing for the District's agendas and minutes software.
01/13/17 - 01/12/20: Cylance Protect (3Yr/100)	-				Anti-malware protection; paid through FY 2019.						Consolidating protection w/Cisco products
02/15/18 - 02/14/19: NeoGov	6,000.00				HR support platform - Insight, GovernmentJobs.com, and OnBoard.					6,000.00	HR Support Platform
01/28/18 - 01/27/21: DLT Solutions	-				AutoCAD 3D to support Engineering; paid through FY 2020.					5,000.00	Additional licenses for new Engineering staff
02/11/18 - 02/10/19: Tokay Software Inc	800.00				System for managing the backflow testing program.						Eliminated by Tyler Incode
02/22/18 - 02/21/19: Watertrax USA	12,600.00				Water quality database.					13,000.00	Watertrax

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GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019				Requested	Justification
						YTD	Encumbrance	Total	% of Budget Remaining		
02/26/17 - 02/25/18: Adobe Creative Cloud	1,200.00				Subscription to Adobe suite of applications to support External Affairs creative efforts.					600.00	Adobe applications
03/15/18 - Quarterly: ETA Agency website hosting	1,200.00				Hosting services for the District's website					1,200.00	ETA Agency website
03/16/18 - 03/15/19: Sensus	2,010.00				Support for meter reading handhelds, vehicle readers, and software.					2,010.00	Software support for the District's meter reading system.
03/22/18 - 03/21/19: Planetbids.com	10,500.00				Procurement management system.					11,000.00	Planetbids
04/12/17 - 05/24/20: SigmaNet_Cisco SmartNet UCS	-				Hardware and technical support for the Cisco Unified Communications System (UCS) - VoIP telephone system.					20,000.00	SigmaNet
04/??/16 - 04/??/19: FirePower (Renew 50 licenses)	1,000.00				ASA/Endpoint protection.						FirePower anti-malware protection
04/??/16 - 04/??/19: FirePower (Add 50 licenses)	4,500.00				ASA/Endpoint protection.					200.00	FirePower anti-malware protection
05/12/16 - 05/13/19: SSL Certificate - wwvd.org	200.00				Encryption and authentication					200.00	SSL certification: encryption for the District's primary website.
06/01/16 - 06/02/19: SSL Certificate - vpn.wwvd.org	200.00				Encryption and authentication						SSL certification: encryption for the District's web based services.
07/01/18 - 06/30/19: Selectron	16,900.00				District's Interactive Voice Response (IVR) telephone system.					16,600.00	Annual maintenance and support for the District's Interactive Voice Response system, which may be eliminated in future years as a result of implementing similar functionality available with Tyler Incode
07/31/17-07/30/18: Box.com	1,320.00				Online file sharing service.					1,500.00	Used to facilitate the transfer of large amounts of data to external parties.
Monthly: BAE SYSTEMS Email Service and Archiving	24,000.00				Outsourced e-mail and archiving system.					24,000.00	BAE SYSTEMS Email Service and Archiving
Software license for PC replacements/additions	16,000.00				O/S 28 @ \$400; DC Std. 16 @ \$300						Excludes Office 365, (i.e. Acrobat, etc.)
Contingency	3,000.00		10,000.00							10,000.00	Contingency
Automated Vehicle Localization System	11,400.00				Pending further discussion at Committee					14,000.00	Monthly service charges for GPS fleet tracking system: Increased to include the 14 additional vehicles added in the FY 2019 mid-year review.
			15,000.00		Office 365 project					25,000.00	Additional Licensing Subscription costs, which will update and standardize all Microsoft Office applications to the latest versions. This project will eventually involve the migration of the District's e-mail hosting services from BAE systems, which is expected to decrease the District's e-mail service related costs going forward.
Tyler Incode Annual maintained										50,000.00	Replaces Sungard
Network security services										22,000.00	Provides enhancements to the District's current existing cybersecurity capabilities by leveraging additional Cisco technologies and services.
Tangentia										25,000.00	The District's Asset Management System, Maximo, is hosted and licensed by Tangentia. The District's Asset Management Consultant, (Raintek, Inc), is responsible for developing the user requirements. Although the process is not yet complete, the need for additional licenses is anticipated.
Repair & Maintenance / Contracts And Licensing	245,720.00		25,000.00	270,720.00		169,260.50	15,133.04	184,393.54	68.11%	86,326.46	313,740.00
Outside Labor / Contractors/Labor & Contractors	-		-	-		-	-	-	0.00%	-	-
Subtotal: Non Payroll and Benefits Expenses	444,822.00	-	33,551.00	478,373.00		272,555.28	63,672.59	336,227.87	70.29%	142,145.13	499,524.00
Total Expenses: Information Technology - 5640	1,118,422.00	35,402.00	(449.00)	1,153,375.00		721,405.56	63,672.59	785,078.15	68.07%	368,296.85	1,225,074.00

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GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
GIS - 5645												GIS
Salaries & Wages / Full Time						-	-	-	0.00%	-	85,960.00	Salaries
Salaries & Wages / Part Time						-	-	-	0.00%	-	-	Salaries
Salaries & Wages / Overtime						-	-	-	0.00%	-	-	Salaries
Subtotal: Payroll Expenses						-	-	-	0.00%	-	85,960.00	Subtotal
Benefits / FICA						-	-	-	0.00%	-	5,350.00	Benefits
Benefits / Medicare						-	-	-	0.00%	-	1,260.00	Benefits
Benefits / Disability Insurance						-	-	-	0.00%	-	480.00	Benefits
Benefits / Life Insurance						-	-	-	0.00%	-	350.00	Benefits
Benefits / Dental						-	-	-	0.00%	-	450.00	Benefits
Benefits / Hosp / Med Insurance						-	-	-	0.00%	-	7,860.00	Benefits
Benefits / Vision Care Insurance						-	-	-	0.00%	-	220.00	Benefits
Benefits / EAP						-	-	-	0.00%	-	30.00	Benefits
Benefits / Deferred Comp-ER Match						-	-	-	0.00%	-	1,950.00	Benefits
Expenses / PERS-Pension Classic						-	-	-	0.00%	-	-	Expenses
PERS-Pension / Employer PEPR-2nd Tier						-	-	-	0.00%	-	5,900.00	PERS
PERS-Pension / Classic-Epmc Neg. Benefit						-	-	-	0.00%	-	-	PERS
Expenses / Workers Comp Ins						-	-	-	0.00%	-	490.00	Expenses
Subtotal: Benefits Expenses						-	-	-	0.00%	-	24,340.00	Subtotal
Subtotal: Payroll and Benefits Expenses						-	-	-	0.00%	-	110,300.00	Payroll and Benefits
ESRI Training											3,900.00	Deploying and Maintaining Esri Multiuser GDB
Expenses / Training						-	-	-	0.00%	-	3,900.00	Expenses
											3,000.00	Esri User Conference (July 8-12 2019)
Miscellaneous / Trans/Meals/Convention						-	-	-	0.00%	-	3,000.00	Miscellaneous
Surface books											3,000.00	15" Surface Book2 16GB 8th Gen Intel Core i7 8650U Quad Core 4.2 Ghz Max Processor
Miscellaneous / Computer Supplies & Maint						-	-	-	0.00%	-	3,000.00	Miscellaneous
Miscellaneous / High Speed Internet Ser						-	-	-	0.00%	-	-	Miscellaneous
											-	Tyler Incode Billing System GIS Integration
											-	MAXIMO CMMS System and GIS System Integration
											-	CIP/DIP Project Editing
CIP Tracking											10,000.00	CIP Tracking Application
Backflow Application											20,000.00	Backflow Inspection Application
											-	Moved to CIP
Professional Services / Programmer						-	-	-	0.00%	-	30,000.00	Professional
Repair & Maintenance / Contracts And Licensing						-	-	-	0.00%	-	-	Repair
Outside Labor / Contractors/Labor & Contractors						-	-	-	0.00%	-	-	Outside
Subtotal: Non Payroll and Benefits Expenses						-	-	-	0.00%	-	39,900.00	Non Payroll and
Total Expenses: GIS - 5645						-	-	-	0.00%	-	150,200.00	GIS -

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GL Accounts	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Board of Directors - 5650												
Salaries & Wages / Part Time	97,200.00			97,200.00		69,810.30	-	69,810.30	71.82%	27,389.70	97,250.00	Salaries
Subtotal: Payroll Expenses	97,200.00	-	-	97,200.00		69,810.30	-	69,810.30	71.82%	27,389.70	97,250.00	Subtotal
Benefits / Disability Insurance	200.00			200.00		167.86	-	167.86	83.93%	32.14	200.00	Benefits
Benefits / Life Insurance	200.00			200.00		196.68	-	196.68	98.34%	3.32	230.00	Benefits
Benefits / FICA	6,000.00			6,000.00		4,328.19	-	4,328.19	72.14%	1,671.81	6,030.00	Benefits
Benefits / Medicare	1,400.00			1,400.00		1,012.34	-	1,012.34	72.31%	387.66	1,410.00	Benefits
Benefits / Dental	4,700.00			4,700.00		4,481.16	-	4,481.16	95.34%	218.84	4,710.00	Benefits
Benefits / Hosp / Med Insurance	84,700.00			84,700.00		87,000.33	-	87,000.33	102.72%	(2,300.33)	85,790.00	Benefits
Benefits / Vision Care Insurance	1,100.00			1,100.00		1,032.60	-	1,032.60	93.87%	67.40	1,090.00	Benefits
Expenses / PERS-Pension Classic	-			-		-	-	-	0.00%	-	-	Expenses
Expenses / Workers Comp Ins	600.00			600.00		411.86	-	411.86	68.64%	188.14	640.00	Expenses
Subtotal: Benefits Expenses	98,900.00		-	98,900.00		98,631.02	-	98,631.02	99.73%	268.98	100,100.00	Subtotal
Subtotal: Payroll and Benefits Expenses	196,100.00		-	196,100.00		168,441.32	-	168,441.32	85.90%	27,658.68	197,350.00	Payroll and Benefits
Treasurer - Eadie & Payne \$2,500 per month	30,000.00											Treasurer
Professional Services / Other Consultants	30,000.00			30,000.00		15,000.00	-	15,000.00	50.00%	15,000.00	-	Professional
	3,000.00				Misc Training						3,000.00	Miscellaneous Training. Any required training going forward.
Expenses / Training	3,000.00			3,000.00		-	-	-	0.00%	3,000.00	3,000.00	Expenses
	1,000.00				Misc services						1,000.00	Miscellaneous Services
Operating Supplies / Miscellaneous	1,000.00			1,000.00		-	-	-	0.00%	1,000.00	1,000.00	Operating
Miscellaneous / Election Expense	-			-		-	-	-	0.00%	-	-	Miscellaneous
All Expenses related to meetings and conferences not on Schedule of Ordinance 84	25,000.00										25,000.00	Expense Reimbursements - Meals/Mileage/lodging/transportation i.e. science fairs, community service participation. Not on Schedule of Ordinance 85.
Miscellaneous / Trans/Meals/Convention	25,000.00			25,000.00		21,334.72	-	21,334.72	85.34%	3,665.28	25,000.00	Miscellaneous
Miscellaneous / Dues & Subscriptions	-			-		-	-	-	0.00%	-	-	Miscellaneous
Subtotal: Non Payroll and Benefits Expenses	59,000.00		-	59,000.00		36,334.72	-	36,334.72	61.58%	22,665.28	29,000.00	Non Payroll and
Total Expenses: Board of Directors - 5650	255,100.00		-	255,100.00		204,776.04	-	204,776.04	80.27%	50,323.96	226,350.00	Board of

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GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	% of Budget Remaining	Requested	Justification
Human Resources/Risk Management - 5660												
Salaries & Wages / Full Time	316,400.00	(12,699.97)		303,700.03		228,929.73	-	228,929.73	75.38%	74,770.30	360,900.00	Salaries
Salaries & Wages / Part Time	-			-		-	-	-	0.00%	-	-	Salaries
Salaries & Wages / Overtime	-			-		481.83	-	481.83	0.00%	(481.83)	-	Salaries
Salaries & Wages / Bilingual Compensation	1,300.00			1,300.00		1,148.78	-	1,148.78	88.37%	151.22	1,300.00	Salaries
Salaries & Wages / Vehicle Allowance	-			-		5,737.84	-	5,737.84	0.00%	(5,737.84)	6,500.00	Salaries
Subtotal: Payroll Expenses	317,700.00	(12,699.97)	-	305,000.03		236,298.18	-	236,298.18	77.47%	68,701.85	368,700.00	Subtotal
Benefits / FICA	17,500.00	(1,172.69)		16,327.31		14,706.96	-	14,706.96	90.08%	1,620.35	20,350.00	Benefits
Benefits / Medicare	4,500.00			4,500.00		3,839.51	-	3,839.51	85.32%	660.49	5,210.00	Benefits
Benefits / Disability Insurance	1,500.00			1,500.00		921.38	-	921.38	61.43%	578.62	1,270.00	Benefits
Benefits / Life Insurance	1,000.00			1,000.00		658.80	-	658.80	65.88%	341.20	980.00	Benefits
Benefits / Dental	4,100.00			4,100.00		2,626.92	-	2,626.92	64.07%	1,473.08	3,290.00	Benefits
Benefits / Hosp / Med Insurance	60,200.00			60,200.00		42,308.24	-	42,308.24	70.28%	17,891.76	59,570.00	Benefits
Benefits / Vision Care Insurance	700.00			700.00		481.88	-	481.88	68.84%	218.12	660.00	Benefits
Benefits / EAP	100.00			100.00		65.80	-	65.80	65.80%	34.20	90.00	Benefits
Benefits / Deferred Comp-ER Match	5,900.00			5,900.00		13,446.35	-	13,446.35	227.90%	(7,546.35)	10,850.00	Benefits
Expenses / PERS-Pension Classic	17,600.00	(4,824.10)		12,775.90		7,424.08	-	7,424.08	58.11%	5,351.82	9,590.00	Expenses
PERS-Pension / Employer PEPRA-2nd Tier	10,600.00			10,600.00		10,066.86	-	10,066.86	94.97%	533.14	17,750.00	PERS
PERS-Pension / Classic-Epmc Neg. Benefit	10,500.00			10,500.00		5,523.32	-	5,523.32	52.60%	4,976.68	6,570.00	PERS
Expenses / Workers Comp Ins	1,700.00			1,700.00		1,351.99	-	1,351.99	79.53%	348.01	1,980.00	Expenses
Subtotal: Benefits Expenses	135,900.00	(5,996.78)	-	129,903.21		103,422.09	-	103,422.09	79.61%	26,481.12	138,160.00	Subtotal
Subtotal: Payroll and Benefits Expenses	453,600.00	(18,696.75)	-	434,903.24		339,720.27	-	339,720.27	78.11%	95,182.97	506,860.00	Payroll and Benefits
Group training for District employees (Safety Compliance) for Field Staff	6,000.00				Safety training for Field employees						6,000.00	Group training for District employees (Safety Compliance) for Field Staff
Group Training (Safety Compliance) Office Staff	2,700.00				Safety Training for Office Staff						2,700.00	Group Training (Safety Compliance) Office Staff
Training materials and expenses for Human Resources and Supervisors (LCW, etc)	3,780.00				LCW training for Supervisors and HR - 4 per person						3,780.00	Training materials and expenses for Human Resources and Supervisors (LCW, etc)
Conference Registrations	2,500.00				Admin Asst Conference, CSDA and contingency for unexpected items						2,500.00	Conference Registrations
CalPERs Education Forum	900.00				Registration for 3 HR employees						900.00	CalPERs Education Forum
Educational Assistance Loan Program, various training - Admin	20,000.00		10,000.00		Additional employee costs and other						20,000.00	Educational Assistance Loan Program, various training - Admin
Emergency Planning Training	2,000.00				OES training registration						2,000.00	Emergency Planning Training
Neogov Conference	3,000.00				Trainng and registrations						3,000.00	Neogov Conference
SHRM Conference	2,500.00				Registration						2,500.00	SHRM Conference
IEEAC Trainings	600.00				Training for HR Staff						600.00	IEEAC Trainings
			3,500.00		Sexual Harrassment Training (SB 1343/1825 Requirement)						3,500.00	Harassment Training
			750.00		JPIA Conference						800.00	JPIA Training Conference
											1,500.00	Miscellaneous Trainings (Fred Pryor)
											550.00	LCW Conference (Law Updates 2020)
CPR Training											6,000.00	CPR Training. Required every three years. Added in this years budget.
Expenses / Training	43,980.00		14,250.00	58,230.00		25,429.86	725.00	26,154.86	44.92%	32,075.14	56,330.00	Expenses
Administrative Assistant Conference	1,500.00				Administrative Assistant Conference						1,500.00	Administrative Assistant Conference
SHRM Conference	2,500.00				Society of Human Resources Annual Conference						2,500.00	Society of Human Resources Annual Conference
Emergency Planning Training	4,600.00				Attendance of HR Analyst at OES training (haven't historically completed training) Emergency repsonse plan outdated						2,300.00	Attendance of HR Analyst at OES training -Emergency repsonse plan outdated
CalPERs Education Forum	2,250.00				Travel and accomodations for PERS education forum						3,000.00	Travel and accomodations for PERS education forum
Neogov - lodging	3,900.00				Training and Conference for recruitment system						3,900.00	Training and Conference for recruitment system
			1,450.00		JPIA Training Conference						1,700.00	JPIA Training Conference, Travel, and Accomodations
											2,250.00	Miscellaneous trainings
											1,600.00	LCW Conference
Miscellaneous / Trans/Meals/Convention	14,750.00		1,450.00	16,200.00		9,342.37	1,914.43	11,256.80	69.49%	4,943.20	18,750.00	Miscellaneous
Quarterly celebration for milestones with safety (Gift cards)	18,000.00				Increase from 75 to 90 employees and anticipated 4 year milestone celebration						20,000.00	Quarterly celebration for milestones with safety (Gift cards)
Safety Luncheon	4,800.00				Catered meals for lunch						5,600.00	Safety Luncheons

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
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GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019				Requested	Justification	
						YTD	Encumbrance	Total	% of Budget Remaining			
Recognition Program	2,700.00				New program for 2017-18 to provide staff recognition					3,200.00	Recognition Program	
Milestone Safety Celebration (gifts)	3,600.00				Safety Milestone employee gifts					4,000.00	Milestone Safety Celebration (gifts)	
	28,000.00				Event for employees- Per Dr Young							
			(10,000.00)		Transfer to training expense for anticipated additional EAL - GL 011-5660-561.12-00							
			(1,500.00)		Transfer into supplies budget for bades, lanyards etc							
			(8,200.00)		Transfer to Equipment for copier and color copies							
			(3,500.00)		Transfer for Sexual Harassment Training requirement							
			(2,200.00)		Transfer for JPIA Training Seminar, Travel & Lodging							
Supplies										10,000.00	Fireproof Cabinets	
Operating Supplies / Safety Recognition Supply	57,100.00		(25,400.00)	31,700.00		24,365.43	-	24,365.43	76.86%	7,334.57	42,800.00	Operating
Employees	3,000.00		(800.00)		Safety related items for District and employees					3,000.00	Safety Related Items - Fire Extinguishers, etc	
Safety Committee Gift Cards	1,000.00									1,000.00	Safety Committee Gift Cards	
Safety Committee Photos	250.00									250.00	Safety Committee Photos	
Safety Committee Shirt	400.00									400.00	Safety Committee Shirt	
			800.00		Safety Hats for Field Employees							
Operating Supplies / Safety	4,650.00		-	4,650.00		2,499.98	-	2,499.98	53.76%	2,150.02	4,650.00	Operating
Supplies for Blood Drive	600.00				Supplies and promotional items					600.00	Supplies and promotional Items	
Jackets (Field)	4,200.00				Jackets for Field Biannual expense						Jackets (Field)	
Jackets (Office)	2,350.00				Jackets for Office Biannual expense						Jackets (Office)	
Shirts(Office)	1,880.00				Shirts for Office Biannual expense					1,880.00	Shirts(Office)	
Lanyards			1,500.00		Supplies for badges, lanyards					1,200.00	Lanyards and supplies for access cards	
Copier			200.00		New Copier (Ricoh and copies)							
Operating Supplies / Miscellaneous	9,030.00		1,700.00	10,730.00		6,455.94	-	6,455.94	60.17%	4,274.06	3,680.00	Operating
Samba Holdings - HR Services,(Pull Notice)	1,200.00				Pull notices (driving)					1,200.00	Samba Holdings - HR Services,(Pull Notice)	
EVWD Safety Membership	400.00				Annual membership (ERNIE)					400.00	EVWD Safety Membership	
IEPMA	450.00				Workshops and meetings for HR Staff					450.00	IEPMA	
WRIPMA	200.00				Annual membership					200.00	WRIPMA	
Other subscriptions -FMLA, EEO, etc.	2,000.00				Various HR related subscriptions					2,000.00	Other subscriptions -FMLA, EEO, etc.	
hope newsletter	1,000.00				Wellness item passed out monthly with pay checks					1,000.00	hope newsletter	
Cal-Osha Reporter	395.00				Subscription					395.00	Cal-Osha Reporter	
Cal-Chamber	729.00				Annual membership					729.00	Cal-Chamber	
LCW Membership	5,000.00				LCW membership					10,000.00	LCW Membership (\$5,000 annually and \$5,000 cost over 3 years for upgraded membership). The basic membership is \$5,000 every year and to upgrade it is \$5,000 for three years to be paid in 2019-2020.	
Weinhoff Drug Testing										500.00	Wienhoff Drug Testing - Random testing for Class A Drivers	
Service Skills										7,990.00	Service Skills Program renewal. Nancy Friedman.	
Miscellaneous / Dues & Subscriptions	11,374.00		-	11,374.00		6,938.60	-	6,938.60	61.00%	4,435.40	24,864.00	Miscellaneous
Recruiting advertising in newspapers, professional magazines, online	2,125.00				Based upon recruitment for 10 openings					4,250.00	Recruiting advertising in newspapers, professional magazines, online	
US Healthworks - Required Doctor and clinic Expenses for Class A physicals, plus WC cases, other physicals	800.00				Annual physicals - Class A drivers					625.00	US Healthworks - Required Doctor and clinic Expenses for Class A physicals, plus WC cases, other physicals	
Employee Relations (Backgrounds)	2,250.00				Based upon recruitment new hires an turnover					2,250.00	Employee Relations (Backgrounds)	
Pre-Employment Physicals (US Healthworks)	5,250.00				Based upon recruitment for new hires and turnover					6,375.00	Pre-Employment Physicals (US Healthworks)	
Onboarding Shirts/Jackets	1,125.00				Onboarding items for new employees					1,500.00	Onboarding Shirts/Jackets	
Interview Panel Expenses	750.00				Lunch for Panel Members					750.00	Interview Panel Expenses	
Miscellaneous / Recruitment	12,300.00		-	12,300.00		8,199.44	-	8,199.44	66.66%	4,100.56	15,750.00	Miscellaneous
Employee Wellness	7,000.00				Annual Wellness program					10,000.00	Employee Wellness	
Employee Wellness Seminars	2,000.00				Speakers for Wellness program					2,000.00	Employee Wellness Seminars	
Wellness weight loss challenges - luncheon and prizes	1,500.00				Wellness related contests					2,000.00	Wellness weight loss challenges - luncheon and prizes	

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GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019					Requested	Justification
						YTD	Encumbrance	Total	% of Budget	Remaining		
Open Enrollment Health Fair	1,350.00				Health fair gifts for employees						2,000.00	Open Enrollment Health Fair
Miscellaneous / Employee Wellness Program	11,850.00		-	11,850.00		1,082.22	-	1,082.22	9.13%	10,767.78	16,000.00	Miscellaneous
Professional Services / Legal	-		-	-		-	-	-	0.00%	-	-	Professional
Wienhoff Drug Testing	450.00				Random drug testing of Class A drivers per DOT							Wienhoff
HR Dynamics and Professional Management	15,000.00				HR Policies and Procedures manual review/update/anticipated Union						15,000.00	Consultant HR Policies and Procedures manual review/update/anticipated Union
											105,000.00	Emergency Response Plan Update and Disaster Plan
Professional Services / Other Consultants	15,450.00		-	15,450.00		1,710.00	-	1,710.00	11.07%	13,740.00	120,000.00	Professional
Subtotal: Non Payroll and Benefits Expenses	180,484.00		(8,000.00)	172,484.00		86,023.84	2,639.43	88,663.27	51.40%	83,820.73	302,824.00	Non Payroll and
Total Expenses: Human Resources/Risk Management - 5660	634,084.00	(18,696.75)	(8,000.00)	607,387.24		425,744.11	2,639.43	428,383.54	70.53%	179,003.70	809,684.00	Human Resources/Risk Management - 5660

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 (FY 2019 YTD as of 05/24/19)

GL Accounts	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	% of Budget Remaining	Requested	Justification
Purchasing - 5680												Purchasing
Salaries & Wages / Full Time	283,900.00	8,517.00		292,417.00		182,700.65	-	182,700.65	62.48%	109,716.35	277,040.00	Salaries
Salaries & Wages / Part Time	-			-		-	-	-	0.00%	-	-	Salaries
Salaries & Wages / Overtime	-			-		5,058.08	-	5,058.08	0.00%	(5,058.08)	7,500.00	Two new staff coming on board. O.T. req'd for training.
Salaries & Wages / Class A Drivers License	-			-		412.50	-	412.50	0.00%	(412.50)	650.00	Salaries
Salaries & Wages / Bilingual Compensation	-			-		387.50	-	387.50	0.00%	(387.50)	650.00	Salaries
Subtotal: Payroll Expenses	283,900.00	8,517.00	-	292,417.00		188,558.73	-	188,558.73	64.48%	103,858.27	285,840.00	Subtotal
Benefits / FICA	17,700.00	531.00		18,231.00		12,874.34	-	12,874.34	70.62%	5,356.66	17,580.00	Benefits
Benefits / Medicare	4,100.00			4,100.00		3,011.01	-	3,011.01	73.44%	1,088.99	4,110.00	Benefits
Benefits / Disability Insurance	1,800.00			1,800.00		1,152.25	-	1,152.25	64.01%	647.75	1,820.00	Benefits
Benefits / Life Insurance	1,400.00			1,400.00		900.81	-	900.81	64.34%	499.19	1,350.00	Benefits
Benefits / Dental	5,000.00			5,000.00		4,391.04	-	4,391.04	87.82%	608.96	6,460.00	Benefits
Benefits / Hosp / Med Insurance	80,800.00			80,800.00		63,306.59	-	63,306.59	78.35%	17,493.41	97,720.00	Benefits
Benefits / Vision Care Insurance	900.00			900.00		636.77	-	636.77	70.75%	263.23	870.00	Benefits
Benefits / EAP	100.00			100.00		82.25	-	82.25	82.25%	17.75	120.00	Benefits
Benefits / Deferred Comp-ER Match	7,800.00			7,800.00		4,481.45	-	4,481.45	57.45%	3,318.55	7,800.00	Benefits
Expenses / PERS-Pension Classic	20,800.00			20,800.00		9,062.28	-	9,062.28	43.57%	11,737.72	7,350.00	Expenses
PERS-Pension / Employer PEPR-2nd Tier	5,400.00			5,400.00		6,548.70	-	6,548.70	121.27%	(1,148.70)	14,240.00	PERS
PERS-Pension / Classic-Epmc Neg. Benefit	13,900.00			13,900.00		6,742.05	-	6,742.05	48.50%	7,157.95	5,030.00	PERS
Expenses / Workers Comp Ins	1,600.00			1,600.00		1,021.22	-	1,021.22	63.83%	578.78	1,600.00	Expenses
Subtotal: Benefits Expenses	161,300.00	531.00	-	161,831.00		114,210.76	-	114,210.76	70.57%	47,620.24	166,050.00	Subtotal
Subtotal: Payroll and Benefits Expenses	445,200.00	9,048.00	-	454,248.00		302,769.49	-	302,769.49	66.65%	151,478.51	451,890.00	Payroll and Benefits
Excel Classes	400.00				Excel classes help with projects, tables and graphs needed for Purchasing						500.00	Excel classes help with projects, tables and graphs needed for Purchasing
Ethics Training	400.00				Ethics Training on transparency, fairness, competitive bidding						500.00	Ethics Training on transparency, fairness, competitive bidding
Purchasing Training	1,000.00				4 classes per person for 18-19 Year for training, workshops, seminars etc.						600.00	4 classes per person for 18-19 Year for training, workshops, seminars etc.
Expenses / Training	1,800.00			1,800.00		549.00	-	549.00	30.50%	1,251.00	1,600.00	Expenses
Uniforms/Boots	200.00				Boots for Renee						1,500.00	Uniforms for 3 Employees
	300.00				Uniform Lease for Renee						600.00	Boots for 3 Employees
			200.00		Include Boots for New Purchasing Asst							
			200.00		Include Boots for Purchasing Supervisor							
			500.00		Uniform for position to be filled							
Operating Supplies / Uniforms	500.00		900.00	1,400.00		603.05	-	603.05	43.08%	796.95	2,100.00	Operating
CAPPO Annual Conference	800.00				Workshops, Seminars, Professional Development, Supplier Expo and Continuing Education for Certificate						800.00	CAPPO Conference 2020 in San Diego for 2 Purchasing Employees for seminars, workshops, training and networking with CA Public Agencies
CAPPO Travel Expenses	2,250.00				Total Travel Expenses for Purchasing Supervisor and Analyst to attend Conference in Sacramento						2,250.00	Travel expenses for two employees to send.
Miscellaneous / Trans/Meals/Convention	3,050.00	1,500.00		4,550.00		2,051.49	-	2,051.49	45.09%	2,498.51	3,050.00	Miscellaneous
miscellaneous contingency	2,500.00				Miscellaneous Tools or Equipment for Purchasing						2,000.00	Contingency for Department expenses
			(900.00)		Decrease line item to uniforms for boots and uniform							
Operating Supplies / Miscellaneous	2,500.00	(1,500.00)	(900.00)	100.00		-	-	-	0.00%	100.00	2,000.00	Operating
CAPPO California Association of Public Procurement Officials	920.00				Membership to CAPPO- gives access to training and webinars.						1,750.00	\$520 for CAPPO, \$100 for ICWA, \$1130 for AWWA Memberships for Department
ICWA Membership	100.00				Membership to Inland County Waters Association							ICWA
Miscellaneous / Dues & Subscriptions	1,020.00			1,020.00		54.00	-	54.00	5.29%	966.00	1,750.00	Miscellaneous
Subtotal: Non Payroll and Benefits Expenses	8,870.00	-	-	8,870.00		3,257.54	-	3,257.54	36.73%	5,612.46	10,500.00	Non Payroll and
Total Expenses: Purchasing - 5680	454,070.00	9,048.00	-	463,118.00		306,027.03	-	306,027.03	66.08%	157,090.97	462,390.00	Purchasing -

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 (FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
General Operations - 8110												
Expenses / Training						-	-	-	0.00%	-		General Expenses
Benefits / Medicare Part B	-					36,830.70	-	36,830.70	0.00%	(36,830.70)		Benefits
Benefits / EAP	-					-	-	-	0.00%	-		Benefits
Benefits / Dental-Retired	-					2,977.71	-	2,977.71	0.00%	(2,977.71)		Benefits
Benefits / Med-Retired	-					46,729.12	-	46,729.12	0.00%	(46,729.12)		Benefits
Benefits / Vision-Retired	-					912.13	-	912.13	0.00%	(912.13)		Benefits
Subtotal: Benefits Expenses						87,449.66		87,449.66	0.00%	(87,449.66)		Subtotal
Amount per CalPERS Actuarial for FY 17-18 - Unfunded Liability lump sum payment	281,590.00				Unfunded Accrued Liability Prepayment Classic						367,000.00	Amount per CalPERS Actuarial for FY 17-18 - Unfunded Liability lump sum payment
	620.00				Unfunded Accrued Liability Prepayment PEPPA							
Expenses / PERS-Pension Classic	282,210.00			282,210.00		282,210.00	-	282,210.00	100.00%	-	367,000.00	Expenses
Approx \$4500 each quarter	9,000.00										18,000.00	Approx \$4500 each quarter
	-		3,000.00		Added spend for unemployment							
Expense / State Unemployment Ins	9,000.00		3,000.00	12,000.00		11,265.20	-	11,265.20	93.88%	734.80	18,000.00	Expense
	1,200,000.00				OPEB Liability						907,000.00	OPEB Liability. New Valuation done by Bartel to include Board Approved changes. Will have report by July.
Post Employment (GASB 75)	1,200,000.00			1,200,000.00		567,000.00	-	567,000.00	47.25%	633,000.00	907,000.00	Post
Average \$431 per month - Inland Desert Security Answering Services	5,172.00				After Hours Answering Service						6,000.00	Average \$431 per month - Inland Desert Security Answering Services
	-		1,000.00		increase in line item							
Professional Services / Telephone Answering Svc	5,172.00		1,000.00	6,172.00		5,798.75	-	5,798.75	93.95%	373.25	6,000.00	Professional
Approx \$7320 per month - Tyco Integrated Security, plus City of Rialto Alarm Permit fees	87,840.00		(47,480.00)		CRB Securities services. Monthly security alarm monitoring fees: All facilities.						45,000.00	CRB Securities services. Monthly security alarm monitoring fees: All facilities.
Guard for Customer Service remodel	30,000.00											Guard
	-				Discussed adjustmet to CRB w/Operations - approx \$2,400 per month = approx. 14,400 req'd through June							
Professional Services / Alarm	117,840.00		(47,480.00)	70,360.00		29,146.73	6,709.20	35,855.93	50.96%	34,504.07	45,000.00	Professional
Office supplies	24,000.00				Office supplies						17,000.00	Office supplies
Receipts for satellite locations	1,200.00				Receipts for satellite locations						1,000.00	Receipts for satellite locations
Ink for Mail Machine	980.00				Ink for Mail Machine						900.00	Ink for Mail Machine
Business cards, envelopes, post cards	3,600.00				Business cards, envelopes, post cards						2,550.00	Business cards, envelopes, post cards
Paper supplies, plates, plasticware	4,800.00				Paper supplies, plates, plasticware						4,000.00	Paper supplies, plates, plasticware
Indoor Plant Maintenance	5,100.00				Indoor Plant Maintenance						5,100.00	Indoor Plant Maintenance
Aramark for coffee and creamer orders	5,040.00				Aramark for coffee and creamer orders						3,000.00	Coffee and creamer orders
Aramark for Coffee services	1,050.00				Aramark for Coffee services						1,000.00	Coffee services
Certificate Frames for OPR/FBR	1,600.00				Certificate Frames for OPR/FBR						1,600.00	Certificate Frames for OPR/FBR
Certificate Frames for Operation	1,350.00				Certificate Frames for Operation						1,350.00	Certificate Frames for Operation
Contingency, Shredding, Document Handling	1,000.00				Contingency, Shredding, Document Handling						1,000.00	Contingency, Shredding, Document Handling
Toners	18,000.00				Toners						14,500.00	Toners
	-		(10,000.00)		Reduce spend in line item							
Operating Supplies / Stationery & Office	67,720.00		(10,000.00)	57,720.00		32,382.72	5,806.41	38,189.13	66.16%	19,530.87	53,000.00	Operating
The SoCo Group - gasoline for district vehicles / Chevron	121,000.00				Increased amount of vehicles;49 vehicles in fleet, 7 larger vehicles- backho's, dumptrucks						160,000.00	Gasoline and Diesel for Fleet
	-		11,000.00		Additional Fuel							
Operating Supplies / Gasoline & Oil	121,000.00		11,000.00	132,000.00		90,846.06	13,095.21	103,941.27	78.74%	28,058.73	160,000.00	
Vulcan Materials	26,000.00				Various materials and supplies						35,000.00	Various materials and supplies
Cemex Inc	12,000.00				Various materials and supplies						12,300.00	Various materials and supplies
Fastenal Co.	12,000.00				Various materials and supplies						12,000.00	Various materials and supplies
Home Depot	4,000.00				Various materials and supplies						4,000.00	Various materials and supplies
Uline	5,000.00				Various materials and supplies						5,000.00	Various materials and supplies
Johnson's Hardware Inc	2,100.00				Various materials and supplies						2,100.00	Various materials and supplies
Yo Fire	1,300.00				Various materials and supplies						1,300.00	Various materials and supplies
Grainger Inc	1,500.00				Various materials and supplies						1,500.00	Various materials and supplies
Inland Water Works Supply	3,000.00				Various materials and supplies						3,000.00	Various materials and supplies
West Coast Safety Supply	4,000.00				Various materials and supplies						4,000.00	Various materials and supplies

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GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019				Requested	Justification
						YTD	Encumbrance	Total	% of Budget		
Lowes	1,500.00				Various materials and supplies					1,500.00	Various materials and supplies
Bank of America	1,200.00				Credit card fees					1,200.00	Credit card fees
Matheson Tri-Gas, Inc	1,000.00				Various materials and supplies					1,000.00	Various materials and supplies
S&J Supply	500.00				Various materials and supplies					500.00	Various materials and supplies
Bernell Hydraulics Inc	600.00				Various materials and supplies					600.00	Various materials and supplies
Miscellaneous	5,000.00				Various materials and supplies					5,000.00	Various materials and supplies
	-		2,000.00		increase budget to include new cabinets for copier room reducing from stationary and office budget						
	-				Encumbrance includes a blanket PO - trending at 57% of budget, but anticipate being on target.						
Operating Supplies / Shop Supplies	80,700.00		2,000.00	82,700.00		64,980.10	3,477.31	68,457.41	82.78%	14,242.59	90,000.00
Desks & Cubicles for New Billing Renovation	33,000.00				Desks & Cubicles for New Billing Renovation					25,000.00	Furniture Expenses for 19-20 FY
	1,200.00				Contingency						
	-		3,000.00		Ice Machine for warehouse area \$3,000 No need to increase GL						
Other Expenses / Furniture & Equipment	34,200.00		3,000.00	37,200.00		3,712.97	2,939.66	6,652.63	17.88%	30,547.37	25,000.00
Average \$3000 per month for Electricity for District Headquarters	36,000.00									42,000.00	Cost of electricity.
	-				Need additional review - Oct pmt was \$19K vs \$2.5 avg. Wrong GL?						
Utility Services / Electric	36,000.00		-	36,000.00		26,813.52	-	26,813.52	74.48%	9,186.48	42,000.00
Agua Mansa Properties Inc & Burrtec Waste Industries	13,200.00				Monthly disposal fee					20,000.00	Burrtec and Solid Waste Management Trash Pickups
Solid Waste Management	7,000.00				Annual fee						Solid
	-				Unsure if \$13K estimate includes budget for sludge disposal						
Utility Services / Trash	20,200.00		-	20,200.00		14,153.94	-	14,153.94	70.07%	6,046.06	20,000.00
Rialto Water Services Approx 175-200 per month	2,340.00									2,640.00	Rialto Water Services Approx 200-220 per month
Utility Services / Water	2,340.00		-	2,340.00		2,190.75	-	2,190.75	93.62%	149.25	2,640.00
										1,800.00	Gas Co. Services Approx 150 per month
Utility Services / Gas	-		-	-		1,502.66	-	1,502.66	0.00%	(1,502.66)	1,800.00
Cintas	6,600.00				Deep Weekly Restroom cleaning					6,600.00	Monthly Cleaning of Restrooms
Unifirst Corp	7,500.00				Rugs, Uniforms					7,500.00	Rugs for District
All Pro Enterprises	36,000.00				District HQ, FBR, Building C - added buildings to contract					52,900.00	Monthly Janitorial of District
Fish Window Cleaning	1,020.00				District HQ Window Cleaning					1,020.00	Fish Window Cleaning
Johnson's Hardware Inc	180.00				Polishing pads/floor products						Johnson's
	1,800.00				Misc					1,980.00	Miscellaneous
Professional Services / Janitorial	53,100.00		-	53,100.00		50,068.93	-	50,068.93	94.29%	3,031.07	70,000.00
Konica Minolta Administration- Copier Maintenance and usage costs	6,000.00				Konica Minolta Administration- Copier Maintenance and usage costs					20,000.00	Copier Maintenance for Copiers in Mailroom, Customer Service, Engineering and Administration
Ricoh Solutions Customer Service -Copier Maint.	2,400.00				Ricoh Solutions Customer Service -Copier Maint.						Ricoh
Ricoh Copier Engineering Maintenance	6,000.00				Ricoh Copier Engineering Maintenance						Ricoh
Ricoh Copier Mailroom Maintenance	7,200.00				Ricoh Copier Mailroom Maintenance						Ricoh
Misc- staples & other non-covered supplies	1,200.00				Misc- staples & other non-covered supplies						Misc
	-				Encumbrance includes a blanket PO - trending at 30% of budget, but anticipate being on target with additional copier.						
Repair & Maintenance / Office Equipment	22,800.00		-	22,800.00		12,765.73	9,016.48	21,782.21	95.54%	1,017.79	20,000.00
Radios and other communication Equipment - Advanced Electronics Inc.	3,000.00				In anticipation of new fleet assets					8,000.00	Radios and other communication Equipment
Other repairs & Maintenance	2,400.00				Contingency					2,000.00	Other repairs & Maintenance
											Repair
Repair & Maintenance / Communication Equipment	5,400.00		-	5,400.00		300.00	2,799.95	3,099.95	57.41%	2,300.05	10,000.00
Enterprise Fleet Management	6,000.00				Fleet - various repairs					15,000.00	Fleet - various repairs
Auto Parts	12,000.00				Fleet - various repairs					20,000.00	Fleet - various repairs
West Coast Lights & Sirens	3,300.00				Repairs and additions to protective lighting on fleet					5,000.00	Repairs and additions to protective lighting on fleet

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
 (FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019				Requested	Justification	
						YTD	Encumbrance	Total	% of Budget			Remaining
Other Vehicle maintenance , Smog Lube & Tube, Colton Truck Supply	13,200.00				Various repairs					25,000.00	Various repairs. Do not currently have a blanket agreement. Vehicles are now being purchased.	
Road Service & Tire	9,000.00				Tire replacements - fleet					20,000.00	Tire replacements - fleet	
	27,600.00				Network					35,000.00	Network	
	-		25,000.00		Vehicle repair - additional due to several big truck repairs							
Repair & Maintenance / Vehicle	71,100.00		25,000.00	96,100.00		88,006.14	607.10	88,613.24	92.21%	7,486.76	120,000.00	Repair
Enterprise Fleet Management	57,000.00				Monthly bill					72,000.00	Monthly bill for leased vehicles	
	32,800.00				Purchase 8 lease vehicles from ERAC					18,000.00	Purchase 6-8 lease vehicles from Enterprise	
Leasing / Vehicle	89,800.00		-	89,800.00		79,117.23	-	79,117.23	88.10%	10,682.77	90,000.00	Leasing
ACWA/JPIA Monthly amount approx 15,780	230,000.00				ACWA/JPIA Monthly amount approx \$19,166/mth					230,000.00	ACWA/JPIA Monthly amount approx \$19,166/mth	
	140,000.00				Earthquake insurance						Earthquake insurance	
Miscellaneous / Insurance-Auto / Gen	370,000.00		-	370,000.00		205,151.21	-	205,151.21	55.45%	164,848.79	230,000.00	Miscellaneous
AT&T	44,750.00				Reductions for plans implemented in FY17/18.					44,750.00	AT&T	
Verizon Wireless	62,400.00				Verizon Wireless - Increased number of lines, and upgrading to 100% unlimited plans					50,000.00	Verizon	
Communication Services / Telephone	107,150.00		-	107,150.00		68,729.99	-	68,729.99	64.14%	38,420.01	94,750.00	Communication
Monthly postage check to Hassler/USPS for postage	12,000.00				Hassler/USPS					12,000.00	Hassler/USPS	
Communication Services / Postage & Shipping	12,000.00		-	12,000.00		4,196.50	-	4,196.50	34.97%	7,803.50	12,000.00	Communication
Outside Labor / Contractors/Labor & Contractors	-		-	-		-	-	-	0.00%	-	-	Outside
Various Project Closings - expensed amount, not capitalized upon closing	20,000.00									50,000.00	Various Project Closings - expensed amount, not capitalized upon closing	
			473.00		Increase line item							
Improvements Projects / Cap Improvement Proj Exp	20,000.00		473.00	20,473.00		30,774.61	-	30,774.61	150.32%	(10,301.61)	50,000.00	Project costs that must be expensed in order to comply with GAAP, GASB, or other internal policies.
Diamond Environmental Services-portable restroom rental	1,020.00										Diamond	
Mailfinance - Postage Meter Rental quarterly	2,288.00										Mailfinance	
Contingency	1,700.00										Contingency	
	-									15,000.00	New Mailroom copier needed. Current one is about 10 years old and gets repaired too often	
Rentals / Equipment	5,008.00		-	5,008.00		1,219.75	-	1,219.75	24.36%	3,788.25	15,000.00	Rentals
Garden Maintenance	12,000.00				Conservation garden & HQ.					15,000.00	Conservation garden & HQ. California Landscape. The contract is \$1250 per month for the HQ.	
AC Maintenance	9,600.00				AC Maintenance					9,600.00	AC Maintenance	
Exterminator Service	2,220.00				Exterminator Service					2,220.00	Exterminator Service	
Contingency for other maintenance - Johnsons Hardware, Home Depot, Harrington, Air & Hose Source, Ewing Irrigation Products, The Key place, Vortex Industries, Rancho Pacific, Royal Wholesale, Automated Gate Service, Grainger,Industrial Metal supply	17,500.00				Contingency for other maintenance - Johnsons Hardware, Home Depot, Harrington, Air & Hose Source, Ewing Irrigation Products, The Key place, Vortex Industries, Rancho Pacific, Royal Wholesale, Automated Gate Service, Grainger,Industrial Metal supply					12,000.00	Contingency for other maintenance - Johnsons Hardware, Home Depot, Harrington, Air & Hose Source, Ewing Irrigation Products, The Key place, Vortex Industries, Rancho Pacific, Royal Wholesale, Automated Gate Service, Grainger,Industrial Metal supply	
Roof repair	5,000.00				Roof repairs					4,180.00	Roof repairs	
	-		(3,000.00)		decrease spend - shift to ice machine							
	-		12,500.00		Server room - upgrade sub panel							
Repair & Maintenance / Structures & Improvements	46,320.00		9,500.00	55,820.00		15,399.09	11,295.16	26,694.25	47.82%	29,125.75	43,000.00	Repair
Johnson Machinery Company-Caterpillar	5,000.00									10,000.00	Repairs for Major Equipment	
Rdo Equipment	500.00									3,500.00	Repairs for Major Equipment	
Contingency	1,500.00									1,500.00	Contingency	
Repair & Maintenance / Major Equip & Gen Plant	7,000.00		-	7,000.00		5,035.27	1,500.00	6,535.27	93.36%	464.73	15,000.00	Repair
Repair & Maintenance / Tools	-		-	-		-	-	-	0.00%	-	-	Repair
PERS-Pension / Employer PEPR-2nd Tier	-		-	-		-	-	-	0.00%	-	-	PERS
Miscellaneous / Cap Expenditure-Equip	-		-	-		-	-	-	0.00%	-	-	Miscellaneous
State Water Resources Control Board	85,000.00				State Water Resources Control Board					85,000.00	State	
City of Rialto - Encroachment Permit Fees	75,000.00				Required encorachment permit and inspection fees for cities in WVWD's service area.					75,000.00	City	

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
(FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019				Requested	Justification	
						YTD	Encumbrance	Total	% of Budget Remaining			
South Coast AQMD	8,000.00				South Coast AQMD					8,000.00	South	
Dept of Toxic Substances	150.00									150.00	Dept	
County of SB-filing fee notice of exemption	50.00									50.00	County	
County Treasurer / County of SB LAFCO	20,000.00				Annual LAFCO fee					20,000.00	County	
USPS - PO Box Rental	416.00									500.00	USPS	
SB County Fire Protection	7,675.00									8,000.00	SB	
Western Municipal Water District	750.00									800.00	Western	
City of Fontana	186.00									200.00	City	
	-		8,000.00		Tom Dodson							
Miscellaneous / Permits & Fees	197,227.00		8,000.00	205,227.00		161,880.42	4,525.00	166,405.42	81.08%	38,821.58	197,700.00	Miscellaneous
Miscellaneous / Cap Expenditure-Improve	-			-		-	-	-	0.00%	-	-	Miscellaneous
Bad Debt Expense / Water Related	-			-		29,191.47	-	29,191.47	0.00%	(29,191.47)	30,000.00	Bad
Board Approved / Rate Rebate	-			-		-	-	-	0.00%	-	-	Board
Board Approved / Rate Rebate	-			-		297.88	-	297.88	0.00%	(297.88)	-	Board
Subtotal: Non Payroll and Benefits Expenses	2,983,287.00	-	5,493.00	2,988,780.00		1,884,137.62	61,771.48	1,945,909.10	65.11%	1,042,870.90	2,734,890.00	Non Payroll and
Total Expenses: General Operations - 8110	2,983,287.00	-	5,493.00	2,988,780.00		1,971,587.28	61,771.48	2,033,358.76	68.03%	955,421.24	2,734,890.00	General Operations
Total Operating Expenses	25,986,474.00	158,927.21	649,721.00	26,795,122.21		18,349,019.30	1,269,021.49	19,618,040.79	73.21%	7,177,081.42	26,157,867.00	Total
Operating Income(Loss) Before Depreciation/Amortization	2,464,616.85	101,072.79	(649,721.00)	1,915,968.64		6,266,240.46	(1,269,021.49)	4,997,218.97	260.82%	(3,081,250.33)	1,602,357.23	Operating

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
 (FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Non-Operating Revenues												
Property Taxes												Property
Taxes & Assessments / County Of San Bernardino	-			-		70,769.92	-	70,769.92	0.00%	(70,769.92)		Taxes
Couty Of Riverside - Assessments	-			-		-	-	-	0.00%	-		Couty
Redevelopment Passthrough (RPPTF)	350,000.00			350,000.00		454,838.25	-	454,838.25	129.95%	(104,838.25)	454,000.00	Redevelopment
Prop Taxes-Redevelopment Deferred Pymt Oblig.	41,082.00			41,082.00		-	-	-	0.00%	41,082.00	20,000.00	Prop
Homeowners Exemption	12,000.00			12,000.00		10,955.97	-	10,955.97	91.30%	1,044.03	9,000.00	Homeowners
Supplemental Secured	1,400,000.00			1,400,000.00		1,360,477.63	-	1,360,477.63	97.18%	39,522.37	1,400,000.00	Supplemental
Supplemental Unsecured	50,000.00			50,000.00		52,417.06	-	52,417.06	104.83%	(2,417.06)	50,000.00	Supplemental
Property Tax Secured	-			-		8.05	-	8.05	0.00%	(8.05)		Property
Property Tax Unsecured	-			-		5.51	-	5.51	0.00%	(5.51)		Property
Mobile Home Interest	17,000.00			17,000.00		13,975.25	-	13,975.25	82.21%	3,024.75	17,000.00	Mobile
Utility Secured	20,000.00			20,000.00		27,457.97	-	27,457.97	137.29%	(7,457.97)	20,000.00	Utility
Prior Year Secured	-			-		-	-	-	0.00%	-		Prior
Penalty	-			-		27.09	-	27.09	0.00%	(27.09)		Penalty
Subtotal: Property Taxes	1,890,082.00	-	-	1,890,082.00		1,990,932.70	-	1,990,932.70	105.34%	(100,850.70)	1,970,000.00	Subtotal
Grants and Reimbursements												Grants
Reimbursement For State Mandated Claims	-			-		-	-	-	0.00%	-		Reimbursement
Grant Revenue / Grant	-			-		509,793.50	-	509,793.50	0.00%	(509,793.50)		Grant
Expense Reimbursements	50,000.00		95,000.00	145,000.00	Colton Public Utilities refund - \$95K to fund HydroSTEM	193,654.59	-	193,654.59	133.55%	(48,654.59)		Expense
Subtotal: Grants and Reimbursements	50,000.00	-	95,000.00	145,000.00		703,448.09	-	703,448.09	485.14%	(558,448.09)	-	Subtotal
Interest and Investment Earnings												Interest
Interest Income On Investments (Not Through CS)	275,000.00			275,000.00		930,113.16	-	930,113.16	338.22%	(655,113.16)	375,000.00	Interest
Revenue / Unrealized Gain On Invest	-			-		349,347.19	-	349,347.19	0.00%	(349,347.19)		Revenue
Subtotal: Interest and Investment Earnings	275,000.00	-	-	275,000.00		1,279,460.35	-	1,279,460.35	465.26%	(1,004,460.35)	375,000.00	Interest and Investment
Rental Income - Cellular Anntenas												Rental
Rental & Leasing of Property	30,000.00			30,000.00		31,004.83	-	31,004.83	103.35%	(1,004.83)	30,000.00	Rental
Subtotal: Rental Income - Cellular Anntenas	30,000.00	-	-	30,000.00		31,004.83	-	31,004.83	103.35%	(1,004.83)	30,000.00	Rental Income -
Other Non-Operating Revenues												Other
Other Income / Settlement	-			-		3,000,000.00	-	3,000,000.00	0.00%	(3,000,000.00)		Other
Recycling Materials Sold	15,250.00			15,250.00		10,669.72	-	10,669.72	69.97%	4,580.28	9,800.00	Recycling
Other Income / Exp Reimb/Solar Challenge	-			-		-	-	-	0.00%	-		Other
Other Income / Employee Wellness Program	2,666.67			2,666.67		2,000.00	-	2,000.00	75.00%	666.67	2,000.00	Other
Subtotal: Other Non-Operating Revenues	17,916.67	-	-	17,916.67		3,012,669.72	-	3,012,669.72	16814.90%	(2,994,753.05)	11,800.00	Subtotal
Gain On Sale/Disposition Of Capital Assets												Gain
Gain-Asset Sale/Retirement	20,533.33			20,533.33		-	-	-	0.00%	20,533.33		Gain
Subtotal: Gain On Sale/Disposition Of Capital Assets	20,533.33	-	-	20,533.33		-	-	-	0.00%	20,533.33	-	Gain On Sale/Disposition Of Capital
Total Non-Operating Revenues	2,283,532.00	-	95,000.00	2,378,532.00		7,017,515.69	-	7,017,515.69	295.04%	(4,638,983.69)	2,386,800.00	Total

West Valley Water District Operating Budget - Fiscal Year 2019-2020 DRAFT
 (FY 2019 YTD as of 05/24/19)

GL Accounts Budget Line Item	Adopted	Transfers /Adjs	Mid Year Adjs	Amended Budget	Justification	FY 2019 YTD	FY 2019 Encumbrance	FY 2019 Total	% of Budget	Remaining	Requested	Justification
Non-Operating Expenses												
Loss On Sale/Disposition Of Capital Assets											Loss	
Miscellaneous / Loss-Asset Sale / Retrmt	-	-	-	-		-	-	-	0.00%	-	-	Miscellaneous
Subtotal: Loss On Sale/Disposition Of Capital Assets	-	-	-	-		-	-	-	0.00%	-	-	Loss On Sale/Disposition Of Capital
Interest Expense - Long-Term Debt											Interest	
Long Term Debt / Interest	907,450.00			907,450.00		981,048.76	-	981,048.76	108.11%	(73,598.76)	974,350.00	2016 Bond + Hydroelectric Plant
Crestmore Heights / Interest	-			-		-	-	-	0.00%	-	-	Crestmore
Subtotal: Interest Expense - Long-Term Debt	907,450.00	-	-	907,450.00		981,048.76	-	981,048.76	108.11%	(73,598.76)	974,350.00	Interest Expense -
Amortization Of Deferred Charges											Amortization	
Amort-Bond Issue Costs	-			-		-	-	-	0.00%	-	-	Amort
Subtotal: Amortization Of Deferred Charges	-	-	-	-		-	-	-	0.00%	-	-	Amortization Of Deferred
Change in Contingent Liability											Change	
LITIGATION LOSS / LITIGATION LOSS	-			-		-	-	-	0.00%	-	-	LITIGATION
Subtotal: Change in Contingent Liability	-	-	-	-		-	-	-	0.00%	-	-	Change in Contingent
Total Non-Operating Expenses	907,450.00	-	-	907,450.00		981,048.76	-	981,048.76	108.11%	(73,598.76)	974,350.00	Total
Non-Operating Income(Loss)	1,376,082.00	-	95,000.00	1,471,082.00		6,036,466.93	-	6,036,466.93	410.34%	(4,565,384.93)	1,412,450.00	Non
Operating Budget Summary												
Grand Total Revenues	30,734,622.85	260,000.00	95,000.00	31,089,622.85		31,632,775.45	-	31,632,775.45	101.75%	(543,152.60)	30,147,024.23	Grand
Grand Total Expenses	26,893,924.00	158,927.21	649,721.00	27,702,572.21		19,330,068.06	1,269,021.49	20,599,089.55	74.36%	7,103,482.66	27,132,217.00	Grand
Grand Total Net Income(Loss)	3,840,698.85	101,072.79	(554,721.00)	3,387,050.64		12,302,707.39	(1,269,021.49)	11,033,685.90	325.76%	(7,646,635.26)	3,014,807.23	Grand
Debt Service												
Debt Service											Debt	
Debt Convenience Ratio Calculation:											Debt	
Debt Service											Debt	
Crestmore Heights AD 97-1	-	-	-	-		-	-	-	-	-	-	- Crestmore
Series 2006D2 Revenue Bonds	-	-	-	-		-	-	-	-	-	-	- Series
Baseline Feeder Contract Payable	321,529.00	-	-	321,529.00		-	-	-	-	-	321,529.00	Baseline
Roemer Hydroelectric Plant Payable	375,000.00	-	-	375,000.00		-	-	-	-	-	400,000.00	Roemer
Series 2016A Bond Debt Service	1,307,450.00	-	-	1,307,450.00		-	-	-	-	-	1,307,450.00	Series
Total Debt Service	2,003,979.00	-	-	2,003,979.00		-	-	-	-	-	2,028,979.00	Total
Debt Convenience Ratio (Minimum 1.20)	1.92	-	-	1.69							1.49	Debt
Calculation: Net Revenue ÷ Total Debt Service											Net Revenue ÷	

West Valley Water District Capital Improvement Projects Budget
Fiscal Year 2019-2020 DRAFT

Project Number	Description	Prior Yr Carryover Budget	FY 2019 Adopted Budget	Budget Adj.'s	FY2019 Mid Year Adjust 3-21	FY2019 Amended Budget	YTD Activity	Encumb.	YTD Activity & Encumb. Total as of 4/25/19	Prior Yr Carryover as of 4/25/19	FY 2020 Proposed Budget	FY2019 Anticipated Complete General Fund	FY2019 Anticipated Complete Capacity Charge	General Fund	Capacity Charges	Project Total
W14003	Pepper Avenue @ I-10 Freeway Zone 2 - 24" Transmission Main Bridge - Construction	38,000	-	-	-	38,000	-	-	38,000	38,000	-	-	-	-	38,000	38,000
W15003	Lord Ranch 1.0 MG Aeration Tank	-	1,905,000	-	(1,905,000)	-	-	-	-	-	1,905,000	-	-	1,905,000	1,905,000	1,905,000
W15004	Lord Ranch 4-3 Pump Station	65,766	3,000,000	-	(1,607,722)	1,458,044	15,476	54,466	69,942	1,388,102	1,607,722	-	-	3,050,290	3,050,290	3,050,290
W15006	Lord Ranch - Grading and Site Work - Design and Edison Facilities Relocation	31,626	-	-	-	31,626	8,590	22,649	31,239	387	200,000	-	-	223,036	223,036	223,036
W15007	Highland Avenue 30" Transmission Main - Pepper Avenue to Oakdale - Construction	1,325,022	220,000	-	-	1,545,022	622,829	799,975	1,422,805	122,218	-	-	922,193	-	-	-
W15008	Pepper Avenue @ I-10 Freeway Zone 2 - 24" Transmission Main Railway - Design	35,577	-	-	6,000	41,577	7,188	32,935	40,122	1,455	1,455	-	-	35,845	35,845	35,845
W16001	Water System Geographical Information Systems (GIS) Application Upgrades - Phase II	55,740	-	-	-	55,740	44,590	10,500	55,090	650	-	11,150	-	-	-	-
W17003	IVDA Well 2A - Rehabilitation and Equipping - Design	-	150,000	(150,000)	-	-	-	-	-	-	-	-	-	-	-	-
W17011	Water Main Replacements - Casmalia	83,015	-	-	-	83,015	5,727	5	5,732	77,283	175,000	-	-	252,288	252,288	252,288
W17012	Bloomington Alley Way Main Replacement Phase 3, 4 and 5 & Zone 2 24" Transmission Main	-	1,700,000	-	-	1,700,000	5,690	165,000	170,690	1,529,310	85,000	-	-	1,779,310	1,779,310	1,779,310
W17025	Fixed Bed Reactor Design and Equipment Procurement	120,000	-	-	-	120,000	-	-	-	-	200,000	-	-	320,000	320,000	320,000
W17033	Zone 6 Transmission Main - 12" in Persimmon & Summit Avenue	1,265,664	-	-	70,000	1,335,664	1,050,842	208,629	1,259,470	76,193	-	-	284,822	-	-	-
W17034	Zone 3 Distribution Pipeline Replacement - 8" in Valley/Pomona - Construction FY2022-23	45,531	-	-	-	45,531	1,283	34,248	35,531	10,000	-	-	-	44,249	44,249	44,249
W17035	Zone 2 & 3 Transmission Main - 12", 16" and 20" in Santa Ana Avenue - Construction FY2020-23	27,507	-	-	-	27,507	4,403	22,004	26,407	1,100	-	-	-	23,105	23,105	23,105
W17039	Wireless Upgrade Replace 5 Access Points	20,000	-	-	-	20,000	-	-	-	20,000	-	-	-	20,000	20,000	20,000
W17040	Customer Service Foyer Renovation	421,156	-	169,064	6,000	596,220	11,219	584,811	596,030	190	104,000	-	-	689,001	689,001	689,001
W17042	Water Master Plan	14,956	-	8,429	-	23,385	18,216	1,463	19,679	3,706	-	-	5,169	-	-	-
W18005	Annual R/R - Reservoir Inspection, Cleaning, and Repairs.	364,095	-	-	-	364,095	329,236	14,830	344,066	-	-	-	-	14,830	-	-
W18006	Rehabilitate both the interior and exterior of reservoir 4-3.	659,508	-	-	29,000	688,508	673,459	8,595	682,053	-	-	-	-	8,595	-	-
W18007	Reservoir R2-3 Site Upgrades & V-Ditch and Catch Basin Repairs.	185,180	-	226,325	-	411,505	12,553	390,192	402,745	8,760	-	-	398,952	-	-	-
W18021	Pump Station 7-2 - Design (Construction FY2020-21)	120,632	-	-	40,000	160,632	13,784	106,848	120,632	40,000	-	-	-	146,848	146,848	146,848
W18022	Emergency Generator Zone 6	450,000	-	-	-	450,000	-	-	-	450,000	-	-	-	450,000	450,000	450,000
W18027	Alarm System Upgrade for Keyless Entry - Administrations, Roemer, FBR	62,214	-	-	-	62,214	53,552	-	53,552	8,662	-	-	8,662	-	-	-
W18028	FBR Offices Construction	42,850	30,000	-	(72,278)	572	572	-	572	0	-	-	-	-	-	-
W18029	Water Truck (2,000 gallons)	75,000	30,000	-	-	105,000	102,914	-	102,914	-	-	-	-	-	-	-
W18035	New enterprise system software - Tyler Incode	350,000	40,000	-	-	390,000	170,592	182,233	352,825	37,175	-	-	-	219,408	219,408	219,408
W18042	Renovation Accounting Vault Room	2,580	-	-	-	2,580	2,580	-	2,580	-	-	-	-	-	-	-
W19001	Zone 7 - Waterline Oversizing - Sierra Avenue	-	120,000	-	(80,000)	40,000	-	-	-	40,000	-	-	40,000	-	-	-
W19002	Well 41 - Ion Exchange Treatment	-	550,000	-	450,000	1,000,000	-	133,765	133,765	516,235	-	-	-	650,000	650,000	650,000
W19003	Zone 6 PRV - New PRV on Sierra Avenue	-	104,000	-	-	104,000	-	-	-	104,000	-	-	-	104,000	104,000	104,000
W19004	Zone 6 PRV - New PRV on Coyote Canyon	-	104,000	-	(104,000)	-	-	-	-	-	-	-	-	-	-	-
W19005	Zone 7 PRV - New PRV on Lytle Creek Ranch Development	-	104,000	(46,853)	(57,147)	-	-	-	-	-	-	-	-	-	-	-
W19006	Zone 7 PRV - New PRV on Lytle Creek Road	-	104,000	25,000	(45,000)	84,000	-	-	-	84,000	20,000	-	-	104,000	104,000	104,000
W19007	Zone 3 - Waterline Oversizing - Cedar Place	-	84,000	-	-	84,000	-	-	-	84,000	-	-	84,000	-	-	-
W19008	Zone 8 - Reservoir 8-3 - Design Modifications and Easement	-	80,000	-	(20,000)	60,000	-	-	-	60,000	-	-	-	60,000	60,000	60,000
W19009	Annual R/R - Water Meter Replacement	-	489,758	-	-	489,758	160,115	76,497	236,613	253,145	-	-	329,642	-	-	-
W19010	District Security (includes access control for remote sites)	-	460,000	(13,375)	-	446,625	-	-	-	446,625	-	-	-	446,625	446,625	446,625
W19011	Annual R/R - Reservoir Rehabilitation (New roof for 3A1)	-	400,000	-	-	400,000	93,175	110,221	203,396	196,604	-	-	-	306,825	306,825	306,825
W19012	Zone 6 - Well 54 - Deaeration Tank	-	330,000	-	-	330,000	117,507	230,302	347,809	(17,809)	-	-	212,493	-	-	-
W19013	Complete SCADA System Replacement Phase 1 of 3. Total costs for all 3 phases - \$650,000. Phase 2 in FY2020 (\$200,000)	-	200,000	-	-	200,000	-	-	-	200,000	-	-	-	200,000	200,000	200,000
W19014	Annual R/R - System Valve Replacement	-	150,000	-	(90,000)	60,000	-	48,172	48,172	11,828	-	-	60,000	-	-	-
W19015	Annual R/R - Wells and Pumping Equipment	-	100,000	-	-	100,000	36,302	62,404	98,706	1,294	-	-	63,698	-	-	-
W19016	Roemer WFF - Valve /Actuator Replacement (QTY 12 Valves and 12 Actuators)	-	100,000	-	-	100,000	91,551	-	91,551	-	-	-	-	-	-	-
W19017	GIS Application Upgrades - Phase III	-	80,000	-	-	80,000	10,600	-	10,600	19,400	-	-	-	19,400	19,400	19,400
W19018	Accounting Offices	-	80,000	-	(80,000)	-	-	-	-	-	-	-	-	-	-	-
W19019	Street Sweeper	-	62,000	-	-	62,000	35,987	-	35,987	-	-	-	-	-	-	-
W19020	Zone 2 - Fire Flow Pipeline - Holly Street and Wilson Street - Design	-	60,000	-	(60,000)	-	-	-	-	-	60,000	-	-	60,000	60,000	60,000
W19021	Zone 3 - Valley Blvd. Pipeline - Design	-	50,000	150,000	147,665	200,000	-	-	-	200,000	-	-	200,000	-	-	-
W19022	Air Scrubber Replacement - FBR plant replacement	-	50,000	-	(40,000)	10,000	-	6,357	6,357	3,643	-	-	10,000	-	-	-
W19023	TOC Analyzer	-	43,000	-	-	43,000	42,166	0	42,166	834	-	-	-	834	-	-
W19024	Annual R/R - Large Meter Vault Lid Replacement	-	40,000	-	-	40,000	-	19,500	19,500	20,500	-	-	40,000	-	-	-
W19025	Reduced Pressure Principle Backflow Prevention Assemblies (QTY 62)	-	40,000	-	-	40,000	33,172	57	33,229	6,771	-	-	6,828	-	-	-
W19026	Long Term RTU replacements (only if needed)	-	40,000	-	-	40,000	-	-	-	-	-	-	-	-	-	-
W19027	Street Grinder	-	25,000	-	-	25,000	34,104	-	34,104	(9,104)	-	-	(9,104)	-	-	-
W19028	Nitrate Analyzer	-	25,000	-	-	25,000	-	-	-	-	-	-	-	-	-	-
W19029	IVDA Well 2A - Rehab Desi	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
W19030	Oracle Primavera PM Software	-	-	13,375	-	13,375	13,375	-	13,375	-	50,000	-	-	50,000	50,000	50,000
W19031	Well 54 Rehab	-	-	161,373	-	161,373	161,373	-	161,373	(0)	-	-	-	-	-	-
W19041	Expand Roemer Plant Capacity from 14.4 to 30.0 MGD - Preparation of RFQ	-	-	-	100,000	100,000	-	-	-	100,000	3,000,000	-	-	3,100,000	3,100,000	3,100,000
W19034	Rehab Well 8A to meet summer demand (Emergency Need)	-	150,000	-	-	150,000	-	51,462	51,462	98,538	-	-	-	150,000	150,000	150,000
W19035	Rehab Well 7 to meet summer demand (Emergency Need)	-	150,000	-	-	150,000	-	-	-	150,000	-	-	-	150,000	150,000	150,000
W19037	Rehab Well 15 to meet summer demand (Emergency Need)	-	150,000	-	-	150,000	-	-	-	150,000	-	-	-	150,000	150,000	150,000
W19038	Rehab Well 36 to meet summer demand (Emergency Need)	-	15,000	-	-	15,000	-	-	-	15,000	30,000	-	-	45,000	45,000	45,000
W19039	Rehab Well 39 to meet summer demand (Emergency Need)	-	5,000	-	-	5,000	-	-	-	5,000	-	-	-	5,000	5,000	5,000
W19040	Rehab Well 18A to meet summer demand (Emergency Need)	-	220,000	-	-	220,000	-	-	-	220,000	-	-	-	220,000	220,000	220,000
W19032	Well 2 Groundwater Treatment System for Methyl Tert-Butyl Ether (MTBE) Treatment	-	200,000	-	-	200,000	28,598	17,674	46,272	153,728	-	-	-	171,402	171,402	171,402
W19042	VFD for Well 54 Well Pump	-	40,000	-	-	40,000	-	-	-	40,000	-	-	-	40,000	40,000	40,000
W19043	10 New Work Trucks for Proposed new positions for Operations, \$30,000/each	-	300,000	-	-	300,000	-	-	-	300,000	-	-	-	300,000	300,000	300,000
W19044	Meter truck	-	30,000	-	-	30,000	-	-	-	30,000	-	-	-	30,000	30,000	30,000
W19045	2 New Work Trucks for Engineering Department	-	60,000	-	-	60,000	-	-	-	60,000	-	-	-	60,000	60,000	60,000
W19046	1 Extended Cab Work Truck for USA Location - (Replacement Vehicle)	-	42,000	-	-	42,000	-	-	-	42,000	-	-				

Project Number	Description	Prior Yr Carryover Budget	FY 2019 Adopted Budget	Budget Adj.'s	FY2019 Mid Year Adjust 3-21	FY2019 Amended Budget	YTD Activity	YTD Activity & Encumb. Total	Prior Yr Carryover as of 4/25/19	FY 2020 Proposed Budget	FY2019 Anticipated Complete General Fund	FY2019 Anticipated Complete Capacity Charge	General Fund	Capacity Charges	Project Total
NEW ADDITIONS															
	30 Inch Transmission pipeline in El Rancho Parkway - Project dependant on developer construction schedule														
	Property Investigation for Bunker Hill Wells and Pump Station									200,000				200,000	200,000
	Reservoir 7-5 Site Investigation									60,000				60,000	60,000
	Property Investigation for North Riverside Basin Well									150,000				150,000	150,000
	Filter No. 6 Media Replacement - Water Treatment Department - Roemer									200,000			200,000		200,000
	New 12-inch Decant Recycle Line Installation - Engineering Department and Water Treatment - Roemer									100,000			100,000		100,000
	Asbestos Abatement and Roof Replacement for Reservoir 2-1 - Production Department									-			-		-
	Interior and Exterior Coating of Reservoir 5-2 - Engineering Department and Production Department									-			-		-
	Analyzer(s) and/or Flow Meter(s) - Operations Department (on if needed)									50,000			50,000		50,000
	Purchase Seismic Valves for Reservoirs in Zones 6 and 7 - Production Department									-			-		-
	Replace Motor Drives for Booster Pumps (QTY 6) - Production Department									120,000			120,000		120,000
	Relocate Underground ClVal No. 43 to an Aboveground Location and Replace Vault - Production Department									80,000			80,000		80,000
	Purchase Two (2) Interior Mixing/Blending Units to install in Reservoirs 8-1 and 8-2 to maintain water quality - Production Department									20,000			20,000		20,000
	Connect Flush-to-Waste Pipe from Well 54 to Storm Drain or Sewage Line in Fontana - Engineering Department and Production Department									100,000			100,000		100,000
	Meter Vault Lid Retro Fits (QTY 6) - Meter Service Department									40,000			40,000		40,000
	Meters and MXU's (QTY 1,700) - Meter Service Department									510,000			510,000		510,000
	Tower Base Station (QTY 5) - Meter Service Department									-			-		-
	Rehabilitation of 2 groundwater wells.									400,000			400,000		400,000
	Annual R/R - System Valve Replacement									150,000			150,000		150,000
	Annual R/R - Wells and Pumping Equipment									100,000			100,000		100,000
	Board Room Audio Visual Upgrade with Video Recording									210,000			210,000		210,000
W19055	I-10 Cedar Avenue Interchange improvement project									50,000			50,000		50,000
	Ion Exchange Resin for Well 17 IX									170,000			170,000		170,000
	Engineering Labor, Benefits, and Overhead Reclass To CIP									2,256,648			2,256,648		2,256,648
	GIS and Record Drawing Integration									10,000			10,000		10,000
	GIS and Tyler Integration									25,000			25,000		25,000
	GIS and Maximo Integration									50,000			50,000		50,000
New CIP Additions based on 5-year Water Facilities Master Plan:															
	Cactus Ave (650 LF of 10" - Design 2020/21 and Con. 2021/22)														-
	From planned wells 43, 44, 54 and 46 to the BH aeration tank														-
	From BH supply to existing pump station 3A site														-
	Bunker Hill Well Aeration Tank														-
	Construct New Pump Station for Bunker Hill Wells														-
	Drill New Wells in the Bunker Hill Basin - W-43														-
	Drill New Wells in the Bunker Hill Basin - W-44														-
	Drill New Wells in the Bunker Hill Basin - W-45														-
	Drill New Wells in the Bunker Hill Basin - W-46														-
	Bloomington Alley Way Main Replacement Phase 3B														-
	Bloomington Alley Way Main Replacement Phase 3C														-
	Purchase Property for Reservoir R3-4														-
	Purchase property for Reservoir R6-6														-
	Segovia from Citrus to Sierra														-
	Under the 15 Freeway from Citrus Ave. to Lytle Creek Road														-
	Roemer: Automatic rollup door/door repair									\$20,000					-
GRAND TOTAL		5,861,618	11,732,246	199,748	3,687,812	17,544,714	4,025,032	3,575,873	7,600,904	8,040,131	12,525,825		11,926,362	9,260,123	21,186,485
	Add Contingency of 5%												\$626,291		
													13,152,116		

West Valley Water District Capital Improvement Projects Budget
Fiscal Year 2019-2020 DRAFT

Project Number	Description	Prior Yr Carryover Budget	FY 2019 Adopted Budget	Budget Adj.'s	FY2019 Mid Year Adjust 3-21	FY2019 Amended Budget	YTD Activity	Encumb.	YTD Activity & Encumb. Total	Prior Yr Carryover as of 4/25/19	FY 2020 Proposed Budget	FY2019 Anticipated Complete General Fund	FY2019 Anticipated Complete Capacity Charge	General Fund	Capacity Charges	Project Total
W14003	Pepper Avenue @ I-10 Freeway Zone 2 - 24" Transmission Main Bridge - Construction	38,000	-	-	-	38,000	-	-	-	38,000	-	-	-	-	38,000	38,000
W15003	Lord Ranch 1.0 MG Aeration Tank	-	1,905,000	-	(1,905,000)	-	-	-	-	-	1,905,000	-	-	1,905,000	1,905,000	1,905,000
W15004	Lord Ranch 4-3 Pump Station	65,766	3,000,000	-	(1,607,722)	1,458,044	15,476	54,466	69,942	1,388,102	1,607,722	-	-	3,050,290	3,050,290	3,050,290
W15006	Lord Ranch - Grading and Site Work - Design and Edison Facilities Relocation	31,626	-	-	-	31,626	8,590	22,649	31,239	387	200,000	-	-	223,036	223,036	223,036
W15007	Highland Avenue 30" Transmission Main - Pepper Avenue to Oakdale - Construction	1,325,022	220,000	-	-	1,545,022	622,829	799,975	1,422,805	122,218	-	-	922,193	-	-	-
W15008	Pepper Avenue @ I-10 Freeway Zone 2 - 24" Transmission Main Railway - Design	35,577	-	-	6,000	41,577	7,188	32,935	40,122	1,455	1,455	-	-	35,845	35,845	35,845
W16001	Water System Geographical Information Systems (GIS) Application Upgrades - Phase II	55,740	-	-	-	55,740	44,590	10,500	55,090	650	-	11,150	-	-	-	-
W17003	IVDA Well 2A - Rehabilitation and Equipping - Design	-	150,000	(150,000)	-	-	-	-	-	-	-	-	-	-	-	-
W17011	Water Main Replacements - Casmalia	83,015	-	-	-	83,015	5,727	5	5,732	77,283	175,000	-	-	252,288	252,288	252,288
W17012	Bloomington Alley Way Main Replacement Phase 3, 4 and 5 & Zone 2 24" Transmission Main	-	1,700,000	-	-	1,700,000	5,690	165,000	170,690	1,529,310	85,000	-	-	1,779,310	1,779,310	1,779,310
W17025	Fixed Bed Reactor Design and Equipment Procurement	120,000	-	-	-	120,000	-	-	-	-	200,000	-	-	320,000	320,000	320,000
W17033	Zone 6 Transmission Main - 12" in Persimmon & Summit Avenue	1,265,664	-	-	70,000	1,335,664	1,050,842	208,629	1,259,470	76,193	-	-	284,822	-	-	-
W17034	Zone 3 Distribution Pipeline Replacement - 8" in Valley/Pomona - Construction FY2022-23	45,531	-	-	-	45,531	1,283	34,248	35,531	10,000	-	-	-	44,249	44,249	44,249
W17035	Zone 2 & 3 Transmission Main - 12", 16" and 20" in Santa Ana Avenue - Construction FY2020-23	27,507	-	-	-	27,507	4,403	22,004	26,407	1,100	-	-	-	23,105	23,105	23,105
W17039	Wireless Upgrade Replace 5 Access Points	20,000	-	-	-	20,000	-	-	-	20,000	-	-	-	20,000	20,000	20,000
W17040	Customer Service Foyer Renovation	421,156	-	169,064	6,000	596,220	11,219	584,811	596,030	190	104,000	-	-	689,001	689,001	689,001
W17042	Water Master Plan	14,956	-	8,429	-	23,385	18,216	1,463	19,679	3,706	-	-	5,169	-	-	-
W18005	Annual R/R - Reservoir Inspection, Cleaning, and Repairs.	364,095	-	-	-	364,095	329,236	14,830	344,066	-	-	-	-	14,830	-	-
W18006	Rehabilitate both the interior and exterior of reservoir 4-3.	659,508	-	-	29,000	688,508	673,459	8,595	682,053	-	-	-	-	8,595	-	-
W18007	Reservoir R2-3 Site Upgrades & V-Ditch and Catch Basin Repairs.	185,180	-	226,325	-	411,505	12,553	390,192	402,745	8,760	-	-	398,952	-	-	-
W18021	Pump Station 7-2 - Design (Construction FY2020-21)	120,632	-	-	40,000	160,632	13,784	106,848	120,632	40,000	-	-	-	146,848	146,848	146,848
W18022	Emergency Generator Zone 6	450,000	-	-	-	450,000	-	-	-	450,000	-	-	-	450,000	450,000	450,000
W18027	Alarm System Upgrade for Keyless Entry - Administrations, Roemer, FBR	62,214	-	-	-	62,214	53,552	-	53,552	8,662	-	8,662	-	-	-	-
W18028	FBR Offices Construction	42,850	30,000	-	(72,278)	572	572	-	572	0	-	-	-	-	-	-
W18029	Water Truck (2,000 gallons)	75,000	30,000	-	-	105,000	102,914	-	102,914	-	-	-	-	-	-	-
W18035	New enterprise system software - Tyler Incode	350,000	40,000	-	-	390,000	170,592	182,233	352,825	37,175	-	-	-	219,408	219,408	219,408
W18042	Renovation Accounting Vault Room	2,580	-	-	-	2,580	2,580	-	2,580	-	-	-	-	-	-	-
W19001	Zone 7 - Waterline Oversizing - Sierra Avenue	-	120,000	-	(80,000)	40,000	-	-	-	40,000	-	-	40,000	-	-	-
W19002	Well 41 - Ion Exchange Treatment	-	550,000	-	450,000	1,000,000	-	133,765	133,765	516,235	-	-	-	650,000	650,000	650,000
W19003	Zone 6 PRV - New PRV on Sierra Avenue	-	104,000	-	-	104,000	-	-	-	104,000	-	-	-	104,000	104,000	104,000
W19004	Zone 6 PRV - New PRV on Coyote Canyon	-	104,000	-	(104,000)	-	-	-	-	-	-	-	-	-	-	-
W19005	Zone 7 PRV - New PRV on Lytle Creek Ranch Development	-	104,000	(46,853)	(57,147)	-	-	-	-	-	-	-	-	-	-	-
W19006	Zone 7 PRV - New PRV on Lytle Creek Road	-	104,000	25,000	(45,000)	84,000	-	-	-	84,000	20,000	-	-	104,000	104,000	104,000
W19007	Zone 3 - Waterline Oversizing - Cedar Place	-	84,000	-	-	84,000	-	-	-	84,000	-	-	84,000	-	-	-
W19008	Zone 8 - Reservoir 8-3 - Design Modifications and Easement	-	80,000	-	(20,000)	60,000	-	-	-	60,000	-	-	-	60,000	60,000	60,000
W19009	Annual R/R - Water Meter Replacement	-	489,758	-	-	489,758	160,115	76,497	236,613	253,145	-	-	329,642	-	-	-
W19010	District Security (includes access control for remote sites)	-	460,000	(13,375)	-	446,625	-	-	-	446,625	-	-	-	446,625	446,625	446,625
W19011	Annual R/R - Reservoir Rehabilitation (New roof for 3A1)	-	400,000	-	-	400,000	93,175	110,221	203,396	196,604	-	-	-	306,825	306,825	306,825
W19012	Zone 6 - Well 54 - Deaeration Tank	-	330,000	-	-	330,000	117,507	230,302	347,809	(17,809)	-	-	212,493	-	-	-
W19013	Complete SCADA System Replacement Phase 1 of 3. Total costs for all 3 phases - \$650,000. Phase 2 in FY2020 (\$200,000)	-	200,000	-	-	200,000	-	-	-	200,000	-	-	-	200,000	200,000	200,000
W19014	Annual R/R - System Valve Replacement	-	150,000	-	(90,000)	60,000	-	48,172	48,172	11,828	-	-	60,000	-	-	-
W19015	Annual R/R - Wells and Pumping Equipment	-	100,000	-	-	100,000	36,302	62,404	98,706	1,294	-	-	63,698	-	-	-
W19016	Roemer WFF - Valve /Actuator Replacement (QTY 12 Valves and 12 Actuators)	-	100,000	-	-	100,000	91,551	-	91,551	-	-	-	-	-	-	-
W19017	GIS Application Upgrades - Phase III	-	80,000	-	-	80,000	10,600	-	10,600	19,400	-	-	-	19,400	19,400	19,400
W19018	Accounting Offices	-	80,000	-	(80,000)	-	-	-	-	-	-	-	-	-	-	-
W19019	Street Sweeper	-	62,000	-	-	62,000	35,987	-	35,987	-	-	-	-	-	-	-
W19020	Zone 2 - Fire Flow Pipeline - Holly Street and Wilson Street - Design	-	60,000	-	(60,000)	-	-	-	-	-	60,000	-	-	60,000	60,000	60,000
W19021	Zone 3 - Valley Blvd. Pipeline - Design	-	50,000	150,000	147,665	200,000	-	-	-	200,000	-	-	200,000	-	-	-
W19022	Air Scrubber Replacement - FBR plant replacement	-	50,000	-	(40,000)	10,000	-	6,357	6,357	3,643	-	-	10,000	-	-	-
W19023	TOC Analyzer	-	43,000	-	-	43,000	42,166	0	42,166	834	-	-	-	834	-	-
W19024	Annual R/R - Large Meter Vault Lid Replacement	-	40,000	-	-	40,000	-	19,500	19,500	20,500	-	-	40,000	-	-	-
W19025	Reduced Pressure Principle Backflow Prevention Assemblies (QTY 62)	-	40,000	-	-	40,000	33,172	57	33,229	6,771	-	-	6,828	-	-	-
W19026	Long Term RTU replacements (only if needed)	-	40,000	-	-	40,000	-	-	-	-	-	-	-	-	-	-
W19027	Street Grinder	-	25,000	-	-	25,000	34,104	-	34,104	(9,104)	-	-	(9,104)	-	-	-
W19028	Nitrate Analyzer	-	25,000	-	-	25,000	-	-	-	-	-	-	-	-	-	-
W19029	IVDA Well 2A - Rehab Desi	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
W19030	Oracle Primavera PM Software	-	-	13,375	-	13,375	13,375	-	13,375	-	50,000	-	-	50,000	50,000	50,000
W19031	Well 54 Rehab	-	-	161,373	-	161,373	161,373	-	161,373	(0)	-	-	-	-	-	-
W19041	Expand Roemer Plant Capacity from 14.4 to 30.0 MGD - Preparation of RFQ	-	-	-	100,000	100,000	-	-	-	100,000	3,000,000	-	-	3,100,000	3,100,000	3,100,000
W19034	Rehab Well 8A to meet summer demand (Emergency Need)	-	150,000	-	-	150,000	-	51,462	51,462	98,538	-	-	-	150,000	150,000	150,000
W19035	Rehab Well 7 to meet summer demand (Emergency Need)	-	150,000	-	-	150,000	-	-	-	150,000	-	-	-	150,000	150,000	150,000
W19037	Rehab Well 15 to meet summer demand (Emergency Need)	-	150,000	-	-	150,000	-	-	-	150,000	-	-	-	150,000	150,000	150,000
W19038	Rehab Well 36 to meet summer demand (Emergency Need)	-	15,000	-	-	15,000	-	-	-	15,000	30,000	-	-	45,000	45,000	45,000
W19039	Rehab Well 39 to meet summer demand (Emergency Need)	-	5,000	-	-	5,000	-	-	-	5,000	-	-	-	5,000	5,000	5,000
W19040	Rehab Well 18A to meet summer demand (Emergency Need)	-	220,000	-	-	220,000	-	-	-	220,000	-	-	-	220,000	220,000	220,000
W19032	Well 2 Groundwater Treatment System for Methyl Tert-Butyl Ether (MTBE) Treatment	-	200,000	-	-	200,000	28,598	17,674	46,272	153,728	-	-	-	171,402	171,402	171,402
W19042	VFD for Well 54 Well Pump	-	40,000	-	-	40,000	-	-	-	40,000	-	-	-	40,000	40,000	40,000
W19043	10 New Work Trucks for Proposed new positions for Operations, \$30,000/each	-	300,000	-	-	300,000	-	-	-	300,000	-	-	-	300,000	300,000	300,000
W19044	Meter truck	-	30,000	-	-	30,000	-	-	-	30,000	-	-	-	30,000	30,000	30,000
W19045	2 New Work Trucks for Engineering Department	-	60,000	-	-	60,000	-	-	-	60,000	-	-	-	60,000	60,000	60,000
W19046	1 Extended Cab Work Truck for USA Location - (Replacement Vehicle)	-	42,000	-	-	42,000	-	-	-	42,000	-	-	-	42,000		

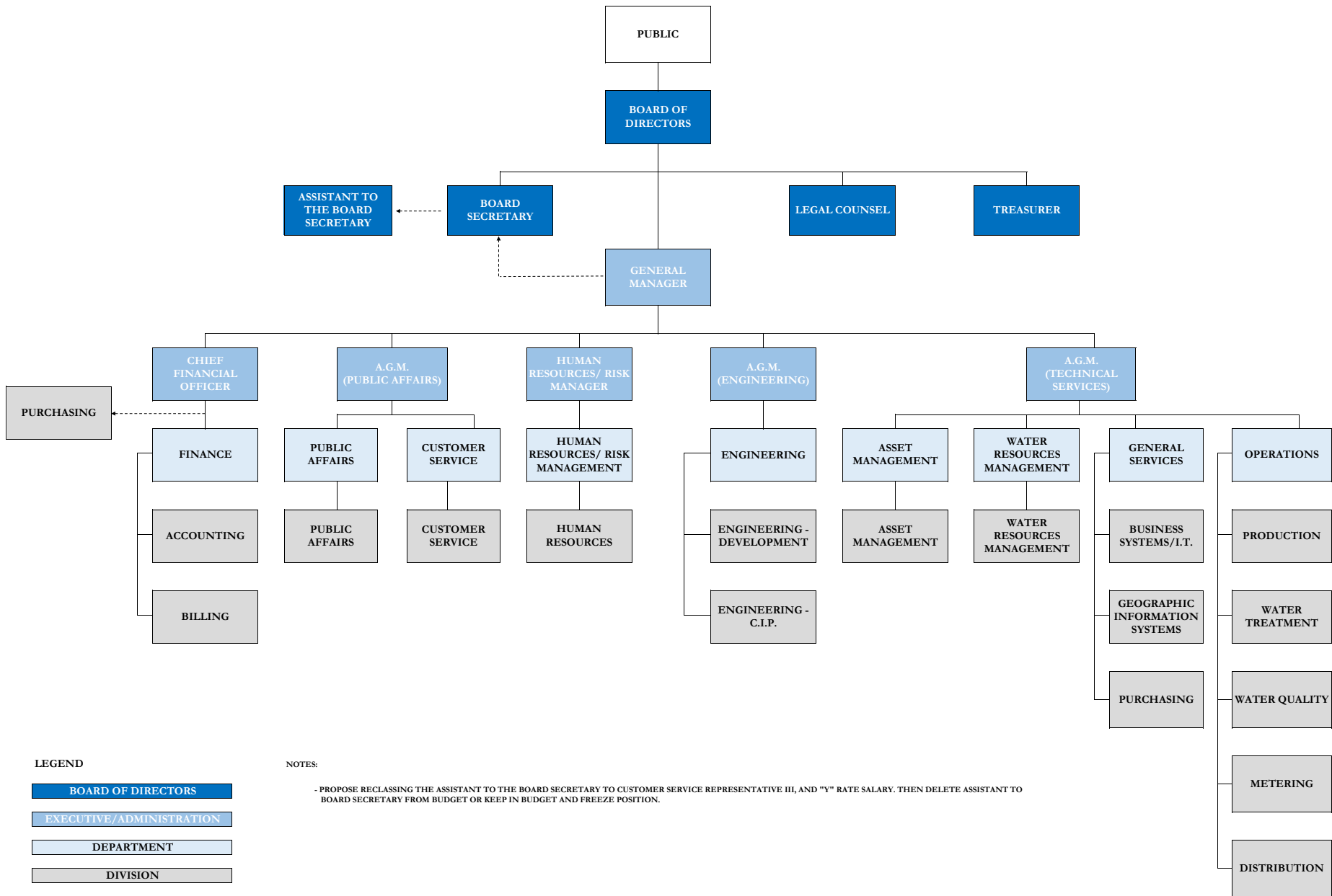
Project Number	Description	Prior Yr Carryover Budget	FY 2019 Adopted Budget	Budget Adj.'s	FY2019 Mid Year Adjust 3-21	FY2019 Amended Budget	YTD Activity	YTD Activity & Encumb. Total	Prior Yr Carryover as of 4/25/19	FY 2020 Proposed Budget	FY2019 Anticipated Complete General Fund	FY2019 Anticipated Complete Capacity Charge	General Fund	Capacity Charges	Project Total
NEW ADDITIONS															
	30 Inch Transmission pipeline in El Rancho Parkway - Project dependant on developer construction schedule														
	Property Investigation for Bunker Hill Wells and Pump Station									200,000				200,000	200,000
	Reservoir 7-5 Site Investigation									60,000				60,000	60,000
	Property Investigation for North Riverside Basin Well									150,000				150,000	150,000
	Filter No. 6 Media Replacement - Water Treatment Department - Roemer									200,000			200,000		200,000
	New 12-inch Decant Recycle Line Installation - Engineering Department and Water Treatment - Roemer									100,000			100,000		100,000
	Asbestos Abatement and Roof Replacement for Reservoir 2-1 - Production Department									-			-		-
	Interior and Exterior Coating of Reservoir 5-2 - Engineering Department and Production Department									-			-		-
	Analyzer(s) and/or Flow Meter(s) - Operations Department (on if needed)									50,000			50,000		50,000
	Purchase Seismic Valves for Reservoirs in Zones 6 and 7 - Production Department									-			-		-
	Replace Motor Drives for Booster Pumps (QTY 6) - Production Department									120,000			120,000		120,000
	Relocate Underground ClVal No. 43 to an Aboveground Location and Replace Vault - Production Department									80,000			80,000		80,000
	Purchase Two (2) Interior Mixing/Blending Units to install in Reservoirs 8-1 and 8-2 to maintain water quality - Production Department									20,000			20,000		20,000
	Connect Flush-to-Waste Pipe from Well 54 to Storm Drain or Sewage Line in Fontana - Engineering Department and Production Department									100,000			100,000		100,000
	Meter Vault Lid Retro Fits (QTY 6) - Meter Service Department									40,000			40,000		40,000
	Meters and MXU's (QTY 1,700) - Meter Service Department									510,000			510,000		510,000
	Tower Base Station (QTY 5) - Meter Service Department									-			-		-
	Rehabilitation of 2 groundwater wells.									400,000			400,000		400,000
	Annual R/R - System Valve Replacement									150,000			150,000		150,000
	Annual R/R - Wells and Pumping Equipment									100,000			100,000		100,000
	Board Room Audio Visual Upgrade with Video Recording									210,000			210,000		210,000
W19055	I-10 Cedar Avenue Interchange improvement project									50,000			50,000		50,000
	Ion Exchange Resin for Well 17 IX									170,000			170,000		170,000
	Engineering Labor, Benefits, and Overhead Reclass To CIP									2,256,648			2,256,648		2,256,648
	GIS and Record Drawing Integration									10,000			10,000		10,000
	GIS and Tyler Integration									25,000			25,000		25,000
	GIS and Maximo Integration									50,000			50,000		50,000
New CIP Additions based on 5-year Water Facilities Master Plan:															
	Cactus Ave (650 LF of 10" - Design 2020/21 and Con. 2021/22)														-
	From planned wells 43, 44, 54 and 46 to the BH aeration tank														-
	From BH supply to existing pump station 3A site														-
	Bunker Hill Well Aeration Tank														-
	Construct New Pump Station for Bunker Hill Wells														-
	Drill New Wells in the Bunker Hill Basin - W-43														-
	Drill New Wells in the Bunker Hill Basin - W-44														-
	Drill New Wells in the Bunker Hill Basin - W-45														-
	Drill New Wells in the Bunker Hill Basin - W-46														-
	Bloomington Alley Way Main Replacement Phase 3B														-
	Bloomington Alley Way Main Replacement Phase 3C														-
	Purchase Property for Reservoir R3-4														-
	Purchase property for Reservoir R6-6														-
	Segovia from Citrus to Sierra														-
	Under the 15 Freeway from Citrus Ave. to Lytle Creek Road														-
	Roemer: Automatic rollup door/door repair									\$20,000					-
GRAND TOTAL		5,861,618	11,732,246	199,748	3,687,812	17,544,714	4,025,032	3,575,873	7,600,904	8,040,131	12,525,825		11,926,362	9,260,123	21,186,485

WEST VALLEY WATER DISTRICT FISCAL YEAR 2019-2020 BUDGET COMPARISON OF BUDGETED POSITIONS TO FY 2018-2019 BUDGET

Position	FY 2019 Original Budget	Summary of Changes					FY 2020			
		Transfer		Additions			Proposed		Net	Proposed
		In	Out	Board	Mid-year	Other	Addition	Elimination	Change	Budget
5610 - ADMINISTRATION										
GENERAL MANAGER	1	-	-	-	-	-	-	-	-	1
ASSISTANT GENERAL MANAGER	1	-	-	-	-	-	-	-	-	1
CHIEF FINANCIAL OFFICER	1	-	-	-	-	-	-	-	-	1
BOARD SECRETARY	1	-	-	-	-	-	-	-	-	1
EXECUTIVE ASSISTANT/CONFIDENTIAL	1	-	-	1	-	-	-	-	1	2
BOARD SECRETARY ASSISTANT	1	-	-	-	-	-	-	-	-	1
RECEPTIONIST	1	-	(1)	-	-	-	-	-	(1)	-
	7	-	(1)	1	-	-	-	-	-	7
5620 - ACCOUNTING										
ACCOUNTING MANAGER	1	-	-	-	-	-	-	-	-	1
ACCOUNTANT	2	-	-	-	-	-	-	-	-	2
ACCOUNTING SPECIALIST I-III	2	-	-	-	-	-	-	-	-	2
	5	-	-	-	-	-	-	-	-	5
5530 - BILLING										
ACCOUNTING SPECIALIST LEAD	1	-	-	-	-	-	-	-	-	1
ACCOUNTING SPECIALIST I-III	2	-	-	-	-	-	-	-	-	2
	3	-	-	-	-	-	-	-	-	3
5010 - PUBLIC AFFAIRS										
ASSISTANT GENERAL MANAGER	1	-	-	-	-	-	-	-	-	1
PUBLIC AFFAIRS MANAGER	1	-	-	-	-	-	-	-	-	1
WATER RESOURCE ANALYST	1	-	(1)	-	-	-	-	-	(1)	-
COMMUNITY AFFAIRS REP.	1	-	-	-	-	-	-	-	-	1
PUBLIC AFFAIRS ANALYST	2	-	-	-	-	-	-	(1)	(1)	1
	6	-	(1)	-	-	-	-	(1)	(2)	4
5510 - CUSTOMER SERVICE										
CUSTOMER SVC SUPERVISOR	1	-	-	-	-	-	-	-	-	1
CUSTOMER SERVICE LEAD	-	-	-	-	1	-	-	-	1	1
CUSTOMER SERVICE REP I-III	7	1	-	-	(1)	-	-	-	-	7
	8	1	-	-	-	-	-	-	1	9
5660 - HUMAN RESOURCES										
HUMAN RESOURCES/RISK MANAGER	1	-	-	-	-	-	-	-	-	1
HUMAN RESOURCES ANALYST	1	-	-	-	-	-	-	-	-	1
HUMAN RESOURCES SPECIALIST/CONFIDENTIAL	1	-	-	-	-	-	-	-	-	1
	3	-	-	-	-	-	-	-	-	3
5630 - ENGINEERING										
ASSISTANT GENERAL MANAGER	1	-	-	-	-	-	-	-	-	1
EXECUTIVE ASSISTANT II	-	1	-	-	-	-	-	-	1	1
ENGINEERING SERVICES MANAGER	1	-	-	-	-	-	-	-	-	1
ENGINEERING DEVELOPMENT COORDINATOR II	1	-	-	-	-	-	-	-	-	1
ENGINEERING DEVELOPMENT COORDINATOR I	1	-	-	-	-	-	-	-	-	1
ENGINEERING TECHNICIAN I-III	3	-	-	-	-	-	-	-	-	3
SENIOR ENGINEER	-	-	-	-	1	-	-	-	1	1
ASSOCIATE ENGINEER W/ P.E.	1	-	-	-	1	-	-	-	1	2
GIS COORDINATOR	1	(1)	-	-	-	-	-	-	(1)	-
GIS STUDENT INTERN	2	(2)	-	-	-	-	-	-	(2)	-
	11	(2)	-	-	2	-	-	-	-	11
5420 - ASSET MANAGEMENT										
ASSET MANAGER	-	-	-	-	1	-	-	-	1	1
PLANNER/SCHEDULER	-	-	-	-	2	-	-	-	2	2
	-	-	-	-	3	-	-	-	3	3
5030 - WATER RESOURCES MANAGEMENT										
WATER RESOURCE MANAGER	-	1	-	-	-	-	-	-	1	1

Position	FY 2019 Original Budget	Summary of Changes					FY 2020			
		Transfer		Additions			Proposed		Net	Proposed
		In	Out	Board	Mid-year	Other	Addition	Elimination	Change	Budget
5640 - BUSINESS SYSTEMS/I.T.										
DIRECTOR OF GENERAL SERVICES	-	-	-	1	-	-	-	-	1	1
BUSINESS SYSTEMS MANAGER	1	-	-	-	-	-	-	-	-	1
INFO TECH ADMINISTRATOR	1	-	-	-	-	-	-	-	-	1
INFO TECH SUPPORT SPECIALIST	2	-	-	-	-	-	-	(1)	(1)	1
	4	-	-	1	-	-	-	(1)	-	4
5645 - GIS										
GIS MANAGER	-	1	-	-	-	-	-	-	1	1
GIS COORDINATOR	-	1	-	-	-	-	-	(1.0)	-	-
GIS STUDENT INTERN	-	-	-	-	-	-	-	-	-	-
	-	2	-	-	-	-	-	(1.0)	1	1
5680 - PURCHASING										
PURCHASING SUPERVISOR	1	-	-	-	-	-	-	-	-	1
PURCHASING ANALYST	1	-	-	-	-	-	-	-	-	1
PURCHASING/INVENTORY SPECIALIST I-II	2	-	-	-	-	-	-	-	-	2
	4	-	-	-	-	-	-	-	-	4
5210 - PRODUCTION										
OPERATIONS MANAGER	1	-	-	-	-	-	-	-	-	1
CHIEF WATER SYSTEM OPERATOR	1	-	-	-	-	-	-	-	-	1
ELECTRICAL & INSTRUMENT SPECIALIST	1	-	-	-	-	-	1	-	1	2
ELECTRICAL & INSTRUMENT TECHNICIAN	1	-	-	-	-	-	1	-	1	2
LEAD WATER SERVICE OPERATOR	-	-	-	-	-	-	-	-	-	-
AWSO/WATER SYSTEMS OPERATOR I-III	3	-	-	-	-	-	-	-	-	3
EXECUTIVE ASSISTANT II	1	-	(1)	-	-	-	-	-	(1)	-
FIELD OPERATIONS SPECIALIST II	1	-	-	-	-	-	-	-	-	1
	9	-	(1)	-	-	-	2	-	1	10
5390 - WATER TREATMENT - ROEMER										
CHIEF WATER SYSTEM OPERATOR	1	-	-	-	-	-	-	-	-	1
LEAD WATER SERVICE OPERATOR	2	-	-	-	1	-	-	-	1	3
AWSO/WATER SYSTEMS OPERATOR I-III	-	-	-	-	1	-	-	-	1	1
	3	-	-	-	2	-	-	-	2	5
5350 - WATER TREATMENT - FBR/FXB										
CHIEF WATER SYSTEM OPERATOR	1	-	-	-	-	-	-	-	-	1
LEAD WATER SERVICE OPERATOR	3	-	-	-	-	-	-	-	-	3
	4	-	-	-	-	-	-	-	-	4
5310 - WATER QUALITY										
SUPERVISING WATER SYSTEM OPERATOR	1	-	-	-	-	-	-	-	-	1
LEAD WATER SERVICE OPERATOR	1	-	-	-	-	-	-	-	-	1
AWSO/WATER SYSTEMS OPERATOR I-III	1	-	-	-	-	-	1	-	1	2
	3	-	-	-	-	-	1	-	1	4
5520 - METER READING										
CHIEF WATER SYSTEM OPERATOR	1	-	-	-	-	-	-	-	-	1
LEAD WATER SERVICE OPERATOR	-	-	-	-	1	-	-	-	1	1
AWSO/WATER SYSTEMS OPERATOR I-III	7	-	-	-	(1)	-	-	-	(1)	6
	8	-	-	-	-	-	-	-	-	8
5410 - MAINTENANCE										
CHIEF WATER SYSTEM OPERATOR	1	-	-	-	-	-	-	-	-	1
LEAD WATER SERVICE OPERATOR	2	-	-	-	-	-	1	-	1	3
AWSO/WATER SYSTEMS OPERATOR I-III	8	-	-	-	-	-	-	-	-	8
	11	-	-	-	-	-	1	-	1	12
GRAND TOTALS	89	2	(3)	2	7	-	4	(3)	9	98

**WEST VALLEY WATER DISTRICT
FISCAL YEAR 2019-2020 BUDGET
PROPOSED ORGANIZATIONAL STRUCTURE**

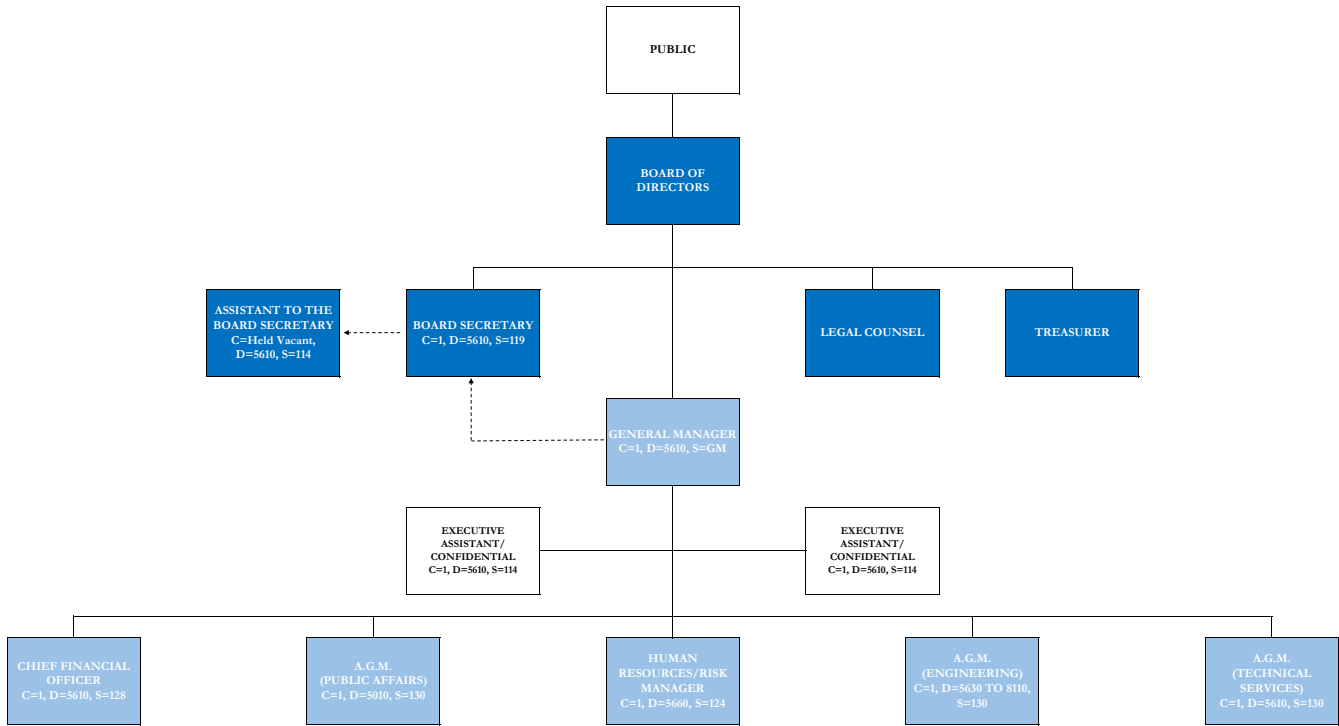


- LEGEND**
- BOARD OF DIRECTORS
 - EXECUTIVE/ADMINISTRATION
 - DEPARTMENT
 - DIVISION

NOTES:

- PROPOSE RECLASSING THE ASSISTANT TO THE BOARD SECRETARY TO CUSTOMER SERVICE REPRESENTATIVE III, AND "Y" RATE SALARY. THEN DELETE ASSISTANT TO BOARD SECRETARY FROM BUDGET OR KEEP IN BUDGET AND FREEZE POSITION.

**WEST VALLEY WATER DISTRICT
FISCAL YEAR 2019-2020 BUDGET
PROPOSED ORGANIZATIONAL CHART - GENERAL MANAGER**



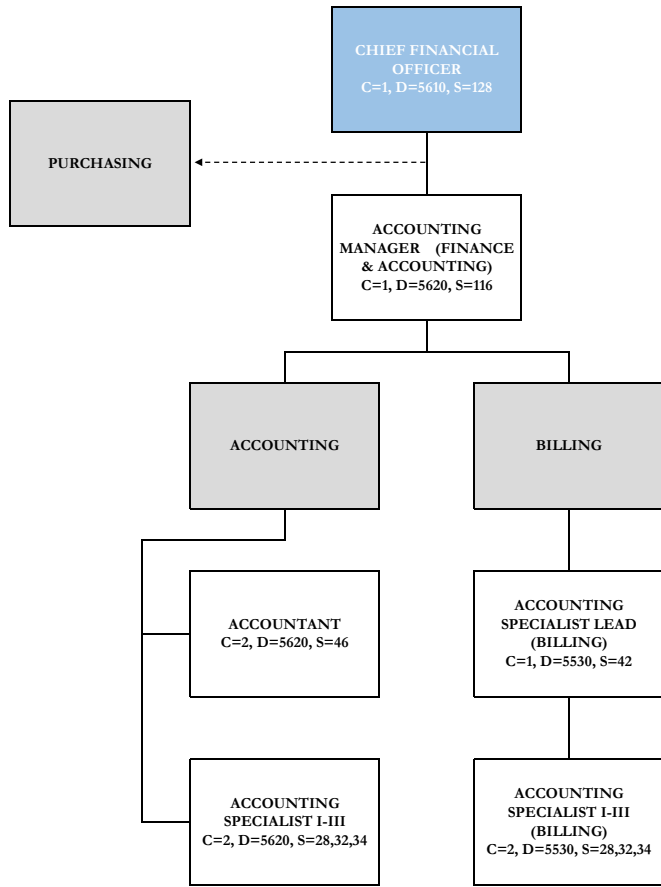
LEGEND

- BOARD OF DIRECTORS
- EXECUTIVE/ADMINISTRATION
- DEPARTMENT
- DIVISION

NOTES:

- PROPOSE RECLASSING THE ASSISTANT TO THE BOARD SECRETARY TO CUSTOMER SERVICE REPRESENTATIVE III, AND "Y" RATE SALARY. THEN DELETE ASSISTANT TO BOARD SECRETARY FROM BUDGET OR KEEP IN BUDGET AND FREEZE POSITION.

**WEST VALLEY WATER DISTRICT
FISCAL YEAR 2019-2020 BUDGET
PROPOSED ORGANIZATIONAL CHART - CHIEF FINANCIAL OFFICER**



LEGEND

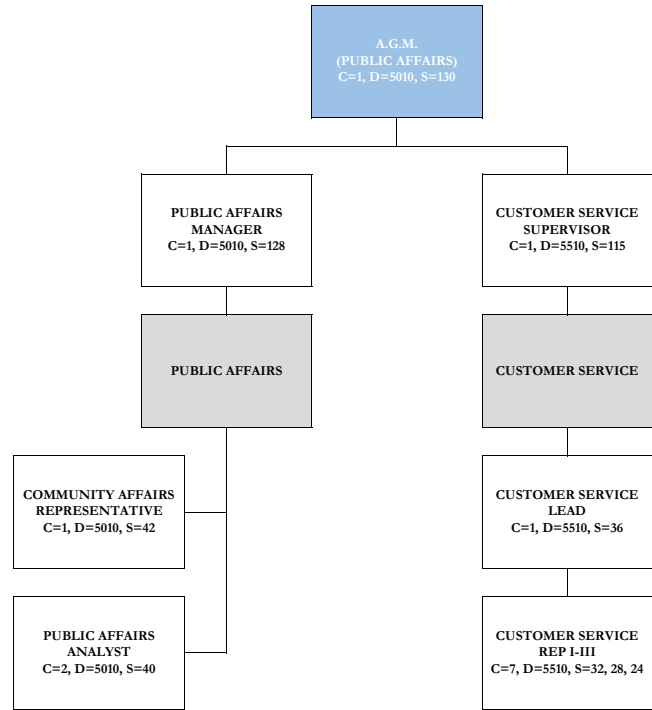
BOARD OF DIRECTORS
EXECUTIVE/ADMINISTRATION
DEPARTMENT
DIVISION
STAFF

NOTES:

- NONE.

C = COUNT, D=DIVISION GL, S = SALARY RANGE

WEST VALLEY WATER DISTRICT
FISCAL YEAR 2019-2020 BUDGET
PROPOSED ORGANIZATIONAL CHART - ASSISTANT GENERAL MANAGER (PUBLIC AFFAIRS)



LEGEND

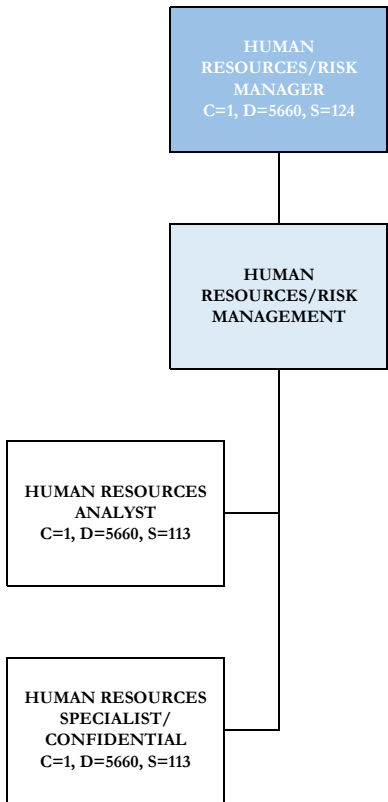
BOARD OF DIRECTORS
EXECUTIVE/ADMINISTRATION
DEPARTMENT
DIVISION
STAFF

C = COUNT, D=DEPARTMENT GL, S = SALARY RANGE

NOTES:

- PROPOSE LEAVING CURRENTLY VACANT PUBLIC AFFAIRS ANALYST POSITION VACANT.
- PROPOSE MOVING THE WATER RESOURCES MANAGEMENT DIVISION TO REPORT TO THE ASSISTANT GENERAL MANAGER (TECHNICAL SERVICES). THE CUSTOMER SERVICE SUPERVISOR WILL REPORT DIRECTLY TO THE ASSISTANT GENERAL MANAGER (PUBLIC AFFAIRS) INSTEAD OF THE WATER RESOURCES MANAGER.
- PROPOSE MOVING THE METER READING DIVISION BACK TO REPORT TO THE OPERATIONS MANAGER.

**WEST VALLEY WATER DISTRICT
FISCAL YEAR 2019-2020 BUDGET
PROPOSED ORGANIZATIONAL CHART - HUMAN RESOURCES/RISK MANAGER**



LEGEND

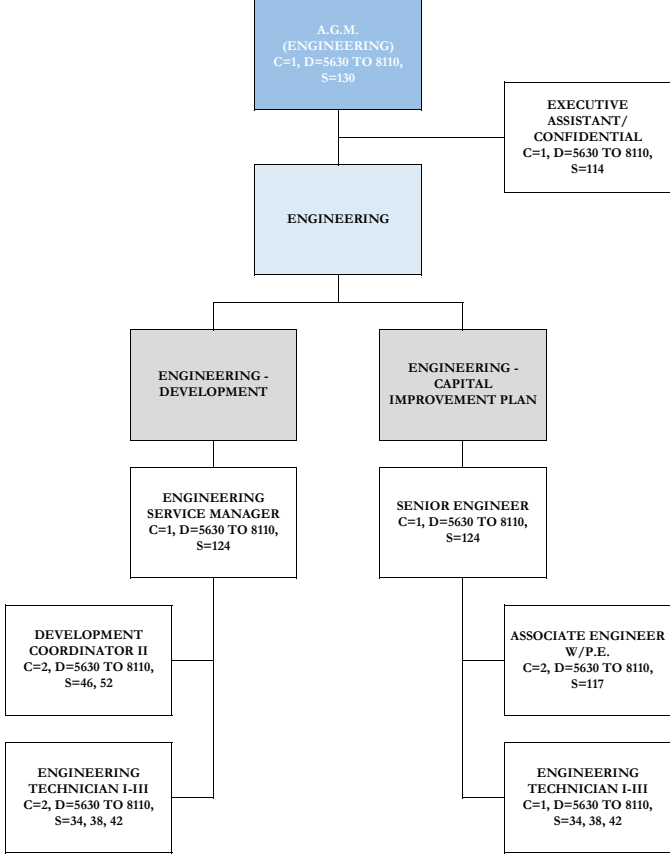
BOARD OF DIRECTORS
EXECUTIVE/ADMINISTRATION
DEPARTMENT
DIVISION
STAFF

NOTES:

- NONE.

C = COUNT, D=DIVISION GL, S = SALARY RANGE

WEST VALLEY WATER DISTRICT
FISCAL YEAR 2019-2020 BUDGET
PROPOSED ORGANIZATIONAL CHART - ASSISTANT GENERAL MANAGER (ENGINEERING)



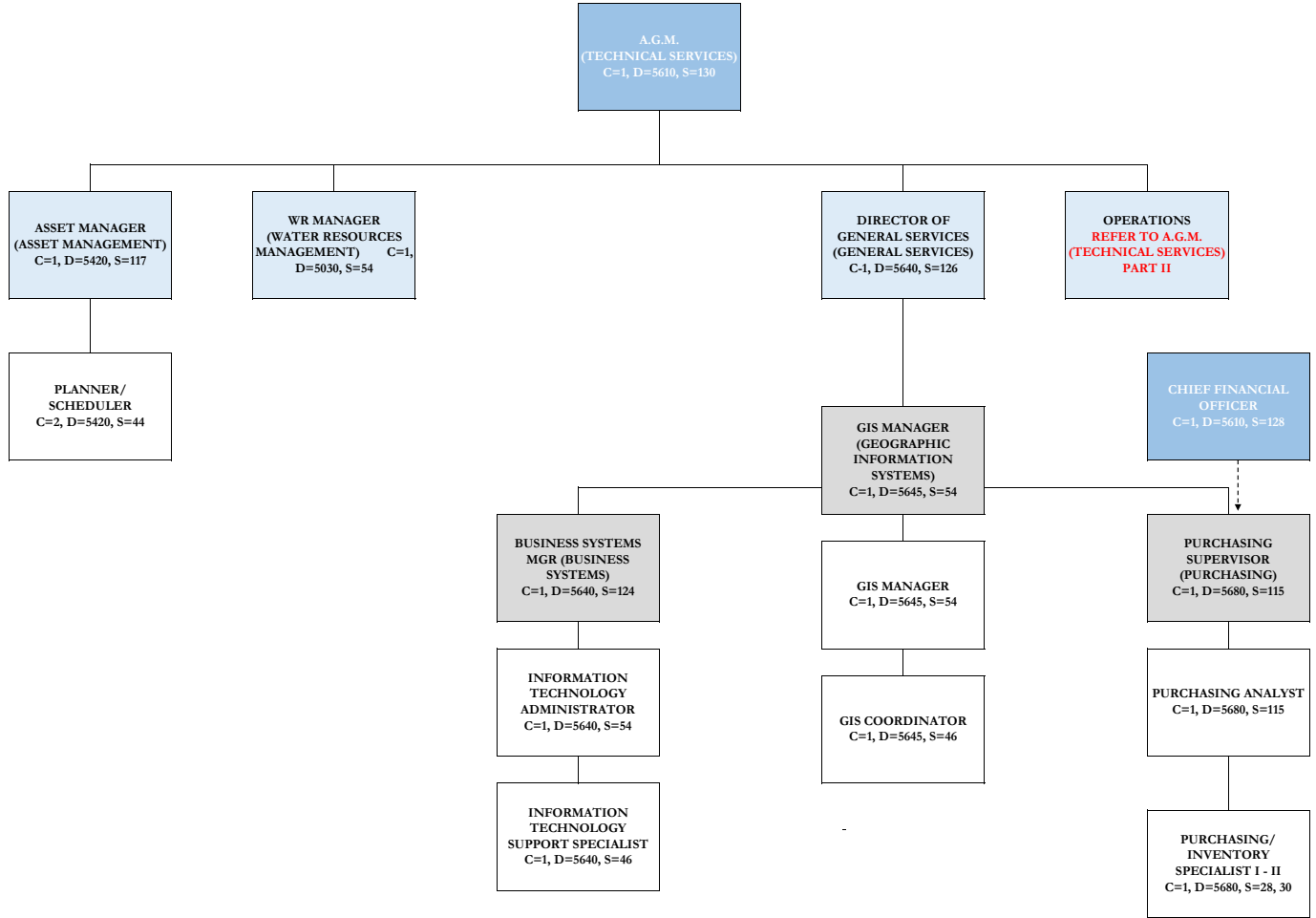
LEGEND

BOARD OF DIRECTORS
EXECUTIVE/ADMINISTRATION
DEPARTMENT
DIVISION
STAFF

C = COUNT, D=DEPARTMENT GL, S = SALARY RANGE

NOTES:
 - IN MID-YEAR WILL PROPOSE ADDING ONE (1) ADDITIONAL ASSOCIATE ENGINEER W/P.E. POSITION.

WEST VALLEY WATER DISTRICT
FISCAL YEAR 2019-2020 BUDGET
PROPOSED ORGANIZATIONAL CHART - ASSISTANT GENERAL MANAGER (TECHNICAL SERVICES) - PART I

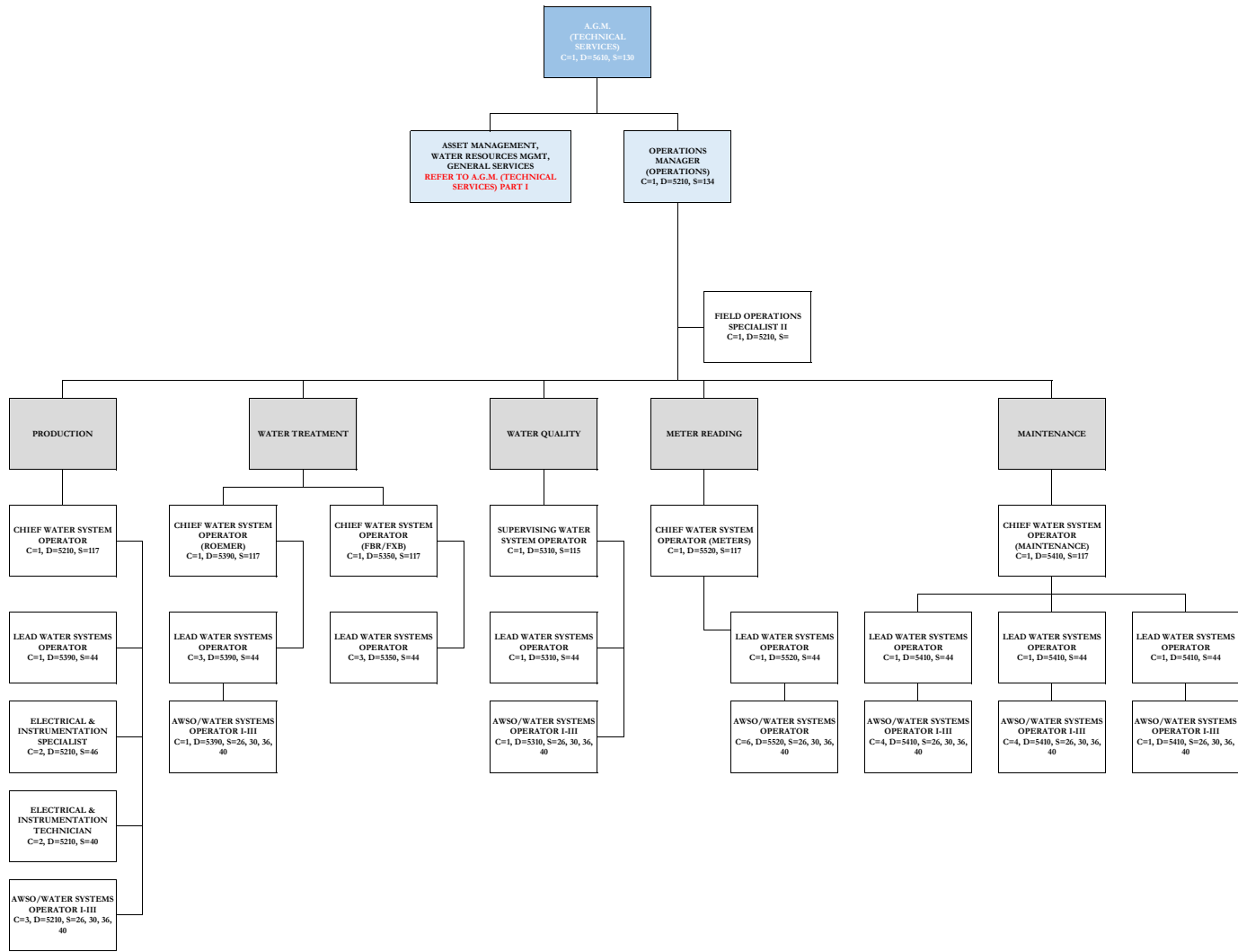


LEGEND	
BOARD OF DIRECTORS	
EXECUTIVE/ADMINISTRATION	
DEPARTMENT	
DIVISION	
STAFF	
C = COUNT, D=DEPARTMENT GL, S = SALARY RANGE	

NOTES:

- PROPOSE MOVING THE ASSET MANAGEMENT DIVISION FROM REPORTING TO THE OPERATIONS MANAGER, TO DIRECTLY REPORTING TO THE AGM.
- PROPOSE MOVING THE WATER RESOURCES MANAGEMENT DIVISION FROM REPORTING TO THE ASSISTANT GENERAL MANAGER (PUBLIC AFFAIRS)
- GIS COORDINATOR POSITION WAS APPROVED AT THE FY 2018-2019 MID-YEAR BUDGET REVIEW. THIS POSITION IS TO BE HELD VACANT.

WEST VALLEY WATER DISTRICT
FISCAL YEAR 2019-2020 BUDGET
PROPOSED ORGANIZATIONAL CHART - ASSISTANT GENERAL MANAGER (TECHNICAL SERVICES) - PART II



LEGEND

BOARD OF DIRECTORS
EXECUTIVE / ADMINISTRATION
DEPARTMENT
DIVISION
STAFF

C = COUNT, D=DEPARTMENT GL, S = SALARY RANGE

NOTES:

- PROPOSE ADDING FOUR (4) OF THE EIGHT (8) ADDITIONAL POSITIONS THAT WERE ORIGINALLY REQUESTED AT THE FY 2018-2019 MID-YEAR BUDGET REVIEW.
- PRODUCTION: ONE (1) ELECTRICAL AND INSTRUMENTATION SPECIALIST, ONE (1) ELECTRICAL AND INSTRUMENTATION TECHNICIAN.
- DISTRIBUTION: ONE (1) LEAD WATER OPERATOR.
- PROPOSE ADDING ONE (1) WATER SYSTEMS OPERATOR I-III IN WATER QUALITY.



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: June 20, 2019
TO: Board of Directors
FROM: Clarence Mansell Jr., General Manager
SUBJECT: APPROVAL OF FISCAL YEAR 2019-20 PROFESSIONAL SERVICES
 CONTRACT FOR ROB KATHERMAN CONSULTING

DISCUSSION:

Katherman Consulting has provided the District with organizational management advice and engineering research, planning and project management services since March 2018. The current contract expires July 1, 2019. This report presents a new one-year contract for Board approval to engage Katherman's services for FY2019-20. The District is still undergoing significant changes in organizational management and in the development of its engineering program and Katherman's services are needed to facilitate successful change management.

FISCAL IMPACT:

The estimated cost of the contract remains at last year's amount of \$100,000. Funds have been allocated in the FY2019-20 O&M Budget and the CIP Budget to facilitate work in both areas.

STAFF RECOMMENDATION:

That the Board of Directors approve the professional services agreement for Rob Katherman Consulting.

Respectfully Submitted,

Clarence Mansell Jr, General Manager

CM:ce

ATTACHMENT(S):

1. PSA Rob Katherman Consulting Contract 7.2019



West Valley Water District

AGREEMENT FOR PROFESSIONAL SERVICES

With

Rob Katherman Consulting

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AGREEMENT FOR PROFESSIONAL SERVICES

This AGREEMENT FOR PROFESSIONAL SERVICES (“Agreement”) effective as of this 1st day of July, 2019 (“Effective Date”) is by and between West Valley Water District (“District”) and Rob Katherman Consulting (“Consultant”). The District and Consultant may be collectively referred to as the “Parties” and individually as a “Party.”

RECITALS

A. The Parties desire to enter into this Agreement for the purpose of setting forth the terms and conditions upon which Consultant shall provide certain services to District.

NOW, THEREFORE, THE PARTIES HEREBY AGREE AS FOLLOWS:

Section 1. Term of Agreement.

The term of this Agreement will be for a period of one (1) year commencing on the Effective Date and terminating one (1) year after the Effective Date.

Section 2. Scope and Performance of Services.

2.1 (a) District may, from time to time, by written instructions from the general manager or assistant general manager of the District (“Authorized Representative”) issue task orders (“Task Orders”) to the Consultant. The Task Order shall be in such form and content as shall be set forth on Exhibit “A” attached hereto and by this reference incorporated herein. The Task Order shall set forth: (i) the scope of services to be performed by Consultant; (ii) the compensation to be paid to Consultant; and (iii) the time to complete the Task Order. The provisions of this Agreement shall apply to all such Task Orders.

(b) For each Task Order, Consultant shall confer, as requested, with District representatives to review progress of work elements, adherence to work schedule, coordination of work, scheduling of review and resolution of problems which may develop.

2.2 Consultant will furnish all of the labor, technical, administrative, professional and other personnel, all supplies and materials, equipment, printing, vehicles, transportation, office space and facilities, and all tests, testing and analyses, calculation, and all other means whatsoever, except as otherwise expressly specified in this Agreement, necessary or proper to perform and complete the services required of Consultant under this Agreement.

- 2.3** Consultant's designated representative(s) who are authorized to act on its behalf and to make all decisions in connection with the performance of services under this Agreement are listed in Exhibit "B" attached hereto and by this reference incorporated herein ("Key Personnel").
- 2.4** Consultant represents and warrants that it has the qualifications, experience and facilities necessary to properly perform the services required under this Agreement in a thorough, competent and professional manner. Notwithstanding Section 3 below, in the event Consultant utilizes the services of subcontractors or sub-consultants, Consultant assumes sole and complete responsibility for the performance of the subcontractor or sub-consultant to the specifications provided hereunder for Consultant's work, and no adjustment will be made to Consultant's requirements under this Agreement for timely completion of services, complete performance of services, or delivery of products or deliverables in a timely fashion, and no adjustment will be made to performance deadlines, or compensation due to Consultant, due to or arising from issues Consultant may have with any subcontractor or sub-consultant. Consultant will at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described in this Agreement. In meeting its obligations under this Agreement, Consultant shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing services similar to those required of Consultant under this Agreement.

Consultant warrants it will perform its engineering and design under the Task Order, as more particularly described in Exhibit A ("Task Order") in accordance with the current standards of care and diligence normally practiced by recognized engineering and design firms in performing services of a similar nature. Further, Consultant warrants that the engineering and design performed has been performed in accordance with the then current standards of care and diligence normally practiced by recognized engineering and design firms in performing services of a similar nature. If within one (1) year after substantial completion of the engineering and design work it is shown that there is an error in that work as a result of the Consultant's failure to meet those standards and the District has notified the Consultant in writing of any such error within that period, Consultant shall re-perform such engineering and design work within the original scope of such services, as may be necessary to remedy such error. All costs incurred by Consultant in performing such corrective services shall be the sole responsibility of the Consultant and such costs shall not be reimbursable in any way.

Section 3. Additional Services and Changes in Services

- 3.1 Consultant will not be compensated for any services rendered in connection with its performance of this Agreement that are in addition to or outside of those set forth in the Task Orders, unless such additional services are authorized in advance and in writing by District.
- 3.2 If Consultant believes that additional services are needed to complete a Task Order, Consultant will provide the Authorized Representative with written notification describing the proposed additional services, the reasons for such services, and a detailed proposal regarding cost.
- 3.3 District may order changes to a Task Order, consisting of additions, deletions, or other revisions, and the compensation to be paid Consultant will be adjusted accordingly. All such changes must be authorized in writing, and executed by Consultant and District. The cost or credit to District resulting from changes in a Task Order will be determined by the written agreement between the Parties.

Section 4. Familiarity with Services and Site.

- 4.1 By executing this Agreement, Consultant warrants that Consultant shall, prior to undertaking a Task Order:
 - (a) investigate and consider the services to be performed;
 - (b) carefully consider how and within what time frame the services should be performed;
 - (c) understand the facilities, difficulties, and restrictions attending performance of the services under a Task Order; and
 - (d) possesses all licenses required under local, state or federal law to perform the services contemplated by a Task Order, and maintain all required licenses during the performance of such Task Order.
- 4.2 If services involve work upon any site, Consultant warrants that Consultant has or will investigate the site and will be fully acquainted with the conditions there existing, before commencing its services under a Task Order. Should Consultant discover any latent or unknown conditions that may materially affect the performance of services, Consultant will immediately inform District of such fact and will not proceed except at Consultant's own risk until written instructions are received from the District.

Section 5. Compensation and Payment.

- 5.1 Subject to any limitations set forth in this Agreement, District agrees to pay Consultant the amounts shown in a Task Order.
- 5.2 Each month during the existence of a Task Order, Consultant shall furnish District with an original invoice for all services performed and expenses incurred during the preceding month in accordance with the fee schedule set forth in the Task Order. The invoice must detail charges by the following categories: labor (by subcategory), reimbursable costs, subcontractor contracts and miscellaneous expenses. The invoice must list, as applicable, the hours worked and hourly rates for each personnel category, the tasks performed, the percentage of the task completed during the billing period, the cumulative percentage completed for each task, and the total cost of the services.
- 5.3 District will independently review each invoice submitted by Consultant to determine whether the work performed and expenses incurred are in compliance with this Agreement. In the event that no charges or expenses are disputed, the invoice will be approved and paid. In the event any charges or expenses are disputed by District, the original invoice will be returned by District to Consultant for correction and resubmission.
- 5.4 Except as to any charges for work performed or expenses incurred by Consultant that are disputed by District, District will use its best efforts to cause Consultant to be paid within thirty (30) days of receipt of Consultant's invoice.
- 5.5 No payment or partial payment to Consultant shall constitute acceptance of any work completed by Consultant or waive any claims by the District for any reason whatsoever.

Section 6. Required Documentation Prior to Performance.

- 6.1 Consultant will not perform any services under this Agreement until:
- (a) Consultant furnishes proof of insurance ("Insurance") as required under Exhibit "C" attached hereto and by this reference incorporated herein; and
 - (b) Consultant provides District with a Taxpayer Identification Number.
- 6.2 The District will have no obligation to pay for any services rendered by Consultant in advance of receiving written authorization to proceed for each Task Order, and Consultant acknowledges that any such services are at Consultant's own risk.

Section 7. Project Documents.

- 7.1 All original maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer programs, files and other documents (collectively, "Project Documents") prepared, developed or discovered by Consultant in the course of providing services under this Agreement will become the sole property of District and may be used, reused or otherwise disposed of by District without the permission of Consultant. Consultant will take such steps as are necessary to perfect or protect the ownership interest of District in such Project Documents. Upon completion, expiration or termination of this Agreement, Consultant shall turn over to District all such original Project Documents in its possession; provided, however, that Consultant may retain copies of Project Documents.
- 7.2 Except as necessary for the performance of services under this Agreement, no Project Documents prepared under this Agreement, will be released by Consultant to any other person or entity without District's prior written approval. All press releases, including graphic display information to be published, must be approved and distributed solely by District, unless otherwise agreed to in writing by District.

Section 8. Consultant's Books and Records.

- 8.1 Consultant shall maintain any and all documents and records demonstrating or relating to Consultant's performance of services under this Agreement. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, or other documents or records evidencing or relating to work, services, expenditures and disbursements charged to District under this Agreement. Any and all such documents or records must be maintained in accordance with generally accepted accounting principles and must be sufficiently complete and detailed so as to permit an accurate evaluation of the services provided by Consultant under this Agreement. Any and all such documents or records must be maintained for three (3) years following the final payment for each Task Order.
- 8.2 Any and all records or documents required to be maintained by this section must be made available for inspection, audit and copying, at any time during regular business hours, upon written request by District or its designated representatives. Copies of such documents or records must be provided directly to District for inspection, audit and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such documents and records must be made available at Consultant's address indicated for receipt of notices in this Agreement.

- 8.3** Where District has reason to believe that any of the documents or records required to be maintained by this section may be lost or discarded due to dissolution or termination of Consultant's business, District may, by written request, require that custody of such documents or records be given to a person or entity mutually agreed upon and that such documents and records thereafter be maintained by such person or entity at Consultant's expense. Access to such documents and records shall be granted to District, as well as to its successors-in-interest and authorized representatives.

Section 9. Status of Consultant.

- 9.1** Consultant is and will at all times remain a wholly independent contractor and not an officer or employee of District. Consultant has no authority to bind District in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against District, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by District.
- 9.2** The personnel performing the services under this Agreement on behalf of Consultant will at all times be under Consultant's exclusive direction and control. Neither District, nor any elected or appointed boards, officers, officials, employees or agents of District, will have control over the conduct of Consultant or any of Consultant's officers, subcontractors or sub-consultants, employees or agents, except as provided in this Agreement. Consultant warrants that it will not at any time or in any manner represent that Consultant or any of Consultant's officers, employees or agents are in any manner officials, officers, employees or agents of District.
- 9.3** Neither Consultant, nor any of Consultant's officers, employees or agents, will obtain any rights to retirement, health care or any other benefits which may otherwise accrue to District's employees. Consultant expressly waives any claim to any such rights or benefits.

Section 10. Compliance with Applicable Laws.

Consultant shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules in effect during the term of this Agreement.

Section 11. Conflicts of Interest.

Consultant covenants that neither Consultant, nor any officer, principal nor employee of its firm, has or will acquire any interest, directly or indirectly, that would conflict in any manner with the interests of District or that would in any way hinder Consultant's performance of services under this Agreement. Consultant further covenants that neither Consultant, nor any officer, principal or employee of its firm will make, participate in the making, or in any way attempt to use the position of Consultant to influence any decision of the District in which Consultant knows or has reason to know that Consultant, or any officer, principal or employee of Consultant has a financial interest as defined in Government Code section 87103.

Section 12. Confidential Information; Release of Information.

- 12.1** All information gained or work product produced by Consultant in performance of this Agreement will be considered confidential to the full extent permitted by law, unless such information is in the public domain or already known to Consultant. Consultant shall not release or disclose any such information or work product to persons or entities other than District without prior written authorization from an Authorized Representative, except as may be required by law.
- 12.2** Consultant, its officers, employees, or agents, shall not, without prior written authorization from an Authorized Representative or unless requested by the District counsel, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement. Response to a subpoena or court order will not be considered "voluntary" provided Consultant gives District notice of such court order or subpoena.
- 12.3** If Consultant, or any officer, employee, or agent of Consultant, provides any information or work product (including Project Documents) in violation of this Agreement, then District shall have the right to reimbursement and indemnity from Consultant for any damages, costs and fees, including attorneys' fees related to any unauthorized disclosure by consultant or, caused by or incurred as a result of Consultant's conduct.
- 12.4** Consultant shall immediately notify District should Consultant, its officers, employees, or agents be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the services performed under this Agreement. District retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with District and to provide District with the opportunity to review any response to discovery requests provided by

Consultant. However, this right to review any such response does not imply or mean the right by District to control, direct, or rewrite such response.

Section 13. Indemnification.

Consultant covenants and agrees that, during the term of this Agreement, any injury suffered as a result of Consultant's services shall be the sole responsibility of Consultant and its successors and assigns and District shall not be liable to Consultant, or any other person or persons whatsoever for any such injury, loss or damage to persons or property unless caused by the negligence or intentional acts of District or its Representatives (as defined below). Consultant shall defend, indemnify and hold District, its officers, directors and Representatives ("District Indemnitees") harmless from and against any and all claims, costs, liabilities, debts, demands, suits, actions, causes of action, obligations, proceedings, damages, judgments, liens and expenses of whatever nature, including attorneys' fees and disbursements (collectively, "Claims") which may be made against the District Indemnitees arising out of or in connection with (a) the retention by District of Consultant's services; (b) the performance of or failure to perform, the work covered by this Agreement which is caused or occasioned by any act, action, neglect on the part of Consultant, or its Representatives, in the performance of this Agreement and the work to be done under this Agreement; (c) the death and/or injury to any person or damage to any property (real or personal) and/or economic loss which may be caused or is claimed to have been caused, by the negligence, act or omission of Consultant or its Representatives or its or their property; (d) any violation or alleged violation by Consultant of any law or regulation now or hereafter enacted; and (e) any breach by Consultant of its obligations under this Agreement. The foregoing indemnity shall not apply to the extent any such Claims are ultimately established by a court of competent jurisdiction to have been caused by the negligence or willful misconduct of the District Indemnitees or any of them. District shall make all decisions with respect to its representation in any legal proceeding concerning this section. If Consultant fails to do so, District shall have the right, but not the obligation, to defend the same and charge all of the direct or incidental Claims of such defense, including attorneys' fees and costs, to Consultant and to recover the same from Consultant. The term "Representatives" shall mean employees, representatives, agents, contractors, subcontractors or any other persons directly or indirectly employed by any one of the foregoing or reasonably under the control of any of the foregoing or for whose acts any of the foregoing may be liable.

Section 14. Insurance.

Consultant agrees to obtain and maintain in full force and effect during the term of this Agreement the Insurance coverages listed in Exhibit "C." All Insurance policies shall be subject to approval by District as to form and content. These requirements are subject to amendment or waiver if so approved in writing by an Authorized Representative.

Section 15. Assignment.

15.1 The expertise and experience of Consultant are material considerations for this Agreement. District has an interest in the qualifications of and capability of the persons and entities that will fulfill the duties and obligations imposed upon Consultant under this Agreement. Consultant may not assign or transfer this Agreement or any portion of this Agreement or the performance of any of Consultant's duties or obligations under this Agreement without the prior written consent of District. The District can withhold its approval/consent in its sole and absolute discretion. Any attempted assignment will be null and void, and will constitute a material breach of this Agreement entitling District to any and all remedies at law or in equity, including summary termination of this Agreement.

15.2 Consultant must obtain District's prior written approval before utilizing any subcontractors to perform any services under this Agreement, which approval may be withheld in District's sole and absolute discretion. This written approval must include the identity of the subcontractor and the terms of compensation. Approval by District does not imply any agreement to or endorsement by the District as to the competency or capability of any proposed subcontractor or sub-consultant, and District reserves any and all rights against both Consultant and such subcontractor or sub-consultant, for any failure to perform or other breach of any of the provisions of this Agreement, or the standards of performance defined herein, and no waiver is intended or to be implied by District's approval of any subcontractor or sub-consultant.

Section 16. Termination of Agreement.

16.1 District may terminate this Agreement, with or without cause, at any time by written notice of termination to Consultant. In the event such notice is given, Consultant shall cease immediately all work in progress.

16.2 Upon termination of this Agreement, all property belonging exclusively to District which is in Consultant's possession must be returned to District. Consultant shall promptly deliver to District a final invoice for all outstanding

services performed and expenses incurred by Consultant as of the date of termination. Compensation for work in progress not based on an hourly rate will be prorated based on the percentage of work completed as of the date of termination.

- 16.3** Consultant acknowledges District's right to terminate this Agreement as provided in this section, and hereby waives any and all claims for damages that might otherwise arise from District's termination of this Agreement.

Section 17. Notices.

- 17.1** All written notices required or permitted to be given under this Agreement will be deemed made when received by the other Party at its respective address as follows:

To District: West Valley Water District
855 West Base Line Road
P. O. Box 920
Rialto, CA 92377
Attention: Clarence C. Mansell, Jr.
General Manager

(Tel.) 909-875-1804
(Fax) 909-875-1849

To Consultant: **Rob Katherman Consulting**
46-E Peninsula Center #284
Rolling Hills Estates, CA 90274
rob.katherman@icloud.com
310.383.0451

*** Please send all invoices by:*

Email: apinvoices@wwd.org

or

*Mail: West Valley Water District
Accounts Payable
P.O. Box 190
Rialto, CA 92377*

- 17.2** Notice will be deemed effective on the date personally delivered or transmitted by facsimile. If the notice is mailed, notice will be deemed given three (3) days after deposit of the same in the custody of the United States Postal Service, postage prepaid, for first class delivery, or upon delivery if using a major courier service with tracking capabilities.
- 17.3** Any Party may change its notice information by giving notice to the other Party in compliance with this section.

Section 18. General Provisions.

- 18.1 Authority to Execute.** Each Party represents and warrants that all necessary action has been taken by such Party to authorize the undersigned to execute this Agreement and to bind it to the performance of its obligations hereunder.
- 18.2 Binding Effect.** Subject to Section 15, this Agreement is binding upon the heirs, executors, administrators, successors and assigns of the Parties, including any subcontractors or sub-consultants of Consultant.
- 18.3 Entire Agreement.** This Agreement, including the attached Exhibits "A" through "C," is the entire, complete, final and exclusive expression of the Parties with respect to the matters addressed in this Agreement and supersedes all other agreements or understandings, whether oral or written, between Consultant and District prior to the execution of this Agreement.
- 18.4 Modification of Agreement.** No amendment to or modification of this Agreement will be valid unless made in writing and approved by Consultant and by the Board of Directors of the District, or General Manager, if such power has been delegated to General Manager. The Parties agree that this requirement for written modifications cannot be waived and that any attempted waiver will be void.
- 18.5 Facsimile Signatures.** Amendments to this Agreement will be considered executed when the signature of a Party is delivered by facsimile transmission. Such facsimile signature will have the same effect as an original signature.
- 18.6 Waiver.** Waiver by any Party to this Agreement of any term, condition, or covenant of this Agreement will not constitute a waiver of any other term, condition, or covenant. Waiver by any Party of any breach of the provisions of this Agreement will not constitute a waiver of any other provision, or a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by District of any services by Consultant will not constitute a waiver of any of the provisions of this Agreement.
- 18.7 Interpretation.** This Agreement will be interpreted, construed and governed according to the laws of the State of California. Each Party has

had the opportunity to review this Agreement with legal counsel. The Agreement will be construed simply, as a whole, and in accordance with its fair meaning, and without resort to rules regarding draftsmanship. It will not be interpreted strictly for or against either Party.

- 18.8 Severability.** If any provision of this Agreement shall be ruled invalid, illegal or unenforceable, the Parties shall: (a) promptly negotiate a substitute for the provisions which shall to the greatest extent legally permissible, effect the intent of the Parties in the invalid, illegal or unenforceable provision, and (b) negotiate such changes in, substitutions for or additions to the remaining provisions of this Agreement as may be necessary in addition to and in conjunction with subsection (a) above to give effect to the intent of the Parties without the invalid, illegal or unenforceable provision. To the extent the Parties are unable to negotiate such changes, substitutions or additions as set forth in the preceding sentence, and the intent of the Parties with respect to the essential terms of the Agreement may be carried out without the invalid, illegal or unenforceable provisions, the balance of this Agreement shall not be affected, and this Agreement shall be construed and enforced as if the invalid, illegal or unenforceable provisions did not exist.
- 18.9 Venue.** The Parties agree any action or proceeding to enforce or relating to this Agreement shall be brought exclusively in the federal court located in Riverside County, California or state court located in San Bernardino County, California and the Parties hereto consent to the exercise of personal jurisdiction over them by such courts for purposes of any such action or proceeding.
- 18.10 Disputes.** If any disputes should arise between the Parties concerning the work to be done under this Agreement, the payments to be made, or the manner of accomplishment of the work, Consultant shall nevertheless proceed to perform the work as directed by District pending settlement of the dispute.
- 18.11 Cooperation.** Consultant shall cooperate in the performance of work with District and all other agents.
- 18.12 Time of Essence.** Time shall be of the essence as to all dates and times of performance contained in this Agreement.
- 18.13 Counterparts.** This Agreement may be signed and delivered in any number of counter parts, each of which, when signed and delivered, shall be an original, but all of which shall together constitute one and the same Agreement.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed effective as of the day and year first above written.

DISTRICT:

**WEST VALLEY WATER DISTRICT,
a public agency of the State of California**

By _____
Clarence C. Mansell, Jr., General Manager

By _____
Crystal L. Escalera, Board Secretary

APPROVED AS TO FORM:

TAFOYA & GARCIA LLP

By _____
Robert Tafoya

CONSULTANT:

Rob Katherman Consulting

By _____

Name _____

Its _____

EXHIBIT A
TASK ORDER

TASK ORDER NO. 1

This Task Order (“Task Order”) is executed this 1st day of July, 2019 by and between West Valley Water District, a public agency of the State of California (“District”) and Rob Katherman Consulting (“Consultant”).

RECITALS

- A. On or about July 1st, 2019 District and Consultant executed that certain Agreement for Professional Services (“Agreement”).
- B. The Agreement provides that the District will issue Task Orders from time to time, for the provision of certain services by Consultant.
- C. Pursuant to the Agreement, District and Consultant desire to enter into this Task Order for the purpose of setting forth the terms and conditions upon which Consultant shall render certain services to the District.

NOW, THEREFORE, THE PARTIES HERETO HEREBY AGREE AS FOLLOWS:

1. Consultant agrees to perform the services set forth on Exhibit “1” attached hereto and by this reference incorporated herein.
2. Subject to any limitations in the Agreement, District shall pay to Consultant the amounts specified in Exhibit “2” attached hereto and by this reference incorporated herein. The total compensation, including reimbursement for actual expenses, may not exceed the amount set forth in Exhibit “2,” unless additional compensation is approved in writing by the District.
3. Consultant shall perform the services described in Exhibit “1” in accordance with the schedule set forth in Exhibit “3” attached hereto and by this reference incorporated herein. Consultant shall commence work immediately upon receipt of a notice to proceed from the District. District will have no obligation to pay for any services rendered by Consultant in advance of receipt of the notice to proceed, and Consultant acknowledges that any such services are at Consultant’s own risk.
4. The provisions of the Agreement shall apply to this Task Order. As such, the terms and conditions of the Agreement are hereby incorporated herein by this reference.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties have caused this Task Order to be executed effective as of the day and year first above written.

DISTRICT:

**WEST VALLEY WATER DISTRICT,
a public agency of the State of California**

Clarence C. Mansell Jr., General Manager

Crystal L. Escalera, Board Secretary

CONSULTANT:

Rob Katherman Consulting _____

By _____

Name _____

Its _____

By _____

Name _____

Its _____

EXHIBIT "1"
TO
TASK ORDER NO. 1

SCOPE OF SERVICES

Consultant agrees to perform during the term of this Agreement, the tasks, obligations, and services requested by the Board or its General Manager. Any changes mutually agreed upon by the parties, and any increase or decrease in compensation, shall be incorporated by written amendments to this Agreement.

EXHIBIT "2"
TO
TASK ORDER NO. 1

COMPENSATION

The District shall pay for the services performed by Consultant pursuant to the terms of this Agreement as follows: \$85.00 per hour for each worked with no minimum or maximum.

EXHIBIT "3"
TO
TASK ORDER NO. 1

SCHEDULE

Consultant shall perform the services above described in a timely manner in accordance with professional standard practices and the provisions of this Agreement. This Agreement is effective as of the Commencement Date and shall terminate on the Expiration Date. District may terminate this Agreement at any time with a thirty (30) day written notice of termination.

EXHIBIT B**KEY PERSONNEL**

Consultant's designated representative(s) who are authorized to act on its behalf and to make all decisions in connection with the performance of services under this Agreement are:

Rob Katherman

EXHIBIT C
INSURANCE

INSURANCE

A. **General Requirements.** Before commencing the performance of services under this Agreement, and at all other times this Agreement is effective, Consultant must procure and maintain the following types of insurance with coverage limits complying, at a minimum, with the limits set forth below:

<u>Type of Insurance</u>	<u>Limits (combined single)</u>
Commercial General Liability:	\$1,000,000
Business Automobile Liability	\$1,000,000
Professional Liability	\$1,000,000
Workers Compensation	Statutory Requirement.

B. **Commercial General Liability Insurance.** The amount of insurance set forth above must be a combined single limit per occurrence for bodily injury, personal injury, and property damage for the policy coverage. The insurance must be on an “occurrence” not a “claims made” basis.

C. **Business Automobile Insurance.** Automobile coverage must be written on forms subject to the written approval of District.

D. **Professional Liability Insurance.** This coverage must be on an “occurrence” basis, including coverage for contractual liability. The Professional Liability Insurance required by this Agreement must be endorsed to be applicable to claims based upon, arising out of or related to services performed under this Agreement.

E. **Workers Compensation.** Consultant must have a State of California approved policy form providing the statutory benefits required by law with employer’s liability limits of no less than \$1,000,000 per accident for all covered losses, or Consultant must provide evidence of an approved self-insurance program.

F. **Additional Insureds.** Each Commercial General Liability Insurance policy and Business Auto Insurance policy must provide that the District, its officials, officers, employees, agents and volunteers are “additional insureds” under the terms of the policy, and must provide that an act or omission of one the insureds will not reduce or avoid coverage to the other insureds.

G. **Deductibles and Self-Insured Retention.** Any deductibles or self-insured retentions applicable to the insurance policies required under this Agreement must be declared to and approved by District. In no event may any required insurance policy have a deductible, self-insured retention or other similar policy provision in excess of \$50,000 without prior written approval by District in its sole discretion. At the option of District, either the insurer will reduce or eliminate such deductibles or self-insured retentions with respect to the District’s additional insureds or Consultant will procure a bond guaranteeing payment of any losses, damages,

expenses, costs or settlements up to the amount of such deductibles or self-insured retentions.

- H. **Primary Insurance.** Each of the insurance policies maintained by Consultant under this Agreement must state that such insurance will be deemed “primary” so that any insurance that may be carried by District will be deemed excess to that of Consultant. This endorsement must be reflected on forms as determined by District.
- I. **Certificates of Insurance and Endorsements.** Prior to commencing any services under this Agreement, Consultant must file with the District certificates of insurance and endorsements evidencing the existence of all insurance required by this Agreement, along with such other evidence of insurance or copies of policies as may reasonably be required by District. These certificates of insurance and endorsements must be in a form approved by the Legal Counsel. Consultant must maintain current certificates and endorsements on file with District during the term of this Agreement reflecting the existence of all required insurance. Each of the certificates must expressly provide that no material change in the policy, or termination thereof, will be effective except upon 30 days’ prior written notice to District by certified mail, return receipt requested. The delivery to District of any certificates of insurance or endorsements that do not comply with the requirements of this Agreement will not waive the District’s right to require compliance.
- J. **Insurance Rating.** All insurance required to be maintained by Consultant under this Agreement must be issued by companies licensed by or admitted to conduct insurance business in the State of California by the California Department of Insurance and must have a rating of A or better and Class VII or better by the latest edition of A.M. Best’s Key Rating Guide.
- K. **Aggregate Limits.** The aggregate limits for each insurance policy required under this Agreement must apply separately and solely to the services performed under this Agreement. If the required policies do not have an endorsement providing that the aggregate limit applies separately to the services being performed, or if defense costs are included in the aggregate limit, then the required aggregate limits must be increased to an amount satisfactory to District.
- L. **Waiver of Subrogation Rights.** Consultant and each insurer providing any insurance required by this Agreement must waive all rights of subrogation against District, its officials, officers, employees, agents and volunteers, and each insurer must issue a certificate to the District evidencing this waiver of subrogation rights.
- M. **Failure to Maintain Required Insurance.** If Consultant, for any reason, fails to obtain and maintain the insurance required by this Agreement, District may obtain such coverage at Consultant’s expense and deduct the cost of such insurance from payments due to Consultant under this Agreement or may terminate the Agreement.
- N. **Effect of Coverage.** The existence of the required insurance coverage under this

Agreement shall not be deemed to satisfy or limit Consultant's indemnity obligations under this Agreement. Consultant acknowledges that the insurance coverage and policy limits set forth in this Agreement constitute the minimum coverage and policy limits required. Any insurance proceeds available to District in excess of the limits and coverage required by this Agreement, and which is applicable to a given loss, must be made available to District to compensate it for such losses.