



WEST VALLEY WATER DISTRICT  
855 W. BASE LINE ROAD, RIALTO, CA 92376  
PH: (909) 875-1804 FAX: (909) 875-1849

REGULAR BOARD MEETING  
AGENDA

THURSDAY, JULY 20, 2023  
CLOSED SESSION - 6:00 P.M. • OPEN SESSION – 6:30 P.M.

BOARD OF DIRECTORS

Gregory Young, President  
Daniel Jenkins, Vice President  
Angela Garcia, Director  
Kelvin Moore, Director  
Channing Hawkins, Director

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"In order to comply with legal requirements for posting of agendas, only those items filed with the Board Secretary's office by noon, on Wednesday a week prior to the following Thursday meeting, not requiring departmental investigation, will be considered by the Board of Directors."

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Members of the public may attend the meeting in person at 855 W. Base Line Road, Rialto, CA 92376, or you may join the meeting using Zoom by clicking this link: <https://us02web.zoom.us/j/8402937790>. Public comment may be submitted via Zoom, by telephone by calling the following number and access code: Dial: (888) 475-4499, Access Code: 840-293-7790, or via email to [administration@wvwd.org](mailto:administration@wvwd.org).

If you require additional assistance, please contact [administration@wvwd.org](mailto:administration@wvwd.org).

## OPENING CEREMONIES

Call to Order  
Roll Call of Board Members  
Pledge of Allegiance  
Opening Prayer

## CLOSED SESSION

- CONFERENCE WITH LABOR NEGOTIATORS  
Pursuant to Government Code Section 54957.6  
Agency designated representatives: John Thiel, General Manager, Haydee Sainz, Human Resources Manager, Oliver Yee, Special Counsel  
Employee Groups: International Union of Operating Engineers, Local 12
- CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Government Code Section 54956.9  
Receipt of claim - claimant Bill Krueger
- CONFERENCE WITH LABOR NEGOTIATORS  
Government Code 54957.6  
Agency designated representative: Board President Gregory Young, Vice President Dan Jenkins  
Unrepresented employee: General Manager

## ADOPT AGENDA

## PUBLIC PARTICIPATION

*Any person wishing to speak to the Board of Directors on matters listed or not listed on the agenda, within its jurisdiction, is asked to complete a Speaker Card and submit it to the Board Secretary, if you are attending in person. For anyone joining on Zoom, please wait for the Board President's instruction to indicate that you would like to speak. Each speaker is limited to three (3) minutes. Under the State of California Brown Act, the Board of Directors is prohibited from discussing or taking action on any item not listed on the posted agenda. Comments related to noticed Public Hearing(s) and Business Matters will be heard during the occurrence of the item.*

***Public communication is the time for anyone to address the Board on any agenda item or anything under the jurisdiction of the District. Also, please remember that no disruptions from the crowd will be tolerated. If someone disrupts the meeting, they will be removed.***

## PRESENTATIONS

1. Roemer Update.

## **CONSENT CALENDAR**

*All matters listed under the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the Board of Directors, Staff Member, or any member of the public request a specific item(s) be removed for separate action.*

### **Consideration of:**

1. June 15, 2023 - Regular Board Meeting Minutes.
2. June 21, 2023 - Special Board Meeting Minutes.
3. Approve Legal Invoice Payment to Alvarez-Glasman & Colvin for February #20681 for \$7,320.00.
4. Approve Legal Invoice Payment to Julia Sylva for June Invoice # 23-26 for \$3,782.00.

## **BUSINESS MATTERS**

None.

**REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).**

1. **Board Members**
2. **General Manager**
3. **Legal Counsel**

## **UPCOMING EDUCATIONAL & TRAINING OPPORTUNITIES– ATTENDANCE REQUESTS**

- July 28 - Southern California Coalition, Carlsbad, CA
- July - December 2023 WELL - AAPI UnTapped Fellowship 2023 - Various location
- August 11 - BIA Water Conference, Ontario, CA
- August 18 - August 31, 2023 - CSDA Annual Conference, Monterey
- October 22 - October 25, 2023 - CSDA Special District Leadership Academy, Santa Rosa
- November 28 - November 30, 2023 - ACWA Fall Conference, Indian Wells

## **UPCOMING MEETINGS**

- July 24, 2023 - External Affairs Committee Meeting at 6:00 p.m.

- July 25, 2023 - Policy Review & Oversight Committee Meeting at 6:00 p.m.
- July 25, 2023 - Executive Committee Meeting at 5:30 p.m.
- July 26, 2023 - Finance Committee Meeting at 6:00 p.m.
- August 3, 2023 - Board of Directors Regular Board Meeting at 6:00 p.m.
- August 8, 2023 - Safety & Technology Committee Meeting at 6:00 p.m.
- August 8, 2023 - Executive Committee Meeting at 6:00 p.m.
- August 14, 2023 - Human Resources Committee Meeting at 6:00 p.m.
- August 15, 2023 - Engineering, Operations, and Planning Committee Meeting at 6:00 p.m.
- August 17, 2023 - Board of Directors Regular Board Meeting at 6:00 p.m.
- August 22, 2023 - Policy Review & Oversight Committee Meeting at 6:00 p.m.
- August 22, 2023 - Executive Committee Meeting at 6:00 p.m.
- August 23, 2023 - Finance Committee Meeting at 6:00 p.m.

#### **UPCOMING COMMUNITY EVENTS**

- July 28 - Watershed moments - Insights into the Colorado River Water Management (The Crossings at Carlsbad)
- August 1 - National Night Out (Fontana) - Miller Park Amphitheater
- August 1 - National Night Out (Rialto)
- August 10 - Fontana Chamber of Commerce Monthly Luncheon - Speaker from Chino Basin
- August 11 - Southern California Water Conference - BIA (Ontario Double Tree)
- September 16 - Pet-A-Palooza (City Hall)

#### **ADJOURN**

#### **DECLARATION OF POSTING:**

**I declare under penalty of perjury, that I am employed by the West Valley Water District and posted the foregoing Agenda at the District Offices on July 12, 2023.**

*Elvia Dominguez*

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**Elvia Dominguez, Board Secretary**

Please Note:

Material related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District's office located at 855 W. Baseline, Rialto, during normal business hours. Also, such documents are available on the District's website at [www.wvwd.org](http://www.wvwd.org) subject to staff's ability to post the documents before the meeting.

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in the above-agendized public meeting should be directed to the Board Secretary, Elvia Dominguez, at least 72 hours in advance of the meeting to ensure availability of the requested service or accommodation. Ms. Dominguez may be contacted by telephone at (909) 875-1804 ext. 703, or in writing at the West Valley Water District, P.O. Box 920, Rialto, CA 92377-0920.

**MINUTES**  
**REGULAR BOARD MEETING**  
**of the**  
**WEST VALLEY WATER DISTRICT**  
**June 15, 2023**

**CLOSED SESSION**

The Board entered into Closed Session at 6:00 p.m. to discuss the following items listed on the agenda:

- CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION - Significant Exposure to Litigation Pursuant to Paragraph (2) of Subdivision (D) of Section 54956.9(B): Number of Cases: Three (3).
- The Board adjourned the closed session at 6:38 p.m. to conduct the business portion of the meeting which commenced at 7:07 p.m.

**OPENING CEREMONIES**

Call to Order - President Gregory Young called the Regular Board Meeting of the West Valley Water District to order at 7:07 p.m. with all Board members present.  
 Pledge of Allegiance - The Pledge of Allegiance was led by Vice President Dan Jenkins.  
 Opening Prayer - The Opening prayer was led by Pastor Traci Crawford of Tri Cities Church  
 Roll Call of Board Members -

Attendee Name	Present	Absent	Arrived
Channing Hawkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Angela Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Kelvin Moore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Daniel Jenkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Gregory Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Van Jew	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
William Fox	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Joanne Chan	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Jon Stephenson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Jose Velasquez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Haydee Sainz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Socorro Pantaleon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Elvia Dominguez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

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**ADOPT AGENDA**

**MOTION TO ADOPT THE AMENDED AGENDA PULLING ITME #2 FROM THE CONSENT CALENDAR FOR DISCUSSION**

Vice President Dan Jenkins motioned to adopt the agenda as amended and Director Kelvin Moore seconded the motion. The following vote was taken:

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Daniel Jenkins, Vice President
<b>SECONDER:</b>	Kelvin Moore, Director
<b>AYES:</b>	Channing Hawkins, Angela Garcia, Kelvin Moore, Daniel Jenkins, Gregory Young

**PUBLIC PARTICIPATION**

President Gregory Young inquired if anyone from the public would like to speak. Member of the public June Hayes gave public comment. No additional requests were received to speak via email or in-person, or on Zoom, therefore President Young closed the public comment period.

**PRESENTATIONS**

None.

**CONSENT CALENDAR**

**MOTION TO APPROVE CONSENT CALENDAR ITEMS #1 - #5, EXCEPT ITEM #2 WHICH WAS PULLED FOR DISCUSSION.**

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Kelvin Moore, Director
<b>SECONDER:</b>	Daniel Jenkins, Vice President
<b>AYES:</b>	Channing Hawkins, Angela Garcia, Kelvin Moore, Daniel Jenkins, Gregory Young

1. Approve the San Bernardino Basin Groundwater Council Renewal Agreement
2. ~~Approve the State Revolving Fund Construction Installment Sale Agreement; and Adopt a Resolution Pledging Certain Revenues and Funds for the Oliver P. Roemer Water Filtration Facility Expansion Project~~
3. Approve Legal Invoice Payment to Ivie McNiell Wyatt Purcell & Diggs for January 2023, Invoice #748415 for \$326.00, Invoice #748048 for \$1237.50, Invoice #745922 for \$2,400.00, and Invoice #748049 for \$4,909.50; February, Invoice #748416 for \$100.00, Invoice #748417 for \$5,912.00, and Invoice #748419 for \$16,683.50; March Invoice #748418 for \$8,854.00, and Invoice #748420 for \$18,134.84

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- 4. Approve Legal Payment to Carpenter, Rothans and Dumont for January Invoice #43120 for \$330.00, and April Invoice # 43779 for \$177.50
- 5. Approval of Legal Invoice Payment to Alvarez-Glasman & Colvin for November Invoice #20530 for \$2,437.50; January 2023 Invoice #20630 for \$12,836.60; for February 2023 Invoice #20680 for \$14,815.00; and for March 2023 Invoice #20690 for \$11,120.86

**BUSINESS MATTERS**

**(Pulled from Consent Calendar)**

- 2. Approve the State Revolving Fund Construction Installment Sale Agreement; and Adopt a Resolution Pledging Certain Revenues and Funds for the Oliver P. Roemer Water Filtration Facility Expansion Project

Director of Engineering Linda Jadeski gave the report.

Discussion included clarification that the item was pulled from the Consent Calendar due to the requirement that it be approved as a Business item on the agenda.

Vice President Dan Jenkins motioned to adopt consent approve the agreement and Resolution and Director Angela Garcia seconded the motion. The following vote was taken:

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Daniel Jenkins, Vice President
<b>SECONDER:</b>	Angela Garcia, Director
<b>AYES:</b>	Channing Hawkins, Angela Garcia, Kelvin Moore, Daniel Jenkins, Gregory Young

- 6. Consider entering into a Legal Services Agreement with Best Best & Krieger LLP for the provision of General Counsel Legal Services

Chief Financial Officer William fox presented the report.

Board discussion included the collective approval of the selected legal firm; appreciation for outgoing Interim Legal Counsel Vincent Ewing; appreciation for Purchasing and Finance staff efforts during procurement.

Director Channing Hawkins commented on challenges for African Americans in the water industry and need for diversity in the water industry for people of color.

Director Angela Garcia motioned to adopt consent approve the agreement and Vice President Dan Jenkins seconded the motion. The following vote was taken

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Angela Garcia, Director
<b>SECONDER:</b>	Daniel Jenkins, Vice President
<b>AYES:</b>	Channing Hawkins, Angela Garcia, Kelvin Moore, Daniel Jenkins, Gregory Young

**REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).**

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**1. Board Members**

Directors Angela Garcia and Kelvin Moore welcomed incoming General Manager John Thiel, and congratulated incoming General Counsel Jeff Ferre of Best, Best and Krieger. Director Channing Hawkins, and President Gregory Young wished everyone a Happy Fathers Day.

**2. General Manager**

Acting Government and Legislative Affairs Manager Socorro Pantaleon gave a report on projects that have passed the first step in legislative review for appropriations approval in coordination with Lobbyist Jaime Jones.

**3. Legal Counsel**

Interim Counsel Vincent Ewing then reported the following: The Board met in Closed Session, no action was taken, and direction was given.

**ADJOURN**

President Gregory Young adjourned the meeting at 7:07 p.m.

**ATTEST:**

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**Elvia Dominguez, Board Secretary**

WVWD

Minutes: 6/15/23

**MINUTES  
SPECIAL BOARD MEETING  
of the  
WEST VALLEY WATER DISTRICT  
June 21, 2023**

**CLOSED SESSION**

The Board entered into Closed Session at 6:00 p.m. to discuss the following items listed on the agenda:

- CONFERENCE WITH LABOR NEGOTIATORS Pursuant to Government Code Section 54957.6  
Agency designated representatives: John Thiel, General Manager, Haydee Sainz, Human Resources Manager, Oliver Yee, Special Counsel  
Employee Groups: International Union of Operating Engineers, Local 12

The Board adjourned the closed session at 6:28 p.m. and conduct the business portion of the meeting which commenced at 6:29 p.m.

**OPENING CEREMONIES**

Call to Order - President Gregory Young called the Special Board Meeting of the West Valley Water District to order at 6:00 p.m. with all Board members present, noting Directors Angela Garcia participating via Zoom.

Roll Call of Board Members -

Attendee Name	Present	Absent	Arrived
Channing Hawkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Angela Garcia	<input checked="" type="checkbox"/> Remote	<input type="checkbox"/>	
Kelvin Moore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Daniel Jenkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Gregory Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Joanne Chan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Jon Stephenson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Elvia Dominguez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

WVWD

Minutes: 6/21/23

**PUBLIC PARTICIPATION**

President Gregory Young inquired if anyone from the public would like to speak. Board Secretary, Elvia Dominguez, stated no requests were received to speak via email, in-person, or on Zoom, therefore President Young closed the public comment period.

**DISCUSSION****1. Fiscal Year 2023-24 Proposed Operating & Capital Budget**

Chief Financial Officer William Fox gave the report and PowerPoint presentation.

Board discussion included an overview of the status for the Proposition 218 rate study and next steps; capacity charges, convenience fees, and change to the reserve policy with an emphasis on minimizing impact to rate payers; capacity charges and correlation to capital outlays budgets; 5 year outlook and options that will need to be considered in the future to address projected revenue losses; need to prioritize vacancies and lifting the hiring freeze; Maintenance Transmission and Distribution budget and possible midyear adjustments.

The Board collectively thanked staff for efforts in providing a comprehensive budget report and thanked Interim General Manager Van Jew for his leadership during the past year and wished him well in his new endeavor.

**LEGAL COUNSEL REPORT OF CLOSED SESSION**

General Counsel Jeff Ferre then reported the following: Interim General Counsel, Outside Counsel and staff met to discuss the closed session item, direction was given, and no reportable action was taken.

**ADJOURN**

President Gregory Young adjourned the meeting at 8:10 p.m.

**ATTEST:**

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**Elvia Dominguez, Board Secretary**

WVWD

Minutes: 6/21/23



**ALVAREZ-GLASMAN & COLVIN**

ATTORNEYS AT LAW

13181 Crossroads Parkway North  
Suite 400 - West Tower  
City of Industry, CA 91746  
Tel: 562.699.5500  
Fax: 562.692.2244

[www.agclawfirm.com](http://www.agclawfirm.com)

July 3, 2023

**Invoice #2023-02-20681 (REVISED)**

**CONFIDENTIAL**

Van Jew, Acting General Manager  
West Valley Water District  
P.O. Box 920  
Rialto, CA 92377

Email: [nalbitre@wwwd.org](mailto:nalbitre@wwwd.org)

**Re: Special Legal Services**

**Billing Period: Feb 1, 2023 - Feb 28, 2023**

**Billing Summary**

Total fees	\$7,320.00
Total expenses	<del>\$0.00</del>
<b>Total due for this bill</b>	<b>\$7,320.00</b>

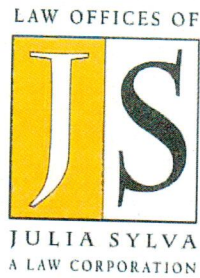
Handwritten notes and signatures:

- A circle around the \$7,320.00 amount.
- Handwritten text: "to pay" with an arrow pointing to the circled amount.
- Handwritten date: "7/11/2023".
- Handwritten signature in blue ink.

Please make checks payable to Alvarez-Glasman & Colvin  
Tax I.D. No. 95-3994507

Northern California Napa Valley/Yountville

Southern California City of Industry



July 10, 2023

**VIA E-MAIL ONLY**

**EMAIL ADDRESS: hsainz@wvwd.org**

Haydee Sainz  
Director of Personnel, Human Resources  
**West Valley Water District**  
855 W. Baseline Road  
Rialto, CA 92376

Re: Invoice Number: **23-06** – Litigation Matter  
Billing Period: Through June 30, 2023;  
*Attached Invoice is Confidential-Attorney-Client Privilege and  
Not a Public Record; Invoice ID Numbers: 10373 & 10374*

**INVOICE SUMMARY** – This Invoice Summary is a public record:

Legal Fees: \$3,317.00

Costs: \$ 465.00

**Total Fees and Costs: \$3,782.00**

*OK to pay @ 7/11/2023*

Please contact me if you have any questions. Thank you for the opportunity to be of service to you and the West Valley Water District. *Prompt payment is appreciated.*

Sincerely,

**Law Offices of Julia Sylva, ALC**



Karina Celis,  
Billing Clerk

Enclosures

cc: Julia Sylva