

**MINUTES**  
**REGULAR BOARD MEETING**  
of the  
**WEST VALLEY WATER DISTRICT**  
July 18, 2019

<b>Attendee Name</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>
Board of Directors			
Michael Taylor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kyle Crowther	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Donald Olinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clifford Young	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Gregory Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Staff			
Clarence Mansell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ricardo Pacheco	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Logan Old	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeremiah Brosowske	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Crystal L. Escalera	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deborah Martinez	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Paul Becker	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joanne Chan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jon Stephenson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Albert Clinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rosa Gutierrez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Socorro Pantaleon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Melissa Blount	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Legal Counsel			
Robert Tafoya	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Consultant(s)			
Misty Cheng	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

**OPENING CEREMONIES**

Pledge of Allegiance - Led by Vice President Kyle Crowther  
Opening Prayer - Led by Director Don Olinger  
Call to Order  
Roll Call of Board Members

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## ADOPT AGENDA

President Dr. Taylor motioned to adopt the agenda, Vice President Kyle Crowther second. The agenda was then adopted by the following vote:

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Taylor, President
<b>SECONDER:</b>	Kyle Crowther, Vice President
<b>AYES:</b>	Michael Taylor, Kyle Crowther, Donald Olinger, Gregory Young
<b>ABSENT:</b>	Clifford Young

## PUBLIC PARTICIPATION

Anthony Araiza, Diana Araiza, Linda Gonzalez, Scott Rodriguez, Jorge Valdez and Malcolm Davis made comments to the Board of Directors.

## INFORMATION

- **WATER RELIABILITY IMPROVEMENT PROGRAM UPDATE**
  - There was no report.

## CONSENT CALENDAR

### 1. JUNE 7, 2019 AMENDED SPECIAL BOARD MEETING MINUTES

President Dr. Taylor motioned to pull Item No. 1 and 2 and approve Items No. 3, 4, 5, 6 and 7. Director Greg Young second the motion which passed unanimously by the attending Board members. Following this vote, President Taylor then motioned to table Items No. 1 and 2 and to bring them back to the Board for approval at the next meeting. There was no discussion on the items. Director Greg Young second the motion which passed by the following vote:

<b>RESULT:</b>	<b>TABLED [UNANIMOUS] Next: 08/01/2019 6:00 PM</b>
<b>MOVER:</b>	Michael Taylor, President
<b>SECONDER:</b>	Gregory Young, Director
<b>AYES:</b>	Michael Taylor, Kyle Crowther, Donald Olinger, Gregory Young
<b>ABSENT:</b>	Clifford Young

### 2. JUNE 20, 2019 REGULAR BOARD MEETING MINUTES

President Dr. Taylor motioned to pull Item No. 1 and 2 and approve Items No. 3, 4, 5, 6 and 7. Director Greg Young second the motion which passed unanimously by the attending Board members. Following this vote, President Taylor then motioned to table Items No. 1 and 2 and to bring them back to the Board for approval at the next meeting. There was no discussion on the items. Director Greg Young second the motion which passed by the following vote:

<b>RESULT:</b>	<b>TABLED [UNANIMOUS] Next: 08/01/2019 6:00 PM</b>
<b>MOVER:</b>	Michael Taylor, President
<b>SECONDER:</b>	Gregory Young, Director
<b>AYES:</b>	Michael Taylor, Kyle Crowther, Donald Olinger, Gregory Young
<b>ABSENT:</b>	Clifford Young

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### 3. APPROVAL OF JUNE 2019 PURCHASE ORDER REPORT

President Dr. Taylor motioned to pull Item No. 1 and 2 and approve Items No. 3, 4, 5, 6 and 7. There was no discussion on the items. Director Greg Young second the motion which passed by the following vote:

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Taylor, President
<b>SECONDER:</b>	Gregory Young, Director
<b>AYES:</b>	Michael Taylor, Kyle Crowther, Donald Olinger, Gregory Young
<b>ABSENT:</b>	Clifford Young

### 4. CONSIDER GRANT OF EASEMENT FROM RICHMOND AMERICAN HOMES OF MARYLAND, INC FOR TRACT 20138

President Dr. Taylor motioned to pull Item No. 1 and 2 and approve Items No. 3, 4, 5, 6 and 7. There was no discussion on the items. Director Greg Young second the motion which passed by the following vote:

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Taylor, President
<b>SECONDER:</b>	Gregory Young, Director
<b>AYES:</b>	Michael Taylor, Kyle Crowther, Donald Olinger, Gregory Young
<b>ABSENT:</b>	Clifford Young

### 5. CONSIDER GRANT OF EASEMENT FROM RICHMOND AMERICAN HOMES OF MARYLAND, INC FOR TRACT 20139

President Dr. Taylor motioned to pull Item No. 1 and 2 and approve Items No. 3, 4, 5, 6 and 7. There was no discussion on the items. Director Greg Young second the motion which passed by the following vote:

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Taylor, President
<b>SECONDER:</b>	Gregory Young, Director
<b>AYES:</b>	Michael Taylor, Kyle Crowther, Donald Olinger, Gregory Young
<b>ABSENT:</b>	Clifford Young

### 6. CONSIDER WATER SYSTEM INFRASTRUCTURE INSTALLATION AND CONVEYANCE AGREEMENT WITH RICHMOND AMERICAN HOMES OF MARYLAND, INC FOR TRACT 20139

President Dr. Taylor motioned to pull Item No. 1 and 2 and approve Items No. 3, 4, 5, 6 and 7. There was no discussion on the items. Director Greg Young second the motion which passed by the following vote:

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Taylor, President
<b>SECONDER:</b>	Gregory Young, Director
<b>AYES:</b>	Michael Taylor, Kyle Crowther, Donald Olinger, Gregory Young
<b>ABSENT:</b>	Clifford Young

**7. CONSIDER WATER SYSTEM INFRASTRUCTURE INSTALLATION AND CONVEYANCE AGREEMENT WITH RICHMOND AMERICAN HOMES OF MARYLAND, INC FOR TRACT 20138**

President Dr. Taylor motioned to pull Item No. 1 and 2 and approve Items No. 3, 4, 5, 6 and 7. There was no discussion on the items. Director Greg Young second the motion which passed by the following vote:

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Taylor, President
<b>SECONDER:</b>	Gregory Young, Director
<b>AYES:</b>	Michael Taylor, Kyle Crowther, Donald Olinger, Gregory Young
<b>ABSENT:</b>	Clifford Young

**BUSINESS MATTERS**

**8. CONSIDERATION TO ELECT A REPRESENTATIVE TO THE 2019 CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) BOARD OF DIRECTORS IN THE SOUTHERN NETWORK, SEAT B.**

The Directors engaged in a short discussion regarding the candidates for the CSDA Seat B. President Dr. Taylor motioned to bring back this item to the August 1, 2019 Board meeting for approval to allow the Board more time to review the candidate's qualifications. Following the discussion, Director Greg Young second the motion which passed by the following vote:

<b>RESULT:</b>	<b>TABLED [UNANIMOUS]Next: 8/5/2019 6:00 PM</b>
<b>MOVER:</b>	Michael Taylor, President
<b>SECONDER:</b>	Gregory Young, Director
<b>AYES:</b>	Michael Taylor, Kyle Crowther, Donald Olinger, Gregory Young
<b>ABSENT:</b>	Clifford Young

**9. AUTHORIZATION FOR SIGNATORY CHANGES FOR ALL JP MORGAN CHASE, US BANK, AND CALTRUST ACCOUNTS.**

President Dr. Taylor motioned to approve Items No. 9, 10, 11 and 12. Director Greg Young second the motion which passed by the recorded vote below. There was no discussion on the items.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Taylor, President
<b>SECONDER:</b>	Gregory Young, Director
<b>AYES:</b>	Michael Taylor, Kyle Crowther, Donald Olinger, Gregory Young
<b>ABSENT:</b>	Clifford Young

**10. CONSIDER A TASK ORDER FOR THE PUN GROUP TO PERFORM THE COMPREHENSIVE ANNUAL FINANCIAL REPORT (CAFR) FOR FY 2018-19**

President Dr. Taylor motioned to approve Items No. 9, 10, 11 and 12. Director Greg Young second the motion which passed by the recorded vote below. There was no discussion on the items.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Taylor, President
<b>SECONDER:</b>	Gregory Young, Director
<b>AYES:</b>	Michael Taylor, Kyle Crowther, Donald Olinger, Gregory Young
<b>ABSENT:</b>	Clifford Young

**11. APPROVAL OF PAYMENT TO TAFOYA & GARCIA, LLP FOR PROFESSIONAL SERVICES RENDERED IN APRIL 2019, INVOICE NO. 19-004: \$28,824.70**

President Dr. Taylor motioned to approve Items No. 9, 10, 11 and 12. Director Greg Young second the motion which passed by the recorded vote below. There was no discussion on the items.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Taylor, President
<b>SECONDER:</b>	Gregory Young, Director
<b>AYES:</b>	Michael Taylor, Kyle Crowther, Donald Olinger, Gregory Young
<b>ABSENT:</b>	Clifford Young

**12. APPROVAL OF PAYMENT TO ALBRIGHT, YEE AND SCHMIT, APC FOR PROFESSIONAL SERVICES RENDERED IN APRIL 2019, INVOICE NO. 25880: \$6,656.81 AND SERVICES RENDERED IN MAY 2019, INVOICE NO. 25833; \$8,660.69**

President Dr. Taylor motioned to approve Items No. 9, 10, 11 and 12. Director Greg Young second the motion which passed by the recorded vote below. There was no discussion on the items.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Taylor, President
<b>SECONDER:</b>	Gregory Young, Director
<b>AYES:</b>	Michael Taylor, Kyle Crowther, Donald Olinger, Gregory Young
<b>ABSENT:</b>	Clifford Young

**13. APPROVAL OF PAYMENT TO VARNER & BRANDT, LLP FOR PROFESSIONAL SERVICES RENDERED IN APRIL 2019, ACCOUNT NO. 23767M: \$5,371.50 AND MAY 2019, ACCOUNT NO. 23767M: \$1,556.18**

President Dr. Taylor motioned to table this item to allow Legal Counsel time to review the invoices, and bring it back to the August 1, 2019 Board meeting for approval.

<b>RESULT:</b>	<b>TABLED [UNANIMOUS]Next: 8/5/2019 6:00 PM</b>
<b>MOVER:</b>	Michael Taylor, President
<b>SECONDER:</b>	Donald Olinger, Director
<b>AYES:</b>	Michael Taylor, Kyle Crowther, Donald Olinger, Gregory Young
<b>ABSENT:</b>	Clifford Young

**REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).**

- **Board Members**
  - **Director Don Olinger:** Made a request to have the General Manager meet with public citizens who expressed concern regarding the district archives and audits. Mr. Mansell agreed to meet with the individuals to discuss their concerns.
  - **Director Greg Young:** Addressed a press release made by the District on June 9, 2019 and cited an error in the votes reported during the February 7, 2019 meeting regarding a special audit. Director Young requested to have the press release corrected to reflect the votes that were recorded in the February 7, 2019 minutes for Item No. 11. He also discussed other confidential issues reported in the press release and likewise, requested corrections to be made. President Dr. Taylor noted Director Young's comments.
- **Legal Counsel**
  - No report.
- **General Manager**
  - **Clarence Mansell:** Did not have comments and asked if the staff had any comments or reports for the Board. At that time the Board Secretary responded to claims made during Public Participation alleging that she worked on Director Dr. Young's campaign and attended a controversial dinner. Ms. Escalera informed the Board and public that she did not work on Director Dr. Young's campaign and did not attend the dinner in question. There were no further comments.

**CLOSED SESSION**

Mr. Tafoya reported that there was no final action taken during Closed Session and the Directors gave direction to him to draft contracts. No further information was reported.

- **PUBLIC EMPLOYEE PERFORMANCE EVALUATION** Pursuant to Cal. Gov. Code Section 54957 Title(s): General Manager, Human Resources/Risk Manager and Board Secretary
- **CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION** Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: Number of Cases: Three (3)

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**ADJOURN**

The meeting adjourned at 7:20 PM.



**Dr. Michael Taylor**  
**President of the Board of Directors**  
**of West Valley Water District**

**ATTEST:**

  
**Crystal L. Escalera, Board Secretary**

