

MINUTES
REGULAR BOARD MEETING
of the
WEST VALLEY WATER DISTRICT
June 20, 2024

OPENING CEREMONIES

Call to Order - President Young called the Regular Board Meeting of the West Valley Water District to order at 6:01 p.m.
Roll Call of Board Members

Attendee Name	Present	Absent	Arrived
Directors			
Channing Hawkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<i>6:10 p.m.</i>
Angela Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Kelvin Moore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Daniel Jenkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Gregory Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
General Counsel			
Jeff Ferre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Staff			
John Thiel	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
William Fox	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Haydee Sainz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Joanne Chan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Elvia Dominguez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Socorro Pantaleon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Albert Clinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rocky Welborn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Kimberly Ceron	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Approval of Any Board Member Requests for Remote Participation - None.
Pledge of Allegiance - The Pledge of Allegiance was led by Vice President Jenkins.
Opening Prayer - The Opening Prayer was led by Elder Tom McColl.

Manager of Public Outreach and Government Affairs Pantaleon introduced newly hired Public Outreach and Government Affairs Representative II Kimberly Ceron, who introduced herself and stated she looks forward to working for the District.

CLOSED SESSION

Public Participation on closed session matters

President Young inquired if anyone from the public would like to speak. No requests were received to speak via email or in-person, or on Zoom, therefore President Young closed the public comment period.

The Board entered into closed session at 6:06 p.m.

CONFERENCE WITH LABOR NEGOTIATORS

Pursuant to Government Code Section 54957.6

Agency designated representatives: John Thiel, General Manager, Haydee Sainz, Human Resources Manager, Oliver Yee, Special Counsel

Employee Groups: International Union of Operating Engineers, Local 12

CONFERENCE WITH LEGAL COUNSEL-EXISTING LITIGATION

Paragraph (1) of subdivision (d) of Government Code Section 54956.9

Name of case: Naseem Farooqi v. West Valley Water District et al.

Report out of Closed Session

The Board adjourned the closed session at 6:42 p.m. to conduct the business portion of the meeting which commenced at 6:44 p.m. with all Board members present.

General Counsel Ferre reported the Board met for closed session and there was no reportable action taken.

ADOPT AGENDA

Motion to adopt the agenda.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Angela Garcia, Director
SECONDER:	Kelvin Moore, Director
AYES:	Channing Hawkins, Angela Garcia, Kelvin Moore, Daniel Jenkins, Gregory Young

PUBLIC PARTICIPATION

President Young inquired if anyone from the public would like to speak. No requests were received to speak via email or in-person, or on Zoom, therefore President Young closed the public comment period.

PRESENTATIONS

1. State Water Project

WVWD

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General Manager Thiel introduced the item and Assistant General Manager Jadeski presented a PowerPoint on the State Water Project.

CONSENT CALENDAR

Motion to approve Consent Calendar items #1 - #4

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Channing Hawkins, Director
SECONDER:	Daniel Jenkins, Vice President
AYES:	Channing Hawkins, Angela Garcia, Kelvin Moore, Daniel Jenkins, Gregory Young

1. Approve Agreement for Treasury Services
2. Approval of Blanket Purchase Orders for Fiscal Year 2024-2025
3. Transfer of Unclaimed Funds into District General Fund
4. Purchase Order Report - May 2024

BUSINESS MATTERS

5. Resolutions declaring an election for November 2024

General Manager Thiel introduced the item and Board Secretary Dominguez presented the report.

Motion to adopt Resolution No. 2024-02 Calling a General Municipal Election to be held on Tuesday, November 5, 2024 for the Election of Members of the Board of Directors for Division 1, 4, and 5 and requesting election services from the County of Riverside for jurisdiction in Division 1.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Channing Hawkins, Director
SECONDER:	Daniel Jenkins, Vice President
AYES:	Channing Hawkins, Angela Garcia, Kelvin Moore, Daniel Jenkins, Gregory Young

Motion to adopt Resolution No. 2024-03 Calling a General Municipal Election to be held on Tuesday, November 5, 2024 for the Election of Members of the Board of Directors for Division 1, 4, and 5 and requesting election services from the County of San Bernardino for jurisdiction in Division 1, 4, and 5.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Daniel Jenkins, Vice President
SECONDER:	Angela Garcia, Director
AYES:	Channing Hawkins, Angela Garcia, Kelvin Moore, Daniel Jenkins, Gregory Young

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6. Fiscal Year 2024-25 Proposed Operating and Capital Budget

Chief Financial Officer Fox presented the report and reviewed adjustments made to the budget after the posting of the agenda:

1) Interest and Investment Earnings - Interest Income on Investments increased from \$3,700,000 to \$4,000,000; 2) Employee Labor Expense decreased from \$10,841,400 to \$10,341,400; 3) Administration - Professional Services/Other Consultants allocation of \$150,000; 4) Public Affairs - Outreach Programs increased from \$2,000 to \$5,000; 5) Public Affairs - Professional Services / Other Consultants increased from \$5,000 to \$7,500; 6) Public Affairs - Sponsorships Community Events & Promotional Items increased from \$13,500 to \$17,500; 7) Public Affairs - Sponsorships Local Community & Water Industry Based increased from \$25,000 to \$30,000; 8) Public Affairs - Outreach Programs increased from \$7,500 to \$11,500; and 9) Customer Service - Outside Labor / Contractors / Remote Site Fees allocation of \$30,000.

Director Hawkins requested an additional \$7,500 be added to adjustment #7 Public Affairs - Sponsorships Local Community & Water Industry Based for a total of \$37,500. The Board concurred.

Motion to adopt Resolution No. 2024-04, adopting the Fiscal Year 2024-25 Proposed Operating Budget (Draft B) and Capital Budget, as amended to include adjustments #1 - #9; adopt the FY 2024-25 Organization Chart; and adopt the FY 2024-25 salary schedule.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Daniel Jenkins, Vice President
SECONDER:	Kelvin Moore, Director
AYES:	Channing Hawkins, Angela Garcia, Kelvin Moore, Daniel Jenkins, Gregory Young

REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).

1. Meeting Attendance Reports

Director Hawkins reported on his attendance at the City of Rialto’s Juneteenth event and a meeting with General Counsel.

Director Garcia reported at her attendance at a meeting with the Fontana Chamber of Commerce, Stage Red Ribbon Cutting event, and ASBCSD monthly meeting,

Vice President Jenkins reported on his attendance at the ASBCSD monthly meeting and AWWA ACE24 Conference.

Director Moore reported on his attendance at the Rialto Men's Health Fair, ASBCSD monthly meeting, and City of Rialto’s Juneteenth event.

2. Board Committee Reports

Director Moore reported on the Human Resources Committee meeting.

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Vice President Jenkins reported on the Finance Committee meeting.

3. Board Members

Director Garcia announced the Fontana Chamber of Commerce has invited the District on their podcast to speak on how we serve communities, and she announced the District will be holding a tour for Supervisor Jesse Armendarez.

Director Hawkins announced he will be resigning as a Board of Director effective the first meeting of August as he will be moving out of the service area. He thanked the Board of Directors and staff for working beside him to help to improve the District.

The Board of Directors thanked Director Hawkins for his service and stated he will be missed on the Board.

4. General Manager

General Manager Thiel thanked Director Hawkins for his service to the District and wished him the best.

General Manager Thiel provided a recruitment update.

Board Secretary Dominguez provided an overview of upcoming meetings and announced the next scheduled meeting is on the 4th of July Holiday. The Board of Directors directed staff to cancel that meeting. The next Board meeting will be on July 18, 2024.

5. Legal Counsel

Legal Counsel Ferre thanked Director Hawkins for the opportunity to serve as Legal Counsel during his service to the District and wished him the best in his future endeavors.

ADJOURN

President Young adjourned the meeting at 7:57 p.m.

ATTEST:

Elvia Dominguez, Board Secretary

Minutes were approved on July 18, 2024 by the Board of Directors of the West Valley Water District.

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