

MINUTES
REGULAR BOARD MEETING
of the
WEST VALLEY WATER DISTRICT
January 5, 2017

PRESENT **ABSENT**

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DIRECTORS

Dr. Clifford Young, Sr., President
Linda Gonzalez, Vice President
Gregory Young, Director
Donald Olinger, Director

STAFF

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Matthew H. Litchfield, P.E., General Manager
Robert Christman, Interim Chief Financial Officer
Joanne Chan, Operations Manager
Karen Logue, Human Resources/Risk Manager
Shanae Smith, Board Secretary
Linda Jadeski, Engineering Services Manager
Wendy Strack, External Affairs Manager
Jon Stephenson, Business Systems Manager
Al Robles, Purchasing Supervisor

LEGAL

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David J. Olivas, Tafoya & Garcia, LLP

VISITORS

Gil Navarro, Director, SB Valley Municipal Water District
Claudia Marcela Cuevas, Student
Veronica Cuevas, Student
Cesia Romero, Student
Anthony and Diana Araiza, Residents
Danielle Maurizio, Self
Michael Taylor, Resident
Kevin C. Kobbbe, Resident
Amos Young, Resident

The Regular meeting of the Board of Directors was called to order by Dr. Clifford Young, Sr., at 6:00 p.m. at the District Headquarters, 855 W. Baseline Road, Rialto, CA.

OPENING CEREMONIES

Pledge of Allegiance – Director Gregory Young
Opening Prayer – Director Donald Olinger
Roll Call of Board Members – Quorum

ADOPT AGENDA

Director Young made a motion to Adopt the Agenda, seconded by Vice President Gonzalez. The motion carried by the following unanimous vote:

Ayes:	Directors: Gonzalez, Olinger, Young, Young, Sr.
Noes:	Directors: None
Absent:	Directors: None
Abstain:	Directors: None

PUBLIC PARTICIPATION

President Young indicated that any person wishing to speak to the West Valley Water District (“District” Board of Directors (“Board”)) on matters listed or not listed on the agenda, within its jurisdiction, is asked to complete a Speaker Card and submit it to the District Clerk. Each speaker is limited to three (3) minutes. Under the State of California Brown Act, the Board is prohibited from discussing or taking action on any item not listed on the posted agenda. Comments related to noticed Public Hearing(s) and Business Matters will be heard during the occurrence of the item.

Mr. Gil Navarro, Director of the San Bernardino Valley Municipal Water District (“Valley District”) announced that Susan Longville is Valley District’s new President, Gil Navarro is Vice President, June Hayes is Treasurer and Steve Copeland, Secretary. In addition, Ms. Longville became the new Chair of the Santa Ana Watershed Project Authority (SAWPA) and that he has been identified as an alternate. Mr. Navarro also commented that the park constructed on E. Street includes a skate park that skaters have been enjoying although the park is only eighty percent complete. The grand opening is scheduled for early February, 2017.

Ms. Claudia Marcela Cuevas, a sixth grade student at Ramona Alessandro Elementary School commented that she would like to be a translator when she grows up and that she is one of Mr. Navarro’s students.

Mr. Mike Taylor announced his interest in the vacant Director position on the Board. Mr. Taylor commented that he has been a resident of the City of Rialto for thirty years and has experience in working with municipalities and local governments. Mr. Taylor stated that he had submitted his resume, which outlines his education, background and achievements, including managing municipalities, his tenure as Chief of Police and executive management expertise related to creating and implementing policy. In addition, Mr. Taylor notified the Board that he is unable to attend the January

19th regular Board meeting due to his attendance at the upcoming Presidential inauguration. Mr. Taylor answered questions from members of the Board.

CLOSED SESSION

At 6:10 p.m., Legal Counsel David J. Olivas announced the Board would meet in Closed Session regarding CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Pursuant to Government Code Section 54956.9(d)(2) – Number of Cases: one (1).

At 6:41 p.m., Mr. Olivas reported the Board met in Closed Session to consider conference with legal counsel on anticipated litigation pursuant to Government Code Section 54956.9(d)(2) – Number of Cases: one (1). No reportable action was taken.

Mrs. Diana Araiza, resident at 5822 Date Avenue, in Rialto, CA commented that in September, 2015, an investigator was hired to investigate Mr. Anthony Araiza regarding a potential waiting period after being employed to run for a Board seat, as well as an investigation regarding Mr. Alan Dyer’s residency. Mrs. Araiza requested the outcome of the investigations, discovery regarding the insinuation of payments made under the table and received by Mr. Araiza, as well as the cost to conduct the investigations. Mr. Olivas advised that a California Public Records Act request would be required to fill the request.

CONSENT CALENDAR

A motion was made by Director Young to Approve the Consent Calendar with one revision to Item No. 1, Master Calendar of Events regarding his attendance at the January 3rd Bloomington Municipal Advisory Commission (MAC) meeting, as they were dark due to the holiday schedules, seconded by Director Olinger. Vice President Gonzalez made a substitute motion to pull Item No. 2, Minutes of the November 17, 2016 regular Board meeting, and Item No. 6, Payment to the San Bernardino Associated Governments for Professional Services rendered for the I-10 Pepper Interchange Project; Invoice No. 4-1510011087 in the amount of \$458,874.00. The motion carried by the following unanimous vote:

Ayes:	Directors: Gonzalez, Olinger, Young, Young, Sr.
Noes:	Directors: None
Absent:	Directors: None
Abstain:	Directors: None

CONSENT CALENDAR

Approval of Minutes of the November 17, 2016 regular Board Meeting - Following discussion, a motion was made by Vice President Gonzalez to Approve the Minutes of the November 17, 2016 regular Board meeting, seconded by Director Young. The motion passed by the following vote:

Ayes: Directors: **Olinger, Young, Young, Sr.**
Noes: Directors: **Gonzalez**
Absent: Directors: **None**
Abstain: Directors: **None**

CONSENT CALENDAR

Approval of Payment to the San Bernardino Associated Governments for Professional Services rendered for the I-10 Pepper Interchange Project; Invoice No. 4-15-1001087; \$458,874.00 – Following discussion, a motion was made by Director Young to Approve Payment to the San Bernardino Associated Governments for Professional Services rendered for the I-10 Pepper Interchange Project; Invoice No. 4-15-1001087; \$458,874, seconded by President Young. The motion passed by the following vote:

Ayes: Directors: **Olinger, Young, Young, Sr.**
Noes: Directors: **None**
Absent: Directors: **None**
Abstain: Directors: **Gonzalez**

PUBLIC HEARING

None

BUSINESS MATTERS

- 1. Adopt Resolution No. 2017-1, Commending Ms. Laura Westbrook for Over Twenty Years of Dedicated Service –** Following discussion, a motion was made by Director Young to Adopt Resolution No. 2017-1, Commending Ms. Laura Westbrook for Over Twenty Years of Dedicated Service, seconded by Director Olinger. The motion carried by the following unanimously vote:

Ayes: Directors: **Gonzalez, Olinger, Young, Young, Sr.**
Noes: Directors: **None**
Absent: Directors: **None**
Abstain: Directors: **None**

- 2. Approval of Payment to Tafoya & Garcia, LLP for Professional Services rendered through September 30, 2016; Invoice No. 1008; \$15,957.00 –** Following discussion, a motion was made by Director Young to Approve Payment to Tafoya & Garcia, LLP for Professional Services rendered through September 30, 2016; Invoice No. 1008; \$15,957.00, seconded by Director Olinger. The motion passed by the following vote:

Ayes: Directors: **Olinger, Young, Young, Sr.**
Noes: Directors: **Gonzalez**
Absent: Directors: **None**
Abstain: Directors: **None**

- 3. Approval of Agreement for the Financing, Construction, Operation and Maintenance of the Lytle Creek Turnout, the Roemer Hydroelectric Station and Cactus Basin Turnout –** Following discussion, a motion was made by Director Olinger to Approve an Agreement for the Financing, Construction, Operation and Maintenance of the Lytle Creek Turnout, the Roemer Hydroelectric Station and Cactus Basin Turnout, seconded by Director Young. The motion carried by the following unanimous vote:

Ayes: Directors: **Gonzalez, Olinger, Young, Young, Sr.**
Noes: Directors: **None**
Absent: Directors: **None**
Abstain: Directors: **None**

REPORTS – LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of Board Meeting).

1. Board Reports

Vice President Gonzalez reported on the following:

- a. Thanked everyone for attending the meeting. Congratulated Valley District Board members for their promotions. Requested that Mr. Navarro congratulate Ms. Longville as well.
- b. Wished everyone a Happy New Year and looking forward to a good strong year as others mentioned on the dais. May God bless this agency because we need a lot of blessings right now.

Director Olinger reported on the following:

- a. Appreciates the fact that we have three (3) candidates interested in filling the Board seat. Thanked the candidates in the audience for their interest.

Director Young reported on the following:

- a. Thanked everyone for attending the meeting. Congratulated Mr. Navarro and same for Ms. Longville. Wished everyone a Happy New Year.

President Young reserved his comments for Future Agenda Items.

2. Legal Counsel/Consultants

No report.

3. General Manager

Mr. Litchfield reported on the following:

- a. Budget Variance Report – Mr. Litchfield summarized the report department by department, expenditures to date, including encumbrances. The report indicates a percentage of the budget that has been expended to date. Overall the District is approximately 36% spent through through November, 2016 and revenues are just under 45% of what has been projected.
- b. Introduced Purchasing Supervisor, Mr. Al Robles who has already made significant strides in the month that he has been employed with the District.
- c. Director Olinger inquired whether connections were increasing compared to disconnections in the District's service area. Mr. Litchfield confirmed a significant swing upwards as far as new connections coming in, as development activity is starting to pick up.

4. Interim Chief Financial Officer

No report.

5. Operations Manager

Ms. Joanne Chan reported on the following:

- a. The Oliver P. Roemer Water Treatment Plant is producing 5.4 mgd.
- b. Lytle Creek flow is at 2.2 mgd.
- c. State Water Project (SWP) water flow is at 1.9 mgd.
- d. The FBR Treatment Plant is treating 2.9 mgd.
- e. Rainfall Totals – Since October, 2016, Headquarters recorded 7.4 in., the South Shop in Bloomington recorded 7.5 in. and Zone 8 recorded 15.2 in.
- f. Distribution System Valve Replacement Project – Merlin Johnson Construction Company will start the work next week to replace seven (7), 6 in. gate valves. President Young inquired whether we have any idea of the positive impact of the previous rainfalls we have had. A discussion ensued. Following discussion, Director Young requested that Staff provide an updated rainfall graph to members of the Board.

6. Treasurer

- a. Mr. Christman announced the Treasurer’s Report has been included in the Board packet.

7. Engineering/Planning

No report.

8. External Affairs

No report.

9. Human Resources/Risk Manager

No report.

10. Business Systems Manager

No report.

11. Board Secretary

No report.

FUTURE AGENDA ITEMS

President Young announced that he would have a brief agenda to present to the Finance Committee regarding the reasons why he ran for the Board three (3) years ago, including the rate structure which Board and Staff worked together and were able to give some modest rebates back and also to flatten out the rates and he is appreciative of that. One of the other discussions he was having at that time was a brief urban economics issue is that this District and the cities that we are in, and that we serve are not affluent. One of the concerns in urban economics, which was a specialty of his, is the dollars that the District generate. We generate approximately \$22 - \$25 million on an annual basis. When you look at that, and look at our community, most of those funding are going outside of our community to consultants and our Staff, they leave. We need to be able to contribute to the economic development of this region. One way to do that is to try to come up with a mechanism where dollars stay within our service region and they get a chance to turn over two or three times. President Young stated he will be discussing with the Finance Committee a policy proposal that we have some type of preference that begin to balance out in terms of our contracting, hiring, promotion where we are emphasizing local communities. The communities of Colton, Fontana, Rialto and all the unincorporated areas. The proposal will be presented, work out the details and bring back to the Board at the next session or the session after. President Young stated he wanted to lay the groundwork on us returning where the dollar “flip” two or three times in our local community which, adds to our roads and public safety, forcing economic development within this region. This will be presented as a future agenda item and work out the details.

INFORMATION

None.

**THERE BEING NO FURTHER BUSINESS, PRESIDENT YOUNG MOVED TO
ADJOURN THE MEETING AT 7:40 P.M.**

Dr. Clifford Young, Sr.
President of the Board of Directors
of West Valley Water District

ATTEST:

Shanae Smith, Board Secretary