

**MINUTES**  
**REGULAR BOARD MEETING**  
of the  
**WEST VALLEY WATER DISTRICT**  
December 7, 2017

<u>PRESENT</u>	<u>ABSENT</u>	<u>DIRECTORS</u>
✓		Donald Olinger, President
	✓	Linda Gonzalez, Vice President
✓		Dr. Clifford O Young, Sr., Director
✓		Gregory Young, Director
	✓	Robert Bourland, Director
 <u>STAFF</u>		
✓		Matthew H. Litchfield, General Manager
	✓	Greg Gage, Assistant General Manager
✓		Marie Ricci, Chief Financial Officer
✓		Karen Logue, Human Resources/Risk Manager
✓		Jon Stephenson, Business Systems Manager
✓		Shanae Smith, Board Secretary

President of the Board, Donald Olinger welcomed the Rialto and Fontana Dignitaries that were in the audience in support of the newly elected Board members.

The Regular meeting of the Board of Directors was called to order by Donald Olinger, at 5:30 p.m. at the District Headquarters, 855 W. Baseline Road, Rialto, CA.

**OPENING CEREMONIES**

- Pledge of Allegiance – Director Gregory Young
- Opening Prayer – President Donald Olinger
- Roll Call of Board Members – A quorum of three Board Members was present and able to conduct District business.

## VISITORS

**Rialto Mayor, Deborah Robertson**  
**Fontana Mayor, Acquanetta Warren**  
**Director, June Hayes of the San Bernardino Valley Municipal Water District**  
**Resident, Lynn Summers**  
**Resident, Hardy Brown**  
**Resident, Don Griggs**

Many people arrived in support of the Administer of Oath Ceremony to Office in support of the West Valley Water District newly elected members and re-elected member.

## ADMINISTER OATH OF OFFICE

Rialto Mayor, Deborah Robertson administered the oath of office for Dr. Clifford O. Young, Sr.  
Director, Gregory Young administered the oath of office for Dr. Michael Taylor  
Fontana Mayor, Acquanetta Warren administered the oath of office for Kyle Crowther

## ELECTION OF OFFICERS

A motion was made by Director Dr. Michael Taylor to appoint Director Dr. Clifford O. Young, Sr. as President of the Board, Director Gregory Young seconded the motion. The Motion was approved by the following vote:

Ayes:	Directors: <b>Olinger, Taylor, Young, Crowther, Young, Sr.</b>
Noes:	Directors: <b>None</b>
Absent:	Directors: <b>None</b>
Abstain:	Directors: <b>None</b>

A motion was made by President Dr. Clifford O. Young, Sr. to appoint Director Gregory Young, as Vice President of the Board, Director Donald Olinger seconded the motion. The Motion was approved by the following vote:

Ayes:	Directors: <b>Olinger, Taylor, Young, Crowther, Young, Sr.</b>
Noes:	Directors: <b>None</b>
Absent:	Directors: <b>None</b>
Abstain:	Directors: <b>None</b>

Director Dr. Michael Taylor congratulates President Dr. Clifford O Young, Sr. and Vice- President Gregory Young on their appointments. He thanks his family, staff and friends for their support.

Director Kyle Crowther congratulates President Clifford O. Young, Sr. and Vice- President Gregory Young on their appointments. He thanks his family, staff and friends for their support.

Vice- President, Gregory Young thanks the Board for their trust in him by his appointment to Vice- President.

Director Donald Olinger thanks the Board for their support during his time as President of the Board.

President Dr. Clifford O Young, Sr. thanks his wife and all of his supporters for their assistance.

## **PUBLIC PARTICIPATION**

President Dr. Clifford O. Young, Sr. indicated that any person wishing to speak to the West Valley Water District (“District”) Board of Directors (“Board”) on matters listed or not listed on the agenda, within its jurisdiction, is asked to complete a Speaker Card and submit it to the District Clerk. Each speaker is limited to three (3) minutes. Under the State of California Brown Act, the Board is prohibited from discussing or taking action on any item not listed on the posted agenda. Comments related to noticed Public Hearing(s) and Business Matters will be heard during the occurrence of the item.

Director, June Hayes of the San Bernardino Valley Municipal Water District congratulates the Board and its new members, in which she offers any assistance they may need.

Resident, Lynn Summers speak for Hardy Brown in regards to alleged harassment at the District.

Resident, Don Briggs expresses concern over alleged harassment at the District.

**PUBLIC HEARING**

President Dr. Young announced there is no public hearing.

**ADOPT AGENDA**

President Dr. Young announced that the Board move the agenda.

- 1. Selection of New Legal Counsel Services.

Motion was made for selection on new legal counsel services, business item (1) Director Dr. Michael Taylor makes the motion to assign Robert Tafoya of Tafoya& Garcia as General Counsel, and is Second by Director Kyle Crowther. The motion was approved by the following vote:

Ayes:	Directors: <b>Taylor, Young, Crowther, Young, Sr.</b>
Noes:	Directors: <b>Olinger</b>
Absent:	Directors: <b>None</b>
Abstain:	Directors: <b>None</b>

President Dr. Clifford O. Young, Sr. with consensus of the Board gave direction to General Counsel on Business item (1) that he has permission to hire special counsel(s) to assist with personnel investigations, and that he make sure that the December 12 agenda is properly worded and duly posted.

- 1. Adopt Resolution No. 2017-29 Commending Linda Gonzalez for Four Years of Public Service. [Tabled]
- 2. Adopt Resolution No. 2017-30 Commending Robert Bourland for Eight Months of Dedicated public Service. [Tabled]
- 3. Approval of the Notice of Intent to Amend the West Valley Water District Conflict of Interest Code. [Tabled]
- 4. Adopt Resolution No. 388-70, Rescinding Resolution No. 388-69 Amending the Human Resources Policies.

Motion was made by Vice-President Gregory Young to adopt Resolution 388-70 item (5), seconded by Director Kyle Crowther. The motion was approved by the following vote:

Ayes:	Directors: <b>Young, Taylor, Crowther, Young, Sr.</b>
Noes:	Directors: <b>Olinger</b>
Absent:	Directors: <b>None</b>
Abstain:	Directors: <b>None</b>

5. Approval of payment to Larson O'Brien, LLP for Professional Services rendered through October 31,2017; Invoice No. 3965; \$2146.96.

Motion was made by Director Donald Olinger to approve Invoice No.3965 for Larson & O'Brien, seconded by Vice-President Gregory Young. The motion was approved by the following vote:

Ayes:	Directors: <b>Olinger, Young, Taylor, Crowther, Young, Sr.</b>
Noes:	Directors: <b>None</b>
Absent:	Directors: <b>None</b>
Abstain:	Directors: <b>None</b>

#### **FUTURE AGENDA ITEMS**

President Dr. Clifford O. Young, Sr. moved that General Counsel should make sure that future agenda items for December 12 be properly set forth, seconded by Director Dr. Michael Taylor. The motion was approved by the following vote:

Ayes:	Directors: <b>Young, Taylor, Crowther, Young, Sr.</b>
Noes:	Directors: <b>Olinger</b>
Absent:	Directors: <b>None</b>
Abstain:	Directors: <b>None</b>

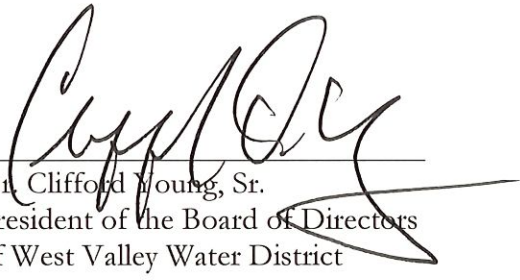
#### **CLOSED SESSION**

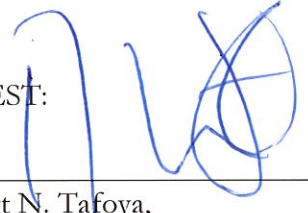
No closed session occurred

#### **ADJOURN**

Motion was made by Vice-President Gregory Young to postpone all reports to a future meeting and to adjourn the meeting, seconded by Director Dr. Michael Taylor. The motion was approved by the following vote:

Ayes:	Directors: <b>Young, Taylor, Crowther, Young, Sr.</b>
Noes:	Directors: <b>Olinger</b>
Absent:	Directors: <b>None</b>
Abstain:	Directors: <b>None</b>

  
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Dr. Clifford Young, Sr.  
President of the Board of Directors  
of West Valley Water District

ATTEST:   
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Robert N. Tafoya,  
General Counsel  
Tafoya & Garcia, LLP