



WEST VALLEY WATER DISTRICT  
855 W. BASE LINE ROAD, RIALTO, CA 92376  
PH: (909) 875-1804 FAX: (909) 875-1849

REGULAR BOARD MEETING  
AGENDA

THURSDAY, SEPTEMBER 15, 2022  
CLOSED SESSION - 6:00 PM • OPEN SESSION – 6:30 PM

BOARD OF DIRECTORS

Channing Hawkins, President  
Greg Young, Vice President  
Angela Garcia, Director  
Dan Jenkins, Director  
Kelvin Moore, Director

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"In order to comply with legal requirements for posting of agendas, only those items filed with the District Secretary's office by noon, on Wednesday a week prior to the following Thursday meeting, not requiring departmental investigation, will be considered by the Board of Directors."

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On March 4, 2020, Governor Newsom declared a State of Emergency resulting from the threat of COVID-19. On September 16, 2021, Governor Newsom signed Assembly Bill No. 361 into law. Assembly Bill No. 361 amends Government Code section 54953(e) by adding provisions for remote teleconferencing participation in meetings by members of a legislative body, without the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions. The West Valley Water District adopted a resolution determining, by majority vote, that, as a result of the declared State of Emergency, the District is adopting the State protocol which allows meetings in person and/or via teleconference. Accordingly, it has been determined that all Board and Workshop meetings of the West Valley Water District will be held pursuant to Assembly Bill No. 361, the Brown Act and will be conducted via teleconference and in person. Members of the public may listen and provide public comment via telephone by calling the following number and access code: Dial: (888) 475-4499, Access Code: 840-293-7790 or you may join the meeting using Zoom by clicking this link: <https://us02web.zoom.us/j/8402937790>. Public comment may also be submitted via email to [administration@wvwd.org](mailto:administration@wvwd.org). If you require additional assistance, please contact [administration@wvwd.org](mailto:administration@wvwd.org).

## CALL TO ORDER

## OPENING CEREMONIES

Pledge of Allegiance  
Opening Prayer  
Call to Order  
Roll Call of Board Members

## ADOPT AGENDA

## PUBLIC PARTICIPATION

*Any person wishing to speak to the Board of Directors on matters listed or not listed on the agenda, within its jurisdiction, is asked to complete a Speaker Card and submit it to the Acting Board Secretary, if you are attending in person. For anyone joining on Zoom, please wait for the Board President's instruction to indicate that you would like to speak. Each speaker is limited to three (3) minutes. Under the State of California Brown Act, the Board of Directors is prohibited from discussing or taking action on any item not listed on the posted agenda. Comments related to noticed Public Hearing(s) and Business Matters will be heard during the occurrence of the item.*

***Public communication is the time for anyone to address the Board on any agenda item or anything under the jurisdiction of the District. Also, please remember that no disruptions from the crowd will be tolerated. If someone disrupts the meeting, they will be removed.***

## PRESENTATION

None.

## CONSENT CALENDAR

*All matters listed under the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the Board of Directors, Staff Member, or any member of the public request a specific item(s) be removed for separate action.*

### Consideration of:

1. Minutes - July 7, 2022.
2. Minutes - July 21, 2022.
3. IE Works Contract Renewal 2022/23.
4. New Job Descriptions Facilities Maintenance Technician and Governmental & Legislative Affairs Manager.
5. Customer Service Week.

6. Water Professionals Week 2022.
7. Approval of Payment to Hunt Ortmann Palffy Nieves Darling & MAH, Inc. for Professional Services rendered, in June 2022, Invoice No. 94129; \$11,315.00.
8. Approval of Payment to Hunt Ortmann Palffy Nieves Darling & MAH, Inc. for Professional Services rendered, in July 2022, Invoice No. 94673 \$5,548.00.

## **BUSINESS MATTERS**

### **Consideration of:**

1. Selection of Consulting Firm for Executive Recruitment Services - General Manager.
2. Governance: Board of Directors Handbook.

### **REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).**

1. **Board of Directors**
2. **General Manager**
3. **General Counsel**

## **UPCOMING MEETINGS**

- September 15, 2022 - Board of Directors Regular Board Meeting at 6:45 PM
- (Closed Session at 6:00 PM)
- September 27, 2022 - Policy Review Committee Meeting at 6:00 PM
- September 28, 2022 - Finance Committee Meeting at 6:30 PM

## **UPCOMING COMMUNITY EVENTS**

- Saturday, September 17<sup>th</sup>, 2022, 2022 Pet A Palooza & Pollution Prevention Fair (WVWD will have a Booth) at 10:00 am - 1:00 pm
- Saturday, September 17<sup>th</sup>, 2022, Landscape Basics (WVWD Workshop) between 10:00 a.m. - 1:00 p.m.
- Friday, September 23, 2022, Viva La Fiesta - Rialto (WVWD will have a Booth) between 6:00 p.m. - 9:00 p.m.  
Rialto City Park, 130 E. San Bernardino Ave., Rialto, CA 92376
- Saturday, October 1, 2022, Fundamentos del Paisaje (WVWD Workshop) between 10:00 a.m. - 1:00 p.m. West Valley Water District

- Wednesday, October 5, 2022, State of the County, Main Event Starts at 5:30 p.m.
- Saturday, October 8<sup>th</sup>, 2022, Let's Move on the Trail - Fontana (WVWD will have a Booth) between 9:00 a.m. - 12:00 p.m.  
Fontana City Hall
- Wednesday, October 12, 2022, Breakfast with Rialto Chamber between 7:30 a.m. - 9:00 a.m.  
Sammy's Café, 298 W. Base Line Rd. Rialto, CA 92376
- Thursday, October 13, 2022, Fontana Chamber Monthly Membership Luncheon -  
Speaker and location TBD
- Saturday, October 22, 2022, Irrigation and Water Capture (WVWD Workshop)  
between 10:00 a.m. - 1:00 p.m.  
West Valley Water District
- Saturday, November 5, 2022, Oliver P. Roemer Community Tour (Tentative - WVWD  
will be hosting) between 9:00 a.m. - 11:00 a.m.  
Oliver P. Roemer Water Filtration Facility
- Saturday, November 12, 2022, Irrigación y Colección de Agua (WVWD Workshop)  
between 10:00 a.m. - 1:00 p.m.  
West Valley Water District

#### **UPCOMING EDUCATIONAL & TRAINING OPPORTUNITIES**

- October 4 - 6, 2022 - WaterSmart Innovations Conference  
Las Vegas, NV
- November 29 - December 1, 2022 - Association of California Water Agencies  
2022 Fall Conference (Indian Wells, CA)

#### **CLOSED SESSION**

- CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION -  
Significant Exposure to Litigation Pursuant to Paragraph (2) of Subdivision (D) of  
Section 54956.9(B): Number of Cases: Two (2).
- CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - Pursuant  
to Paragraph One (1) of Subdivision (d) of the Government Code Section 54956.9 Case  
Name: Diana Gunn. vs. West Valley Water District, Case No. CIVSB2117195.
- CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - Pursuant  
to Paragraph one (1) of Subdivision (d) of the Government Code Section 54956.9 Case  
Name: Naisha Davis vs. West Valley Water District et al. Case No. 20STCV0323.

- CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - Pursuant to Paragraph One (1) of Subdivision (d) of the Government Code Section 54956.9 Case Name: Nadia Loukeh. vs West Valley Water District, Case No. CIVSB2116242.
- CONFERENCE WITH LEGAL COUNSEL - PUBLIC EMPLOYEE APPOINTMENT - Pursuant to Government Code Section 54957, Title(s) Chief Financial Officer.
- CONFERENCE WITH LEGAL COUNSEL - PUBLIC EMPLOYEE APPOINTMENT - Pursuant to Government Code Section 54957, Title(s) Board Secretary.

## ADJOURN

### DECLARATION OF POSTING:

I declare under penalty of perjury, that I am employed by the West Valley Water District and posted the foregoing Agenda at the District Offices on September 12, 2022.



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Nancy Albitre, Acting Board Secretary

### Please Note:

Material related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District's office located at 855 W. Baseline, Rialto, during normal business hours. Also, such documents are available on the District's website at [www.wvwd.org](http://www.wvwd.org) subject to staff's ability to post the documents before the meeting.

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in the above-agendized public meeting should be directed to the Acting Board Secretary, Nancy Albitre, at least 72 hours in advance of the meeting to ensure availability of the requested service or accommodation. Ms. Albitre may be contacted by telephone at (909) 875-1804 ext. 346, or in writing at the West Valley Water District, P.O. Box 920, Rialto, CA 92377-0920.