

MINUTES
SPECIAL BOARD MEETING
of the
WEST VALLEY WATER DISTRICT
January 12, 2023

OPENING CEREMONIES

Call to Order - President Young called the Special Board Meeting of the West Valley Water District to order at 6:03 p.m.

Roll Call of Board Members

Board of Directors	Present	Excused	Absent
Gregory Young, President	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Dan Jenkins, Vice President	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Channing Hawkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Angela Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kelvin Moore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Staff			
Van Jew	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
William Fox	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Haydee Sainz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Elvia Dominguez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jon Stephenson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joanne Chan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Albert Clinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jose Velasquez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Socorro Pantaleon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Legal Counsel			
Vincent C. Ewing	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Pledge of Allegiance - Director Garcia

Opening Prayer - Pastor Bratton of Greater Faith Grace Bible Church

ADOPT AGENDA

Director Channing Hawkins motioned to adopt agenda and Director Angela Garcia seconded the motion. The following vote was taken:

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RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Channing Hawkins, Director
SECONDER:	Angela Garcia, Director
AYES:	Channing Hawkins, Angela Garcia, Kelvin Moore, Daniel Jenkins, Gregory Young

PUBLIC PARTICIPATION

President Greg Young inquired if anyone from the public would like to speak. Board Secretary, Elvia Dominguez, stated that no requests were received to speak via email or zoom. There was one in person public comment given by June Hayes of the Board of Directors of the San Bernardino Valley Municipal Water District. No additional requests were received, therefore President Young closed the public comment period.

CONSENT CALENDAR

Director Angela Garcia motioned to adopt consent calendar items #1 - #13 as presented and Director Channing Hawkins seconded the motion. The following vote was taken:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Angela Garcia, Director
SECONDER:	Channing Hawkins, Director
AYES:	Channing Hawkins, Angela Garcia, Kelvin Moore, Daniel Jenkins, Gregory Young

1. Consolidated Omnibus Budget Reconciliation Act (COBRA) Vendor Update
2. Filter Media Replacement and Coating at Oliver P. Roemer Water Filtration Facility
3. 2023 Lytle Creek Sanitary Survey
4. Proclaiming a Local Emergency, Ratifying the Proclamation of a State of Emergency by Governor Gavin Newsom on March 4, 2020, and Authorizing Remote Teleconference meetings of the Legislative Bodies of West Valley Water District for the Period January 14, 2023, through February 14, 2023, Pursuant To Brown Act Provisions
5. Purchase Order Report - November 2022
6. Treasurer's Report - November 2022
7. Monthly Revenue & Expenditures Report - November 2022
8. Cash Disbursements Report - November 2022
9. Transfer Funds Request from General Checking to WVWD Investment Account
10. Approval of Payment to Hunt Ortmann, Palffy, Nieves, Darling & Mah, Inc. for Professional Services, in November 2022, Invoice No. 96824 for \$2,153.50
11. Approval of Payment to Albright, Yee & Schmit for Professional Services, in November 2022, Invoice Nos. 27816 and 27810 for \$110.00 and \$1,545.00, respectively

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12. Approval of Payment to Carpenter, Rothans & Dumont LLP for Professional Services, in November 2022, Invoice No. 42677 for \$4,898.43
13. Approval of Payment to Liebert, Cassidy, Whitmore for Professional Services, in November 2022, Invoice Nos. 230403, 230581 and 230597 for \$6,092.00, \$1,307.50 and \$42.50 respectively

BUSINESS MATTERS

15. Comprehensive Financial Plan and Water Rate Structure Study

Acting General Manager Van Jew introduced Chief Financial Officer William Fox who presented the report and PowerPoint.

Discussion included the timeline for completion being after Proposition 218 public hearing process and workshops with the Board of Directors.

Director Hawkins then motioned accept staff recommendation to retain a professional services firm to perform the Comprehensive Financial Plan and Water Rate Structure Study and Director Kelvin Moore seconded.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Channing Hawkins, Director
SECONDER:	Kelvin Moore, Director
AYES:	Channing Hawkins, Angela Garcia, Kelvin Moore, Daniel Jenkins, Gregory Young

16. Adopt Resolution No. 2023-03 A Resolution Of The Board Of Directors Of The West Valley Water District Amending Schedules “B” Standing Committees And Schedule “C” Outside Meetings Of Ordinance No. 86 With Respect To Compensation And Policies Related To Board Activities

Acting General Manager Van Jew presented the item and Power Point.

Discussion included concurrence of approval of Schedule B Standing Committees, and one requested correction of appointment to ACWA to be President Young, and a second correction to make Vice President Jenkins the alternate for the Bloomington MAC, replacing Director Garcia, The corrections were noted.

Director Channing Hawkins motioned to adopt Resolution No. 2023-03 A Resolution Of The Board Of Directors Of The West Valley Water District Amending Schedules “B” Standing Committees And Schedule “C” Outside Meetings Of Ordinance No. 86 With Respect To Compensation And Policies Related To Board Activities, noting the correction of ACWA representative to President Young and , to make Vice President Jenkins the alternate for the Bloomington MAC, replacing Director Garcia, and Director Kelvin Moore seconded the motion. The following vote was taken:

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Channing Hawkins, Director
SECONDER:	Kelvin Moore, Director
AYES:	Channing Hawkins, Angela Garcia, Kelvin Moore, Daniel Jenkins, Gregory Young

REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).

1. Board Members

President Young commented on the need to possibly move Board of Directors and Committee meetings due to ACWA conference and legislative outreach meetings that the Board would be attending in Washington DC and requested the item be agendaized for discussion at a future meeting; and stated he would be attending the Upper Santa Ana River Division 1 Water Forum on January 19, 2023.

Director Garcia reported on her attendance at the City of Fontana Chamber of Commerce luncheon featuring Acting General Manager Van Jew and commended him for a successful presentation.

Director Hawkins commented on the upcoming Martin Luther King Holiday, recited an inspirational quote, and noted his upcoming birthday.

Vice President Jenkins noted his birthday coming up as well.

2. General Manager

Acting General manager Jew reported on the Roemer Treatment Plan Project and efforts by the Finance staff to lock in a low interest loan saving the District \$8.2 million dollars in interest payments which equated to \$29.6 million dollars in savings to rate payers; announced that water conservation yearly calendars are now available; announced at at-home assistance program to help customers who qualify under financial hardship to pay water bills; and welcomed new employees Elva Viscaino, Payroll Technician II, and Elvia Dominguez, Board Secretary.

3. Legal Counsel

Mr. Vincent C. Ewing, Interim Legal Counsel reported out of Closed Session stating that multiple agendaized items were considered; however, no reportable actions were taken.

CLOSED SESSION

The Board entered into Closed Session at 6:03 p.m. as provided in the Ralph M. Brown Act Government Code Section 54956.8 to discuss the following items listed on the agenda:

- CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION pursuant to Paragraph one (1) of Subdivision (d) of the Government Code Section 54956.9 Case Name: Patricia Romero vs. West Valley Water District, Case No. CIVDS2024402.


- CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - Pursuant to Paragraph One (1) of Subdivision (d) of the Government Code Section 54956.9 Case Name: Diana Gunn. vs. West Valley Water District, Case No. CIVSB2117195.
- CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION – Pursuant to Paragraph One (1) of Subdivision (d) of the Government Code Section 54956.9 Case Name: Nadia Loukeh. vs West Valley Water District, CaseNo. CIVSB2116242.
- CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - Pursuant to Paragraph One (1) of Subdivision (d) of the Government Code Section 54956.9 Case Name: Julianna Zavala. vs West Valley Water District, Case No. CIVSB2117197.
- CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - Pursuant to Paragraph One (1) of Subdivision (d) of the Government Code Section 54956.9 Case Name: Naisha Davis. vs West Valley Water District, Case No. 20STCV0323.
- CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957 Appointment /employment of a public employee - General Counsel CLOSED SESSION PURSUANT TO GOVERNMENT CODE SECTION 54957 - Public Employee Performance Evaluation - Acting General Manager.
- CONFERENCE WITH LEGAL COUNSEL - PUBLIC EMPLOYEE APPOINTMENT - Pursuant to Government Code Section 54957, Title(s) General Manager.

The Board reconvened the meeting into Open Session at 6:35 p.m. with the report given during the General Counsel report.

ADJOURN

President Young adjourned the meeting at 7:40 p.m.

ATTEST:


Elvia Dominguez, Board Secretary

Minutes were approved on February 15, 2023 by the Board of Directors of the West Valley Water District

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