

**ADJOURNED BOARD MEETING**  
of the  
**WEST VALLEY WATER DISTRICT**  
November 14, 2024

**OPENING CEREMONIES**

Call to Order - 6:00 p.m.  
Roll Call of Board Members

Attendee Name	Present	Absent	Arrived
Directors			
Angela Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	6:02 pm
Estevan Bennett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Kelvin Moore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Daniel Jenkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Gregory Young	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Assistant General Counsel			
Henry Castillo	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Staff			
John Thiel	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
William Fox	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Haydee Sainz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Joanne Chan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Elvia Dominguez	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Socorro Pantaleon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Rocky Welborn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Albert Clinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Robert Ramirez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

Approval of Any Board Member Requests for Remote Participation - None.  
Pledge of Allegiance – The Pledge of Allegiance was led by Director Bennett.  
Opening Prayer - The Opening Prayer was led by Pastor Vernall Townsend.

**ADOPT AGENDA**

Vice President Jenkins requested that the Board consider reordering the agenda to allow the 2024 Poster Contest Presentation be heard before the Closed Session.

Motion to adopt the agenda as amended to reorder the agenda to hear the 2024 Poster Contest Presentation prior to Closed Session.

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<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelvin Moore, Director
<b>SECONDER:</b>	Angela Garcia, Director
<b>AYES:</b>	Estevan Bennett, Angela Garcia, Daniel Jenkins, Kelvin Moore
<b>ABSENT:</b>	Gregory Young

## PRESENTATIONS

### 1. 2024 Poster Contest Recognition

Manager of Public Outreach and Government Affairs Pantaleon introduced the item and Public Outreach and Government Affairs Representative II Ceron provided the presentation and announced the winners of the poster contest.

The Board of Directors presented the Certificates of Recognition to the contest winners.

Vice President Jenkins called for a recess at 6:30 p.m. and reconvened the meeting at 6:45 p.m.

## CLOSED SESSION

Public Participation on closed session matters

Vice President Jenkins inquired if anyone from the public would like to speak on closed session items. No requests were received to speak via email or in-person, or on Zoom, therefore President Young closed the public comment period.

The Board entered into closed session at 6:45 p.m.

CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6 Agency designated representatives: John Thiel, General Manager, Haydee Sainz, Human Resources Manager, Oliver Yee, Special Counsel Employee Groups: International Union of Operating Engineers, Local 12

Report out of Closed Session

The Board adjourned the closed session at 7:01 p.m. to conduct the business portion of the meeting which commenced at 7:02 p.m. with all Board members present except President Young who was absent.

Assistant General Counsel Castillo reported that the Board discussed the closed session item and there was no reportable action taken.

## PUBLIC PARTICIPATION

Vice President Jenkins inquired if anyone from the public would like to speak. No requests were received to speak via email or in-person, or on Zoom, therefore President Young closed the public comment period.

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## CONSENT CALENDAR

Vice President Jenkins announced Consent Calendar item #5 would be pulled for discussion prior to considering approval.

### Item Pulled from the Consent Calendar for Discussion

#### 5. West Valley Water District Travel Policy

Director Garcia requested further information on this item to detail the changes being made to the policy.

Interim Chief Financial Officer Fox provided information on the item and the new policy which was created to implement best practices. In response to Board Member questions, Chief Financial Officer Fox clarified that the policy would apply to employees, not Board Members, and noted that the item has been presented to several committees already, however, no questions were raised to prompt the need to go to Human Resources Committee as well.

Staff was directed to table the item to the December 5, 2024 Regular Board Meeting.

Motion to approve Consent Calendar items #1 - #4, and #6 - #10.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Angela Garcia, Director
<b>SECONDER:</b>	Estevan Bennett, Director
<b>AYES:</b>	Estevan Bennett, Angela Garcia, Daniel Jenkins, Kelvin Moore
<b>ABSENT:</b>	Gregory Young

1. October 3, 2024 and October 17, 2024 Regular Meeting Minutes
2. Task Order with Michael Baker International, Inc for Design of Pump Station 7-2
3. Water System Infrastructure Installation and Conveyance Agreement with Fontana Sierra Industrial, LLC for San Bernardino Gateway Business Park, APN: 0239-151-09 and 0239-151-38
4. Purchase of a New 2024 Caterpillar Backhoe Loader
- ~~5. West Valley Water District Travel Policy~~
6. Treasurer's Report - September 2024
7. Cash Disbursements Report - September 2024
8. Monthly Revenue & Expenditures Report - September 2024
9. Transfer Report - September 2024
10. Purchase Order Report - September 2024

## BUSINESS MATTERS

1. Change Order No. 6 with PCL Construction, Inc for the Oliver P. Roemer Water Filtration Facility Upgrade and Expansion Project

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General Manager Thiel introduced the item and Director of Engineering Welborn provided the report.

Motion to approve Change Order No. 6 with PCL Construction, Inc. in the amount of \$521,651.63 for the Oliver P. Roemer Water Filtration Facility Upgrade and Expansion Project and authorize the General Manager to execute all necessary documents.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelvin Moore, Director
<b>SECONDER:</b>	Angela Garcia, Director
<b>AYES:</b>	Estevan Bennett, Angela Garcia, Daniel Jenkins, Kelvin Moore
<b>ABSENT:</b>	Gregory Young

2. H.R. 7525/S.4673– Special District Grant Accessibility Act

General Manager Thiel introduced the item and Public Outreach and Government Affairs Representative Medina presented the report.

Motion to approve joining the legislative efforts in support of H.R. 7525/S.4673.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Angela Garcia, Director
<b>SECONDER:</b>	Kelvin Moore, Director
<b>AYES:</b>	Estevan Bennett, Angela Garcia, Daniel Jenkins, Kelvin Moore
<b>ABSENT:</b>	Gregory Young

3. IE Works Contract Renewal 2024/25

General Manager Thiel introduced the item and Human Resources Manager Sainz presented the report.

Director Garcia inquired about the selection process for the internship and requested that the District advocate to have the outreach for the internship and the candidate selection focused within our service area.

General Manager Thiel and Human Resources Manager Sainz indicated that the District does not have control over the outreach and selection process but we can advise IE Works about a preference to have participants from our service area, and clarified that this item is not urgent and can be brought back with additional information, and possibly a presentation from an IE Works Representative.

Staff was directed to table the item to the December 5, 2024 Regular Board Meeting.

4. Professional Services Agreement with Stantec Consulting Services, Inc. for Master Planning Services for the Water Master Plan Update

General Manager Thiel introduced the item and Director of Engineering Welborn presented the report.

Motion to approve a Professional Services Agreement and Task Order No. 1 with Stantec Consulting Services Inc., in the amount of \$289,708.00 for Master Planning Services for the Water master Plan Update; and authorize the General Manager to execute all necessary documents.

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelvin Moore, Director
<b>SECONDER:</b>	Angela Garcia, Director
<b>AYES:</b>	Estevan Bennett, Angela Garcia, Daniel Jenkins, Kelvin Moore
<b>ABSENT:</b>	Gregory Young

**REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).**

**1. Board Committee Reports**

Director Bennett reported on the Safety and Technology Committee meeting.

Director Garcia reported on the Engineering, Operations and Planning Committee meeting and External Affairs Committee meeting.

Director Moore reported on the Human Resources Committee meeting.

Vice President Jenkins reported on the Finance Committee meeting.

**2. Board Members**

Director Garcia reported on her attendance at Dr. June Hayes Celebration of Life, City of Fontana Mayor's Gala, and Fontana Veteran's Day Celebration.

Director Bennett reported on his attendance at Kingsley Ribbon Cutting, Southern California Water Coalition Annual Meeting.

Director Moore reported on his attendance at Kingsley Ribbon Cutting, Dr. June Hayes Celebration of Life, and Fontana Chamber of Commerce Luncheon.

Vice President Jenkins gave condolences for the passing of Dr. June Hayes.

**3. General Manager**

General Manager Thiel provided an update on recruitment and reported on the submittal of the AMI Grant application.

**4. Legal Counsel**

None.

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## 5. Board Secretary

Board Secretary Dominguez provided an overview of upcoming meetings and events. Due to the upcoming holidays, the Board approved moving the December External Affairs Committee meeting to December 16, moving the Finance Committee meeting to December 17, and directed staff to discuss possible dates to move the December Engineering, Operations and Planning meeting.

### ADJOURN

Vice President Jenkins adjourned the meeting at 7:56 p.m.

### ATTEST:



**Elvia Dominguez, Board Secretary**

Minutes were approved on December 5, 2024 by the Board of Directors of the West Valley Water District.