



**WEST VALLEY WATER DISTRICT**  
855 W. Base Line Road, Rialto, CA 92376  
PH: (909) 875-1804 FAX: (909) 875-1849

**HUMAN RESOURCES COMMITTEE MEETING  
AGENDA**

**MONDAY, OCTOBER 10, 2022 - 6:00 PM**

**NOTICE IS HEREBY GIVEN** that West Valley Water District has called a meeting of the Human Resources Committee to meet in the Administrative Conference Room, 855 W. Base Line Road, Rialto, CA 92376.

On March 4, 2020, Governor Newsom declared a State of Emergency resulting from the threat of COVID-19. On September 16, 2021, Governor Newsom signed Assembly Bill No. 361 into law. Assembly Bill No. 361 amends Government Code section 54953(e) by adding provisions for remote teleconferencing participation in meetings by members of a legislative body, without the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions. The West Valley Water District adopted a resolution determining, by majority vote, that, as a result of the declared State of Emergency, the District is adopting the State protocol which allows meetings in person and/or via teleconference. Accordingly, it has been determined that all Board and Workshop meetings of the West Valley Water District will be held pursuant to Assembly Bill No. 361, the Brown Act and will be conducted via teleconference and in person. Members of the public may listen and provide public comment via telephone by calling the following number and access code: Dial: (888) 475-4499, Access Code: 840-293-7790 or you may join the meeting using Zoom by clicking this link: <https://us02web.zoom.us/j/8402937790>. Public comment may also be submitted via email to [administration@wvwd.org](mailto:administration@wvwd.org). If you require additional assistance, please contact [administration@wvwd.org](mailto:administration@wvwd.org).

**BOARD OF DIRECTORS**

Director, Kelvin Moore, (Chair)  
Director, Channing Hawkins

**I. CALL TO ORDER**

**II. PUBLIC PARTICIPATION**

*The public may address the Board on matters within its jurisdiction. Speakers are requested to keep their comments to no more than three (3) minutes. However, the Board of Directors is prohibited by State Law to take action on items not included on the printed agenda.*

### **III. DISCUSSION ITEMS**

#### **1. UPDATES TO HUMAN RESOURCES COMMITTEE**

- a. Updates on Recruitments
- b. Strategic Planning Seminar – update
- c. Update on Employees on COVID-19 Leave
- d. Update on Employees on FMLA and Medical Leave
- e. Update on Liability Claims
- f. Update on Workers Compensation Claim
- g. Holiday Schedule 2023 **Pg. 3.**

#### **2. RATIFICATION OF AGREEMENT TO PERFORM THE DISTRICT WIDE CLASSIFICATION AND COMPENSATION STUDY. Pg. 4.**

#### **3. HOLIDAY CLOSURE 2023. Pg. 7.**

### **IV. ADJOURN**

#### **DECLARATION OF POSTING:**

**I declare under penalty of perjury, that I am employed by the West Valley Water District and posted the foregoing Human Resources Committee Agenda at the District Offices on October 6, 2022.**



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**Nancy Albitre, Acting Board Secretary**