

SPECIAL BOARD OF DIRECTORS MEETING/WORKSHOP
of the
WEST VALLEY WATER DISTRICT
July 22, 2026

OPENING CEREMONIES

Call to Order – 5:02 p.m.
Roll Call of Board Members

Attendee Name	Present	Absent	Arrived
Directors			
Kelvin Moore	☒	☐	
Angela Garcia	☒	☐	Arrived at 5:11 pm
Estevan Bennett	☒	☐	
Daniel Jenkins	☒	☐	
Gregory Young	☒	☐	
General Counsel			
Jeff Ferre	☒	☐	
Staff			
John Thiel	☒	☐	
Linda Jadeski	☒	☐	
Jose Velasquez	☒	☐	
Joanne Chan	☐	☒	
Rocky Welborn	☐	☒	
Haydee Sainz	☐	☒	
Brandon Yoshida	☒	☐	
Socorro Pantaleon	☐	☒	
Albert Clinger	☒	☐	
Paola Lara	☒	☐	

Approval of Any Board Member Requests for Remote Participation – None.

ADOPT AGENDA

Motion to adopt the agenda as amended.

RESULT:	ADOPTED [4-0-1]
MOVER:	Gregory Young
SECONDER:	Daniel Jenkins
AYES:	Estevan Bennett, Daniel Jenkins, Gregory Young, Kelvin Moore
ABSENT:	Angela Garcia

PUBLIC PARTICIPATION

President Moore inquired if anyone from the public would like to speak. No requests were received to speak, therefore, President Moore closed the public comment period.

BUSINESS MATTERS

1. Board Policies and Procedures Manual - Proposed Updates

Executive Assistant Paola Lara provided the presentation of the staff report, the Board Policies and Procedures Manual, and a recap of the State Controller's Report Findings. Ms. Lara also provided a detailed overview of each section of the proposed manual and stated that the final draft will be presented at the next Regular Board of Directors meeting for final approval and incorporation.

The Board of Directors reached consensus on the following proposed revisions, including various non-substantive grammatical and typographical corrections throughout the document:

Section 4.2.E: require the General Manager to notify any requesting Board Member when he/she will be out of the office for one or more consecutive workdays and that the General Manager shall notify all Board Members when they are out of office for two or more normal consecutive work days.

Section 9.2: incorporate the draft policy clarifying that special meetings of the Board of Directors may be called in accordance with Government Code Section 54956 of the State of California.

Section 12.2: remove the reference to "Executive Committee" and replace it with "Ad-Hoc Committee," along with other minor edits.

Section 17.1: allow Board Members to attend meetings or conferences not listed on the approved schedule, subject to prior approval by the full Board of Directors, and to incorporate related budget guidelines for Director education and conferences.

Section 18.3: To update provisions related to lodging, meals, and other expenses, including a not-to-exceed amount of \$140 per day for meals when traveling.

Director Young requested that the final draft of the Board Policies and Procedures Manual be provided in redline format to reflect changes from the previous version. Ms. Lara concurred with this request.

The Board of Directors expressed appreciation to Ms. Lara for her work in reviewing and updating the manual. No formal action was taken on this item.

ADJOURN

President Moore adjourned the meeting at 5:58 p.m.

ATTEST:



Brandon Yoshida, Board Secretary

Minutes were approved on August 6, 2026, by the Board of Directors of the West Valley Water District.