WEST VALLEY WATER DISTRICT
855 W. BASE LINE ROAD RIALTO, CA

BOARD MEETING
AGENDA

THURSDAY, APRIL 5, 2018 - 6:00 PM

"In order to comply with legal requirements for posting of agendas, only those items filed with the District Secretary's office by noon, on Wednesday prior to the following Thursday meeting, not requiring departmental investigation, will be considered by the Board of Directors."

OPENING CEREMONIES

Pledge of Allegiance
Opening Prayer
Call to Order
Roll Call of Board Members

ADOPT AGENDA

PUBLIC PARTICIPATION

Any person wishing to speak to the Board of Directors on matters listed or not listed on the agenda, within its jurisdiction, is asked to complete a Speaker Card and submit it to the District Clerk. Each speaker is limited to three (3) minutes. Under the State of California Brown Act, the Board of Directors is prohibited from discussing or taking action on any item not listed on the posted agenda. Comments related to noticed Public Hearing(s) and Business Matters will be heard during the occurrence of the item.

Public communication is the time for anyone to address the Board on any agenda item or anything under the jurisdiction of the District. No person will be allowed to make comments at any other time in the meeting except if there is a Public Hearing. Also, please remember that no disruptions from the crown will be tolerated. If someone disrupts the meeting, they will be removed.
CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the Board of Directors, Staff Member, or any member of the public request a specific item(s) be removed for separate action.

Consideration of:

1. Treasurer's Report.

2. Approval to amend the Treasurer's Report to set aside $5,000,000 for employee liability claims.

PUBLIC HEARING

BUSINESS MATTERS

Consideration of:

3. Approval of Larson O'Brien, LLP for professional services rendered for the month of February, 2018; Invoice No. 4285: $10,157.50.

4. Approval of Varner & Brandt, LLP for professional services rendered through February 28, 2018; Invoice No. 23767-0000: $4,952.50.


6. Accept Grant of Easement from Valley-Orange Enterprise, LLC On APN 0254-071-45.

7. LAFCO: Designation of Alternate Special District Member and Special District election for Regular LAFCO Special District Member.

8. LAFCO: Notification of Election of Regular and Alternate Members to the Countywide Oversight Board.

REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).

- Board Members

- Legal Counsel

- General Manager

  - 1,233 Days without a "Lost Time" claim
UPCOMING MEETINGS

• April 11, 2018 - West Valley Water District Engineering and Planning Committee Meeting at 6:00 PM at District Headquarters

• April 11-13, 2018 - Association of California Water Agencies Lower Colorado River Tour in Las Vegas, NV

• April 17, 2018 - San Bernardino Valley Municipal Water District Regular Board Meeting at 2:30 PM at 380 E. Vanderbilt Way, San Bernardino, CA

• April 17-18, 2018 - Association of California Water Agencies National Water Policy Fly-In in Washington, DC

• April 19, 2018 - West Valley Water District Regular Board Meeting at 6:00 PM at the District Headquarters

• April 21, 2018 - West Valley Water District Preliminary Draft Water Facilities Master Plan Workshop at 10:00 AM - 12:00 PM at the District Headquarters

• May 1, 2018 - San Bernardino Valley Municipal Water District Regular Board Meeting at 2:30 PM at 380 E. Vanderbilt Way, San Bernardino, CA

• May 8-11, 2018 – Association of California Water Agencies Spring Conference & Exhibition in Sacramento, CA

• May 22-23, 2018 – Association of California Water Agencies Policy Day in Sacramento, CA

FUTURE AGENDA ITEMS

INFORMATION

CLOSED SESSION

• PUBLIC EMPLOYEE APPOINTMENT Pursuant to Government Code 54957 Title: Human Resources/Risk Manager

• CONFERENCE WITH LEGAL COUNSEL-ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: Number of Cases: five (5)

ADJOURN
DECLARATION OF POSTING:

I declare under penalty of perjury, that I am employed by the West Valley Water District and posted the foregoing Agenda at the District Offices on April 2, 2018.

Crystal L. Escalera, Interim Board Secretary

Please Note:

Material related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District's office located at 855 W. Baseline, Rialto, during normal business hours. Also, such documents are available on the District's website at www.wvwd.org subject to staff’s ability to post the documents before the meeting.

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in the above-agendized public meeting should be directed to Crystal Escalera, at least 72 hours in advance of the meeting to ensure availability of the requested service or accommodation. Ms. Escalera may be contacted by telephone at (909) 875-1804 ext. 704, or in writing at the West Valley Water District, P.O. Box 920, Rialto, CA 92377-0920.
# West Valley Water District

## Cash, Investment & Reserve Balances - February 28, 2018

### Funds Under Control of the District:

<table>
<thead>
<tr>
<th>Institution/Investment Type</th>
<th>Jan 2018 Balance</th>
<th>Feb 2018 Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td>District Cash Drawers</td>
<td>$4,300.00</td>
<td>$4,300.00</td>
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<tr>
<td>Checking and Savings:</td>
<td></td>
<td></td>
</tr>
<tr>
<td>B of A - Pack N Mail Satellite Checking</td>
<td>$39,126.64</td>
<td>$39,126.64</td>
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<tr>
<td>Bank of Hope - J Check Cashing Satellite Loc.</td>
<td>$16,520.17</td>
<td>$11,634.81</td>
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<tr>
<td>Chase - General Government Checking</td>
<td>$6,513,928.11</td>
<td>$6,225,865.09</td>
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<tr>
<td>Chase - UTC Routine Checking</td>
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<td>$5,194.13</td>
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<tr>
<td>Chase - UTC Non-Routine Checking</td>
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<td>$49,560.34</td>
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<tr>
<td>State of California, Local Agency Investment Fund</td>
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<td>$12,763,660.00</td>
</tr>
<tr>
<td>CalTrust Pooled Investment Fund - Short Term</td>
<td>$14,817,010.51</td>
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<td>CalTrust Pooled Investment Fund - Medium Term</td>
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<tr>
<td>U. S. Treasury Bills</td>
<td>$</td>
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<tr>
<td>Government Agencies (Federal Home Loan Bank)</td>
<td>$</td>
<td>$</td>
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<tr>
<td><strong>Total</strong></td>
<td>$44,240,801.48</td>
<td>$43,958,494.57</td>
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### Funds Under Control of Fiscal Agents:

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<tr>
<th>US BANK</th>
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<tr>
<td>2016A Bond - Principal Fund</td>
<td>$30.23</td>
<td>$30.25</td>
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<tr>
<td>2016A Bond - Interest Fund</td>
<td>$26,169.35</td>
<td>$26,189.70</td>
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<tr>
<td><strong>Total</strong></td>
<td>$26,199.58</td>
<td>$26,219.95</td>
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### Reserve Account

<table>
<thead>
<tr>
<th>Account</th>
<th>Minimum Balance</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>RESTRICTED FUNDS</strong></td>
<td></td>
</tr>
<tr>
<td>2016A Bond</td>
<td>$26,219.95</td>
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<tr>
<td>Customer Deposit Accounts</td>
<td>$2,536,391.43</td>
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<tr>
<td>Capacity Charge Acct Balance</td>
<td>$2,973,481.27</td>
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<tr>
<td>Rebate 2015 (Cleared $2,508,177.98)</td>
<td>$30,960.39</td>
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<tr>
<td><strong>Total</strong></td>
<td>$5,567,053.04</td>
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<table>
<thead>
<tr>
<th><strong>CAPITAL RESERVE FUNDS</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Capital Project Account - 100% FY 17-18</td>
</tr>
<tr>
<td>[800,000 Capacity Fee Funded]</td>
</tr>
<tr>
<td>- 80% FY 18-19</td>
</tr>
<tr>
<td>Administrative &amp; General Account</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>LIQUIDITY FUNDS</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Rate Stabilization Account</td>
</tr>
<tr>
<td>Operating Reserve Account</td>
</tr>
<tr>
<td>Emergency Account</td>
</tr>
<tr>
<td>Water Banking Account</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th><strong>OTHER RESERVES</strong></th>
</tr>
</thead>
<tbody>
<tr>
<td>Self-Insurance Reserve</td>
</tr>
<tr>
<td><strong>Total</strong></td>
</tr>
</tbody>
</table>

### Operating Cash

| Balance Available for Daily Operations | $9,778,639.39 |

**Grand Total** | $43,984,714.52

I hereby certify that the investment activity for this reporting period conforms with the investment policy adopted by the West Valley Water District Board of Directors and the California Government Code Section 53601.

I also certify that there are adequate funds available to meet the District's Budget.

Deborah L. Crowley, Treasurer
DATE: April 5, 2018
TO: Board of Directors
FROM: Robert Christman, Interim General Manager
SUBJECT: CONSIDER RELEASE OF OVERLYING EASEMENT ON APN 0253-211-56

BACKGROUND:

Attached for the committee’s review and approval is a copy of the proposed Quitclaim Deed to release an overlying easement on 9.81 acres of land within APN 0253-211-56 located between Cedar Avenue and Vine Street, north of Orange Street, in the unincorporated area of Bloomington in San Bernardino County, to Howard Industrial Partners, LLC.

The District has existing water lines and appurtenances within the parcel which conflict with a proposed 184,770-sqft warehouse facility. The project will be conditioned to abandon approximately 1,640-feet of existing Zone 3, 2-inch, 6-inch and 8-inch diameter water lines, and corresponding appurtenances at their point of connections on Vine Street, Orange Street and Cedar Ave. The water lines were installed in the former Church Street and Park Street right-of-ways which previously serviced a tract of farm homes. To date, the homes have been removed, the street right-of-ways have been vacated by the County, and the parcels have been consolidated into a single lot.

A figure depicting the location of the property is attached as “Exhibit A”. Attached for the committee’s review and approval is a copy of the proposed Quitclaim Deed labeled “Exhibit B”.

FISCAL IMPACT:

In accordance with West Valley Water District’s Rules and Regulations Article 20, section 2019, the applicant will be charged $50.00 per acre or any portion thereof with a minimum fee of $500.00. In order to quitclaim APN 0253-211-56 a fee of $500.00 has been assessed and will be collected prior to release of easement.

STAFF RECOMMENDATION:

It is recommended that the Board of Directors authorize the release of the overlying easement on APN 0253-211-56.

Respectfully Submitted,
Robert Christman
Interim General Manager

Respectfully Submitted,

\[Signature\]
Robert Christman, Interim General Manager

DG:cc

**ATTACHMENT(S):**
1. Exhibit A - Aerial Map
2. Exhibit B - Quitclaim Deed

**MEETING HISTORY:**
03/14/18   Engineering and Planning Committee REFERRED TO BOARD
West Valley Water District makes every effort to ensure this map is free of errors but does not warrant the map or its features are either spatially or temporally accurate or fit for a particular use. The District provides this map without any warranty of any kind whatsoever, either express or implied. However, notification of any errors will be appreciated.
EXHIBIT B
QUITCLAIM DEED

FOR VALUABLE CONSIDERATION, receipt of which is hereby acknowledged, West Valley Water District, a county water district, formerly known as West San Bernardino County Water District, does hereby remise, release and forever quitclaim to Howard Industrial Partners, LLC, a California limited liability company, all right, title and interest in those certain easement rights granted or reserved in the real property described on the map of Parcel Map No. 14352 recorded on March 22, 1994 and on file in Book 175, Page 1 through 2, of Parcel Maps, Official Records of San Bernardino County, California, ONLY AS TO THAT CERTAIN REAL PROPERTY described in Exhibit "A" and depicted in Exhibit “B” attached hereto and incorporated herein by this reference, located in the unincorporated area of the County of San Bernardino, State of California.

Dated ______________________, 2018

WEST VALLEY WATER DISTRICT,
a county water district

By __________________________
Robert Christman, Interim General Manager

By __________________________
Crystal L. Escalera, Interim Board Secretary
A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA )
) ss
COUNTY OF SAN BERNARDINO )

On ______________________ before me, _____________________, a Notary Public, personally appeared ______________________, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal. (Seal)

__________________________________________

STATE OF CALIFORNIA )
) ss
COUNTY OF SAN BERNARDINO )

On ______________________ before me, _____________________, a Notary Public, personally appeared ______________________, who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal. (Seal)
EXHIBIT “A”
LEGAL DESCRIPTION
QUIT CLAIM EASEMENT

ALL THAT PORTION OF LAND SITUATED IN THE CITY OF BLOOMINGTON, COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA, AS SHOWN OR DEDICATED ON THE MAP OF PARCEL NO. 14352Recorded March 22, 1994, and on file in Book 175, Pages 1 through 2, of Parcel Maps, described as a 15 feet wide public utility easement for water line, more particularly described as follows:

THE NORTHERLY LINE OF SAID 15.00 FEET WIDE EASEMENT BEING PARALLEL WITH AND DISTANT SOUTHERLY 7.50 FEET MEASURED AT RIGHT ANGLES FROM THE CENTERLINE OF PARK STREET AS SHOWN ON SAID PARCEL MAP NO. 14352.

THE ABOVE DESCRIBED PARCEL OF LAND CONTAINS 8,102 SQUARE FEET, OR 0.186 ACRES MORE OR LESS.

ALL AS SHOWN ON EXHIBIT “B” PLOT ATTACHED HERETO AND BY THIS REFERENCE MADE A PART HEREOF.

PREPARED BY:

[Signature]
LAM LE, P.L.S. No. 8231, Exp. 12/31/2019

February 5, 2018 DATE
EXHIBIT "B"

PARCEL 1

(PARK STREET)

PARCEL MAP NO. 14352
P.M.B. 175/1-2

EASEMENT AREA
8,102 SQ FT
0.186 AC.

Scale: 1"=100'

CITY OF BLOOMINGTON
QUIT CLAIM EASEMENT
PUBLIC UTILITY EASEMENT FOR WATER LINES AND
INCIDENTAL PURPOSES, SHOWN OR DEDICATED ON THE MAP
OF PARCEL NO. 14352Recorded MARCH 22, 1994, AND ON
FILE IN BOOK 175, PAGES 1 THROUGH 2, OF PARCEL MAPS,
COUNTY OF SAN BERNARDINO, STATE OF CALIFORNIA.
DATE: April 5, 2018
TO: Board of Directors
FROM: Robert Christman, Interim General Manager
SUBJECT: ACCEPT GRANT OF EASEMENT FROM VALLEY-ORANGE ENTERPRISE, LLC ON APN 0254-071-45

BACKGROUND:

Attached for the committee’s review and approval is an executed copy of Grant of Easement for water facility construction, inspection, maintenance, replacement and removal of a Zone 3, 8-inch water line within APN 0254-071-45 (Chevron Plaza) located at the southwest corner of Valley Boulevard and Pepper Avenue, in the City of Colton.

The District currently has an existing 8-inch PVC water line in Valley Boulevard which terminates approximately 15-feet to the east within the property. The Developer is proposing to extend the 8-inch water line approximately 20-feet to the south to allow for fire, domestic and irrigation connections for the project.

A figure depicting the location of the property is attached as “Exhibit A”. Attached for the committee’s review and approval is a copy of the proposed Grant of Easement labeled “Exhibit B”. The documents have been reviewed by staff and are found to be correct in form and content. The grantor is Valley-Orange Enterprise, LLC.

FISCAL IMPACT:

There is no financial impact.

STAFF RECOMMENDATION:

It is recommended that the Board of Directors accept the attached Grant of Easement for the waterline within APN 0254-071-45 and authorize staff to file for recordation.

Respectfully Submitted,

Robert Christman, Interim General Manager
DG:ce

**ATTACHMENT(S):**
1. Exhibit A - Grant of Easement

**MEETING HISTORY:**
03/14/18   Engineering and Planning Committee  REFERRED TO BOARD
GRANT OF EASEMENT

FOR VALUABLE CONSIDERATION, receipt of which is hereby acknowledged Valley-Orange Enterprise, LLC ("GRANTOR") does hereby grant to WEST VALLEY WATER DISTRICT, a county water district, its successors and assigns ("GRANTEE") a perpetual non-exclusive easement and right of way to construct, enlarge, reconstruct, remove and replace, operate, inspect, maintain, repair, improve and relocate for pipelines for the transmission of water, connections, devises and appurtenances in, on, over, under, upon, along, through and across the property hereinafter described, together with reasonable right of access to and from said easement for purposes of exercising the rights granted in said easement.

Said easement shall be in, under, over, and across that certain property situated in the County of San Bernardino, State of California, described as follows:

(SEE EXHIBITS "A" & "B" ATTACHED HERETO AND MADE A PART HEREOF)

The foregoing easement shall include:

(a) The temporary use of such adjacent land of Grantor as is necessary to install the facilities provided for under the term of the easement granted herein; and

(b) The right to enter upon and pass and repass over and along said strip or strips of land, and to deposit tools, implements and other materials thereon by Grantee, its officers, agents and employees, and by persons under contract to construct said pipeline or pipelines, and their employees, whenever necessary for the purpose of exercising the rights herein granted.

Grantor retains the right to the use of the land described herein except as to any use in derogation of the easement contained herein, and specifically agrees that no trees shall be planted thereon and, no buildings or other structures of any kind will be placed, constructed, or maintained over the real property described herein. Any work by Grantor, or any one working through or under Grantor, affecting the surface or subsurface of the ground subject to this easement shall be performed only after giving written notice by certified mail, postage paid, addressed to Grantee as its business office setting forth the proposed changes in detail. Such notice is to be given to the Grantee at least thirty (30) business days prior to commencement of such work and is subject to approval by Grantee. Notwithstanding the foregoing, the surface of the ground with respect to the distance from the ground surface to the top of any pipes, as of the date of this easement, shall not be changed by any party other than Grantee, if it results in:
(a) “Cutting or removing the soil which leave less than thirty (30) inches of soil over the top of any pipe; and

(b) “Hauling” in of soil or “filling” which will leave more than ten (10) feet of soil over the top of any pipe.

It is understood that the permanent easements and the rights of way above described shall be acquired subject to the rights of the Grantor, Grantor’s successors, heir and assigns, to use the surface of the real property within the boundaries of such easements and rights of way. It is understood that any use of the surface rights by Grantor, and Grantor’s successors, heirs and assigns, shall be deemed a continuing permissive use allowed by Grantee, its successors, heirs and assigns, and each successor-in-interest of the Grantor, by acceptance of a conveyance of said property or interest therein admits and agrees that any such use is a continuing permissive use. It is understood that each and every right and privilege hereby granted is free and alienable.

Notwithstanding the foregoing, it is understood and agreed that this Grant of Easement shall not be construed as a Grant of fee title.

Grantee, its successors and assigns, shall restore, or cause to be restored, the surface or subsurface of the real property hereinafore described to the condition said property was in as of the time of performance of any enlargement, construction, reconstruction, removal and replacement, operation, inspection, maintenance, repair, improvement and relocation, and such restoration shall be performed with due diligence and dispatch.

IN WITNESS THEREOF, this instrument has been executed the 5th day of February, 2017.

GRANTOR(S): VALLED ORANGE ENTERPRISES LLC

BY: [Signature]

NAME: SALAMI HASSAN
ALL CAPACITY ACKNOWLEDGEMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

STATE OF CALIFORNIA
COUNTY OF SAN BERNARDINO

On February 5, 2018, before me, Tom Williams, Notary Public,
(Name and title of the officer)

personally appeared Salah Magaj who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity (ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature ____________

(SEAL)
EXHIBIT “A”

That portion of Parcel 1 in Parcel Map No. 19874, in the City of Colton, County of San Bernardino, State of California, as per map filed in Book xxxxx, Pages xxx and xxx, inclusive of Parcel Maps, in the office of the County Recorder of said County, described as follows:

Beginning at a point South 0° 27' 53" East 8.00 feet from the northerly end of that line having a bearing and distance of North 0° 27' 53" West 252.68 feet as shown on said Parcel Map;

Thence South 80° 5' 39" East 25.40 feet to a point on a line parallel with and 25.00 feet east from said line having a bearing and distance of North 0° 27' 53" West 252.68 feet;

Thence Southerly along said parallel line, South 0° 27' 53" East 57.50 feet;

Thence westerly at right angles, South 89° 32' 07" West 25.00 feet to a point on said line having a bearing and distance of North 0° 27' 53" West 252.68 feet;

Thence northerly along said line, North 0° 27' 53" West 62.00 feet to the Point of Beginning.

Containing 1494 S.F. more or less.

Exhibit “B” attached hereto and made a part hereof.

Atanacio Payan, PLS 7796

Date: 2-24-2018
Closure Calculations

EASEMENT

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<tr>
<th>PNT#</th>
<th>Bearing</th>
<th>Distance</th>
<th>Northing</th>
<th>Easting</th>
<th>Station</th>
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<td>4</td>
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<td></td>
<td></td>
<td>1848655.86</td>
<td>6757605.64</td>
<td>169.90</td>
</tr>
</tbody>
</table>

Closure Error Distance> 0.0000
Total Distance> 169.90
Area: 1493.75SF, 0.034ACRES
March 22, 2018

TO: Presidents of the Boards of Directors of the Independent Special Districts in San Bernardino County

SUBJECT: NOTIFICATION OF DESIGNATION OF ALTERNATE SPECIAL DISTRICT MEMBER AND SPECIAL DISTRICT ELECTION FOR REGULAR LAFCO SPECIAL DISTRICT MEMBER

By distribution of this letter, the Independent Special Districts are notified that a single candidate nomination for the position of Alternate Special District Member was received. Pursuant to the provisions of Government Code Section 56332 (f)(2) since a single candidate, Steven Farrell, has been nominated, he is deemed appointed as the Alternate Special District member, with a term expiring the first Monday in May 2022.

During the nomination period, LAFCO has received nominations for two candidates for the position of Regular Special District member. Therefore, the official voting process as defined in Government Code Section 56332 for the Regular Special District Member of the Local Agency Formation Commission shall commence. Attached to this letter is the ballot for the selection of this position. Pursuant to the provisions of Government Code Section 56332, the voting period will commence as of March 22, 2018 and end on Monday, April 27, 2018 at the close of business. The voting instructions for this selection are as follows:

1. Each District may vote for one candidate. The vote shall be cast as directed by the Board of Directors of the District through consideration at a Board Hearing and a roll call vote. The existing policy of the Selection Committee is that LAFCO commission members should represent districts located in the Valley, Mountain and Desert regions. Inasmuch as possible, they should represent different types of special districts.

2. The signed original ballot, with the name of each voting Board Member outlined, must be received in the LAFCO Office by 5:30 p.m. on April 27, 2018. If a faxed copy of the ballot is provided by the April 27 deadline, the original signed copy must be received by 5:30 p.m. on May 3, or the ballot will be declared invalid.

3. Twenty-six (26) ballots are required to be received to establish a quorum for selection of the Alternate Special District position.
The completed ballot is to be mailed to:

Kathleen Rollings-McDonald, Executive Officer
Local Agency Formation Commission
1170 West Third Street, Unit 150
San Bernardino, CA 92415-0490

If you are faxing a copy of the ballot, the LAFCO fax number is (909) 388-0481. As outlined in Item #2 above, if the ballot is faxed to the LAFCO office, the original signed copy of the ballot will need to be mailed or delivered to the above address and received by 5:30 p.m. on May 3, 2018 to be considered in the election process.

Please let me know if you have any questions concerning this selection process. You may contact me at the address listed above, by e-mail at kmcdonald@lafco.sbcounty.gov, or by phone at (909) 388-0480.

Sincerely,

KATHLEEN ROLLINGS-McDONALD
Executive Officer

KRM/ltj

Enclosures
BALLOT

REGULAR SPECIAL DISTRICT MEMBER
OF THE LOCAL AGENCY FORMATION COMMISSION

The __________________________________________
(Name of District)

hereby votes for the marked candidate as indicated below:

REGULAR SPECIAL DISTRICT MEMBER OF LAFCO:

__________ JAMES CURATALO (Incumbent -- Member of the Board of Directors of Cucamonga Valley Water District)

__________ STEVE BOYDSTON (Member of the Board of Directors of Lake Arrowhead Community Services District)

I, _____________________________, do hereby certify that at its regularly-scheduled meeting of _________________________, the Board of Directors voted to elect the above-marked candidate as the Alternate Special District Member of the Local Agency Formation Commission of San Bernardino County, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

________________________________________
District President/Authorized Board Member

Dated: ________________________________
JAMES V. CURATALO, JR.
P.O. Box 638, Rancho Cucamonga, CA 91729  
| Cell: 909-261-7055 | [jamescvvdwater.com] |

EDUCATION
- California Special District Association Special District Leadership & Management Program – September 2008
- University of La Verne, La Verne, California – Coursework in public administration
- Extensive coursework in fire science

EXPERIENCE
- **Cucamonga Valley Water District, President (CVWD) – 1999 to present**
  CVWD is a retail water agency providing water and wastewater services to a population of 200,000. Responsible for providing organizational direction and policy development for the agency. Serves in a leadership role as President working closely with the General Manager/CEO. Currently appointed to the Human Resources/Risk Management and Water Resources Committees.

- **CALAFCO – Commissioner/Chair – 2013 to 2017**
  The California Association of LAFCO’s serves as an organization dedicated to assisting member LAFCO’s with educational and technical resources that otherwise would not be available. The Association provides statewide coordination of LAFCO activities, serves as a resource to the Legislature and other bodies, and offers a structure for sharing information among the various LAFCO’s and other governmental agencies.

- **Coalition of California LAFCO’s – Commissioner/Vice-Chair – 2010 to 2016**
  The Coalition of California LAFCOs was formed to foster collaboration among commissioners and staff and to provide an educational, legislative, technical and training resource to further the goals of the Cortese-Knox-Hertzberg Act and other priorities of interest to its members.

- **San Bernardino LAFCO – Commissioner/Chair – 2009 to present**
  The Local Agency Formation Commission is to ensure the establishment of an appropriate, sustainable, and logical municipal level government structure for the distribution of efficient and effective public services. The Local Agency Formation Commission for San Bernardino County encourages and promotes communication among agencies (public and private), property owners and residents of the County to achieve these goals.

- **Fontana Union Water Company – Director/Chair – 2003 to present**
  Serves on the board of directors of a mutual water company that has surface and groundwater rights in San Bernardino County. Ensures the company fulfills its corporate and fiduciary responsibilities to its shareholders.
March 22, 2018

TO: Presidents of the Boards of Directors of the Independent Special Districts Within Redevelopment agencies in San Bernardino County (See Distribution List)

SUBJECT: NOTIFICATION OF ELECTION OF REGULAR AND ALTERNATE MEMBERS TO THE COUNTYWIDE OVERSIGHT BOARD

By distribution of this letter, the Independent Special Districts which overlay a former redevelopment agency are notified that during the nomination period, LAFCO has received nominations for two candidates for the position of Regular Special District Member and two candidates for the position of Alternate Special District Member. Therefore, the official voting process pursuant to the adopted policies and procedures related to the Special District Selection Committee will commence.

Attached to this letter are the ballots for the selection of these positions. Pursuant to the provisions of Government Code Section 56332, the voting period will commence as of March 22, 2018 and end on Friday, April 27, 2018 at the close of business. The voting instructions for this selection are as follows:

1. Each District may vote for one candidate in each category (Regular and Alternate). The vote shall be cast as directed by the Board of Directors of the District through consideration at a Board Hearing and a roll call vote. The existing policy of the Selection Committee is that members should represent districts located in the Valley, Mountain and Desert regions. Inasmuch as possible, they should represent different types of special districts. A copy of the information provided by each of the candidates is included for your information.

2. The signed original ballot, with the name of each voting Board Member outlined, must be received in the LAFCO Office by 5:30 p.m. on April 27, 2018. If a faxed copy of the ballot is provided by the April 27 deadline, the original signed copy must be received by 5:30 p.m. on May 3, or the ballot will be declared invalid.
The completed ballot is to be mailed to:

Kathleen Rollings-McDonald, Executive Officer
Local Agency Formation Commission
1170 West Third Street, Unit 150
San Bernardino, CA 92415-0490

If you are faxing a copy of the ballot, the LAFCO fax number is (909) 388-0481. As outlined in Item #2 above, if the ballot is faxed to the LAFCO office, the original signed copy of the ballot will need to be mailed or delivered to the above address and received by 5:30 p.m. on May 3, 2018 to be considered in the election process.

Please let me know if you have any questions concerning this selection process. You may contact me at the address listed above, by e-mail at kmcdonald@lafco.sbccounty.gov, or by phone at (909) 388-0480.

Sincerely,

[Signature]
KATHLEEN ROLLINGS-McDONALD
Executive Officer

KRM/Itj

Enclosures

DISTRIBUTION LIST:

Apple Valley Fire Protection District
Barstow Cemetery District
Bear Valley Community Healthcare District
Big Bear Airport District
Big Bear Municipal Water District
Chino Basin Water Conservation District
Chino Valley Independent Fire Protection District
Crestline-Lake Arrowhead Water Agency
Hesperia Park and Recreation District
Hi-Desert Water District
Inland Empire Resource Conservation District
Inland Empire Utilities Agency
Lake Arrowhead Community Services District
Mojave Desert Resource Conservation District
Mojave Water Agency
Monte Vista County Water District
Morongo Basin Healthcare District (formerly known as the Hi-Desert Memorial Hospital District)
San Bernardino Mountains Community Healthcare District
San Bernardino Valley Municipal Water District
San Bernardino Valley Water Conservation District
Twentynine Palms Public Cemetery District
West Valley Water District
Yucaipa Valley Water District
BALLOT FOR
SPECIAL DISTRICT MEMBER OF THE
COUNTRYWIDE OVERSIGHT BOARD
(REDEVELOPMENT)

The ________________________________
(Name of District)

hereby votes for the marked candidate as indicated below:

SPECIAL DISTRICT MEMBER OF COUNTRYWIDE OVERSIGHT BOARD:

CINDY SAKS
(Deputy General Manager of the San Bernardino
Valley Municipal Water District – Valley Region)

CHRIS MANN
(Member of the Board of Directors of Yucaipa Valley Water
District – Valley Region)

I, ________________________________, do hereby certify that at its regularly-scheduled
meeting of ________________________, the Board of Directors voted to elect the above-
marked candidate as the Special District Member of the Countywide Oversight Board
(Redevelopment) for San Bernardino County, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

____________________________________
District President/Authorized Board Member

Dated: ________________________________
BALLOT FOR
ALTERNATE SPECIAL DISTRICT MEMBER
OF THE COUNTYWIDE OVERSIGHT BOARD
(REDEVELOPMENT)

The __________________________________________
(Name of District)
	hrenby votes for the marked candidate as indicated below:

ALTERNATE SPECIAL DISTRICT MEMBER OF COUNTYWIDE OVERSIGHT BOARD:

_________  CHRIS MANN
(Member of the Board of Directors of Yucaipa Valley Water
District – Valley Region)

_________  T. MILFORD HARRISON
(Member of the Board of Directors of the San Bernardino
Valley Water Conservation District – Valley Region)

I, ____________________________, do hereby certify that at its regularly-scheduled
meeting of ________________________, the Board of Directors voted to elect the above-
marked candidate as the Alternate Special District Member of the Countywide Oversight
Board (Redevelopment) for San Bernardino County, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

________________________________________
District President/Authorized Board Member

Dated: ________________________________
NOMINATION FOR
ALTERNATE SPECIAL DISTRICT MEMBER
MEMBER OF THE
COUNTYWIDE OVERSIGHT BOARD
(REDEVELOPMENT)

The San Bernardino Valley Water Cons Dist.

(Name of District)

hereby nominates the following person for the position on the Countywide Oversight Board

J. Milford Harrison

(Alternate Special District Member)

(Name of Nominee)

I, Richard Corneille, do hereby certify that at its regularly scheduled meeting of February 19, 2018, the Board of Directors voted to nominate the above-identified candidate for the Alternate Special District Member of the Countywide Oversight Board (Redevelopment) of San Bernardino County, by the following vote:

AYES: Corneille, McDonald, Longville, Raley, Harrison

NOES:

ABSENT:

ABSTAIN:

Richard Corneille

District President/Authorized Board Member

Dated: 2/28/18

Attach – Letter of Interest or Resume of Nominee
WORK

DEPUTY CHIEF OF STAFF/ ADMIN ANALYST
May 2014 – March 2017

CHRIS MANN
PUBLIC AFFAIRS
PUBLIC POLICY
LOCAL GOV'T PRACTITIONER

County of San Bernardino, Board of Supervisors, 5th District
Directly managed a staff of 10, and a yearly budget of $1.4 million. Came in under budget each year. Analyzed and recommended policy pertaining to the County’s 22,000 employees and a budget of $5.4 billion. Made human resources decisions resulting in a highly professional and cohesive team commonly accepted as the most effective Board of Supervisors office in the County. Developed positive union relationships and helped negotiate the end to a year-long impasse situation with our Sheriff’s Deputies. Led an overhaul of the office’s communications strategy and tactics, including website, social media, emails and media relations. Primary responsibility for the following areas: land use and planning, economic development, political and union related issues, transportation, public works, public safety, Inland Valley Development Agency, San Bernardino International Airport.

Mann Communications
Public affairs consulting services focused on helping clients interface and do business with local government, and helping local government communicate effectively with the public. Specialization in land use entitlement, community outreach, media relations, crisis communications, and political strategy.

PARTNER/ PRINCIPAL

Rotkin Real Estate Group/ ADR Preferred Business Properties
Developed and managed commercial real estate in Southern CA, AZ & NV. Directed the entire development process, including land acquisition, entitlement, design, construction, leasing, management and sale of assets. Regularly worked with city and county planning and economic development staff, met often with elected officials, managed multimillion dollar project budgets and coordinated efforts of large project teams.

O’Reilly Public Relations
Provided the following services while working for the largest and best known public relations firm in the Inland Empire: government relations, legislative advocacy, policy development, media relations, community organizing and speechwriting. Specialization in land use entitlement, crisis communications, community outreach and political strategy.

STATEDMENT

Working in and with local government my entire career, I have developed a passion for the tangible positive impacts that can be realized in people’s daily lives through the development and effective implementation of sound public policy.

Dedicated to the cause of improving quality of life through the practice of good government, I am looking to take my career in the direction of city, county or special district management.

EDUCATION

Masters in Public Policy & Admin.

California Lutheran University
Coursework included: public budgeting & finance, law & public policy, labor arbitration, administrative analysis, intergovernmental relations, etc. All required coursework (36 semester credits) completed. Cumulative GPA 3.67. Degree will be awarded upon completion of thesis.

BS Psychology/ BA Poli-SCI
Aug. 1995 – May 1999

California Lutheran University
Double-major in Psychology and Political Science. Worked as a Department Assistant in the Psychology Department, and volunteered on city council and State Assembly campaigns. Completed 134 semester credits and graduated cum laude.

ELECTED EXPERIENCE

DIRECTOR
Dec. 2016 – Present

Yucca Valley Water District
Elected in November 2016.

San Gorgonio Pass Water Agency
Chairman, Finance & Budget Committee.

MAYOR / COUNCIL MEMBER

City of Westlake Village, CA
At the age of 23, defeated an incumbent to become the youngest elected official in CA at the time.

HOBBIES

motorcycles theater cigars
movies Cowboys Angels

STRENGTHS

Managing People
Managing Budgets
Labor Relations
Communications
Economic Dev.
Land Use

Packet Pg. 34
WORK

DEPUTY CHIEF OF STAFF/ADMIN ANALYST
May 2014 – March 2017

County of San Bernardino, Board of Supervisors, 5th District
Directly managed a staff of 10, and a yearly budget of $1.4 million. Came in under budget each year. Analyzed and recommended policy pertaining to the County’s 22,000 employees and a budget of $5.4 billion. Made human resources decisions resulting in a highly professional and cohesive team commonly accepted as the most effective Board of Supervisors office in the County. Developed positive union relationships and helped negotiate the end to a year-long impasse situation with our Sheriff’s Deputies. Led an overhaul of the office’s communications strategy and tactics, including website, social media, emails and media relations. Primary responsibility for the following areas: land use and planning, economic development, political and union related issues, transportation, public works, public safety, Inland Valley Development Agency, San Bernardino International Airport.

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EDUCATION

MASTERS IN PUBLIC POLICY & ADMIN.

California Lutheran University
Coursework included: public budgeting & finance, law & public policy, labor arbitration, administrative analysis, intergovernmental relations, etc. All required coursework (36 semester credits) completed. Cumulative GPA 3.67. Degree will be awarded upon completion of thesis.

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Aug. 1995 – May 1999

California Lutheran University
Double-major in Psychology and Political Science. Worked as a Department Assistant in the Psychology Department, and volunteered on city council and State Assembly campaigns. Completed 134 semester credits and graduated cum laude.

ELECTED EXPERIENCE

DIRECTOR
Dec. 2016 – Present

Yucaipa Valley Water District
Elected in November 2016.

DIRECTOR

San Gorgonio Pass Water Agency
Chaired the Finance & Budget Committee.

MAYOR/ COUNCIL MEMBER

City of Westlake Village, CA
At the age of 23, defeated an incumbent to become the youngest elected official in CA at the time.
NOMINATION FOR
REGULAR SPECIAL DISTRICT MEMBER
MEMBER OF THE
COUNTYWIDE OVERSIGHT BOARD
(REDEVELOPMENT)

The San Bernardino Valley Municipal Water District
(Name of District)

hereby nominates the following person for the position on the Countywide Oversight Board:

Cindy Saks
(Name of Nominee)

REGULAR SPECIAL DISTRICT MEMBER

I, Susan Longville, do hereby certify that at its regularly scheduled meeting of February 6, 2018, the Board of Directors voted to nominate the above-identified candidate for the Regular Special District Member of the Countywide Oversight Board of San Bernardino County, by the following vote:

AYES: Longville, Navarro, Hayes, Copelan, Bulot

NOES: None

ABSENT: None

ABSTAIN: None

[Signature]
District President Authorized Board Member

Dated: February 6, 2018

Attach - Letter of Interest or Resume of Nominee
Cindy Saks, C.P.A.
Deputy General Manager - Administration
San Bernardino Valley Municipal Water District

Ms. Saks has been employed by the San Bernardino Valley Municipal Water District (Valley District) since February 2007. Based upon the policy decisions set by Valley District’s Board of Directors, she is responsible for managing all aspects of the District’s financial activities.

Within San Bernardino County, Valley District is the largest Special District receiving funds through the Redevelopment Property Tax Trust Fund (RPTTF). Since Redevelopment Agency Dissolution in 2012, Ms. Saks has been appointed and faithfully served as the Special District representative on the Successor Agency Oversight Boards for the cities of Colton, Grand Terrace, Highland and Redlands. During the past six years as an Oversight Board member, Ms. Saks has gained extensive knowledge of the successor agency financial reporting process including annual Recognized Obligation Payment Schedules (ROPS), Long Range Property Management Plans (LRPMP) and required Taxing Entities Compensation Agreements for RDA asset liquidations. Ms. Saks was instrumental in providing documentation that empowered the Legislature to include language in Senate Bill 107 where revenues attributable to a property tax rate approved by voters to make payments in support of pension programs, capital projects and the State Water Project and levied in addition to the general property tax rate be allocated and paid to the fund of that taxing entity. Thus returning the proper proportionate share of any residual balance of the successor agency RPTTF to the appropriate taxing entity that levied the tax.

Ms. Saks graduated from California State University, San Bernardino with a Bachelors of Science in Business Administration with an emphasis in Accounting. She is a Certified Public Accountant and maintains an active license through the completion of annual continued education requirements. In her previous employment, Ms. Saks worked for over twenty years in public accounting as an Audit Manager conducting independent financial audits of various water districts and special districts.

Throughout her accounting career Ms. Saks has acquired broad experience in evaluating business policies and procedures, reviewing internal controls and performing analytical financial reviews. She is a member of the California Society of Certified Public Accountants, California Society of Municipal Finance Officers and the Government Finance Officers Association.