

## TEMPORARY HYDRANT METER RENTAL PROCEDURE

A 24 hour notice is recommended for temporary hydrant meter rentals. The customer will need to contact West Valley Water District's (District) Cross Connection Department for scheduling at (909) 875-1804 ext. 338, between the hours of 8:00 a.m. – 4:00 p.m., Monday-Thursday. The purpose of this document is to provide general guidelines for renting a temporary hydrant meter. For a complete listing of the rules, regulations, and fees regarding temporary services, please visit the District's website at [www.wvwd.org](http://www.wvwd.org) to view the Water Service Rules and Regulations.

### 1. Application

Customers will need to submit the completed Hydrant Meter Permit Application and applicable deposit(s) at the District's office. A Hydrant Meter Permit Application can be found online at [wvwd.org/working-with-us](http://wvwd.org/working-with-us) or picked up in person from the District's Customer Service Building at 855 W. Base Line Road, Rialto, CA 92376. At this time, an installation appointment will be scheduled within two (2) business days.

#### a. Deposit(s)

Temporary hydrant meter deposits are \$1,300.00 for a 3" potable temporary hydrant meter and \$2,350.00 for a 4" potable temporary hydrant meter (the total deposit includes the meter deposit and minimum water use deposit). An additional deposit of \$500 is required if the customer utilizes a District reduced pressure principle backflow prevention assembly (RP). Should the meter, RP, and other facilities be damaged, stolen, or lost, the deposit shall be forfeited in whole or in part.

**Table 1.** Fire Hydrant Refundable Service Deposits

Item	Deposit
Minimum Water Use	\$350 each
2" Reduced Pressure Principle Backflow Prevention Assembly	\$500 each
3" Meter	\$950 each
4" Meter	\$2,000 each

#### b. Payment

Please make check payable to West Valley Water District. Credit cards are not accepted. The temporary hydrant meter rental is only for temporary usage of six (6) months. If the meter is needed for a longer period of time, the customer will be required to come back into the District's office and renew the Hydrant Meter Permit Application and have the RP inspected before an extension is granted. At this time the customer will be informed of any additional fees or fines that will be imposed to the customer account upon the time that the account is closed.

#### c. Reduced Pressure Principle Backflow Prevention Assembly (RP)

Customer can choose to supply their own approved RP for use with the potable temporary hydrant meter in place of utilizing a District RP. If the customer chooses to use their own backflow assembly it must be brought in with the Hydrant Meter Permit Application for inspection and verification. The Hydrant Meter Permit Application will not be processed without inspection and verification of the backflow assembly.

### 2. Installation

The hydrant meter will be locked onto the hydrant at the time of installation and a backflow test will be performed on the RP. All hydrant meters and RPs will be secured to the hydrant by the District. The customer will be charged for the initial backflow test if the customer selects to use their own RP. The charge varies depending on the size of the backflow—see Table 2 for applicable fees.

**Table 2.** Backflow Prevention Assembly Testing Fees

Backflow Prevention Assembly Size	Fee
3/4" to 2"	\$60 each
3" to 8"	\$75 each

- a. It is the customer’s responsibility to inform District staff immediately if the District’s temporary hydrant meter, RP, or other facilities are lost or stolen. If the District’s temporary hydrant meter, RP, or other facilities are damaged, lost, or stolen the deposit(s) shall be forfeited. A new permit application and deposit will be required to install an additional hydrant meter.
- b. If the meter is found being used without a backflow device, the meter will be removed and a penalty will be charged for failure to comply with the District’s Cross Connection Control Program (see Water Service Rules and Regulations Article 8).
- c. A District representative will go on-site to read the temporary hydrant meter, as nearly as possible, on the same day each month. Accessibility must be maintained for District personnel. If the District is unable to obtain a monthly reading for any 30 day period, the meter will be considered stolen—the customer’s deposit(s) will be forfeited, and consumption will be estimated.
- d. District personnel will inspect and test the RPs as necessary. The devices shall be inspected, serviced, overhauled, or replaced whenever they are found defective. All costs of inspection, repairs, and maintenance, plus overhead, shall be charged to the customer.
- e. For fees, reference Water Service Rules and Regulations Article 20.

3. **Relocation/Removal**

If customer requires the hydrant meter to be relocated or removed, please call the Cross Connection Department at (909) 875-1804 ext. 338. Requests to relocate or remove a hydrant meter will be granted within two (2) business days.

- a. If the hydrant meter is relocated, the customer will be required to have the RP retested. A certified Backflow Prevention Assembly Tester or, if requested, the District can perform the testing. For District testing, a \$60.00 charge for up to 2" backflow assemblies and a \$75.00 for 3" to 8" backflow assemblies will be billed to the existing account (see Water Service Rules and Regulations Article 20). **The customer will also be charged the prevailing labor, equipment, and overhead charges required to cover the cost for District Water Quality Personnel to inspect the backflow during a hydrant meter relocation, regardless if the District is the one testing the backflow.**
- b. The minimum water use deposit will be applied to the account at the time of the final billing. The District reserves the right to withhold all, or a portion, of the deposit up to the amount of any past due account balance(s) the customer may have in their name. If all account balance(s) are current, any remaining deposit(s), after deducting charges for daily rental, water, and other fees, will be credited to the customer account or refunded upon the customer’s request. Table 3 lists the fees for use of hydrant water. The customer will be charged \$73.17 per month for each meter, plus \$2.76 per 100 cubic feet (cf) of hydrant water used. If no water is used, the customer will be charged \$73.17 per month for each meter, plus a minimum monthly charge of \$115.78. If a District RP is used, the customer will be billed an additional \$2.84 per month for each District RP.

**Table 3. Hydrant Water Fees**

<b>Item</b>	<b>Fee</b>
Monthly service charge per meter	\$73.17
Consumption rate	\$2.76/100 cf
Minimum monthly charge	\$115.78
Monthly service charge per RP	\$2.84