

MINUTES
HUMAN RESOURCES COMMITTEE MEETING
of the
WEST VALLEY WATER DISTRICT
November 13, 2024

I. CALL TO ORDER

Chair Moore called the meeting to order at 6:00 p.m.

Attendee Name	Present	Absent	Late	Arrived
Kelvin Moore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Estevan Bennett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Haydee Sainz	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
John Thiel	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Linda Jadeski	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

II. PUBLIC PARTICIPATION

Chair Moore inquired if anyone from the public would like to speak. No requests were received therefore, Chair Moore closed the public comment period.

III. DISCUSSION ITEMS

1. Updates to the Human Resources Committee.

Human Resources Analyst Alvarado provided an update that the District met with the union and are scheduled to meet again to discuss negotiations.

2. Update on Employees on FMLA and Medical Leave.

Human Resources Analyst Alvarado provided the update.

3. Update on Liability Claims.

Human Resources Analyst Alvarado provided the update.

4. Update on Workers Compensation Claims.

Human Resources Analyst Alvarado provided the update.

5. Update on Recruitments.

Human Resources Analyst Alvarado reported that interviews are scheduled for the CFO position and the Water Conservation Analyst position.

WVWD

Minutes: 11/13/24

6. September 17, 2024 and October 10, 2024 Committee Meeting Minutes

The Committee approved the minutes.

7. WVWD Audio and Video Surveillance Policy

Human Resources Analyst Alvarado reported that the cameras have been installed at District Headquarters and staff is currently working on developing a policy for audio and video surveillance. The policy will be brought back to the committee for review at a future meeting.

8. Paid Family Leave Policy

Human Resources Analyst Alvarado provided the report and indicated this item would be presented to the Policy Committee for review.

9. Electronic Tracking and Geofencing Policy

Human Resources Analyst Alvarado reported that District vehicles have been equipped with GPS trackers and staff is working on developing an Electronic Tracking and Geofencing Policy which will be brought back to the committee for review at a future meeting.

IV. ADJOURN

Chair Kelvin Moore adjourned the meeting at 6:31 p.m.

ATTEST:



Elvia Dominguez, Board Secretary

Minutes were approved on December 11, 2024 by the Human Resources Committee of the West Valley Water District.