



WEST VALLEY WATER DISTRICT
855 W. BASE LINE ROAD RIALTO, CA

**BOARD MEETING
AGENDA**

THURSDAY, NOVEMBER 16, 2017 - 6:00 PM

"In order to comply with legal requirements for posting of agendas, only those items filed with the District Secretary's office by noon, on Wednesday prior to the following Thursday meeting, not requiring departmental investigation, will be considered by the Board of Directors."

OPENING CEREMONIES

Pledge of Allegiance
Opening Prayer
Call to Order
Roll Call of Board Members

ADOPT AGENDA

PUBLIC PARTICIPATION

Any person wishing to speak to the Board of Directors on matters listed or not listed on the agenda, within its jurisdiction, is asked to complete a Speaker Card and submit it to the District Clerk. Each speaker is limited to three (3) minutes. Under the State of California Brown Act, the Board of Directors is prohibited from discussing or taking action on any item not listed on the posted agenda. Comments related to noticed Public Hearing(s) and Business Matters will be heard during the occurrence of the item.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the Board of Directors, Staff Member, or any member of the public request a specific item(s) be removed for separate action.

Consideration of:

1. Minutes of October 5, 2017 Board meeting.
2. Minutes of October 19, 2017 regular Board meeting.
3. Approval of Master Calendar of Events for November, 2017.
4. Approval of October 2017 Purchase Order Report.
5. Approval of October 2017 Cash Disbursements Report.

PUBLIC HEARING

BUSINESS MATTERS

Consideration of:

1. Approve a Change Order to Contract with Rogers, Anderson, Malody & Scott, LLP (RAMS) in the amount of \$15,750.
2. Adopt Resolution No. 388-69, Approving the Amended Human Resources Policies and Procedures Manual.
3. Adopt Resolution No. 2017-28, Approving the Debt Management Policy.
4. Approval of the Sole Source Purchase of Water Meters and Meter Transceiver Units from Aqua-Metrics Sales Company in an amount not to exceed \$250,000.
5. Approval of an Agreement with Babcock Laboratories, Inc. For Unregulated Contaminant Monitoring.
6. Approval of an Agreement with Mike Roquet Construction Inc. For District Headquarters Parking Lot Repair, Sealing And Repainting Project.
7. Approval of Agreement for General Manager.

8. Approval of Larsen O'Brien, LLP for Professional Services rendered through September 30, 2017; Invoice No. 3889: \$2,231.97.
9. Approval of Payment to Gresham Savage Nolan & Tilden, PC for Professional Services rendered through September 30, 2017; Statement No. W1582 - All Matters; Total Amount of \$37,907.68.
10. Approval of Payment to Gresham Savage Nolan & Tilden, PC for Professional Services rendered through October 31, 2017; Statement No. W1582 - All Matters; Total Amount of \$31,719.26.

REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).

1. **Board Members**
2. **Legal Counsel**
3. **General Manager**
4. **Assistant General Manager**
5. **Chief Financial Officer**
6. **Operations Manager**
7. **Engineering Services Manager**
8. **External Affairs Manager**
9. **Human Resources/Risk Manager**
 - 1,093 Days Without a “Lost Time” Claim.
10. **Business Systems Manager**
11. **Board Secretary**

UPCOMING MEETINGS

1. November 22, 2017 – West Valley Water District Board of Directors External Affairs Committee meeting, District Headquarters, 6:00 p.m.
2. November 28, 2017 – December 1, 2017 – 2017 Association of California Water Agencies Fall Conference and Exhibition, Anaheim Marriot Hotel, Anaheim, CA.
3. December 4, 2017 - West Valley Water District Board of Directors Human Resources Committee meeting, District Headquarters, 6:00 p.m.

4. December 6, 2017 - West Valley Water District Board of Directors Engineering and Planning Committee meeting; District Headquarters, 5:45 p.m.
5. December 7, 2017 - West Valley Water District Board of Directors regular Board meeting, District Headquarters, 6:00 p.m.
6. December 18, 2017 - Association of San Bernardino County Special Districts Monthly Membership meeting, Location to be determined, 6:00 p.m.
7. December 20, 2017 - West Valley Water District Board of Directors Finance Committee meeting, District Headquarters, 5:45 p.m.
8. December 21, 2017 - West Valley Water District Board of Directors regular Board meeting, District Headquarters, 6:00 p.m.
9. December 25, 2017 - December 27, 2017 - Office Closure in observance of the Christmas Holiday.
10. December 27, 2017 - West Valley Water District Board of Directors External Affairs Committee meeting, District Headquarters, 6:00 p.m.

FUTURE AGENDA ITEMS

INFORMATION

CLOSED SESSION

1. APPROVAL OF CLOSED SESSION MINUTES (UNRESTRICTED): Regular meeting October 19, 2017.
2. APPROVAL OF CLOSED SESSION (C. YOUNG RESTRICTED): Regular meeting October 19, 2017.
3. APPROVAL OF CLOSED SESSION MINUTES (C. YOUNG AND L. GONZALEZ RESTRICTED): Regular meeting of October 19, 2017.
4. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION - Pursuant to Government Code Section 54956.9(b): Miguel Rodriguez, Claim Number 18-0260 (WVWD).
5. CONFERENCE WITH LEGAL COUNSEL – POTENTIAL LITIGATION - Pursuant to Natividad Ramirez, Claim Number 18-0095 (WVWD).
6. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION - Pursuant to Government Code Section 54956.9(a): Southern California Edison v. Fontana I Medical Properties, et al; San Bernardino County Superior Court Case No. CIVDS1621129..
7. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - Pursuant to Government Code Section 54956.9(a): San Bernardino Valley Municipal Water

District, et al., v San Gabriel Valley Company, et al; San Bernardino County Superior Court Case No. CIVDS1311085 / Fourth District Court of Appeal Division Two, Case No. E063180.

8. PERSONNEL MATTER – PERSONNEL MATTER – Pursuant to Government Code 54957(b)(1): Public Employee Contract: External Affairs Manager.
9. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – Pursuant to Government Code Section 54956.9(a): FPPC Complaint, Clifford O. Young, Sr. v. West Valley Water District and Linda Gonzalez, Complaint No. COM-06092017-01044.
10. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION - Pursuant to Government Code Section 54956.9(a): Suzanne Cook v. West Valley Water District & Clifford O. Young; San Bernardino County Superior Court Case No. CIVDS1713213.

ADJOURN

DECLARATION OF POSTING:

I declare under penalty of perjury, that I am employed by the West Valley Water District and posted the foregoing Agenda at the District Offices on November 10, 2017.



Shanae Smith, Board Secretary

Please Note:

Material related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District's office located at 855 W. Baseline, Rialto, during normal business hours. Also, such documents are available on the District's website at www.wvwd.org subject to staff's ability to post the documents before the meeting.

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in the above-agendized public meeting should be directed to Shanae Smith, at least 72 hours in advance of the meeting to ensure availability of the requested service or accommodation. Mrs. Smith may be contacted by telephone at (909) 875-1804 ext. 704, or in writing at the West Valley Water District, P.O. Box 920, Rialto, CA 92377-0920.