



**WEST VALLEY WATER DISTRICT
855 W. BASE LINE ROAD, RIALTO, CA 92376
PH: (909) 875-1804
WWW.WVWD.ORG**

**SPECIAL POLICY REVIEW AND OVERSIGHT COMMITTEE MEETING
AGENDA**

Tuesday, April 14, 2026, 6:00 PM

NOTICE IS HEREBY GIVEN that West Valley Water District has called a meeting of the Policy Review and Oversight Committee to meet in the Administrative Conference Room, 855 W. Base Line Road, Rialto, CA 92376.

BOARD OF DIRECTORS

**Director Gregory Young, Chair
Director Daniel Jenkins**

Members of the public may attend the meeting in person at 855 W. Base Line Road, Rialto, CA 92376, or you may join the meeting using Zoom by clicking this link: <https://us02web.zoom.us/j/8402937790>. Public comment may be submitted via Zoom, by telephone by calling the following number and access code: Dial: (888) 475-4499, Access Code: 840-293-7790, or via email to administration@wvwd.org.

If you require additional assistance, please contact administration@wvwd.org.

CALL TO ORDER

PUBLIC PARTICIPATION

Any person wishing to speak to the Board of Directors on matters listed or not listed on the agenda, within its jurisdiction, is asked to complete a Speaker Card and submit it to the Board Secretary, if you are attending in person. For anyone joining on Zoom, please wait for the Board President's instruction to indicate that you would like to speak. Each speaker is limited to three (3) minutes. Under the State of California Brown Act, the Board of Directors is prohibited from discussing or taking action on any item not listed on the posted agenda. Comments related to noticed Public Hearing(s) and Business Matters will be heard during the occurrence of the item.

Public communication is the time for anyone to address the Board on any agenda item or anything under the jurisdiction of the District. Also, please remember that no disruptions from the crowd will be tolerated. If someone disrupts the meeting, they will be removed.

DISCUSSION ITEMS

1. Updates to the Policy Review and Oversight Committee
2. Minutes for the January 14, 2026, January 21, 2026, February 3, 2026, February 12, 2026, and March 18, 2026, Special Committee Meeting **PG 5**
3. Change to Committee Meeting Time **PG 15**
4. Board Policies and Procedures - Continued Development of Potential Changes on Additional Items **PG 17**
5. Review of Water Service Rules and Regulations Updates **PG 19**

ADJOURN

Please Note:

Material related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District's office located at 855 W. Baseline, Rialto, during normal business hours. Also, such documents are available on the District's website at www.wvwd.org subject to staff's ability to post the documents before the meeting.

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in the above-agendized public meeting should be directed to the Acting Board Secretary, Kara Johnson, at least 72 hours in advance of the meeting to ensure availability of the requested service or accommodation. Ms. Johnson may be contacted by telephone at (909) 875-1804 ext. 703, or in writing at the West Valley Water District, P.O. Box 920, Rialto, CA 92377-0920.

DECLARATION OF POSTING:

I declare under penalty of perjury, that I am employed by the West Valley Water District and posted the foregoing Agenda at the District Offices on April 9, 2026.

Kara Johnson

Kara Johnson, Acting Board Secretary

Date Posted: April 9, 2026

MINUTES
SPECIAL POLICY REVIEW AND OVERSIGHT
COMMITTEE MEETING
of the
WEST VALLEY WATER DISTRICT
January 14, 2026

I. CALL TO ORDER

Chair Young called the Special Policy Review and Oversight Committee Meeting of the West Valley Water District to order at 5:01 p.m.

Attendee Name	Present	Absent	Late	Arrived
Gregory Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Daniel Jenkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
John Thiel	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Paola Lara	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Jeff Ferre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

II. PUBLIC PARTICIPATION

Chair Young inquired if anyone from the public would like to speak. No requests were received, therefore Chair Young closed the public comment period.

III. DISCUSSION ITEMS

1. Updates to the Policy Review and Oversight Committee.

An update was provided to the Committee that the Water Service Rules and Regulations update was being finalized and will be brought to the Committee in sections for review in the next few months.

2. 2026 Legislative Principles

Manager of Public Outreach and Government Affairs Pantaleon provided the staff report. Staff was directed to present the item at the next Board meeting for approval.

RESULT:	REFERRED TO BOARD
	Next: 02/05/2026 6:00 PM

3. Board Policies and Procedures Manual

The Committee discussed in depth with General Counsel Ferre how to define Executive Committee in the Board Policies and Procedures. Discussion included whether it was a standing committee that would need to abide by the Brown Act, or not, and how it can be defined so it does not become a standing committee. The Committee and General Counsel Ferre came to an agreement that the committee should be redefined and renamed to something other than "Executive Committee." Staff was directed to work with Legal Counsel and Chair Young on drafting the new language.

IV. ADJOURN

Chair Young adjourned the meeting at 5:55 p.m., to be continued to Wednesday, January 21, 2026.

ATTEST:

Kara Johnson, Acting Board Secretary

Minutes were approved on _____ by the Policy Review and Oversight Committee of the West Valley Water District.

MINUTES
CONTINUED SPECIAL POLICY REVIEW AND OVERSIGHT
COMMITTEE MEETING
of the
WEST VALLEY WATER DISTRICT
January 21, 2026

I. CALL TO ORDER

Chair Young called the Continued Special Policy Review and Oversight Committee Meeting of the West Valley Water District to order at 6:01 p.m.

Attendee Name	Present	Absent	Late	Arrived
Gregory Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Daniel Jenkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
John Thiel	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Paola Lara	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

II. PUBLIC PARTICIPATION

Chair Young inquired if anyone from the public would like to speak. No requests were received, therefore Chair Young closed the public comment period.

III. DISCUSSION ITEMS

1. Updates to the Policy Review and Oversight Committee.

None.

2. 2026 Legislative Principles

This report was not provided due to continued meeting.

3. Board Policies and Procedures Manual

General Manager Thiel and Executive Assistant Lara presented a PowerPoint summarizing each proposed update to the Board Policies and Procedures. The Committee selected their recommendations for each proposed update and requested additional information be brought back.

IV. ADJOURN

Chair Young adjourned the meeting at 8:05 p.m., to be continued on Tuesday, February 3, 2026.

ATTEST:

Kara Johnson, Acting Board Secretary

Minutes were approved on _____ by the Policy Review and Oversight Committee of the West Valley Water District.

MINUTES
CONTINUED SPECIAL POLICY REVIEW AND OVERSIGHT
COMMITTEE MEETING
of the
WEST VALLEY WATER DISTRICT
February 3, 2026

I. CALL TO ORDER

Chair Young called the Continued Special Policy Review and Oversight Committee Meeting of the West Valley Water District to order at 6:21 p.m.

Attendee Name	Present	Absent	Late	Arrived
Gregory Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Daniel Jenkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
John Thiel	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Paola Lara	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Jeff Ferre	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

II. PUBLIC PARTICIPATION

Chair Young inquired if anyone from the public would like to speak. No requests were received, therefore Chair Young closed the public comment period.

III. DISCUSSION ITEMS

1. Updates to the Policy Review and Oversight Committee.

None.

2. 2026 Legislative Principles

This report was not provided due to continued meeting.

3. Board Policies and Procedures Manual

The Committee discussed in depth with General Counsel Ferre how to define Executive Committee in the Board Policies and Procedures. General Counsel Ferre provided his opinion on the use of the word “shall” in the language and its implications. After discussion, Legal Counsel Ferre and the Committee came to an understanding on the language to redefine “Executive Committee” to “Officers Meeting with General Manager.” The Committee refined the language for the proposed “Officers Meeting with General Manager.”

General Manager Thiel and Executive Assistant Lara presented a PowerPoint summarizing each proposed update to the Board Policies and Procedures. The Committee selected their recommendations for each proposed update and requested additional information be brought back on what other agencies allow for Board Member mileage reimbursements.

IV. ADJOURN

Chair Young adjourned the meeting at 7:56 p.m., to be continued on Thursday, February 12, 2026.

ATTEST:

Kara Johnson, Acting Board Secretary

Minutes were approved on _____ by the Policy Review and Oversight Committee of the West Valley Water District.

MINUTES
CONTINUED SPECIAL POLICY REVIEW AND OVERSIGHT
COMMITTEE MEETING
of the
WEST VALLEY WATER DISTRICT
February 12, 2026

I. CALL TO ORDER

Chair Young called the Continued Special Policy Review and Oversight Committee Meeting of the West Valley Water District to order at 6:05 p.m.

Attendee Name	Present	Absent	Late	Arrived
Gregory Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Daniel Jenkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
John Thiel	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Paola Lara	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

II. PUBLIC PARTICIPATION

Chair Young inquired if anyone from the public would like to speak. No requests were received, therefore Chair Young closed the public comment period.

III. DISCUSSION ITEMS

1. Updates to the Policy Review and Oversight Committee.

None.

2. 2026 Legislative Principles

This report was not provided due to continued meeting.

3. Board Policies and Procedures Manual

General Manager Thiel and Executive Assistant Lara presented a PowerPoint summarizing all the proposed edits and options to the Board Policies and Procedures thus far, and also presented information gathered via a survey from local agencies on Board travel/training budgets, mileage reimbursements, and compensation for meetings with the General Manager and designated staff.

The Committee finalized their selections for the proposed edit options and discussed the proposed edits to the section 18.2.a Compensation for Meetings, discussed details and limitations if Board Members were to be paid for meetings with the General Manager or designated staff, and discussed and refined the proposed language for

WVWD

Minutes: 2/12/26

Section 18.7 Monthly Submittal of Expense Reports.

The committee approved moving this item forward to the Board of Directors for review, discussion, and approval.

IV. ADJOURN

Chair Young adjourned the meeting at 7:14 p.m.

ATTEST:

Kara Johnson, Acting Board Secretary

Minutes were approved on _____ by the Policy Review and Oversight Committee of the West Valley Water District.

MINUTES
SPECIAL POLICY REVIEW AND OVERSIGHT
COMMITTEE MEETING
of the
WEST VALLEY WATER DISTRICT
March 18, 2026

I. CALL TO ORDER

Chair Young called the Special Policy Review and Oversight Committee Meeting of the West Valley Water District to order at 6:00 p.m.

Attendee Name	Present	Absent	Late	Arrived
Gregory Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Daniel Jenkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
John Thiel	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Jose Velasquez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

II. PUBLIC PARTICIPATION

Chair Young inquired if anyone from the public would like to speak. No requests were received, therefore Chair Young closed the public comment period.

III. DISCUSSION ITEMS

1. Updates to the Policy Review and Oversight Committee.

General Manager Thiel presented an update to the proposed Board Policies and Procedures. The Committee selected their recommendations for each proposed update and requested additional information be brought back.

2. Review of Water Service Rules and Regulations Updates

Assistant General Manager Jadeski presented the staff report and reviewed proposed updates with the committee.

IV. ADJOURN

Chair Young adjourned the meeting at 7:07 p.m.

ATTEST:

Kara Johnson, Acting Board Secretary

Minutes were approved on _____ by the Policy Review and Oversight Committee of the West Valley Water District.



STAFF REPORT

DATE: April 14, 2026
TO: Policy Review and Oversight Committee
FROM: Kara Johnson, Acting Board Secretary
SUBJECT: Change to Committee Meeting Time

STRATEGIC GOAL:

Strategic Goal 3, Objective 3A - Advance Effective Internal and External Communication Processes

Strategic Goal 5, Objective 5E - Define, Develop, and Implement Best Practices

MEETING HISTORY:

N/A

BACKGROUND:

On September 11, 2025, the Policy Review and Oversight Committee updated their regular meeting times from 6:00 p.m. to 5:00 p.m. The Committee would like to update their meeting time once again to the second Thursday of every month at 6:00 p.m.

DISCUSSION:

In September 2025 when the Committee updated their meeting time, it was done via Committee action and certified in the minutes. While researching best practice for updating committee meeting times, staff found that a Resolution approved by the Board, listing all of our standing committees, members, and meeting dates and times would be appropriate. Staff will inform all of the standing committees of this information and prepare said Resolution to be reviewed and approved by the Board of Directors.

FISCAL IMPACT:

None.

REQUESTED ACTION:

Forward a recommendation to the Board of Directors to approve a Resolution certifying standing committee's meeting dates and times.



STAFF REPORT

DATE: April 14, 2026

TO: Policy Review and Oversight Committee

FROM: Paola Lara, Executive Assistant II

SUBJECT: Board Policies and Procedures - Continued Development of Potential Changes on Additional Items

STRATEGIC GOAL:

Strategic Goal 5, Objective 5E - Define, Develop, and Implement Best Practices.

MEETING HISTORY:

N/A

BACKGROUND:

Over the last few months the Policy Review and Oversight Committee and Board of Directors have reviewed the Board Policies and Procedures to update the policies and follow current and best practice. Great progress has been made in many areas. As the discussions developed over time, additional items in need of discussion were identified. These include the extent and process for Board attendance at conferences, training, seminars, etc., and the need for additional language regarding travel policy.

DISCUSSION:

Similar to the previous process, the Committee will work with staff to develop potential alternatives for adding, expanding, or changing certain additional policy statements related to Board conferences, training, seminars, and other events; travel policy language; and related budgets and reporting. Staff will bring supporting information as needed or requested. The Committee will make recommendation on proposed policy changes. Staff will then develop a PowerPoint presentation to facilitate a future Board discussion and final direction and approval of changes.

FISCAL IMPACT:

N/A

REQUESTED ACTION:

Discuss and provide direction to staff.



STAFF REPORT

DATE: April 14, 2026
TO: Policy Review and Oversight Committee
FROM: Linda Jadeski, Assistant General Manager
SUBJECT: Review of Water Service Rules and Regulations Updates

STRATEGIC GOAL:

Strategic Goals 5 - Sound Planning, Innovation, and Best Practices

Strategic Goal 7 – Realize Health, Safety, and Regulatory Compliance

MEETING HISTORY:

Policy Review and Oversight Committee - 03.18.26

BACKGROUND:

The Water Service Rules and Regulations is the document that outlines processes for District services such as applying for domestic water service, conditions for installation of water facilities, billing information, back-flow and cross-connection requirements, and includes the District's rates and fees for services and charges. Although there have been updates to certain schedules for rates, fees, and deposits, the document has not been revised since 2018.

DISCUSSION:

Over the last year, staff has been working with Operations, Engineering, and Finance to gather their recommended changes, and the document with the recommended changes was reviewed by Legal Counsel. Due to the size of the document and per Committee request, the document will be presented to the Committee in sections. Articles 1 through 13 were reviewed at the March 18, 2026 Special Policy Review and Oversight Committee meeting. This review will be of Articles 14 through 26.

FISCAL IMPACT:

None.

REQUESTED ACTION:

Staff recommends that the Committee review the proposed updates to the Water Service Rules and Regulations Articles 14 through Article 26.